



Child Support Program

Notice of Intent to Report to Consumer Reporting Agencies

If your address has changed, provide new address here:

Form box with three horizontal lines for address input.

<<Date>>

Child Support Case Number: <<CSECaseNum>>

- 1. Reporting overdue support you owe. We plan to report your overdue support to consumer reporting agencies each month. Reporting this information may affect your credit rating and ability to obtain credit. Based on our records, we plan to report \$<<Totalpastdue>> as the amount of overdue support you owe as of <<Date>>.
2. To avoid credit reporting. Within 20 days after the mailing date on this notice, you must:
- Pay the overdue amount in full;
- Request an informal review; or
- Enter into a written agreement.
3. Written agreement. If you enter into a written agreement:
- We will not report your overdue support as long as you pay as agreed.
- We will report if you do not pay as agreed, without further notice to you.

To enter into a written agreement, go to the nearest Child Support Office or call us at the number given at the end of this notice.

- 4. Monthly reporting. If you do nothing, we will report the overdue support 21 days after the mailing date on this notice. After we send the first report, we will send a monthly report to the consumer reporting agencies as the amount of overdue support changes. After you pay the overdue support in full, the monthly report will show that you owe \$<<CurrSupAmt>> per <<Frequency>>.
5. If you disagree. You may ask for an informal review. At an informal review, you can tell us if:
- You think the overdue support amount is wrong; or
- You are not the person ordered to pay support.

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If you ask for an informal review, we will not report the overdue support until the review is finished. If we agree that the overdue support should not be reported, we will not report it.

6. **Informal review.** To ask for an informal review:

- You must send us your request in writing;
- The request must tell us the reasons why you think we should not report;
- We must receive your request within 20 days after the date on this notice; and
- You must mail the request to:

**Florida Department of Revenue
Child Support Program
<<GenTaxworldCentralAddress1>>
<<GenTaxworldCentralAddress2>>**

This address is not a Child Support Program office location. Find office locations at www.floridarevenue.com/childsupport/contact

We will conclude our informal review within 20 days after receiving the request and send you a decision. If you disagree with the decision, you can ask for a hearing.

7. **Legal Authority.** This action is authorized by section 61.1354(2), Florida Statutes.
8. **To contact us call <<Option 1>>.**

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Option 1 (based on the office handling the case)

A. 1-305-530-2600 (if case is handled in Miami-Dade County)

B. 1-800-622-KIDS (5437) (all other sites)