

FLORIDA DEPARTMENT OF EDUCATION

Differentiated Accountability



Form DA-2

Checklist for Focus and Priority Schools

RED:
School:
School Contact Information:

Differentiated Accountability (DA) Checklist for Focus and Priority Schools

Purpose

The purpose of this document is to guide school improvement planning discussions throughout the year and coordinate strategies and resources that will lead to increased student achievement at the school.

Instructions

Instructional Reviews

Pursuant to Rule 6A-1.099811, F.A.C., the Instructional Review (IR) is the process used by the DA Regional Team, in collaboration with school and district leadership teams, to review a school's historical performance data, conduct observations of instructional delivery, and develop a school improvement action plan to address instructional concerns. Prior to the start of the school year, the Regional Executive Director (RED) shall schedule an initial IR with district personnel and the school leadership team to review the DA school improvement process and requirements for the Focus or Priority school, including establishing a calendar for subsequent IRs and site visits by DA Regional Team members for the remainder of the school year.

Requirements and Deliverables

All deliverables are organized into one of two thematic "packets"—

1. School Improvement Plan (SIP)
2. Instructional Review

The school shall demonstrate compliance with the requirements listed within each packet by providing the stated evidence of completion. This form, and all deliverables required by this form, shall be maintained by the school and provided to the RED upon request. Deadlines may be modified upon agreement of the RED and district leadership and documented in this form. If a requirement is not met by the deadline, the school shall identify the strategies it will use to meet the requirement, the expected completion date, and the person responsible.

RED:
 School:
 School Contact Information:

Differentiated Accountability (DA) Checklist for Focus and Priority Schools

Deliverable: School Improvement Plan	
Deadline: September 3 – Draft to RED; October 15 – Initial Submission; February 17 – Mid-Year Reflection	
Requirements Satisfied	
<p>School Improvement Planning</p> <p>S01. The school shall update its SIP annually, in accordance with Section 1001.42(18), F.S., to align progress monitoring data to new targets and strategies using the department’s online template, Form SIP-1, pursuant to Rule 6A-1.099811, F.A.C.</p> <p>S02. The school shall create a literacy leadership team, pursuant to Rule 6A-6.053(3), F.A.C.</p> <p>Multi-Tiered System of Supports</p> <p>S03. The school shall complete a mid-year analysis of progress.</p> <p>Educator Quality</p> <p>S04. The school shall ensure all teachers are certified in-field and are highly qualified, as evidenced by a High, Objective, Uniform State Standard of Evaluation (HOUSSE) for the academic course assigned, pursuant to 20 U.S.C. § 7801(23).</p> <p>S05. The school shall ensure all paraprofessionals are highly qualified.</p>	
Evidence of Completion	Current Status
<p>Shall include:</p> <p><input type="checkbox"/> Draft SIP-1 submitted to RED on paper or in online system located at http://www.flbsi.org/</p> <p><input type="checkbox"/> SIP-1 Initial Submission completed in the online system</p> <p><input type="checkbox"/> SIP-1 Mid-year Reflection completed in the online system</p>	<p align="center"><input type="checkbox"/> In Progress <input type="checkbox"/> Complete</p> <p><u>If not complete, identify:</u></p> <p>Person(s) Responsible:</p> <p>Expected Date of Completion:</p> <p>Strategies to Attain Completion:</p>

RED:
 School:
 School Contact Information:

Differentiated Accountability (DA) Checklist for Focus and Priority Schools

Deliverable: Instructional Review Packet and Participation	
Deadline: Throughout the Year	
Requirements Satisfied	
<p>School Improvement Planning</p> <p>S06. The School Advisory Council (SAC) shall review and monitor the implementation of the SIP.</p> <p>S07. The school leadership team shall monitor the implementation of the SIP.</p> <p>S08. The school shall provide updates three times per year (baseline, mid-year, and end-of-year) on the implementation of the SIP to the SAC and make updates to the SIP as needed.</p> <p>S09. The school shall implement the district K-12 Comprehensive Researched-Based Reading Plan.</p> <p>Multi-Tiered System of Supports</p> <p>S10. The school shall implement a Multi-tiered System of Supports (MTSS).</p> <p>S11. The school shall participate in the district-developed, comprehensive instructional monitoring process.</p> <p>S12. The school leadership team shall monitor instructional coaches' daily logs of activities.</p> <p>S13. The school shall ensure students are properly placed in rigorous coursework.</p> <p>S14. The school shall develop and implement a comprehensive Florida Continuous Improvement Model (FCIM) which includes an FCIM calendar and focus lessons, curriculum pacing guide, and a schedule for progress monitoring data collection and analysis.</p>	
Evidence of Completion	Current Status
<p>Shall include:</p> <p><input type="checkbox"/> Materials prepared for the Instructional Review (e.g. PowerPoint presentations, handouts, benchmark assessment data)</p> <p><input type="checkbox"/> Sign-in sheets from the Instructional Review</p> <p><input type="checkbox"/> Modified SIP or action plan</p>	<p align="center"><input type="checkbox"/> In Progress <input type="checkbox"/> Complete</p> <p><u>If not complete, identify:</u></p> <p>Person(s) Responsible:</p> <p>Expected Date of Completion:</p> <p>Strategies to Attain Completion:</p>