

**FLORIDA DEPARTMENT OF CORRECTIONS
REASONABLE MODIFICATION OR ACCOMMODATION REQUEST
FOR INMATES**

Request Form to Access the Department's Services, Programs or Activities

This form is to request a specific reasonable modification or accommodation which would enable participation in a service, activity or program offered by the Department if otherwise qualified/eligible to participate.

This form is **NOT** for Health Service related requests, i.e., medical devices, passes or any type of medical care. These issues must be directed to the medical department in accordance with Chapter 33-103, F.A.C.

_____ Last Name, First Name _____
Inmate Name (Print) DC# Institution and Housing

Check the applicable area that applies to **this request**: Service Program Activity

Check the type of **ADA issue** that applies to **this request**:

Accessibility Equipment Assistance Written Materials Modification of Program/Job Assignment

Check the type of **limited major life activity** that applies to **this request**:

Mobility Seeing Hearing Speech Caring for Oneself Performing Manual Tasks

Other _____

Reason for accommodation request? _____

What specific modification or accommodation is requested? _____

_____ Inmate Signature _____ Date Signed _____

INSTITUTIONAL DISPOSITION

Approved Denied Modified/Partially Approved Returned Without Action (Non-ADA Issue)

Basis of Decision: _____

_____ Disposition Rendered by (Signature) _____ Disposition Date _____ Anticipated Date of Accommodation _____

Complete this form and place in the locked box designated for grievances or place in a sealed envelope addressed to the Institutional Intake Officer, marking the envelope "Confidential" and placing the envelope in the box for outgoing mail.

Within ten (10) business days of receipt, the Institutional Intake Officer will review and provide disposition for the accommodation request and return the completed DC2-530A to you. If you are not satisfied with the decision you may obtain further administrative review of the decision by submitting "Request for Administrative Remedy or Appeal", DC1-303, in accordance with Chapter 33.103 F.A.C., within fifteen (15) days of receiving the disposition.