

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Industrial Management Technology
Career Cluster: Manufacturing

	AS	AAS
CIP Number	1606200101	0606200101
Program Type	College Credit	College Credit
Standard Length	60 credits	60 credits
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	11-1021	11-1021
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, principles of management, personnel management, and general business procedures.

Program Structure

This program is a planned sequence of instruction consisting of sixty credit hours.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Articulation

To be transferable statewide between institutions, this program must have been reviewed, and a "transfer value" assigned the curriculum content by the appropriate Statewide Course Numbering System discipline committee. This does not preclude institutions from developing specific articulation agreements with each other.

For details on existing articulation agreements, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Program Length

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. The standard length of this program is sixty credit hours according to Rule 6A-14.030, F.A.C.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Apply supervision skills.
- 02.0 Communicate effectively in supervision.
- 03.0 Manage human behavior.
- 04.0 Motivate one's self.

- 05.0 Motivate others.
- 06.0 Apply strategies for effective management.
- 07.0 Employ creative thinking to achieve business objectives.
- 08.0 Apply basic decision-making skills in supervision.
- 09.0 Demonstrate appropriate communication skills.
- 10.0 Demonstrate appropriate math skills.
- 11.0 Demonstrate appropriate understanding of basic science.
- 12.0 Demonstrate employability skills.
- 13.0 Demonstrate an understanding of entrepreneurship.
- 14.0 Demonstrate knowledge of data-processing activities.
- 15.0 Identify, classify, and demonstrate management functions.
- 16.0 Develop human relations skills.
- 17.0 Apply basic quality control principles.
- 18.0 Demonstrate an understanding of technical or industrial competencies.

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**Florida Department of Education
Student Performance Standards**

Program Title: Industrial Management Technology
CIP Numbers: A.S. 1606200101 A.A.S. 0606200101
Program Length: 60 Credit Hours
SOC Code(s): 11-1021

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. At the completion of this program, the student will be able to:

01.0 Apply supervision skills - The student should be able to:

- 01.01 Specify the responsibilities of the supervisor.
- 01.02 Practice human relations skills.
- 01.03 Follow leadership principles and approaches.
- 01.04 Apply positive approaches to discipline.
- 01.05 Conceptualize organizational functions of management.
- 01.06 Develop organizational plans.
- 01.07 Follow and teach accepted accident prevention practices.
- 01.08 Apply elements of delegation.
- 01.09 Coordinate employee and organization interest.
- 01.10 Apply techniques of dealing with crisis.
- 01.11 Utilize strategies for dealing with interpersonal conflicts.
- 01.12 Analyze causes of resistance in employees.
- 01.13 Implement the agreement-finding process.
- 01.14 Develop and implement job instructions.
- 01.15 Apply delegation procedures.
- 01.16 Apply principles of management to employee/employer conflicts.

02.0 Communicate effectively in supervision - The student should be able to:

- 02.01 Solve problems in communicating.
- 02.02 Exhibit appropriate habits in person-to-person communication.
- 02.03 Apply listening skills.
- 02.04 Use communication feedback effectively.
- 02.05 Use persuasion skills in communicating.
- 02.06 Build credibility in management.
- 02.07 React to non-verbal communication.
- 02.08 Practice confrontation skills.
- 02.09 Write an effective memorandum.
- 02.10 Prepare a written technical report.

03.0 Manage human behavior - The student should be able to:

- 03.01 Use behavior modification techniques.
- 03.02 Practice transactional analysis skills.
- 03.03 Establish goals and objectives.

- 03.04 Identify and resolve emotional disturbances of workers.
- 03.05 Use self-concept building skills.
- 03.06 Assess worker and supervisor roles and relationships.
- 03.07 Manage worker resistance to change.
- 03.08 Diagnose the dynamics involved in performance appraisal.
- 03.09 Use appropriate assertiveness skills.

04.0 Motivate one's self - The student should be able to:

- 04.01 Build improved attitude and self-confidence.
- 04.02 Conceptualize cause-and-effect relationship.
- 04.03 Set personal goals.
- 04.04 Apply self-esteem building skills.
- 04.05 Diagnose life traps.
- 04.06 Apply self-discipline techniques.
- 04.07 Determine areas of personal talent.

05.0 Motivate others - The student should be able to:

- 05.01 Conceptualize the self-fulfilling prophecy.
- 05.02 Conceptualize the process of motivation.
- 05.03 Apply the hierarchy of human needs to worker motivation.
- 05.04 Effect job enrichment procedures.
- 05.05 Apply attitude-enrichment procedures.
- 05.06 Conceptualize concept of maintainers and motivators.
- 05.07 Develop role of trust and credibility in worker motivation.
- 05.08 Direct goal-setting procedures with workers.
- 05.09 Implement participative style of supervision.

06.0 Apply strategies for effective management - The student should be able to:

- 06.01 Diagnose unacceptable performance.
- 06.02 Determine effective discipline procedures.
- 06.03 Undertake disciplinary action.
- 06.04 Plan appraisal interviews.
- 06.05 Conduct appraisal interviews.
- 06.06 Implement transfer, demotion, and termination procedures.
- 06.07 Conduct hiring interviews.
- 06.08 Implement recruitment procedures.

07.0 Employ creative thinking to achieve business objectives - The student should be able to:

- 07.01 Conduct and apply techniques for maximum production of ideas.
- 07.02 Maintain conditions necessary for creative problem solving.
- 07.03 Diagnose conditions antithetical to creativity.
- 07.04 Oversee problem solving.

08.0 Apply basic decision-making skills in supervision - The student should be able to:

- 08.01 Conduct decision-making meetings.
- 08.02 Employ steps of effective decision-making.

- 08.03 Maintain conditions for effective decision-making.
 - 08.04 Set goals and objectives.
 - 08.05 Evaluate job applicants.
 - 08.06 Select the best approach to discipline an employee.
 - 08.07 Select tasks to delegate.
 - 08.08 Discuss the performance appraisal with an employee.
 - 08.09 Select employees for promotion.
- 09.0 Demonstrate appropriate communication skills - The student should be able to:
- 09.01 Write logical and understandable statements or phrases to accurately complete forms/invoices commonly used in business and industry.
 - 09.02 Read and understand graphs, charts, diagrams, and tables commonly used in the industrial/occupational area.
 - 09.03 Read and follow both written and oral instructions.
 - 09.04 Answer and ask questions coherently and concisely.
 - 09.05 Read critically by recognizing assumptions and implications and by evaluating ideas.
 - 09.06 Demonstrate appropriate telephone/communication skills.
- 10.0 Demonstrate appropriate math skills - The student should be able to:
- 10.01 Solve problems for volume, weight, area, circumference, and perimeter measurements for rectangles, squares, and cylinders.
 - 10.02 Measure tolerance(s) on horizontal and vertical surfaces using millimeters, centimeters, feet, and inches.
 - 10.03 Add, subtract, multiply, and divide using fractions, decimals, and whole numbers.
 - 10.04 Determine the correct purchase price, including sales tax, for a materials list containing a minimum of six items.
 - 10.05 Demonstrate an understanding of federal, state, and local taxes and their computation.
- 11.0 Demonstrate appropriate understanding of basic science - The student should be able to:
- 11.01 Understand molecular action as a result of temperature extremes, chemical reaction, and moisture content.
 - 11.02 Draw conclusions or make inferences from data.
 - 11.03 Identify health-related problems which may result from exposure to work-related chemicals and hazardous materials, and know the proper precautions required for handling such materials.
 - 11.04 Understand pressure measurement in terms of P.S.I., inches of mercury, and K.P.A.
- 12.0 Demonstrate employability skills - The student should be able to:
- 12.01 Conduct a job search.
 - 12.02 Secure information about a job.
 - 12.03 Identify documents that may be required when applying for a job interview.
 - 12.04 Correctly complete a job application form.
 - 12.05 Demonstrate competence in job interview techniques.

- 12.06 Identify or demonstrate appropriate responses to criticism from employer, supervisor, or other employees.
 - 12.07 Identify acceptable work habits.
 - 12.08 Demonstrate knowledge of how to make appropriate job changes.
 - 12.09 Demonstrate acceptable employee health habits.
 - 12.10 Demonstrate knowledge of the "Florida Right-To-Know Law" as recorded in 29 CFR-1910,1200.
- 13.0 Demonstrate an understanding of entrepreneurship - The student should be able to:
- 13.01 Identify characteristics of the American enterprise system.
 - 13.02 Define inflation and deflation.
 - 13.03 Illustrate the basic economic questions facing any society.
 - 13.04 Determine the results of a change in demand or a change in supply.
 - 13.05 List factors that contribute to economic growth.
 - 13.06 Identify characteristics of different types of business ownership.
 - 13.07 Choose appropriate action in a situation requiring application of business ethics.
- 14.0 Demonstrate knowledge of data-processing activities - The student should be able to:
- 14.01 Identify terms commonly used in information processing.
 - 14.02 Identify automated business systems, equipment components, and media.
 - 14.03 Sequence and define the six steps of a procession cycle.
 - 14.04 Interpret operations of a flowchart of a simulated business job.
 - 14.05 Check printout for error, correct, and resubmit.
 - 14.06 Use an alphanumeric keyboard and a ten-key numeric pad with appropriate techniques.
- 15.0 Identify, classify, and demonstrate management functions - The student should be able to:
- 15.01 Identify the correct definition of management.
 - 15.02 Identify management positions and styles.
 - 15.03 Identify the major functions of management.
 - 15.04 Classify activities as part of the planning function of management.
 - 15.05 Classify activities as part of the organizing function of management.
 - 15.06 Classify activities as part of the staffing function of management.
 - 15.07 Classify activities as part of the directing function of management.
 - 15.08 Classify activities as part of the controlling function of management.
 - 15.09 Distinguish among management functions.
 - 15.10 Select the most effective communication systems.
- 16.0 Develop human relations skills - The student should be able to:
- 16.01 Demonstrate appropriate work habits.
 - 16.02 Identify behavior that promotes good human relations.
- 17.0 Apply basic quality control principles - The student should be able to:
- 17.01 Interpret basic statistical process control charts.
 - 17.02 Apply basic statistical process control principles.

17.03 Analyze workers' and inspectors' roles in quality production.

17.04 Conduct a quality circle work session.

18.0 Demonstrate an understanding of technical or industrial competencies - The student should be able to:

18.01 Demonstrate an understanding of technical or industrial competencies as specified in the curriculum frameworks of any postsecondary adult or postsecondary vocational program.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: **Engineering Technology**
Career Cluster: **Manufacturing**

	AS	AAS
CIP Number	1615000001	0615000001
Program Type	College Credit	College Credit
Standard Length	60 credit hours	60 credit hours
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	11-9111, 17-2031, 17-2051, 17-3012, 17-3013, 17-3019, 17-3023, 17-3026, 17-3027, 17-3029, 19-4021, 27-1029, 29-2012, 29-2071, 31-9092, 51-4012, 51-9082	11-9111, 17-2031, 17-2051, 17-3012, 17-3013, 17-3019, 17-3023, 17-3026, 17-3027, 17-3029, 19-4021, 27-1029, 29-2012, 29-2071, 31-9092, 51-4012, 51-9082
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, technical competency, safe and efficient work practices and a combination of theory and laboratory activities to gain the necessary cognitive and manipulative skills to perform preventive and corrective maintenance and support for engineering design, processes, production, testing, and/or maintaining product quality.

This program focuses on broad, transferable skills and stresses understanding and demonstration of the following elements of the Engineering Technology and Industrial Applications: production materials and processes, quality, computer-aided drafting, electronics, mechanics, instrumentation and safety.

Program Structure

This program is a planned sequence of instruction consisting of eight specializations with one common core. It is recommended that students complete the core or demonstrate a mastery of the student performance standards contained in the core before advancing to the course(s) in the next level of specialization. The common core consists of 18 credit hours of technical core courses from the following areas: instrumentation and measurement, manufacturing processes and materials, quality, computer-aided drafting, electronics, and safety. The total Associate in Science /Associate in Applied Science degree program(s) consists of 60 credit hours.

The 18 credit hour technical core has been defined to align with the Manufacturing Skills Standards Council's (MSSC) skills standards. MSSC skill standards define the knowledge, skills, and performance needed by today's frontline manufacturing workers. After completing this core and the General Education requirements, it is anticipated that students will be prepared to pass the MSSC Production Technician Certification.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

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Articulation

To be transferable statewide between institutions, this program must have been reviewed, and a "transfer value" assigned the curriculum content by the appropriate Statewide Course Numbering System discipline committee. This does not preclude institutions from developing specific articulation agreements with each other.

The following industry certifications articulate credit into this degree program. These statewide articulation agreements have been approved by the Articulation Coordinating Committee.

MSSC - Production Technician Certification (MSSCN001) – 15 Credit Hours

For details on existing articulation agreements, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Program Length

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. The standard length of this program is 60 credit hours according to Rule 6A-14.030, F.A.C.

Certificate Programs

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.). This AS/AAS degree program includes the following College Credit Certificates:

Engineering Technology Support Specialist (0615061304) - 18 Credits
Automation (0615061301) – 12 (Primary) or 15 (Secondary) Credits
Lean Manufacturing (0615061302) – 12 Credits
Pneumatics, Hydraulics & Motors For Manufacturing (0615061303) – 12 Credits
Applied Technology Specialist (0615040302) – 16 Credits
Composite Fabrication and Testing (0615000002) - 12 (Primary) or 19 (Secondary) Credits
Electronics Aide (0615030313) - 12 Credits
Computerized Woodworking (0615080501) – 12 Credits
CNC Machinist (0615080502) – 12 Credits
Lean Six Sigma Green Belt Certificate (0615070203) – 12 Credits
Six Sigma Black Belt Certificate (0615070202) – 12 Credits
Alternative Energy Systems Specialist (0615000003) – 18 (Primary) or 15 (Secondary) Credits
Computer-Aided Design and Drafting (0615000004) – 24 Credits
Medical Quality Systems (0615000005) – 15 Credits

Standards for the above certificate programs are contained in separate curriculum frameworks.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate an understanding of industrial processes and material properties.
- 02.0 Generate and interpret computer-aided drawings.
- 03.0 Demonstrate a fundamental understanding of electronics and electricity.

- 04.0 Demonstrate an understanding of industrial safety, health, and environmental requirements.
- 05.0 Demonstrate proficiently in the use of quality assurance methods and quality control concepts.
- 06.0 Demonstrate proficiency in using tools, instruments and testing devices.
- 07.0 Demonstrate basic troubleshooting skills.
- 08.0 Demonstrate appropriate communication skills.
- 09.0 Demonstrate appropriate math skills.
- 10.0 Demonstrate an understanding of modern business practices and strategies.
- 11.0 Demonstrate employability skills.

In addition, students will complete the objectives in one of the following specializations:

Specialization Track	SOC Code	Page Number
Advanced Manufacturing	17-3027	10
Quality	17-3026	14
Mechanical Design and Fabrication	51-4012	18
Electronics	17-3023	23
Advanced Technology	17-3029	28
Alternative Energy	17-3023	31
Biomedical Systems	19-4021	35
Digital Design and Modeling	17-3026	39

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Engineering Technology
CIP Numbers: AS - 1615000001 AAS - 0615000001
Program Length: 60 Credit Hours
SOC Code(s): 17-3023, 17-3026, 17-3027, 17-3029, 51-4012

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. At the completion of this program, the student will be able to:

- 01.0 Demonstrate knowledge of industrial processes and materials properties - The student will be able to:
- 01.01 Demonstrate knowledge of current manufacturing processes.
 - 01.02 Demonstrate knowledge of the use of current manufacturing machines, operating systems and mechanisms.
 - 01.03 Estimate manpower needs and skills needed in assembly operations.
 - 01.04 Demonstrate knowledge of the criteria for tool design, maintenance, procurement and handling.
 - 01.05 Demonstrate knowledge of gage design, usage and limitations.
 - 01.06 Analyze and recommend the usage of jigs and fixtures, including effectors and special grippers for automated systems.
 - 01.07 Demonstrate knowledge of processes used to ensure that changes do not negatively impact production or product.
 - 01.08 Demonstrate knowledge of production timing to ensure customer satisfaction and on-time delivery.
 - 01.09 Demonstrate knowledge of time and motion to enhance productivity.
 - 01.10 Make continuous adjustments to equipment and procedures that result in improved productivity.
 - 01.11 Demonstrate knowledge of how raw materials are moved.
 - 01.12 Setup or modify new equipment per engineering specifications and documentations.
 - 01.13 Demonstrate an understanding of the importance and impact of routine maintenance of machines and equipment on operations.
- 02.0 Generate and interpret computer-aided drawings - The student will be able to:
- 02.01 Apply current industrial computer aided-drawing practices.
 - 02.02 Construct geometric figures.
 - 02.03 Create and edit text formatted to industry standards.
 - 02.04 Use and control accuracy-enhancement tools for entity-positioning methods.
 - 02.05 Identify, create, store, and use standard part symbols and libraries.
 - 02.06 Control entity properties by layer, color, and line type.
 - 02.07 Use viewing commands to perform zooming and panning.
 - 02.08 Use Query commands to interrogate database for entity characteristics.
 - 02.09 Plot drawings on media using layout and scale.
 - 02.10 Prepare drawings for flexibility of future editing and minimum file size.

- 02.11 Apply standard dimensioning rules.
- 02.12 Demonstrate proficiency importing and exporting various files types.
- 02.13 Operate related peripheral devices.
- 02.14 Read and interpret technical drawings to assure conformity of product.
- 02.15 Demonstrate skill in assessing and reading schematics and drawings.

03.0 Demonstrate a fundamental understanding of electronics and electricity - The student will be able to:

- 03.01 Use appropriate grounding techniques.
- 03.02 Demonstrate knowledge of AC/DC theory.
- 03.03 Solve circuit problems using unit conversion and scientific notation.
- 03.04 Solve problems involving electric charge, electric current, potential difference, energy and Ohm's Law.
- 03.05 Solve problems in electric circuits involving work and power.
- 03.06 Solve problems involving series and parallel resistance circuits.
- 03.07 Solve problems involving capacitance in DC circuits.
- 03.08 Solve problems involving magnetic circuits.
- 03.09 Solve problems involving inductance in DC circuits.
- 03.10 Solve A.C. problems involving peak value, instantaneous, average value and RMS value of a sine wave.
- 03.11 Solve problems on factors governing reactance in A.C. circuits.
- 03.12 Solve impedance problems in A.C. circuits.
- 03.13 Prepare and complete concise, neat and accurate lab reports.

04.0 Demonstrate an understanding of safety, health, and environmental requirements - The student will be able to:

- 04.01 Communicate any new or revised safety procedures.
- 04.02 Update personnel about current safety guidelines.
- 04.03 Wear appropriate Personal Protective Equipment (PPE).
- 04.04 Follow area-posted safety guidelines.
- 04.05 Demonstrate knowledge of, and follow applicable safety laws and regulations and the environment (e.g., Occupational Safety and Health Administration (OSHA)).
- 04.06 Maintain a clean and safe work environment.
- 04.07 Maintain personal protection equipment.
- 04.08 Report unsafe conditions/practices.
- 04.09 Locate emergency exits and alarms.
- 04.10 Comply with company-established safety practices.
- 04.11 Use appropriate fire fighting procedures.
- 04.12 Apply Occupational Safety Health Administration (OSHA) safety standards properly.
- 04.13 Demonstrate knowledge of when a machine or a process should be stopped to investigate or correct a hazard.
- 04.14 Demonstrate knowledge of regulatory agency fines and requirement for corrective actions.
- 04.15 Demonstrate knowledge of government and company procedures, rules and regulations concerning incident investigations.
- 04.16 Demonstrate knowledge of incident reporting procedures.

- 04.17 Use and evaluate information resources such as MSDS (Material Safety Data Sheets).
- 04.18 Demonstrate knowledge of National Institute of Occupational Safety and Health (NIOSH), Environmental Protection Agency (EPA) and other regulatory agencies recommendations, guidelines and best practices.
- 04.19 Demonstrate knowledge of how to safely identify, handle, monitor and measure hazardous materials.

05.0 Demonstrate proficiency in use of quality assurance methods, quality control concepts - The student will be able to:

- 05.01 Monitor processes for quality.
- 05.02 Inspect product for quality.
- 05.03 Document quality measurements or observations by filling out quality charts and records.
- 05.04 Compare process measurements to standards.
- 05.05 Identify root causes using standard techniques.
- 05.06 Identify Corrective Action and Preventive Action.
- 05.07 Describe the concept of quality assurance in increasing productivity and promoting zero defects.
- 05.08 Apply data collection methods for productivity improvement and reporting.
- 05.09 Analyze data using tools and techniques for productivity and quality problems.
- 05.10 Analyze data using tools and techniques for cause and effect relationships.
- 05.11 Develop and apply quality improvement strategies.
- 05.12 Demonstrate an understanding of a quality process's capability and its applications.
- 05.13 Demonstrate knowledge of how to implement quality assurance principles and methods.
- 05.14 Demonstrate knowledge of quality assurance checks for inspections.
- 05.15 Demonstrate an understanding of internal and external supply chains.
- 05.16 Demonstrate understanding of the configuration of management.
- 05.17 Demonstrate knowledge of standard industry practices regarding inventory control methods and procedures.
- 05.18 Demonstrate knowledge of production floor plan and safety requirements to place materials in most efficient and safe location and position.
- 05.19 Demonstrate knowledge of storage space available to establish lot sizes and reorder points.
- 05.20 Demonstrate knowledge of proper forecasts and methods for conducting inventory audits to recognize and report inventory discrepancies.
- 05.21 Identify significant inventory discrepancies.
- 05.22 Use cycle count process to ensure accurate counts are taken.
- 05.23 Demonstrate knowledge of trade-off techniques (e.g., balance lead time and cycle time issues with inventory)

06.0 Demonstrate proficiency in using tools, instruments and testing devices - The student will be able to:

- 06.01 Identify and use hand tools properly.
- 06.02 Identify and use power tools properly.
- 06.03 Use inspection equipment appropriately.
- 06.04 Implement appropriate testing regimes.

- 06.05 Use appropriate measurement tools (e.g., micrometers, tapes. etc).
- 06.06 Use appropriate safety monitoring and testing equipment.
- 06.07 Communicate issues with hand sketches.
- 06.08 Use electronic measuring equipment and instruments.
- 06.09 Use multi-gauging to inspect, verify, and document whether product dimensions meet customer requirements.

07.0 Demonstrate basic troubleshooting skills - The student will be able to:

- 07.01 Apply troubleshooting and critical thinking skills to define the problem.
- 07.02 Identify symptoms and changes in a system.
- 07.03 Isolate potential sources/causes of problems.
- 07.04 Consult reference materials.
- 07.05 Evaluate repair options.
- 07.06 Document properly all repairs and adjustments made.
- 07.07 Monitor and correct parameters during tests.
- 07.08 Estimate and forecast time and resources needed to perform task.
- 07.09 Read blueprints, schematics and technical drawings.
- 07.10 Modify or adjust equipment per engineering specifications.
- 07.11 Analyze process to identify and correct problems, such as bottlenecks.

08.0 Demonstrate appropriate communication skills - The student will be able to:

- 08.01 Write logical and understandable statements, or phrases, to accurately complete forms commonly used in business and industry.
- 08.02 Read and understand graphs, charts, diagrams, and common table formats.
- 08.03 Read and follow written instructions.
- 08.04 Demonstrate an understanding of; and ability to follow oral instructions.
- 08.05 Answer and ask questions coherently and concisely.
- 08.06 Read critically to identify oversights and assumptions.
- 08.07 Interact with co-workers using appropriate communication tools correctly.
- 08.08 Demonstrate knowledge of technical language and technical acronyms.

09.0 Demonstrate appropriate math skills - The student will be able to:

- 09.01 Solve problems for volume, weight, area, circumference and perimeter measurements for rectangles, squares, and cylinders.
- 09.02 Measure tolerance(s) on horizontal and vertical surfaces using millimeters, centimeters, feet and inches.
- 09.03 Add, subtract, multiply and divide using fractions, decimals, and whole numbers.
- 09.04 Use different unit systems appropriately.
- 09.05 Accurately convert between unit systems.
- 09.06 Read and interpret angle measurements.
- 09.07 Use scientific and engineering notation appropriately.
- 09.08 Apply the rules for significant digits properly.
- 09.09 Solve simple algebraic equations related to the workplace.

10.0 Demonstrate an understanding of modern business practices and strategies - The student will be able to:

- 10.01 Demonstrate knowledge of modern business practices.

- 10.02 Demonstrate knowledge of production process to meet business requirements.
- 10.03 Describe the importance of entrepreneurship to the American economy.
- 10.04 List the advantages and disadvantages of business ownership.
- 10.05 Identify the business skills needed to operate a small business efficiently and effectively.
- 10.06 Demonstrate knowledge of the alignment of a company's business objectives with production goals.

11.0 Demonstrate employability skills - The student will be able to:

- 11.01 Demonstrate competence in job search and interview techniques.
- 11.02 Identify or demonstrate appropriate responses to criticism from employer, supervisor or other employees.
- 11.03 Identify and practice acceptable work habits.
- 11.04 Demonstrate acceptable employee health habits.
- 11.05 Demonstrate knowledge of the "Right-To-Know Law".
- 11.06 Work effectively in teams.

Program Title: Engineering Technology
Specialization Tract: Advanced Manufacturing

Specialization Concepts and Content: The purpose of this program is to prepare students for initial employment with an occupational title as a Manufacturing Engineering Technician or Advanced Manufacturing or Production Technician in various specialized areas, or to provide supplemental training for persons previously or currently employed in these occupations.

Standards

After successfully completing this program, the student will be able to perform the following:

- 12.0 Operate, troubleshoot, and maintain pneumatic, hydraulic, and electromechanical components and/or systems.
- 13.0 Identify and implement lean concepts in manufacturing environments.
- 14.0 Operate industrial automation systems.
- 15.0 Troubleshoot industrial automation systems.
- 16.0 Apply the principals of robotics to industrial automation systems.
- 17.0 Use proficiently human machine interfaces to control automated systems
- 18.0 Identify, implement and/or interpret supply chain and operations management concepts and techniques.

**Florida Department of Education
Student Performance Standards**

Program Title: Engineering Technology
Specialization Tract: Advanced Manufacturing

12.0 Operate, troubleshoot, and maintain pneumatic, hydraulic and electromechanical components and/or systems – The student will be able to:

- 12.01 Identify, classify and describe the function of pneumatic, hydraulic and electrical machines and components.
- 12.02 Construct flow diagrams and of pneumatic, hydraulic, and electromechanical systems.
- 12.03 Perform basic operation maintenance of pneumatic, hydraulic and electromechanical components, devices and/or machines.
- 12.04 Troubleshoot errors, faults, and inconsistencies of pneumatic, hydraulic and electromechanical components, machines and/or systems.
- 12.05 Define special applications of electromechanical, hydraulic and pneumatic machines and devices used process sheet metal, plastics, food and beverages, and other materials.
- 12.06 Describe important limitations of electromechanical, pneumatic and hydraulic machinery.
- 12.07 Operate independent pneumatic, hydraulic and electrical machines properly.
- 12.08 Describe the important operating parameters of pneumatic, hydraulic and electrical machines and/systems.
- 12.09 Identify and use appropriate monitoring gages for pneumatic, hydraulic, and electromechanical machines and/or systems.

13.0 Identify and implement lean concepts in manufacturing environments - The student will be able to:

- 13.01 Demonstrate product manufacturing requirements and processing flow.
- 13.02 Demonstrate the role of management in production operations.
- 13.03 Integrate personnel, hardware, and software capabilities for timely completion of products and product orders.
- 13.04 Apply manufacturing resources planning, just-in-time concepts to production and process planning.
- 13.05 Demonstrate good examples of lean manufacturing principles of pull production, perfect first-time quality, waste minimization, continuous improvement, flexibility, and building long lasting relationships with suppliers and customers.
- 13.06 Implement minimization of wastes in the form of waiting time, inventory, processing, motion, over-production, transportation, and scrap.
- 13.07 Apply the 5S's: Sort, Set in Order, Shine, Standardize, and Sustain.
- 13.08 Apply six sigma criteria correctly.

14.0 Operate industrial automation systems - The student will be able to:

- 14.01 Chart and analyze ladder logic diagrams for industrial automation systems.
- 14.02 Identify PLC input and output module locations.

- 14.03 Match wiring harness identification to program addresses for input and output modules.
 - 14.04 Identify active and passive states of each module.
 - 14.05 Interpret flow charts to match field device components with the real devices.
 - 14.06 Identify when a programmable controller is in run or program mode.
 - 14.07 Integrate control systems and equipment with production and production support mechanisms.
 - 14.08 Establish routine operations involving maintenance schedules.
 - 14.09 Perform minor repair to industrial automation systems.
 - 14.10 Integrate control systems and equipment with production and production support mechanisms.
 - 14.11 Demonstrate automatic inventory accounting related monitoring and control systems.
 - 14.12 Implement automatic tracking of materials and products using bar codes, machine vision and sensing, and/or infrared technologies.
- 15.0 Troubleshoot industrial automation systems - The student will be able to:
- 15.01 Apply troubleshooting techniques to identify root cause, errors and faults of a problem.
 - 15.02 Isolate systems for troubleshooting.
 - 15.03 Develop a strategy for making system improvements based on troubleshooting activities.
 - 15.04 Identify needed expertise to address the issue.
 - 15.05 Participate in troubleshooting and resolution team effectively.
- 16.0 Apply the principals of robotics to automated systems - The student will be able to:
- 16.01 Define the essential components of a robotic system.
 - 16.02 Choose appropriate robot equipments for specific tasks.
 - 16.03 Describe methods of moving robotic parts.
 - 16.04 Choose and implement appropriate sensors for robotic applications.
 - 16.05 Choose and install appropriate actuators for robotic applications.
 - 16.06 Program robotic devices for restricted movements.
- 17.0 Use proficiently human machine interfaces to operate automated systems - The student will be able to:
- 17.01 Match computer graphic icons to real field equipment
 - 17.02 Route data flow between computer and controlled machines.
 - 17.03 Identify the computer input and output signals and equipment destinations.
 - 17.04 Implement manual override appropriately.
 - 17.05 Perform computer based system and/or machine troubleshooting.
 - 17.06 Define the essential components of an integrated HMI system.
- 18.0 Identify, implement, and/or interpret supply chain and operations management concepts and techniques - The student will be able to:
- 18.01 Use appropriate software for supply chain management strategies.
 - 18.02 Illustrate how efficiency and effectiveness are necessary attributes of good operations management.

- 18.03 Apply simulations used for layout and design of production operations.
- 18.04 Apply engineering economy factors in equipment justification.
- 18.05 Demonstrate warehouse throughput systems.
- 18.06 Demonstrate basic principles and methods of controlling work in progress.
- 18.07 Follow raw materials from their source to distribution of the product.
- 18.08 Demonstrate strategies to optimize production operations.
- 18.09 Demonstrate strategies to optimize raw materials and products inventories.

Program Title: Engineering Technology
Specialization Tract: Quality

Specialization Concepts and Content: The purpose of this program is to prepare students for initial employment with an occupational title as Quality Assurance Technician, Process and Production Technician, or Engineering Technician in various specialized areas, or to provide supplemental training for persons previously or currently employed in these occupations.

Standards

After successfully completing this program, the student will be able to perform the following:

- 12.0 Demonstrate proficiency in Lean Manufacturing.
- 13.0 Demonstrate proficiency in developing self-directed work teams.
- 14.0 Demonstrate proficiency in the tools of Lean Manufacturing.
- 15.0 Demonstrate proficiency in Six Sigma concepts.
- 16.0 Demonstrate proficiency in developing a Six Sigma project.

**Florida Department of Education
Student Performance Standards**

Program Title: Engineering Technology
Specialization Tract: Quality

- 12.0 Demonstrate proficiency in Lean Manufacturing--The student will be able to:
- 12.01 Describe and explain the concepts of Lean Manufacturing.
 - 12.02 Apply the theories of Lean Manufacturing to a manufacturing environment for improvement.
 - 12.03 Identify and apply value stream mapping.
 - 12.04 Identify and apply just-in-time procedures.
 - 12.05 Identify and apply the techniques in continual improvement.
 - 12.06 Describe and explain the system of waste-free manufacturing (WFM).
 - 12.07 Describe the changes necessary in implementing waste-free manufacturing in a lean environment.
 - 12.08 Describe and explain supply chain management.
 - 12.09 Describe and explain the use of the 5S's, (sort, set in order, shine, standardize, sustain).
 - 12.10 Develop the techniques to manage change in the manufacturing environment.
- 13.0 Demonstrate proficiency in developing self-directed work teams --The student will be able to:
- 13.01 Describe and explain how teams are developed.
 - 13.02 Demonstrate how effective team members operate.
 - 13.03 Identify the organization techniques of starting a team.
 - 13.04 Identify the limits and expectations of the team.
 - 13.05 Describe team problems.
 - 13.06 Create work plans.
 - 13.07 Identify the steps in ending a project.
 - 13.08 Use data effectively in identifying issues.
 - 13.09 Implement changes through planning and communications.
 - 13.10 Update appropriate documentation in a project.
 - 13.11 Identify the steps in ending a project.
- 14.0 Demonstrate proficiency in the tools of Lean Manufacturing --The student will be able to:
- 14.01 Define the tools required to implement and maintain a Lean Manufacturing facility.
 - 14.02 Describe and explain mistake proofing for operators.
 - 14.03 Describe the techniques using zero quality control (ZQC) techniques in manufacturing settings.
 - 14.04 Identify mistake proof devices for eliminating errors in manufacturing.
 - 14.05 Describe and apply the 5S's for efficiency, maintenance, and continuous improvement.
 - 14.06 Describe and explain the visual workplace environment.
 - 14.07 Define the terms associated with the quick changeover process.

- 14.08 Identify the changeover techniques used in production.
 - 14.09 Describe and explain the streamlining process to reduce changeover time.
 - 14.10 Describe the terms used in overall equipment effectiveness (OEE).
 - 14.11 Describe and explain the process of total productive maintenance (TPM).
 - 14.12 Describe and explain tracking process in improving the effectiveness of the operating equipment.
 - 14.13 Define the terms associated with basic cellular manufacturing concepts.
 - 14.14 Identify production teams to basic cellular manufacturing and teamwork concepts.
 - 14.15 Identify steps required to convert to a cellular arrangement.
 - 14.16 Identify the techniques used in the kanban system for just-in-time (JIT).
- 15.0 Demonstrate proficiency in Six Sigma concepts--The student will be able to:
- 15.01 Describe and explain the basic principles and theories of Six Sigma.
 - 15.02 Define the terms associated with Six Sigma.
 - 15.03 Describe the philosophy and methodology of Six Sigma.
 - 15.04 Define the five steps of the DMAIC (define, measure, analyze, improve, and control) model used in Six Sigma for quality improvement.
 - 15.05 Establish an advanced quality plan.
 - 15.06 Benchmark a project.
 - 15.07 Develop the basic cause-and-effect diagram (fishbone diagram).
 - 15.08 Describe and develop the central limit theorem.
 - 15.09 Develop a control plan to aid in production.
 - 15.10 Define the cost-benefit analysis on the shop floor.
 - 15.11 Define and describe the design of experiments (DOE) used in manufacturing processes.
 - 15.12 Run the experiment.
 - 15.13 Apply the DOE in a manufacturing process using the proper techniques.
 - 15.14 Apply the techniques of Failure Modes and Effects Analysis (FMEA).
 - 15.15 Define and describe Risk Assessment.
 - 15.16 Implement the 5S method of sorting, setting in order, shining, standardizing, and sustaining.
 - 15.17 Maintain and check the process through quality auditing.
- 16.0 Demonstrate proficiency in developing a Six Sigma project--The student will be able to:
- 16.01 Defines and describe the economic evaluation of engineering alternatives and analysis of cost allocation in technical operations.
 - 16.02 Calculate net profit, maximum profit and breakeven points when solving problems.
 - 16.03 Solve problems involving alternative designs, materials, or methods.
 - 16.04 Analyze the factor of equivalence in engineering economic problems.
 - 16.05 Solve problems related to replacement versus augmentation for economic choices.
 - 16.06 Discuss how capital projects are identified and evaluated.
 - 16.07 Describe how final projects are selected.
 - 16.08 Define the requirements of the project plan.
 - 16.09 Develop the initial project schedule.
 - 16.10 Describe each phase of the project as it relates to the budget.
 - 16.11 Develop timeline charts for planning and tracking.

- 16.12 Apply the scheduling control systems.
- 16.13 Identify the voice of the customer as the feedback mechanism.
- 16.14 Define and describe the scheduling techniques when applied in the project environment.
- 16.15 Define and describe the issues surrounding a problem to provide paths for a solution.
- 16.16 Describe the project life cycle.
- 16.17 Solve problems related to capacity factor, load factor, and diversity factors.
- 16.18 Define and describe the concepts and methods for implementing Six Sigma project management utilizing Six Sigma methodologies.
- 16.19 Develop a Six Sigma project by utilizing a Six Sigma methodologies.
- 16.20 Describe and define the design phase for a Six Sigma project.
- 16.21 Describe and define the verification phase for a Six Sigma project.
- 16.22 Describe and define the implementation phase for a Six Sigma project.
- 16.23 Close out a Six Sigma project.
- 16.24 Benchmark a Six Sigma project.

Program Title: Engineering Technology
Specialization Tract: Mechanical Design and Fabrication

Specialization Concepts and Content: The purpose of this program is to prepare students for initial employment with an occupational title as Mechanical Engineering Technician, Mechanical Design Technician or Mechanical Fabrication Technician in various specialized areas, or to provide supplemental training for persons previously or currently employed in these occupations.

Standards

After successfully completing this program, the student will be able to perform the following:

- 12.0 Demonstrate proficiency in the principles, concepts and applications in metal fabrication methods.
- 13.0 Demonstrate proficiency in the principles, concepts and applications in woodworking and composite fabrication methods.
- 14.0 Demonstrate proficiency in the set-up and operation of CNC machining centers.
- 15.0 Demonstrate proficiency in Computer-Aided Drafting /Computer-Aided Manufacturing (CAD/CAM) software.
- 16.0 Demonstrate a proficiency in solid modeling design & programming.

**Florida Department of Education
Student Performance Standards**

Program Title: Engineering Technology
Specialization Tract: Mechanical Design and Fabrication

12.0 Demonstrate proficiency in the principles, concepts and applications in metal fabrication methods - The student will be able to:

- 12.01 Understand professionalism in the manufacturing environment.
- 12.02 Understand, use and work with precision numbers.
- 12.03 Interpret mechanical drawings.
- 12.04 Demonstrate the use of geometric dimensioning and tolerancing.
- 12.05 Understand materials, and machining processes.
- 12.06 Demonstrate safe use of hand and power tools.
- 12.07 Identify the use and process in part layout.
- 12.08 Demonstrate a working knowledge of metal forming equipment.
- 12.09 Demonstrate the use of precision steel rulers.
- 12.10 Demonstrate the use of oxy – fuel cutting.
- 12.11 Demonstrate acceptable methods in tungsten inert gas welding.
- 12.12 Demonstrate acceptable methods in gas metal arc welding.
- 12.13 Demonstrate acceptable methods to use a dial indicator.
- 12.14 Explain the use of a height gauge to measure stock.
- 12.15 Identify aircraft sheet metal tools.
- 12.16 Demonstrate acceptable methods hand cutting and forming sheet metal.
- 12.17 Demonstrate the use of layout sheet metal tools.
- 12.18 Demonstrate acceptable methods using micro-counter sinks.
- 12.19 Demonstrate acceptable methods of Riveting solid rivets.
- 12.20 Identify and demonstrate operation of the pneumatic rivet gun.
- 12.21 Demonstrate the use of a rivet gauge set.
- 12.22 Demonstrate acceptable methods using a back rivet set.
- 12.23 Demonstrate acceptable methods using bucking bars.
- 12.24 Demonstrate the use of rivet squeezers and dimpling.
- 12.25 Demonstrate acceptable methods in using a blind riveting.
- 12.26 Identify the axes on a CNC mill.
- 12.27 Demonstrate hand jog features on a CNC mill & CNC lathe.
- 12.28 Demonstrate acceptable methods to use an ironworker.
- 12.29 Demonstrate acceptable methods using a break & shear.
- 12.30 Demonstrate the use of dial calipers.

13.0 Demonstrate proficiency in the principles, concepts and applications in woodworking and composite fabrication methods - The student will be able to:

- 13.01 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a circular saw according to the manufacturer's recommendations.
- 13.02 Apply the safe and proper use of and the basic adjustments and maintenance for a jointer according to the manufacturer's recommendations.
- 13.03 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a planer according to the manufacturer's recommendations.

- 13.04 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a router according to the manufacturer's recommendations.
- 13.05 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a wood lathe according to the manufacturer's recommendations.
- 13.06 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a plate joiner according to the manufacturer's recommendations.
- 13.07 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a table saw according to the manufacturer's recommendations.
- 13.08 13.08 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a jig saw according to the manufacturer's recommendations.
- 13.09 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a band saw according to the manufacturer's recommendations.
- 13.10 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a drill press saw according to the manufacturer's recommendations.
- 13.11 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a scroll saw according to the manufacturer's recommendations.
- 13.12 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a reciprocating saw according to the manufacturer's recommendations.
- 13.13 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a hand power drill according to the manufacturer's recommendations.
- 13.14 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a brad nailer according to the manufacturer's recommendations.
- 13.15 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a disc sander according to the manufacturer's recommendations.
- 13.16 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a palm sander according to the manufacturer's recommendations.
- 13.17 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a miter saw according to the manufacturer's recommendations.
- 13.18 Demonstrate the safe and proper use of and the basic adjustments and maintenance for dust collection equipment according to the manufacturer's recommendations.
- 13.19 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a circular saw according to the manufacturer's recommendations.
- 13.20 Set up and apply the use of clamps and vices.
- 13.21 Apply and use basic safety equipment (PPE).
- 13.22 Describe OSHA safety rules concerning PPE for eye protection.
- 13.23 Describe OSHA safety rules concerning PPE for hearing protection.
- 13.24 Identify common wood working joints.
- 13.25 Demonstrate the use of wood glues, adhesives and epoxies.
- 13.26 Describe rip, cross, miter, bevel, compound, and curved wood cuts.
- 13.27 Identify wood stains and sealers.
- 13.28 Identify basic construction woods.
- 13.29 Identify standard lumber dimensioning methods.
- 13.30 Identify basic woodworking layout tools.
- 13.31 Analyze lumber distortions and defects.

- 13.32 Define categories of hard and soft woods.
- 13.33 Explain marking and squaring wood stock.
- 13.34 Demonstrate basic CNC router set-up.

14.0 Demonstrate proficiency in the set-up and operation of manual and CNC machining centers. - The student will be able to:

- 14.01 Set up and maintain a manual lathe and mill.
- 14.02 Demonstrate acceptable processes using a manual lathe and mill.
- 14.03 Demonstrate acceptable control of machining processes.
- 14.04 Identify and define the physics of machine cutting metals.
- 14.05 Demonstrate the characteristics of machining cutting tools.
- 14.06 Define and identify parameters of cutting tool life.
- 14.07 Demonstrate efficient parameters in production processes.
- 14.08 Demonstrate the process to drill and layout holes to a specific size.
- 14.09 Identify baseline machining layout.
- 14.10 Identify manual machining procedures used in CNC programming.
- 14.11 Identify grinding machining practices and processes.
- 14.12 Identify thread types and tooling used in machining.
- 14.13 Identify metal alloys and their properties in machining.
- 14.14 Demonstrate job planning procedures in machining.
- 14.15 Demonstrate procedures to calculate cutting tool speeds and feeds.
- 14.16 Demonstrate methods for accessing machine RPM.
- 14.17 Identify coordinate and primary machining axes.
- 14.18 Define and describe Absolute and incremental coordinates.
- 14.19 Identify the five CNC drive components.
- 14.20 Demonstrate rapid travel and interpolation.
- 14.21 Identify coordinate and primary machining axes.
- 14.22 Identify and define industrial machining and turning centers.
- 14.23 Identify processes for program creation and data management.
- 14.24 Demonstrate acceptable procedures in starting CNC machines.
- 14.25 Demonstrate the CNC machine controls for set up and operation.
- 14.26 Demonstrate acceptable procedures to set up a CNC Machining center.
- 14.27 Demonstrate acceptable procedures to run programs using a CNC machining center.
- 14.28 Demonstrate acceptable procedures to generate a CNC program.
- 14.29 Demonstrate acceptable procedures in CNC job planning.
- 14.30 Identify cutting tools collets and holding fixtures.
- 14.31 Identify CNC tooling and applications.
- 14.32 Define CNC programming code words and conventions.
- 14.33 Define and demonstrate CNC program fixed cycles.
- 14.34 Explain basic use of CAD/CAM software and processes.

15.0 Demonstrate proficiency in computer-aided drafting/ computer-aided manufacturing (CAD/CAM) software – The student will be able to:

- 15.01 Create CAD/CAM geometry for tool path processing.
- 15.02 Demonstrate procedures to import/export CAD/CAM files.
- 15.03 Demonstrate contouring using CAM tool path commands.
- 15.04 Apply pocketing using CAM tool path commands.
- 15.05 Demonstrate drill cycles using CAM tool path commands.

- 15.06 Demonstrate thread cycles using CAM tool path commands.
 - 15.07 Demonstrate engraving using CAM tool path commands.
 - 15.08 Construct lettering using CAM tool path commands.
 - 15.09 Demonstrate nesting using CAM tool path commands.
 - 15.10 Describe procedures for CAM post-processing.
 - 15.11 Apply tool path verification for a CAM program.
 - 15.12 Apply job set-up procedures for a CAM program.
 - 15.13 Demonstrate ability to save, copy, delete, and rename computer files with Windows-based programs.
 - 15.14 Create a CNC machining working portfolio.
 - 15.15 Demonstrate the use of back plotting in a cam program.
 - 15.16 Demonstrate how to modify an existing tool path.
- 16.0 Demonstrate a proficiency in 3-D solid modeling design & programming. - The student will be able to:
- 16.01 Identify wire frame geometry for surface modeling.
 - 16.02 Demonstrate tool path verification and post processing.
 - 16.03 Create a 3D wire frame in different construction planes.
 - 16.04 Demonstrate Geometry editing commands.
 - 16.05 Create a solid body applying extruding commands.
 - 16.06 Demonstrate the programming parameters using high speed machining tooling.
 - 16.07 Demonstrate CNC tooling selection and applications.
 - 16.08 Demonstrate the chamfer command on a solid body.
 - 16.09 Apply the revolve command by editing a solid body.
 - 16.10 Demonstrate the fillet command on a solid body.
 - 16.11 Create a wire frame model for a ruled surface.
 - 16.12 Construct a sphere using primitive commands.
 - 16.13 Apply primitive commands to construct a cylinder.
 - 16.14 Edit solid geometry using loft commands.
 - 16.15 Demonstrate the use of default short-cut key assignments.
 - 16.16 Construct coons wire frame geometry.
 - 16.17 Create sweep surfaces and flow line tool path.
 - 16.18 Demonstrate raised letters on a surface.
 - 16.19 Demonstrate stock set-up for tool path creation.

Program Title: Engineering Technology
Specialization Tract: Electronics

Specialization Concepts and Content: The purpose of this program is to prepare students for initial employment with an occupational title as Electronics or Electronics Test Technician in various specialized areas, or to provide supplemental training for persons previously or currently employed in these occupations.

Standards

After successfully completing this program, the student will be able to perform the following:

- 12.0 Demonstrate proficiency in soldering and basic laboratory practices
- 13.0 Demonstrate proficiency in basic direct current (D.C.) circuits.
- 14.0 Demonstrate proficiency in alternating current (A.C.) circuits.
- 15.0 Demonstrate proficiency in solid state devices.
- 16.0 Demonstrate proficiency in digital circuits.
- 17.0 Demonstrate proficiency in analog circuits.

**Florida Department of Education
Student Performance Standards**

Program Title: Engineering Technology
Specialization Tract: Electronics

12.0 Demonstrate proficiency in soldering basic laboratory practices--The student will be able to:

- 12.01 Apply proper Occupational Safety Health Administration (OSHA) safety standards.
- 12.02 Make electrical connections.
- 12.03 Identify and use hand tools properly.
- 12.04 Identify and use power tools properly.
- 12.05 Explain the theoretical concepts of soldering.
- 12.06 Identify and discuss the different soldering techniques and arrangements for through the hole and surface mount.
- 12.07 Demonstrate acceptable soldering techniques.
- 12.08 Demonstrate acceptable de-soldering techniques.
- 12.09 Demonstrate electrostatic discharge (ESD) safety procedures.
- 12.10 Describe the construction of printed circuit boards (PCB's).
- 12.11 Demonstrate rework and repair techniques.

13.0 Demonstrate proficiency in basic direct current (D.C.) circuits--The student will be able to:

- 13.01 Define the characteristics of basic D.C. circuits.
- 13.02 Solve problems in electronic units utilizing metric prefixes.
- 13.03 Identify sources of electricity.
- 13.04 Define and describe voltage, current, resistance, power and energy.
- 13.05 Apply Ohm's law and power formulas.
- 13.06 Read and interpret color codes and symbols to identify electrical components and values.
- 13.07 Measure properties of circuits using a digital multimeter meter (DMM) and oscilloscopes.
- 13.08 Set up and operate power supplies for DC circuits.
- 13.09 Compute conductance and measure resistance of conductors and insulators.
- 13.10 Apply Ohm's law to series circuits.
- 13.11 Construct and verify the operation of series circuits.
- 13.12 Analyze and troubleshoot series circuits.
- 13.13 Apply Ohm's law to parallel circuits.
- 13.14 Construct and verify the operation of parallel circuits.
- 13.15 Analyze and troubleshoot parallel circuits.
- 13.16 Measure values of resistors, capacitors and inductors.
- 13.17 Construct and verify the operation of capacitors and inductors.
- 13.18 Analyze and troubleshoot circuits containing capacitors and inductors.
- 13.19 Apply various network theorems to D.C. circuits.

14.0 Demonstrate proficiency in alternating current (A.C.) circuits --The student will be able to:

- 14.01 Solve basic trigonometric problems as applicable to A.C. circuits.
 - 14.02 Define the characteristics of AC capacitive circuits.
 - 14.03 Construct and verify the operation of AC capacitive circuits.
 - 14.04 Analyze and troubleshoot AC capacitive circuits.
 - 14.05 Define the characteristics of AC inductive circuits.
 - 14.06 Construct and verify the operation of AC inductive circuits.
 - 14.07 Analyze and troubleshoot AC inductive circuits.
 - 14.08 Define and apply the principles of transformers to AC circuits.
 - 14.09 Construct and verify the operation of AC circuits utilizing transformers.
 - 14.10 Analyze and troubleshoot AC circuits utilizing transformers.
 - 14.11 Construct and verify the operation of differentiators and integrators to determine R-C and R-L time constraints.
 - 14.12 Analyze and troubleshoot differentiator and integrator circuits.
 - 14.13 Define the characteristics of resistive, Inductive, and Capacitive (RLC) circuits (series, parallel and complex).
 - 14.14 Construct and verify the operation of series and parallel resonant circuits.
 - 14.15 Define the characteristics of series and parallel resonant circuits.
 - 14.16 Construct and verify the operation of series and parallel resonant circuits.
 - 14.17 Analyze and troubleshoot R-C, R-L, and RLC circuits.
 - 14.18 Define the characteristics of frequency selective filter circuits.
 - 14.19 Construct and verify the operation of frequency selective filter circuits.
 - 14.20 Analyze and troubleshoot frequency selective filter circuits.
 - 14.21 Define the characteristics of polyphase circuits.
 - 14.22 Define basic motor theory and operation.
 - 14.23 Define basic generator theory and operation.
 - 14.24 Set up and operate power supplies for AC circuits.
 - 14.25 Analyze and measure power in AC circuits.
 - 14.26 Set up and operate capacitor and inductor analyzers for AC circuits.
 - 14.27 Apply various network theorems to A.C. circuits.
- 15.0 Demonstrate proficiency in solid state devices--The student will be able to:
- 15.01 Identify and define properties of semiconductor materials.
 - 15.02 Identify and define operating characteristics and applications of junction diodes.
 - 15.03 Identify and define operating characteristics and applications of special diodes.
 - 15.04 Construct and verify the operation of diode circuits.
 - 15.05 Analyze and troubleshoot diode circuits.
 - 15.06 Identify and define operating characteristics and applications of bipolar transistors.
 - 15.07 Identify and define operating characteristics and applications of field effect transistors.
 - 15.08 Identify and define operating characteristics and applications of single-stage amplifiers.
 - 15.09 Construct and verify the operation of single-stage amplifiers.
 - 15.10 Analyze and troubleshoot single-stage amplifiers.
 - 15.11 Construct and verify thyristor circuitry.
 - 15.12 Analyze and troubleshoot thyristor circuitry.
 - 15.13 Set up and operate DVM for solid-state devices.
 - 15.14 Set up and operate power supplies for solid-state devices.
 - 15.15 Set up and operate oscilloscopes for solid-state devices.

- 15.16 Set up and operate function generators for solid-state devices.
- 15.17 Set up and operate capacitor and inductor analyzers for solid-state devices.
- 15.18 Set up and operate curve tracers.
- 15.19 Set up and operate transistor testers.
- 15.20 Construct and analyze electronic circuits for all operating parameters.
- 15.21 Set up and operate measuring instruments for electronic circuit analysis.
- 15.22 Apply appropriate solid state circuitry for other systems such as electronic communications, telecommunications, wireless, and other electronic applications.

16.0 Demonstrate proficiency in digital circuits--The student will be able to:

- 16.01 Define and apply numbering systems to codes and arithmetic operations.
- 16.02 Analyze and minimize logic circuits using Boolean operations.
- 16.03 Set up and operate logic probes for digital circuits.
- 16.04 Set up and operate power supplies for digital circuits.
- 16.05 Set up and operate pulsers for digital circuits.
- 16.06 Set up and operate oscilloscopes for digital circuits.
- 16.07 Set up and operate logic analyzers for digital circuits.
- 16.08 Set up and operate pulse generators for digital circuits.
- 16.09 Identify types of logic gates and their truth tables.
- 16.10 Construct combinational logic circuits using integrated circuits.
- 16.11 Troubleshoot logic circuits.
- 16.12 Analyze types of flip-flops and their truth tables.
- 16.13 Construct flip-flops using integrated circuits.
- 16.14 Troubleshoot flip-flops.
- 16.15 Identify, define and measure characteristics of integrated circuit (IC) logic families.
- 16.16 Identify types of registers and counters.
- 16.17 Construct registers and counters using flip-flops and logic gates.
- 16.18 Troubleshoot registers and counters.
- 16.19 Analyze clock and timing circuits.
- 16.20 Construct clock and timing circuits.
- 16.21 Troubleshoot clock and timing circuits.
- 16.22 Identify types of arithmetic-logic circuits.
- 16.23 Construct arithmetic-logic circuits.
- 16.24 Troubleshoot arithmetic-logic circuits.
- 16.25 Identify types of encoding and decoding devices.
- 16.26 Construct encoders and decoders.
- 16.27 Troubleshoot encoders and decoders.
- 16.28 Identify types of multiplexer and demultiplexer circuits.
- 16.29 Construct multiplexer and demultiplexer circuits using integrated circuits.
- 16.30 Troubleshoot multiplexer and demultiplexer circuits.
- 16.31 Identify types of memory circuits.
- 16.32 Identify types of digital displays.
- 16.33 Set up and operate measuring instruments for digital circuit analysis.
- 16.34 Apply appropriate digital circuitry for other systems such as electronic communications, telecommunications, wireless, and other electronic applications.

17.0 Demonstrate proficiency in analog circuits--The student will be able to:

- 17.01 Identify and define operational characteristics and applications of multistage amplifiers.
- 17.02 Construct multistage amplifiers.
- 17.03 Analyze and troubleshoot multistage amplifiers.
- 17.04 Identify and define operating characteristics and applications of linear integrated circuits.
- 17.05 Identify and define operating characteristics and applications of basic power supplies and filters.
- 17.06 Construct basic power supplies and filters.
- 17.07 Identify and define operating characteristics and applications of differential and operational amplifiers.
- 17.08 Construct differential and operational amplifier circuits.
- 17.09 Analyze and troubleshoot differential and operational amplifier circuits.
- 17.10 Identify and define operating characteristics of audio power amplifiers.
- 17.11 Construct audio power amplifiers.
- 17.12 Analyze and troubleshoot audio power amplifiers.
- 17.13 Identify and define operating characteristics and applications of power supply regulator circuits.
- 17.14 Construct power supply regulator circuits.
- 17.15 Analyze and troubleshoot power supply regulator circuits.
- 17.16 Identify and define operating characteristics and applications of active filters.
- 17.17 Construct active filter circuits.
- 17.18 Analyze and troubleshoot active filter circuits.
- 17.19 Identify and define operating characteristics and applications of sinusoidal and nonsinusoidal oscillator circuits.
- 17.20 Construct oscillator circuits.
- 17.21 Analyze and troubleshoot oscillator circuits.
- 17.22 Identify and define operating characteristics and applications of cathode ray tubes.
- 17.23 Identify and define operating characteristics and applications of optoelectronic devices.
- 17.24 Set up and operate measuring instruments for analog circuits.
- 17.25 Apply appropriate analog circuitry for other systems such as electronic communications, telecommunications, wireless, and other electronic applications.

Program Title: Engineering Technology
Specialization Tract: Advanced Technology

Specialization Concepts and Content: The purpose of this program is to prepare students for initial employment with an occupational title as Engineering Technician or Advanced Technology Technician in various specialized areas, or to provide supplemental training for persons previously or currently employed in these occupations.

Standards

After successfully completing this program, the student will be able to perform the following:

- 12.0 Demonstrate proficiency in soldering and basic laboratory practices
- 13.0 Demonstrate proficiency in surface mount soldering.
- 14.0 Demonstrate proficiency in fiber optics terminations.
- 15.0 Demonstrate proficiency in Instrumentation Fundamentals
- 16.0 Demonstrate proficiency in Destructive and non Destructive Testing.
- 17.0 Demonstrate proficiency in Composite Fundamentals.

**Florida Department of Education
Student Performance Standards**

**Program Title: Engineering Technology
Specialization Tract: Advanced Technology**

- 12.0 Demonstrate proficiency in soldering basic laboratory practices--The student will be able to:
- 12.01 Apply proper Occupational Safety Health Administration (OSHA) safety standards.
 - 12.02 Make electrical connections.
 - 12.03 Demonstrate acceptable soldering techniques.
 - 12.04 Demonstrate acceptable de-soldering techniques.
 - 12.05 Demonstrate electrostatic discharge (ESD) safety procedures.
 - 12.06 Describe the construction of printed circuit boards (PCB's).
 - 12.07 Explain the theoretical concepts of soldering.
 - 12.08 Demonstrate rework and repair techniques.
- 13.0 Demonstrate proficiency in basic surface mount soldering --The student will be able to:
- 13.01 Identify SMD components.
 - 13.02 Understand concern specific to SMD components.
 - 13.03 Identify proper soldering techniques to each component type
 - 13.04 Solder and de-solder chip components.
 - 13.05 Solder and de-solder J-Leaded components.
 - 13.06 Solder and de-solder Gull Wing components.
 - 13.07 Effectively identify and demonstrate the quality requirements used to inspect soldered connections.
 - 13.08 Demonstrate the skills required for circuit board rework and repair.
 - 13.09 Demonstrate the proper selection and use of procedural requirements, tools, materials, and methods required to comply with the applicable standards.
- 14.0 Demonstrate proficiency in fiber optics termination --The student will be able to:
- 14.01 Define the basics of a Fiber Optic System.
 - 14.02 Define the Advantages and types of a fiber optic system.
 - 14.03 Understand how to install cables and prepare ends.
 - 14.04 Understand how to install different types of connectors.
 - 14.05 Understand How to make Loss measurements.
 - 14.06 Understand how to install splices.
 - 14.07 Understand how to certify and troubleshoot a fiber system.
- 15.0 Demonstrate proficiency in knowledge of instrumentation fundamentals--The student will be able to:
- 15.01 Demonstrate an understanding to instrument symbols and identifiers.
 - 15.02 Demonstrate an understanding to the fundamentals of pressure measurements.
 - 15.03 Demonstrate an understanding to the fundamentals of flow measurements.

- 15.04 Demonstrate an understanding to the fundamentals of liquid levels measurements.
 - 15.05 Demonstrate an understanding to the fundamentals temperature measurements.
 - 15.06 Demonstrate an understanding to the fundamentals of control systems.
- 16.0 Demonstrate proficiency in destructive and non destructive testing --The student will be able to:
- 16.01 Demonstrate an understanding of the concepts of inspection procedures used in NDT.
 - 16.02 Demonstrate an understanding of the basic types of NDT.
 - 16.03 Demonstrate an understanding of hardness testing using both destructive and non destructive testing.
 - 16.04 Demonstrate an understanding of magnetic particle testing used in NDT.
 - 16.05 Demonstrate an understanding of dye penetrant testing used in NDT.
 - 16.06 Select, configure, calibrate, and operate NDT equipment.
- 17.0 Demonstrate proficiency in composites fundamentals --The student will be able to:
- 17.01 Identify and characterize composite materials and commodities.
 - 17.02 Identify uses and hazards involved in handling common composite supplies.
 - 17.03 Explain how properties of materials determine their classification and use.
 - 17.04 Identify symptoms/causes of delaminating.
 - 17.05 Identify symptoms and causes of faulty bonds.
 - 17.06 Demonstrate knowledge of handling composite materials, adhesives, solvents, etc.
 - 17.07 Identify tools used in composite fabrication and repair.

Program Title: Engineering Technology
Specialization Tract: Alternative Energy

Specialization Concepts and Content: The purpose of this program is to prepare students to meet the industry-specific educational needs for technicians in the new and emerging alternative and renewable energy fields, including, but not limited to, occupational titles such as Electrical Engineering Technician, Industrial Engineering Technician, Solar Photovoltaic Installer and Solar Power Plant Technician, Solar Thermal Installer and Technician, Energy Auditor, and Smart Grid Technician. This program also provides supplemental training for persons previously or currently employed in occupations related to energy production and storage, manufacturing and construction.

Standards

After successfully completing this program, the student will be able to perform the following:

- 12.0 Interpret AC and DC circuit fundamentals related to energy technologies.
- 13.0 Characterize alternative energy sources and technologies.
- 14.0 Apply energy storage, distribution and conversion systems principals.
- 15.0 Characterize the operation and performance of solar energy systems.
- 16.0 Apply policy, regulation and good business practices for alternative energy systems.

**Florida Department of Education
Student Performance Standards**

Program Title: Engineering Technology
Specialization Tract: Alternative Energy

12.0 Interpret AC and DC circuit fundamentals related to energy technologies -- The student will be able to:

- 12.01 Solve basic trigonometric problems as applicable to AC circuits.
- 12.02 Analyze and troubleshoot AC capacitive and inductive circuits.
- 12.03 Define and apply the principles of transformers to AC circuits.
- 12.04 Define the characteristics of polyphase circuits.
- 12.05 Define basic motor theory and operation.
- 12.06 Define basic generator theory and operation.
- 12.07 Analyze and measure power in AC circuits.
- 12.08 Solve problems in electronic units utilizing metric prefixes.
- 12.09 Identify sources of electricity.
- 12.10 Define and describe voltage, current, resistance, power and energy.
- 12.11 Apply Ohm's law and power formulas.
- 12.12 Read and interpret color codes and symbols to identify electrical components and values.
- 12.13 Measure properties of circuits using a digital multimeter meter (DMM) and oscilloscopes.
- 12.14 Compute conductance and measure resistance of conductors and insulators.
- 12.15 Construct and verify the operation of series circuits.
- 12.16 Analyze and troubleshoot series circuits.
- 12.17 Apply Ohm's law to parallel circuits.
- 12.18 Construct and verify the operation of parallel circuits.
- 12.19 Analyze and troubleshoot parallel circuits.
- 12.20 Measure values of resistors, capacitors and inductors.
- 12.21 Interpret basic AC and DC circuit schematics and sketches.
- 12.22 Utilize appropriate electronic testing and troubleshooting tools and equipment.
- 12.23 Utilize applicable voltage and current Laws in AC and DC circuits.
- 12.24 Apply math knowledge required for fundamental AC and DC circuit analysis.
- 12.25 Practice safety procedures required in an electrical lab environment.

13.0 Characterize alternative energy sources and technologies -- The student will be able to:

- 13.01 Describe alternative and renewable energy sources used for power production.
- 13.02 Define basic energy terms.
- 13.03 Differentiate between alternative and renewable energy sources.
- 13.04 Discuss the feasibility of emerging energy resources.
- 13.05 Describe the major sources, scale, and impacts of alternative and renewable energy.
- 13.06 Draw and label a diagram of an alternative and renewable energy system.
- 13.07 Draw and label a diagram of energy production systems that uses various alternative energy sources.
- 13.08 Distinguish between various alternative energy sources and energy potential.

- 13.09 Describe the social and environmental impact of alternative energy technologies vs. traditional energy sources.
 - 13.10 Explain the difference between passive solar and active solar systems.
 - 13.11 Evaluate advantages and disadvantages of various alternative energy sources.
 - 13.12 Compare site selection requirements for various alternative energy installations.
- 14.0 Apply energy storage, distribution and conversion systems principals -- The student will be able to:
- 14.01 Demonstrate appropriate safety procedures of energy storage devices and equipment.
 - 14.02 Calculate the energy usage requirements of a typical building structure.
 - 14.03 Optimize the energy storage performance based on the characteristics of various battery systems.
 - 14.04 Define the role of inverters in energy storage systems.
 - 14.05 Choose an appropriate inverter for a particular application.
 - 14.06 Interpret interface circuit diagrams for connecting power sources to system components.
 - 14.07 Identify the components of an energy storage system.
 - 14.08 Describe current and emerging energy storage systems.
 - 14.09 Interpret fundamental energy and energy production concepts.
- 15.0 Characterize the operation and performance of solar energy systems -- The student will be able to:
- 15.01 Describe the operation of various solar energy systems.
 - 15.02 Site a solar energy system for optimal production based on the sun's position.
 - 15.03 Specify components of solar energy systems.
 - 15.04 Calculate the energy produced, efficiency, and power derived from an installed system.
 - 15.05 Demonstrate proper safety practices in solar energy system installations and operations.
 - 15.06 Interpret basic schematics and sketches of various solar energy design configurations.
 - 15.07 Adapt the designs of solar energy systems for stand-alone and connected systems.
 - 15.08 Practice proper installation of solar energy system components.
 - 15.09 Demonstrate standard practices in system checkout, maintenance and troubleshooting a solar energy system.
 - 15.10 Determine appropriately sized components for a solar energy system.
- 16.0 Apply policy, regulation and good business practices for alternative energy systems -- The student will be able to:
- 16.01 Define current US energy and natural resources policies and regulations.
 - 16.02 Compare US energy and natural resources policies and regulations to others around the world.
 - 16.03 Calculate carbon footprints for various building types.
 - 16.04 Read and interpret facility energy utilization data.
 - 16.05 Use cost-benefit analyses to analyze various primary sources of energy.

- 16.06 Discuss the effects of financial, technical, and economic trends on the past, current, and future energy industry.
- 16.07 Demonstrate best practices for minimizing energy utilization.
- 16.08 Apply best practices based for energy production and resources utilization.
- 16.09 Determine how different climatic, geological, atmospheric, and human activities influence energy production and utilization.
- 16.10 Identify conservation practices for natural resources used for energy production.
- 16.11 Explain the environmental impacts of energy extraction, conservation, and storage systems.
- 16.12 Discuss how the conversion to alternative energy affects various business sectors.
- 16.13 Discuss the need for governmental regulations and policy for energy production and utilization.

Program Title: Engineering Technology
Specialization Tract: Biomedical Systems

Specialization Concepts and Content: The purpose of this program is to prepare students to meet the critical industry-specific educational needs for quality assurance, laboratory specialization, and regulatory standards that are required for the biomedical industry for initial employment with an occupational title as laboratory technician, research associate, clinical data manager, document manager, quality assurance technician, quality systems auditor, and quality compliance specialist in various specialized areas of regulated industries, or to provide supplemental training for persons previously or currently employed in these occupations.

Standards

After successfully completing this program, the student will be able to perform the following:

- 12.0 Demonstrate knowledge of the Food and Drug Administration (FDA) regulations and compliance for biomedical systems.
- 13.0 Demonstrate knowledge in the design and manufacture of biomedical systems.
- 14.0 Demonstrate knowledge of risk management for biomedical products development and production.
- 15.0 Demonstrate knowledge of quality audits for biomedical systems.
- 16.0 Demonstrate knowledge of document and data management and control.

**Florida Department of Education
Student Performance Standards**

Program Title: Engineering Technology
Specialization Tract: Biomedical Systems

- 12.0 Demonstrate knowledge of the Food and Drug Administration (FDA) regulations and compliance for biomedical systems -The student will be able to:
- 12.01 Describe how the FDA is organized.
 - 12.02 Locate the Code of Federal Regulations (C.F.R.) specific to the FDA regulations that apply to biomedical systems manufacturers.
 - 12.03 Describe the role of the FDA's standing advisory committee, the Center for Devices and Radiological Health (CDRH).
 - 12.04 Define medical devices, products, and systems and their federal classifications.
 - 12.05 Explain the 510(k) Premarket Notification Process including Applications (PMA).
 - 12.06 Explain an investigational device exemption (IDE).
 - 12.07 Explain the reasons for the pre-amendments for Class III Devices.
 - 12.08 Describe and explain the Federal Food, Drug, and Cosmetic Act (FDCA).
 - 12.09 Define and describe good laboratory and clinical practices.
 - 12.10 Define and describe the quality system regulations (QSRs).
 - 12.11 Define and describe Current Good Manufacturing Practices.
 - 12.12 Define and describe foreign regulatory systems, i.e., the European Union (EU).
 - 12.13 Apply ISO 13485/ISO 13488 quality systems to medical devices and biomedical systems.
- 13.0 Demonstrate knowledge in the design and manufacture of biomedical systems – The student will be able to:
- 13.01 Describe uses for which products could be designed.
 - 13.02 Apply the steps involved in the design process.
 - 13.03 Describe how a design team is organized.
 - 13.04 Define, describe, and list product specifications.
 - 13.05 Define and describe reverse engineering.
 - 13.06 Describe, list, and apply failure modes and effects analysis (FMEA) to increase product safety.
 - 13.07 Analyze product reliability.
 - 13.08 Describe concurrent product and process development.
 - 13.09 Describe and compare installation and operation qualifications.
 - 13.10 Recognize process optimization.
 - 13.11 Develop and analyze process flow maps.
 - 13.12 Differentiate between verification and validation.
 - 13.13 Describe and determine how a design requirement is verified.
 - 13.14 Describe and analyze how customer needs are validated.
 - 13.15 Describe how a process output can be verified.
 - 13.16 Describe and analyze process capability.
 - 13.17 Define the terms associated with production scale-up.
 - 13.18 Discuss and analyze inventory management.
 - 13.19 Describe and analyze production scheduling.
 - 13.20 Describe a market release package with multiple components.

- 13.21 Determine a root cause of a problem is determined.
- 14.0 Demonstrate knowledge of risk management for biomedical products development and production – The student will be able to:
- 14.01 Describe the FDA's definition of risk management.
 - 14.02 Explain how the subparts to the FDA's regulatory requirements 21 CFR 820 Quality System Regulation (QSR) relate to risk management.
 - 14.03 Explain the process of identifying the key risk management activities critical to a successful risk management process.
 - 14.04 Develop a comprehensive risk management plan.
 - 14.05 Identify internal and external sources for determining product hazards.
 - 14.06 Estimate a risk using risk analysis tools and techniques.
 - 14.07 Evaluate a risk using risk evaluation tools and techniques.
 - 14.08 Identify the steps associated with risk control.
 - 14.09 Identify the risk elements that can be reduced to decrease the risk associated with a hazard.
 - 14.10 Describe the process of verification and explain its role in risk control.
 - 14.11 Explain the relationship between risk control measures and the introduction of new hazards.
 - 14.12 Explain the difference between residual risk and overall residual.
 - 14.13 Develop a risk management report.
 - 14.14 List and describe the elements of corrective action and preventive action (CAPA) and how they relate to post production information.
- 15.0 Demonstrate knowledge of quality audits for biomedical systems – The student will be able to:
- 15.01 Define terms associated with quality auditing.
 - 15.02 Describe the characteristics of internal and external quality audits.
 - 15.03 Describe the relationship between the quality audit and the FDA regulatory requirement 21 CFR 820.20 (c).
 - 15.04 List factors that can influence the credibility of quality audits.
 - 15.05 Describe the purpose and characteristics of a confidentiality agreement.
 - 15.06 Describe the auditor's responsibilities when illegal or unsafe conditions or activities are discovered during an audit.
 - 15.07 Identify sources in a medical device manufacturing organization that generate performance history data for review prior to performing a quality audit.
 - 15.08 Identify the quality auditing strategies for data collection.
 - 15.09 Describe the purpose and scope of the quality audit opening and closing meetings.
 - 15.10 Identify auditable quality records in a medical device manufacturing company as defined by the FDA regulatory requirements 21 CFR 820.180.
 - 15.11 Describe the relationship of risk and criticality in analyzing audit data.
 - 15.12 Describe the difference between compliance issues and effectiveness issues and giving examples of each.
 - 15.13 Describe record retention requirements.
 - 15.14 Identify effective communication techniques that can be successfully used in a quality audit.
 - 15.15 Conduct a simulated audit that conforms to FDA regulatory requirements.
 - 15.16 Write a comprehensive audit report.

- 16.0 Demonstrate knowledge of document and data management and control – The student will be able to:
- 16.01 Describe how the change control procedures are organized.
 - 16.02 Locate the Code of Federal Regulations (C.F.R.) specific to the FDA regulations that apply to change control.
 - 16.03 Discuss the importance of maintaining the records of changes to documents.
 - 16.04 Review and discuss the product device master record (DMR).
 - 16.05 Define the terms associated with the change control documents.
 - 16.06 Increment and determine which code should be used by the change procedure for components including software, assemblies, devices, and associated documentation such as labeling, process procedures, and assembly drawings.
 - 16.07 Develop and implement a change control form.
 - 16.08 Describe how document management and control procedures are organized.
 - 16.09 Determine the importance of maintaining document management.
 - 16.10 Define the terms associated with document management and control.
 - 16.11 List the procedures to be followed for preparing, reviewing, and correcting documents.
 - 16.12 Discuss and explain the importance of document security.
 - 16.13 Develop a documentation management plan for a company.
 - 16.14 Define the terms associated with clinical data management.
 - 16.15 Describe the clinical protocol development and implementation.
 - 16.16 Discuss and explain the linkages between clinical trials and product development.

**Florida Department of Education
Student Performance Standards**

Program Title: Engineering Technology
Specialization Tract: Digital Design and Modeling

Specialization Concepts and Content: The purpose of this program is to prepare students for initial employment with an occupational title as computer aided design (CAD) specialists, industrial designers, product designers, architectural, civil, or mechanical drafters, technicians, or detailers in various specialized areas of industry that use digital design and modeling, or to provide supplemental training for persons previously or currently employed in these occupations.

Standards

After successfully completing this program, the student will be able to perform the following:

- 12.0 Demonstrate proficiency in advanced CAD commands.
- 13.0 Demonstrate proficiency in three-dimensional (3-D) drawings.
- 14.0 Demonstrate knowledge of using solid modeling software.
- 15.0 Demonstrate proficiency in digital engineering design fundamentals.
- 16.0 Demonstrate proficiency in digital modeling fundamentals.

**Florida Department of Education
Student Performance Standards**

Program Title: Engineering Technology
Specialization Tract: Digital Design and Modeling

- 12.0 Demonstrate proficiency in advanced CAD commands – The student will be able to:
- 12.01 Select the correct command for specified 2 dimensional tasks.
 - 12.02 Develop the attributes needed for generic information for specific drawing types.
 - 12.03 Demonstrate proficiency in various CAD plotting and printing options.
 - 12.04 Create the plots of selected parts or drawings.
 - 12.05 Develop the attributes needed for generic information for specific drawings.
 - 12.06 Implement existing CAD library files for new drawings.
 - 12.07 Develop appropriate new library files when necessary.
 - 12.08 Demonstrate model space and paper space commands.
 - 12.09 Draw plot, floor, electrical and foundation plans.
 - 12.10 Apply standard dimensioning rules.
- 13.0 Demonstrate proficiency in three-dimensional (3-D) drawings – The student will be able to:
- 13.01 Implement the CAD commands for three-dimensional drawings.
 - 13.02 Implement and apply the CAD three-dimensional coordinate system for three-dimensional objects.
 - 13.03 Use CAD three-dimensional surface commands for 3-dimensional objects.
 - 13.04 Implement and apply basic software utilities for arranging, detailing, and plotting views of an object.
 - 13.05 Create basic building construction, architectural and object designs in three dimensions.
 - 13.06 Align, rotate, and mirror three-dimensional objects.
 - 13.07 Render a three-dimensional model.
 - 13.08 Customize screen, toolbars, and pull down menus.
- 14.0 Demonstrate knowledge of using solid (3-D) modeling software – The student will be able to:
- 14.01 Create a new part document and 2-D sketch views of a solid object.
 - 14.02 Apply and edit dimensions on an object.
 - 14.03 Create the standard drawing views to document the design procedures.
 - 14.04 Perform analyses on the computer model and refine the design.
 - 14.05 Measure and calculate properties of parts.
 - 14.06 Enter and save data for an object drawing.
 - 14.07 Create an assembly drawing.
 - 14.08 Define parts of an assembly in a directory.
 - 14.09 Apply basic solid modeling commands.
 - 14.10 Apply orthographic projection principles to drawing's layouts.
 - 14.11 Plot solid modeling drawings.
- 15.0 Demonstrate proficiency in digital engineering design fundamentals – The student will be

able to:

- 15.01 Create and execute advanced templates.
- 15.02 Convert multiple sketches into construction lines.
- 15.03 Create and use multiple work planes for advanced functions.
- 15.04 Create and modify bottom up assemblies.
- 15.05 Create multiple configurations of an individual part.
- 15.06 Apply basic drawing concepts to molded parts.
- 15.07 Create basic sheet metal drawings.
- 15.08 Create two and three-dimensional drawings related to graphic and industrial design.
- 15.09 Define fundamental two-dimensional and three-dimensional concepts of graphic and industrial design.
- 15.10 Demonstrate basic design principles of visual and spatial form as applied to products.
- 15.11 Perform analyses and refine industrial design.
- 15.12 Apply design features to the two and three dimensional drawings.
- 15.13 Describe the fundamentals of product and system design as it relates to the manufacturing and structural considerations in design.
- 15.14 Describe the theories related to product and systems design.
- 15.15 Solve elementary problems related to the form and function of objects and structures.
- 15.16 Describe the fundamentals of material selection for product and system design.
- 15.17 Conduct a system design identifying the major phases.

16.0 Demonstrate proficiency in digital modeling fundamentals – The student will be able to:

- 16.01 Convert multiple sketches into extruded features.
- 16.02 Create the desired sketch to document the design procedures.
- 16.03 Perform analyses on the sketch procedures and refine the sketch design.
- 16.04 Create multiple parts using components of a design tree.
- 16.05 Perform advanced mating using multiple parts or sub-assemblies.
- 16.06 Define the type of analysis of machine elements of a part.
- 16.07 Combine 11-13 Perform and interpret finite element analysis on modeled objects.
- 16.08 Apply basic drawing concepts to molded parts.
- 16.09 Create detailed molds or die cavities of parts and assemblies.
- 16.10 Derive component parts from an edited mold base.
- 16.11 Choose and apply a type of material to use to render parts.
- 16.12 Create and insert render parts into the sheet environment of a solid modeling drawing.
- 16.13 Fabricate a part or an assembly using a rapid prototype machine.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Composite Fabrication and Testing
Career Cluster: Manufacturing

CCC	
CIP Number	0615000002
Program Type	College Credit Certificate (CCC)
Program Length	12 Credit Hours (Primary), 19 Credit Hours (Secondary)
CTSO	SkillsUSA
SOC Codes (all applicable)	51-2091
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to specialized courses in Applied Technology areas for design, assembly, and fabrication using composite materials.

Laboratory Activities

Laboratory activities are an integral part of this program and include the proper use of test equipment, such as a Digital multimeter, measurement devices, some hand and small power tools, composite fabrication and design equipment, as well as various chemicals including resins, laminates and solvents. Special emphasis is placed on the safe handling of equipment and chemicals used in the composite industry.

These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate an understanding of safety, health, and environmental requirements
- 02.0 Demonstrate proficiency in using tools, instruments and testing devices
- 03.0 Demonstrate basic troubleshooting skills
- 04.0 Demonstrate proficiency in composite fundamentals

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Composite Fabrication and Testing
CIP Number: 061500002
Program Length: 12 Credit Hours
SOC Code(s): 51-2091

This certificate program is part of the Engineering Technology AS/AAS degree program (061500001). At the completion of this program, the student will be able to:

01.0 Demonstrate an understanding of safety, health, and environmental requirements - The student will be able to:

- 01.01 Communicate any new or revised safety procedures.
- 01.02 Update personnel about current safety guidelines.
- 01.03 Wear appropriate Personal Protective Equipment (PPE).
- 01.04 Follow area-posted safety guidelines.
- 01.05 Demonstrate knowledge of, and follow applicable safety laws and regulations and the environment (e.g., Occupational Safety and Health Administration (OSHA)).
- 01.06 Maintain a clean and safe work environment.
- 01.07 Maintain personal protection equipment.
- 01.08 Report unsafe conditions/practices.
- 01.09 Locate emergency exits and alarms.
- 01.10 Comply with company-established safety practices.
- 01.11 Use appropriate fire fighting procedures.
- 01.12 Apply Occupational Safety Health Administration (OSHA) safety standards properly.
- 01.13 Demonstrate knowledge of when a machine or a process should be stopped to investigate or correct a hazard.
- 01.14 Demonstrate knowledge of regulatory agency fines and requirement for corrective actions.
- 01.15 Demonstrate knowledge of government and company procedures, rules and regulations concerning incident investigations.
- 01.16 Demonstrate knowledge of incident reporting procedures.
- 01.17 Use and evaluate information resources such as MSDS (Material Safety Data Sheets).
- 01.18 Demonstrate knowledge of National Institute of Occupational Safety and Health (NIOSH), Environmental Protection Agency (EPA) and other regulatory agencies recommendations, guidelines and best practices.
- 01.19 Demonstrate knowledge of how to safely identify, handle, monitor and measure hazardous materials.

02.0 Demonstrate proficiency in using tools, instruments and testing devices - The student will be able to:

- 02.01 Identify and use hand tools properly.
- 02.02 Identify and use power tools properly.
- 02.03 Use inspection equipment appropriately.

- 02.04 Implement appropriate testing regimes.
- 02.05 Use appropriate measurement tools (e.g., micrometers, tapes. etc).
- 02.06 Use appropriate safety monitoring and testing equipment.
- 02.07 Communicate issues with hand sketches.
- 02.08 Use electronic measuring equipment and instruments.
- 02.09 Use multi-gauging to inspect, verify, and document whether product dimensions meet customer requirements.

03.0 Demonstrate basic troubleshooting skills - The student will be able to:

- 03.01 Apply troubleshooting and critical thinking skills to define the problem.
- 03.02 Identify symptoms and changes in a system.
- 03.03 Isolate potential sources/causes of problems.
- 03.04 Consult reference materials.
- 03.05 Evaluate repair options.
- 03.06 Document properly all repairs and adjustments made.
- 03.07 Monitor and correct parameters during tests.
- 03.08 Estimate and forecast time and resources needed to perform task.
- 03.09 Read blueprints, schematics and technical drawings.
- 03.10 Modify or adjust equipment per engineering specifications.
- 03.11 Analyze process to identify and correct problems, such as bottlenecks.

04.0 Demonstrate proficiency in composite fundamentals --The student will be able to:

- 04.01 Identify and characterize composite materials and commodities.
- 04.02 Identify uses and hazards involved in handling common composite supplies.
- 04.03 Explain how properties of materials determine their classification and use.
- 04.04 Identify symptoms/causes of delaminating.
- 04.05 Identify symptoms and causes of faulty bonds.
- 04.06 Demonstrate knowledge of handling composite materials, adhesives, solvents, etc.
- 04.07 Identify tools used in composite fabrication and repair.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: **Alternative Energy Systems Specialist**
Career Cluster: **Manufacturing**

CCC	
CIP Number	0615000003
Program Type	College Credit Certificate (CCC)
Program Length	18 Credit Hours (Primary), 15 Credit Hours (Secondary)
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3023.01 Electrical Engineering Technicians (In Demand) 47-4099.01 Solar Photovoltaic Installers 47-4099.02 Solar Thermal Installers and Technicians
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Engineering Technology AS/AAS degree program (CIP 0615000001).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The purpose of this CCC is to prepare students to meet the industry-specific educational needs for technicians in the new and emerging alternative and renewable energy fields, including (but not limited to) occupational titles such as Electrical Engineering Technician, Industrial Engineering Technician, Solar Photovoltaic Installer and Solar Power Plant Technician, Solar Thermal Installer and Technician, Energy Auditor, and Smart Grid Technician. This program also provides supplemental training for persons previously or currently employed in occupations related to energy production and storage, manufacturing and construction.

The content includes but is not limited to electronics, electricity and energy concepts; alternative energy sources and systems; energy storage, distribution and conversion; operation and performance of an alternative energy system; and policies and business practices affecting alternative energy occupations.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate a fundamental understanding of electronics and electricity.
- 02.0 Demonstrate an understanding of industrial safety, health, and environmental requirements.
- 03.0 Characterize alternative energy sources and technologies.
- 04.0 Characterize the operation and performance of solar energy systems.
- 05.0 Apply policy, regulation and good business practices for alternative energy systems.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Alternative Energy Technology Specialist
CIP Number: 061500003
Program Length: 18 Credit Hours (Primary), 15 Credit Hours (Secondary)
SOC Code(s): 17-3023; 47-4099

This certificate program is part of the Engineering Technology AS/AAS degree program (CIP 061500001). At the completion of this program, the student will be able to:

- 01.0 Demonstrate a fundamental understanding of electronics and electricity - The student will be able to:
- 01.01 Use appropriate grounding techniques.
 - 01.02 Demonstrate knowledge of AC/DC theory.
 - 01.03 Solve circuit problems using unit conversion and scientific notation.
 - 01.04 Solve problems involving electric charge, electric current, potential difference, energy and Ohm's Law.
 - 01.05 Solve problems in electric circuits involving power.
 - 01.06 Solve problems involving series and parallel resistance circuits.
 - 01.07 Solve problems involving capacitance in DC circuits.
 - 01.08 Solve problems involving magnetic circuits.
 - 01.09 Solve problems involving inductance in DC circuits.
 - 01.10 Solve A.C. problems involving peak value, instantaneous, average value and RMS value of a sine wave.
 - 01.11 Solve problems on factors governing reactance in A.C. circuits.
 - 01.12 Solve impedance problems in A.C. circuits.
 - 01.13 Prepare and complete concise, neat and accurate lab reports.
- 02.0 Demonstrate an understanding of industrial safety, health, and environmental requirements - The student will be able to:
- 02.01 Communicate any new or revised safety procedures.
 - 02.02 Update personnel about current safety guidelines.
 - 02.03 Wear appropriate Personal Protective Equipment (PPE).
 - 02.04 Follow area-posted safety guidelines.
 - 02.05 Demonstrate knowledge of, and follow applicable safety laws and regulations and the environment (e.g., Occupational Safety and Health Administration (OSHA)).
 - 02.06 Maintain a clean and safe work environment.
 - 02.07 Maintain personal protection equipment.
 - 02.08 Report unsafe conditions/practices.
 - 02.09 Locate emergency exits and alarms.
 - 02.10 Comply with company-established safety practices.
 - 02.11 Use appropriate fire fighting procedures.
 - 02.12 Apply Occupational Safety Health Administration (OSHA) safety standards properly.
 - 02.13 Demonstrate knowledge of when a machine or a process should be stopped to investigate or correct a hazard.

- 02.14 Demonstrate knowledge of regulatory agency fines and requirement for corrective actions.
- 02.15 Demonstrate knowledge of government and company procedures, rules and regulations concerning incident investigations.
- 02.16 Demonstrate knowledge of incident reporting procedures.
- 02.17 Use and evaluate information resources such as MSDS (Material Safety Data Sheets).
- 02.18 Demonstrate knowledge of National Institute of Occupational Safety and Health (NIOSH), Environmental Protection Agency (EPA) and other regulatory agencies recommendations, guidelines and best practices.
- 02.19 Demonstrate knowledge of how to safely identify, handle, monitor and measure hazardous materials.

03.0 Characterize alternative energy sources and technologies - The student will be able to:

- 03.01 Describe alternative and renewable energy sources used for power production.
- 03.02 Define basic energy terms.
- 03.03 Differentiate between alternative and renewable energy sources.
- 03.04 Discuss the feasibility of emerging energy resources.
- 03.05 Describe the major sources, scale, and impacts of alternative and renewable energy.
- 03.06 Draw and label a diagram of an alternative and renewable energy system.
- 03.07 Draw and label a diagram of energy production systems that uses various alternative energy sources.
- 03.08 Distinguish between various alternative energy sources and energy potential.
- 03.09 Describe the social and environmental impact of alternative energy technologies vs. traditional energy sources.
- 03.10 Explain the difference between passive solar and active solar systems.
- 03.11 Evaluate advantages and disadvantages of various alternative energy sources.
- 03.12 Compare site selection requirements for various alternative energy installations.

04.0 Characterize the operation and performance of solar energy systems - The student will be able to:

- 04.01 Describe the operation of various solar energy systems.
- 04.02 Site a solar energy system for optimal production based on the sun's position.
- 04.03 Specify components of solar energy systems.
- 04.04 Calculate the energy produced, efficiency, and power derived from an installed system.
- 04.05 Demonstrate proper safety practices in solar energy system installations and operations.
- 04.06 Interpret basic schematics and sketches of various solar energy design configurations.
- 04.07 Adapt the designs of solar energy systems for stand-alone and connected systems.
- 04.08 Practice proper installation of solar energy system components.
- 04.09 Demonstrate standard practices in system checkout, maintenance and troubleshooting a solar energy system.
- 04.10 Determine appropriately sized components for a solar energy system.

05.0 Apply policy, regulation and good business practices for alternative energy systems -
The student will be able to:

- 05.01 Define current US energy and natural resources policies and regulations.
- 05.02 Compare US energy and natural resources policies and regulations to others around the world.
- 05.03 Calculate carbon footprints for various building types.
- 05.04 Read and interpret facility energy utilization data.
- 05.05 Use cost-benefit analyses to analyze various primary sources of energy.
- 05.06 Discuss the effects of financial, technical, and economic trends on the past, current, and future energy industry.
- 05.07 Demonstrate best practices for minimizing energy utilization.
- 05.08 Apply best practices based for energy production and resources utilization.
- 05.09 Determine how different climatic, geological, atmospheric, and human activities influence energy production and utilization.
- 05.10 Identify conservation practices for natural resources used for energy production.
- 05.11 Explain the environmental impacts of energy extraction, conservation, and storage systems.
- 05.12 Discuss how the conversion to alternative energy affects various business sectors.
- 05.13 Discuss the need for governmental regulations and policy for energy production and utilization.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Computer-Aided Design and Drafting
Career Cluster: Manufacturing

CCC	
CIP Number	0615000004
Program Type	College Credit Certificate (CCC)
Program Length	24 Credit Hours
CTSO	SkillsUSA
SOC Codes (all applicable)	17-2051, 17-3019, 17-3012, 27-1029, 17-3026, 17-3013, 17-0000
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to specialized courses in Applied Technology areas for design, assembly, and fabrication using various software packages.

Laboratory Activities

Laboratory activities are an integral part of this program and include the proper use of software, computers, plotters, and rapid prototype machines.

These activities include instruction in the use of safety procedures for all equipment.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Students are urged to join the local and national AutoCAD and Solid Modeling user groups.

The cooperative method of instruction may be utilized for this program. Whenever the cooperative method is offered, the following are required for each student: a training plan, signed by the student, teacher, and employer, which includes instructional objectives and a list of on-the-job and in-school learning experiences; a workstation that reflects equipment, skills and tasks that are relevant to the occupation which the student has chosen as a career goal. The student must receive compensation for work performed.

To be transferable statewide between institutions, this program/course must have been reviewed, and a "transfer value" assigned the curriculum content by the appropriate Statewide Course Numbering System discipline committee. This does not preclude institutions from developing specific program or course articulation agreements with each other.

When a secondary student with a disability is enrolled in a vocational class for which modifications to the curriculum framework have been made, the particular outcomes and student performance standards that the student must master to earn credit must be specified in the student's Individual Educational Plan (IEP). Additional credits may be earned when outcomes and standards are mastered in accordance with the requirements indicated in subsequent IEPs. The job title for which the student is being trained must be designated in the IEP.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate proficiency in advanced CAD commands.
- 02.0 Demonstrate proficiency in three-dimensional (3-D) drawings.
- 03.0 Demonstrate knowledge of using solid modeling software.
- 04.0 Demonstrate proficiency in digital engineering design fundamentals.
- 05.0 Demonstrate proficiency in digital modeling fundamentals.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Digital Design and Modeling
CIP Number: 0615000004
Program Length: 24 Credit Hours
SOC Code(s): 17-2051, 17-3019, 17-3012, 27-1029, 17-3026, 17-3013, 17-0000

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001). At the completion of this program, the student will be able to:

01.0 Demonstrate proficiency in advanced CAD commands – The student will be able to:

- 01.01 Select the correct command for specified 2 dimensional tasks.
- 01.02 Develop the attributes needed for generic information for specific drawing types.
- 01.03 Demonstrate proficiency in various CAD plotting and printing options.
- 01.04 Create the plots of selected parts or drawings.
- 01.05 Develop the attributes needed for generic information for specific drawings.
- 01.06 Implement existing CAD library files for new drawings.
- 01.07 Develop appropriate new library files when necessary.
- 01.08 Demonstrate model space and paper space commands.
- 01.09 Draw plot, floor, electrical and foundation plans.
- 01.10 Apply standard dimensioning rules.

02.0 Demonstrate proficiency in three-dimensional (3-D) drawings – The student will be able to:

- 02.01 Implement the CAD commands for three-dimensional drawings.
- 02.02 Implement and apply the CAD three-dimensional coordinate system for three-dimensional objects.
- 02.03 Use CAD three-dimensional surface commands for 3-dimensional objects.
- 02.04 Implement and apply basic software utilities for arranging, detailing, and plotting views of an object.
- 02.05 Create basic building construction, architectural and object designs in three dimensions.
- 02.06 Align, rotate, and mirror three-dimensional objects.
- 02.07 Render a three-dimensional model.
- 02.08 Customize screen, toolbars, and pull down menus.

03.0 Demonstrate knowledge of using solid (3-D) modeling software – The student will be able to:

- 03.01 Create a new part document and 2-D sketch views of a solid object.
- 03.02 Apply and edit dimensions on an object.
- 03.03 Create the standard drawing views to document the design procedures.
- 03.04 Perform analyses on the computer model and refine the design.
- 03.05 Measure and calculate properties of parts.
- 03.06 Enter and save data for an object drawing.
- 03.07 Create an assembly drawing.

- 03.08 Define parts of an assembly in a directory.
 - 03.09 Apply basic solid modeling commands.
 - 03.10 Apply orthographic projection principles to drawing's layouts.
 - 03.11 Plot solid modeling drawings.
- 04.0 Demonstrate proficiency in digital engineering design fundamentals – The student will be able to:
- 04.01 Create and execute advanced templates.
 - 04.02 Convert multiple sketches into construction lines.
 - 04.03 Create and use multiple work planes for advanced functions.
 - 04.04 Create and modify bottom up assemblies.
 - 04.05 Create multiple configurations of an individual part.
 - 04.06 Apply basic drawing concepts to molded parts.
 - 04.07 Create basic sheet metal drawings.
 - 04.08 Create two and three-dimensional drawings related to graphic and industrial design.
 - 04.09 Define fundamental two-dimensional and three-dimensional concepts of graphic and industrial design.
 - 04.10 Demonstrate basic design principles of visual and spatial form as applied to products.
 - 04.11 Perform analyses and refine industrial design.
 - 04.12 Apply design features to the two and three dimensional drawings.
 - 04.13 Describe the fundamentals of product and system design as it relates to the manufacturing and structural considerations in design.
 - 04.14 Describe the theories related to product and systems design.
 - 04.15 Solve elementary problems related to the form and function of objects and structures.
 - 04.16 Describe the fundamentals of material selection for product and system design.
 - 04.17 Conduct a system design identifying the major phases.
- 05.0 Demonstrate proficiency in digital modeling fundamentals – The student will be able to:
- 05.01 Convert multiple sketches into extruded features.
 - 05.02 Create the desired sketch to document the design procedures.
 - 05.03 Perform analyses on the sketch procedures and refine the sketch design.
 - 05.04 Create multiple parts using components of a design tree.
 - 05.05 Perform advanced mating using multiple parts or sub-assemblies.
 - 05.06 Define the type of analysis of machine elements of a part.
 - 05.07 Combine 11-13 Perform and interpret finite element analysis on modeled objects.
 - 05.08 Apply basic drawing concepts to molded parts.
 - 05.09 Create detailed molds or die cavities of parts and assemblies.
 - 05.10 Derive component parts from an edited mold base.
 - 05.11 Choose and apply a type of material to use to render parts.
 - 05.12 Create and insert render parts into the sheet environment of a solid modeling drawing.
 - 05.13 Fabricate a part or an assembly using a rapid prototype machine.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Medical Quality Systems
Career Cluster: Manufacturing

CCC	
CIP Number	0615000005
Program Type	College Credit Certificate (CCC)
Program Length	15 Credit Hours
CTSO	SkillsUSA
SOC Codes (all applicable)	29-2071, 31-9092, 29-2012, 51-9082, 11-9111, 17-2031, 19-4021
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to specialized courses used in the medical device manufacturing areas in quality assurance.

Laboratory Activities

Laboratory activities are an integral part of this program and include the proper use of computers, software, and specialized material related to quality manufacturing.

These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate knowledge of the Food and Drug Administration (FDA) regulations and compliance for biomedical systems.
- 02.0 Demonstrate knowledge in the design and manufacture of biomedical systems.
- 03.0 Demonstrate knowledge of risk management for biomedical products development and production.
- 04.0 Demonstrate knowledge of quality audits for biomedical systems.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Medical Quality Systems
CIP Number: 0615000005
Program Length: 15 Credit Hours
SOC Code(s): 29-2071, 31-9092, 29-2012, 51-9082, 11-9111, 17-2031, 19-4021

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001). At the completion of this program, the student will be able to:

- 01.0 Demonstrate knowledge of the Food and Drug Administration (FDA) regulations and compliance for biomedical systems -The student will be able to:
- 01.01 Describe how the FDA is organized.
 - 01.02 Locate the Code of Federal Regulations (C.F.R.) specific to the FDA regulations that apply to biomedical systems manufacturers.
 - 01.03 Describe the role of the FDA's standing advisory committee, the Center for Devices and Radiological Health (CDRH).
 - 01.04 Define medical devices, products, and systems and their federal classifications.
 - 01.05 Explain the 510(k) Premarket Notification Process including Applications (PMA).
 - 01.06 Explain an investigational device exemption (IDE).
 - 01.07 Explain the reasons for the pre-amendments for Class III Devices.
 - 01.08 Describe and explain the Federal Food, Drug, and Cosmetic Act (FDCA).
 - 01.09 Define and describe good laboratory and clinical practices.
 - 01.10 Define and describe the quality system regulations (QSRs).
 - 01.11 Define and describe Current Good Manufacturing Practices.
 - 01.12 Define and describe foreign regulatory systems, i.e., the European Union (EU).
 - 01.13 Apply ISO 13485/ISO 13488 quality systems to medical devices and biomedical systems.
- 02.0 Demonstrate knowledge in the design and manufacture of biomedical systems – The student will be able to:
- 02.01 Describe uses for which products could be designed.
 - 02.02 Apply the steps involved in the design process.
 - 02.03 Describe how a design team is organized.
 - 02.04 Define, describe, and list product specifications.
 - 02.05 Define and describe reverse engineering.
 - 02.06 Describe, list, and apply failure modes and effects analysis (FMEA) to increase product safety.
 - 02.07 Analyze product reliability.
 - 02.08 Describe concurrent product and process development.
 - 02.09 Describe and compare installation and operation qualifications.
 - 02.10 Recognize process optimization.
 - 02.11 Develop and analyze process flow maps.
 - 02.12 Differentiate between verification and validation.
 - 02.13 Describe and determine how a design requirement is verified.
 - 02.14 Describe and analyze how customer needs are validated.

- 02.15 Describe how a process output can be verified.
- 02.16 Describe and analyze process capability.
- 02.17 Define the terms associated with production scale-up.
- 02.18 Discuss and analyze inventory management.
- 02.19 Describe and analyze production scheduling.
- 02.20 Describe a market release package with multiple components.
- 02.21 Determine a root cause of a problem is determined.

03.0 Demonstrate knowledge of risk management for biomedical products development and production – The student will be able to:

- 03.01 Describe the FDA's definition of risk management.
- 03.02 Explain how the subparts to the FDA's regulatory requirements 21 CFR 820 Quality System Regulation (QSR) relate to risk management.
- 03.03 Explain the process of identifying the key risk management activities critical to a successful risk management process.
- 03.04 Develop a comprehensive risk management plan.
- 03.05 Identify internal and external sources for determining product hazards.
- 03.06 Estimate a risk using risk analysis tools and techniques.
- 03.07 Evaluate a risk using risk evaluation tools and techniques.
- 03.08 Identify the steps associated with risk control.
- 03.09 Identify the risk elements that can be reduced to decrease the risk associated with a hazard.
- 03.10 Describe the process of verification and explain its role in risk control.
- 03.11 Explain the relationship between risk control measures and the introduction of new hazards.
- 03.12 Explain the difference between residual risk and overall residual.
- 03.13 Develop a risk management report.
- 03.14 List and describe the elements of corrective action and preventive action (CAPA) and how they relate to post production information.

04.0 Demonstrate knowledge of quality audits for biomedical systems – The student will be able to:

- 04.01 Define terms associated with quality auditing.
- 04.02 Describe the characteristics of internal and external quality audits.
- 04.03 Describe the relationship between the quality audit and the FDA regulatory requirement 21 CFR 820.20 (c).
- 04.04 List factors that can influence the credibility of quality audits.
- 04.05 Describe the purpose and characteristics of a confidentiality agreement.
- 04.06 Describe the auditor's responsibilities when illegal or unsafe conditions or activities are discovered during an audit.
- 04.07 Identify sources in a medical device manufacturing organization that generate performance history data for review prior to performing a quality audit.
- 04.08 Identify the quality auditing strategies for data collection.
- 04.09 Describe the purpose and scope of the quality audit opening and closing meetings.
- 04.10 Identify auditable quality records in a medical device manufacturing company as defined by the FDA regulatory requirements 21 CFR 820.180.
- 04.11 Describe the relationship of risk and criticality in analyzing audit data.

- 04.12 Describe the difference between compliance issues and effectiveness issues and giving examples of each.
- 04.13 Describe record retention requirements.
- 04.14 Identify effective communication techniques that can be successfully used in a quality audit.
- 04.15 Conduct a simulated audit that conforms to FDA regulatory requirements.
- 04.16 Write a comprehensive audit report.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: **Electronics Engineering Technology**
Career Cluster: **Manufacturing**

	AS	AAS
CIP Number	1615030301	0615030301
Program Type	College Credit	College Credit
Standard Length	68 Credit Hours	68 Credit Hours
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	17-3023	17-3023
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to DC circuits, AC circuits, solid-state devices, analog circuits, digital circuits and microprocessor systems. Integrated into this content will be communications skills, leadership skills, human relations skills, employability skills, safe and efficient work practices, use of circuit diagrams and schematics, soldering, laboratory practices and technical recording and reporting.

This program focuses on broad, transferable skills and stresses understanding and demonstration of the following elements of the Electronics Engineering industry; planning, management, finance, technical and product skills, underlying principles of technology, labor issues, community issues and health, safety, and environmental issues.

Program Structure

This program is a planned sequence of instruction consisting of sixty-eight credit hours.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Articulation

To be transferable statewide between institutions, this program must have been reviewed, and a "transfer value" assigned the curriculum content by the appropriate Statewide Course Numbering System discipline committee. This does not preclude institutions from developing specific articulation agreements with each other.

For details on existing articulation agreements, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Program Length

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. The standard length of this program is sixty-eight credit hours according to Rule 6A-14.030, F.A.C.

Certificate Programs

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for

entry into employment (Rule 6A-14.030, F.A.C.). This AS/AAS degree program includes the following College Credit Certificates:

- Basic Electronics Technician (0615030310) – 14 Credits
- Electronics Technician (0615030309) – 31 Credits
- Laser and Photonics Technician (0615030311) – 12 Credits
- Robotics and Simulation Technician (0615030314) – 12 Credits
- Solar Energy Technician (0615030317) - 12 (Primary) or 14 (Secondary) Credits

Standards for the above certificate programs are contained in separate curriculum frameworks.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate proficiency in laboratory practices.
- 02.0 Demonstrate proficiency in direct current (DC) circuits.
- 03.0 Demonstrate proficiency in alternating current (AC) circuits.
- 04.0 Demonstrate proficiency in solid-state devices.
- 05.0 Demonstrate proficiency in analog circuits.
- 06.0 Demonstrate proficiency in digital circuits.
- 07.0 Demonstrate proficiency in microprocessor systems.
- 08.0 Demonstrate proficiency in technical recording and reporting.
- 09.0 Demonstrate proficiency in direct current (DC) network analysis.
- 10.0 Demonstrate proficiency in alternating current (AC) network and coupled circuit analysis.
- 11.0 Demonstrate proficiency in design and analysis of discrete solid-state circuits.
- 12.0 Demonstrate proficiency in design and analysis of systems using linear integrated circuits.
- 13.0 Demonstrate proficiency in programming, design and analysis of microprocessor based systems.
- 14.0 Demonstrate employability skills.
- 15.0 Understand, install, configure and troubleshoot issues relating to computer hardware and software.(Optional)

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Electronics Engineering Technology
CIP Numbers: A.S. 1605030301 A.A.S 0615030301
Program Length: 68 Credit Hours
SOC Code(s): 17-3023

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. At the completion of this program, the student will be able to:

01.0 Demonstrate proficiency in laboratory practices - The student will be able to:

- 01.01 Apply proper Occupational Safety Health Administration (OSHA) safety standards.
- 01.02 Make proper electrical wire connections.
- 01.03 Identify and use hand tools properly.
- 01.04 Identify and use power tools properly.
- 01.05 Explain the theoretical concepts of soldering.
- 01.06 Identify proper solder connections.
- 01.07 Demonstrate acceptable soldering techniques.
- 01.08 Demonstrate acceptable desoldering techniques.
- 01.09 Demonstrate solder rework and repair techniques.
- 01.10 Demonstrate electrostatic discharge (ESD) safety procedures.
- 01.11 Describe the construction of printed circuit boards (PCBs).
- 01.12 Demonstrate proficiency in the use of an operating system.
- 01.13 Demonstrate proficiency in the use of a high level computer language.
- 01.14 Demonstrate proficiency in the use of microcomputer application programs (i.e., word processing, data base, spreadsheet).
- 01.15 Demonstrate the use of microcomputer circuit simulation programs.
- 01.16 Demonstrate the use of microcomputer analytical software.
- 01.17 Load operating system and application software.
- 01.18 Read and interpret data sheet specifications for electronic components.
- 01.19 Demonstrate proficiency in the use of multimeters.
- 01.20 Demonstrate proficiency in the use of oscilloscopes.
- 01.21 Demonstrate proficiency in the use of function generators.
- 01.22 Demonstrate proficiency in the use of power supplies.
- 01.23 Identify basic limitations of multimeters, oscilloscopes, function generators, and power supplies.

02.0 Demonstrate proficiency in direct current (DC) circuits - The student will be able to:

- 02.01 Solve algebraic problems applied to DC circuits.
- 02.02 Solve problems in electronic units utilizing metric prefixes.
- 02.03 Relate electricity to the nature of matter.
- 02.04 Identify sources of electricity.
- 02.05 Define voltage, current, resistance, power and energy.
- 02.06 Apply Ohm's law and power formulas.

- 02.07 Read and interpret color codes and symbols to identify electrical components and values.
 - 02.08 Measure properties of a circuit using volt-ohm meters (VOMs) and digital volt-ohm meters (DVMs) meters and oscilloscopes.
 - 02.09 Compute conductance and compute and measure resistance of conductors and insulators.
 - 02.10 Apply Ohm's law and Kirchoff's voltage and current laws to series circuits.
 - 02.11 Construct and verify operation of series circuits.
 - 02.12 Analyze and troubleshoot series circuits.
 - 02.13 Apply Ohm's law and Kirchoff's voltage and current laws to parallel circuits.
 - 02.14 Construct and verify the operation of parallel circuits.
 - 02.15 Analyze and troubleshoot parallel circuits.
 - 02.16 Apply Ohm's law and Kirchoff's voltage and current laws to series-parallel and parallel-series circuits.
 - 02.17 Construct and verify the operation of series-parallel and parallel-series and bridge circuits.
 - 02.18 Troubleshoot series-parallel and parallel-series and bridge circuits.
 - 02.19 Identify and define voltage divider circuits (loaded and unloaded).
 - 02.20 Construct and verify the operation of voltage divider circuits (loaded and unloaded).
 - 02.21 Analyze and troubleshoot voltage divider circuits (loaded and unloaded).
 - 02.22 Apply maximum power transfer theory.
 - 02.23 Construct and verify the operation of DC circuits that demonstrate the maximum power transfer theory.
 - 02.24 Describe magnetic properties of circuits and devices.
 - 02.25 Define resistor-capacitor (R-C) and resistor inductor (R-L) time constants and classify the output of differentiators and integrators.
 - 02.26 Setup and operate power supplies for DC circuits.
- 03.0 Demonstrate proficiency in alternating current (AC) circuits - The student will be able to:
- 03.01 Solve basic trigonometric problems as applicable to electronics (prerequisite to AC).
 - 03.02 Identify properties of an AC signal.
 - 03.03 Identify AC sources.
 - 03.04 Analyze and measure AC signals utilizing VOM, DVM, oscilloscope, frequency counter and function generator.
 - 03.05 Define the characteristics of AC capacitive circuits.
 - 03.06 Construct and verify the operation of AC capacitive circuits.
 - 03.07 Analyze and troubleshoot AC capacitive circuits.
 - 03.08 Define the characteristics of AC inductive circuits.
 - 03.09 Construct and verify the operation of AC inductive circuits.
 - 03.10 Analyze and troubleshoot AC inductive circuits.
 - 03.11 Define and apply the principles of transformers to AC circuits.
 - 03.12 Construct and verify the operation of AC circuits utilizing transformers.
 - 03.13 Analyze and troubleshoot AC circuits utilizing transformers.
 - 03.14 Construct and verify the operation of differentiators and integrators to determine R-C and R-L time constraints.
 - 03.15 Analyze and troubleshoot differentiator and integrator circuits.
 - 03.16 Define the characteristics of resistive, inductive, and capacitive (RLC) circuits (series, parallel and complex).

- 03.17 Construct and verify the operation of RLC circuits (series, parallel and complex).
 - 03.18 Define the characteristics of series and parallel resonant circuits.
 - 03.19 Construct and verify the operation of series and parallel resonant circuits.
 - 03.20 Analyze and troubleshoot R-C, R-L and RLC circuits.
 - 03.21 Define the characteristics of frequency selective filter circuits.
 - 03.22 Construct and verify the operation of frequency selective filter circuits.
 - 03.23 Analyze and troubleshoot frequency selective filter circuits.
 - 03.24 Define the characteristics of polyphase circuits.
 - 03.25 Define basic motor theory and operation.
 - 03.26 Define basic generator theory and operation.
 - 03.27 Setup and operate power supplies for AC circuits.
 - 03.28 Analyze and measure power in AC circuits.
 - 03.29 Set up and operate capacitor and inductor analyzers for AC circuits.
- 04.0 Demonstrate proficiency in solid-state devices - The student will be able to:
- 04.01 Identify and define properties of semiconductor materials.
 - 04.02 Identify and define operating characteristics and applications of junction diodes.
 - 04.03 Identify and define operating characteristics and applications of special diodes.
 - 04.04 Construct diode circuits.
 - 04.05 Analyze and troubleshoot diode circuits.
 - 04.06 Identify and define operating characteristics and applications of bipolar transistors.
 - 04.07 Identify and define operating characteristics and applications of field effect transistors.
 - 04.08 Identify and define operating characteristics and applications of single-stage amplifiers.
 - 04.09 Construct single-stage amplifiers.
 - 04.10 Analyze and troubleshoot single-stage amplifiers.
 - 04.11 Construct thyristor circuitry.
 - 04.12 Analyze and troubleshoot thyristor circuitry.
 - 04.13 Demonstrate proficiency in the use of curve tracers and/or transistor testers.
- 05.0 Demonstrate proficiency in analog circuits - The student will be able to:
- 05.01 Identify and define operational characteristics and applications of multistage amplifiers.
 - 05.02 Construct, analyze and troubleshoot multistage amplifiers.
 - 05.03 Identify and define operating characteristics and applications of linear integrated circuits.
 - 05.04 Identify and define operating characteristics and applications of basic power supplies and filters.
 - 05.05 Construct basic power supplies and filters.
 - 05.06 Troubleshoot basic power supplies and filters.
 - 05.07 Identify and define operating characteristics and applications of differential and operational amplifiers.
 - 05.08 Construct differential and operational amplifier circuits.
 - 05.09 Analyze and troubleshoot differential and operational amplifier circuits.
 - 05.10 Identify and define operating characteristics of audio power amplifiers.
 - 05.11 Construct audio power amplifiers.

- 05.12 Analyze and troubleshoot audio power amplifiers.
- 05.13 Identify and define operating characteristics and applications of power supply regulator circuits.
- 05.14 Construct power supply regulator circuits.
- 05.15 Analyze and troubleshoot power supply regulator circuits.
- 05.16 Identify and define operating characteristics and applications of active filters.
- 05.17 Construct active filter circuits.
- 05.18 Analyze and troubleshoot active filter circuits.
- 05.19 Identify and define operating characteristics and applications of sinusoidal and nonsinusoidal oscillator circuits.
- 05.20 Construct oscillator circuits.
- 05.21 Analyze and troubleshoot oscillator circuits.
- 05.22 Identify and define operating characteristics and applications of cathode ray tubes.
- 05.23 Identify and define operating characteristics and applications of optoelectronic devices.

06.0 Demonstrate proficiency in digital circuits - The student will be able to:

- 06.01 Define and apply numbering systems to codes and arithmetic operations.
- 06.02 Analyze and minimize logic circuits using Boolean operations.
- 06.03 Demonstrate proficiency in the use of logic probes for digital circuits.
- 06.04 Demonstrate proficiency in the use of power supplies for digital circuits.
- 06.05 Demonstrate proficiency in the use of pulsers for digital circuits.
- 06.06 Demonstrate proficiency in the use of oscilloscopes for digital circuits.
- 06.07 Demonstrate proficiency in the use of logic analyzers for digital circuits.
- 06.08 Demonstrate proficiency in the use of pulse generators for digital circuits.
- 06.09 Examine power distribution and possible noise problems.
- 06.10 Identify types of logic gates and their truth tables.
- 06.11 Construct combinational logic circuits using integrated circuits.
- 06.12 Troubleshoot logic circuits.
- 06.13 Analyze types of flip-flops and their truth tables.
- 06.14 Construct flip-flops using integrated circuits.
- 06.15 Troubleshoot flip-flops.
- 06.16 Identify types of logic circuits using integrated circuits.
- 06.17 Identify types of registers and counters.
- 06.18 Construct registers and counters using flip-flops and logic gates.
- 06.19 Troubleshoot registers and counters.
- 06.20 Analyze clock and timing circuits.
- 06.21 Construct clock and timing circuits.
- 06.22 Troubleshoot clock and timing circuits.
- 06.23 Identify types of adder/subtractor logic circuits.
- 06.24 Construct adder/subtractor logic circuits.
- 06.25 Troubleshoot adder/subtractor logic circuits.
- 06.26 Identify types of encoding and decoding devices.
- 06.27 Construct encoders and decoders.
- 06.28 Troubleshoot encoders and decoders.
- 06.29 Identify types of multiplexer and demultiplexer circuits using integrated circuits.
- 06.30 Construct multiplexer and demultiplexer circuits using integrated circuits.
- 06.31 Troubleshoot multiplexer and demultiplexer circuits.
- 06.32 Identify types of memory circuits.

- 06.33 Relate the uses of digital-to-analog and analog-to-digital conversions.
 - 06.34 Construct digital-to-analog and analog-to-digital circuits.
 - 06.35 Troubleshoot digital-to-analog and analog-to-digital circuits.
 - 06.36 Identify types of digital displays.
 - 06.37 Construct digital display circuits.
 - 06.38 Troubleshoot digital display circuits.
- 07.0 Demonstrate proficiency in microprocessor systems – The student will be able to:
- 07.01 Recognize terminology used in technical literature and in industry.
 - 07.02 Demonstrate knowledge of the central processing unit's (CPU) operation and processes.
 - 07.03 Demonstrate the use of software to examine the operation of the CPU.
 - 07.04 Analyze BUS concepts.
 - 07.05 Identify and analyze addressing concepts.
 - 07.06 Write, assemble, execute, and debug assembly language instructions and programs.
 - 07.07 Identify the various types of RAM and ROM memories and their interfacing to the microprocessor.
 - 07.08 Interface input and output devices with the microprocessor.
 - 07.09 Setup and operate oscilloscope to test and evaluate a microprocessor system.
 - 07.10 Setup and operate logic analyzer to test and troubleshoot a microprocessor system.
- 08.0 Demonstrate proficiency in technical recording and reporting - The student will be able to:
- 8.01 Demonstrate proficiency in the use of microcomputer application programs (i.e. word processor, database, spreadsheet).
 - 8.02 Demonstrate the use of microcomputer circuit simulation programs.
 - 8.03 Demonstrate the use of microcomputer analytical software.
 - 8.04 Record data including the use of curves and graphs.
 - 8.05 Write reports and make oral presentations.
 - 8.06 Maintain test logs.
 - 8.07 Make equipment failure reports.
- 09.0 Demonstrate proficiency in direct current (DC) network analysis - The student will be able to:
- 09.01 Analyze multi source circuits using superposition theorem.
 - 09.02 Analyze circuits using Thevenin's theorem.
 - 09.03 Analyze circuits using Norton's theorem.
 - 09.04 Use mesh currents, branch currents, and/or nodal analysis to analyze circuits.
 - 09.05 Analyze circuits using maximum power transfer theorem.
 - 09.06 Analyze DC circuits using computer programs.
- 10.0 Demonstrate proficiency in alternating current (AC) network and coupled circuit analysis - The student will be able to:
- 10.01 Analyze magnetic circuits.
 - 10.02 Apply Faraday's law of induced voltages.

- 10.03 Solve for mutual inductance in a coupled circuit.
 - 10.04 Use mesh currents, branch currents, and/or nodal analysis to analyze circuits.
 - 10.05 Identify the effects of transient spikes in RC, RL, and RLC circuits.
 - 10.06 Identify the effects of loading on transformers.
 - 10.07 Analyze multi source circuits using superposition theorem.
 - 10.08 Analyze circuits using Thevenin's theorem.
 - 10.09 Analyze circuits using Norton's theorem.
 - 10.10 Analyze circuits using maximum power transfer theorem.
 - 10.11 Analyze AC circuits using computer programs.
 - 10.12 Identify three-phase power concepts.
- 11.0 Demonstrate proficiency in design and analysis of discrete solid-state circuits - The student will be able to:
- 11.01 Analyze the construction of various types of pn junction diodes.
 - 11.02 Design, construct, and analyze diode circuits.
 - 11.03 Design, construct, and analyze regulator circuits using zener diodes.
 - 11.04 Design, construct, and analyze bipolar junction transistor biased circuits.
 - 11.05 Design, construct, and analyze field effect transistor biased circuits.
 - 11.06 Design, construct, and analyze small signal amplifier circuits using bipolar junction or field effect transistors.
 - 11.07 Design, construct, and analyze multistage amplifiers.
 - 11.08 Design, construct, and analyze power amplifiers.
 - 11.09 Analyze low and high frequency amplifier responses.
 - 11.10 Discuss troubleshooting techniques applied to discrete solid state circuits.
 - 11.11 Discuss performance and applications for discrete solid state circuits.
 - 11.12 Analyze discrete solid-state circuits using computer programs.
- 12.0 Demonstrate proficiency in design and analysis of systems using linear integrated circuits - The student will be able to:
- 12.01 Design, construct and analyze an operational amplifier circuit.
 - 12.02 Solve problems in heat sinking and power limitations for AF power amplifiers.
 - 12.03 Select the integrated circuit (IC) appropriate to the defined parameters of a circuit.
 - 12.04 Analyze and troubleshoot operational amplifier circuits with negative or positive feedback.
 - 12.05 Analyze the operational amplifier frequency response and compensation circuits.
 - 12.06 Construct, analyze, and troubleshoot basic linear and non-linear amplifier circuits.
 - 12.07 Design, construct, and analyze active filters using operational amplifiers.
 - 12.08 Design, construct, and analyze oscillator circuits using operational amplifiers.
 - 12.09 Construct and analyze phased lock loop circuits.
 - 12.10 Construct and analyze integrated circuit voltage regulators.
 - 12.11 Understand and describe fundamental modulation/demodulation concepts.
- 13.0 Demonstrate proficiency in programming, design and analysis of microprocessor based systems - The student will be able to:
- 13.01 Analyze the connections for interrupt driven input/output.

- 13.02 Write a machine-level program and verify correct operation of simple input/output devices.
 - 13.03 Design and implement the addition of RAM in a microprocessor system.
 - 13.04 Erase and program an EPROM.
 - 13.05 Write a machine-level program to initialize a peripheral interface adaptor.
 - 13.06 Analyze and draw a timing diagram showing all pertinent bus signals in a microprocessor system.
 - 13.07 Analyze and decode a machine-language program using a timing diagram.
 - 13.08 Program and interface input devices.
 - 13.09 Program and interface output devices.
 - 13.10 Program and interface a serial data link using a microprocessor.
 - 13.11 Write programs using data movement, logical and shifting instructions.
 - 13.12 Write programs using control loops and integer arithmetic operations on arrays of numbers.
 - 13.13 Set up equipment using the GPIB interface.
- 14.0 Demonstrate employability skills - The student will be able to:
- 14.01 Conduct a job search.
 - 14.02 Secure information about a job.
 - 14.03 Identify documents that may be required when applying for a job.
 - 14.04 Complete a job application form correctly.
 - 14.05 Demonstrate competence in job interview techniques.
 - 14.06 Demonstrate knowledge of how to make appropriate decisions.
 - 14.07 Demonstrate appropriate work/behavioral habits.
 - 14.08 Demonstrate acceptable employee personal hygiene and health.
 - 14.09 Demonstrate knowledge of the "Florida Right-To-Know Law" as recorded in Florida Statutes Chapter 442.
- 15.0 Understand, install, configure and troubleshoot issues relating to computer hardware and software – The student will be able to:
- 15.01 Describe the functions and major components (BIOS, task management, etc.) of a computer operating system
 - 15.02 Use an operating system for activities such as data and file management
 - 15.03 Identify various coding schemes (ASCII, etc.)
 - 15.04 Identify the major hardware platforms
 - 15.05 Set up and use multiple hardware platforms built on various processor architectures
 - 15.06 Use system software to perform routine maintenance tasks such as backup, hard drive defragmentation, etc.
 - 15.07 Use both stand-alone operating systems and network operating systems
 - 15.08 Describe and demonstrate the primary features and functions of the major categories of applications software (word processing, database, spreadsheet, presentation, email, browsers, etc.) (CGS 1000)
 - 15.09 Describe the functions of major components of a computer system (CGS 1000)
 - 15.10 Discuss various computer applications in society (CGS 1000)
 - 15.11 Describe the categories of computers (CGS 1000)
 - 15.12 Recognize the value of computer literacy within an individual's personal and career environments (CGS 1000)
 - 15.13 Set up and configure systems and peripherals

- 15.14 Set up and upgrade BIOS
- 15.15 Install and configure storage and I/O device interfaces
- 15.16 Describe the architecture of a typical microcomputer system
- 15.17 Perform component maintenance tasks on microcomputer systems
- 15.18 Perform preventive maintenance tasks on microcomputer systems
- 15.19 Discuss issues that affect system design and construction (redundancy, fault tolerance, etc.)

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Micro Electronics Manufacturing Technology
Career Cluster: Manufacturing

	AS	AAS
CIP Number	1615030303	0615030303
Program Type	College Credit	College Credit
Standard Length	68 Credit Hours	68 Credit Hours
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	17-3023, 17-3024	17-3023, 17-3024
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, and a combination of theory and laboratory activities to gain the necessary cognitive and manipulative skills to perform preventive and corrective maintenance, engineering support, and maintain product quality.

Program Structure

This program is a planned sequence of instruction consisting of sixty-eight credit hours.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Articulation

To be transferable statewide between institutions, this program must have been reviewed, and a "transfer value" assigned the curriculum content by the appropriate Statewide Course Numbering System discipline committee. This does not preclude institutions from developing specific articulation agreements with each other.

For details on existing articulation agreements, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Program Length

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. The standard length of this program is 68 credit hours according to Rule 6A-14.030, F.A.C.

Certificate Programs

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for

entry into employment (Rule 6A-14.030, F.A.C.). This AS/AAS degree program does not include a College Credit Certificate.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate technical communication skills
- 02.0 Demonstrate basic mathematics skills
- 03.0 Use basic computer systems and applications
- 04.0 Demonstrate a basic understanding of DC electronics and electronics components
- 05.0 Demonstrate a basic understanding and applications of instrumentation and controls
- 06.0 Follow safe clean room practices and policies.
- 07.0 Demonstrate an understanding of metrology testing and applications
- 08.0 Demonstrate a basic understanding of vacuum and pneumatic systems and their applications
- 09.0 Demonstrate a basic understanding of robotic systems and their applications
- 10.0 Demonstrate an understanding of microelectronic manufacturing processes
- 11.0 Demonstrate a basic understanding of quality concepts and systems
- 12.0 Demonstrate a basic knowledge of chemistry and physics concepts
- 13.0 Demonstrate an understanding of statistical process control
- 14.0 Demonstrate an understanding of material handling and delivery

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Micro Electronics Manufacturing Technology
CIP Numbers: 1615030303 A.S./ 0615030303
Program Length: 68 Credit Hours
SOC Code(s): 17-3023

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. At the completion of this program, the student will be able to:

01.0 Demonstrate technical communication skills--The student will be able to:

- 01.01 Perform pass down communications.
- 01.02 Write technical reports.
- 01.03 Demonstrate proper logbook recordings.
- 01.04 Illustrate reports with graphs, diagrams and charts.
- 01.05 Demonstrate training communication skills.
- 01.06 Deliver oral reports to groups.
- 01.07 Read and follow flow charts.

02.0 Demonstrate basic mathematics skills--The student will be able to:

- 02.01 Solve problems for volume, weight, area, circumference and perimeter measurements for common shapes
- 02.02 Measure tolerances on horizontal and vertical surfaces in any units
- 02.03 Add, subtract, multiply and divide with fractions, decimals, and integers.
- 02.04 Solve simultaneous equations.
- 02.05 Solve quadratic equations.
- 02.06 Plot linear equations.
- 02.07 Perform straight line least squares fit.
- 02.08 Solve simple trigonometric equations.
- 02.09 Perform conversions between English and metric units of length, area, and volume.
- 02.10 Perform logarithmic calculations.
- 02.11 Plot logarithmic functions.

03.0 Use basic computer systems and applications--The student will be able to:

- 03.01 Demonstrate an understanding of a LAN (local area network)
- 03.02 Use windows based operating system
- 03.03 Demonstrate an understanding of file structures
- 03.04 Use word processing software to format and generate reports
- 03.05 Use spreadsheets to perform calculations, plot graphs, and analyze data
- 03.06 Send, retrieve and maintain electronic mail
- 03.07 Demonstrate an understanding of computer logic including flowcharting, digital components

- 04.0 Demonstrate a basic understanding of dc electronics and electronic components-The student will be able to:
- 04.01 Demonstrate an understanding of how and where solid state devices (transistors, diodes, silicon control rectifiers (SCR), logic devices, and electronic relays are used
 - 04.02 Identify the electronic components of a power supply circuit including capacitors, inductors, and transformers
 - 04.03 Perform calculations on series and parallel circuits.
 - 04.04 Use chart recorders, oscilloscopes, voltmeters, ammeters, and ohm meters to perform maintenance on equipment and to trouble shoot equipment problems.
 - 04.05 Demonstrate an understanding of single and multiphase motors.
 - 04.06 Understand a voltage divide circuit.
- 05.0 Demonstrate a basic understanding and applications of instrumental and controls-The student will be able to:
- 05.01 Describe the principles of operation of mass flow controllers, temperature controllers, throttle valve, upstream and downstream pressure control.
 - 05.02 Describe how different temperature sensors detect (thermocouple, pyrometer)
 - 05.03 Identify the role of PLC
 - 05.04 Identify the components of PLC
 - 05.05 Know typical input and output power requirements of control devices and how they interface with PLC.
 - 05.06 Read pin-out diagram.
 - 05.07 Convert analog signal to appropriate units.
 - 05.08 Identify common error types and instrument limitations.
 - 05.09 Identify insitu monitoring techniques (optical emission, reflectance, deposition monitor, RGA)
 - 05.10 Understand the concept behind PID control
 - 05.11 Understand the need for measuring standards.
 - 05.12 Perform a calibration on control instruments.
- 06.0 Follow safe clean room practices and polices -The student will be able to:
- 06.01 Demonstrate proper gowning and degowning routines.
 - 06.02 Identify different types of personal protection equipment, requirements, and where used.
 - 06.03 Know the lock out tag out regulations.
 - 06.04 Know how to read MSDS sheets and where to find necessary information (IDLH, TLV, compatibility, etc)
 - 06.05 Know different types of warning and safety signs
 - 06.06 Know the use of emergency power shut off buttons
 - 06.07 Know the hazards associated with the use of lasers, radiations sources, RF generators, wet chemicals, compressed gas cylinders and high voltage sources
 - 06.08 Demonstrate safe use and appropriate house keeping of hand and power tools (heat guns, drummel tools, hand drill, soldering guns, etc)
 - 06.09 Demonstrate proper wafer handling techniques
 - 06.10 Demonstrate the need for contamination control.

- 07.0 Demonstrate an understanding of metrology testing and applications -- The student will be able to:
- 07.01 Know and identify common wafer defects
 - 07.02 Demonstrate an understanding of how the following metrology tools work and the data that they provide:
 - a. SEM (scanning electron scope)
 - b. X-ray diffractions
 - c. POLARON (capacitance voltage measurement)
 - d. 4-point probe
 - e. Hall effect
 - f. R.P.L. (Rapid Photo Luminescence)
 - g. FTIR(Fourier Transform Infra Red spec)
 - h. Ellipsometer
 - i. Laser surface profile
 - j. Visual image comparison
 - k. Profilometer
 - l. Atomic force microscope
- 08.0 Demonstrate an understanding of vacuum and pneumatic systems and their applications--The student will be able to:
- 08.01 Identify and describe pressure gauges and how they work, where used and (baratron, thermocouple, pirani, cold cathode, piezoelectric) principles of operation and ranges of use.
 - 08.02 Identify and describe vacuum pumps and how they work, where used and (baratron, thermocouple, pirani, cold cathode, piezoelectric)
 - 08.03 Identify types of vacuums pumps (turbo, cryo, mechanical, rotary vane, dry scroll) and applications.
 - 08.04 Demonstrate use of a leak detector and techniques for use
 - 08.05 Define crossover pressure and why it is important
 - 08.06 Verify calibration of gauge
 - 08.07 Perform routine maintenance on pumps
 - 08.08 Understand the concept of virtual leaks and techniques to minimize
 - 08.09 Understand the concept of back streaming and how to minimize
 - 08.10 Identify welds and joints (VCR, quick flange, VCO, ISO, conflat, compression fittings, ultratorr)
 - 08.11 Identify valve types (bellows, diaphragm, gates, isolation, ball), their applications for use, modes of failure, and how they are used.
- 09.0 Demonstrate a basic understanding of robotic systems and their applications--The student will be able to:
- 09.01 Understand the operation of a stepper motor, servo motor, and encoders
 - 09.02 Calibrate position and timing
 - 09.03 Identify types of feed-through mechanisms
 - 09.04 Identify types of robotic sensors (optical, mechanical, time) and how to use (home, limit, pressure, etc)
 - 09.05 Program a simple robot movement

10.0 Demonstrate an understanding of microelectronic manufacturing process --The student will be able to:

10.01 Demonstrate an understanding of the following wafer manufacturing processes:

- a. plasma etch (ECR, HDP, RIE)
- b. photolithography
- c. thermal processing (diffusion, oxidation, RTA)
- d. deposition (APCVD, LPCVD, PECVD, PVD)
- e. crystal growth (MOCVD, LPE, MBE)
- f. wet processing
- g. implant
- h. polishing (CMP)

10.02 Create a process flow for a simple device

11.0 Demonstrate a basic understanding of quality concepts and systems--The student will be able to:

11.01 Demonstrate a basic understanding of the role of quality systems in industry

11.02 Demonstrate a basic understanding of the quality implementation processes and procedures

11.03 Demonstrate teamwork skills including: active listening, leadership skills, team member skills, valuing team members' inputs, recognition of barriers, sharing duties and responsibilities

11.04 Use a problem solving methodology to solve quality improvement (QI) issues

11.05 Understand the importance of teamwork in different workplace settings

12.0 Demonstrate a basic knowledge of chemistry and physics concepts -- The student will be able to:

12.01 Identify chemical elements from their symbols and placement on periodic table

12.02 Describe the basic atomic structure of specific elements

12.03 Describe the three basic states of matter

12.04 Identify the basic properties of acids, bases, and salts

12.05 Identify the basic characteristics of ionic and covalent bonds

12.06 Read and interpret simple chemical reactions

12.07 Perform gas law calculations

12.08 Describe a mole.

12.09 Solve simple work and energy problems

12.10 Solve simple force and pressure problems

12.11 Describe magnetism

12.12 Describe waves and identify their properties

12.13 Describe basic optical components and how they work

12.14 Solve simple ohm's law circuit problems.

13.0 Demonstrate an understanding of statistical process control -- The student will be able to:

13.01 Define basic statistical parameters including mean, mode, median, standard deviation, etc)

13.02 Identify different distributions patterns including normal and skewed distributions

13.03 Read and interpret histograms, scatter plots, xbar-range, and control charts

- 13.04 Define control limits and specs limits
- 13.05 Know why industry uses SPC
- 13.06 Define the term process capability

- 14.0 Demonstrate an understanding of material handling and delivery--The student will be able to:
 - 14.01 Identify the components of a gas delivery systems (cylinders, valves, cabinets, valve manifold box, coax tubing, gas detection sensors, regulators, integrated engineering control for facility)
 - 14.02 Describe how flow balance systems work including vent run balance, dilution network
 - 14.03 Know cylinder change out procedures (cycle purges, venturi, gasket compatibility)
 - 14.04 Know the importance of component material compatibility system
 - 14.05 Know how liquid sources are delivered to processes (hazards, temperature dependence)
 - 14.06 Identify components of bulk liquid delivery systems to processes (pressurized or pumped delivery, bleedlines, liquid and vapor sensor)
 - 14.07 Identify different types of scrubbing methods (chemical, charcoal absorption, burnt boxes, water base scrubber) and their applications.
 - 14.08

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: **Electronics Technician**
Career Cluster: **Manufacturing**

CCC	
CIP Number	0615030309
Program Type	College Credit Certificate (CCC)
Program Length	31 credit hours
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3023
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Electronics Engineering Technology AS/AAS degree program (0615030301).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to DC circuits, AC circuits, solid-state devices, analog circuits, and digital circuits. Integrated into this content will be communications skills, leadership skills, human relations skills, employability skills, safe and efficient work practices, use of circuit diagrams and schematics, soldering, laboratory practices and technical recording and reporting. This program focuses on broad, transferable skills and stresses understanding and demonstration of the following elements of the Electronics Engineering industry; planning, management, finance, technical and product skills, underlying principles of technology, labor issues, community issues and health, safety, and environmental issues.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these

occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate proficiency in laboratory practices
- 02.0 Demonstrate proficiency in direct current (DC) circuits
- 03.0 Demonstrate proficiency in alternating current (AC) circuits
- 04.0 Demonstrate proficiency in solid-state devices
- 05.0 Demonstrate proficiency in analog circuits
- 06.0 Demonstrate proficiency in digital circuits
- 07.0 Demonstrate proficiency in technical recording and reporting
- 08.0 Demonstrate proficiency in direct current (DC) network analysis
- 09.0 Demonstrate proficiency in alternating current (AC) network and coupled circuit analysis
- 10.0 Demonstrate proficiency in design and analysis of discrete solid-state circuits
- 11.0 Demonstrate proficiency in design and analysis using linear integrated circuits
- 12.0 Demonstrate employability skills
- 13.0 Understand, install, configure and troubleshoot issues relating to computer hardware and software

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Electronics Technician
CIP Number: 0615030309
Program Length: 31 Credit Hours
SOC Code(s): 17-3023

This certificate program is part of the Electronics Engineering Technology AS/AAS degree program (0615030301). At the completion of this program, the student will be able to:

01.0 Demonstrate proficiency in laboratory practices--The student will be able to:

- 01.01 Make proper electrical wire connections
- 01.02 Explain the theoretical concepts of soldering
- 01.03 Identify proper solder connections
- 01.04 Demonstrate acceptable soldering techniques
- 01.05 Demonstrate acceptable desoldering techniques
- 01.06 Demonstrate solder rework and repair techniques
- 01.07 Demonstrate electrostatic discharge (ESD) safety procedures
- 01.08 Describe the construction of printed circuit boards (PCBs)
- 01.09 Demonstrate proficiency in the use of an operating system
- 01.10 Demonstrate proficiency in the use of a high level computer language
- 01.11 Demonstrate proficiency in the use of microcomputer application programs (i.e., word processing, database, spreadsheet)
- 01.12 Demonstrate the use of microcomputer circuit simulation programs
- 01.13 Demonstrate the use of microcomputer analytical software
- 01.14 Load operating system and application software
- 01.15 Read and interpret data sheet specifications for electronic components
- 01.16 Demonstrate proficiency in the use of multimeters
- 01.17 Demonstrate proficiency in the use of oscilloscopes
- 01.18 Demonstrate proficiency in the use of function generators
- 01.19 Demonstrate proficiency in the use of power supplies
- 01.20 Identify basic limitations of multimeters, oscilloscopes, function generators, and power supplies

02.0 Demonstrate proficiency in direct current (dc) circuits--The student will be able to:

- 02.01 Solve algebraic problems applied to DC circuits
- 02.02 Solve problems in electronic units utilizing metric prefixes
- 02.03 Relate electricity to the nature of matter
- 02.04 Identify sources of electricity
- 02.05 Define voltage, current, resistance, power and energy
- 02.06 Apply Ohm's law and power formulas
- 02.07 Read and interpret color codes and symbols to identify electrical components and values
- 02.08 Measure properties of a circuit using volt-ohm meters (VOMs) and digital volt ohm meters (DVMs) and oscilloscopes
- 02.09 Compute conductance and compute and measure resistance of conductors and insulators.

- 02.10 Apply Ohm's law and Kirchoff's voltage and current laws to series circuits
 - 02.11 Construct and verify operation of series circuits.
 - 02.12 Analyze and troubleshoot series circuits.
 - 02.13 Apply Ohm's law and Kirchoff's voltage and current laws to parallel circuits.
 - 02.14 Construct and verify the operation of parallel circuits.
 - 02.15 Analyze and troubleshoot parallel circuits
 - 02.16 Apply Ohm's law and Kirchoff's voltage and current laws to series-parallel and parallel-series circuits
 - 02.17 Construct and verify the operation of series-parallel and parallel-series and bridge circuits
 - 02.18 Troubleshoot series-parallel and parallel-series and bridge circuits
 - 02.19 Identify and define voltage divider circuits (loaded and unloaded)
 - 02.20 Construct and verify the operation of voltage divider circuits (loaded and unloaded)
 - 02.21 Analyze and troubleshoot voltage divider circuits (loaded and unloaded)
 - 02.22 Apply maximum power transfer theory
 - 02.23 Construct and verify the operation of DC circuits that demonstrate the maximum power transfer theory
 - 02.24 Describe magnetic properties of circuits and devices
 - 02.25 Define resistor-capacitor (R-C) and resistor inductor (R-L) and integrators
 - 02.26 Set-up and operate power supplies for DC circuits
- 03.0 Demonstrate proficiency in alternating current (ac) circuits – The student will be able to:
- 03.01 Solve basic trigonometric problems as applicable to electronics (prerequisite to AC)
 - 03.02 Identify properties of an AC signal
 - 03.03 Identify AC sources
 - 03.04 Analyze and measure AC signals utilizing VOM, DVM, oscilloscope, frequency counter and function generator
 - 03.05 Define the characteristics of AC capacitive circuits
 - 03.06 Construct and verify the operation of AC capacitive circuits
 - 03.07 Analyze and troubleshoot AC capacitive circuits
 - 03.08 Define the characteristics of AC inductive circuits
 - 03.09 Construct and verify the operation of AC inductive circuits
 - 03.10 Analyze and troubleshoot AC inductive circuits
 - 03.11 Define and apply the principles of transformers to AC circuits
 - 03.12 Construct and verify the operation of AC circuits utilizing transformers
 - 03.13 Analyze and troubleshoot AC circuits utilizing transformers
 - 03.14 Construct and verify the operation of differentiators and integrators to determine R-C and R-L time constraints
 - 03.15 Analyze and troubleshoot differentiator and integrator circuits
 - 03.16 Define the characteristics of resistive, inductive, and capacitive (RLC) circuits (series, parallel and complex)
 - 03.17 Construct and verify the operation of RLC circuits (series, parallel and complex)
 - 03.18 Construct and verify the operation of series and parallel resonant circuits
 - 03.19 Analyze and troubleshoot R-C, R-L and RLC circuits
 - 03.20 Define the characteristics of frequency selective filter circuits
 - 03.21 Construct and verify the operation of frequency selective filter circuits
 - 03.22 Analyze and troubleshoot frequency selective filter circuits
 - 03.23 Define the characteristics of polyphase circuits

- 03.24 Define basic motor theory and operation
- 03.25 Define basic generator theory and operation
- 03.26 Setup and operate power supplies for AC circuits
- 03.27 Analyze and measure power in AC circuits
- 03.28 Set up and operate capacitor and inductor analyzers for AC circuits

04.0 Demonstrate proficiency in solid-state devices – The student will be able to:

- 04.01 Identify and define properties of semiconductor materials
- 04.02 Identify and define operating characteristics and applications of junction diodes
- 04.03 Identify and define operation characteristics and applications of special diodes)
- 04.04 Construct diode circuits
- 04.05 Analyze and troubleshoot diode circuits
- 04.06 Identify and define operating characteristics and applications of bipolar transistors
- 04.07 Identify and define operating characteristics and applications of field effect transistors
- 04.08 Identify and define operating characteristics and applications of single-stage amplifiers
- 04.09 Construct single-stage amplifiers
- 04.10 Analyze and troubleshoot single-stage amplifiers
- 04.11 Construct thyristor circuitry
- 04.12 Analyze and troubleshoot thyristor circuitry
- 04.13 Demonstrate proficiency in the use of curve tracers and/or transistor testers

05.0 Demonstrate proficiency in analog circuits – The student will be able to:

- 05.01 Identify and define operational characteristics and applications of multistage amplifiers
- 05.02 Construct, analyze and troubleshoot multistage amplifiers
- 05.03 Identify and define operating characteristics and applications of linear integrated circuits
- 05.04 Identify and define operating characteristics and applications of basic power supplies and filters
- 05.05 Construct basic power supplies and filters
- 05.06 Troubleshoot basic power supplies and filters
- 05.07 Identify and define operating characteristics and applications of differential and operational amplifiers
- 05.08 Construct oscillator circuits
- 05.09 Analyze and troubleshoot oscillator circuits

06.0 Demonstrate proficiency in digital circuits – The student will be able to:

- 06.01 Define and apply numbering systems to codes and arithmetic operations
- 06.02 Analyze and minimize logic circuits using Boolean operations
- 06.03 Demonstrate proficiency in the use of logic probes for digital circuits
- 06.04 Demonstrate proficiency in the use of power supplies for digital circuits
- 06.05 Demonstrate proficiency in the use of pulsers for digital circuits
- 06.06 Demonstrate proficiency in the use of oscilloscopes for digital circuits
- 06.07 Demonstrate proficiency in the use of logic analyzers for digital circuits
- 06.08 Demonstrate proficiency in the use of pulse generators for digital circuits

- 06.09 Examine power distribution and possible noise problems
- 06.10 Identify types of logic gates and their truth tables
- 07.0 Demonstrate proficiency in technical recording and reporting – The student will be able to:
 - 07.01 Demonstrate the use of microcomputer circuit simulation programs
 - 07.02 Record data including the use of curves and graphs
 - 07.03 Make equipment failure report
- 08.0 Demonstrate proficiency in direct current (dc) network analysis – The student will be able to:
 - 08.01 Analyze multi source circuits using superposition theorem
 - 08.02 Analyze circuits using Thevenin's theorem
 - 08.03 Analyze circuits using Norton's theorem
 - 08.04 Use mesh currents, branch currents, and/or nodal analysis to analyze circuits
 - 08.05 Analyze circuits using maximum power transfer theorem
 - 08.06 Analyze DC circuits using computer programs
- 09.0 Demonstrate proficiency in alternating current (ac) network and coupled circuit analysis – The student will be able to:
 - 09.01 Analyze magnetic circuits
 - 09.02 Apply Faraday's law of induced voltages
 - 09.03 Solve for mutual inductance in a coupled circuit
 - 09.04 Use mesh currents, branch currents, and/or nodal analysis to analyze circuits
 - 09.05 Identify the effects of transient spikes in RC, RL, and RLC circuits
 - 09.06 Identify the effects of loading on transformers
 - 09.07 Analyze multi source circuits using superposition theorem
 - 09.08 Analyze circuits using Thevenin's theorem
 - 09.09 Analyze circuits using Norton's theorem
 - 09.10 Analyze circuits using maximum power transfer theorem
 - 09.11 Analyze AC circuits using computer programs
 - 09.12 Identify three-phase power concepts
- 10.0 Demonstrate proficiency in design and analysis of discrete solid-state circuits – The student will be able to:
 - 10.01 Analyze the construction of various types of pn junction diodes
 - 10.02 Design, construct, and analyze diode circuits
 - 10.03 Design, construct, and analyze regulator circuits using zener diodes
 - 10.04 Design, construct and analyze bipolar junction transistor biased circuits
 - 10.05 Design, construct, and analyze field effect transistor biased circuits
 - 10.06 Design, construct, and analyze small signal amplifier circuits using bipolar junction or field effect transistors
 - 10.07 Design, construct, and analyze multistage amplifiers
 - 10.08 Design, construct, and analyze power amplifiers
 - 10.09 Analyze low and high frequency amplifier responses
 - 10.10 Discuss troubleshooting techniques applied to discrete solid state circuits
 - 10.11 Discuss performance and applications for discrete solid state circuits

- 10.12 Analyze discrete solid-state circuits using computer programs
- 11.0 Demonstrate proficiency in design and analysis using linear integrated circuits – The student will be able to:
 - 11.01 Design, construct and analyze an operational amplifier circuit.
 - 11.02 Solve problems in heat sinking and power limitations for AF power amplifiers.
 - 11.03 Select the integrated circuit (IC) appropriate to the defined parameters of a circuit.
 - 11.04 Analyze and troubleshoot operational amplifier circuits with negative or positive feedback.
 - 11.05 Analyze the operational amplifier frequency response and compensation circuits.
 - 11.06 Construct, analyze, and troubleshoot basic linear and non-linear amplifier circuits.
 - 11.07 Design, construct, and analyze active filters using operational amplifiers.
 - 11.08 Design, construct, and analyze oscillator circuits using operational amplifiers.
 - 11.09 Construct and analyze phased lock loop circuits.
 - 11.10 Construct and analyze integrated circuit voltage regulators.
 - 11.11 Understand and describe fundamental modulation/demodulation concepts.
- 12.0 Demonstrate employability skills - The student will be able to:
 - 12.01 Conduct a job search
 - 12.02 Secure information about a job
 - 12.03 Identify documents that may be required when applying for a job
 - 12.04 Complete a job application form correctly
 - 12.05 Demonstrate competence in job interview techniques
 - 12.06 Demonstrate knowledge of how to make appropriate decisions
 - 12.07 Demonstrate appropriate work/behavioral habits
 - 12.08 Demonstrate acceptable employee personal hygiene and health
- 13.0 Understand, install, configure and troubleshoot issues relating to computer hardware and software – The student will be able to:
 - 13.01 Describe the functions and major components (BIOS, task management, etc.) of a computer operating system
 - 13.02 Use an operating system for activities such as data and file management
 - 13.03 Identify various coding schemes (ASCII, etc.)
 - 13.04 Identify the major hardware platforms
 - 13.05 Set up and use multiple hardware platforms built on various processor architectures
 - 13.06 13.06 Use system software to perform routine maintenance tasks such as backup, hard drive defragmentation, etc.
 - 13.07 Use both stand-alone operating systems and network operating systems
 - 13.08 Describe and demonstrate the primary features and functions of the major categories of applications software (word processing, database, spreadsheet, presentation, email, browsers, etc.)
 - 13.09 Describe the functions of major components of a computer system
 - 13.10 Discuss various computer applications in society
 - 13.11 Describe the categories of computers

- 13.12 Recognize the value of computer literacy within an individual's personal and career environments
- 13.13 Set up and configure systems and peripherals
- 13.14 Set up and upgrade BIOS
- 13.15 Install and configure storage and I/O device interfaces
- 13.16 Describe the architecture of a typical microcomputer system
- 13.17 Perform component maintenance tasks on microcomputer systems
- 13.18 Perform preventive maintenance tasks on microcomputer systems
- 13.19 Discuss issues that affect system design and construction (redundancy, fault tolerance, etc.)

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Basic Electronics Technician
Career Cluster: Manufacturing

CCC	
CIP Number	0615030310
Program Type	College Credit Certificate (CCC)
Program Length	14 credit hours
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3023
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Electronics Engineering Technology AS/AAS degree program (0615030301).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to DC circuits, AC circuits, and digital circuits. Integrated into this content will be communications skills, leadership skills, human relations skills, employability skills, safe and efficient work practices, use of circuit diagrams and schematics, soldering, laboratory practices and technical recording and reporting.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate proficiency in laboratory practices.
- 02.0 Demonstrate proficiency in direct current (DC) circuits.
- 03.0 Demonstrate proficiency in direct current (DC) network analysis.
- 04.0 Demonstrate proficiency in alternating current (AC) circuits.
- 05.0 Demonstrate proficiency in alternating current (AC) network and coupled circuit analysis.
- 06.0 Demonstrate proficiency in basic digital circuits.
- 07.0 Demonstrate proficiency in technical recording and reporting.
- 08.0 Demonstrate employability skills.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Basic Electronics Technician
CIP Number: 0615030310
Program Length: 14 credit hours
SOC Code(s): 17-3023

This certificate program is part of the Electronics Engineering Technology AS/AAS degree program (0615030301). At the completion of this program, the student will be able to:

01.0 Demonstrate proficiency in laboratory practices - The student will be able to:

- 01.01 Apply proper Occupational Safety Health Administration (OSHA) safety standards.
- 01.02 Make proper electrical wire connections.
- 01.03 Identify and use hand tools properly.
- 01.04 Identify and use power tools properly.
- 01.05 Explain the theoretical concepts of soldering.
- 01.06 Identify proper solder connections.
- 01.07 Demonstrate acceptable soldering techniques.
- 01.08 Demonstrate acceptable desoldering techniques.
- 01.09 Demonstrate solder rework and repair techniques.
- 01.10 Demonstrate electrostatic discharge (ESD) safety procedures.
- 01.11 Describe the construction of printed circuit boards (PCBs).
- 01.12 Demonstrate proficiency in the use of microcomputer application programs (i.e., word processing, data base, spreadsheets).
- 01.13 Demonstrate the use of microcomputer circuit simulation programs.
- 01.14 Read and interpret data sheet specifications for electronic components.
- 01.15 Demonstrate proficiency in the use of multimeters.
- 01.16 Demonstrate proficiency in the use of oscilloscopes.
- 01.17 Demonstrate proficiency in the use of function generators.
- 01.18 Demonstrate proficiency in the use of power supplies.
- 01.19 Identify basic limitations of multimeters, oscilloscopes, function generators, and power supplies.

02.0 Demonstrate proficiency in direct current (DC) circuits - The student will be able to:

- 02.01 Solve algebraic problems applied to DC circuits.
- 02.02 Solve problems in electronic units utilizing metric prefixes.
- 02.03 Relate electricity to the nature of matter.
- 02.04 Identify sources of electricity.
- 02.05 Define voltage, current, resistance, power and energy.
- 02.06 Apply Ohm's law and power formulas.
- 02.07 Read and interpret color codes and symbols to identify electrical components and values.
- 02.08 Measure properties of a circuit using volt-ohm meters (VOMs) and digital volt-ohm meters (DVMs) meters and oscilloscopes.
- 02.09 Compute conductance and compute and measure resistance of conductors and insulators.

- 02.10 Apply Ohm's law and Kirchoff s voltage and current laws to series circuits.
 - 02.11 Construct and verify operation of series circuits.
 - 02.12 Analyze and troubleshoot series circuits.
 - 02.13 Apply Ohm's law and Kirchoff s voltage and current laws to parallel circuits.
 - 02.14 Construct and verify the operation of parallel circuits.
 - 02.15 Analyze and troubleshoot parallel circuits.
 - 02.16 Apply Ohm's law and Kirchoff's voltage and current laws to series-parallel and parallel-series circuits.
 - 02.17 02.17 Construct and verify the operation of series-parallel and parallel-series and bridge circuits.
 - 02.18 Troubleshoot series-parallel and parallel-series and bridge circuits.
 - 02.19 Identify and define voltage divider circuits (loaded and unloaded).
 - 02.20 Construct and verify the operation of voltage divider circuits (loaded and unloaded).
 - 02.21 Analyze and troubleshoot voltage divider circuits (loaded and unloaded).
 - 02.22 Apply maximum power transfer theory.
 - 02.23 Construct and verify the operation of DC circuits that demonstrate the maximum power transfer theory.
 - 02.24 Describe magnetic properties of circuits and devices.
 - 02.25 Define resistor-capacitor (R-C) and resistor inductor (R-L) time constants and classify the output of differentiators and integrators.
 - 02.26 Setup and operate power supplies for DC circuits.
- 03.0 Demonstrate proficiency in direct current (DC) network analysis - The student will be able to:
- 03.01 Analyze multi source circuits using superposition theorem.
 - 03.02 Analyze circuits using Thevenin's theorem.
 - 03.03 Analyze circuits using Norton's theorem.
 - 03.04 Use mesh currents, branch currents, and/or nodal analysis to analyze circuits.
 - 03.05 Analyze circuits using maximum power transfer theorem.
 - 03.06 Analyze DC circuits using computer programs.
- 04.0 Demonstrate proficiency in alternating current (AC) circuits - The student will be able to:
- 04.01 Solve basic trigonometric problems as applicable to electronics (prerequisite to AC).
 - 04.02 Identify properties of an AC signal.
 - 04.03 Identify AC sources.
 - 04.04 Analyze and measure AC signals utilizing VOM, DVM, oscilloscope, frequency counter and function generator.
 - 04.05 Define the characteristics of AC capacitive circuits.
 - 04.06 Construct and verify the operation of AC capacitive circuits.
 - 04.07 Analyze and troubleshoot AC capacitive circuits.
 - 04.08 Define the characteristics of AC inductive circuits.
 - 04.09 Construct and verify the operation of AC inductive circuits.
 - 04.10 Analyze and troubleshoot AC inductive circuits.
 - 04.11 Define and apply the principles of transformers to AC circuits.
 - 04.12 Construct and verify the operation of AC circuits utilizing transformers.
 - 04.13 Analyze and troubleshoot AC circuits utilizing transformers.

- 04.14 Construct and verify the operation of differentiators and integrators to determine R-C and R-L time constraints.
 - 04.15 Analyze and troubleshoot differentiator and integrator circuits.
 - 04.16 Define the characteristics of resistive, inductive, and capacitive (RLC) circuits (series, parallel and complex).
 - 04.17 Construct and verify the operation of RLC circuits (series, parallel and complex).
 - 04.18 Define the characteristics of series and parallel resonant circuits.
 - 04.19 Construct and verify the operation of series and parallel resonant circuits.
 - 04.20 Analyze and troubleshoot R-C, R-L and RLC circuits.
 - 04.21 Define the characteristics of frequency selective filter circuits.
 - 04.22 Construct and verify the operation of frequency selective filter circuits.
 - 04.23 Analyze and troubleshoot frequency selective filter circuits.
 - 04.24 Define the characteristics of polyphase circuits.
 - 04.25 Define basic motor theory and operation.
 - 04.26 Define basic generator theory and operation.
 - 04.27 Setup and operate power supplies for AC circuits.
 - 04.28 Analyze and measure power in AC circuits.
 - 04.29 Set up and operate capacitor and inductor analyzers for AC circuits.
- 05.0 Demonstrate proficiency in alternating current (AC) network and coupled circuit analysis
- The student will be able to:
- 05.01 Analyze magnetic circuits.
 - 05.02 Apply Faraday's law of induced voltages.
 - 05.03 Solve for mutual inductance in a coupled circuit.
 - 05.04 Use mesh currents, branch currents, and/or nodal analysis to analyze circuits.
 - 05.05 Identify the effects of transient spikes in RC, RL, and RLC circuits.
 - 05.06 Identify the effects of loading on transformers.
 - 05.07 Analyze multi source circuits using superposition theorem.
 - 05.08 Analyze circuits using Thevenin's theorem.
 - 05.09 Analyze circuits using Norton's theorem.
 - 05.10 Analyze circuits using maximum power transfer theorem.
 - 05.11 Analyze AC circuits using computer programs.
 - 05.12 Identify three-phase power concepts.
- 06.0 Demonstrate proficiency in basic digital circuits - The student will be able to:
- 06.01 Define and apply numbering systems to codes and arithmetic operations.
 - 06.02 Analyze and minimize logic circuits using Boolean operations.
 - 06.03 Demonstrate proficiency in the use of logic probes for digital circuits.
 - 06.04 Demonstrate proficiency in the use of power supplies for digital circuits.
 - 06.05 Demonstrate proficiency in the use of pulsers for digital circuits.
 - 06.06 Demonstrate proficiency in the use of oscilloscopes for digital circuits.
 - 06.07 Demonstrate proficiency in the use of logic analyzers for digital circuits.
 - 06.08 Demonstrate proficiency in the use of pulse generators for digital circuits.
 - 06.09 Examine power distribution and possible noise problems.
 - 06.10 Identify types of logic gates and their truth tables.
 - 06.11 Construct combinational logic circuits using integrated circuits.
 - 06.12 Troubleshoot logic circuits.
 - 06.13 Analyze types of flip-flops and their truth tables.
 - 06.14 Construct flip-flops using integrated circuits.

- 06.15 Troubleshoot flip-flops.
 - 06.16 Identify types of logic circuits using integrated circuits.
 - 06.17 Identify types of registers and counters.
 - 06.18 Construct registers and counters using flip-flops and logic gates.
 - 06.19 Troubleshoot registers and counters.
 - 06.20 Analyze clock and timing circuits.
 - 06.21 Construct clock and timing circuits.
 - 06.22 Troubleshoot clock and timing circuits.
 - 06.23 Identify types of adder/subtractor logic circuits.
 - 06.24 Construct adder/subtractor logic circuits.
 - 06.25 Troubleshoot adder/subtractor logic circuits.
- 07.0 Demonstrate proficiency in technical recording and reporting - The student will be able to:
- 07.01 Demonstrate proficiency in the use of microcomputer application programs (i.e. word processor, database, spreadsheets).
 - 07.02 Demonstrate the use of microcomputer circuit simulation programs.
 - 07.03 Demonstrate the use of microcomputer analytical software.
 - 07.04 Record data including the use of curves and graphs.
 - 07.05 Write reports and make oral presentations.
 - 07.06 Maintain test logs.
 - 07.07 Make equipment failure reports.
- 08.0 Demonstrate employability skills - The student will be able to:
- 08.01 Conduct a job search.
 - 08.02 Secure information about a job.
 - 08.03 Identify documents that may be required when applying for a job.
 - 08.04 Complete a job application form correctly.
 - 08.05 Demonstrate competence in job interview techniques.
 - 08.06 Demonstrate knowledge of how to make appropriate decisions.
 - 08.07 Demonstrate appropriate work/behavioral habits.
 - 08.08 Demonstrate acceptable employee personal hygiene and health.

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**Florida Department of Education
Curriculum Framework**

Program Title: Laser and Photonics Technician
Career Cluster: Manufacturing

CCC	
CIP Number	0615030311
Program Type	College Credit Certificate (CCC)
Program Length	12 credit hours
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3023
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Electronics Engineering Technology AS/AAS degree program (0615030301).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communications skills, leadership skills, human relations skills, employability skills, safe and efficient work practices, use of circuit diagrams and schematics, soldering, laboratory practices and technical recording and reporting.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate proficiency in laboratory practices.
- 02.0 Demonstrate proficiency in direct current (DC) circuits
- 03.0 Demonstrate proficiency in alternating current (AC) circuits
- 04.0 Demonstrate proficiency in direct current (DC) network analysis
- 05.0 Demonstrate proficiency in alternating current (AC) network and coupled circuit analysis
- 06.0 Demonstrate employability skills.

The following are intended outcomes for Laser and Photonics technology for Electronic Engineering Technology programs that include a specialization in Laser and Photonics technology as part of the program.

- 07.0 Demonstrate proficiency in photonics technology.
- 08.0 Demonstrate proficiency in electro-optical devices.
- 09.0 Demonstrate proficiency in optics and lasers.
- 10.0 Demonstrate proficiency in technical recording and reporting.

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**Florida Department of Education
Student Performance Standards**

Program Title: Laser and Photonics Technician
CIP Number: 0615030311
Program Length: 12 Credit Hours
SOC Code(s): 17-3023

This certificate program is part of the Electronics Engineering Technology AS/AAS degree program (0615030301). At the completion of this program, the student will be able to:

01.0 Demonstrate proficiency in laboratory practices - The student will be able to:

- 01.01 Apply proper Occupational Safety Health Administration (OSHA) safety standards.
- 01.02 Make proper electrical wire connections.
- 01.03 Identify and use hand tools properly.
- 01.04 Identify and use optical fibers.
- 01.05 Demonstrate proficiency in preparing optical fibers.
- 01.06 Identify and use optical tools properly.
- 01.07 Demonstrate acceptable techniques in assembling optical devices.
- 01.08 Identify proper solder connections.
- 01.09 Demonstrate acceptable soldering and desoldering techniques.
- 01.10 Demonstrate acceptable techniques in assembling lasers.
- 01.11 Demonstrate acceptable techniques in splicing and splicing testing.
- 01.12 Demonstrate proficiency in the use of microcomputer application programs (i.e., word processing, data base, spreadsheets).
- 01.13 Demonstrate the use of microcomputer circuit simulation programs.
- 01.14 Read and interpret data sheet specifications for laser and optical components.
- 01.15 Demonstrate proficiency in the use of multimeters.
- 01.16 Demonstrate proficiency in the use of oscilloscopes.
- 01.17 Demonstrate proficiency in the use of function generators.
- 01.18 Demonstrate proficiency in the use of power supplies.
- 01.19 Identify basic limitations of multimeters, oscilloscopes, function generators, and power supplies.
- 01.20 Demonstrate proficiency in the use of Spectrometer.
- 01.21 Demonstrate proficiency in the use of TEM HeNe Laser.
- 01.22 Demonstrate proficiency in the use of various optical devices and materials.

02.0 Demonstrate proficiency in direct current (DC) circuits - The student will be able to:

- 02.01 Solve algebraic problems applied to DC circuits.
- 02.02 Solve problems in electronic units utilizing metric prefixes.
- 02.03 Relate electricity to the nature of matter.
- 02.04 Identify sources of electricity.
- 02.05 Define voltage, current, resistance, power and energy.
- 02.06 Apply Ohm's law and power formulas.
- 02.07 Read and interpret color codes and symbols to identify electrical components and values.
- 02.08 Measure properties of a circuit using volt-ohm meters (VOMs) and digital voltohmm

- meters (DVMs) meters and oscilloscopes.
- 02.09 Compute conductance and compute and measure resistance of conductors and insulators.
 - 02.10 Apply Ohm's law and Kirchoff's voltage and current laws to series circuits.
 - 02.11 Construct and verify operation of series circuits.
 - 02.12 Analyze and troubleshoot series circuits.
 - 02.13 Apply Ohm's law and Kirchoff's voltage and current laws to parallel circuits.
 - 02.14 Construct and verify the operation of parallel circuits.
 - 02.15 Analyze and troubleshoot parallel circuits.
 - 02.16 Apply Ohm's law and Kirchoff's voltage and current laws to series-parallel and parallel-series circuits.
 - 02.17 Construct and verify the operation of series-parallel and parallel-series and bridge circuits.
 - 02.18 Troubleshoot series-parallel and parallel-series and bridge circuits.
 - 02.19 Identify and define voltage divider circuits (loaded and unloaded).
 - 02.20 Construct and verify the operation of voltage divider circuits (loaded and unloaded).
 - 02.21 Analyze and troubleshoot voltage divider circuits (loaded and unloaded).
 - 02.22 Apply maximum power transfer theory.
 - 02.23 Construct and verify the operation of DC circuits that demonstrate the maximum power transfer theory.
 - 02.24 Describe magnetic properties of circuits and devices.
 - 02.25 Define resistor-capacitor (R-C) and resistor inductor (R-L) time constants and classify the output of differentiators and integrators.
 - 02.26 Setup and operate power supplies for DC circuits.
- 03.0 Demonstrate proficiency in alternating current (AC) circuits - The student will be able to:
- 03.01 Solve basic trigonometric problems as applicable to electronics (prerequisite to AC).
 - 03.02 Identify properties of an AC signal.
 - 03.03 Identify AC sources.
 - 03.04 Analyze and measure AC signals utilizing VOM, DVM, oscilloscope, frequency counter and function generator.
 - 03.05 Define the characteristics of AC capacitive circuits.
 - 03.06 Construct and verify the operation of AC capacitive circuits.
 - 03.07 Analyze and troubleshoot AC capacitive circuits.
 - 03.08 Define the characteristics of AC inductive circuits.
 - 03.09 Construct and verify the operation of AC inductive circuits.
 - 03.10 Analyze and troubleshoot AC inductive circuits.
 - 03.11 Define and apply the principles of transformers to AC circuits.
 - 03.12 Construct and verify the operation of AC circuits utilizing transformers.
 - 03.13 Analyze and troubleshoot AC circuits utilizing transformers.
 - 03.14 Construct and verify the operation of differentiators and integrators to determine R-C and R-L time constraints.
 - 03.15 Analyze and troubleshoot differentiator and integrator circuits.
 - 03.16 Define the characteristics of resistive, inductive, and capacitive (RLC) circuits (series, parallel and complex).
 - 03.17 Construct and verify the operation of RLC circuits (series, parallel and complex).
 - 03.18 Define the characteristics of series and parallel resonant circuits.
 - 03.19 Construct and verify the operation of series and parallel resonant circuits.

- 03.20 Analyze and troubleshoot R-C, R-L and RLC circuits.
 - 03.21 Define the characteristics of frequency selective filter circuits.
 - 03.22 Construct and verify the operation of frequency selective filter circuits.
 - 03.23 Analyze and troubleshoot frequency selective filter circuits.
 - 03.24 Define the characteristics of polyphase circuits.
 - 03.25 Define basic motor theory and operation.
 - 03.26 Define basic generator theory and operation.
 - 03.27 Setup and operate power supplies for AC circuits.
 - 03.28 Analyze and measure power in AC circuits.
 - 03.29 Set up and operate capacitor and inductor analyzers for AC circuits.
- 04.0 Demonstrate proficiency in direct current (DC) network analysis - The student will be able to:
- 04.01 Analyze multi source circuits using superposition theorem.
 - 04.02 Analyze circuits using Thevenin's theorem.
 - 04.03 Analyze circuits using Norton's theorem.
 - 04.04 Use mesh currents, branch currents, and/or nodal analysis to analyze circuits.
 - 04.05 Analyze circuits using maximum power transfer theorem.
 - 04.06 Analyze DC circuits using computer programs.
- 05.0 Demonstrate proficiency in alternating current (AC) network and coupled circuit analysis - The student will be able to:
- 05.01 Analyze magnetic circuits.
 - 05.02 Apply Faraday's law of induced voltages.
 - 05.03 Solve for mutual inductance in a coupled circuit.
 - 05.04 Use mesh currents, branch currents, and/or nodal analysis to analyze circuits.
 - 05.05 Identify the effects of transient spikes in RC, RL, and RLC circuits.
 - 05.06 Identify the effects of loading on transformers.
 - 05.07 Analyze multi source circuits using superposition theorem.
 - 05.08 Analyze circuits using Thevenin's theorem.
 - 05.09 Analyze circuits using Norton's theorem.
 - 05.10 Analyze circuits using maximum power transfer theorem.
 - 05.11 Analyze AC circuits using computer programs.
 - 05.12 Identify three-phase power concepts.
- 06.0 Demonstrate employability skills - The student will be able to:
- 06.01 Conduct a job search.
 - 06.02 Secure information about a job.
 - 06.03 Identify documents that may be required when applying for a job.
 - 06.04 Complete a job application form correctly.
 - 06.05 Demonstrate competence in job interview techniques.
 - 06.06 Demonstrate knowledge of how to make appropriate decisions.
 - 06.07 Demonstrate appropriate work/behavioral habits.
 - 06.08 Demonstrate acceptable employee personal hygiene and health.

The following are student performance standards for Laser and Photonics technology for Electronic Engineering Technology programs that include a specialization in Laser and Photonics technology as part of the program.

- 07.0 Demonstrate proficiency in photonics technology - The student will be able to:
- 07.01 Demonstrate an understanding of fiber characteristics and transmission of light.
 - 07.02 Identify and apply different fiber communication techniques.
 - 07.03 Identify different methods of manufacturing optical fibers
 - 07.04 Demonstrate proficiency in the use of different types of fiber applied to different transmission techniques.
 - 07.05 Demonstrate proficiency in different optical connectors and splicing techniques.
 - 07.06 Demonstrate proficiency in optical fiber and photonic technologies used in industrial applications.
 - 07.07 Understand the modern photonics and its impact in telecommunications.
 - 07.08 Define light sources for optical fibers.
 - 07.09 Demonstrate proficiency in optically controlled modulation and switching.
 - 07.10 Explain industry standards for fiber optic cables.
 - 07.11 Define and calculate modal noise, mode-partition noise, amplifier noise, laser noise and jitter.
- 08.0 Demonstrate proficiency in electro-optical devices - The student will be able to:
- 08.01 Demonstrate proficiency in fundamentals of Light.
 - 08.02 Demonstrate proficiency in Reflection, Refraction, and mirrors.
 - 08.03 Demonstrate proficiency in measurement of maximum power and pulse energy.
 - 08.04 Define radiation sources, their types, properties, and applications.
 - 08.05 Demonstrate proficiency in measurement of detector rise time.
 - 08.06 Demonstrate proficiency in Prisms, optical filters, Resonator, and beam splitters.
 - 08.07 Demonstrate proficiency in laser and optics standards.
 - 08.08 Demonstrate proficiency in different types of lasers and their applications.
 - 08.09 Demonstrate proficiency in Characteristics of a helium-neon laser.
 - 08.10 Demonstrate proficiency in the use of Photo detectors, and LEDs.
 - 08.11 Demonstrate proficiency in fiber optic fundamentals and characteristics of fibers.
 - 08.12 Demonstrate proficiency in the monochromaticity, directionality and coherence properties of laser light.
 - 08.13 Demonstrate proficiency in bandwidth in optical power measurements.
- 09.0 Demonstrate proficiency in optics and lasers - The student will be able to:
- 09.01 Demonstrate proficiency in draw and label the energy-level diagram of a HeNe laser, and explain the energy-transfer processes in the active medium.
 - 09.02 Demonstrate proficiency in different applications of solid-state lasers.
 - 09.03 Demonstrate proficiency in explaining and describing different types of gases used as active media or lasers.
 - 09.04 Demonstrate proficiency in calculating the power, irradiance and area of a laser beam
 - 09.05 Demonstrate proficiency in calculating and defining spot size, beam diameter at $1/e^2$ points, diffraction-limited beam divergence, fraction of the power transmitted through an aperture.
 - 09.06 Define mode-locking and explain the practical significance of longitudinal coherence length.
 - 09.07 Demonstrate proficiency in energy-transfer processes that increase the lower lasing level in gas lasers and solid-state lasers.

- 09.08 Describe the relationship between atomic lifetime and the intensity of spectral lines
 - 09.09 Demonstrate proficiency in absorption, the spontaneous and stimulated emission of a photon by an atom and conditions necessary for these to occur.
 - 09.10 Demonstrate proficiency in an overall understanding of how to examine and measure some of the wave properties of light.
 - 09.11 Explain the processes that account for all the light energy striking a surface.
 - 09.12 Calculate the power and irradiance of expanded and unexpanded laser beams with different types of optical power meters.
 - 09.13 Demonstrate proficiency in safety precautions when operating a laser.
 - 09.14 Demonstrate proficiency in four elements of a laser.
 - 09.15 Demonstrate proficiency in photon, wavelength, atomic ground state, excited atomic state and population inversion terms that relate to the lasing process of a laser source.
- 10.0 Demonstrate proficiency in technical recording and reporting - The student will be able to:
- 10.01 Demonstrate proficiency in the use of microcomputer application programs (i.e. word processor, database, spreadsheets).
 - 10.02 Demonstrate the use of microcomputer circuit simulation programs.
 - 10.03 Demonstrate the use of microcomputer analytical software.
 - 10.04 Record data including the use of curves and graphs.
 - 10.05 Write reports and make oral presentations.
 - 10.06 Maintain test logs.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: **Electronics Aide**
Career Cluster: **Manufacturing**

CCC	
CIP Number	0615030313
Program Type	College Credit Certificate (CCC)
Program Length	12 credit hours
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3023
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to maintenance techniques, computer aided drafting/design skills, technical communications, maintenance and operation of various industrial components, quality control and testing, material handling protocols, and proper usage of tools and instrumentation.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate proficiency in basic D.C. circuits.
- 02.0 Demonstrate proficiency in A.C. circuits.
- 03.0 Demonstrate proficiency in solid state devices.
- 04.0 Demonstrate proficiency in digital circuits.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: **Electronics Aide**
CIP Number: **0615030313**
Program Length: **12 Credit Hours**
SOC Code(s): **17-3023**

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001). At the completion of this program, the student will be able to:

01.0 Demonstrate proficiency in basic direct current (DC) circuits--The student will be able to:

- 01.01 Define the characteristics of basic D.C. circuits.
- 01.02 Solve problems in electronic units utilizing metric prefixes.
- 01.03 Identify sources of electricity.
- 01.04 Define and describe voltage, current, resistance, power and energy.
- 01.05 Apply Ohm's law and power formulas.
- 01.06 Read and interpret color codes and symbols to identify electrical components and values.
- 01.07 Measure properties of circuits using a digital multimeter meter (DMM) and oscilloscopes.
- 01.08 Set up and operate power supplies for DC circuits.
- 01.09 Compute conductance and measure resistance of conductors and insulators.
- 01.10 Apply Ohm's law to series circuits.
- 01.11 Construct and verify the operation of series circuits.
- 01.12 Analyze and troubleshoot series circuits.
- 01.13 Apply Ohm's law to parallel circuits.
- 01.14 Construct and verify the operation of parallel circuits.
- 01.15 Analyze and troubleshoot parallel circuits.
- 01.16 Measure values of resistors, capacitors and inductors.
- 01.17 Construct and verify the operation of capacitors and inductors.
- 01.18 Analyze and troubleshoot circuits containing capacitors and inductors.
- 01.19 Apply various network theorems to D.C. circuits.

02.0 Demonstrate proficiency in A.C. circuits--The student will be able to:

- 02.01 Solve basic trigonometric problems as applicable to A.C. circuits.
- 02.02 Define the characteristics of AC capacitive circuits.
- 02.03 Construct and verify the operation of AC capacitive circuits.
- 02.04 Analyze and troubleshoot AC capacitive circuits.
- 02.05 Define the characteristics of AC inductive circuits.
- 02.06 Construct and verify the operation of AC inductive circuits.
- 02.07 Analyze and troubleshoot AC inductive circuits.
- 02.08 Define and apply the principles of transformers to AC circuits.
- 02.09 Construct and verify the operation of AC circuits utilizing transformers.
- 02.10 Analyze and troubleshoot AC circuits utilizing transformers.
- 02.11 Construct and verify the operation of differentiators and integrators to determine R-C and R-L time constraints.

- 02.12 Analyze and troubleshoot differentiator and integrator circuits.
- 02.13 Define the characteristics of resistive, Inductive, and Capacitive (RLC) circuits (series, parallel and complex).
- 02.14 Construct and verify the operation of series and parallel resonant circuits.
- 02.15 Define the characteristics of series and parallel resonant circuits.
- 02.16 Construct and verify the operation of series and parallel resonant circuits.
- 02.17 Analyze and troubleshoot R-C, R-L, and RLC circuits.
- 02.18 Define the characteristics of frequency selective filter circuits.
- 02.19 Construct and verify the operation of frequency selective filter circuits.
- 02.20 Analyze and troubleshoot frequency selective filter circuits.
- 02.21 Define the characteristics of polyphase circuits.
- 02.22 Define basic motor theory and operation.
- 02.23 Define basic generator theory and operation.
- 02.24 Set up and operate power supplies for AC circuits.
- 02.25 Analyze and measure power in AC circuits.
- 02.26 Set up and operate capacitor and inductor analyzers for AC circuits.
- 02.27 Apply various network theorems to A.C. circuits.

03.0 Demonstrate proficiency in solid state devices--The student will be able to:

- 03.01 Identify and define properties of semiconductor materials.
- 03.02 Identify and define operating characteristics and applications of junction diodes.
- 03.03 Identify and define operating characteristics and applications of special diodes.
- 03.04 Construct and verify the operation of diode circuits.
- 03.05 Analyze and troubleshoot diode circuits.
- 03.06 Identify and define operating characteristics and applications of bipolar transistors.
- 03.07 Identify and define operating characteristics and applications of field effect transistors.
- 03.08 Identify and define operating characteristics and applications of single-stage amplifiers.
- 03.09 Construct and verify the operation of single-stage amplifiers.
- 03.10 Analyze and troubleshoot single-stage amplifiers.
- 03.11 Construct and verify thyristor circuitry.
- 03.12 Analyze and troubleshoot thyristor circuitry.
- 03.13 Set up and operate DVM for solid-state devices.
- 03.14 Set up and operate power supplies for solid-state devices.
- 03.15 Set up and operate oscilloscopes for solid-state devices.
- 03.16 Set up and operate function generators for solid-state devices.
- 03.17 Set up and operate capacitor and inductor analyzers for solid-state devices.
- 03.18 Set up and operate curve tracers.
- 03.19 Set up and operate transistor testers.
- 03.20 Construct and analyze electronic circuits for all operating parameters.
- 03.21 Set up and operate measuring instruments for electronic circuit analysis.
- 03.22 Apply appropriate solid state circuitry for other systems such as electronic communications, telecommunications, wireless, and other electronic applications.

04.0 Demonstrate proficiency in digital circuits--The student will be able to:

- 04.01 Define and apply numbering systems to codes and arithmetic operations.
- 04.02 Analyze and minimize logic circuits using Boolean operations.
- 04.03 Set up and operate logic probes for digital circuits.
- 04.04 Set up and operate power supplies for digital circuits.
- 04.05 Set up and operate pulsers for digital circuits.
- 04.06 Set up and operate oscilloscopes for digital circuits.
- 04.07 Set up and operate logic analyzers for digital circuits.
- 04.08 Set up and operate pulse generators for digital circuits.
- 04.09 Identify types of logic gates and their truth tables.
- 04.10 Construct combinational logic circuits using integrated circuits.
- 04.11 Troubleshoot logic circuits.
- 04.12 Analyze types of flip-flops and their truth tables.
- 04.13 Construct flip-flops using integrated circuits.
- 04.14 Troubleshoot flip-flops.
- 04.15 Identify, define and measure characteristics of integrated circuit (IC) logic families.
- 04.16 Identify types of registers and counters.
- 04.17 Construct registers and counters using flip-flops and logic gates.
- 04.18 Troubleshoot registers and counters.
- 04.19 Analyze clock and timing circuits.
- 04.20 Construct clock and timing circuits.
- 04.21 Troubleshoot clock and timing circuits.
- 04.22 Identify types of arithmetic-logic circuits.
- 04.23 Construct arithmetic-logic circuits.
- 04.24 Troubleshoot arithmetic-logic circuits.
- 04.25 Identify types of encoding and decoding devices.
- 04.26 Construct encoders and decoders.
- 04.27 Troubleshoot encoders and decoders.
- 04.28 Identify types of multiplexer and demultiplexer circuits.
- 04.29 Construct multiplexer and demultiplexer circuits using integrated circuits.
- 04.30 Troubleshoot multiplexer and demultiplexer circuits.
- 04.31 Identify types of memory circuits.
- 04.32 Identify types of digital displays.
- 04.33 Set up and operate measuring instruments for digital circuit analysis.
- 04.34 Apply appropriate digital circuitry for other systems such as electronic communications, telecommunications, wireless, and other electronic Application.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: **Robotics and Simulation Technician**
Career Cluster: **Manufacturing**

CCC	
CIP Number	0615030314
Program Type	College Credit Certificate (CCC)
Program Length	12 credit hours
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3023
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Electronics Engineering Technology AS/AAS degree program (0615030301).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to the basic electronics competencies as identified by the electronics industry, which is prerequisite for all technical programs. This program is designed to prepare individuals in the areas of Robotic Applications, Modeling and Simulation, and Virtual Reality Environment. Upon completion of this technical program, the student will be able to install, maintain and troubleshoot general robot systems and simulators. Graduates of this technical program will be prepared to enter advanced training and education in specialized Robotics and Simulation related fields.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate proficiency in laboratory practices.
- 02.0 Demonstrate proficiency in direct current (DC) circuits.
- 03.0 Demonstrate proficiency in alternating current (AC) circuits.
- 04.0 Demonstrate proficiency in technical recording and reporting.
- 05.0 Demonstrate proficiency in direct current (DC) network analysis.
- 06.0 Demonstrate proficiency in alternating current (AC) network and coupled circuit analysis.
- 07.0 Demonstrate employability skills.

The following are intended outcomes for Robotics and Simulation Technology for Electronics Engineering Technology programs that include a specialization in Robotics and Simulation Technology as part of the program.

- 08.0 Demonstrate proficiency in analysis of basic Robotics and Simulator systems.
- 09.0 Demonstrate proficiency in modeling and simulation.
- 10.0 Demonstrate proficiency in principles and application of Virtual Reality systems.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: **Robotics and Simulation Technology**
CIP Number: **0615030314**
Program Length: **12 Credit Hours**
SOC Code(s): **17-3023**

This certificate program is part of the Electronics Engineering Technology AS/AAS degree program (0615030301). At the completion of this program, the student will be able to:

01.0 Demonstrate proficiency in laboratory practices --The student will be able to:

- 01.01 Apply proper Occupational Safety Health Administration (OSHA) safety standards.
- 01.02 Make proper electrical wire connections.
- 01.03 Identify and use hand tools properly.
- 01.04 Identify and use power tools properly.
- 01.05 Explain the theoretical concepts of soldering.
- 01.06 Identify proper solder connections.
- 01.07 Demonstrate acceptable soldering techniques.
- 01.08 Demonstrate acceptable desoldering techniques.
- 01.09 Demonstrate solder rework and repair techniques.
- 01.10 Demonstrate electrostatic discharge (ESD) safety procedures.
- 01.11 Describe the construction of printed circuit boards (PCBs).
- 01.12 Demonstrate proficiency in the use of an operating system.
- 01.13 Demonstrate proficiency in the use of a high level computer language.
- 01.14 Demonstrate proficiency in the use of microcomputer application programs (i.e., word processing, data base, spreadsheet).
- 01.15 Demonstrate proficiency in the use of microcomputer circuit simulation programs.
- 01.16 Demonstrate proficiency in the use of microcomputer analytical software.
- 01.17 Load operating system and application software.
- 01.18 Read and interpret data sheet specifications for electronic components.
- 01.19 Demonstrate proficiency in the use of multi-meters.
- 01.20 Demonstrate proficiency in the use of oscilloscopes.
- 01.21 Demonstrate proficiency in the use of function generators.
- 01.22 Demonstrate proficiency in the use of power supplies.
- 01.23 Identify basic limitations of multi-meters, oscilloscopes, function generators, and power supplies.

02.0 Demonstrate proficiency in direct current (dc) circuits - The student will be able to:

- 02.01 Solve algebraic problems applied to DC circuits.
- 02.02 Solve problems in electronic units utilizing metric prefixes.
- 02.03 Relate electricity to the nature of matter.
- 02.04 Identify sources of electricity.
- 02.05 Define voltage, current, resistance, power and energy.
- 02.06 Apply Ohm's law and power formulas.
- 02.07 Read and interpret color codes and symbols to identify electrical components and values.

- 02.08 Measure properties of a circuit using volt-ohm meters (VOMs) and digital volt ohm meters (DVMs) meters and oscilloscopes.
 - 02.09 Compute conductance and compute and measure resistance of conductors and insulators.
 - 02.10 Apply Ohm's law and Kirchoff's voltage and current laws to series circuits.
 - 02.11 Construct and verify operation of series circuits.
 - 02.12 Analyze and troubleshoot series circuits.
 - 02.13 Apply Ohm's law and Kirchoff's voltage and current laws to parallel circuits.
 - 02.14 Construct and verify the operation of parallel circuits.
 - 02.15 Analyze and troubleshoot parallel circuits.
 - 02.16 Apply Ohm's law and Kirchoff's voltage and current laws to series-parallel and parallel-series circuits.
 - 02.17 Construct and verify the operation of series-parallel and parallel-series and bridge circuits.
 - 02.18 Troubleshoot series-parallel and parallel-series and bridge circuits.
 - 02.19 Identify and define voltage divider circuits (loaded and unloaded).
 - 02.20 Construct and verify the operation of voltage divider circuits (loaded and unloaded).
 - 02.21 Analyze and troubleshoot voltage divider circuits (loaded and unloaded).
 - 02.22 Apply maximum power transfer theory.
 - 02.23 Construct and verify the operation of DC circuits that demonstrate the maximum power transfer theory.
 - 02.24 Describe magnetic properties of circuits and devices.
 - 02.25 Define resistor-capacitor (R-C) and resistor inductor (R-L) time constants and classify the output of differentiators and integrators.
 - 02.26 Setup and operate power supplies for DC circuits.
- 03.0 Demonstrate proficiency in alternating current (ac) circuits - The student will be able to:
- 03.01 Solve basic trigonometric problems as applicable to electronics (prerequisite to AC).
 - 03.02 Identify properties of an AC signal.
 - 03.03 Identify AC sources.
 - 03.04 Analyze and measure AC signals utilizing VOM, DVM, oscilloscope, frequency counter and function generator.
 - 03.05 Define the characteristics of AC capacitive circuits.
 - 03.06 Construct and verify the operation of AC capacitive circuits.
 - 03.07 Analyze and troubleshoot AC capacitive circuits.
 - 03.08 Define the characteristics of AC inductive circuits.
 - 03.09 Construct and verify the operation of AC inductive circuits.
 - 03.10 Analyze and troubleshoot AC inductive circuits.
 - 03.11 Define and apply the principles of transformers to AC circuits.
 - 03.12 Construct and verify the operation of AC circuits utilizing transformers.
 - 03.13 Analyze and troubleshoot AC circuits utilizing transformers.
 - 03.14 Construct and verify the operation of differentiators and integrators to determine R-C and R-L time constraints.
 - 03.15 Analyze and troubleshoot differentiator and integrator circuits.
 - 03.16 Define the characteristics of resistive, inductive, and capacitive (RLC) circuits (series, parallel and complex).
 - 03.17 Construct and verify the operation of RLC circuits (series, parallel and complex).
 - 03.18 Define the characteristics of series and parallel resonant circuits.

- 03.19 Construct and verify the operation of series and parallel resonant circuits.
 - 03.20 Analyze and troubleshoot R-C, R-L and RLC circuits.
 - 03.21 Define the characteristics of frequency selective filter circuits.
 - 03.22 Construct and verify the operation of frequency selective filter circuits.
 - 03.23 Analyze and troubleshoot frequency selective filter circuits.
 - 03.24 Define the characteristics of polyphase circuits.
 - 03.25 Define basic motor theory and operation.
 - 03.26 Define basic generator theory and operation.
 - 03.27 Setup and operate power supplies for AC circuits.
 - 03.28 Analyze and measure power in AC circuits.
 - 03.29 Set up and operate capacitor and inductor analyzers for AC circuits.
- 04.0 Demonstrate proficiency in technical recording and reporting - The student will be able to:
- 04.01 Demonstrate proficiency in the use of microcomputer application programs (i.e. word processor, database, spreadsheets).
 - 04.02 Demonstrate proficiency in the use of microcomputer circuit simulation programs.
 - 04.03 Demonstrate proficiency in the use of microcomputer analytical software.
 - 04.04 Demonstrate the ability to record data including the use of curves and graphs.
 - 04.05 Demonstrate the ability to write reports and make oral presentations.
 - 04.06 Demonstrate the ability to maintain test logs.
 - 04.07 Demonstrate the ability to make equipment failure reports.
- 05.0 Demonstrate proficiency in direct current (dc) network analysis - The student will be able to:
- 05.01 Analyze multi source circuits using superposition theorem.
 - 05.02 Analyze circuits using Thevenin's theorem.
 - 05.03 Analyze circuits using Norton's theorem.
 - 05.04 Use mesh currents, branch currents, and/or nodal analysis to analyze circuits.
 - 05.05 Analyze circuits using maximum power transfer theorem.
 - 05.06 Analyze DC circuits using computer programs.
- 06.0 Demonstrate proficiency in alternating current (ac) network and coupled circuit analysis - The student will be able to:
- 06.01 Analyze magnetic circuits.
 - 06.02 Apply Faraday's law of induced voltages.
 - 06.03 Solve for mutual inductance in a coupled circuit.
 - 06.04 Use mesh currents, branch currents, and/or nodal analysis to analyze circuits.
 - 06.05 Identify the effects of transient spikes in RC, RL, and RLC circuits.
 - 06.06 Identify the effects of loading on transformers.
 - 06.07 Analyze multi source circuits using superposition theorem.
 - 06.08 Analyze circuits using Thevenin's theorem.
 - 06.09 Analyze circuits using Norton's theorem.
 - 06.10 Analyze circuits using maximum power transfer theorem.
 - 06.11 Analyze AC circuits using computer programs.
 - 06.12 Identify three-phase power concepts.
- 07.0 Demonstrate employability skills - The student will be able to:

- 07.01 Conduct a job search.
- 07.02 Secure information about a job.
- 07.03 Identify documents that may be required when applying for a job.
- 07.04 Complete a job application form correctly.
- 07.05 Demonstrate competence in job interview techniques.
- 07.06 Demonstrate knowledge of how to make appropriate decisions.
- 07.07 Demonstrate appropriate work/behavioral habits.
- 07.08 Demonstrate acceptable employee personal hygiene and health.
- 07.09 Identify federal and state standards for health and safety, including OSHA and the "Right-to-Know" law, as recorded in (29 CFR-1910.1200)

08.0 Demonstrate proficiency in analysis of a basic robotics and simulation systems - The student will be able to:

- 08.01 Demonstrate a basic understanding of Robotics Concepts / Analysis and Control, Artificial Intelligence
- 08.02 Identify Components of Robotics / Sensors, Actuators, and End-of-Arm tooling
- 08.03 Define Robotics Applications / Industry, Commercial, Medicine, and Entertainment
- 08.04 Demonstrate an understanding of Simulation / History, and Primary Applications.
- 08.05 Demonstrate an understanding of Simulation System Architecture / Hardware and Software
- 08.06 Identify Simulation Types and Uses / Physical and Interactive, Live, Virtual, Constructive, Discrete-Event, and Dynamic Systems
- 08.07 Demonstrate an understanding of Simulation Applications / Computer Simulation, Education, Safety and Housekeeping

09.0 Demonstrate proficiency in modeling and simulation - The student will be able to:

- 09.01 Explain and Define the History and Overview of Modeling and Simulation. What is Modeling?
- 09.02 Demonstrate an understanding of the basic Concepts of Simulation. What is Simulation?
- 09.03 Define early Simulation, Military, Commercial, Medical Entertainment Simulation Primary Applications, Physical and Interactive Simulations.
- 09.04 Demonstrate an understanding of Modeling and Simulation Paradigms and Concepts / Types, Randomness, Time, Application, Domain.
- 09.05 Demonstrate an understanding of Quantitative Aspects / Elements and Terminology, Basic Probability, Numerical Methods, Applications and Techniques.
- 09.06 Demonstrate an understanding of Modeling Methods / Definition, Non-Executable Models, Executable Models, Other Model Types.
- 09.07 Explain architecture and Conceptual Modeling / What does an Modeling and Simulation System do? Explain Interoperability Techniques, Live, Virtual and Constructive, Phases of Modeling.
- 09.08 Demonstrate an understanding of Human Factors, Interaction and Related Issues / Traditional Human Factors, Psychological Concepts, Simulation Fidelity, Human Performance, Environment Awareness.

- 09.09 Define Discrete-Event Simulation / Imitation of a Real System, Different States as Time Passes, Continuous Time Simulation, Stochastic Simulation, Terms, and Applications.
 - 09.10 Define Interactive Simulation / Intelligent Systems / Automated Equipment, Robotics, Artificial Intelligence.
- 10.0 Demonstrate proficiency in the principles and application of virtual reality systems - The student will be able to:
- 10.01 Define and Explain the History and Overview VR Definition Early Virtual Reality Key Elements (Immersion, Sensory Feedback, Interactivity) Navigation and Interaction Immersion and Presence Immersive and Non-immersive VR
 - 10.02 Identify the Classification and Concepts of Mixed Reality/Augmented Reality/Interactive Realities/Artificial Intelligence/Classic Components (I/Os, Engine, software & Databases, User, Task)
 - 10.03 Define Hardware - Inputs/Virtual Objects (Six Degrees of Freedom)/Tracking Characteristics (Update rate, Signal Noise, Sensor Drift, Accuracy and Resolution)/Tracking and 3D Position Trackers/Navigation, Manipulation and Gesture Interfaces
 - 10.04 Define Hardware - Outputs/Glasses (Filter glasses, Shutter glasses) / Sound and Audio (Human Auditory System, 3D Sound, Head- based unit)/Haptic Feedback/ Visual Displays/Vestibular and Other Senses
 - 10.05 Define System Architecture and Rendering Systems / Computer Graphics Architecture/Workstation-based Architecture/Distributed Architecture/Immersive, Semi-immersive, Non-immersive/Desk-Top Systems/Interfacing with Virtual World
 - 10.06 Define Software and Programming/Software Features / Toolkits and Scene Graphs/Networking/Web-Based VR (VRML)/VR Computing Platforms (Terrain Editing)
 - 10.07 Define Modeling, Mathematics and Physics / Geometry Modeling/Kinematics Modeling/Physical Modeling/Model Management
 - 10.08 Define 3D and Graphics/Computer Graphic/ dynamic Objects/Perspective Views/3D Clipping/Stereoscopic Vision/Rendering Image, Algorithms/Mapping(Texture, Bumps) Shadows, Reflection, Refraction.
 - 10.09 Demonstrate an understanding of Human Factors and Related Issues / Methodology and Terminology/User Performance & System Responsiveness/Health and Safety Issues/VR and Society (Professional, Private and Public Life
 - 10.10 Demonstrate an understanding of Applications/Creating an Application (From other Media, from an existing VR System)/Industrial (anufacturing, Robotics)/Training Simulators/ Education/Arts/Entertainment and Games/Medical/Military

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Solar Energy Technician
Career Cluster: Manufacturing

CCC	
CIP Number	0615030317
Program Type	College Credit Certificate (CCC)
Program Length	12 Credit Hours (Primary), 14 Credit Hours (Secondary)
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3023, 17-3026, 17-3029, 41-9010, 41-1010, 49-2090, 49-9090
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Electronics Engineering Technology AS/AAS degree program (0615030301).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The program is designed to prepare individuals for employment as solar energy technicians, or to provide supplemental training for persons previously or currently employed in the electrical, plumbing or roofing industries. This program prepares individuals to assemble, install, operate, maintain, troubleshoot and repair solar thermal or photovoltaic equipment. Graduates of this program will be prepared to enter advanced training and education in specialized electrical, plumbing, building construction, electronics and related fields. They may also be employed as trainees in the solar energy industry. The content includes, but is not limited to, DC circuits, AC circuits, solar thermal, and photovoltaic systems. Integrated into this content will be communications skills, leadership skills, human relations skills, employability skills, safe and efficient work practices, use of circuit diagrams and schematics, soldering, laboratory practices and technical recording and reporting.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate proficiency in laboratory practices.
- 02.0 Demonstrate proficiency in direct current (DC) circuits.
- 03.0 Demonstrate proficiency in alternating current (AC) circuits.
- 04.0 Demonstrate proficiency in solar thermal systems.
- 05.0 Demonstrate proficiency in photovoltaic systems.
- 06.0 Demonstrate employability skills.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Solar Energy Technician
CIP Number: 0615030317
Program Length: 12 Credit Hours (Primary), 14 Credit Hours (Secondary)
SOC Code(s): 17-3023, 17-3026, 17-3029, 41-9010, 41-1010, 49-2090, 49-9090

This certificate program is part of the Electronics Engineering Technology AS/AAS degree program (0615030301). At the completion of this program, the student will be able to:

01.0 Demonstrate proficiency in laboratory practices - The student will be able to:

- 01.01 Apply proper Occupational Safety Health Administration (OSHA) safety standards.
- 01.02 Make proper electrical wire connections.
- 01.03 Identify and use hand tools properly.
- 01.04 Identify and use power tools properly.
- 01.05 Explain the theoretical concepts of soldering for plumbing.
- 01.06 Identify proper plumbing solder connections.
- 01.07 Demonstrate acceptable plumbing soldering techniques.
- 01.08 Demonstrate acceptable plumbing de-soldering techniques.
- 01.09 Demonstrate plumbing solder rework and repair techniques.
- 01.10 Demonstrate proficiency in the use of multimeters.
- 01.11 Demonstrate proficiency in the use of oscilloscopes.
- 01.12 Demonstrate proficiency in the use of function generators.
- 01.13 Demonstrate proficiency in the use of power supplies.
- 01.14 Identify basic limitations of multimeters, oscilloscopes, function generators, and power supplies.

02.0 Demonstrate proficiency in direct current (dc) circuits - The student will be able to:

- 02.01 Solve algebraic problems applied to DC circuits.
- 02.02 Solve problems in electronic units utilizing metric prefixes.
- 02.03 Relate electricity to the nature of matter.
- 02.04 Identify sources of electricity.
- 02.05 Define voltage, current, resistance, power and energy.
- 02.06 Apply Ohm's law and power formulas.
- 02.07 Read and interpret color codes and symbols to identify electrical components and values.
- 02.08 Measure properties of a circuit using volt-ohm meters (VOMs) and digital volt-ohm meters (DVMs) meters and oscilloscopes.
- 02.09 Compute conductance and compute and measure resistance of conductors and insulators.
- 02.10 Apply Ohm's law and Kirchoff's voltage and current laws to series circuits.
- 02.11 Construct and verify operation of series circuits.
- 02.12 Analyze and troubleshoot series circuits.
- 02.13 Apply Ohm's law and Kirchoff's voltage and current laws to parallel circuits.
- 02.14 Construct and verify the operation of parallel circuits.

- 02.15 Analyze and troubleshoot parallel circuits.
- 02.16 Apply Ohm's law and Kirchoff's voltage and current laws to series-parallel and parallel-series circuits.
- 02.17 Construct and verify the operation of series-parallel and parallel-series and bridge circuits.
- 02.18 Troubleshoot series-parallel and parallel-series.
- 02.19 Setup and operate power supplies for DC circuits.

03.0 Demonstrate proficiency in alternating current (ac) circuits - The student will be able to:

- 03.01 Identify properties of an AC signal.
- 03.02 Identify AC sources.
- 03.03 Analyze and measure AC signals utilizing VOM, DVM, oscilloscope, frequency counter and function generator.
- 03.04 Define the characteristics of polyphase circuits.
- 03.05 Define basic motor theory and operation.
- 03.06 Define basic generator theory and operation.
- 03.07 Setup and operate power supplies for AC circuits.
- 03.08 Analyze and measure power in AC circuits.

04.0 Demonstrate proficiency in solar thermal systems - The student will be able to:

- 04.01 Create sun path charts and site solar irradiance audit.
- 04.02 Explain how a passive solar thermal system works.
- 04.03 Install solar thermal systems.
- 04.04 Determine the best location for collector roof mounting.
- 04.05 Understand the concepts of wind loading, collector and piping freeze protection.
- 04.06 Size a solar thermal system based on family size and local solar irradiance.
- 04.07 Explain how an active solar thermal system works.
- 04.08 Install AC and DC water pumps, electronic controllers, and temperature sensors.
- 04.09 Describe the latest Florida solar rebates, and federal solar tax credits.

05.0 Demonstrate proficiency in photovoltaic systems - The student will be able to:

- 05.01 Determine the available solar resource and conduct site assessments for PV installations.
- 05.02 Determine the performance and operating characteristics of PV systems and components.
- 05.03 Define appropriate code-compliant configurations for PV systems and equipment.
- 05.04 Plan and prepare for PV system installations, including customer relations, developing performance expectations, responsibilities and schedule.
- 05.05 Implement and modify, as required, mechanical designs for PV systems that meet the performance, architectural and structural requirements for given applications.
- 05.06 Implement and modify, as required, electrical designs for PV systems that meet the safety, code-compliance and functional requirements for given applications
- 05.07 Conduct acceptance tests and inspections, and commission PV system installations.
- 05.08 Evaluate, troubleshoot, and maintain PV systems.
- 05.09 Describe the principles of Wind, Geothermal, Biomass, and tidal wave energy systems.

06.0 Demonstrate employability skills - The student will be able to:

- 06.01 Conduct a job search.
- 06.02 Secure information about a job.
- 06.03 Identify documents that may be required when applying for a job.
- 06.04 Complete a job application form correctly.
- 06.05 Demonstrate competence in job interview techniques.
- 06.06 Demonstrate knowledge of how to make appropriate decisions.
- 06.07 Demonstrate appropriate work/behavioral habits.
- 06.08 Demonstrate acceptable employee personal hygiene and health.
- 06.09 Demonstrate knowledge of the Occupational Safety and Health Standard 29CFR-1910.1200, Hazard Communication.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Biomedical Engineering Technology
Career Cluster: Manufacturing

	AS	AAS
CIP Number	1615040101	0615040101
Program Type	College Credit	College Credit
Standard Length	61 credit hours	61 credit hours
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	51-9082, 31-9093, 49-9062	51-9082, 31-9093, 49-9062
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to designing, manufacturing, evaluating, troubleshooting, repairing and testing various types of biomedical equipment. Additionally, students will learn to function in a hospital or industry environment through an internship at a local biomedical department. During the internship, students will be assigned routine duties as biomedical equipment technicians.

Program Structure

This program is a planned sequence of instruction consisting of sixty-one credit hours.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Articulation

To be transferable statewide between institutions, this program must have been reviewed, and a "transfer value" assigned the curriculum content by the appropriate Statewide Course Numbering System discipline committee. This does not preclude institutions from developing specific articulation agreements with each other.

For details on existing articulation agreements, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Program Length

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. The standard length of this program is sixty-one credit hours according to Rule 6A-14.030, F.A.C.

Certificate Programs

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for

entry into employment (Rule 6A-14.030, F.A.C.). This AS/AAS degree program does not include College Credit Certificates.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Apply verbal skills.
- 02.0 Apply mathematical skills.
- 03.0 Apply basic software skills related to biomedical engineering technology.
- 04.0 Understand basic pneumatics, fluidic, and mechanical principles.
- 05.0 Understand basic biomedical principles.
- 06.0 Understand basic networking principles.
- 07.0 Understand basic electronics/computer principles.
- 08.0 Understand laser/optics principles.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Biomedical Engineering Technology
CIP Numbers: A.S. 1615040101 A.A.S. 0616040101
Program Length: 61 Credit Hours
SOC Code(s): 51-9082, 31-9093, 49-9062

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. At the completion of this program, the student will be able to:

01.0 Apply verbal skills – The student will be able to:

- 01.01 Apply written composition principles.
- 01.02 Demonstrate verbal presentation approaches.
- 01.03 Demonstrate proficiency in verbal and written communication.
- 01.04 Demonstrate reasoning & creative thinking ability.
- 01.05 Apply word processing skills for technical report writing.
- 01.06 Work effectively in a team environment.

02.0 Apply mathematical skills – The student will be able to:

- 02.01 Understand mathematical functions, algebra, and complex numbers.
- 02.02 Understand exponential and logarithmic functions and graphs.
- 02.03 Identify systems of linear equations.
- 02.04 Apply trigonometric functions.
- 02.05 Understand statistical measures and quality control.
- 02.06 Use a graphing calculator for computer-assisted analysis.
- 02.07 Demonstrate proficiency in solving basic algebraic expressions and systems of equations.
- 02.08 Analyze technical applications with computer and calculator-based tools.
- 02.09 Interpret elementary statistical measures.

03.0 Apply basic software skills related to biomedical engineering technology – The student will be able to:

- 03.01 Understand word processing software functions.
- 03.02 Understand database software functions.
- 03.03 Understand spreadsheet software functions.
- 03.04 Understand Computer Aided Design (CAD) software functions.
- 03.05 Understand Internet functions.
- 03.06 Demonstrate proficiency in using word processors for written reports and communication.
- 03.07 Demonstrate proficiency in searching and working with databases.
- 03.08 Demonstrate proficiency in using spreadsheets for basic data analysis.
- 03.09 Demonstrate proficiency in using CAD to analyze basic biomedical systems.
- 03.10 Demonstrate proficiency using CAD to troubleshoot basic biomedical systems.
- 03.11 Demonstrate proficiency in utilizing Internet resources.

- 04.0 Understand basic pneumatics, fluidic, and mechanical principles – The student will be able to:
- 04.01 Identify fluidic and pneumatic signals.
 - 04.02 Understand fluidic and pneumatic diagrams.
 - 04.03 Understand uses and operation of biomedical fluid valves.
 - 04.04 Understand uses and operation of biomedical pneumatic valves and regulators.
 - 04.05 Use biomedical instrumentation.
 - 04.06 Demonstrate proficiency in reading fluidic and pneumatic diagrams.
 - 04.07 Demonstrate proficiency in troubleshooting basic mechanical, fluidic, and pneumatic systems.
- 05.0 Understand basic biomedical principles – The student will be able to:
- 05.01 Understand basic anatomy and physiology.
 - 05.02 Understand basic medical terminology.
 - 05.03 Understand principles of selected biomedical instrumentation.
 - 05.04 Identify biomedical sensors and transducers.
 - 05.05 Identify selected biomedical instruments.
 - 05.06 Use biomedical instrumentation.
 - 05.07 Demonstrate proficiency in data collection and basic data analysis for research, development, or manufacturing of biomedical applications.
 - 05.08 Demonstrate proficiency in analyzing selected biomedical instrumentation.
 - 05.09 Demonstrate proficiency in testing selected biomedical instrumentation.
 - 05.10 Demonstrate proficiency in calibrating selected biomedical instrumentation.
 - 05.11 Demonstrate proficiency in troubleshooting and repairing selected biomedical instrumentation.
 - 05.12 Demonstrate proficiency in maintenance of selected biomedical instrumentation.
- 06.0 Understand basic networking principles – The student will be able to:
- 06.01 Understand basic network hardware technologies.
 - 06.02 Understand basic network software technologies.
 - 06.03 Demonstrate proficiency in understanding broad-based vendor independent network hardware technologies such as:
 - a. Local Area Networks (LAN)
 - b. Wide Area Networks (WAN)
 - 06.04 Demonstrate proficiency in understanding basics in principle software protocols such as TCP/IP functions.
 - 06.05 Demonstrate proficiency in relating network technology to real world applications in the biomedical field such as:
 - a. Laboratory Information Systems (LIS)
 - b. Hospital Information Systems (HIS)
 - c. Medical Instrumentation Interfacing
- 07.0 Understand basic electronics/computer principles – The student will be able to:
- 07.01 Understand basic electrical signals.
 - 07.02 Understand basic linear/nonlinear DC analysis.

- 07.03 Understand basic linear AC analysis.
 - 07.04 Understand basic digital analysis.
 - 07.05 Utilize electrical passive, active, linear, and non-linear components.
 - 07.06 Understand electrical diagrams.
 - 07.07 Understand microprocessors and microcontrollers.
 - 07.08 Understand power systems.
 - 07.09 Understand data acquisition techniques.
 - 07.10 Understand computer interface concepts.
 - 07.11 Understand biomedical instrumentation.
 - 07.12 Demonstrate proficiency in reading electrical diagrams.
 - 07.13 Demonstrate proficiency in analyzing basic electrical systems.
 - 07.14 Demonstrate proficiency in troubleshooting basic electrical systems.
 - 07.15 Demonstrate proficiency in repairing basic electrical systems.
 - 07.16 Demonstrate proficiency in electrical measurements.
 - 07.17 Demonstrate proficiency in computer interfacing research, manufacturing, and hospital applications.
- 08.0 Understand laser/optics principles – The student will be able to:
- 08.01 Understand basic light and optics principles.
 - 08.02 Understand photocells.
 - 08.03 Understand light sensors.
 - 08.04 Understand lasers.
 - 08.05 Understand biomedical instrumentation.
 - 08.06 Demonstrate proficiency in aligning and troubleshooting basic biomedical optical systems.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Applied Technology Specialist
Career Cluster: Manufacturing

CCC	
CIP Number	0615040302
Program Type	College Credit Certificate (CCC)
Program Length	16 credit hours
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3029
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to assembly, verification, testing, building and updating mechanical and electrical interfaces and systems.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate a fundamental understanding of electronics and electricity.
- 02.0 Demonstrate proficiency in using tools, instruments and testing devices.
- 03.0 Demonstrate proficiency in soldering and basic laboratory practices.
- 04.0 Demonstrate proficiency in surface mount soldering.
- 05.0 Demonstrate proficiency in fiber optics terminations.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Applied Technologist
CIP Number: 0615040302
Program Length: 16 credit hours
SOC Code(s): 17-3029

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001). At the completion of this program, the student will be able to:

01.0 Demonstrate a fundamental understanding of electronics and electricity - The student will be able to:

- 01.01 Use appropriate grounding techniques.
- 01.02 Demonstrate knowledge of AC/DC theory.
- 01.03 Solve circuit problems using unit conversion and scientific notation.
- 01.04 Solve problems involving electric charge, electric current, potential difference, energy and Ohm's Law.
- 01.05 Solve problems in electric circuits involving work and power.
- 01.06 Solve problems involving series and parallel resistance circuits.
- 01.07 Solve problems involving capacitance in DC circuits.
- 01.08 Solve problems involving magnetic circuits.
- 01.09 Solve problems involving inductance in DC circuits.
- 01.10 Solve A.C. problems involving peak value, instantaneous, average value and RMS value of a sine wave.
- 01.11 Solve problems on factors governing reactance in A.C. circuits.
- 01.12 Solve impedance problems in A.C. circuits.
- 01.13 Prepare and complete concise, neat and accurate lab reports.

02.0 Demonstrate proficiency in using tools, instruments and testing devices - The student will be able to:

- 02.01 Identify and use hand tools properly.
- 02.02 Identify and use power tools properly.
- 02.03 Use inspection equipment appropriately.
- 02.04 Implement appropriate testing regimes.
- 02.05 Use appropriate measurement tools (e.g., micrometers, tapes. etc).
- 02.06 Use appropriate safety monitoring and testing equipment.
- 02.07 Communicate issues with hand sketches.
- 02.08 Use electronic measuring equipment and instruments.
- 02.09 Use multi-gauging to inspect, verify, and document whether product dimensions meet customer requirements.

03.0 Demonstrate proficiency in soldering basic laboratory practices--The student will be able to:

- 03.01 Apply proper Occupational Safety Health Administration (OSHA) safety standards.
- 03.02 Make electrical connections.

- 03.03 Identify and use hand tools properly.
- 03.04 Identify and use power tools properly.
- 03.05 Demonstrate acceptable soldering techniques.
- 03.06 Demonstrate acceptable de-soldering techniques.
- 03.07 Demonstrate electrostatic discharge (ESD) safety procedures.
- 03.08 Describe the construction of printed circuit boards (PCB's).
- 03.09 Explain the theoretical concepts of soldering.
- 03.10 Demonstrate rework and repair techniques.

04.0 Demonstrate proficiency in basic surface mount soldering --The student will be able to:

- 04.01 Identify SMD components.
- 04.02 Understand concern specific to SMD components.
- 04.03 Identify proper soldering techniques to each component type
- 04.04 Solder and de-solder chip components.
- 04.05 Solder and de-solder J-Leaded components.
- 04.06 Solder and de-solder Gull Wing components.
- 04.07 Effectively identify and demonstrate the quality requirements used to inspect soldered connections.
- 04.08 Demonstrate the skills required for circuit board rework and repair.
- 04.09 Demonstrate the proper selection and use of procedural requirements, tools, materials, and methods required to comply with the applicable standards.

05.0 Demonstrate proficiency in fiber optics termination --The student will be able to:

- 05.01 Define the basics of a Fiber Optic System.
- 05.02 Define the Advantages and types of a fiber optic system.
- 05.03 Understand how to install cables and prepare ends.
- 05.04 Understand how to install different types of connectors.
- 05.05 Understand How to make Loss measurements.
- 05.06 Understand how to install splices.
- 05.07 Understand how to certify and troubleshoot a fiber system.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Computer Integrated Manufacturing Technology
Career Cluster: Manufacturing

	AS	AAS
CIP Number	1615049901	0615049901
Program Type	College Credit	College Credit
Standard Length	64 credit hours	64 credit hours
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	51-4010, 51-4011, 17-3023, 17-3024	51-4010, 51-4011, 17-3023, 17-3024
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to calibration of production line equipment, integration of controllers with work cells, bar code tracking systems, vision systems, retrieval systems, production planning operating and maintaining production equipment and test instruments, CIM systems analysis, data communications, CAD systems and quality assurance.

Program Structure

This program is a planned sequence of instruction consisting of sixty-four credit hours.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Articulation

To be transferable statewide between institutions, this program must have been reviewed, and a "transfer value" assigned the curriculum content by the appropriate Statewide Course Numbering System discipline committee. This does not preclude institutions from developing specific articulation agreements with each other.

For details on existing articulation agreements, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Program Length

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. The standard length of this program is sixty-four credit hours according to Rule 6A-14.030, F.A.C.

Certificate Programs

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.). This AS/AAS degree program includes the following College Credit Certificates:

Computer Automation Technology (0615049904) – 33 Credit Hours

Standards for the above certificate programs are contained in separate curriculum frameworks.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate proficiency in machines and mechanisms.
- 02.0 Demonstrate proficiency in manufacturing processes.
- 03.0 Demonstrate proficiency in operating and maintaining manufacturing equipment for automated assembly.
- 04.0 Demonstrate proficiency in evaluating the efficiency and performance of individual production line equipment.
- 05.0 Demonstrate proficiency in integrating production equipment with work cells, programmable logic controllers and area controllers.
- 06.0 Demonstrate proficiency in bar coding, automatic tracking vision systems and automatic storage and retrieval systems for materials handling.
- 07.0 Demonstrate proficiency in manufacturing software applications used for production planning, quality control and shop floor data collection.
- 08.0 Demonstrate proficiency in programming and controlling production machines in a flexible automation environment.
- 09.0 Demonstrate proficiency in operating and maintaining production test equipment and instruments.
- 10.0 Demonstrate proficiency in CIM systems analysis.
- 11.0 Demonstrate proficiency in installing, maintaining and understanding network and data communications devices.
- 12.0 Demonstrate proficiency in basic use of computer assisted drafting and design equipment used in a manufacturing environment.
- 13.0 Demonstrate proficiency in use of quality assurance methods and statistical process control techniques.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Computer Integrated Manufacturing Technology
CIP Numbers: A.S. 1615049901 A.A.S. 0615049901
Program Length: 64 Credit Hours
SOC Code(s): 51-4010, 51-4011, 17-3023, 17-3024

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. At the completion of this program, the student will be able to:

01.0 Demonstrate proficiency in machines and mechanisms--The student will be able to:

- 01.01 Identify, define and analyze various electromechanical systems, including pneumatic, hydraulic and electrical.
- 01.02 Construct flow diagrams of electromechanical system.
- 01.03 Analyze and identify mechanical linkages (gears, pulleys, limit switches, etc.).
- 01.04 Analyze and identify electromechanical devices (motors, servos, relays, stepping switches, timing devices, etc.).
- 01.05 Analyze and identify sensing elements.
- 01.06 Analyze and identify optical coding and encoding/decoding devices.
- 01.07 Analyze and identify error sensing/feedback and control mechanisms.

02.0 Demonstrate proficiency in manufacturing processes--The student will be able to:

- 02.01 Understand current manufacturing processes.
- 02.02 Understand the use of current manufacturing machines, operating systems and mechanisms.
- 02.03 Understand hydraulic, electrical and pneumatic devices used in production assembly and materials handling.
- 02.04 Understand OSHA, state, and local safety requirements for the manufacturing and assembly operations with automated equipment.
- 02.05 Understand manpower needs and skills needed in assembly operations.
- 02.06 Understand integration requirements for changing conventional manufacturing to CIM.
- 02.07 Understand the criteria for tool design, maintenance, procurement and handling.
- 02.08 Understand gage design, usage and limitations.
- 02.09 Understand the requirements and solutions for raw materials orientation and clamping.
- 02.10 Analyze and recommend the usage of jigs and fixtures, including effectors and special grippers for robotics.
- 02.11 Understand the concepts and considerations required for products manufactured from sheet metal.
- 02.12 Understand the special equipment required for sheet metal fabrication and forming.
- 02.13 Understand concepts of injection molding equipment.
- 02.14 Understand the concepts involved in the process of designing and fabricating specialized tools for numerical controlled machine application.

- 02.15 Understand the concepts and special considerations involved with operating computer numerical control equipment.
- 02.16 Understand the functions of the industrial computer and microprocessor controls in modern manufacturing.

- 03.0 Demonstrate proficiency in operating and maintaining manufacturing equipment for automated assembly--The student will be able to:
 - 03.01 Interpret blueprints, schematics and technical manuals.
 - 03.02 Establish routine operations involving maintenance schedules.
 - 03.03 Analyze system failures.
 - 03.04 Perform minor repairs to CIM systems.
 - 03.05 Coordinate and specify maintenance service.
 - 03.06 Evaluate need for equipment replacement, overhaul and retooling.

- 04.0 Demonstrate proficiency in evaluating the efficiency and performance of individual production line equipment--The student will be able to:
 - 04.01 Design the routing, storage and procurement/distribution systems for raw and finished products.
 - 04.02 Analyze and utilize statistical data from process control systems.
 - 04.03 Describe the relationship of equipment utilization to the manufacturing economy.
 - 04.04 Prepare and evaluate justifications for specification deviations.

- 05.0 Demonstrate proficiency in integrating production equipment with workcells, programmable logic controllers and area controllers--The student will be able to:
 - 05.01 Design analog and digital control systems along with applicable software to specific manufacturing requirements.
 - 05.02 Chart and analyze ladder logic diagrams for manufacturing processes.
 - 05.03 Develop and analyze flow charts from ladder diagrams and related process controls.
 - 05.04 Operate Programmable Logic Controllers with device drivers.
 - 05.05 Apply software to work cells and area controllers.
 - 05.06 Integrate control systems and equipment with production and production support mechanisms.

- 06.0 Demonstrate proficiency in bar coding, automatic tracking vision systems and automatic storage and retrieval systems for materials handling--The student will be able to:
 - 06.01 Describe automatic inventory accounting and control system.
 - 06.02 List the underlying principles and method of controlling work in progress.
 - 06.03 Analyze product flow cycle.
 - 06.04 Describe warehouse throughput systems.
 - 06.05 Implement automated tracking in the laboratory environment.
 - 06.06 Describe machine vision applications.
 - 06.07 Maintain machine vision and sensing system equipment.

- 07.0 Demonstrate proficiency in manufacturing software applications used for production planning, quality control and shop floor data collection--The student will be able to:

- 07.01 Apply proficiency in manufacturing software application packages.
- 07.02 Analyze data collection systems for maintaining the progress of each order.
- 07.03 Assign and maintain priorities of individual orders.

- 08.0 Demonstrate proficiency in programming and controlling production machines in a flexible automation environment--The student will be able to:
 - 08.01 Define and analyze product manufacturing requirements and process.
 - 08.02 Identify the responsibilities of management in produced production.
 - 08.03 Integrate personnel, hardware and software capabilities for the timely completion of product manufacturing.
 - 08.04 Describe the relationship of quality assurance and manufacturing.
 - 08.05 Apply the basic principles underlying the relationship between systems design, production and manufacturing engineering.
 - 08.06 Apply manufacturing simulation packages used in layout and design of production operations.
 - 08.07 Apply manufacturing resources planning and just-in-time concepts in production planning operations.
 - 08.08 Apply engineering economy factors in equipment justification.
 - 08.09 Apply microprocessor controls to a modern manufacturing system.

- 09.0 Demonstrate proficiency in operating and maintaining production test equipment and instruments--The student will be able to:
 - 09.01 Specify, interconnect and operate instruments and test equipment.
 - 09.02 Analyze normal and abnormal instrument readings and their probable causes.
 - 09.03 Specify and operate Automatic Test Equipment (ATE) procedures, using required software and hardware.
 - 09.04 Troubleshoot control systems mechanisms and software.
 - 09.05 Repair faults in production equipment and specify external repairs or overhaul requirements.
 - 09.06 Align, calibrate and maintain related ATE interfaces and circuits.
 - 09.07 Prepare error probability charts and graphs.

- 10.0 Demonstrate proficiency in cim systems analysis--The student will be able to:
 - 10.01 Describe the concepts of a generic CIM system.
 - 10.02 Analyze and identify problems with the operation of industrial computers, controllers and hardware.
 - 10.03 Utilize typical screens and files available to shop floor operations for troubleshooting and data collection.
 - 10.04 Operate industrial terminals, input/output communications interface devices, etc., found in the manufacturing environment.

- 11.0 Demonstrate proficiency in installing, maintaining and understanding network and data communications devices--The student will be able to:
 - 11.01 Identify and apply communications protocols.
 - 11.02 Identify and apply networks and classifications.
 - 11.03 Identify and apply throughput, memory size/capabilities and standards benchmark.

- 11.04 Identify and apply computer options for sharing directories, files and servers.
 - 11.05 Select and apply sensors and feedback devices.
 - 11.06 Select and interconnect cabling, repeaters, modems and multiplexers.
- 12.0 Demonstrate proficiency in basic use of computer assisted drafting and design equipment used in a manufacturing environment--The student will be able to:
- 12.01 Operate CAD systems and hardware.
 - 12.02 Apply CAD support software to manipulate interval files, attributes, database exchange files, and set-up.
 - 12.03 Apply CAD software to create, edit, and update drawings and files.
 - 12.04 Identify and define protocols and software used to download CAD to CAM.
 - 12.05 Describe the relationship and functions of CAD in the industrial production environment.
- 13.0 Demonstrate proficiency in use of quality assurance methods and statistical process control techniques--The student will be able to:
- 13.01 Describe the concept of quality assurance in increasing productivity and promoting zero defects.
 - 13.02 Apply data collection methods for productivity improvement and reporting.
 - 13.03 Analyze productivity data, identify problem areas and evaluate the cause and effect relationship.
 - 13.04 Develop and apply quality improvement strategies.
 - 13.05 Develop and apply QA methods and techniques for production and product handling in a CIM environment.
 - 13.06 Understand process capability and its applications.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Computer Automation Technology
Career Cluster: Manufacturing

CCC	
CIP Number	0615049904
Program Type	College Credit Certificate (CCC)
Program Length	33 Credit Hours
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3023
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Computer Integrated Manufacturing Technology AS/AAS degree program (0615049901).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to programming, interfacing, calibration of production line equipment, integration of controllers with work cells, robotics, vision systems, retrieval systems, production planning operating and maintaining production equipment and test instruments, CIM systems analysis, data communications, and quality assurance.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate proficiency in machines and mechanisms.
- 02.0 Demonstrate proficiency in manufacturing processes.
- 03.0 Demonstrate proficiency in operating and maintaining manufacturing equipment for automated assembly.
- 04.0 Demonstrate proficiency in evaluating the efficiency and performance of individual production line equipment.
- 05.0 Demonstrate proficiency in integrating production equipment with work cells, programmable logic controllers and area controllers.
- 06.0 Demonstrate proficiency in bar coding, automatic tracking vision systems and automatic storage and retrieval systems for materials handling.
- 07.0 Demonstrate proficiency in manufacturing software applications used for production planning, quality control and shop floor data collection.
- 08.0 Demonstrate proficiency in programming and controlling production machines in a flexible automation environment.
- 09.0 Demonstrate proficiency in operating and maintaining production test equipment and instruments.
- 10.0 Demonstrate proficiency in CIM systems analysis.
- 11.0 Demonstrate proficiency in installing, maintaining and understanding network and data communications devices.
- 13.0 Demonstrate proficiency in use of quality assurance methods and statistical process control techniques.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Computer Automation Technology
CIP Number: 0615049904
Program Length: 33 Credit Hours
SOC Code(s): 17-3023

This certificate program is part of the Computer Integrated Manufacturing Technology AS/AAS degree program (0615049901). At the completion of this program, the student will be able to:

01.0 Demonstrate proficiency in machines and mechanisms--The student will be able to:

- 01.01 Identify, define and analyze various electromechanical systems, including pneumatic, hydraulic and electrical.
- 01.02 Construct flow diagrams of electromechanical system.
- 01.03 Analyze and identify mechanical linkages (gears, pulleys, limit switches, etc.).
- 01.04 Analyze and identify electromechanical devices (motors, servos, relays, stepping switches, timing devices, etc.).
- 01.05 Analyze and identify sensing elements.
- 01.06 Analyze and identify optical canning and encoding/decoding devices.
- 01.07 Analyze and identify error sensing/feedback and control mechanisms.

02.0 Demonstrate proficiency in manufacturing processes--The student will be able to:

- 02.01 Understand current manufacturing processes.
- 02.02 Understand the use of current manufacturing machines, operating systems and mechanisms.
- 02.03 Understand hydraulic, electrical and pneumatic devices used in production assembly and materials handling.
- 02.04 Understand OSHA, state, and local safety requirements for the manufacturing and assembly operations with automated equipment.
- 02.05 Understand manpower needs and skills needed in assembly operations.
- 02.06 Understand integration requirements for charging conventional manufacturing to CIM.
- 02.07 Understand the criteria for tool design, maintenance, procurement and handling.
- 02.08 Understand gage design, usage and limitations.
- 02.09 Understand the requirements and solutions for raw materials orientation and clamping.
- 02.10 Analyze and recommend the usage of jigs and fixtures, including effectors and special grippers for robotics.
- 02.11 Understand the functions of the industrial computer and microprocessor controls in modern manufacturing.

03.0 Demonstrate proficiency in operating and maintaining manufacturing equipment for automated assembly--The student will be able to:

- 03.01 Interpret blueprints, schematics and technical manuals.
- 03.02 Establish routine operations involving maintenance schedules.
- 03.03 Analyze system failures.

- 03.04 Perform minor repairs to CIM systems.
- 03.05 Coordinate and specify maintenance service.
- 03.06 Evaluate need for equipment replacement, overhaul and retooling.

- 04.0 Demonstrate proficiency in evaluating the efficiency and performance of individual production line equipment--The student will be able to:
 - 04.01 Analyze and utilize statistical data from process control systems.
 - 04.02 Describe the relationship of equipment utilization to the manufacturing economy.
 - 04.03 Prepare and evaluate justifications for specification deviations.

- 05.0 Demonstrate proficiency in integrating production equipment with workcells, programmable logic controllers and area controllers--The student will be able to:
 - 05.01 Design analog and digital control systems along with applicable software to specific manufacturing requirements.
 - 05.02 Chart and analyze ladder logic diagrams for manufacturing processes.
 - 05.03 Develop and analyze flow charts from ladder diagrams and related process controls.
 - 05.04 Operate Programmable Logic Controllers with device drivers.
 - 05.05 Apply software to work cells and area controllers.
 - 05.06 Integrate control systems and equipment with production and production support mechanisms.

- 06.0 Demonstrate proficiency in bar coding, automatic tracking vision systems and automatic storage and retrieval systems for materials handling--The student will be able to:
 - 06.01 Describe machine vision applications.
 - 06.02 Maintain machine vision and sensing system equipment.

- 07.0 Demonstrate proficiency in manufacturing software applications used for production planning, quality control and shop floor data collection--The student will be able to:
 - 07.01 Apply proficiency in manufacturing software application packages.
 - 07.02 Analyze data collection systems for maintaining the progress of each order.
 - 07.03 Assign and maintain priorities of individual orders.

- 08.0 Demonstrate proficiency in programming and controlling production machines in a flexible automation environment--The student will be able to:
 - 08.01 Define and analyze product manufacturing requirements and process.
 - 08.02 Identify the responsibilities of management in produced production.
 - 08.03 Integrate personnel, hardware and software capabilities for the timely completion of product manufacturing.
 - 08.04 Describe the relationship of quality assurance and manufacturing.
 - 08.05 Apply the basic principles underlying the relationship between systems design, production and manufacturing engineering.
 - 08.06 Apply manufacturing simulation packages used in layout and design of production operations.
 - 08.07 Apply manufacturing resources planning and just-in-time concepts in production planning operations.

- 08.08 Apply engineering economy factors in equipment justification.
- 08.09 Apply microprocessor controls to a modern manufacturing system.
- 09.0 Demonstrate proficiency in operating and maintaining production test equipment and instruments--The student will be able to:
 - 09.01 Specify, interconnect and operate instruments and test equipment.
 - 09.02 Analyze normal and abnormal instrument readings and their probable causes.
 - 09.03 Specify and operate Automatic Test Equipment (ATE) procedures, using required software and hardware.
 - 09.04 Troubleshoot control systems mechanisms and software.
 - 09.05 Repair faults in production equipment and specify external repairs or overhaul requirements.
 - 09.06 Align, calibrate and maintain related ATE interfaces and circuits.
- 10.0 Demonstrate proficiency in CIM systems analysis--The student will be able to:
 - 10.01 Describe the concepts of a generic CIM system.
 - 10.02 Analyze and identify problems with the operation of industrial computers, controllers and hardware.
 - 10.03 Utilize typical screens and files available to shop floor operations for troubleshooting and data collection.
 - 10.04 Operate industrial terminals, input/output communications interface devices, etc., found in the manufacturing environment.
- 11.0 Demonstrate proficiency in installing, maintaining and understanding network and data communications devices--The student will be able to:
 - 11.01 Identify and apply communications protocols.
 - 11.02 Identify and apply networks and classifications.
 - 11.03 Identify and apply throughput, memory size/capabilities and standards benchmark.
 - 11.04 Identify and apply computer options for sharing directories, files and servers.
 - 11.05 Select and apply sensors and feedback devices.
 - 11.06 Select and interconnect cabling, repeaters, modems and multiplexers.
- 13.0 Demonstrate proficiency in use of quality assurance methods and statistical process control techniques--The student will be able to:
 - 13.01 Describe the concept of quality assurance in increasing productivity and promoting zero defects.
 - 13.02 Apply data collection methods for productivity improvement and reporting.
 - 13.03 Analyze productivity data, identify problem areas and evaluate the cause and effect relationship.
 - 13.04 Develop and apply quality improvement strategies.
 - 13.05 Develop and apply QA methods and techniques for production and product handling in a CIM environment.
 - 13.06 Understand process capability and its applications.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Manufacturing Technology
Career Cluster: Manufacturing

	AS	AAS
CIP Number	1615060302	0615060302
Program Type	College Credit	College Credit
Standard Length	64 Credit Hours	64 Credit Hours
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	11-9041, 17-3020, 41-4011	11-9041, 17-3020, 41-4011
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fl DOE.org/workforce/perkins/perkins_resources.asp	

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, and a combination of theory and laboratory activities to gain the necessary cognitive and manipulative skills to perform preventive and corrective maintenance, engineering support, and maintain product quality.

Program Structure

This program is a planned sequence of instruction consisting of sixty-four credit hours.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Articulation

To be transferable statewide between institutions, this program must have been reviewed, and a "transfer value" assigned the curriculum content by the appropriate Statewide Course Numbering System discipline committee. This does not preclude institutions from developing specific articulation agreements with each other.

For details on existing articulation agreements, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Program Length

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. The standard length of this program is sixty-four credit hours according to Rule 6A-14.030, F.A.C.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Perform engineering support.
- 02.0 Perform corrective maintenance.

- 03.0 Perform preventive maintenance.
- 04.0 Maintain product quality standards.
- 05.0 Perform material handling procedures.
- 06.0 Apply workplace safety practices.
- 07.0 Apply process engineering change notices.
- 08.0 Demonstrate appropriate communication skills.
- 09.0 Demonstrate appropriate math skills.
- 10.0 Demonstrate appropriate understanding of basic science.
- 11.0 Demonstrate employability skills.
- 12.0 Demonstrate an understanding of entrepreneurship.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Manufacturing Technology
CIP Numbers: A.S. 1615060302 A.A.S. 0615060302
Program Length: 64 Credit Hours
SOC Code(s): 11-9041, 17-3020

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. At the completion of this program, the student will be able to:

01.0 Perform engineering support – The student will be able to:

- 01.01 Modify or adjust equipment per engineering specifications.
- 01.02 Modify or recommend modifications to incorrect engineering drawings, schematics or blueprints.
- 01.03 Setup or modify new equipment per engineering specifications.

02.0 Perform corrective maintenance - The student will be able to:

- 02.01 Define the problem
- 02.02 Interview operator regarding the problem.
- 02.03 Identify any recent changes in the system.
- 02.04 Identify the symptoms.
- 02.05 Isolate potential sources/causes of problems.
- 02.06 Identify exact source/cause of problems.
- 02.07 Consult reference materials.
- 02.08 Evaluate repair options.
- 02.09 Document repairs and adjustments made.
- 02.10 Document final settings.
- 02.11 Notify the affected area team leader of the resolution of the problem.

03.0 Perform preventive maintenance – The student will be able to:

- 3.01 Develop preventive maintenance plan.
- 3.02 Follow preventive/predictive maintenance procedures.
- 3.03 Clean the equipment.
- 3.04 Perform general inspections.
- 3.05 Report abnormalities requiring maintenance.
- 3.06 Perform minor repairs.
- 3.07 Rebuild equipment, sub-assemblies, and components.
- 3.08 Ensure suitability of replacement parts.
- 3.09 Replace sub-assemblies/components.

04.0 Quality maintain product quality standards – The student will be able to:

- 04.01 Monitor process for quality.

- 04.02 Inspecting product for quality.
 - 04.03 Document quality measurements or observations by filling out quality charts & records.
 - 04.04 Compare process measurements to standards.
 - 04.05 Identify root cause.
 - 04.06 Take corrective action.
- 05.0 Perform material handling procedures – The student will be able to:
- 05.01 Determine types of material/hazardous materials.
 - 05.02 Select appropriate handling tools/machinery.
 - 05.03 perform material handling procedures with appropriate safety procedures.
 - 05.04 Complete appropriate documentation inventory, hazardous materials etc.
- 06.0 Apply workplace safety practices – The student will be able to:
- 06.01 Communicate any new or revised safety procedures.
 - 06.02 Update personnel about current safety guidelines.
 - 06.03 Wear personal safety equipment.
 - 06.04 Follow area-posted safety guidelines.
 - 06.05 Follow OSHA guidelines.
 - 06.06 Maintain a clean and safe work environment.
 - 06.07 Maintain personal safety equipment.
 - 06.08 Report unsafe conditions/practices.
 - 06.09 Locate emergency exits and alarms.
 - 06.10 Comply with company-established safety practices.
 - 06.11 Use appropriate fire fighting procedures.
- 07.0 Apply process engineering change notices – The student will be able to:
- 07.01 Review effects of Engineering Change Notices (ECNs)
 - 07.02 Take action on ECNs
 - 07.03 Implement action on ECNs
 - 07.04 Update ECN database
- 08.0 Demonstrate appropriate communication skills - The student will be able to:
- 08.01 Write logical and understandable statements, or phrases, to accurately fill out forms/invoices commonly used in business and industry.
 - 08.02 Read and understand graphs, charts, diagrams, and tables commonly used in this industry/occupation area.
 - 08.03 Read and follow written and oral instructions.
 - 08.04 Answer and ask questions coherently and concisely.
 - 08.05 Read critically by recognizing assumptions and implications and by evaluating ideas.
 - 08.06 Demonstrate appropriate telephone/communication skills.
- 09.0 Demonstrate appropriate math skills - The student will be able to:
- 09.01 Solve problems for volume, weight, area, circumference and perimeter measurements for rectangles, squares, and cylinders.

- 09.02 Measure tolerance(s) on horizontal and vertical surfaces using millimeters, centimeters, feet and inches.
- 09.03 Add, subtract, multiply and divide using fractions, decimals, and whole numbers.
- 09.04 Determine the correct purchase price, to include sales tax for a materials list containing a minimum of six items.
- 09.05 Demonstrate an understanding of federal, state and local taxes and their computation.

10.0 Demonstrate appropriate understanding of basic science - The student will be able to:

- 10.01 Understand molecular action as a result of temperature extremes, chemical reaction, and moisture content.
- 10.02 Draw conclusions or make inferences from data.
- 10.03 Identify health related problems which may result from exposure to work related chemicals and hazardous materials, and know the proper precautions required for handling such materials.
- 10.04 Understand pressure measurement in terms of P.S.I., inches of mercury, and K.P.A.

11.0 Demonstrate employability skills - The student will be able to:

- 11.01 Conduct a job search.
- 11.02 Secure information about a job.
- 11.03 Identify documents which may be required when applying for a job interview.
- 11.04 Complete a job application form correctly.
- 11.05 Demonstrate competence in job interview techniques.
- 11.06 Identify or demonstrate appropriate responses to criticism from employer, supervisor or other employees.
- 11.07 Identify acceptable work habits.
- 11.08 Demonstrate knowledge of how to make job changes appropriately.
- 11.09 Demonstrate acceptable employee health habits.
- 11.10 Demonstrate knowledge of the "Florida Right-To-Know Law".

12.0 Demonstrate an understanding of entrepreneurship - The student will be able to:

- 12.01 Define entrepreneurship.
- 12.02 Describe the importance of entrepreneurship to the American economy.
- 12.03 List the advantages and disadvantages of business ownership.
- 12.04 Identify the risks involved in ownership of a business.
- 12.05 Identify the necessary personal characteristics of a successful entrepreneur.
- 12.06 Identify the business skills needed to operate a small business efficiently and effectively

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Automation
Specialization Tract: Advanced Manufacturing
Career Cluster: Manufacturing Career Cluster

CCC	
CIP Number	0615061301
Program Type	College Credit Certificate (CCC)
Program Length	12 – 15 credit hours
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3027
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Manufacturing career cluster.

The content includes but is not limited to instruction in maintenance techniques, computer aided drafting/design skills, technical communications, maintenance and operation of various industrial components, quality control and testing, material handling protocols, and proper usage of tools and instrumentation.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Operate industrial automation systems.
- 02.0 Troubleshoot industrial automation systems.
- 03.0 Apply the principals of robotics to industrial automation systems.
- 04.0 Use proficiently human machine interfaces to control automated systems

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Automation
CIP Number: 0615061301
Program Length: 12 credit hours
SOC Code(s): 17-3027

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001). At the completion of this program, the student will be able to:

01.0 Operate industrial automation systems - The student will be able to:

- 01.01 Chart and analyze ladder logic diagrams for industrial automation systems.
- 01.02 Identify PLC input and output module locations.
- 01.03 Match wiring harness identification to program addresses for input and output modules.
- 01.04 Identify active and passive states of each module.
- 01.05 Interpret flow charts to match field device components with the real devices.
- 01.06 Identify when a programmable controller is in run or program mode.
- 01.07 Integrate control systems and equipment with production and production support mechanisms.
- 01.08 Establish routine operations involving maintenance schedules.
- 01.09 Perform minor repair to industrial automation systems.
- 01.10 Integrate control systems and equipment with production and production support mechanisms.
- 01.11 Demonstrate automatic inventory accounting related monitoring and control systems.
- 01.12 Implement automatic tracking of materials and products using bar codes, machine vision and sensing, and/or infrared technologies.

02.0 Troubleshoot industrial automation systems - The student will be able to:

- 02.01 Apply troubleshooting techniques to identify root cause, errors and faults of a problem.
- 02.02 Isolate systems for troubleshooting.
- 02.03 Develop a strategy for making system improvements based on troubleshooting activities.
- 02.04 Identify needed expertise to address the issue.
- 02.05 Participate in troubleshooting and resolution team effectively.

03.0 Apply the principals of robotics to automated systems - The student will be able to: .

- 03.01 Define the essential components of a robotic system.
- 03.02 Choose appropriate robot equipments for specific tasks.
- 03.03 Describe methods of moving robotic parts.
- 03.04 Choose and implement appropriate sensors for robotic applications.
- 03.05 Choose and install appropriate actuators for robotic applications.
- 03.06 Program robotic devices for restricted movements.

04.0 Use proficiently human machine interfaces to operate automated systems - The student will be able to:

- 04.01 Match computer graphic icons to real field equipment.
- 04.02 Route data flow between computer and controlled machines.
- 04.03 Identify the computer input and output signals and equipment destinations.
- 04.04 Implement manual override appropriately.
- 04.05 Perform computer based system and/or machine troubleshooting.
- 04.06 Define the essential components of an integrated HMI system.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Lean Manufacturing
Specialization Tract: Advanced Manufacturing
Career Cluster: Manufacturing

CCC	
CIP Number	0615061302
Program Type	College Credit Certificate (CCC)
Program Length	12 Credit Hours
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3027
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to maintenance techniques, computer aided drafting/design skills, technical communications, maintenance and operation of various industrial components, quality control and testing, material handling protocols, and proper usage of tools and instrumentation.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate proficiency in the use of quality assurance methods, quality control concepts
- 02.0 Identify and implement lean concepts in manufacturing environments.
- 03.0 Identify, implement and/or interpret supply chain and operations management concepts and techniques.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Lean Manufacturing
Specialization Tract: Advanced Manufacturing
CIP Number: 0615061302
Program Length: 12 Credit Hours
SOC Code(s): 17-3027

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001). At the completion of this program, the student will be able to:

01.0 Demonstrate proficiency in use of quality assurance methods, quality control concepts --
 The student will be able to:

- 01.01 Monitor processes for quality.
- 01.02 Inspect product for quality.
- 01.03 Document quality measurements or observations by filling out quality charts and records.
- 01.04 Compare process measurements to standards.
- 01.05 Identify root causes using standard techniques.
- 01.06 Identify Corrective Action and Preventive Action.
- 01.07 Describe the concept of quality assurance in increasing productivity and promoting zero defects.
- 01.08 Apply data collection methods for productivity improvement and reporting.
- 01.09 Analyze data using tools and techniques for productivity and quality problems.
- 01.10 Analyze data using tools and techniques for cause and effect relationships.
- 01.11 Develop and apply quality improvement strategies.
- 01.12 Demonstrate an understanding of a quality process's capability and its applications.
- 01.13 Demonstrate knowledge of how to implement quality assurance principles and methods.
- 01.14 Demonstrate knowledge of quality assurance checks for inspections.
- 01.15 Demonstrate an understanding of internal and external supply chains.
- 01.16 Demonstrate understanding of the configuration of management.

02.0 Identify and implement lean concepts in manufacturing environments - The student will be able to:

- 02.01 Demonstrate product manufacturing requirements and processing flow.
- 02.02 Demonstrate the role of management in production operations.
- 02.03 Integrate personnel, hardware, and software capabilities for timely completion of products and product orders.
- 02.04 Apply manufacturing resources planning, just-in-time concepts to production and process planning.
- 02.05 Demonstrate good examples of lean manufacturing principles of pull production, perfect first-time quality, waste minimization, continuous improvement, flexibility, and building long lasting relationships with suppliers and customers.

- 02.06 Implement minimization of wastes in the form of waiting time, inventory, processing, motion, over-production, transportation, and scrap.
 - 02.07 Apply the 5S's: Sort, Set in Order, Shine, Standardize, and Sustain.
 - 02.08 Apply six sigma criteria correctly.
- 03.0 Identify, implement, and/or interpret supply chain and operations management concepts and techniques - The student will be able to:
- 03.01 Use appropriate software for supply chain management strategies.
 - 03.02 Illustrate how efficiency and effectiveness are necessary attributes of good operations management.
 - 03.03 Apply simulations used for layout and design of production operations.
 - 03.04 Apply engineering economy factors in equipment justification.
 - 03.05 Demonstrate warehouse throughput systems.
 - 03.06 Demonstrate basic principles and methods of controlling work in progress.
 - 03.07 Follow raw materials from their source to distribution of the product.
 - 03.08 Demonstrate strategies to optimize production operations.
 - 03.09 Demonstrate strategies to optimize raw materials and products inventories.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Pneumatics, Hydraulics and Motors for Manufacturing
Specialization Tract: Advanced Manufacturing
Career Cluster: Manufacturing

CCC	
CIP Number	0615061303
Program Type	College Credit Certificate (CCC)
Program Length	12 Credit Hours
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3027
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to maintenance techniques, computer aided drafting/design skills, technical communications, maintenance and operation of various industrial components, quality control and testing, material handling protocols, and proper usage of tools and instrumentation.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate an understanding of industrial processes and material properties.
- 02.0 Demonstrate a fundamental understanding of electronics and electricity.
- 03.0 Operate, troubleshoot, and maintain pneumatic, hydraulic, and electromechanical components and/or systems.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Pneumatics, Hydraulics and Motors for Manufacturing
Specialization Tract: Advanced Manufacturing
CIP Number: 0615061303
Program Length: 12 Credit Hours
SOC Code(s): 17-3027

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001). At the completion of this program, the student will be able to:

01.0 Demonstrate knowledge of industrial processes and materials properties -- The student will be able to:

- 01.01 Demonstrate knowledge of current manufacturing processes.
- 01.02 Demonstrate knowledge of the use of current manufacturing machines, operating systems and mechanisms.
- 01.03 Estimate manpower needs and skills needed in assembly operations.
- 01.04 Demonstrate knowledge of the criteria for tool design, maintenance, procurement and handling.
- 01.05 Demonstrate knowledge of gage design, usage and limitations.
- 01.06 Analyze and recommend the usage of jigs and fixtures, including effectors and special grippers for automated systems.
- 01.07 Demonstrate knowledge of processes used to ensure that changes do not negatively impact production or product.
- 01.08 Demonstrate knowledge of production timing to ensure customer satisfaction and on-time delivery.
- 01.09 Demonstrate knowledge of time and motion to enhance productivity.
- 01.10 Make continuous adjustments to equipment and procedures that result in improved productivity.
- 01.11 Demonstrate knowledge of how raw materials are moved.
- 01.12 Setup or modify new equipment per engineering specifications and documentations.
- 01.13 Demonstrate an understanding of the importance and impact of routine maintenance of machines and equipment on operations.

02.0 Demonstrate a fundamental understanding of electronics and electricity - The student will be able to:

- 02.01 Use appropriate grounding techniques.
- 02.02 Demonstrate knowledge of AC/DC theory.
- 02.03 Solve circuit problems using unit conversion and scientific notation.
- 02.04 Solve problems involving electric charge, electric current, potential difference, energy and Ohm's Law.
- 02.05 Solve problems in electric circuits involving work and power.
- 02.06 Solve problems involving series and parallel resistance circuits.
- 02.07 Solve problems involving capacitance in DC circuits.
- 02.08 Solve problems involving magnetic circuits.
- 02.09 Solve problems involving inductance in DC circuits.

- 02.10 Solve A.C. problems involving peak value, instantaneous, average value and RMS value of a sine wave.
 - 02.11 Solve problems on factors governing reactance in A.C. circuits.
 - 02.12 Solve impedance problems in A.C. circuits.
 - 02.13 Prepare and complete concise, neat and accurate lab reports.
- 03.0 Operate, troubleshoot, and maintain pneumatic, hydraulic and electromechanical components and/or systems – The student will be able to:
- 03.01 Identify, classify and describe the function of pneumatic, hydraulic and electrical machines and components.
 - 03.02 Construct flow diagrams and of pneumatic, hydraulic, and electromechanical systems.
 - 03.03 Perform basic operation maintenance of pneumatic, hydraulic and electromechanical components, devices and/or machines.
 - 03.04 Troubleshoot errors, faults, and inconsistencies of pneumatic, hydraulic and electromechanical components, machines and/or systems.
 - 03.05 Define special applications of electromechanical, hydraulic and pneumatic machines and devices used process sheet metal, plastics, food and beverages, and other materials.
 - 03.06 Describe important limitations of electromechanical, pneumatic and hydraulic machinery.
 - 03.07 Operate independent pneumatic, hydraulic and electrical machines properly.
 - 03.08 Describe the important operating parameters of pneumatic, hydraulic and electrical machines and/systems.
 - 03.09 Identify and use appropriate monitoring gages for pneumatic, hydraulic, and electromechanical machines and/or systems.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: **Engineering Technology Support Specialist**
Career Cluster: **Manufacturing**

CCC	
CIP Number	0615061304
Program Type	College Credit Certificate (CCC)
Program Length	18 Credit Hours
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3029
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001). **This certificate program is the core of the Engineering Technology degree program.**

The 18 credit hour technical core has been defined to align with the Manufacturing Skills Standards Council's (MSSC) skills standards. MSSC skill standards define the knowledge, skills, and performance needed by today's frontline manufacturing workers. After completing this core and the General Education requirements, it is anticipated that students will be prepared to pass the MSSC Production Technician Certification.

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, technical competency, safe and efficient work practices and a combination of theory and laboratory activities to gain the necessary cognitive and manipulative skills to perform preventive and corrective maintenance and support for engineering design, processes, production, testing, and/or maintaining product quality.

This program focuses on broad, transferable skills and stresses understanding and demonstration of the following elements of the Engineering Technology and Industrial Applications: production materials and processes, quality, computer-aided drafting, electronics, mechanics, instrumentation and safety.

The 18 credit hour technical core has been defined to align with the Manufacturing Skills Standards Council's (MSSC) skills standards. MSSC skill standards define the knowledge, skills, and performance needed by today's frontline manufacturing workers. After completing this core and the General Education requirements, it is anticipated that students will be prepared to pass the MSSC Production Technician Certification.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate an understanding of industrial processes and material properties.
- 02.0 Generate and interpret computer-aided drawings.
- 03.0 Demonstrate a fundamental understanding of electronics and electricity.
- 04.0 Demonstrate an understanding of industrial safety, health, and environmental requirements.

- 05.0 Demonstrate proficiently in the use of quality assurance methods and quality control concepts.
- 06.0 Demonstrate proficiency in using tools, instruments and testing devices.
- 07.0 Demonstrate basic troubleshooting skills.
- 08.0 Demonstrate appropriate communication skills.
- 09.0 Demonstrate appropriate math skills.
- 10.0 Demonstrate an understanding of modern business practices and strategies.
- 11.0 Demonstrate employability skills.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Engineering Technology Support Specialist
CIP Number: 0615061304
Program Length: 18 Credit Hours
SOC Code(s): 17-3029

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001). At the completion of this program, the student will be able to:

- 01.0 Demonstrate knowledge of industrial processes and materials properties - The student will be able to:
- 01.01 Demonstrate knowledge of current manufacturing processes.
 - 01.02 Demonstrate knowledge of the use of current manufacturing machines, operating systems and mechanisms.
 - 01.03 Estimate manpower needs and skills needed in assembly operations.
 - 01.04 Demonstrate knowledge of the criteria for tool design, maintenance, procurement and handling.
 - 01.05 Demonstrate knowledge of gage design, usage and limitations.
 - 01.06 Analyze and recommend the usage of jigs and fixtures, including effectors and special grippers for automated systems.
 - 01.07 Demonstrate knowledge of processes used to ensure that changes do not negatively impact production or product.
 - 01.08 Demonstrate knowledge of production timing to ensure customer satisfaction and on-time delivery.
 - 01.09 Demonstrate knowledge of time and motion to enhance productivity.
 - 01.10 Make continuous adjustments to equipment and procedures that result in improved productivity.
 - 01.11 Demonstrate knowledge of how raw materials are moved.
 - 01.12 Setup or modify new equipment per engineering specifications and documentations.
 - 01.13 Demonstrate an understanding of the importance and impact of routine maintenance of machines and equipment on operations.
- 02.0 Generate and interpret computer-aided drawings - The student will be able to:
- 02.01 Apply current industrial computer aided-drawing practices.
 - 02.02 Construct geometric figures.
 - 02.03 Create and edit text formatted to industry standards.
 - 02.04 Use and control accuracy-enhancement tools for entity positioning methods.
 - 02.05 Identify, create, store, and use standard part symbols and libraries.
 - 02.06 Control entity properties by layer, color, and line type.
 - 02.07 Use viewing commands to perform zooming and panning.
 - 02.08 Use Query commands to interrogate database for entity characteristics.
 - 02.09 Plot drawings on media using layout and scale.
 - 02.10 Prepare drawings for flexibility of future editing and minimum file size.
 - 02.11 Apply standard dimensioning rules.
 - 02.12 Demonstrate proficiency importing and exporting various files types.

- 02.13 Operate related peripheral devices.
 - 02.14 Read and interpret technical drawings to assure conformity of product.
 - 02.15 Demonstrate skill in assessing and reading schematics and drawings.
- 03.0 Demonstrate a fundamental understanding of electronics and electricity - The student will be able to:
- 03.01 Use appropriate grounding techniques.
 - 03.02 Demonstrate knowledge of AC/DC theory.
 - 03.03 Solve circuit problems using unit conversion and scientific notation.
 - 03.04 Solve problems involving electric charge, electric current, potential difference, energy and Ohm's Law.
 - 03.05 Solve problems in electric circuits involving work and power.
 - 03.06 Solve problems involving series and parallel resistance circuits.
 - 03.07 Solve problems involving capacitance in DC circuits.
 - 03.08 Solve problems involving magnetic circuits.
 - 03.09 Solve problems involving inductance in DC circuits.
 - 03.10 Solve A.C. problems involving peak value, instantaneous, average value and RMS value of a sine wave.
 - 03.11 Solve problems on factors governing reactance in A.C. circuits.
 - 03.12 Solve impedance problems in A.C. circuits.
 - 03.13 Prepare and complete concise, neat and accurate lab reports.
- 04.0 Demonstrate an understanding of safety, health, and environmental requirements - The student will be able to:
- 04.01 Communicate any new or revised safety procedures.
 - 04.02 Update personnel about current safety guidelines.
 - 04.03 Wear appropriate Personal Protective Equipment (PPE).
 - 04.04 Follow area-posted safety guidelines.
 - 04.05 Demonstrate knowledge of, and follow applicable safety laws and regulations and the environment (e.g., Occupational Safety and Health Administration (OSHA)).
 - 04.06 Maintain a clean and safe work environment.
 - 04.07 Maintain personal protection equipment.
 - 04.08 Report unsafe conditions/practices.
 - 04.09 Locate emergency exits and alarms.
 - 04.10 Comply with company-established safety practices.
 - 04.11 Use appropriate fire fighting procedures.
 - 04.12 Apply Occupational Safety Health Administration (OSHA) safety standards properly.
 - 04.13 Demonstrate knowledge of when a machine or a process should be stopped to investigate or correct a hazard.
 - 04.14 Demonstrate knowledge of regulatory agency fines and requirement for corrective actions.
 - 04.15 Demonstrate knowledge of government and company procedures, rules and regulations concerning incident investigations.
 - 04.16 Demonstrate knowledge of incident reporting procedures.
 - 04.17 Use and evaluate information resources such as MSDS (Material Safety Data Sheets).

- 04.18 Demonstrate knowledge of National Institute of Occupational Safety and Health (NIOSH), Environmental Protection Agency (EPA) and other regulatory agencies recommendations, guidelines and best practices.
 - 04.19 Demonstrate knowledge of how to safely identify, handle, monitor and measure hazardous materials.
- 05.0 Demonstrate proficiency in use of quality assurance methods, quality control concepts - The student will be able to:
- 05.01 Monitor processes for quality.
 - 05.02 Inspect product for quality.
 - 05.03 Document quality measurements or observations by filling out quality charts and records.
 - 05.04 Compare process measurements to standards.
 - 05.05 Identify root causes using standard techniques.
 - 05.06 Identify Corrective Action and Preventive Action.
 - 05.07 Describe the concept of quality assurance in increasing productivity and promoting zero defects.
 - 05.08 Apply data collection methods for productivity improvement and reporting.
 - 05.09 Analyze data using tools and techniques for productivity and quality problems.
 - 05.10 Analyze data using tools and techniques for cause and effect relationships.
 - 05.11 Develop and apply quality improvement strategies.
 - 05.12 Demonstrate an understanding of a quality process's capability and its applications.
 - 05.13 Demonstrate knowledge of how to implement quality assurance principles and methods.
 - 05.14 Demonstrate knowledge of quality assurance checks for inspections.
 - 05.15 Demonstrate an understanding of internal and external supply chains.
 - 05.16 Demonstrate understanding of the configuration of management.
 - 05.17 Demonstrate knowledge of standard industry practices regarding inventory control methods and procedures.
 - 05.18 Demonstrate knowledge of production floor plan and safety requirements to place materials in most efficient and safe location and position.
 - 05.19 Demonstrate knowledge of storage space available to establish lot sizes and reorder points.
 - 05.20 Demonstrate knowledge of proper forecasts and methods for conducting inventory audits to recognize and report inventory discrepancies.
 - 05.21 Identify significant inventory discrepancies.
 - 05.22 Use cycle count process to ensure accurate counts are taken.
 - 05.23 Demonstrate knowledge of trade-off techniques (e.g., balance lead time and cycle time issues with inventory)
- 06.0 Demonstrate proficiency in using tools, instruments and testing devices - The student will be able to:
- 06.01 Identify and use hand tools properly.
 - 06.02 Identify and use power tools properly.
 - 06.03 Use inspection equipment appropriately.
 - 06.04 Implement appropriate testing regimes.
 - 06.05 Use appropriate measurement tools (e.g., micrometers, tapes. etc).
 - 06.06 Use appropriate safety monitoring and testing equipment.

- 06.07 Communicate issues with hand sketches.
 - 06.08 Use electronic measuring equipment and instruments.
 - 06.09 Use multi-gauging to inspect, verify, and document whether product dimensions meet customer requirements.
- 07.0 Demonstrate basic troubleshooting skills - The student will be able to:
- 07.01 Apply troubleshooting and critical thinking skills to define the problem.
 - 07.02 Identify symptoms and changes in a system.
 - 07.03 Isolate potential sources/causes of problems.
 - 07.04 Consult reference materials.
 - 07.05 Evaluate repair options.
 - 07.06 Document properly all repairs and adjustments made.
 - 07.07 Monitor and correct parameters during tests.
 - 07.08 Estimate and forecast time and resources needed to perform task.
 - 07.09 Read blueprints, schematics and technical drawings.
 - 07.10 Modify or adjust equipment per engineering specifications.
 - 07.11 Analyze process to identify and correct problems, such as bottlenecks.
- 08.0 Demonstrate appropriate communication skills - The student will be able to:
- 08.01 Write logical and understandable statements, or phrases, to accurately complete forms commonly used in business and industry.
 - 08.02 Read and understand graphs, charts, diagrams, and common table formats.
 - 08.03 Read and follow written instructions.
 - 08.04 Demonstrate an understanding of; and ability to follow oral instructions.
 - 08.05 Answer and ask questions coherently and concisely.
 - 08.06 Read critically to identify oversights and assumptions.
 - 08.07 Interact with co-workers using appropriate communication tools correctly.
 - 08.08 Demonstrate knowledge of technical language and technical acronyms.
- 09.0 Demonstrate appropriate math skills - The student will be able to:
- 09.01 Solve problems for volume, weight, area, circumference and perimeter measurements for rectangles, squares, and cylinders.
 - 09.02 Measure tolerance(s) on horizontal and vertical surfaces using millimeters, centimeters, feet and inches.
 - 09.03 Add, subtract, multiply and divide using fractions, decimals, and whole numbers.
 - 09.04 Use different unit systems appropriately.
 - 09.05 Accurately convert between unit systems.
 - 09.06 Read and interpret angle measurements.
 - 09.07 Use scientific and engineering notation appropriately.
 - 09.08 Apply the rules for significant digits properly.
 - 09.09 Solve simple algebraic equations related to the workplace.
- 10.0 Demonstrate an understanding of modern business practices and strategies - The student will be able to:
- 10.01 Demonstrate knowledge of modern business practices.
 - 10.02 Demonstrate knowledge of production process to meet business requirements.
 - 10.03 Describe the importance of entrepreneurship to the American economy.

- 10.04 List the advantages and disadvantages of business ownership.
- 10.05 Identify the business skills needed to operate a small business efficiently and effectively.
- 10.06 Demonstrate knowledge of the alignment of a company's business objectives with production goals.

11.0 Demonstrate employability skills - The student will be able to:

- 11.01 Demonstrate competence in job search and interview techniques.
- 11.02 Identify or demonstrate appropriate responses to criticism from employer, supervisor or other employees.
- 11.03 Identify and practice acceptable work habits.
- 11.04 Demonstrate acceptable employee health habits.
- 11.05 Demonstrate knowledge of the "Right-To-Know Law".
- 11.06 Work effectively in teams.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Safety Engineering Technology
Career Cluster: Manufacturing

	AS	AAS
CIP Number	1615070101	0615070101
Program Type	College Credit	College Credit
Standard Length	64 Credit Hours	64 Credit Hours
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	29-9011, 29-9012, 17-2111	29-9011, 29-9012, 17-2111
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fl DOE.org/workforce/perkins/perkins_resources.asp	

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, and skills to technically assist in analyzing working conditions and providing technical assistance in the maintenance of materials, equipment, and fire safety systems.

Program Structure

This program is a planned sequence of instruction consisting of sixty-four credit hours.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

For details on existing articulation agreements, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Program Length

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. The standard length of this program is sixty-four credit hours according to Rule 6A-14.030, F.A.C.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Read and interpret blueprints and schematics.
- 02.0 Develop drawings or sketches of safety devices or plant layouts.
- 03.0 Demonstrate understanding of safety engineering techniques.
- 04.0 Analyze workplace environmental elements.
- 05.0 Demonstrate understanding of methods for correcting or preventing unsafe conditions.
- 06.0 Perform cost analyses of corrective measures.
- 07.0 Interpret related legislation.
- 08.0 Read, interpret, and write technical reports.
- 09.0 Develop safety training programs for hazardous work environments.

- 10.0 Demonstrate appropriate communication skills.
- 11.0 Demonstrate appropriate math skills.
- 12.0 Demonstrate appropriate understanding of basic science.
- 13.0 Demonstrate employability skills.
- 14.0 Demonstrate an understanding of entrepreneurship.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Safety Engineering Technology
CIP Numbers: A.S. 1615.070101 A.A.S. 0615.070101
Program Length: 64 Credit Hours
SOC Code(s): 29-9011, 29-9012

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. At the completion of this program, the student will be able to:

- 01.0 Read and interpret blueprints and schematics - The student will be able to:
- 01.01 Identify commonly used symbols and lines.
 - 01.02 Read architect's scale and engineer's scale.
 - 01.03 Identify mechanical symbols.
 - 01.04 Read and interpret blueprints and specifications.
- 02.0 Develop drawings or sketches of safety devices or plant layouts - The student will be able to:
- 02.01 Convert actual distance to blueprint/sketch dimensions.
 - 02.02 Develop sketches from data.
- 03.0 Demonstrate understanding of safety engineering techniques - The student will be able to:
- 03.01 Apply sound/noise control concepts to operating equipment.
 - 03.02 Apply equipment guarding techniques to operating equipment.
 - 03.03 Determine dust control measures needed in an operational situation.
- 04.0 Analyze work place environmental elements - The student will be able to:
- 04.01 Analyze air samples for dust.
 - 04.02 Analyze air samples for toxic fumes.
 - 04.03 Determine minimum exposure times for workers, using a D6 meter.
 - 04.04 Analyze the ergonomics of a work site.
- 05.0 Demonstrate understanding of methods for correcting or preventing unsafe conditions - The student will be able to:
- 05.01 Explain the purpose of the American National Standards Institute and similar organizations.
 - 05.02 Using standards tables, compute the minimum acceptable standards for state situations.
 - 05.03 Using State and Federal Code and Regulations, determine acceptable work place standards.
 - 05.04 Set up a preventative maintenance schedule for a facility and equipment.

- 06.0 Perform cost analysis of corrective measures - The student will be able to:
 - 06.01 Compute cost benefit and cost of alternative corrective measures.
 - 06.02 Compute cost of down time versus cost of maintenance.
 - 06.03 Compute cost of repairs versus cost of replacements, including tax benefits to company.

- 07.0 Interpret related legislation - The student will be able to:
 - 07.01 Explain how legislative or Congressional action becomes regulation.
 - 07.02 Explain how regulatory agencies determine final regulation.
 - 07.03 Given a specific regulation, explain how to get regulatory agency clarification.
 - 07.04 Determine how equipment and work conditions comply with state regulations.

- 08.0 Read, interpret and write technical reports - The student will be able to:
 - 08.01 Summarize a technical report.
 - 08.02 Develop bar and line graphs.
 - 08.03 Write a justification for corrective action.

- 09.0 Develop safety training programs for hazardous work environments - The student will be able to:
 - 09.01 Perform a job safety analysis.
 - 09.02 Determine the safe and proper methods for doing a job.
 - 09.03 Develop a training plan to insure development of proper work habits in workers trained.
 - 09.04 Develop a refresher training program to review the safe and efficient methods of working in a hazardous area.

- 10.0 Demonstrate appropriate communication skills - The student will be able to:
 - 10.01 Write logical and understandable statements, or phrases, to accurately fill out forms/invoices commonly used in business and industry.
 - 10.02 Read and understand graphs, charts, diagrams, and tables commonly used in this industry/occupation area.
 - 10.03 Read and follow written and oral instructions.
 - 10.04 Answer and ask questions coherently and concisely.
 - 10.05 Read critically by recognizing assumptions and implications and by evaluating ideas.
 - 10.06 Demonstrate appropriate telephone/communication skills.

- 11.0 Demonstrate appropriate math skills - The student will be able to:
 - 11.01 Solve problems for volume, weight, area, circumference and perimeter measurements for rectangles, squares, and cylinders.
 - 11.02 Measure tolerance(s) on horizontal and vertical surfaces using millimeters, centimeters, feet and inches.
 - 11.03 Add, subtract, multiply and divide using fractions, decimals, and whole numbers.

- 11.04 Determine the correct purchase price, to include sales tax for a materials list containing a minimum of six items.
 - 11.05 Demonstrate an understanding of federal, state and local taxes and their computation.
- 12.0 Demonstrate appropriate understanding of basic science - The student will be able to:
- 12.01 Understand molecular action as a result of temperature extremes, chemical reaction, and moisture content.
 - 12.02 Draw conclusions or make inferences from data.
 - 12.03 Identify health related problems which may result from exposure to work related chemicals and hazardous materials, and know the proper precautions required for handling such materials.
 - 12.04 Understand pressure measurement in terms of P.S.I., inches of mercury, and K.P.A.
- 13.0 Demonstrate employability skills - The student will be able to:
- 13.01 Conduct a job search.
 - 13.02 Secure information about a job.
 - 13.03 Identify documents which may be required when applying for a job interview.
 - 13.04 Complete a job application form correctly.
 - 13.05 Demonstrate competence in job interview techniques.
 - 13.06 Identify or demonstrate appropriate responses to criticism from employer, supervisor or other employees.
 - 13.07 Identify acceptable work habits.
 - 13.08 Demonstrate knowledge of how to make job changes appropriately.
 - 13.09 Demonstrate acceptable employee health habits.
 - 13.10 Demonstrate a knowledge of the "Florida Right-To-Know Law".
- 14.0 Demonstrate an understanding of entrepreneurship - The student will be able to:
- 14.01 Define entrepreneurship.
 - 14.02 Describe the importance of entrepreneurship to the American economy.
 - 14.03 List the advantages and disadvantages of business ownership.
 - 14.04 Identify the risks involved in ownership of a business.
 - 14.05 Identify the necessary personal characteristics of a successful entrepreneur.
 - 14.06 Identify the business skills needed to operate a small business efficiently and effectively.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Six Sigma Black Belt Certificate
Specialization Tract: Quality
Career Cluster: Manufacturing

CCC	
CIP Number	0615070202
Program Type	College Credit Certificate (CCC)
Program Length	12 Credit Hours
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3026
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to the six sigma methodology of problem solving, strategic improvement, and business transformation. The specifics of this certificate program will focus on the theory and methods of Six Sigma and concentrates using facts and data to improve customer satisfaction, reduce cycle time, and reduce defects.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate proficiency in Six Sigma theories.
- 02.0 Demonstrate proficiency in developing a Six Sigma project.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Six Sigma Black Belt Certificate
CIP Number: 0615070202
Program Length: 12 Credit Hours
SOC Code(s): 17-3026

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001). At the completion of this program, the student will be able to:

- 01.0 Demonstrate proficiency in six sigma theories--The student will be able to:
- 01.01 Apply the five steps of the DMAIC model.
 - 01.02 Establish an advanced quality plan using the theories of Six Sigma.
 - 01.03 Develop the basic cause-and-effect diagram (fishbone diagram).
 - 01.04 Describe and develop the central limit theorem.
 - 01.05 Develop a control plan to aid in production.
 - 01.06 Define the cost-benefit analysis on the shop floor.
 - 01.07 Define and describe the design of experiments (DOE) used in manufacturing processes.
 - 01.08 Run the experiment.
 - 01.09 Apply the DOE in a manufacturing process using the proper techniques.
 - 01.10 Apply the techniques of Failure Modes and Effects Analysis (FMEA).
 - 01.11 Define and describe Risk Assessment.
 - 01.12 Implement the 5S method of sorting, setting in order, shining, standardizing, and sustaining.
 - 01.13 Maintain and check the process through quality auditing.
- 02.0 Demonstrate proficiency in developing a six sigma project--The student will be able to:
- 02.01 Defines and describe the economic evaluation of engineering alternatives and analysis of cost allocation in technical operations.
 - 02.02 Calculate net profit, maximum profit and breakeven points when solving problems.
 - 02.03 Solve problems involving alternative designs, materials, or methods.
 - 02.04 Analyze the factor of equivalence in engineering economic problems.
 - 02.05 Solve problems related to replacement versus augmentation for economic choices.
 - 02.06 Discuss how capital projects are identified and evaluated.
 - 02.07 Describe how final projects are selected.
 - 02.08 Define the requirements of the project plan.
 - 02.09 Develop the initial project schedule.
 - 02.10 Describe each phase of the project as it relates to the budget.
 - 02.11 Develop timeline charts for planning and tracking.
 - 02.12 Apply the scheduling control systems.
 - 02.13 Identify the voice of the customer as the feedback mechanism.
 - 02.14 Define and describe the scheduling techniques when applied in the project environment.

- 02.15 Define and describe the issues surrounding a problem to provide paths for a solution.
- 02.16 Describe the project life cycle.
- 02.17 Solve problems related to capacity factor, load factor, and diversity factors.
- 02.18 Define and describe the concepts and methods for implementing Six Sigma project management utilizing Six Sigma methodologies.
- 02.19 Develop a Six Sigma project by utilizing the Six Sigma methodologies.
- 02.20 Describe and define the design phase for a Six Sigma project.
- 02.21 Describe and define the verification phase for a Six Sigma project.
- 02.22 Describe and define the implementation phase for a Six Sigma project.
- 02.23 Close out a Six Sigma project.
- 02.24 Benchmark a Six Sigma project.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Lean Six Sigma Green Belt Certificate
Specialization Tract: Quality
Career Cluster: Manufacturing

CCC	
CIP Number	0615070203
Program Type	College Credit Certificate (CCC)
Program Length	12 Credit Hours
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3026
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to, the concepts, theories, and tools of the Lean Manufacturing and Six Sigma as used in the manufacturing and services industries. The program covers the methods used in Lean and Six Sigma such as continuous flow, overall equipment effectiveness (OEE), Kaizen, process mapping, the 5S's, total productive maintenance (TPM), cellular manufacturing, the DMAIC, self-directed work teams, the kanban system, design for manufacturing, and value stream mapping.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate proficiency in Lean Manufacturing.
- 02.0 Demonstrate proficiency in developing self-directed work teams.
- 03.0 Demonstrate proficiency in the tools of Lean Manufacturing.
- 04.0 Demonstrate proficiency in basic Six Sigma concepts.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Lean Six Sigma Green Belt Certificate
CIP Number: 0615070203
Program Length: 12 Credit Hours
SOC Code(s): 17-3026

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001). At the completion of this program, the student will be able to:

- 01.0 Demonstrate proficiency in lean manufacturing--The student will be able to:
- 01.01 Describe and explain the concepts of Lean Manufacturing.
 - 01.02 Apply the theories of Lean Manufacturing to a manufacturing environment for improvement.
 - 01.03 Identify and apply value stream mapping.
 - 01.04 Identify and apply just-in-time procedures.
 - 01.05 Identify and apply the techniques in continual improvement.
 - 01.06 Describe and explain the system of waste-free manufacturing (WFM).
 - 01.07 Describe the changes necessary in implementing waste-free manufacturing in a lean environment.
 - 01.08 Describe and explain supply chain management.
 - 01.09 Describe and explain the use of the 5S's, (sort, set in order, shine, standardize, sustain).
 - 01.10 Develop the techniques to manage change in the manufacturing environment.
- 02.0 Demonstrate proficiency in developing self-directed work teams --The student will be able to:
- 02.01 Describe and explain how teams are developed.
 - 02.02 Demonstrate how effective team members operate.
 - 02.03 Identify the organization techniques of starting a team.
 - 02.04 Identify the limits and expectations of the team.
 - 02.05 Describe team problems.
 - 02.06 Create work plans.
 - 02.07 Identify the steps in ending a project.
 - 02.08 Use data effectively in identifying issues.
 - 02.09 Implement changes through planning and communications.
 - 02.10 Update appropriate documentation in a project.
 - 02.11 Identify the steps in ending a project.
- 03.0 Demonstrate proficiency in the tools of lean manufacturing --The student will be able to:
- 03.01 Define the tools required to implement and maintain a Lean Manufacturing facility.
 - 03.02 Describe and explain mistake proofing for operators.
 - 03.03 Describe the techniques using zero quality control (ZQC) techniques in manufacturing settings.
 - 03.04 Identify mistake proof devices for eliminating errors in manufacturing.

- 03.05 Describe and apply the 5S's for efficiency, maintenance, and continuous improvement.
 - 03.06 Describe and explain the visual workplace environment.
 - 03.07 Define the terms associated with the quick changeover process.
 - 03.08 Identify the changeover techniques used in production.
 - 03.09 Describe and explain the streamlining process to reduce changeover time.
 - 03.10 Describe the terms used in overall equipment effectiveness (OEE).
 - 03.11 Describe and explain the process of total productive maintenance (TPM).
 - 03.12 Describe and explain tracking process in improving the effectiveness of the operating equipment.
 - 03.13 Define the terms associated with basic cellular manufacturing concepts.
 - 03.14 Identify production teams to basic cellular manufacturing and teamwork concepts.
 - 03.15 Identify steps required to convert to a cellular arrangement.
 - 03.16 Identify the techniques used in the kanban system for just-in-time (JIT).
- 04.0 Demonstrate proficiency in basic Six Sigma Concepts--The student will be able to:
- 04.01 Describe and explain the basic principles and theories of Six Sigma.
 - 04.02 Define the terms associated with Six Sigma.
 - 04.03 Describe the philosophy and methodology of Six Sigma.
 - 04.04 Define the five steps of the DMAIC (define, measure, analyze, improve, and control) model used in Six Sigma for quality improvement.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Aerospace Technology
Career Cluster: Manufacturing

	AS	AAS
CIP Number	1615080100	0615080100
Program Type	College Credit	College Credit
Standard Length	64 Credit Hours	64 Credit Hours
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	17-3021	17-3021
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, and a combination of theory and laboratory activities to gain the necessary cognitive and manipulative skills to perform preventive and corrective maintenance, engineering support, and maintain product quality.

Program Structure

This program is a planned sequence of instruction consisting of sixty-four credit hours.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Program Length

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. The standard length of this program is sixty-four credit hours according to Rule 6A-14.030, F.A.C.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate appropriate communications skills.
- 02.0 Demonstrate appropriate math skills.
- 03.0 Demonstrate appropriate understanding of basic science.
- 04.0 Demonstrate understanding of safe, efficient, professional work practices.
- 05.0 Demonstrate the knowledge, testing and repair of spacecraft systems.
- 06.0 Demonstrate the use and maintenance of industry tools.
- 07.0 Perform basic electricity, electronic and fiber optics skills.
- 08.0 Demonstrate an understanding of appropriate safety/OSHA rules and regulations.
- 09.0 Demonstrate the ability to fabricate component parts to specifications.
- 11.0 Prepare, analyze and evaluate technical reports and data.
- 11.0 Demonstrate the ability to evaluate problems, troubleshoot and implement appropriate corrective action.

- 12.0 Select, configure, calibrate, operate and evaluate precision, non-destructive test equipment.
- 13.0 Demonstrate appropriate knowledge of the operation and repair of high pressure hydraulic and pneumatic systems.
- 14.0 Demonstrate employability skills.
- 15.0 Successfully complete internship.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Aerospace Technology
CIP Numbers: A.S. 1615.080100 A.A.S. 0615.080100
Program Length:
SOC Code(s):

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. At the completion of this program, the student will be able to:

01.0 Demonstrate appropriate communications skills - The student will be able to:

- 01.01 Write logical and understandable statements, or phrases, to complete with accuracy the forms/invoices commonly used in business and industry.
- 01.02 Read and understand graphs, charts, diagrams, and tables commonly used in this industry/occupation area.
- 01.03 Read and follow written and oral instructions.
- 01.04 Answer and ask questions coherently and concisely.
- 01.05 Read critically by recognizing assumptions and implications and by evaluating ideas.
- 01.06 Demonstrate appropriate telephone/communication skills

02.0 Demonstrate appropriate math skills - The student will be able to:

- 02.01 Work with the common sets of real numbers in performing the four basic operations.
- 02.02 Use the four basic operations in working with polynomial expressions.
- 02.03 Solve linear equations in one variable and applied problems.
- 02.04 Solve linear inequalities in one variable and applied problems.
- 02.05 Factor polynomials.
- 02.06 Simplify algebraic fractions, complex fractions and solve rational and literal equations and applied problems.
- 02.07 Extract roots and raise numbers to a given power.
- 02.08 Determine areas and volumes of various geometrical shapes.
- 02.09 Solve ratio, proportion, and percentage problems.
- 02.10 Perform algebraic operations involving addition, subtraction, multiplication, and division of positive and negative numbers.
- 02.11 Graph linear equations and inequalities in two variables and solve graph systems of linear equations and inequalities in two variables.
- 02.12 Solve and graph quadratic equations and inequalities with real solutions and solve related word problems.
- 02.13 Solve problems for volume, weight, area, circumference and perimeter measurements for rectangles, squares, and cylinders.
- 02.14 Measure tolerance(s) on horizontal and vertical surfaces using millimeters, centimeters, feet and inches.
- 02.15 Add, subtract, multiply and divide using fractions, decimals, and whole numbers.

- 02.16 Determine the correct purchase price, to include sales tax, for a materials list containing a minimum of six items.
 - 02.17 Demonstrate an understanding of federal, state and local taxes and their computation.
- 03.0 Demonstrate appropriate understanding of basic science - The student will be able to:
- 03.01 Identify and characterize materials and commodities used in the aerospace industry.
 - 03.02 Demonstrate a basic knowledge of metallurgy.
 - 03.03 Identify uses and hazards involved in handling common materials and commodities used in the aerospace industry.
 - 03.04 Identify materials compatibility/incompatibility.
 - 03.05 Demonstrate a knowledge of chemical processes involved in metal treatments.
 - 03.06 Understand molecular action as a result of temperature extremes, chemical reaction, and moisture content.
 - 03.07 Draw conclusions or make inferences from data.
 - 03.08 Identify health-related problems, which may result from exposure to work related chemicals and hazardous materials, and know the proper precautions required for handling such materials.
 - 03.09 Understand pressure measurement in terms of P.S.I., inches of mercury, and K.P.A.
 - 03.10 Recognize type and degree of corrosion.
 - 03.11 Identify various types of contamination.
 - 03.12 Identify symptoms and causes of metal fatigue.
 - 03.13 Identify a good/bad weld.
 - 03.14 Identify symptoms/causes of delamination.
 - 03.15 Identify symptoms/causes of faulty bonds.
 - 03.16 Demonstrate knowledge of spacecraft fuels and oxidizers.
 - 03.17 Demonstrate knowledge of characteristics and handling of cryogenics.
 - 03.18 Demonstrate knowledge of characteristics and handling of hypergolics.
 - 03.19 Identify appropriate emergency procedures.
- 04.0 Demonstrate understanding of safe efficient professional work practices - The student will be able to:
- 04.01 Observe work area rules and regulations.
 - 04.02 Tether tools and personal items.
 - 04.03 Log tools (ingress/egress).
 - 04.04 Follow clean room/controlled environment procedures.
 - 04.05 Conduct pre-shift/post-shift tool, materials, equipment, and supplies inventory.
 - 04.06 Follow proper foreign object debris (FOD) procedures.
 - 04.07 Inspect for foreign object debris (FOD).
 - 04.08 Demonstrate good housekeeping practices.
 - 04.09 Demonstrate knowledge of static electricity hazards.
 - 04.10 Demonstrate professional work ethics.
 - 04.11 Demonstrate knowledge of ISO 9000.
 - 04.12 Demonstrate knowledge of quality assurance sciences.
 - 04.13 Demonstrate knowledge of computer applications in quality programs.

05.0 Demonstrate the knowledge, testing and repair of spacecraft systems - The student will be able to:

- 05.01 Identify spacecraft systems and sub systems and how they relate to the entire spacecraft.
- 05.02 Demonstrate understanding of the operation of spacecraft systems.
- 05.03 Identify operational differences between expendable and reusable spacecraft.
- 05.04 Demonstrate knowledge of basic principles of hydraulics/pneumatics.
- 05.05 Demonstrate knowledge of basic principles of pyrotechnic devices.
- 05.06 Demonstrate knowledge of basic principles of rocket propulsion.
- 05.07 Demonstrate knowledge of basic principles of electro-mechanical systems.
- 05.08 Demonstrate basic knowledge of ground support equipment.
- 05.09 Assemble/disassemble components from various systems.
- 05.10 Demonstrate basic knowledge of how to modify or rework major systems and components to close tolerances.
- 05.11 Perform fit check/functional test.
- 05.12 Operate ground support equipment (GSE).
- 05.13 Operate switches, circuit breakers and valves.
- 05.14 Demonstrate a knowledge of thermal barriers.

06.0 Demonstrate the use and maintenance of industry tools - The student will be able to:

- 06.01 Identify proper tools.
- 06.02 Inspect tools for cleanliness.
- 06.03 Inspect tools for functionality.
- 06.04 Clean/decontaminate tools/equipment.
- 06.05 Demonstrate knowledge/use of hydrasets

07.0 Perform basic electricity, electronic and fiber optics skills - The student will be able to:

- 07.01 Measure capacitance and inductance.
- 07.02 Calculate and measure electrical power.
- 07.03 Measure voltage, current, resistance, continuity, and leakage.
- 07.04 Determine the relationship of voltage, current, and resistance in electrical circuits
- 07.05 Read and interpret electrical circuit diagrams.
- 07.06 Inspect and service batteries.
- 07.07 Utilize proper electrical safety procedures.
- 07.08 Demonstrate basic knowledge of wire wrapping, potting, crimping, cable lacing and repair.
- 07.09 Demonstrate basic soldering skills and the identification of components common to electronics.
- 07.10 Troubleshoot electrical systems.
- 07.11 Demonstrate knowledge of safety procedures when handling fiber optics.
- 07.12 Demonstrate knowledge of different types of fiber optic materials and their characteristics.
- 07.13 Make terminations, splices, and connections.
- 07.14 Test fiber optic systems using various test equipment.
- 07.15 Perform fiber optic troubleshooting and diagnosis.

08.0 Demonstrate an understanding of appropriate safety/OSHA rules and regulations - The student will be able to:

- 08.01 Identify workplace hazards.
- 08.02 Use appropriate personal protective equipment.
- 08.03 Use appropriate lifting techniques.
- 08.04 Place catch nets/bags.
- 08.05 Set up safe work zone.
- 08.06 Implement lock out/tag out.
- 08.07 Use buddy system where required.
- 08.08 Monitor breathing zones and wind direction.
- 08.09 Interpret safety equipment readings.
- 08.10 Demonstrate knowledge of safety/OSHA regulations.
- 08.11 Identify hazardous materials handling.
- 08.12 Demonstrate appropriate fire extinguisher use.
- 08.13 Demonstrate safe confined space entry procedure.

09.0 Demonstrate the ability to fabricate component parts to specifications - The student will be able to:

- 09.01 Demonstrate a basic knowledge of applied trigonometry.
- 09.02 Demonstrate a basic knowledge of machine tools.
- 09.03 Interpret a basic drawing/blueprint.
- 09.04 Produce a layout/template.
- 09.05 Fabricate a sample project.
- 09.06 Demonstrate the use of brake and shear.
- 09.07 Demonstrate the ability to finish a component per given requirements.
- 09.08 Demonstrate the use of precision measuring tools including micrometer and vernier caliper, square, etc.
- 09.09 Fabricate a project per drawings and specifications.
- 09.10 Recognize good and bad welds.
- 09.11 Complete a repair project per drawings and specifications.
- 09.12 Inspect finished product for conformity.

10.0 Prepare, analyze and evaluate technical reports and data - The student will be able to:

- 10.01 Interpret technical drawings and schematics.
- 10.02 Demonstrate application of technical drawings and/or schematic specifications.
- 10.03 Interpret work authorization documents.
- 10.04 Demonstrate application of work authorization document to task.
- 10.05 Perform technical reporting and documentation.
- 10.06 Demonstrate knowledge of work team protocols (engineering support).

11.0 Demonstrate the ability to evaluate problems, troubleshoot and implement appropriate corrective actions - The student will be able to:

- 11.01 Evaluate a given job.
- 11.02 Select appropriate equipment for a given job.
- 11.03 Select appropriate materials and supplies for a given job.
- 11.04 Identify essential personnel for a given job.
- 11.05 Apply troubleshooting skills where necessary.

- 11.06 Identify and take corrective action where necessary.
- 12.0 Select, configure, calibrate, operate and evaluate precision test equipment - The student will be able to:
 - 12.01 Interpret test procedures.
 - 12.02 Select appropriate test equipment for given test.
 - 12.03 Verify tool and equipment calibration.
 - 12.04 Configure test set up.
 - 12.05 Perform test operations.
 - 12.06 Evaluate test results.
 - 12.07 Identify precision measuring and test equipment.
 - 12.08 Differentiate between destructive and non-destructive testing.
- 13.0 Demonstrate appropriate knowledge of the operation and repair of high pressure hydraulic and pneumatic systems - The student will be able to:
 - 13.01 Identify various mechanical connections.
 - 13.02 Demonstrate knowledge of the function of regulators, valves, and gauges.
 - 13.03 Identify unique safety requirements and hazards involved with various fluid systems.
 - 13.04 Identify and inspect components and conduits for compatibility with commodities.
 - 13.05 Differentiate between dedicated and multi-purpose components and conduits.
 - 13.06 Assemble, operate, inspect, and test fluid systems.
- 14.0 Demonstrate employability skills - The student will be able to:
 - 14.01 Conduct a job search.
 - 14.02 Secure information about a job.
 - 14.03 Identify documents which may be required when applying for a job interview.
 - 14.04 Complete a job application form correctly.
 - 14.05 Demonstrate competence in job interview techniques.
 - 14.06 Identify or demonstrate appropriate responses to criticism from employer, supervisor or other employees.
 - 14.07 Identify acceptable work habits.
 - 14.08 Demonstrate knowledge of how to make appropriate job changes.
 - 14.09 Demonstrate acceptable employee health habits.
 - 14.10 Demonstrate knowledge of the Federal "Right-To-Know Law".
 - 14.11 Demonstrate ability to pass Aerospace Technician Certification written, oral and performance tests.
- 15.0 Successfully complete internship - The student will be able to:
 - 15.01 Demonstrate a good work attitude
 - 15.02 Demonstrate proper work ethics
 - 15.03 Demonstrate communication skills
 - 15.04 Show job knowledge and basic procedures

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Simulation Technology
Career Cluster: Manufacturing

	AS	AAS
CIP Number	1615080101	0615080101
Program Type	College Credit	College Credit
Standard Length	68 Credit Hours	68 Credit Hours
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	17-3021	17-3021
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, and a combination of theory and laboratory activities to gain the necessary cognitive and manipulative skills to perform preventive and corrective maintenance, engineering support, and maintain product quality.

Program Structure

This program is a planned sequence of instruction consisting of sixty-eight credit hours.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Program Length

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. The standard length of this program is sixty-eight credit hours according to Rule 6A-14.030, F.A.C.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate Proficiency in Installation and Assembly.
- 02.0 Demonstrate Proficiency in Quality Control and Customer Relations.
- 03.0 Demonstrate Proficiency in Quality Control and Customer Relations.
- 04.0 Demonstrate Proficiency in Troubleshooting.
- 05.0 Demonstrate Proficiency in Repair.
- 06.0 Demonstrate Proficiency in Calibration.
- 07.0 Demonstrate Proficiency in Maintenance.
- 08.0 Demonstrate Proficiency in A+ Computer Operating Systems.
- 09.0 Demonstrate Proficiency in Electronics Assembly And Cabling.
- 10.0 Demonstrate Proficiency in A+ Computer Hardware.
- 11.0 Demonstrate Proficiency in Network Plus.
- 12.0 Demonstrate Proficiency in Professional And Customer Service.
- 13.0 Demonstrate Proficiency in Electronic Devices And Circuits.
- 14.0 Demonstrate Proficiency in Computer Software Applications.
- 15.0 Demonstrate Proficiency in DC/AC Circuits And Lab.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Simulation Technology
CIP Numbers: A.S. 1615080101 A.A.S. 0615080101
Program Length: 68 Credit Hours
SOC Code(s): 17-3021

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. At the completion of this program, the student will be able to:

01.0 Demonstrate proficiency in installation and assembly -- The student will be able to:

- 01.01 Identify safety issues
- 01.02 Identify components
- 01.03 Use appropriate grounding techniques
- 01.04 Read instructions
- 01.05 Identify tools and other resources needed
- 01.06 Obtain documentation
- 01.07 Remove bad part(s) if applicable
- 01.08 Perform hardware/software installation
- 01.09 Complete documentation
- 01.10 Clean up workspace

02.0 Demonstrate proficiency in testing -- The student will be able to:

- 02.01 Read test instructions
- 02.02 Identify test tools and equipment
- 02.03 Identify documentation resources
- 02.04 Follow industry safety standards
- 02.05 Turn power on
- 02.06 Perform electro-mechanical tests
- 02.07 Perform bench tests
- 02.08 Document test results
- 02.09 Generate V.V. & A test results

03.0 Demonstrate proficiency in quality control & customer relations -- The student will be able to:

- 03.01 Generate V.V. & A test results
- 03.02 Market company products/services
- 03.03 Identify need for R & D
- 03.04 Recommend upgrades
- 03.05 Listen to the customer
- 03.06 Explain simulator operations and limitations to customer
- 03.07 Interact with engineers and customers

04.0 Demonstrate proficiency in troubleshooting -- The student will be able to:

- 04.01 Review user log
- 04.02 Perform diagnostic tests
- 04.03 Verify functional/operational discrepancy
- 04.04 Perform sensory inspection
- 04.05 Identify failed sub system
- 04.06 Determine if hardware or software problem
- 04.07 Identify failed component

05.0 Demonstrate proficiency in repair -- The student will be able to:

- 05.01 Determine priority of repair
- 05.02 Schedule repair time
- 05.03 Identify tools and other resources required
- 05.04 Replace simulated vehicle components
- 05.05 Replace computer components
- 05.06 Replace motion components
- 05.07 Replace control components
- 05.08 Replace aural cue components
- 05.09 Replace linkage I/O components
- 05.10 Replace power distribution components
- 05.11 Replace visual sub system components
- 05.12 Repair analog devices to component level
- 05.13 Replace fire safety system components
- 05.14 Replace lighting system components
- 05.15 Replace avionics components
- 05.16 Replace communication/navigation system components

06.0 Demonstrate proficiency in calibration -- The student will be able to:

- 06.01 Assure calibration of alignment tools
- 06.02 Perform visual display alignment
- 06.03 Perform mechanical alignment
- 06.04 Perform electrical alignment
- 06.05 Perform software alignment

07.0 Demonstrate proficiency in maintenance -- The student will be able to:

- 07.01 Perform DORTS
- 07.02 Replace or clean air/fluid filters
- 07.03 Perform visual inspection of motion system
- 07.04 Perform hydraulic fluid analysis
- 07.05 Perform computer and peripheral diagnostics
- 07.06 Check power sub system
- 07.07 Perform SIM vehicle housekeeping
- 07.08 Check liquid cooling system
- 07.09 Check the U.P.S. system

08.0 Demonstrate proficiency in a+computer operating systems -- The student will be able to:

- 08.01 Determine if hardware or software problem
- 08.02 Identify computer software
- 08.03 Perform computer operations using Windows and Unix / Linux operating systems

09.0 Demonstrate proficiency in electronics assembly and cabling -- The student will be able to:

- 09.01 Turn power on in sequence
- 09.02 Remove bad part(s) if applicable
- 09.03 Identify tools and other resources needed
- 09.04 Obtain documentation
- 09.05 Read instructions
- 09.06 Identify components
- 09.07 Perform steps to assemble IPC-601 certification
- 09.08 Learn **E**lectro**s**tatic **D**ischarge (E.S.D.)

10.0 Demonstrate proficiency in a+ computer hardware -- The student will be able to:

- 10.01 Perform hardware/software installation
- 10.02 Replace computer computers
- 10.03 Perform computer and peripheral diagnosis
- 10.04 Identify and learn Bus architecture

11.0 Demonstrate proficiency in network plus -- The student will be able to:

- 11.01 Describe the functions and elements of a computer network.
- 11.02 Describe and compare clients, servers, peers, client-server networks, peer-to peer networks
- 11.03 Describe and compare the characteristics, capacities, and uses of common used types of bounded and unbounded network media.
- 11.04 Describe the functions and uses of network protocols and models.
- 11.05 Describe the functions, methods, and implementations of the seven layers of the Open Systems Interconnect model.
- 11.06 Describe the functionality, protocols, and uses of leading network protocol stacks.
- 11.07 Given a business scenario, apply appropriate networking concepts to create a practical network design.

12.0 Demonstrate proficiency in professional and customer service -- The student will be able to:

- 12.01 Listen to the customer
- 12.02 Market company products/services
- 12.03 Interact with engineers and customers
- 12.04 Advance in the field

- 13.0 Demonstrate proficiency in electronic devices and circuits -- The student will be able to:
- 13.01 Replace analog devices to component level
 - 13.02 Analyze operational amplifiers and semiconductor devices and circuits
 - 13.03 Analyze power supply circuits, data conversion circuits and differential amplifiers
- 14.0 Demonstrate proficiency in computer software applications -- The student will be able to:
- 14.01 Define and explain elementary computer terms and concepts such as hardware, software, operating system, etc.
 - 14.02 Explain and use operating system commands necessary to load and run software packages, such as formatting blank disks, listing a directory, deleting a file, copying a file, copying a disk.
 - 14.03 Demonstrate appropriate care and handling of a computer, its peripherals, and software materials.
 - 14.04 Summarize rules for legal and illegal duplication of software.
 - 14.05 Select from among specific software packages used or demonstrated, the best one(s) to use for such tasks as retrieval, calculating, planning, research writing, and communicating.
 - 14.06 Demonstrate the uses of a spreadsheet package.
 - 14.07 Use a spreadsheet package to enter a spreadsheet on the computer, perform sensitivity analysis using that spreadsheet and produce a printed report/printed graphic display.
 - 14.08 Explain the uses of a word processing package.
 - 14.09 Use a word processing package to create and save a document, make changes to that document, and format and print the document.
 - 14.10 Explain the uses of a database management package.
 - 14.11 Use a data base management package to create a data file, query the database, update a data file, and generate a printed report.
 - 14.12 Use e-mail and the Internet to do research.
 - 14.13 Make a presentation using PowerPoint.
- 15.0 Demonstrate proficiency in dc/ac circuits and lab -- The student will be able to:
- 15.01 Use appropriate grounding techniques
 - 15.02 Learn AC/DC theory
 - 15.03 Read schematics and breadboard a basic circuit from a schematic diagram
 - 15.04 Solve problems using units conversion and scientific notation
 - 15.05 Solve problems involving electric charge, electric current, potential difference and energy
 - 15.06 Solve problems using Ohm's Law
 - 15.07 Solve problems for the resistance of metallic conductors
 - 15.08 Solve problems in electric circuits involving work and power
 - 15.09 Solve problems involving series and parallel resistance circuits
 - 15.10 Solve problems involving series/parallel resistance circuits
 - 15.11 Solve problems involving capacitance in DC circuits
 - 15.12 Solve problems involving magnetic circuits
 - 15.13 Solve problems involving inductance in DC circuits
 - 15.14 Solve A.C. problems involving peak value, instantaneous, average value and RMS value of a sine wave

- 15.15 Solve problems on factors governing reactance in A.C. circuits
- 15.16 Solve electrical problems using Phases mathematics
- 15.17 Solve impedance problems in A.C. circuits
- 15.18 Use an oscilloscope, a multimeter, a power supply, a signal generator to analyze basic electrical circuits.
- 15.19 Prepare and complete concise, neat and accurate lab reports.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Computerized Woodworking
Specialization Tract: Mechanical Design and Fabrication
Career Cluster: Manufacturing

CCC	
CIP Number	0615080501
Program Type	College Credit Certificate (CCC)
Program Length	12 Credit Hours
CTSO	SkillsUSA
SOC Codes (all applicable)	51-4012
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to maintenance techniques, computer aided drafting/design skills, technical communications, maintenance and operation of various industrial components, quality control and testing, material handling protocols, and proper usage of tools and instrumentation.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Generate and interpret computer-aided drawings.
- 02.0 Demonstrate proficiency in the principles, concepts and applications in woodworking and composite fabrication methods.
- 03.0 Demonstrate proficiency in the set-up and operation of manual and CNC machining centers.
- 04.0 Demonstrate proficiency in computer-aided drafting/ computer-aided manufacturing (cad/cam) software.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Computerized Woodworking
CIP Number: 0615080501
Program Length: 12 Credit Hours
SOC Code(s): 51-4012

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001). At the completion of this program, the student will be able to:

- 01.0 Generate and interpret computer-aided drawings - The student will be able to:
- 01.01 Apply current industrial computer aided-drawing practices.
 - 01.02 Construct geometric figures.
 - 01.03 Create and edit text formatted to industry standards.
 - 01.04 Use and control accuracy-enhancement tools for entity-positioning methods.
 - 01.05 Identify, create, store, and use standard part symbols and libraries.
 - 01.06 Control entity properties by layer, color, and line type.
 - 01.07 Use viewing commands to perform zooming and panning.
 - 01.08 Use query commands to interrogate database for entity characteristics.
 - 01.09 Plot drawings on media using layout and scale.
 - 01.10 Prepare drawings for flexibility of future editing and minimum file size.
 - 01.11 Apply standard dimensioning rules.
 - 01.12 Demonstrate proficiency importing and exporting various files types.
 - 01.13 Operate related peripheral devices.
 - 01.14 Read and interpret technical drawings to assure conformity of product.
 - 01.15 Demonstrate skill in assessing and reading schematics and drawings.
- 02.0 Demonstrate proficiency in the principles, concepts and applications in woodworking and composite fabrication methods - The student will be able to:
- 02.01 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a circular saw according to the manufacturer's recommendations.
 - 02.02 Apply the safe and proper use of and the basic adjustments and maintenance for a jointer according to the manufacturer's recommendations.
 - 02.03 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a planer according to the manufacturer's recommendations.
 - 02.04 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a router according to the manufacturer's recommendations.
 - 02.05 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a wood lathe according to the manufacturer's recommendations.
 - 02.06 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a plate joiner according to the manufacturer's recommendations.
 - 02.07 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a table saw according to the manufacturer's recommendations.
 - 02.08 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a jig saw according to the manufacturer's recommendations.

- 02.09 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a band saw according to the manufacturer's recommendations.
 - 02.10 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a drill press saw according to the manufacturer's recommendations.
 - 02.11 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a scroll saw according to the manufacturer's recommendations.
 - 02.12 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a reciprocating saw according to the manufacturer's recommendations.
 - 02.13 13.13 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a hand power drill according to the manufacturer's recommendations.
 - 02.14 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a brad nailer according to the manufacturer's recommendations.
 - 02.15 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a disc sander according to the manufacturer's recommendations.
 - 02.16 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a palm sander according to the manufacturer's recommendations.
 - 02.17 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a miter saw according to the manufacturer's recommendations.
 - 02.18 Demonstrate the safe and proper use of and the basic adjustments and maintenance for dust collection equipment according to the manufacturer's recommendations.
 - 02.19 Demonstrate the safe and proper use of and the basic adjustments and maintenance for a circular saw according to the manufacturer's recommendations.
 - 02.20 Set up and apply the use of clamps and vices.
 - 02.21 Apply and use basic safety equipment (PPE).
 - 02.22 Describe OSHA safety rules concerning PPE for eye protection.
 - 02.23 Describe OSHA safety rules concerning PPE for hearing protection.
 - 02.24 Identify common wood working joints.
 - 02.25 Demonstrate the use of wood glues, adhesives and epoxies.
 - 02.26 Describe rip, cross, miter, bevel, compound, and curved wood cuts.
 - 02.27 Identify wood stains and sealers.
 - 02.28 Identify basic construction woods.
 - 02.29 Identify standard lumber dimensioning methods.
 - 02.30 Identify basic woodworking layout tools.
 - 02.31 Analyze lumber distortions and defects.
 - 02.32 Define categories of hard and soft woods.
 - 02.33 Explain marking and squaring wood stock.
 - 02.34 Demonstrate basic CNC router set-up.
- 03.0 Demonstrate proficiency in the set-up and operation of manual and CNC machining centers. - The student will be able to:
- 03.01 Set up and maintain a manual lathe and mill.
 - 03.02 Demonstrate acceptable processes using a manual lathe and mill.
 - 03.03 Demonstrate acceptable control of machining processes.

- 03.04 Identify and define the physics of machine cutting metals.
- 03.05 Demonstrate the characteristics of machining cutting tools.
- 03.06 Define and identify parameters of cutting tool life.
- 03.07 Demonstrate efficient parameters in production processes.
- 03.08 Demonstrate the process to drill and layout holes to a specific size.
- 03.09 Identify baseline machining layout.
- 03.10 Identify manual machining procedures used in CNC programming.
- 03.11 Identify grinding machining practices and processes.
- 03.12 Identify thread types and tooling used in machining.
- 03.13 Identify metal alloys and their properties in machining.
- 03.14 Demonstrate job planning procedures in machining.
- 03.15 Demonstrate procedures to calculate cutting tool speeds and feeds.
- 03.16 Demonstrate methods for accessing machine RPM.
- 03.17 Identify coordinate and primary machining axes.
- 03.18 Define and describe Absolute and incremental coordinates.
- 03.19 Identify the five CNC drive components.
- 03.20 Demonstrate rapid travel and interpolation.
- 03.21 Identify coordinate and primary machining axes.
- 03.22 Identify and define industrial machining and turning centers.
- 03.23 Identify processes for program creation and data management.
- 03.24 Demonstrate acceptable procedures in starting CNC machines.
- 03.25 Demonstrate the CNC machine controls for set up and operation.
- 03.26 Demonstrate acceptable procedures to set up a CNC Machining center.
- 03.27 Demonstrate acceptable procedures to run programs using a CNC machining center.
- 03.28 Demonstrate acceptable procedures to generate a CNC program.
- 03.29 Demonstrate acceptable procedures in CNC job planning.
- 03.30 Identify cutting tools collets and holding fixtures.
- 03.31 Identify CNC tooling and applications.
- 03.32 Define CNC programming code words and conventions.
- 03.33 Define and demonstrate CNC program fixed cycles.
- 03.34 Explain basic use of CAD/CAM software and processes.

04.0 Demonstrate proficiency in computer-aided drafting/ computer-aided manufacturing (CAD/CAM) software –

The student will be able to:

- 04.01 Create CAD/CAM geometry for tool path processing.
- 04.02 Demonstrate procedures to import/export CAD/CAM files.
- 04.03 Demonstrate contouring using CAM tool path commands.
- 04.04 Apply pocketing using CAM tool path commands.
- 04.05 Demonstrate drill cycles using CAM tool path commands.
- 04.06 Demonstrate thread cycles using CAM tool path commands.
- 04.07 Demonstrate engraving using CAM tool path commands.
- 04.08 Construct lettering using CAM tool path commands.
- 04.09 Demonstrate nesting using CAM tool path commands.
- 04.10 Describe procedures for CAM post-processing.
- 04.11 Apply tool path verification for a CAM program.
- 04.12 Apply job set-up procedures for a CAM program.
- 04.13 Demonstrate ability to save, copy, delete, and rename computer files with Windows-based programs.

- 04.14 Create a CNC machining working portfolio.
- 04.15 Demonstrate the use of back plotting in a cam program.
- 04.16 Demonstrate how to modify an existing tool path.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: CNC Machinist
Specialization Tract: Mechanical Design and Fabrication
Career Cluster: Manufacturing

CCC	
CIP Number	0615080502
Program Type	College Credit Certificate (CCC)
Program Length	12 Credit Hours
CTSO	SkillsUSA
SOC Codes (all applicable)	51-4012
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to maintenance techniques, computer aided drafting/design skills, technical communications, maintenance and operation of various industrial components, quality control and testing, material handling protocols, and proper usage of tools and instrumentation.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Generate and interpret computer-aided drawings.
- 02.0 Demonstrate proficiency in the principles, concepts and applications in metal fabrication methods.
- 03.0 Demonstrate proficiency in the set-up and operation of manual and CNC machining centers.
- 04.0 Demonstrate proficiency in Computer-Aided Drafting/ Computer-Aided Manufacturing (CAD/CAM) software.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: CNC Machinist
CIP Number: 0615080502
Program Length: 12 credit Hours
SOC Code(s): 51-4012

This certificate program is part of the Engineering Technology AS/AAS degree program (0615000001). At the completion of this program, the student will be able to:

- 01.0 Generate and interpret computer-aided drawings - The student will be able to:
- 01.01 Apply current industrial computer aided-drawing practices.
 - 01.02 Construct geometric figures.
 - 01.03 Create and edit text formatted to industry standards.
 - 01.04 Use and control accuracy-enhancement tools for entity-positioning methods.
 - 01.05 Identify, create, store, and use standard part symbols and libraries.
 - 01.06 Control entity properties by layer, color, and line type.
 - 01.07 Use viewing commands to perform zooming and panning.
 - 01.08 Use Query commands to interrogate database for entity characteristics.
 - 01.09 Plot drawings on media using layout and scale.
 - 01.10 Prepare drawings for flexibility of future editing and minimum file size.
 - 01.11 Apply standard dimensioning rules.
 - 01.12 Demonstrate proficiency importing and exporting various files types.
 - 01.13 Operate related peripheral devices.
 - 01.14 Read and interpret technical drawings to assure conformity of product.
 - 01.15 Demonstrate skill in assessing and reading schematics and drawings.
- 02.0 Demonstrate proficiency in the principles, concepts and applications in metal fabrication methods - The student will be able to:
- 02.01 Understand professionalism in the manufacturing environment.
 - 02.02 Understand, use and work with precision numbers.
 - 02.03 Interpret mechanical drawings.
 - 02.04 Demonstrate the use of geometric dimensioning and tolerancing.
 - 02.05 Understand materials, and machining processes.
 - 02.06 Demonstrate safe use of hand and power tools.
 - 02.07 Identify the use and process in part layout.
 - 02.08 Demonstrate a working knowledge of metal forming equipment.
 - 02.09 Demonstrate the use of precision steel rulers.
 - 02.10 Demonstrate the use of oxy – fuel cutting.
 - 02.11 Demonstrate acceptable methods in tungsten inert gas welding.
 - 02.12 Demonstrate acceptable methods in gas metal arc welding.
 - 02.13 Demonstrate acceptable methods to use a dial indicator.
 - 02.14 Explain the use of a height gauge to measure stock.
 - 02.15 Identify aircraft sheet metal tools.
 - 02.16 Demonstrate acceptable methods hand cutting and forming sheet metal.
 - 02.17 Demonstrate the use of layout sheet metal tools.
 - 02.18 Demonstrate acceptable methods using micro-counter sinks.

- 02.19 Demonstrate acceptable methods of Riveting solid rivets.
- 02.20 Identify and demonstrate operation of the pneumatic rivet gun.
- 02.21 Demonstrate the use of a rivet gauge set.
- 02.22 Demonstrate acceptable methods using a back rivet set.
- 02.23 Demonstrate acceptable methods using bucking bars.
- 02.24 Demonstrate the use of rivet squeezers and dimpling.
- 02.25 Demonstrate acceptable methods in using a blind riveting.
- 02.26 Identify the axes on a CNC mill.
- 02.27 Demonstrate hand jog features on a CNC mill & CNC lathe.
- 02.28 Demonstrate acceptable methods to use an ironworker.
- 02.29 Demonstrate acceptable methods using a break & shear.
- 02.30 Demonstrate the use of dial calipers.

03.0 Demonstrate proficiency in the set-up and operation of manual and CNC machining centers. - The student will be able to:

- 03.01 Set up and maintain a manual lathe and mill.
- 03.02 Demonstrate acceptable processes using a manual lathe and mill.
- 03.03 Demonstrate acceptable control of machining processes.
- 03.04 Identify and define the physics of machine cutting metals.
- 03.05 Demonstrate the characteristics of machining cutting tools.
- 03.06 Define and identify parameters of cutting tool life.
- 03.07 Demonstrate efficient parameters in production processes.
- 03.08 Demonstrate the process to drill and layout holes to a specific size.
- 03.09 Identify baseline machining layout.
- 03.10 Identify manual machining procedures used in CNC programming.
- 03.11 Identify grinding machining practices and processes.
- 03.12 Identify thread types and tooling used in machining.
- 03.13 Identify metal alloys and their properties in machining.
- 03.14 Demonstrate job planning procedures in machining.
- 03.15 Demonstrate procedures to calculate cutting tool speeds and feeds.
- 03.16 Demonstrate methods for accessing machine RPM.
- 03.17 Identify coordinate and primary machining axes.
- 03.18 Define and describe Absolute and incremental coordinates.
- 03.19 Identify the five CNC drive components.
- 03.20 Demonstrate rapid travel and interpolation.
- 03.21 Identify coordinate and primary machining axes.
- 03.22 Identify and define industrial machining and turning centers.
- 03.23 Identify processes for program creation and data management.
- 03.24 Demonstrate acceptable procedures in starting CNC machines.
- 03.25 Demonstrate the CNC machine controls for set up and operation.
- 03.26 Demonstrate acceptable procedures to set up a CNC Machining center.
- 03.27 Demonstrate acceptable procedures to run programs using a CNC machining center.
- 03.28 Demonstrate acceptable procedures to generate a CNC program.
- 03.29 Demonstrate acceptable procedures in CNC job planning.
- 03.30 Identify cutting tools collets and holding fixtures.
- 03.31 Identify CNC tooling and applications.
- 03.32 Define CNC programming code words and conventions.
- 03.33 Define and demonstrate CNC program fixed cycles.
- 03.34 Explain basic use of CAD/CAM software and processes.

04.0 Demonstrate proficiency in computer-aided drafting/ computer-aided manufacturing (CAD/CAM) software –

The student will be able to:

- 04.01 Create CAD/CAM geometry for tool path processing.
- 04.02 Demonstrate procedures to import/export CAD/CAM files.
- 04.03 Demonstrate contouring using CAM tool path commands.
- 04.04 Apply pocketing using CAM tool path commands.
- 04.05 Demonstrate drill cycles using CAM tool path commands.
- 04.06 Demonstrate thread cycles using CAM tool path commands.
- 04.07 Demonstrate engraving using CAM tool path commands.
- 04.08 Construct lettering using CAM tool path commands.
- 04.09 Demonstrate nesting using CAM tool path commands.
- 04.10 Describe procedures for CAM post-processing.
- 04.11 Apply tool path verification for a CAM program.
- 04.12 Apply job set-up procedures for a CAM program.
- 04.13 Demonstrate ability to save, copy, delete, and rename computer files with Windows-based programs.
- 04.14 Create a CNC machining working portfolio.
- 04.15 Demonstrate the use of back plotting in a cam program.
- 04.16 Demonstrate how to modify an existing tool path.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Biotechnology
Career Cluster: Manufacturing

	AS	AAS
CIP Number	1626061600	0626061600
Program Type	College Credit	College Credit
Standard Length	61 Credit Hours	61 Credit Hours
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	19-4021	19-4021
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, and a combination of theory and laboratory activities to gain the necessary cognitive and manipulative skills to perform preventive and corrective maintenance, engineering support, and maintain product quality.

Program Structure

This program is a planned sequence of instruction consisting of sixty-one credit hours.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Program Length

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. The standard length of this program is sixty-one credit hours according to Rule 6A-14.030, F.A.C.

Certificate Programs

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.). This AS/AAS degree program includes the following College Credit Certificates:

Biotechnology Specialist (0626061602) – 19 Credit Hours

Standards for the above certificate programs are contained in separate curriculum frameworks.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate communication skills.
- 02.0 Demonstrate safety skills.
- 03.0 Demonstrate basic laboratory skills.
- 04.0 Demonstrate regulatory compliance.

- 05.0 Demonstrate appropriate decision making and problem solving techniques.
- 06.0 Demonstrate specific laboratory skills.
- 07.0 Demonstrate quality assurance/control.
- 08.0 Maintain facility & equipment
- 09.0 Demonstrate proper care/use of test animals/plants

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Biotechnology
CIP Numbers: A.S. 1626061600 A.A.S. 0626061600
Program Length: 61 Credit Hours
SOC Code(s): 19-4021

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. At the completion of this program, the student will be able to:

01.0 Demonstrate communication skills -- The student will be able to:

- 01.01 Make professional oral & written presentations.
- 01.02 Comprehend and use correct technical vocabulary.
- 01.03 Follow/analyze protocol.
- 01.04 Keep accurate records.
- 01.05 Take notes on procedures.
- 01.06 Prepare identify & apply changes to control procedures.
- 01.07 Write or update manuals, SOP's protocols, reports and technical summaries.
- 01.08 Perform computerized research and web searches.
- 01.09 Read technical literature.
- 01.10 Identify basic reference resources in biotechnology.
- 01.11 Perform basic applications in word processing, spread sheets, databases, presentations and project management.
- 01.12 Navigate the internet.

02.0 Demonstrate safety skills -- The student will be able to:

- 02.01 Identify first aid supplies, co-worker contact, medical information, and emergency protection and evacuation plan.
- 02.02 Follow correct safety procedures, guidelines and chemical hygiene plans.
- 02.03 Maintain required safety training.
- 02.04 Maintain a safe work area.
- 02.05 Maintain and utilize safety equipment & personal protection equipment.
- 02.06 Check expiration dates, lot numbers & labels for hazards.
- 02.07 Monitor usage and exposure of radioisotopes, & biohazards.
- 02.08 Handle, store and dispose of hazardous materials per MSDS, other safety guidelines & Worker Protection Standards (WPS).
- 02.09 Follow universal precautions for biological pathogens.
- 02.10 Store chemicals and biologicals according to storage guidelines.

03.0 Demonstrate basic laboratory skills -- The student will be able to:

- 03.01 Obtain and read protocol, test procedure, standard operating procedure (SOP) & proper forms.
- 03.02 Prioritize & perform multiple tasks in a timely manner.

- 03.03 Clean, organize and sterilize materials , when required.
 - 03.04 Check and maintain equipment, logs & perform preventative maintenance tasks according to schedule.
 - 03.05 Order inventory of supplies; date/label reagents.
 - 03.06 Practice aseptic technique.
 - 03.07 Use titration/pipetting techniques; measure volume/weights.
 - 03.08 Perform basic calculations and statistical analysis.
 - 03.09 Calculate and prepare dilutions series.
 - 03.10 Prepare solutions and reagents for laboratory use.
 - 03.11 Monitor physical properties of reagents, buffers, media & solutions & determine optimum conditions for use.
 - 03.12 Obtain and review appropriate procedures & test forms.
 - 03.13 Collect and set up samples for analysis.
 - 03.14 Set up general laboratory tests, including, setup equipment & perform/document tests and results.
 - 03.15 Operate the following(but not limited to) equipment: Thermocycloer, microscopes, fluorimeter, hoods, centrifuge, polarimeter, pH meter, chart recorder, stirrers, balance, conductivity meter, mixers, autoclave, power supply, shakers, dry heat ovens, incubator, Bunsen burner, scintillation counter, high pressure liquid chromatography, gas chromatography/mass spectrometry.
- 04.0 Demonstrate regulatory compliance -- The student will be able to:
- 04.01 Follow the guidelines from the following agencies: FDA, OSHA, USDA, NIH, NR, DOT, EPA, CDC & NRC.
 - 04.02 Accept state, local and industry regulations.
 - 04.03 Perform manufacturing using current good manufacturing practices.
- 05.0 Demonstrate appropriate decision making and problem solving techniques -- The student will be able to:
- 05.01 Identify decision to be made and compare alternatives.
 - 05.02 Apply decision making skills in the workplace.
 - 05.03 Make decisions based on values and goals.
 - 05.04 Evaluate the decision made.
 - 05.05 Apply problem solving techniques in the workplace.
 - 05.06 Diagnose problem, its urgency and causes.
 - 05.07 Explore possible solutions to a problem & compare/contrast advantages.
 - 05.08 Determine appropriate action; implement it and evaluate results.
 - 05.09 Be sensitive to multicultural & nonsexist dimensions of problem solving.
- 06.0 Demonstrate specific laboratory skills -- The student will be able to:
- 06.01 Identify and quantify microorganisms and cells using manual & automated systems.
 - 06.02 Isolate, maintain & store pure cultures
 - 06.03 Prepare seed inoculum.
 - 06.04 Harvest cells & recover effluent products.
 - 06.05 Transform cells.
 - 06.06 Perform bioassays.
 - 06.07 Decontaminate and/or dispose of equipment, glassware, biologicals.

- 06.08 Perform microbiology skills, including but not limited to , plating techniques, isolating and characterizing cell lines, propagating plant and animal cells, cryogenic techniques, and propagating and harvesting viruses.
 - 06.09 Apply cell biology techniques, including but not limited to, transfection techniques, monoclonal& polyclonal antibodies, & hemagglutination/hemadsorption techniques.
 - 06.10 Perform immunological techniques, including but not limited to, enzyme-linked immunoabsorbent assays, probe and analyze DNA library, , transformation techniques, polymerase chain reaction, translation assays, and construct recombinant vectors.
 - 06.11 Perform genetic engineering and molecular biology techniques, including isolate & analyze nucleic acid isolation, non-isotope techniques, disrupt cells, protein gels, Western blotting, denature, renature proteins, precipitate soluble proteins, concentrate(filter & dialyze) proteins, quantitative proteins, and enzyme activity assays.
 - 06.12 Perform additional specific skills, including but not limited to transcribing DNA, electrophoresis on RNA,DNA & proteins, nucleic acid hybridization, and autoradiography.
 - 06.13 Separate ,isolate or characterize proteins, including but not limited to, monitoring protein stability, quantitative analysis and distillation techniques, titration techniques, employing dyes and indicators, lyophilization & organic chemistry techniques, and perform extractions.
 - 06.14 Perform chemical assays including measuring turbidity, viscosity, & density.
- 07.0 Demonstrate quality assurance/ control-- The student will be able to:
- 07.01 Perform quality tests and document results.
 - 07.02 Verify test standards and maintain QA records.
 - 07.03 Archive samples and documents.
 - 07.04 Inspect & verify integrity of product, procedure, and specimen.
 - 07.05 Release final product and perform trend analysis.
 - 07.06 Investigate complaints & take corrective action.
- 08.0 Maintain facility & equipment -- The student will be able to:
- 08.01 Monitor/record the environmental condition of the facility (growth chamber, laboratory, greenhouse, seed storage room, animal room or manufacturing site).
 - 08.02 Notify appropriate personnel if sampling indicates a problem.
 - 08.03 Clean work area according to SOPs.
 - 08.04 Label equipment.
 - 08.05 Check calibration & perform systems diagnostics
 - 08.06 Perform or schedule preventive maintenance.
 - 08.07 Maintain equipment logs.
- 09.0 Demonstrate proper care/use of test animals/plants -- The student will be able to:
- 09.01 Receive and transport animals.
 - 09.02 Maintain separate in-process, quarantine and release areas
 - 09.03 Feed, water and monitor animals.
 - 09.04 Prepare animal food and prescription diets.
 - 09.05 Clean housing and sterilize cages.

- 09.06 Monitor animal health and keep health records.
- 09.07 Follow USDA/IACUC guidelines for animal care.
- 09.08 Properly restrain and handle animals.
- 09.09 Collect and process specimens; collect data & document results.
- 09.10 Maintain plants for optimal growth.
- 09.11 Apply agrochemical safely.
- 09.12 Maintain and monitor insect populations.
- 09.13 Maintain plant growth media.
- 09.14 Inoculate plant and/or soil with biological materials.
- 09.15 Gather pollen and bundle pollinate.
- 09.16 Apply plant pests safely.
- 09.17 Collect data, perform bioassays, and document results of test plants.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Biotechnology Specialist
Career Cluster: Manufacturing

CCC	
CIP Number	0626061602
Program Type	College Credit Certificate (CCC)
Program Length	19 Credit Hours
CTSO	SkillsUSA
SOC Codes (all applicable)	19-4021
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Biotechnology AS/AAS degree program (0626061600).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to broad biology and chemistry concepts, algebraic analysis, documentation procedures, basic laboratory techniques and concepts, as well as biohazard and safety procedures.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate communication skills.
- 02.0 Demonstrate safety skills.
- 03.0 Demonstrate basic laboratory skills.
- 04.0 Demonstrate regulatory compliance.
- 05.0 Demonstrate appropriate decision making and problem solving techniques.
- 06.0 Demonstrate quality assurance/control.
- 07.0 Maintain facility & equipment.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Biotechnology Specialist
CIP Number: 0626061602
Program Length: 19 Credit Hours
SOC Code(s): 19-4021

This certificate program is part of the Biotechnology AS/AAS degree program (0626061600).
At the completion of this program, the student will be able to:

01.0 Demonstrate communication skills -- The student will be able to:

- 01.01 Make professional oral & written presentations.
- 01.02 Comprehend and use correct technical vocabulary.
- 01.03 Follow/analyze protocol.
- 01.04 Keep accurate records.
- 01.05 Take notes on procedures.
- 01.06 Prepare identify & apply changes to control procedures.
- 01.07 Write or update manuals, SOP's protocols, reports and technical summaries.
- 01.08 Perform computerized research and web searches.
- 01.09 Read technical literature.
- 01.10 Identify basic reference resources in biotechnology.
- 01.11 Perform basic applications in word processing, spread sheets, databases, presentations and project management.
- 01.12 Navigate the internet.

02.0 Demonstrate safety skills -- The student will be able to:

- 02.01 Identify first aid supplies, co-worker contact, medical information, and emergency protection and evacuation plans.
- 02.02 Follow correct safety procedures, guidelines and chemical hygiene plans.
- 02.03 Maintain required safety training.
- 02.04 Maintain a safe work area.
- 02.05 Maintain and utilize safety equipment & personal protection equipment.
- 02.06 Check expiration dates, lot numbers & labels for hazards.
- 02.07 Monitor usage and exposure of radioisotopes, & biohazards.
- 02.08 Handle, store and dispose of hazardous materials per MSDS, other safety guidelines & Worker Protection Standards (WPS).
- 02.09 Follow universal precautions for biological pathogens.
- 02.10 Store chemicals and biologicals according to storage guidelines.

03.0 Demonstrate basic laboratory skills -- The student will be able to:

- 03.01 Obtain and read protocol, test procedure, standard operating procedure (SOP) & proper forms.
- 03.02 Prioritize & perform multiple tasks in a timely manner.
- 03.03 Clean, organize and sterilize materials, when required.
- 03.04 Check and maintain equipment, logs & perform preventative maintenance tasks according to schedule.

- 03.05 Order inventory of supplies; date/label reagents.
 - 03.06 Practice aseptic technique.
 - 03.07 Use titration/pipetting techniques; measure volume/weights.
 - 03.08 Perform basic calculations and statistical analysis.
 - 03.09 Calculate and prepare dilutions series.
 - 03.10 Prepare solutions and reagents for laboratory use.
 - 03.11 Monitor physical properties of reagents, buffers, media & solutions & determine optimum conditions for use.
 - 03.12 Obtain and review appropriate procedures & test forms.
 - 03.13 Collect and set up samples for analysis.
 - 03.14 Set up general laboratory tests, including setup equipment & performing/documenting tests and results.
 - 03.15 Operate the following (but not limited to) equipment: Thermocycler, microscopes, fluorimeter, hoods, centrifuge, pH meter, chart recorder, stirrers, balance, mixers, autoclave, power supply, shakers, incubator, Bunsen burner.
- 04.0 Demonstrate regulatory compliance -- The student will be able to:
- 04.01 Follow the guidelines from the following agencies: FDA, OSHA, USDA, NIH, NR, DOT, EPA, CDC & NRC.
 - 04.02 Accept state, local and industry regulations.
 - 04.03 Perform manufacturing using current good manufacturing practices.
- 05.0 Demonstrate appropriate decision making and problem solving techniques -- The student will be able to:
- 05.01 Identify decisions to be made and compare alternatives.
 - 05.02 Apply decision making skills in the workplace.
 - 05.03 Make decisions based on values and goals.
 - 05.04 Evaluate the decision made.
 - 05.05 Apply problem solving techniques in the workplace.
 - 05.06 Diagnose problem, its urgency and causes.
- 06.0 Demonstrate quality assurance/control -- The student will be able to:
- 06.01 Perform quality tests and document results.
 - 06.02 Verify test standards and maintain QA records.
 - 06.03 Archive samples and documents.
 - 06.04 Inspect & verify integrity of product, procedure, and specimen.
 - 06.05 Release final product and perform trend analysis.
 - 06.06 Investigate complaints & take corrective action.
- 07.0 Maintain facility & equipment -- The student will be able to:
- 07.01 Monitor/record the environmental condition of the facility (growth chamber, laboratory, greenhouse, seed storage room, animal room or manufacturing site).
 - 07.02 Notify appropriate personnel if sampling indicates a problem.
 - 07.03 Clean work area according to SOPs.
 - 07.04 Label equipment.

- 07.05 Check calibration & perform systems diagnostics
- 07.06 Perform or schedule preventive maintenance.
- 07.07 Maintain equipment logs.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Chemical Technology
Career Cluster: Manufacturing

	AS	AAS
CIP Number	1641030100	0641030100
Program Type	College Credit	College Credit
Standard Length	64 Credit Hours	64 Credit Hours
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	19-4031	19-4031
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, and a combination of theory and laboratory activities to gain the necessary cognitive and manipulative skills to perform preventive and corrective maintenance, engineering support, and maintain product quality.

Program Structure

This program is a planned sequence of instruction consisting of sixty-four credit hours.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Program Length

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. The standard length of this program is --- credit hours according to Rule 6A-14.030, F.A.C.

Certificate Programs

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.). This AS/AAS degree program includes the following College Credit Certificates:

Chemical Laboratory Specialist (0641030101) – 37 Credit Hours
Scientific Workplace Preparation (0641030102) – 26 Credit Hours

Standards for the above certificate programs are contained in separate curriculum frameworks.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate appropriate written and oral communication skills
- 02.0 Demonstrate appropriate mathematical skills to solve basic problems in the sciences.
- 03.0 Demonstrate appropriate interpersonal skills, decision-making strategies, and awareness of self-worth, ethics and values.
- 04.0 Demonstrate computer competence.
- 05.0 Demonstrate Basic Knowledge of Scientific Concepts
- 06.0 Demonstrate basic knowledge of chemical concepts
- 07.0 Demonstrate knowledge of chemical kinetics and thermodynamics.
- 08.0 Demonstrate skills in handling chemical materials and equipment.
- 09.0 Demonstrate conceptual and laboratory knowledge in the area of organic chemistry and/or physics and/or biology and/or engineering and/or biotechnology and/or chemical instrumentation.
- 10.0 Exercise safety in the laboratory and adhere to safety, health and environmental regulations.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Chemical Technology
CIP Numbers: A.S. 1641030100 A.A.S. 0641030100
Program Length: 64 Credit Hours
SOC Code(s): 19-4031

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. At the completion of this program, the student will be able to:

01.0 Demonstrate appropriate communication skills -- The student will be able to:

- 01.01 Write logical and understandable sentences and paragraphs.
- 01.02 Carefully read, accurately follow, and demonstrate understanding of written instructions and procedures.
- 01.03 Read critically by recognizing assumptions and implications and by evaluating ideas.
- 01.04 Carefully follow and deliver oral instructions and other spoken information related to the workplace.
- 01.05 Prepare, outline, and deliver a short oral presentation.
- 01.06 Participate in group discussion as a member and as a leader.
- 01.07 Prepare visual material to support an oral presentation.
- 01.08 Answer and ask questions coherently and concisely.
- 01.09 Give clear, concise instructions.
- 01.10 Read technical manuals, reports and journals.
- 01.11 Read and prepare diagrams and charts.
- 01.12 Maintain logs and notes.
- 01.13 Keep records
- 01.14 Maintain an accurate notebook.
- 01.15 Report data.
- 01.16 Write methods.
- 01.17 Write memos and letters.

02.0 Demonstrate appropriate mathematical skills to solve basic problems in the sciences --
 The student will be able to:

- 02.01 Calculate ratios.
- 02.02 Perform unit conversions.
- 02.03 Perform calculations using exponents and exponential functions
- 02.04 Perform calculations using logarithms and logarithmic functions.
- 02.05 Use appropriate significant figures.
- 02.06 Recognize patterns from data.
- 02.07 Solve single-unknown algebraic equations.
- 02.08 Read and construct graphs.
- 02.09 Calculate slopes and intercepts of linear graphs.
- 02.10 Perform calculations using roots.
- 02.11 Solve Simultaneous equations.

- 02.12 Solve quadratic equations.
- 02.13 Solve chemical and other word problems using arithmetic and algebra.
- 03.0 Demonstrate appropriate interpersonal skills, decision-making strategies, and awareness of self-worth, ethics and values -- The student will be able to:
 - 03.01 Discuss the importance of teamwork and have experience working as a member of a team for planning, performing, analyzing, and reporting.
 - 03.02 Demonstrate critical thinking skills.
 - 03.03 Demonstrate high ethical standards in all aspects of work.
 - 03.04 Apply quality principles to all aspects of work.
 - 03.05 Develop appropriate interpersonal skills.
 - 03.06 Recognize sources and symptoms of stress and learn how to manage one's response to it.
 - 03.07 Demonstrate the ability to compete effectively in the job market.
 - 03.08 Determine the importance of initiative and responsibility and examine the possible repercussions of action vs. non-action.
 - 03.09 Demonstrate the ability to problem solve effectively and resolve typical workplace conflicts.
 - 03.10 Apply decision-making strategies to workplace situations.
 - 03.11 Explain the basis for employer expectations: the written and unwritten "rules for success."
 - 03.12 Interpret the meaning of loyalty and commitment to the organization.
 - 03.13 Recognize the "culture" of an organization or employer and evaluate its impact on the individual.
 - 03.14 Develop an awareness of diversity and multi-culturalism.
- 04.0 Demonstrate computer competence -- The student will be able to:
 - 04.01 Use a computer keyboard.
 - 04.02 Discuss fundamental computer and networking concepts.
 - 04.03 Use word processing software.
 - 04.04 Use graphics software.
 - 04.05 Access database information.
 - 04.06 Maintain a database.
 - 04.07 Use, maintain, and develop spreadsheets.
 - 04.08 Use statistical software.
- 05.0 Demonstrate basic knowledge of scientific concepts -- The student will be able to:
 - 05.01 Discuss the scientific method.
 - 05.02 Understand the need to organize and classify natural phenomena.
 - 05.03 Discuss relationships between characteristics of natural phenomena.
 - 05.04 Dissect a natural system into its component parts
 - 05.05 Model natural phenomena.
 - 05.06 Understand that nature behaves in predictable ways.
 - 05.07 Discuss methods of observing natural changes, from extremely slow changes to extremely fast changes.
 - 05.08 Discuss the variation in the scale of naturally occurring phenomena
 - 05.09 Discuss the diversity found within classes of natural organisms

- 06.0 Demonstrate basic knowledge of chemical concepts -- The student will be able to:
- 06.01 Write chemical formulas and use correct chemical nomenclature for inorganic compounds.
 - 06.02 Classify inorganic compounds according to a variety of chemical and physical properties.
 - 06.03 Name and write the symbols for the elements and describe characteristics of the common groupings of elements.
 - 06.04 Describe the basic reactions that occur between commonly used chemical substances.
 - 06.05 Read, write, balance and interpret chemical equations.
 - 06.06 Solve a variety of basic chemical problems using equations and/or dimensional analysis.
 - 06.07 Classify chemicals according to reactivity.
 - 06.08 Identify incompatible combinations of chemicals that could result in potentially dangerous situations.
 - 06.09 Solve a variety of problems dealing with chemical composition and stoichiometry.
 - 06.10 Know and apply empirical gas laws and theory relating to the behavior of gases.
 - 06.11 Demonstrate a basic understanding of energy as it relates to chemical and other processes.
 - 06.12 Demonstrate a basic understanding of the laws and theories relating to the structure of the atom and how this relates to the Periodic Table.
 - 06.13 Demonstrate a basic understanding of molecular structure and chemical bonding,
 - 06.14 Describe the structure and properties of liquids and solids.
 - 06.15 Describe solutions and their properties, and perform calculations involving solution composition and colligative properties.
- 07.0 Demonstrate knowledge of chemical kinetics and thermodynamics -- The student will be able to:
- 07.01 Demonstrate a basic understanding of chemical kinetics
 - 07.02 Demonstrate a basic understanding of chemical equilibria.
 - 07.03 Demonstrate a working knowledge of acid/base equilibria.
 - 07.04 Demonstrate a working knowledge of precipitation equilibria,
 - 07.05 Demonstrate a working knowledge of redox chemistry.
 - 07.06 Use the concepts of heat, work, energy, enthalpy, entropy and Gibbs Free Energy to discuss how energetics and change are interrelated in chemical processes and solve related problems.
 - 07.07 Demonstrate a basic knowledge of radioactivity.
- 08.0 Demonstrate skills in handling chemical materials and equipment -- The student will be able to:
- 08.01 Properly identify and use a variety of common chemistry laboratory glassware.
 - 08.02 Use common chemistry laboratory equipment to include such items as hot plates, stirrers, laboratory balances and centrifuges.
 - 08.03 Preparing solutions of specific concentration from pure substances
 - 08.04 Performing dilutions to prepare solution of specific concentration
 - 08.05 Purify chemicals using techniques such as filtering, extracting, crystallization, precipitation, distilling, etc.

- 08.06 Use basic analytical chemistry procedures and concepts of measurements in volumetric, gravimetric, and electrochemical analyses and correctly perform associated calculations.
 - 08.07 Prepare samples for analysis, including digesting, ashing, dissolving, grinding, purifying, diluting, and chemically altering as appropriate before analysis.
 - 08.08 Determine pH using both wet and instrumental methods.
 - 08.09 Calculate molarity, molality, mole fraction, weight percent, and normality of solutions, given the appropriate information.
 - 08.10 Conduct analytical tests using acid-base, oxidation-reduction, and complexometric titrations.
 - 08.11 Perform gravimetric, volumetric, and electrochemical analyses and achieve results within acceptable limits of precision and accuracy.
 - 08.12 Apply statistical methods of data treatment.
- 09.0 Demonstrate conceptual and laboratory knowledge in the area of organic chemistry and/or analytical chemistry and/or physics and/or biology and/or engineering and/or biotechnology and/or chemical instrumentation -- Students will be competent in two or more of the following areas of specialization:

Specialty I: Organic Chemistry -- The student will be able to:

- 09.01 Draw Lewis structures, deduce atomic orbital hybridizations and describe molecular shapes for organic structures.
- 09.02 Classify organic reactions in common groups, write chemical equations and describe unique features for each type.
- 09.03 Describe, name, and give common reactions of alkanes, alkenes, and alkynes.
- 09.04 Describe, name, and give common reactions of alcohols, ethers, and halides.
- 09.05 Describe, name, and give common reactions of aldehydes and ketones.
- 09.06 Describe, name, and give common reactions of carboxylic acids and esters.
- 09.07 Describe, name, and give common reactions of amines and amides.
- 09.08 Describe and name simple carbohydrates, simple lipids, and amino acids.
- 09.09 Describe the basic concepts of proteins and their structure.
- 09.10 Describe the basic concepts of polymerization reactions.
- 09.11 Apply concepts of chemical reactivity, kinetics, stoichiometry, and equilibrium to chemical syntheses and analyses.
- 09.12 Crystallize, evaporate, sublime, extract, and use phase separations and/or other purification and separation techniques.
- 09.13 Perform organic chemical reactions using glassware and techniques typically employed in organic chemistry laboratories (e.g. 'quick fir glassware, anhydrous conditions etc)
- 09.14 Determine reaction yields using chemical stoichiometry.
- 09.15 Use chemical and instrumental techniques to determine the structure of organic materials.

Specialty II: Physics -- The student will be able to:

- 09.16 Solve physical problems dealing with mass, distance, area, volume, relative position, motion, velocity, kinetic and potential energy, momentum, force, acceleration, heat, sound and related concepts.
- 09.17 Use analytical reasoning in solving problems dealing with a variety of physical quantities and phenomena.

- 09.18 Use basic concepts and terminology from physics and related applications as found in the industrial workplace.
- 09.19 Use basic laboratory instruments for determining length, mass, time, temperature and other easily measurable physical quantities.
- 09.20 Collect and manipulate numerical data in controlled experiments involving physical parameters and use these data to discover the mathematical functions by which the variables are related.
- 09.21 Analyze physical behavior and know how to properly apply principles of physics related to basic mechanics and sound.
- 09.22 Characterize physical properties of gases, liquids, and solids and describe their reactions to changes of temperature and pressure.
- 09.23 Choose the appropriate equipment for measuring physical properties based on specified accuracy and precision requirements.
- 09.24 Solve physical problems dealing with basic concepts in electricity, magnetism, light, optics and thermodynamics.
- 09.25 Analyze physical behavior and know how to properly apply principles of physics related to basic electricity, magnetism, light, optics and thermodynamics.

Specialty III: Biology -- The student will be able to:

- 09.26 Name the components of the cell theory and relate each to basic concepts of life.
- 09.27 Given a list of structural characteristics and components, relate them to the correct cell structure. Given a list of cellular activities or characteristics, relate them to the correct cell structure.
- 09.28 Explain and interpret the role of mutations, natural selection and its basic components as they relate to biological evolution.
- 09.29 Know why energy is limited in amount. Know and be able to explain the consequences of energy in terms of its availability to living organisms, both now and in the future. Know how it is used and transferred through food chains.
- 09.30 Explain how sunlight is trapped as an energy source and how this trapped energy is used to synthesize simple organic molecules. Describe the basic role or activity of chloroplasts and chlorophyll, cyclic and non-cyclic photophosphorylation, carbon dioxide reduction and fixation.
- 09.31 Describe the sequential events of mitosis.
- 09.32 Describe the sequential events of meiosis.
- 09.33 Solve and interpret various genetics problems involving Mendelian principles.
- 09.34 List and describe ways and give examples of how man has altered his environment, both positively and negatively, and be able to detail some of the consequences of this action.
- 09.35 Give the basic characteristics of the carbon, nitrogen, and hydrological cycles.
- 09.36 Describe the effects of the increasing human population upon natural resources use and depletion, degradation of the environment, social and economic problems both within nations and between nations, etc.
- 09.37 State the basic morphologic types of Eubacteria.
- 09.38 Diagram and describe the structural components of bacterial cells.
- 09.39 Distinguish gram positive cells and gram negative cells from a description of cell wall chemical components.
- 09.40 Successfully demonstrate the correct staining procedure for general staining, acidfast staining, spore staining, capsular staining and flagellar staining.
- 09.41 Describe the characteristics that identify by form yeasts, rickettsias, PPLs, viruses and molds, and show how they are distinguished from bacteria.

09.42 List the factors determining colonial growth.

Specialty IV: Engineering -- The student will be able to:

- 09.43 Utilize vectors to solve engineering problems.
- 09.44 Utilize calculus to solve engineering problems
- 09.45 Analyze particles and rigid bodies in equilibrium.
- 09.46 Analyze situations where a force causes a rigid body to rotate.
- 09.47 Characterize the static and rotational properties of irregular shaped rigid bodies.
- 09.48 Analyze the distribution of forces and moments within a structural member.
- 09.49 Analyze the equilibrium of rigid bodies subjected to dry friction.
- 09.50 Analyze the motion of particles.
- 09.51 Analyze the kinetics of particles using Newton's Second Law, the methods of work and energy and the methods of impulse and momentum.
- 09.52 Analyze the kinetics of a system of particles.
- 09.53 Analyze the motion of rigid bodies.
- 09.54 Analyze the effect of forces on rigid bodies in two dimensions.
- 09.55 Analyze the kinetics of rigid bodies using the methods of work, energy, impulse, and momentum in two dimensions.
- 09.56 Produce accurate diagrams of two and three dimensional objects using a design and drafting software package.
- 09.57 Solve mathematical problems using software packages such as Excel, MathCAD and MATLAB.
- 09.58 Acquire the team building skills typically found in the engineering profession.

Specialty V: Biotechnology -- The student will be able to:

- 09.59 Demonstrate an understanding of the operating principle, safety features and uses of the following equipment used in a biotechnology laboratory
- 09.60 Demonstrate an understanding the importance of a sterile working environment and proper aseptic techniques for culturing bacterial.
- 09.61 Demonstrate an understanding of the operating principle, safety features and use of common bioseparation techniques
- 09.62 Demonstrate an understanding of the methodologies required for creating recombinant DNA encompassing
- 09.63 Demonstrate an understanding of the science and scientific basis of biotechnology including traditional methodologies, fermentation and industrial microbiology.
- 09.64 Demonstrate a basic understanding of the concept of bioethics, safety concerns of bioengineered products and the licensing and patenting process for biotechnology products
- 09.65 Implement proper aseptic techniques and disposal procedures for potentially biohazardous materials.
- 09.66 Operate equipment typically found in a biotechnology laboratory safely.
- 09.67 Prepare samples of RNA/DNA for microinjection as guided by Standard Operating Procedures, create transgenic organisms, and interpret effectiveness of technique

Specialty VI: Chemical Instrumentation-- The student will be able to:

- 09.68 Describe the basic scientific principles behind a variety of instrumental methods used in a modern chemical laboratory such as atomic spectroscopy, molecular spectroscopy, chromatography, and X-ray techniques.
 - 09.69 Describe the major components of each instrumental method studied and the role that each component plays in making the chemical measurement.
 - 09.70 Gain hands-on experience in the operation of instruments locally available.
 - 09.71 Gain experience in the application of each instrumental method to the solution of specific kinds of chemical analysis problems encountered in the industrial laboratory.
 - 09.72 Choose an instrument appropriate for a given analysis and know the limitations of the instrument.
 - 09.73 Properly prepare samples and properly calibrate each instrument.
 - 09.74 Use proper safety precautions for all instruments.
 - 09.75 Adjust instrument settings to handle varied chemical samples under a variety of conditions.
 - 09.76 Describe the basic concepts of chemical/physical separation techniques and apply separation techniques to the analysis of materials.
 - 09.77 Choose appropriate sample preparation techniques for physical characterization measurements and/or analysis of structure, concentration, and composition.
 - 09.78 Interpret and use schematic and/or electronic diagrams and drawings describing instruments.
 - 09.79 Apply basic knowledge of organic and inorganic chemistry, including nomenclature, classification in chemical groups, chemical and physical characteristics and chemical reactivity to instrumental analysis.
- 10.0 Exercise safety in the laboratory and adhere to safety, health and environmental regulations -- The student will be able to:
- 10.01 Be aware of and follow federal, state, and local legislation pertaining to safety, health, and environmental regulations.
 - 10.02 Recognize that each company has policies and safety plans that include evacuation procedures, emergency numbers, rules, and practices.
 - 10.03 Demonstrate familiarity with "Right to Know" legislation and how it applies to chemical laboratory technicians.
 - 10.04 Recognize, apply, and respond appropriately to the hazard symbols and toxicology sections of MSDSs.
 - 10.05 Choose the proper safety equipment for conducting a variety of laboratory tasks (e.g., proper hoods, shields).
 - 10.06 Choose and demonstrate the use of personal protective equipment to be used in a variety of situations (e.g., eye wear, special clothing).
 - 10.07 Demonstrate safe handling procedures (e.g., handling cylinders, glassware, laboratory instruments)
 - 10.08 Describe the various categories of hazardous materials.
 - 10.09 State the considerations which must be examined when storing chemicals.
 - 10.10 Make informed and appropriate decisions on how and where to store chemical materials to minimize hazards.
 - 10.11 Given a material safety data sheet, explain each section of the sheet.
 - 10.12 Define and give an example of the major physical and health hazards which are likely to be encountered in the industrial laboratory.
 - 10.13 List the information needed on each hazardous material when conducting an inventory.

- 10.14 Demonstrate the human health effects associated with exposure to hazardous materials.
- 10.15 Exercise appropriate precautions in handling hazardous chemicals, contaminated materials, hot objects, sharp objects, etc.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Chemical Laboratory Specialist
Career Cluster: Manufacturing

CCC	
CIP Number	0641030101
Program Type	College Credit Certificate (CCC)
Program Length	37 Credit Hours
CTSO	SkillsUSA
SOC Codes (all applicable)	19-4031
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Chemical Technology AS/AAS degree program Chemical Technology (0641030100).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to development of chemical and other scientific skills. The program completer will be able to assist chemists, biochemists and chemical engineers by performing chemical, biological and physical laboratory tests for various purposes such as quality control monitoring of on-going production operations, research and development, and the maintenance of health and safety standards in the laboratory.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate basic knowledge of chemical concepts
- 02.0 Demonstrate knowledge of chemical kinetics and thermodynamics.
- 03.0 Demonstrate skills in handling chemical materials and equipment.
- 04.0 Demonstrate conceptual and laboratory knowledge in the area of organic chemistry and/or physics and/or biology and/or engineering and/or biotechnology and/or chemical instrumentation.
- 05.0 Exercise safety in the laboratory and adhere to safety, health and environmental regulations.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title:
CIP Number:
Program Length:
SOC Code(s):

This certificate program is part of the Chemical Technology AS/AAS degree program Chemical Technology (0641030100). At the completion of this program, the student will be able to:

- 01.0 Demonstrate basic knowledge of chemical concepts -- The student will be able to:
- 01.01 Write chemical formulas and use correct chemical nomenclature for inorganic compounds.
 - 01.02 Classify inorganic compounds according to a variety of chemical and physical properties.
 - 01.03 Name and write the symbols for the elements and describe characteristics of the common groupings of elements.
 - 01.04 Describe the basic reactions that occur between commonly used chemical substances.
 - 01.05 Read, write, balance and interpret chemical equations.
 - 01.06 Solve a variety of basic chemical problems using equations and/or dimensional analysis.
 - 01.07 Classify chemicals according to reactivity.
 - 01.08 Identify incompatible combinations of chemicals that could result in potentially dangerous situations.
 - 01.09 Solve a variety of problems dealing with chemical composition and stoichiometry.
 - 01.10 Know and apply empirical gas laws and theory relating to the behavior of gases.
 - 01.11 Demonstrate a basic understanding of energy as it relates to chemical and other processes.
 - 01.12 Demonstrate a basic understanding of the laws and theories relating to the structure of the atom and how this relates to the Periodic Table.
 - 01.13 Demonstrate a basic understanding of molecular structure and chemical bonding.
 - 01.14 Describe the structure and properties of liquids and solids.
 - 01.15 Describe solutions and their properties, and perform calculations involving solution composition and colligative properties.
- 02.0 Demonstrate knowledge of chemical kinetics and thermodynamics -- The student will be able to:
- 02.01 Demonstrate a basic understanding of chemical kinetics
 - 02.02 Demonstrate a basic understanding of chemical equilibria.
 - 02.03 Demonstrate a working knowledge of acid/base equilibria.
 - 02.04 Demonstrate a working knowledge of precipitation equilibria,
 - 02.05 Demonstrate a working knowledge of redox chemistry.
 - 02.06 Use the concepts of heat, work, energy, enthalpy, entropy and Gibbs Free Energy to discuss how energetics and change are interrelated in chemical processes and solve related problems.
 - 02.07 Demonstrate a basic knowledge of radioactivity.

03.0 Demonstrate skills in handling chemical materials and equipment -- The student will be able to:

- 03.01 Properly identify and use a variety of common chemistry laboratory glassware.
- 03.02 Use common chemistry laboratory equipment to include such items as hot plates, stirrers, laboratory balances and centrifuges.
- 03.03 Preparing solutions of specific concentration from pure substances
- 03.04 Performing dilutions to prepare solution of specific concentration
- 03.05 Purify chemicals using techniques such as filtering, extracting, crystallization, precipitation, distilling, etc.
- 03.06 Use basic analytical chemistry procedures and concepts of measurements in volumetric, gravimetric, and electrochemical analyses and correctly perform associated calculations.
- 03.07 Prepare samples for analysis, including digesting, ashing, dissolving, grinding, purifying, diluting, and chemically altering as appropriate before analysis.
- 03.08 Determine pH using both wet and instrumental methods.
- 03.09 Calculate molarity, molality, mole fraction, weight percent, and normality of solutions, given the appropriate information.
- 03.10 Conduct analytical tests using acid-base, oxidation-reduction, and complexometric titrations.
- 03.11 Perform gravimetric, volumetric, and electrochemical analyses and achieve results within acceptable limits of precision and accuracy.
- 03.12 Apply statistical methods of data treatment.

04.0 Demonstrate conceptual and laboratory knowledge in the area of organic chemistry and/or analytical chemistry and/or physics and/or biology and/or engineering and/or biotechnology and/or chemical instrumentation -- Students will be competent in two or more of the following areas of specialization:

Specialty I: Organic Chemistry -- The student will be able to:

- 04.01 Draw Lewis structures, deduce atomic orbital hybridizations and describe molecular shapes for organic structures.
- 04.02 Classify organic reactions in common groups, write chemical equations and describe unique features for each type.
- 04.03 Describe, name, and give common reactions of alkanes, alkenes, and alkynes.
- 04.04 Describe, name, and give common reactions of alcohols, ethers, and halides.
- 04.05 Describe, name, and give common reactions of aldehydes and ketones.
- 04.06 Describe, name, and give common reactions of carboxylic acids and esters.
- 04.07 Describe, name, and give common reactions of amines and amides.
- 04.08 Describe and name simple carbohydrates, simple lipids, and amino acids.
- 04.09 Describe the basic concepts of proteins and their structure.
- 04.10 Describe the basic concepts of polymerization reactions.
- 04.11 Apply concepts of chemical reactivity, kinetics, stoichiometry, and equilibrium to chemical syntheses and analyses.
- 04.12 Crystallize, evaporate, sublime, extract, and use phase separations and/or other purification and separation techniques.
- 04.13 Perform organic chemical reactions using glassware and techniques typically employed in organic chemistry laboratories (e.g. 'quick fir glassware, anhydrous conditions etc)

- 04.14 Determine reaction yields using chemical stoichiometry.
- 04.15 Use chemical and instrumental techniques to determine the structure of organic materials.

Specialty II: Physics -- The student will be able to:

- 04.16 Solve physical problems dealing with mass, distance, area, volume, relative position, motion, velocity, kinetic and potential energy, momentum, force, acceleration, heat, sound and related concepts.
- 04.17 Use analytical reasoning in solving problems dealing with a variety of physical quantities and phenomena.
- 04.18 Use basic concepts and terminology from physics and related applications as found in the industrial workplace.
- 04.19 Use basic laboratory instruments for determining length, mass, time, temperature and other easily measurable physical quantities.
- 04.20 Collect and manipulate numerical data in controlled experiments involving physical parameters and use these data to discover the mathematical functions by which the variables are related.
- 04.21 Analyze physical behavior and know how to properly apply principles of physics related to basic mechanics and sound.
- 04.22 Characterize physical properties of gases, liquids, and solids and describe their reactions to changes of temperature and pressure.
- 04.23 Choose the appropriate equipment for measuring physical properties based on specified accuracy and precision requirements.
- 04.24 Solve physical problems dealing with basic concepts in electricity, magnetism, light, optics and thermodynamics.
- 04.25 Analyze physical behavior and know how to properly apply principles of physics related to basic electricity, magnetism, light, optics and thermodynamics.

Specialty III: Biology -- The student will be able to:

- 04.26 Name the components of the cell theory and relate each to basic concepts of life.
- 04.27 Given a list of structural characteristics and components, relate them to the correct cell structure. Given a list of cellular activities or characteristics, relate them to the correct cell structure.
- 04.28 Explain and interpret the role of mutations, natural selection and its basic components as they relate to biological evolution.
- 04.29 Know why energy is limited in amount. Know and be able to explain the consequences of energy in terms of its availability to living organisms, both now and in the future. Know how it is used and transferred through food chains.
- 04.30 Explain how sunlight is trapped as an energy source and how this trapped energy is used to synthesize simple organic molecules. Describe the basic role or activity of chloroplasts and chlorophyll, cyclic and non-cyclic photophosphorylation, carbon dioxide reduction and fixation.
- 04.31 Describe the sequential events of mitosis.
- 04.32 Describe the sequential events of meiosis.
- 04.33 Solve and interpret various genetics problems involving Mendelian principles.
- 04.34 List and describe ways and give examples of how man has altered his environment, both positively and negatively, and be able to detail some of the consequences of this action.
- 04.35 Give the basic characteristics of the carbon, nitrogen, and hydrological cycles.

- 04.36 Describe the effects of the increasing human population upon natural resources use and depletion, degradation of the environment, social and economic problems both within nations and between nations, etc.
- 04.37 State the basic morphologic types of Eubacteria.
- 04.38 Diagram and describe the structural components of bacterial cells.
- 04.39 Distinguish gram positive cells and gram negative cells from a description of cell wall chemical components.
- 04.40 Successfully demonstrate the correct staining procedure for general staining, acidfast staining, spore staining, capsular staining and flagellar staining.
- 04.41 Describe the characteristics that identify by form yeasts, rickettsias, PPLs, viruses and molds, and show how they are distinguished from bacteria.
- 04.42 List the factors determining colonial growth.

Specialty IV: Engineering -- The student will be able to:

- 04.43 Utilize vectors to solve engineering problems.
- 04.44 Utilize calculus to solve engineering problems
- 04.45 Analyze particles and rigid bodies in equilibrium.
- 04.46 Analyze situations where a force causes a rigid body to rotate.
- 04.47 Characterize the static and rotational properties of irregular shaped rigid bodies.
- 04.48 Analyze the distribution of forces and moments within a structural member.
- 04.49 Analyze the equilibrium of rigid bodies subjected to dry friction.
- 04.50 Analyze the motion of particles.
- 04.51 Analyze the kinetics of particles using Newton's Second Law, the methods of work and energy and the methods of impulse and momentum.
- 04.52 Analyze the kinetics of a system of particles.
- 04.53 Analyze the motion of rigid bodies.
- 04.54 Analyze the effect of forces on rigid bodies in two dimensions.
- 04.55 Analyze the kinetics of rigid bodies using the methods of work, energy, impulse, and momentum in two dimensions.
- 04.56 Produce accurate diagrams of two and three dimensional objects using a design and drafting software package.
- 04.57 Solve mathematical problems using software packages such as Excel, MathCAD and MATLAB.
- 04.58 Acquire the team building skills typically found in the engineering profession.

Specialty V: Biotechnology -- The student will be able to:

- 04.59 Demonstrate an understanding of the operating principle, safety features and uses of the following equipment used in a biotechnology laboratory
- 04.60 Demonstrate an understanding the importance of a sterile working environment and proper aseptic techniques for culturing bacterial.
- 04.61 Demonstrate an understanding of the operating principle, safety features and use of common bioseparation techniques
- 04.62 Demonstrate an understanding of the methodologies required for creating recombinant DNA encompassing
- 04.63 Demonstrate an understanding of the science and scientific basis of biotechnology including traditional methodologies, fermentation and industrial microbiology.

- 04.64 Demonstrate a basic understanding of the concept of bioethics, safety concerns of bioengineered products and the licensing and patenting process for biotechnology products
- 04.65 Implement proper aseptic techniques and disposal procedures for potentially biohazardous materials.
- 04.66 Operate equipment typically found in a biotechnology laboratory safely.
- 04.67 Prepare samples of RNA/DNA for microinjection as guided by Standard Operating Procedures, create transgenic organisms, and interpret effectiveness of technique

Specialty VI: Chemical Instrumentation-- The student will be able to:

- 04.68 Describe the basic scientific principles behind a variety of instrumental methods used in a modern chemical laboratory such as atomic spectroscopy, molecular spectroscopy, chromatography, and X-ray techniques.
 - 04.69 Describe the major components of each instrumental method studied and the role that each component plays in making the chemical measurement.
 - 04.70 Gain hands-on experience in the operation of instruments locally available.
 - 04.71 Gain experience in the application of each instrumental method to the solution of specific kinds of chemical analysis problems encountered in the industrial laboratory.
 - 04.72 Choose an instrument appropriate for a given analysis and know the limitations of the instrument.
 - 04.73 Properly prepare samples and properly calibrate each instrument.
 - 04.74 Use proper safety precautions for all instruments.
 - 04.75 Adjust instrument settings to handle varied chemical samples under a variety of conditions.
 - 04.76 Describe the basic concepts of chemical/physical separation techniques and apply separation techniques to the analysis of materials.
 - 04.77 Choose appropriate sample preparation techniques for physical characterization measurements and/or analysis of structure, concentration, and composition.
 - 04.78 Interpret and use schematic and/or electronic diagrams and drawings describing instruments.
 - 04.79 Apply basic knowledge of organic and inorganic chemistry, including nomenclature, classification in chemical groups, chemical and physical characteristics and chemical reactivity to instrumental analysis.
- 05.0 Exercise safety in the laboratory and adhere to safety, health and environmental regulations -- The student will be able to:
- 05.01 Be aware of and follow federal, state, and local legislation pertaining to safety, health, and environmental regulations.
 - 05.02 Recognize that each company has policies and safety plans that include evacuation procedures, emergency numbers, rules, and practices.
 - 05.03 Demonstrate familiarity with "Right to Know" legislation and how it applies to chemical laboratory technicians.
 - 05.04 Recognize, apply, and respond appropriately to the hazard symbols and toxicology sections of MSDSs.
 - 05.05 Choose the proper safety equipment for conducting a variety of laboratory tasks (e.g., proper hoods, shields).

- 05.06 Choose and demonstrate the use of personal protective equipment to be used in a variety of situations (e.g., eye wear, special clothing).
- 05.07 Demonstrate safe handling procedures (e.g., handling cylinders, glassware, laboratory instruments)
- 05.08 Describe the various categories of hazardous materials.
- 05.09 State the considerations which must be examined when storing chemicals.
- 05.10 Make informed and appropriate decisions on how and where to store chemical materials to minimize hazards.
- 05.11 Given a material safety data sheet, explain each section of the sheet.
- 05.12 Define and give an example of the major physical and health hazards which are likely to be encountered in the industrial laboratory.
- 05.13 List the information needed on each hazardous material when conducting an inventory.
- 05.14 Demonstrate the human health effects associated with exposure to hazardous materials.
- 05.15 Exercise appropriate precautions in handling hazardous chemicals, contaminated materials, hot objects, sharp objects, etc.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Scientific Workplace Preparation
Career Cluster: Manufacturing

CCC	
CIP Number	0641030102
Program Type	College Credit Certificate (CCC)
Program Length	26 Credit Hours
CTSO	SkillsUSA
SOC Codes (all applicable)	19-4031
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm

Purpose

This certificate program is part of the Chemical Technology AS/AAS degree program Chemical Technology (0641030100).

A College Credit Certificate consists of a program of instruction of less than sixty (60) credits of college-level courses, which is part of an AS or AAS degree program and prepares students for entry into employment (Rule 6A-14.030, F.A.C.).

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to development of communication skills, mathematical skills, computer skills, a basic knowledge of scientific concepts in addition to modeling ethical responsibility. The program completer will be able to assist scientist by performing basic scientific laboratory tests for various purposes such as quality control monitoring of on-going production operations, research and development, and the maintenance of health and safety standards in the laboratory.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Standards

After successfully completing this course the student will be able to perform the following:

- 01.0 Demonstrate appropriate written and oral communication skills
- 02.0 Demonstrate appropriate mathematical skills to solve basic problems in the sciences.
- 03.0 Demonstrate appropriate interpersonal skills, decision-making strategies, and awareness of self-worth, ethics and values.
- 04.0 Demonstrate computer competence.
- 05.0 Demonstrate Basic Knowledge of Scientific Concepts
- 06.0 Demonstrate basic knowledge of chemical concepts

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Scientific Workplace Preparation
CIP Number: 0641030102
Program Length: 26 Credit Hours
SOC Code(s): 19-4031

This certificate program is part of the Chemical Technology AS/AAS degree program Chemical Technology (0641030100). At the completion of this program, the student will be able to:

01.0 Demonstrate appropriate communication skills -- The student will be able to:

- 01.01 Write logical and understandable sentences and paragraphs.
- 01.02 Carefully read, accurately follow, and demonstrate understanding of written instructions and procedures.
- 01.03 Read critically by recognizing assumptions and implications and by evaluating ideas.
- 01.04 Carefully follow and deliver oral instructions and other spoken information related to the workplace.
- 01.05 Prepare, outline, and deliver a short oral presentation.
- 01.06 Participate in group discussion as a member and as a leader.
- 01.07 Prepare visual material to support an oral presentation.
- 01.08 Answer and ask questions coherently and concisely.
- 01.09 Give clear, concise instructions.
- 01.10 Read technical manuals, reports and journals.
- 01.11 Read and prepare diagrams and charts.
- 01.12 Maintain logs and notes.
- 01.13 Keep records
- 01.14 Maintain an accurate notebook.
- 01.15 Report data.
- 01.16 Write methods.
- 01.17 Write memos and letters.

02.0 Demonstrate appropriate mathematical skills to solve basic problems in the sciences --
The student will be able to:

- 02.01 Calculate ratios.
- 02.02 Perform unit conversions.
- 02.03 Perform calculations using exponents and exponential functions
- 02.04 Perform calculations using logarithms and logarithmic functions.
- 02.05 Use appropriate significant figures.
- 02.06 Recognize patterns from data.
- 02.07 Solve single-unknown algebraic equations.
- 02.08 Read and construct graphs.
- 02.09 Calculate slopes and intercepts of linear graphs.
- 02.10 Perform calculations using roots.
- 02.11 Solve Simultaneous equations.
- 02.12 Solve quadratic equations.
- 02.13 Solve chemical and other word problems using arithmetic and algebra.

- 03.0 Demonstrate appropriate interpersonal skills, decision-making strategies, and awareness of self-worth, ethics and values -- The student will be able to:
- 03.01 Discuss the importance of teamwork and have experience working as a member of a team for planning, performing, analyzing, and reporting.
 - 03.02 Demonstrate critical thinking skills.
 - 03.03 Demonstrate high ethical standards in all aspects of work.
 - 03.04 Apply quality principles to all aspects of work.
 - 03.05 Develop appropriate interpersonal skills.
 - 03.06 Recognize sources and symptoms of stress and learn how to manage one's response to it.
 - 03.07 Demonstrate the ability to compete effectively in the job market.
 - 03.08 Determine the importance of initiative and responsibility and examine the possible repercussions of action vs. non-action.
 - 03.09 Demonstrate the ability to problem solve effectively and resolve typical workplace conflicts.
 - 03.10 Apply decision-making strategies to workplace situations.
 - 03.11 Explain the basis for employer expectations: the written and unwritten "rules for success."
 - 03.12 Interpret the meaning of loyalty and commitment to the organization.
 - 03.13 Recognize the "culture" of an organization or employer and evaluate its impact on the individual.
 - 03.14 Develop an awareness of diversity and multi-culturalism.
- 04.0 Demonstrate computer competence -- The student will be able to:
- 04.01 Use a computer keyboard.
 - 04.02 Discuss fundamental computer and networking concepts.
 - 04.03 Use word processing software.
 - 04.04 Use graphics software.
 - 04.05 Access database information.
 - 04.06 Maintain a database.
 - 04.07 Use, maintain, and develop spreadsheets.
 - 04.08 Use statistical software.
- 05.0 Demonstrate basic knowledge of scientific concepts -- The student will be able to:
- 05.01 Discuss the scientific method.
 - 05.02 Understand the need to organize and classify natural phenomena.
 - 05.03 Discuss relationships between characteristics of natural phenomena.
 - 05.04 Dissect a natural system into its component parts
 - 05.05 Model natural phenomena.
 - 05.06 Understand that nature behaves in predictable ways.
 - 05.07 Discuss methods of observing natural changes, from extremely slow changes to extremely fast changes.
 - 05.08 Discuss the variation in the scale of naturally occurring phenomena
 - 05.09 Discuss the diversity found within classes of natural organisms
- 06.0 Demonstrate basic knowledge of chemical concepts -- The student will be able to:

- 06.01 Write chemical formulas and use correct chemical nomenclature for inorganic compounds.
- 06.02 Classify inorganic compounds according to a variety of chemical and physical properties.
- 06.03 Name and write the symbols for the elements and describe characteristics of the common groupings of elements.
- 06.04 Describe the basic reactions that occur between commonly used chemical substances.
- 06.05 Read, write, balance and interpret chemical equations.
- 06.06 Solve a variety of basic chemical problems using equations and/or dimensional analysis.
- 06.07 Classify chemicals according to reactivity.
- 06.08 Identify incompatible combinations of chemicals that could result in potentially dangerous situations.
- 06.09 Solve a variety of problems dealing with chemical composition and stoichiometry.
- 06.10 Know and apply empirical gas laws and theory relating to the behavior of gases.
- 06.11 Demonstrate a basic understanding of energy as it relates to chemical and other processes.
- 06.12 Demonstrate a basic understanding of the laws and theories relating to the structure of the atom and how this relates to the Periodic Table.
- 06.13 Demonstrate a basic understanding of molecular structure and chemical bonding,
- 06.14 Describe the structure and properties of liquids and solids.
- 06.15 Describe solutions and their properties, and perform calculations involving solution composition and colligative properties.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: **Plastics Engineering Technology**
Career Cluster: **Manufacturing**

	AS	AAS
CIP Number	1648060401	0648060401
Program Type	College Credit	College Credit
Standard Length	64 Credit Hours	64 Credit Hours
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	51-4021	51-4021
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, molding and casting plastic parts, patterns, and prototype parts, and fitting, fabricating, assembling, finishing, and repairing of plastic parts and components.

This program focuses on broad, transferable skills and stresses understanding and demonstration of the following elements of the Plastics industry: planning, management, finance, technical and product skills, underlying principles of technology, labor issues, community issues and health, safety, and environmental issues.

Program Structure

This program is a planned sequence of instruction consisting of sixty-four credit hours.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

Articulation

Program Length

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. The standard length of this program is sixty-four credit hours according to Rule 6A-14.030, F.A.C.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate understanding of procedures and safe work practices.
- 02.0 Read blueprints, schematics, and diagrams.
- 03.0 Draw and lay out prototype products.
- 04.0 Build molds and patterns.
- 05.0 Manufacture component parts.
- 06.0 Construct and finish plastic products.
- 07.0 Repair plastic products.
- 08.0 Use and maintain hand and power tools.

- 09.0 Demonstrate appropriate communication skills.
- 10.0 Demonstrate appropriate math skills.
- 11.0 Demonstrate appropriate understanding of basic science.
- 12.0 Demonstrate employability skills.
- 13.0 Demonstrate an understanding of entrepreneurship.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: **Plastics Engineering Technology**
CIP Numbers: **A.S. 1648060401 A.A.S. 0648060401**
Program Length:
SOC Code(s):

The AS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS, and it must be transferable according to Rule 6A-14.030 (2), F.A.C. The AAS degree requires the inclusion of a minimum of 15 credits of general education coursework according to SACS. At the completion of this program, the student will be able to:

01.0 Demonstrate an understanding of procedures and safe work practices - The student will be able to:

- 01.01 Demonstrate an awareness and understanding of health and safety hazards, prevention, correction and ecological problems and solutions unique to quality control and reliability processes and systems.
- 01.02 Demonstrate an understanding of physical hazards.
- 01.03 Demonstrate an understanding of chemical hazards.
- 01.04 Demonstrate an understanding of biological and biomechanical hazards.
- 01.05 Demonstrate an awareness and understanding of fire hazards in manufacturing, processing, and fabrication.
- 01.06 Demonstrate an understanding of the procedures used to control and extinguish NFPA classes of fires.
- 01.07 Demonstrate an awareness and understanding for the need and use of safety devices, controls, guards and equipment.
- 01.08 Demonstrate awareness, understanding and use of personal safety protection and devices including but not limited to goggles, safety glasses, masks, helmets, hearing protectors, air respirators, protective clothing, safety shoes and mesh gloves.
- 01.09 Demonstrate administration of first aid procedures and accident procedures.
- 01.10 Demonstrate an awareness and understanding of applicable OSHA rules and regulations.

02.0 Read blueprints, schematics, and diagrams - The student will be able to:

- 02.01 Use working drawings which include detail and assembly drawings.
- 02.02 Demonstrate the ability to use and interpret information on exterior views, sectional views, auxiliary views, balloon drawings, pictorial drawings, exploded views, perspective drawings and projection drawings.
- 02.03 Demonstrate the ability to determine accuracy of information on working drawings.
- 02.04 Demonstrate the ability to perform mathematical calculations utilizing arithmetic, algebra, geometry and trigonometry.
- 02.05 Demonstrate the ability to read and convert English system and metric system measurements.
- 02.06 Demonstrate the ability to use decimal metric equivalents charts, tap drill sizes for American standards threads charts drill size decimal equivalent charts,

American standard wrench nuts and bolts charts, mechanical fasteners charts and assembly devices charts.

- 02.07 Demonstrate the ability to use measuring tools and scales.
- 02.08 Demonstrate the ability to take off materials list from working drawings calculate totals for production.

03.0 Draw and lay out prototype products - The student will be able to:

- 03.01 Prepare multi-view drawings.
- 03.02 Prepare sectional drawings.
- 03.03 Prepare auxiliary.
- 03.04 Prepare pictorial drawings.
- 03.05 Prepare take-off detail drawings.
- 03.06 Prepare surface developments.
- 03.07 Prepare a complete set of working drawings including detail and assembly drawings which supply every item of information for the manufacture and assembly of the product represented.
- 03.08 Prepare a complete set of working drawings manually and using CAD systems. (The CAD systems drawings and program shall be capable of interfacing to drive CAD/CAM and CAMM manufacturing equipment.)
- 03.09 Demonstrate necessary design considerations for functional working drawings: i.e. appearance, chemical characteristics, mechanical factors, economics, process of manufacture and design limitations.

04.0 Build molds and patterns - The student will be able to:

- 04.01 Demonstrate an understanding of requirements to design and apply dies, molds and patterns to the following processes: injection molding, cut extrusions, sheet molding (Vacuum forming and mechanical forming), blow moldings, slush, rotational and dip castings, compression (moldings, transfer moldings, reinforced plastics moldings (contact, vacuum bag, pressure bag, autoclave, matched die, filament wound and spray molding), castings and cold moldings.
- 04.02 Demonstrate an understanding of appropriate materials and tools used for making dies, molds and patterns dependent upon the plastic material to be processed or manufactured.
- 04.03 Demonstrate an understanding of processes and machines required to make a die, mold or pattern: i.e. milling, turning, drilling, boring, grinding, hobbing, casting, planing, etching, electro-forming, electrical-discharge machining, plating, welding and shaping.
- 04.04 Design products which can be injection molded.
- 04.05 Design and construct molds for injection molding of product design above.
- 04.06 Design products which can be produced by extrusion.
- 04.07 Design and construct dies to produce various extrusion shapes.
- 04.08 Design product that can be blow-molded.
- 04.09 Design and construct molds for products produced using the blow-mold process.
- 04.10 Design products which are vacuum formed.
- 04.11 Design patterns and molds to produce products using the vacuum forming process.
- 04.12 Design products which are pressure formed.

- 04.13 Design and construct pressure forming molds.
- 04.14 Design products which are formed by slush, rotational or dip casting.
- 04.15 Design and construct molds to produce products utilizing slush, rotational and dip casting processes.
- 04.16 Design products which are compression model.
- 04.17 Design and construct molds which are used to produce products utilizing the compression molding process.
- 04.18 Design products which utilize contact, vacuum bag, pressure bag, autoclave, matched die, filament wound and spray processes.
- 04.19 Design and construct molds to produce products using contact, vacuum bag, pressure bag, autoclave, matched die, filament wound and spray molding processes.

05.0 Manufacture component parts - The student will be able to:

- 05.01 Demonstrate the ability to select and use molds, patterns, dies, raw materials, measuring and weighing devices, hand tools, fixed equipment, portable equipment and safe procedures to manufacture plastic component parts.
- 05.02 Manufacture finished plastic parts or products which utilize the following processes: injection molding, extrusion, bow molding, vacuum forming, pressure forming, slush forming, rotational forming, dip casting, compression molding, and contact, vacuum bag, pressure bag, autoclave, matched die, filament wound processes.

06.0 Construct and finish plastic products - The student will be able to:

- 06.01 Demonstrate an understanding of processes, tools, materials and machines necessary to finish and assemble plastic products.
- 06.02 Demonstrate the ability to finish and assemble plastic products using the following processes: Clash removal, slot cutting, polishing, annealing, sowing, filing, drilling, tapping, turning, planing, milling, shaping, routing, sanding, shearing, punching, laser cutting, tumbling, grinding, ashing, buffing, polishing, transparent coating, polishing by solvents, annealing, and post-curing.

07.0 Repair plastic products - The student will be able to:

- 07.01 Demonstrate an understanding of types of repairs which can be performed on various types and classes of plastic produces.
- 07.02 Demonstrate an understanding of types of products which can be used to perform successful repairs.
- 07.03 Demonstrate an understanding of appropriate tools, machines and processes which can be used to perform successful repairs on plastic products.
- 07.04 Demonstrate repairs to plastic products using the following processes: cohesive cementing, solvent cementing, mechanical fastening, stapling, snap fit, press fit, heat staking, ultrasonic staking, thermal sealing, impulse sealing ultrasonic sealing, dielectric sealing, hot gas welding, spin welding, hot plate welding, ultrasonic welding, hot blade welding, high pressure lamination.

08.0 Use and maintain hand and power tools - The student will be able to:

- 08.01 Demonstrate an understanding of care and maintenance of hand tools.

- 08.02 Demonstrate the safe use of hand tools.
 - 08.03 Demonstrate an understanding of care, adjustment, and maintenance of fixed and portable power tools.
 - 08.04 Demonstrate an understanding of care, adjustment, control, and maintenance of production machines.
 - 08.05 Demonstrate the safe use of hand tools, power tools, and production machines to produce products or parts utilizing the processes identified in 05.0, 06.0, and 07.0 above.
- 09.0 Demonstrate appropriate communication skills - The student will be able to:
- 09.01 Write logical and understandable statements, or phrases, to accurately fill out forms/invoices commonly used in business and industry.
 - 09.02 Read and understand graphs, charts, diagrams, and tables commonly used in this industry/occupation area.
 - 09.03 Read and follow written and oral instructions.
 - 09.04 Answer and ask questions coherently and concisely.
 - 09.05 Read critically by recognizing assumptions and implications and by evaluating ideas.
 - 09.06 Demonstrate appropriate telephone/communication skills.
- 10.0 Demonstrate appropriate math skills - The student will be able to:
- 10.01 Solve problems for volume, weight, area, circumference and perimeter measurements for rectangles, squares, and cylinders.
 - 10.02 Measure tolerances) on horizontal and vertical surfaces using millimeters, centimeters, feet and inches.
 - 10.03 Add, subtract, multiply and divide using fractions, decimals, and whole numbers.
 - 10.04 Determine the correct purchase price, to include sales tax for a materials list containing a minimum of six items.
 - 10.05 Demonstrate an understanding of federal, state and local taxes and their computation.
- 11.0 Demonstrate appropriate understanding of basic science - The student will be able to:
- 11.01 Understand molecular action as a result of temperature extremes, chemical reaction, and moisture content.
 - 11.02 Draw conclusions or make inferences from data.
 - 11.03 Identify health related problems which may result from exposure to work related chemicals and hazardous materials, and know the proper precautions required for handling such materials.
 - 11.04 Understand pressure measurement in terms of P.S.I., inches of mercury and K.P.A.
- 12.0 Demonstrate employability skills - The student will be able to:
- 12.01 Conduct a job search.
 - 12.02 Secure information about a job.
 - 12.03 Identify documents which may be required when applying for a job interview.
 - 12.04 Complete a job application form correctly.

- 12.05 Demonstrate competence in job interview techniques.
- 12.06 Identify or demonstrate appropriate responses to criticism from employer, supervisor or other employees.
- 12.07 Identify acceptable work habits.
- 12.08 Demonstrate knowledge of how to make appropriate job changes.
- 12.09 Demonstrate acceptable employee health habits.
- 12.10 Demonstrate a knowledge of the "Florida Right-To-Know Law" as recorded in Florida Statutes Chapter 442.

13.0 Demonstrate an understanding of entrepreneurship - The student will be able to:

- 13.01 Define entrepreneurship.
- 13.02 Describe the importance of entrepreneurship to the American economy.
- 13.03 List the advantages and disadvantages of business ownership.
- 13.04 Identify the risks involved in ownership of a business.
- 13.05 Identify the necessary personal characteristics of a successful entrepreneur.
- 13.06 Identify the business skills needed to operate a small business efficiently and effectively.

2011 - 2012

**Florida Department of Education
Curriculum Framework**

Course Title: Industrial Education Directed Study
Career Cluster: Manufacturing, Transportation, Distribution and Logistics,
 Architecture and Construction, Energy, Human Services

Secondary – Career Preparatory	
Course Number	8700100
CIP Number	0647999901
Grade Level	11-12, 30, 31
Standard Length	Multiple credits
Teacher Certification	ANY INDUS ED G Any District Certification appropriate to the students' chosen career field
CTSO	SkillsUSA

Purpose

The purpose of this course is to provide students with learning opportunities in a prescribed program of study within the Manufacturing, Transportation, Distribution and Logistics, Architecture and Construction, Energy, or Human Services cluster(s) that will enhance opportunities for employment in the career field chosen by the student.

Course Structure

The content is prescribed by the instructor based upon the individual student's assessed needs for directed study.

This course may be taken only by a student who has completed or is currently completing a specific secondary job preparatory program or occupational completion point for additional study in this career cluster. A student may earn multiple credits in this course.

The selected standards and benchmarks, which the student must master to earn credit, must be outlined in an instructional plan developed by the instructor.

Laboratory Activities

A learning laboratory is provided as required to support the educational activities of the student. This laboratory may be in the traditional classroom, in an industry setting, or a virtual learning environment.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate expertise in a specific occupation contained within the career cluster.
- 02.0 Conduct investigative research on a selected topic related to the career cluster using approved research methodology, interpret findings, and prepare presentation to defend results.
- 03.0 Apply enhanced leadership and professional career skills.
- 04.0 Demonstrate higher order critical thinking and reasoning skills appropriate for the selected program of study.

2011 - 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Industrial Education Directed Study
Course Number: 8700100
Course Credit: 1

01.0 Demonstrate expertise in a specific occupation within the career cluster.

01.01 The benchmarks will be selected from the appropriate curriculum frameworks and determined by the instructor based upon the individual students assessed needs.

02.0 Conduct investigative research on a selected topic related to the career cluster using approved research methodology, interpret findings, and prepare presentation to defend results--The student will be able to:

- 02.01 Select investigative study referencing prior research and knowledge.
- 02.02 Collect, organize and analyze data accurately and precisely.
- 02.03 Design procedures to test the research.
- 02.04 Report, display and defend the results of investigations to audiences that may include professionals and technical experts.

03.0 Apply enhanced leadership and professional career skills--The student will be able to:

- 03.01 Develop and present a professional presentation offering potential solutions to a current issue.
- 03.02 Enhance leadership and career skills through work-based learning including job placement, job shadowing, entrepreneurship, internship, or a virtual experience.
- 03.03 Participate in leadership development opportunities available through the appropriate student organization and/or other professional organizations.
- 03.04 Enhance written and oral communications through the development of presentations, public speaking, and live and/or virtual interviews.

04.0 Demonstrate higher order critical thinking and reasoning skills appropriate for the selected program of study--The student will be able to:

- 04.01 Use mathematical and/or scientific skills to solve problems encountered in the chosen occupation.
- 04.02 Read and interpret information relative to the chosen occupation.
- 04.03 Locate and evaluate key elements of oral and written information.
- 04.04 Analyze and apply data and/or measurements to solve problems and interpret documents.
- 04.05 Construct charts/tables/graphs using functions and data.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Practical, Technical and Industrial Occupations
Program Type: Career Preparatory
Career Cluster: Manufacturing

Secondary – Career Preparatory	
Program Number	8700300
CIP Number	0646.9999PA
Grade Level	9-12, 30, 31
Standard Length	1 Credit
Teacher Certification	TEC CONSTR @7G GAS FITTER @7G APPLI REPR @7G HOME EC 1 @2 VOC HME EC @4 AUTO MECH @7G TEC MECH @7G WELDING @7G AIR MECH @7G SHEETMETAL @7G TEC DRAFT @7G BLDG MAINT @7G RADIO TV @7G COMM ART @7G TROWEL TR @7G CARPENTRY @7G BLDG CONST @7G COMM COOK @7G QUAN FOOD @7G TEC ELEC @7G ELECTRONIC @7G AUTO IND @7G GAS ENG RPR @7G METAL WORK @7G AVIONICS @7G DRAFTING @7G ELECTRICAL @7G DIESEL MECH @7G GRAPHIC ART 4 @2 MOTORCYCLE @7G
CTSO	SkillsUSA
SOC Codes (all applicable)	Varied
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational

Secondary – Career Preparatory	
	Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fl DOE.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fl DOE.org/workforce/fcpea/default.asp

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to an overview of the subject trade occupational concepts of occupations within that cluster, to include realistic knowledge and expectations of the work environment, career potential, requirement for and extent of basic skills (math, science, and communications), employability skills, job skills, interpretation of technical documentation, job safety and the proper utilization of hand and power tools. Hands-on projects pertinent to the studied occupations must be included to reinforce the study of related materials and processes.

Program requirements may be met by completing one (1) of the practical courses.

- 8700310 - Practical Appliance Service
- 8700320 - Practical Engine Mechanics
- 8700330 - Practical Construction Trades
- 8700340 - Practical Electrical/Electronics
- 8700350 - Practical Metal Work
- 8700360 - Practical Commercial Foods
- 8700370 - Practical Graphic Arts
- 8700380 - Practical Drafting
- 8700390 - Practical Aviation Careers

This program focuses on broad, transferable skills and stresses understanding and demonstration of the following elements of the Practical, Technical and Industrial Occupations industry; planning, management, finance, technical and production skills, underlying principles of technology, labor issues, community issues and health, safety, and environmental issues.

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the

student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

For details on articulation agreements which correlate to programs and industry certifications refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate realistic knowledge of occupations, skills, and work environment within the occupational cluster associated with the course title of enrollment.
- 02.0 Demonstrate acceptable professional and personal sanitation practices.
- 03.0 Demonstrate safe working practices.
- 04.0 Demonstrate equipment operation skills.
- 05.0 Produce and interpret pertinent technical documentation.
- 06.0 Use units and measurements relating to subject occupations.
- 07.0 Construct projects or complete tasks.
- 08.0 Identify pertinent materials and processes.
- 09.0 Demonstrate appropriate communication skills.
- 10.0 Demonstrate appropriate math skills.
- 11.0 Demonstrate an understanding of appropriate basic science.
- 12.0 Demonstrate employability skills in a laboratory environment.
- 13.0 Demonstrate an understanding of entrepreneurship.
- 14.0 Research employment and training opportunities and career potential.
- 15.0 Demonstrate team skills.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Practical Appliance Service
Course Number: 8700310
Course Credit: 1

Course Description:

- 01.0 Demonstrate realistic knowledge of occupations, skills, and work environment--The student will be able to:
- 01.01 Identify four service trades occupations.
 - 01.02 Relate the types of duties required of workers in each of four service trades areas.
 - 01.03 Describe the working conditions of workers in each of four service trades areas.
- 02.0 Demonstrate acceptable professional and personal sanitation practices--The student will be able to:
- 02.01 Demonstrate acceptable employee health habits.
 - 02.02 Identify or demonstrate acceptable personal grooming habits.
- 03.0 Demonstrate safe working practices--The student will be able to:
- 03.01 Identify physical safety rules.
 - 03.02 Identify physical safety hazards.
 - 03.03 Recognize and correct or report physical safety hazards.
 - 03.04 Identify electrical safety rules.
 - 03.05 Identify electrical safety hazards.
 - 03.06 Recognize and correct or report electrical safety hazards.
 - 03.07 Identify fire safety rules.
 - 03.08 Identify fire safety hazards.
 - 03.09 Recognize and correct or report fire safety hazards.
 - 03.10 Identify first aid requirements.
- 04.0 Demonstrate equipment operation skills--The student will be able to:
- 04.01 Follow safety rules and procedures.
 - 04.02 Identify and properly use hand tools common to the service trades.
 - 04.03 Following safety rules established for power equipment.
 - 04.04 Safely use power equipment common to the service trades areas.
- 05.0 Produce and interpret pertinent technical documentation--The student will be able to:
- 05.01 Interpret various drawings and diagrams common to the service trades areas.
 - 05.02 Use service manuals to match diagrams with given equipment needing repairs.
- 06.0 Use units and measurements relating to subject occupations--The student will be able to:

- 06.01 Identify common service trades measurement tools.
- 06.02 Use measuring tools for a job specific to one of the service trades areas.
- 06.03 Use precision measuring tools common to one of the service trades.

- 07.0 Construct projects or complete tasks--The student will be able to:
 - 07.01 Complete an assigned task in appliance repair.
 - 07.02 Complete an assigned task in customer relations.
 - 07.03 Complete an assigned task in another service trade area.

- 08.0 Identify pertinent materials and processes--The student will be able to:
 - 08.01 Identify by name given service trades materials.
 - 08.02 Identify the uses of given service trades materials.

- 09.0 Demonstrate appropriate communication skills--The student will be able to:
 - 09.01 Write logical and understandable statements, or phrases, to accurately fill out forms/invoices commonly used in business and industry.
 - 09.02 Read and understand graphs, charts, diagrams, and tables commonly used in this industry/occupation area.
 - 09.03 Read and follow written and oral instructions.
 - 09.04 Answer and ask questions coherently and concisely.
 - 09.05 Read critically by recognizing assumptions and implications and by evaluating ideas.
 - 09.06 Demonstrate appropriate telephone/communication skills.

- 10.0 Demonstrate appropriate math skills--The student will be able to:
 - 10.01 Solve problems for volume, weight, area, circumference and perimeter measurements for rectangles, squares, and cylinders.
 - 10.02 Add, subtract, multiply and divide using fractions, decimals, and whole numbers.
 - 10.03 Determine the correct purchase price, to include sales tax for a materials list containing a minimum of six items.
 - 10.04 Demonstrate an understanding of federal, state and local taxes and their computation.

- 11.0 Demonstrate appropriate understanding of basic science--The student will be able to:
 - 11.01 Understand molecular action as a result of temperature extremes, chemical reaction, and moisture content.
 - 11.02 Draw conclusions or make inferences from data.
 - 11.03 Identify health-related problems, which may result from exposure to work related chemicals and hazardous materials, and know the proper precautions required for handling such materials.

- 12.0 Demonstrate employability skills--The student will be able to:

- 12.01 Locate and select employment opportunities.
 - 12.02 Understand employment capabilities.
 - 12.03 Demonstrate employment seeking skills.
 - 12.04 Demonstrate appropriate work behavior.
 - 12.05 Project a professional image.
 - 12.06 Work individually and cooperatively as a member of regular or culturally diverse team.
 - 12.07 Balance personal and professional life.
 - 12.08 Use and conserve resources and energy.
 - 12.09 Demonstrate knowledge of the "Right-To-Know Law" as recorded in (29 CFR-1910.1200).
 - 12.10 Adapt to change.
- 13.0 Demonstrate an understanding of entrepreneurship--The student will be able to:
- 13.01 Define entrepreneurship.
 - 13.02 Describe the importance of entrepreneurship to the American economy.
 - 13.03 Identify the necessary personal characteristics of a successful entrepreneur.
- 14.0 Use employability skills to research job and training opportunities--The student will be able to:
- 14.01 List 3 ways to find a job in the service trades.
 - 14.02 List 3 different local service trades job openings, the qualifications for each and the salary for each.
 - 14.03 List the local training opportunities available in 3 or more service trades.
- 15.0 Demonstrate team skills--The student will be able to:
- 15.01 Participate as a responsible "team member" during laboratory activities.
 - 15.02 Work cooperatively with others.
 - 15.03 Perform a role in the shop cleanup and housekeeping schedule.

July 2009

**Florida Department of Education
STUDENT PERFORMANCE STANDARDS**

Course Number: 8700320
Course Title: Practical Engine Mechanics
Course Credit: 1

COURSE DESCRIPTION:

01.0 Demonstrate realistic knowledge of occupations, skills, and work environment--The student will be able to:

- 01.01 Identify three mechanics trades occupations.
- 01.02 Relate the types of duties required of workers in each of three mechanics trades areas.
- 01.03 Describe the working conditions of workers in each of three mechanics trades areas.

02.0 Demonstrate acceptable professional and personal sanitation practices--The student will be able to:

- 02.01 Demonstrate acceptable employee health habits.
- 02.02 Identify or demonstrate acceptable personal grooming habits.

03.0 Demonstrate safe working practices--The student will be able to:

- 03.01 Identify physical safety rules.
- 03.02 Identify physical safety hazards.
- 03.03 Recognize and correct or report physical safety hazards.
- 03.04 Identify electrical safety rules.
- 03.05 Identify electrical safety hazards.
- 03.06 Recognize and correct or report electrical safety hazards.
- 03.07 Identify fire safety rules.
- 03.08 Identify fire safety hazards.
- 03.09 Recognize and correct or report fire safety hazards.
- 03.10 Identify first aid requirements.

04.0 Demonstrate equipment operation skills--The student will be able to:

- 04.01 Follow safety rules and procedures.
- 04.02 Identify and properly use hand tools common to the mechanics trades.
- 04.03 Follow safety rules established for power equipment.
- 04.04 Safely use common mechanics trades power tools and equipment.

05.0 Produce and interpret pertinent technical documentation--The student will be able to:

- 05.01 Interpret mechanics trade drawings.
- 05.02 Interpret mechanics trade manuals.

06.0 Use units and measurements relating to subject occupations--The student will be able to:

- 06.01 Identify common mechanics trades measuring tools.
- 06.02 Use measuring tools to measure a specific mechanics trade job.
- 06.03 Use mechanics trades precision measuring tools.

07.0 Construct projects or complete tasks--The student will be able to:

- 07.01 Complete an assigned task in the auto mechanics area.
- 07.02 Complete an assigned task in the small gas engine area.
- 07.03 Complete an assigned task in another mechanics area.

08.0 Identify pertinent materials and processes--The student will be able to:

- 08.01 Identify by name various mechanical parts.
- 08.02 Identify by use of parts catalogs the use of given mechanical parts.

09.0 Demonstrate appropriate communication skills--The student will be able to:

- 09.01 Write logical and understandable statements, or phrases, to accurately fill out forms/invoices commonly used in business and industry.
- 09.02 Read and understand graphs, charts, diagrams, and tables commonly used in this industry/occupation area.
- 09.03 Read and follow written and oral instructions.
- 09.04 Answer and ask questions coherently and concisely.
- 09.05 Read critically by recognizing assumptions and implications and by evaluating ideas.
- 09.06 Demonstrate appropriate telephone/communication skills.

10.0 Demonstrate appropriate math skills--The student will be able to:

- 10.01 Solve problems for volume, weight, area, circumference and perimeter measurements for rectangles, squares, and cylinders.
- 10.02 Add, subtract, multiply and divide using fractions, decimals, and whole numbers.
- 10.03 Determine the correct purchase price, to include sales tax for a materials list containing a minimum of six items.
- 10.04 Demonstrate an understanding of federal, state and local taxes and their computation.

11.0 Demonstrate appropriate understanding of basic science--The student will be able to:

- 11.01 Understand molecular action as a result of temperature extremes, chemical reaction, and moisture content.
- 11.02 Draw conclusions or make inferences from data.
- 11.03 Identify health-related problems, which may result from exposure to work related chemicals and hazardous materials, and know the proper precautions required for handling such materials.

- 12.0 Demonstrate employability skills--The student will be able to:
- 12.01 Locate and select employment opportunities.
 - 12.02 Understand employment capabilities.
 - 12.03 Demonstrate employment seeking skills.
 - 12.04 Demonstrate appropriate work behavior.
 - 12.05 Project a professional image.
 - 12.06 Work individually and cooperatively as a member of regular or culturally diverse team.
 - 12.07 Balance personal and professional life.
 - 12.08 Use and conserve resources and energy.
 - 12.09 Demonstrate knowledge of the "Florida Right-To-Know Law" as recorded in Florida Statutes, Chapter 442.
 - 12.10 Adapt to change.
- 13.0 Demonstrate an understanding of entrepreneurship--The student will be able to:
- 13.01 Define entrepreneurship.
 - 13.02 Describe the importance of entrepreneurship to the American economy.
 - 13.03 Identify the necessary personal characteristics of a successful entrepreneur.
- 14.0 Use employability skills to research job and training opportunities--The student will be able to:
- 14.01 List 3 ways to find a job in the mechanics trades.
 - 14.02 List 3 different local mechanics trades job openings, the qualifications for each and the salary for each.
 - 14.03 List the local training opportunities available in 3 or more mechanics trades areas.
- 15.0 Demonstrate team skills--The student will be able to:
- 15.01 Participate as a responsible "team member" during laboratory activities.
 - 15.02 Work cooperatively with others.
 - 15.03 Perform a role in the shop cleanup and housekeeping schedule.

July 2009

**Florida Department of Education
STUDENT PERFORMANCE STANDARDS**

Course Number: 8700330
Course Title: Practical Construction Trades
Course Credit: 1

COURSE DESCRIPTION:

- 01.0 Demonstrate realistic knowledge of occupations, skills, and work environment--The student will be able to:
- 01.01 Identify four construction trades occupations.
 - 01.02 Relate the types of duties required of employees in each of two construction trades areas.
 - 01.03 Describe the working conditions of workers in each of three construction trades areas.
- 02.0 Demonstrate acceptable professional and personal sanitation practices--The student will be able to:
- 02.01 Demonstrate acceptable employee health habits.
 - 02.02 Identify or demonstrate acceptable personal grooming habits.
- 03.0 Demonstrate safe working practices--The student will be able to:
- 03.01 Identify physical safety rules.
 - 03.02 Identify physical safety hazards.
 - 03.03 Recognize and correct or report physical safety hazards.
 - 03.04 Identify electrical safety rules.
 - 03.05 Identify electrical safety hazards.
 - 03.06 Recognize and correct or report electrical safety hazards.
 - 03.07 Identify fire safety rules.
 - 03.08 Identify fire safety hazards.
 - 03.09 Recognize and correct or report fire safety hazards.
 - 03.10 Identify first aid requirements.
- 04.0 Demonstrate equipment operation skills--The student will be able to:
- 04.01 Follow safety rules and procedures.
 - 04.02 Identify and properly use hand tools common to the construction trades.
 - 04.03 Follow safety rules established for power equipment.
 - 04.04 Safely use common construction trades power tools.
- 05.0 Produce and interpret pertinent technical documentation--The student will be able to:
- 05.01 Interpret blueprints of various construction trades.
 - 05.02 Draw freehand sketches of specific construction trade jobs.
 - 05.03 Make a floor plan for a residence showing plumbing and electrical symbols.

06.0 Use units and measurements relating to subject occupations--The student will be able to:

- 06.01 Identify common construction trades measurement and layout tools.
- 06.02 Use measuring tools to layout a given construction trade job to specific dimensions.
- 06.03 Use precision construction trades measurement tools.

07.0 Construct projects or complete tasks--The student will be able to:

- 07.01 Prepare a sketched plan and construct a carpentry project.
- 07.02 Prepare a sketched plan and construct a brick or block laying project.
- 07.03 Complete an assigned task in another construction trade area.

08.0 Identify pertinent materials and processes--The student will be able to:

- 08.01 Identify by name various types of building materials.
- 08.02 Identify by name various shapes of concrete block.
- 08.03 Identify various roofing materials.

09.0 Demonstrate appropriate communication skills--The student will be able to:

- 09.01 Write logical and understandable statements, or phrases, to accurately fill out forms/invoices commonly used in business and industry.
- 09.02 Read and understand graphs, charts, diagrams, and tables commonly used in this industry/occupation area.
- 09.03 Read and follow written and oral instructions.
- 09.04 Answer and ask questions coherently and concisely.
- 09.05 Read critically by recognizing assumptions and implications and by evaluating ideas.
- 09.06 Demonstrate appropriate telephone/communication skills.

10.0 Demonstrate appropriate math skills--The student will be able to:

- 10.01 Solve problems for volume, weight, area, circumference and perimeter measurements for rectangles, squares, and cylinders.
- 10.02 Add, subtract, multiply and divide using fractions, decimals, and whole numbers.
- 10.03 Determine the correct purchase price, to include sales tax for a materials list containing a minimum of six items.
- 10.04 Demonstrate an understanding of federal, state and local taxes and their computation.

11.0 Demonstrate appropriate understanding of basic science--The student will be able to:

- 11.01 Understand molecular action as a result of temperature extremes, chemical reaction, and moisture content.
- 11.02 Draw conclusions or make inferences from data.
- 11.03 Identify health-related problems, which may result from exposure to work related chemicals and hazardous materials, and know the proper precautions required for handling such materials.

12.0 Demonstrate employability skills--The student will be able to:

- 12.01 Locate and select employment opportunities.
 - 12.02 Understand employment capabilities.
 - 12.03 Demonstrate employment seeking skills.
 - 12.04 Demonstrate appropriate work behavior.
 - 12.05 Project a professional image.
 - 12.06 Work individually and cooperatively as a member of regular or culturally diverse team.
 - 12.07 Balance personal and professional life.
 - 12.08 Use and conserve resources and energy.
 - 12.09 Demonstrate knowledge of the "Right-To-Know Law" as recorded in (29 CFR-1910.1200).
 - 12.10 Adapt to change.
- 13.0 Demonstrate an understanding of entrepreneurship--The student will be able to:
- 13.01 Define entrepreneurship.
 - 13.02 Describe the importance of entrepreneurship to the American economy.
 - 13.03 Identify the necessary personal characteristics of a successful entrepreneur.
- 14.0 Use employability skills to research job and training opportunities--The student will be able to:
- 14.01 List 3 ways to find a job in the construction trades.
 - 14.02 List 3 different local construction trades job openings, the qualifications for each and the salary for each.
 - 14.03 List the local training opportunities available in 3 or more construction trades.
- 15.0 Demonstrate team skills--The student will be able to:
- 15.01 Participate as a responsible "team member" during laboratory activities.
 - 15.02 Work cooperatively with others.
 - 15.03 Perform a role in the shop cleanup and housekeeping schedule.

July 2009

**Florida Department of Education
STUDENT PERFORMANCE STANDARDS**

Course Number: 8700340
Course Title: Practical Electrical/Electronics
Course Credit: 1

COURSE DESCRIPTION:

- 01.0 Demonstrate realistic knowledge of occupations, skills, and work environment--The student will be able to:
- 01.01 Identify four electrical/electronics occupations.
 - 01.02 Relate the types of duties required of workers in each of three electrical/electronics trades areas.
 - 01.03 Describe the working conditions of workers in each of three electrical/electronics trades area.
- 02.0 Demonstrate acceptable professional and personal sanitation practices--The student will be able to:
- 02.01 Demonstrate acceptable employee health habits.
 - 02.02 Identify or demonstrate acceptable personal grooming habits.
- 03.0 Demonstrate safe working practices--The student will be able to:
- 03.01 Identify physical safety rules.
 - 03.02 Identify physical safety hazards.
 - 03.03 Recognize and correct or report physical safety hazards.
 - 03.04 Identify electrical safety rules.
 - 03.05 Identify electrical safety hazards.
 - 03.06 Recognize and correct or report electrical safety hazards.
 - 03.07 Identify fire safety rules.
 - 03.08 Identify fire safety hazards.
 - 03.09 Recognize and correct or report fire safety hazards.
 - 03.10 Identify first aid requirements.
- 04.0 Demonstrate equipment operation skills--The student will be able to:
- 04.01 Follow safety rules and procedures.
 - 04.02 Identify and properly use hand tools common to the electrical/electronics trades.
 - 04.03 Follow safety rules established for power equipment.
 - 04.04 Safely use common electrical/electronics trades.
- 05.0 Produce and interpret pertinent technical documentation--The student will be able to:
- 05.01 Interpret schematic symbols and diagrams.
 - 05.02 Interpret block diagrams.
 - 05.03 Interpret flow charts.
 - 05.04 Draw a simple schematic diagram.

06.0 Use units and measurements relating to subject occupations--The student will be able to:

06.01 Identify common electrical/electronics trades measurement tools.

06.02 Use precision electrical/electronics meters to measure specific quantities.

07.0 Construct projects or complete tasks--The student will be able to:

07.01 Prepare a schematic and wire an electronics project.

07.02 Prepare a circuit diagram and wire a residential circuit.

07.03 Prepare a block diagram and wire a logic circuit on a trainer.

08.0 Identify pertinent materials and processes--The student will be able to:

08.01 Identify by name various types electronics components.

08.02 Identify by name given electrical hardware.

09.0 Demonstrate appropriate communication skills--The student will be able to:

09.01 Write logical and understandable statements, or phrases, to accurately fill out forms/invoices commonly used in business and industry.

09.02 Read and understand graphs, charts, diagrams, and tables commonly used in this industry/occupation area.

09.03 Read and follow written and oral instructions.

09.04 Answer and ask questions coherently and concisely.

09.05 Read critically by recognizing assumptions and implications and by evaluating ideas.

09.06 Demonstrate appropriate telephone/communication skills.

10.0 Demonstrate appropriate math skills--The student will be able to:

10.01 Solve problems for volume, weight, area, circumference and perimeter measurements for rectangles, squares, and cylinders.

10.02 Measure tolerance(s) on horizontal and vertical surfaces using millimeters, centimeters, feet and inches.

10.03 Add, subtract, multiply and divide using fractions, decimals, and whole numbers.

10.04 Determine the correct purchase price, to include sales tax for a materials list containing a minimum of six items.

10.05 Demonstrate an understanding of federal, state and local taxes and their computation.

11.0 Demonstrate appropriate understanding of basic science--The student will be able to:

11.01 Understand molecular action as a result of temperature extremes, chemical reaction, and moisture content.

11.02 Draw conclusions or make inferences from data.

11.03 Identify health-related problems, which may result from exposure to work related chemicals and hazardous materials, and know the proper precautions required for handling such materials.

- 12.0 Demonstrate employability skills--The student will be able to:
- 12.01 Locate and select employment opportunities.
 - 12.02 Understand employment capabilities.
 - 12.03 Demonstrate employment seeking skills.
 - 12.04 Demonstrate appropriate work behavior.
 - 12.05 Project a professional image.
 - 12.06 Work individually and cooperatively as a member of regular or culturally diverse team.
 - 12.07 Balance personal and professional life.
 - 12.08 Use and conserve resources and energy.
 - 12.09 Demonstrate knowledge of the "Right-To-Know Law" as recorded in (29 CFR-1910.1200).
 - 12.10 Adapt to change.
- 13.0 Demonstrate an understanding of entrepreneurship--The student will be able to:
- 13.01 Define entrepreneurship.
 - 13.02 Describe the importance of entrepreneurship to the American economy.
 - 13.03 Identify the necessary personal characteristics of a successful entrepreneur.
- 14.0 Use employability skills to research job and training opportunities--The student will be able to:
- 14.01 List 3 ways to find a job in the electrical/electronics trades.
 - 14.02 List 3 different local electrical/electronics trades job openings, the qualifications for each and the salary for each.
 - 14.03 List the local training opportunities available in 3 electrical/electronics trades area.
- 15.0 Demonstrate team skills--The student will be able to:
- 15.01 Participate as a responsible "team member" during laboratory activities.
 - 15.02 Work cooperatively with others.
 - 15.03 Perform a role in the shop cleanup and housekeeping schedule.

July 2009

**Florida Department of Education
STUDENT PERFORMANCE STANDARDS**

Course Number: 8700350
Course Title: Practical Metal Work

Course Credit: 1

COURSE DESCRIPTION:

- 01.0 Demonstrate realistic knowledge of occupations, skills, and work environment--The student will be able to:
- 01.01 Identify four metals trades occupations.
 - 01.02 Relate the types of duties required of employees in each of two metals trades areas.
 - 01.03 Describe the working conditions of employees in each of two metals trades areas.
- 02.0 Demonstrate acceptable professional and personal sanitation practices--The student will be able to:
- 02.01 Demonstrate acceptable employee health habits.
 - 02.02 Identify or demonstrate acceptable personal grooming habits.
- 03.0 Demonstrate safe working practices--The student will be able to:
- 03.01 Identify physical safety rules.
 - 03.02 Identify physical safety hazards.
 - 03.03 Recognize and correct or report physical safety hazards.
 - 03.04 Identify electrical safety rules.
 - 03.05 Identify electrical safety hazards.
 - 03.06 Recognize and correct or report electrical safety hazards.
 - 03.07 Identify fire safety rules.
 - 03.08 Identify fire safety hazards.
 - 03.09 Recognize and correct or report fire safety hazards.
 - 03.10 Identify first aid requirements.
- 04.0 Demonstrate equipment operation skills--The student will be able to:
- 04.01 Follow safety rules and procedures.
 - 04.02 Identify and properly use hand tools common to the sheetmetals, machine shop and welding trades.
 - 04.03 Follow safety rules established for power equipment.
 - 04.04 Safely use common machine shop, welding and sheetmetal trades power tools and equipment.
- 05.0 Produce and interpret pertinent technical documentation--The student will be able to:
- 05.01 Interpret various metals trades plans.

- 05.02 Draw freehand sketches of specific metals trades projects with dimensions.
- 06.0 Use units and measurements relating to subject occupations--The student will be able to:
 - 06.01 Identify common metals trades measurement and layout tools.
 - 06.02 Use measuring tools to layout a given metals trade job to specific dimensions.
 - 06.03 Use precision metals trades measurement tools.
- 07.0 Construct projects or complete tasks--The student will be able to:
 - 07.01 Prepare a sketched working drawing, select materials and construct a useful sheetmetal project.
 - 07.02 Prepare a sketched working drawing, select materials and construct a useful machine shop project.
 - 07.03 Prepare a sketched working drawing, select materials and construct a useful welding project.
- 08.0 Identify pertinent materials and processes--The student will be able to:
 - 08.01 Identify by name given sheetmetal samples.
 - 08.02 Identify by name given sheet structural shapes.
 - 08.03 Identify the uses of common metals used in machine shop work.
- 09.0 Demonstrate appropriate communication skills--The student will be able to:
 - 09.01 Write logical and understandable statements, or phrases, to accurately fill out forms/invoices commonly used in business and industry.
 - 09.02 Read and understand graphs, charts, diagrams, and tables commonly used in this industry/occupation area.
 - 09.03 Read and follow written and oral instructions.
 - 09.04 Answer and ask questions coherently and concisely.
 - 09.05 Read critically by recognizing assumptions and implications and by evaluating ideas.
 - 09.06 Demonstrate appropriate telephone/communication skills.
- 10.0 Demonstrate appropriate math skills--The student will be able to:
 - 10.01 Solve problems for volume, weight, area, circumference and perimeter measurements for rectangles, squares, and cylinders.
 - 10.02 Measure tolerance(s) on horizontal and vertical surfaces using millimeters, centimeters, feet and inches.
 - 10.03 Add, subtract, multiply and divide using fractions, decimals, and whole numbers.
 - 10.04 Determine the correct purchase price, to include sales tax for a materials list containing a minimum of six items.
 - 10.05 Demonstrate an understanding of federal, state and local taxes and their computation.
- 11.0 Demonstrate appropriate understanding of basic science--The student will be able to:

- 11.01 Understand molecular action as a result of temperature extremes, chemical reaction, and moisture content.
 - 11.02 Draw conclusions or make inferences from data.
 - 11.03 Identify health-related problems, which may result from exposure to work related chemicals and hazardous materials, and know the proper precautions required for handling such materials.
 - 11.04 Understand pressure measurement in terms of P.S.I., inches of mercury, and K.P.A.
- 12.0 Demonstrate employability skills--The student will be able to:
- 12.01 Locate and select employment opportunities.
 - 12.02 Understand employment capabilities.
 - 12.03 Demonstrate employment seeking skills.
 - 12.04 Demonstrate appropriate work behavior.
 - 12.05 Project a professional image.
 - 12.06 Work individually and cooperatively as a member of regular or culturally diverse team.
 - 12.07 Balance personal and professional life.
 - 12.08 Use and conserve resources and energy.
 - 12.09 Demonstrate knowledge of the "Right-To-Know Law" as recorded in (29 CFR-1910.1200).
 - 12.10 Adapt to change.
- 13.0 Demonstrate an understanding of entrepreneurship--The student will be able to:
- 13.01 Define entrepreneurship.
 - 13.02 Describe the importance of entrepreneurship to the American economy.
 - 13.03 Identify the necessary personal characteristics of a successful entrepreneur.
- 14.0 Use employability skills to research job and training opportunities--The student will be able to:
- 14.01 List 3 ways to find a job in the metals trades.
 - 14.02 List 3 different local metals trades job openings, the qualifications for each and the salary for each.
 - 14.03 List the local training opportunities available in 3 or more metals trades areas.
- 15.0 Demonstrate team skills--The student will be able to:
- 15.01 Participate as a responsible "team member" during laboratory activities.
 - 15.02 Work cooperatively with others.
 - 15.03 Perform a role in the shop cleanup and housekeeping schedule.

July 2009

**Florida Department of Education
STUDENT PERFORMANCE STANDARDS**

Course Number: 8700360
Course Title: Practical Commercial Foods
Course Credit: 1

COURSE DESCRIPTION:

- 01.0 Demonstrate realistic knowledge of occupations, skills, and work environment--The student will be able to:
- 01.01 Identify four food service occupations.
 - 01.02 Relate the duties and responsibilities of workers in each of four identified occupations.
 - 01.03 Describe the working conditions of persons employed in each of four identified occupations.
- 02.0 Demonstrate acceptable professional and personal sanitation practices--The student will be able to:
- 02.01 Chemical/Cleaning Agents
 - a. Identify chemicals/cleaning agents and describe and practice proper usage.
 - b. Identify and practice proper storage procedures for chemicals/cleaning agents.
 - c. Identify and practice personnel handling precautions for caustics and acids.
 - d. Identify dangers of food contamination by chemicals/cleaning agents and identify and practice precautions against food contamination by chemicals/cleaning agents.
 - 02.02 Food Borne Illness
 - a. Identify food borne illness and possible/probable causes.
 - b. Identify and practice preventative measures to preclude the occurrence of food borne illness.
 - 02.03 Personal Sanitation
 - a. Recognize and practice personal hygiene standards consistent with aesthetic and sanitation requirements of food service operations.
 - 02.04 Receiving/Dry Stores Area
 - a. Recognize and maintain a clean and sanitary receiving/dry stores area.
 - b. Clean and sanitize floors and walls.
 - c. Recognize and report indications of food spoilage.
 - d. Recognize and report indications of insect or rodent infestation.
 - 02.05 Food Preparation Areas
 - a. Recognize and maintain clean and sanitary food preparation surfaces.
 - b. Clean and sanitize floors and walls.
 - c. Recognize and report indications of insect or rodent infestation.
- 03.0 Demonstrate safe working practices--The student will be able to:
- 03.01 Safety Hazards
 - a. Identify physical safety rules.

- b. Identify physical safety hazards.
- c. Recognize and correct or report physical safety hazards.
- d. Identify electrical safety rules.
- e. Identify electrical safety hazards.
- f. Recognize and correct or report electrical safety hazards.
- g. Identify fire safety rules.
- h. Identify fire safety hazards.
- i. Recognize and correct or report fire safety hazards.

03.02 First Aid

- a. Identify first aid requirements for a commercial food service operation.
- b. Prepare subject and perform Heimlich maneuver.

04.0 Demonstrate equipment operation skills--The student will be able to:

04.01 Hand Tools

- a. Identify special precautions to be used when working with hand tools.
- b. Select and use hand tools in a safe and efficient manner.

04.02 Knives and Cutting Tools

- a. Identify special precautions to be used when working with knives and cutting tools.
- b. Sharpen correctly knives and cutting tools. Inspect handles and guards and report any discrepancy.
- c. Use knives and cutting tools in a safe and efficient manner.

04.03 Mixers and Blenders

- a. Identify special precautions to be used when working with mixers and blenders.
- b. Correctly assemble and disassemble equipment.
- c. Operate mixers and blenders in a safe and efficient manner.
- d. Perform the above competencies for all accessories or attachments used with the equipment.

04.04 Ovens, Ranges, Griddles, Fryers, Broilers, and Toasters

- a. Identify special precautions to be used when working with ovens, ranges, griddles, fryers, broilers and toasters.
- b. Correctly assemble and disassemble equipment. Inspect all parts and report any discrepancy.
- c. Operate ovens, ranges, griddles, fryers, broilers and toasters in a safe and efficient manner.

05.0 Produce and interpret pertinent technical documentation--The student will be able to:

- 05.01 Select appropriate recipe or recipes for a given food product.
- 05.02 Identify ingredients and required quantities for a given recipe.
- 05.03 Convert recipes for both greater and lesser number of portions.
- 05.04 Draw a simple schematic diagram.

06.0 Use units and measurements relating to subject occupations--The student will be able to:

- 06.01 Identify standard volume, liquid and weight, as they apply to commercial food operations.

- 06.02 Convert accurately between standard units of measure as applicable to commercial food operations.
- 07.0 Construct projects or complete tasks--The student will be able to:
 - 07.01 Identify and select materials for a given recipe.
 - 07.02 Prepare given recipe.
 - 07.03 Hold product for service.
 - 07.04 Garnish and present product as appropriate.
 - 07.05 Store reusable portions.
- 08.0 Identify pertinent materials and processes--The student will be able to:
 - 08.01 Identify chemical/cleaning agents and their respective use and precautions.
 - 08.02 Identify consumable non-food items and their respective used.
 - 08.03 Identify food groups and associated hazards and precautions.
- 09.0 Demonstrate appropriate communication skills--The student will be able to:
 - 09.01 Write logical and understandable statements, or phrases, to accurately fill out forms/invoices commonly used in business and industry.
 - 09.02 Read and understand graphs, charts, diagrams, and tables commonly used in this industry/occupation area.
 - 09.03 Read and follow written and oral instructions.
 - 09.04 Answer and ask questions coherently and concisely.
 - 09.05 Read critically by recognizing assumptions and implications and by evaluating ideas.
 - 09.06 Demonstrate appropriate telephone/communication skills.
- 10.0 Demonstrate appropriate math skills--The student will be able to:
 - 10.01 Solve problems for volume, weight, area, circumference and perimeter measurements for rectangles, squares, and cylinders.
 - 10.02 Add, subtract, multiply and divide using fractions, decimals, and whole numbers.
 - 10.03 Determine the correct purchase price, to include sales tax for a materials list containing a minimum of six items.
 - 10.04 Demonstrate an understanding of federal, state and local taxes and their computation.
- 11.0 Demonstrate appropriate understanding of basic science--The student will be able to:
 - 11.01 Understand molecular action as a result of temperature extremes, chemical reaction, and moisture content.
 - 11.02 Draw conclusions or make inferences from data.
 - 11.03 Identify health-related problems, which may result from exposure to work related chemicals and hazardous materials, and know the proper precautions required for handling such materials.
- 12.0 Demonstrate employability skills--The student will be able to:
 - 12.01 Locate and select employment opportunities.

- 12.02 Understand employment capabilities.
 - 12.03 Demonstrate employment seeking skills.
 - 12.04 Demonstrate appropriate work behavior.
 - 12.05 Project a professional image.
 - 12.06 Work individually and cooperatively as a member of regular or culturally diverse team.
 - 12.07 Balance personal and professional life.
 - 12.08 Use and conserve resources and energy.
 - 12.09 Demonstrate knowledge of the "Right-To-Know Law" as recorded in (29 CFR-1910.1200).
 - 12.10 Adapt to change.
- 13.0 Demonstrate an understanding of entrepreneurship--The student will be able to:
- 13.01 Define entrepreneurship.
 - 13.02 Describe the importance of entrepreneurship to the American economy.
 - 13.03 Identify the necessary personal characteristics of a successful entrepreneur.
- 14.0 Use employability skills to research job and training opportunities--The student will be able to:
- 14.01 List 3 ways to find a job in the food service industry.
 - 14.02 List 3 different local food service industry job openings, the qualifications for each and the salary for each.
 - 14.03 List the local training opportunities available in 3 or more food service industries.
- 15.0 Demonstrate team skills--The student will be able to:
- 15.01 Participate as a responsible "team member" during laboratory activities.
 - 15.02 Work cooperatively with others.
 - 15.03 Perform a role in the shop cleanup and housekeeping schedule.

July 2009

**Florida Department of Education
STUDENT PERFORMANCE STANDARDS**

Course Number: 8700370
Course Title: Practical Graphic Arts
Course Credit: 1

COURSE DESCRIPTION:

- 01.0 Demonstrate realistic knowledge of occupations, skills, and work environment--The student will be able to:
- 01.01 Identify four graphic occupations.
 - 01.02 Relate the types of duties required of workers in each of four graphic occupations.
 - 01.03 Describe the working conditions of workers in each of four graphic occupations.
- 02.0 Demonstrate acceptable professional and personal sanitation practices--The student will be able to:
- 02.01 Demonstrate acceptable employee health habits.
 - 02.02 Identify or demonstrate acceptable personal grooming habits.
- 03.0 Demonstrate safe working practices--The student will be able to:
- 03.01 Identify physical safety rules.
 - 03.02 Identify physical safety hazards.
 - 03.03 Recognize and correct or report physical safety hazards.
 - 03.04 Identify electrical safety rules.
 - 03.05 Identify electrical safety hazards.
 - 03.06 Recognize and correct or report electrical safety hazards.
 - 03.07 Identify fire safety rules.
 - 03.08 Identify fire safety hazards.
 - 03.09 Recognize and correct or report fire safety hazards.
 - 03.10 Identify first aid requirements.
- 04.0 Demonstrate equipment operation skills--The student will be able to:
- 04.01 Follow safety rules and procedures.
 - 04.02 Identify and properly use hand tools common to graphics trades.
 - 04.03 Follow safety rules established for power equipment.
 - 04.04 Safely use power equipment common to the graphics trades.
- 05.0 Produce and interpret pertinent technical documentation--The student will be able to:
- 05.01 Prepare thumbnail layout.
 - 05.02 Prepare rough layout.
 - 05.03 Prepare comprehensive layout including finished working dummy.
 - 05.04 Paste up mechanical elements.
 - 05.05 Operate desktop publishing equipment.

06.0 Use units and measurements relating to subject occupations--The student will be able to:

- 06.01 Use printer's measurements to compute inches and fractions, points and picas, and decimals, percentages and proportions.
- 06.02 Identify characteristics of printing papers to specify basic weights, sizes and grades.

07.0 Construct projects or complete tasks--The student will be able to:

- 07.01 Complete an assigned task in pre-press operations.
- 07.02 Complete an assigned task in offset press operations.
- 07.03 Complete an assigned task in finishing bindery operations.

08.0 Identify pertinent materials and processes--The student will be able to:

- 08.01 Identify by name given graphic trade's materials.
- 08.02 Identify the uses of given graphic trades materials.

09.0 Demonstrate appropriate communication skills--The student will be able to:

- 09.01 Write logical and understandable statements, or phrases, to accurately fill out forms/invoices commonly used in business and industry.
- 09.02 Read and understand graphs, charts, diagrams, and tables commonly used in this industry/occupation area.
- 09.03 Read and follow written and oral instructions.
- 09.04 Answer and ask questions coherently and concisely.
- 09.05 Read critically by recognizing assumptions and implications and by evaluating ideas.
- 09.06 Demonstrate appropriate telephone/communication skills.

10.0 Demonstrate appropriate math skills--The student will be able to:

- 10.01 Solve problems for volume, weight, area, circumference and perimeter measurements for rectangles, squares, and cylinders.
- 10.02 Add, subtract, multiply and divide using fractions, decimals, and whole numbers.
- 10.03 Determine the correct purchase price, to include sales tax for a materials list containing a minimum of six items.
- 10.04 Demonstrate an understanding of federal, state and local taxes and their computation.

11.0 Demonstrate appropriate understanding of basic science--The student will be able to:

- 11.01 Understand molecular action as a result of temperature extremes, chemical reaction, and moisture content.
- 11.02 Draw conclusions or make inferences from data.
- 11.03 Identify health-related problems, which may result from exposure to work related chemicals and hazardous materials, and know the proper precautions required for handling such materials.

- 12.0 Demonstrate employability skills--The student will be able to:
- 12.01 Locate and select employment opportunities.
 - 12.02 Understand employment capabilities.
 - 12.03 Demonstrate employment seeking skills.
 - 12.04 Demonstrate appropriate work behavior.
 - 12.05 Project a professional image.
 - 12.06 Work individually and cooperatively as a member of regular or culturally diverse team.
 - 12.07 Balance personal and professional life.
 - 12.08 Use and conserve resources and energy.
 - 12.09 Demonstrate knowledge of the "Right-To-Know Law" as recorded in (29 CFR-1910.1200).
 - 12.10 Adapt to change.
- 13.0 Demonstrate an understanding of entrepreneurship--The student will be able to:
- 13.01 Define entrepreneurship.
 - 13.02 Describe the importance of entrepreneurship to the American economy.
 - 13.03 Identify the necessary personal characteristics of a successful entrepreneur.
- 14.0 Use employability skills to research job and training opportunities--The student will be able to:
- 14.01 List 3 ways to find a job in the graphic trades.
 - 14.02 List 3 different local graphic trades job openings, the qualifications for each and the salary for each.
 - 14.03 List the local training opportunities available in 3 or more graphic trades.
- 15.0 Demonstrate team skills--The student will be able to:
- 15.01 Participate as a responsible "team member" during laboratory activities.
 - 15.02 Work cooperatively with others.
 - 15.03 Perform a role in the shop cleanup and housekeeping schedule.

July 2009

**Florida Department of Education
STUDENT PERFORMANCE STANDARDS**

Course Number: 8700380
Course Title: Practical Drafting
Course Credit: 1

COURSE DESCRIPTION:

- 01.0 Demonstrate realistic knowledge of occupations, skills, and work environment--The student will be able to:
- 01.01 Identify occupations utilizing drafting and/or drafting skills as a part of the job description.
 - 01.02 Relate the types of drafting duties required of employees in each of two of the identified occupations.
- 02.0 Demonstrate acceptable professional and personal sanitation practices--The student will be able to:
- 02.01 Demonstrate acceptable employee health habits.
 - 02.02 Identify or demonstrate acceptable personal grooming habits.
- 03.0 Demonstrate safe working practices--The student will be able to:
- 03.01 Follow drafting room rules and procedures.
- 04.0 Demonstrate equipment operation skills--The student will be able to:
- 04.01 Differentiate the Alphabet of Lines.
 - 04.02 Use various freehand and other lettering techniques.
 - 04.03 Produce freehand sketches.
 - 04.04 Use and maintain the drafting station including T-square, parallel rule and drafting or track machine.
 - 04.05 Select proper pencils and pens.
 - 04.06 Use and maintain triangles, protractors, French curves, templates and drafting instruments.
 - 04.07 Make reproductive copies.
 - 04.08 Plot a drawing generated by CAD.
- 05.0 Produce and interpret pertinent technical documentation--The student will be able to:
- 05.01 Identify three types of plans and schematics and explain the use of each.
 - 05.02 Read and interpret three plans and/or schematics.
 - 05.03 Define working drawings.
 - 05.04 Prepare working drawings utilizing auxiliaries and/or sections.
 - 05.05 Make corrections to drawings.
- 06.0 Use units and measurements relating to subject occupations--The student will be able to:

- 06.01 Use engineers, architects and metric scales.
- 07.0 Construct projects or complete tasks--The student will be able to:
 - 07.01 Prepare orthographic drawings.
 - 07.02 Prepare section drawings.
 - 07.03 Prepare auxiliary drawings.
 - 07.04 Prepare drawings with dimensions.
 - 07.05 Organize and complete assigned drafting problems.
 - 07.06 Explain methods of pictorial drawing.
 - 07.07 Prepare isometric drawings.
 - 07.08 Prepare oblique drawings.
 - 07.09 Prepare perspective drawings.
 - 07.10 Explain methods of surface developments.
 - 07.11 Prepare drawings with stretchouts of prisms, cones, cylinders and pyramids.
 - 07.12 Prepare drawings involving intersecting pieces.
 - 07.13 Apply basic knowledge and skills of drafting on CAD systems by completing assigned drawings in either engineering, architectural or technical illustration classification.
- 08.0 Identify pertinent materials and processes--The student will be able to:
 - 08.01 Identify by name tools and materials used in drafting.
 - 08.02 Identify the uses of given tools and materials.
- 09.0 Demonstrate appropriate communication skills--The student will be able to:
 - 09.01 Interpret reports and specifications.
 - 09.02 Research and prepare technical reports.
 - 09.03 Prepare visual aids and handouts and give technical report.
- 10.0 Demonstrate appropriate math skills--The student will be able to:
 - 10.01 Solve arithmetic problems.
 - 10.02 Solve algebra problems.
 - 10.03 Solve geometry problems.
 - 10.04 Solve trigonometry problems.
- 11.0 Demonstrate appropriate understanding of basic science--The student will be able to:
 - 11.01 Understand molecular action as a result of temperature extremes, chemical reaction, and moisture content.
 - 11.02 Draw conclusions or make inferences from data.
 - 11.03 Identify health-related problems, which may result from exposure to work related chemicals and hazardous materials, and know the proper precautions required for handling such materials.
- 12.0 Demonstrate employability skills--The student will be able to:
 - 12.01 Locate and select employment opportunities.

- 12.02 Understand employment capabilities.
 - 12.03 Demonstrate employment seeking skills.
 - 12.04 Demonstrate appropriate work behavior.
 - 12.05 Project a professional image.
 - 12.06 Work individually and cooperatively as a member of regular or culturally diverse team.
 - 12.07 Balance personal and professional life.
 - 12.08 Use and conserve resources and energy.
 - 12.09 Demonstrate knowledge of the "Right-To-Know Law" as recorded in (29 CFR-1910.1200).
 - 12.10 Adapt to change.
- 13.0 Demonstrate an understanding of entrepreneurship--The student will be able to:
- 13.01 Define entrepreneurship.
 - 13.02 Describe the importance of entrepreneurship to the American economy.
 - 13.03 Identify the necessary personal characteristics of a successful entrepreneur.
- 14.0 Use employability skills to research job and training opportunities--The student will be able to:
- 14.01 List 3 ways to find a job in the drafting field.
 - 14.02 List 3 different local drafting job openings, the qualifications for each and the salary for each.
 - 14.03 List the local training opportunities available in 3 or more drafting occupations.
- 15.0 Demonstrate team skills--The student will be able to:
- 15.01 Participate as a responsible "team member" during laboratory activities.
 - 15.02 Work cooperatively with others.

July 2009

**Florida Department of Education
STUDENT PERFORMANCE STANDARDS**

Course Number: 8700390
Course Title: Practical Aviation Careers
Course Credit: 1

COURSE DESCRIPTION:

- 01.0 Demonstrate realistic knowledge of occupations, skills, and work environment--The student will be able to:
- 01.01 Identify four aviation trades occupations.
 - 01.02 Relate the types of duties required of workers in each of four aviation trades areas.
 - 01.03 Describe the working conditions of workers in each of four aviation trades areas.
- 02.0 Demonstrate acceptable professional and personal sanitation practices--The student will be able to:
- 02.01 Demonstrate acceptable employee health habits.
 - 02.02 Identify or demonstrate acceptable personal grooming habits.
- 03.0 Demonstrate safe working practices--The student will be able to:
- 03.01 Identify physical safety rules.
 - 03.02 Identify physical safety hazards.
 - 03.03 Recognize and correct or report physical safety hazards.
 - 03.04 Identify electrical safety rules.
 - 03.05 Identify electrical safety hazards.
 - 03.06 Recognize and correct or report electrical safety hazards.
 - 03.07 Identify fire safety rules.
 - 03.08 Identify fire safety hazards.
 - 03.09 Recognize and correct or report fire safety hazards.
 - 03.10 Identify first aid requirements.
- 04.0 Demonstrate equipment operation skills--The student will be able to:
- 04.01 Follow safety rules and procedures.
 - 04.02 Identify and properly use hand tools common to the aviation trades.
 - 04.03 Follow safety rules established for power equipment.
 - 04.04 Safely use common aviation trades power tools and equipment.
- 05.0 Produce and interpret pertinent technical documentation--The student will be able to:
- 05.01 Interpret drawings, symbols and schematic diagrams.
 - 05.02 Interpret aviation manuals.
- 06.0 Use units and measurements relating to subject occupations--The student will be able to:

- 06.01 Identify common aviation measurements.
- 06.02 Use measuring tools to perform specified powerplant tasks.

- 06.03 Use measuring tools to perform specified airframe tasks.
- 06.04 Use measuring tools to perform electrical tasks.

- 07.0 Construct projects or complete tasks--The student will be able to:
 - 07.01 Complete an assigned powerplant task.
 - 07.02 Complete an assigned airframe task.
 - 07.03 Complete an assigned electrical task.

- 08.0 Identify pertinent materials and processes--The student will be able to:
 - 08.01 Identify powerplant components and system relationship.
 - 08.02 Identify airframe components and system relationship.
 - 08.03 Identify electrical components and system relationship.

- 09.0 Demonstrate appropriate communication skills--The student will be able to:
 - 09.01 Write logical and understandable statements, or phrases, to accurately fill out forms/invoices commonly used in business and industry.
 - 09.02 Read and understand graphs, charts, diagrams, and tables commonly used in this industry/occupation area.
 - 09.03 Read and follow written and oral instructions.
 - 09.04 Answer and ask questions coherently and concisely.
 - 09.05 Read critically by recognizing assumptions and implications and by evaluating ideas.
 - 09.06 Demonstrate appropriate telephone/communication skills.

- 10.0 Demonstrate appropriate math skills--The student will be able to:
 - 10.01 Solve problems for volume, weight, area, circumference and perimeter measurements for rectangles, squares, and cylinders.
 - 10.02 Add, subtract, multiply and divide using fractions, decimals, and whole numbers.
 - 10.03 Determine the correct purchase price, to include sales tax for a materials list containing a minimum of six items.
 - 10.04 Demonstrate an understanding of federal, state and local taxes and their computation.

- 11.0 Demonstrate appropriate understanding of basic science--The student will be able to:
 - 11.01 Understand molecular action as a result of temperature extremes, chemical reaction, and moisture content.
 - 11.02 Draw conclusions or make inferences from data.
 - 11.03 Identify health-related problems, which may result from exposure to work related chemicals and hazardous materials, and know the proper precautions required for handling such materials.

- 12.0 Demonstrate employability skills--The student will be able to:

- 12.01 Locate and select employment opportunities.
 - 12.02 Understand employment capabilities.
 - 12.03 Demonstrate employment seeking skills.
 - 12.04 Demonstrate appropriate work behavior.
 - 12.05 Project a professional image.
 - 12.06 Work individually and cooperatively as a member of regular or culturally diverse team.
 - 12.07 Balance personal and professional life.
 - 12.08 Use and conserve resources and energy.
 - 12.09 Demonstrate knowledge of the "Right-To-Know Law" as recorded in (29 CFR-1910.1200).
 - 12.10 Adapt to change.
- 13.0 Demonstrate an understanding of entrepreneurship--The student will be able to:
- 13.01 Define Entrepreneurship.
 - 13.02 Describe the importance of Entrepreneurship to the American economy.
 - 13.03 Identify the necessary personal characteristics of a successful entrepreneur.
- 14.0 Use employability skills to research job and training opportunities--The student will be able to:
- 14.01 List 3 ways to find a job in the aviation trades.
 - 14.02 List 3 different local aviation trades job openings, the qualifications for each and the salary for each.
 - 14.03 List the local training opportunities available in 3 or more aviation trades.
- 15.0 Demonstrate team skills--The student will be able to:
- 15.01 Participate as a responsible "team member" during laboratory activities.
 - 15.02 Work cooperatively with others.

2011 - 2012

**Florida Department of Education
Curriculum Framework**

Course Title: Industrial Cooperative OJT
Course Type: Career Preparatory
Career Cluster: Manufacturing
 Transportation, Distribution and Logistics
 Architecture and Construction
 Energy
 Human Services

	Secondary	PSAV
Course Number	8700400	I469999
CIP Number	0646.9999CP	0646.9999CP
Grade Level	9-12, 30, 31	30, 31
Standard Length	Multiple credits	Multiple hours
Teacher Certification	ANY INDUS ED G Any District Certification appropriate to the students' chosen career field	ANY INDUS ED G Any District Certification appropriate to the students' chosen career field
CTSO	SkillsUSA	SkillsUSA

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Manufacturing, Transportation, Distribution and Logistics, Architecture and Construction, Energy, and Human Services clusters; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Manufacturing, Transportation, Distribution and Logistics, Architecture and Construction, Energy, and Human Services clusters.

Each student job placement must be related to the job preparatory program in which the student is enrolled or has completed.

The purpose of this course is to provide the on-the-job training component when the **cooperative method of instruction** is appropriate. Whenever the cooperative method is offered, the following is required for each student: a training agreement; a training plan signed by the student, teacher and employer, including instructional objectives; a list of on-the-job and in-school learning experiences; a workstation which reflects equipment, skills and tasks which are relevant to the occupation which the student has chosen as a career goal; and a site supervisor with a working knowledge of the selected occupation. The workstation may be in an industry setting or in a virtual learning environment. The student **must be compensated** for work performed.

The teacher/coordinator must meet with the site supervisor a minimum of once during each grading period for the purpose of evaluating the student's progress in attaining the competencies listed in the training plan.

Industrial Cooperative OJT may be taken by a student for one or more semesters. A student may earn multiple credits in this course. The specific student performance standards which the student must achieve to earn credit are specified in the Cooperative Education - OJT Training Plan.

Special Notes

There is a **Cooperative Education Manual** available online that has guidelines for students, teachers, employers, parents and other administrators and sample training agreements. It can be accessed on the DOE website at <http://www.fl DOE.org/workforce/programs/doc/coopm.doc>.

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular Occupational Completion Point (OCP) or a Modified Occupational Completion Point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported

accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Perform designated job skills.
- 02.0 Demonstrate work ethics.

2011 - 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Industrial Cooperative OJT
Secondary Number: 8700400
PSAV Number: I469999

01.0 Perform designated job skills--The student will be able to:

- 01.01 Perform tasks as outlined in the training plan.
- 01.02 Demonstrate job performance skills.
- 01.03 Demonstrate safety procedures on the job.
- 01.04 Maintain appropriate records.
- 01.05 Attain an acceptable level of productivity.
- 01.06 Demonstrate appropriate dress and grooming habits.

02.0 Demonstrate work ethics--The student will be able to:

- 02.01 Follow directions.
- 02.02 Demonstrate good human relations skills on the job.
- 02.03 Demonstrate good work habits.
- 02.04 Demonstrate acceptable business ethics.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Major Appliance and Refrigeration Repair
Program Type: Career Preparatory
Career Cluster: Manufacturing

	Secondary	PSAV
Program Number	8706000	I470106
CIP Number	0647.010601	0647.010601
Grade Level	9-12, 30, 31	30, 31
Standard Length	10 Credits	1500 Hours
Teacher Certification	APPLI REPR @7 G GAS FITTER @7 G	APPLI REPR @7 G GAS FITTER @7 G
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	49-9031	49-9031
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)	
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp	
Basic Skills Level	N/A	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the Manufacturing career cluster. This program offers a broad foundation of knowledge and skills to prepare students for employment in appliance and refrigeration repair support services positions.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, electrical and refrigeration

skills, analyzing, diagnosing and repairing washers, dryers, dishwashers, trash compactors, ranges, refrigerators, freezers, microwave ovens, and window air conditioners.

Program Structure

This program is a planned sequence of instruction consisting of four OCP's.

When offered at the post secondary level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44 (3)(b), F.S.

The following table illustrates the **PSAV** program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EER0310	Appliance Helper	300	49-9031
B	EER0315	Laundry Technician	300	49-9031
C	EER0317	Kitchen Technician	450	49-9031
D	ACR0046	Refrigeration Technician	450	49-9031

The following table illustrates the **Secondary** program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
A	8706010	Residential Appliance and Refrig. Repair 1	1 credit	49-9031	2
	8706020	Residential Appliance and Refrig. Repair 2	1 credit	49-9031	2
B	8706030	Residential Appliance and Refrig. Repair 3	1 credit	49-9031	2
	8706040	Residential Appliance and Refrig. Repair 4	1 credit	49-9031	2
C	8706050	Residential Appliance and Refrig. Repair 5	1 credit	49-9031	2
	8706060	Residential Appliance and Refrig. Repair 6	1 credit	49-9031	2
	8706070	Major Appliance and Refrig. Repair 7	1 credit	49-9031	2
D	8706080	Major Appliance and Refrig. Repair 8	1 credit	49-9031	2
	8706090	Major Appliance and Refrig. Repair 9	1 credit	49-9031	2
	8706100	Major Appliance and Refrig. Repair 10	1 credit	49-9031	2

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The

activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications

(<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education.

Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on articulation agreements which correlate to programs and industry certifications refer to http://www.fl DOE.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fl DOE.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Apply proper laboratory practices.
- 02.0 Apply electrical fundamentals.

- 03.0 Apply gas fundamentals.
- 04.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 05.0 Demonstrate mathematics knowledge and skills.
- 06.0 Demonstrate science knowledge and skills.
- 07.0 Demonstrate personal money-management concepts, procedures, and strategies
- 08.0 Install, troubleshoot and repair electric clothes dryers.
- 09.0 Install, troubleshoot and repair gas clothes dryers.
- 10.0 Install, troubleshoot and repair clothes washers.
- 11.0 Demonstrate language arts knowledge and skills
- 12.0 Solve problems using critical thinking skills, creativity and innovation.
- 13.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 14.0 Install, troubleshoot and repair electric ranges.
- 15.0 Install, troubleshoot and repair microwave ovens.
- 16.0 Install, troubleshoot and repair gas ranges.
- 17.0 Install, troubleshoot and repair dishwashers.
- 18.0 Use information technology tools
- 19.0 Describe the importance of professional ethics and legal responsibilities.
- 20.0 Utilize fundamentals of refrigeration.
- 21.0 Work with tubing and fittings.
- 22.0 Install, troubleshoot and repair refrigerators, icemakers and freezers.
- 23.0 Install, troubleshoot and repair window air conditioners.
- 24.0 Explain the importance of employability and entrepreneurship skills
- 25.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 26.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Major Appliance and Refrigeration Repair
PSAV Number: I470106

Course Number: EER0310
Occupational Completion Point: A
Appliance Helper – 300 Hours – SOC Code 49-9031

01.0 Apply Proper Laboratory Practices--The student will be able to:

- 01.01 Use industry accepted safety practices.
- 01.02 Explain appropriate first aid for electrical shock and potential shop accidents.
- 01.03 Perform appropriate record keeping functions.
- 01.04 Explain and demonstrate the proper use and care of hand tools.
- 01.05 Explain and demonstrate the proper use and care of meters and test equipment.
- 01.06 Explain and demonstrate the proper use and care of power tools.

02.0 Apply Electrical Fundamentals--The student will be able to:

- 02.01 Explain electron theory.
- 02.02 Identify circuits from schematics and diagrams using commonly accepted symbols.
- 02.03 Explain Ohm's Law.
- 02.04 Measure resistance.
- 02.05 Measure voltage.
- 02.06 Measure amperage.
- 02.07 Measure wattage.
- 02.08 Explain and construct series circuits.
- 02.09 Explain and construct parallel circuits.
- 02.10 Explain and construct combination circuits.
- 02.11 Explain inductance and magnetism and their relationship to electric motors.
- 02.12 Describe how electric motors function.
- 02.13 Explain the function of capacitors and how to troubleshoot them.
- 02.14 Explain the function of relay and switches and how to troubleshoot them.
- 02.15 Explain the function of capacitors and transformers in major appliances.
- 02.16 Explain the concept and rationale of motor protection.
- 02.17 Describe how a compressor functions.

03.0 Apply Gas Fundamentals--The student will be able to:

- 03.01 Explain common use terms.
- 03.02 Explain different types of gas.
- 03.03 Explain specific gravity.
- 03.04 Diagram and explain basic components of a gas burner.
- 03.05 Explain requirements for burning.
- 03.06 Perform pressure tests on gas systems.

- 04.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 04.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 04.02 Locate, organize and reference written information from various sources. CM 3.0
 - 04.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 04.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 04.05 Apply active listening skills to obtain and clarify information. CM 7.0
 - 04.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
 - 04.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0
- 05.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
- 05.01 Demonstrate knowledge of arithmetic operations. AF3.2
 - 05.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
 - 05.03 Construct charts/tables/graphs using functions and data. AF3.5
- 06.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 06.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
 - 06.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 07.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 07.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 07.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 07.03 Develop a personal budget and financial goals. FL3.1
 - 07.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 07.05 Maintain financial records. FL3.3
 - 07.06 Read and reconcile financial statements. FL3.4
 - 07.07 Research, compare and contrast investment opportunities.

Course Number: EER0315

Occupational Completion Point: B

Laundry Technician –300 Hours – SOC Code 49-9031

08.0 Install, Troubleshoot, And Repair Electric Clothes Dryer--The student will be able to:

08.01 Install an electric dryer.

- 08.02 Identify components and their function.
- 08.03 Troubleshoot timers and components.
- 08.04 Remove and replace timer or component.
- 08.05 Troubleshoot drive motors and components.
- 08.06 Remove and replace drive motor or component.
- 08.07 Troubleshoot heating elements and components.
- 08.08 Remove and replace element or component.
- 08.09 Remove and replace thermostats.
- 08.10 Troubleshoot thermostats.
- 08.11 Troubleshoot bearings and components.
- 08.12 Remove and replace bearing or component.
- 08.13 Troubleshoot belts and pulleys.
- 08.14 Remove and replace belt or pulley.
- 08.15 Troubleshoot rollers and glides.
- 08.16 Remove and replace roller or glides.
- 08.17 Troubleshoot filters.
- 08.18 Remove and replace filter.
- 08.19 Troubleshoot seals.
- 08.20 Remove and replace seals.
- 08.21 Troubleshoot push-to-start switch.
- 08.22 Remove and replace push-to-start switch.
- 08.23 Troubleshoot door switches.
- 08.24 Remove and replace door switches.
- 08.25 Troubleshoot selector switches.
- 08.26 Remove and replace selector switches.
- 08.27 Remove and replace sensor and electronic control.
- 08.28 Troubleshoot sensor and electronic control.
- 08.29 Perform operational check.
- 08.30 Instruct consumer on use and care.

09.0 Install, Troubleshoot And Repair Gas Clothes Dryers--The student will be able to:

- 09.01 Install a gas dryer.
- 09.02 Identify components and their function.
- 09.03 Read and interpret schematics and diagrams.
- 09.04 Troubleshoot electric ignition components.
- 09.05 Remove and replace electric ignition components.
- 09.06 Troubleshoot timers and electronic controls and components.
- 09.07 Remove and replace timer electronic control or component.
- 09.08 Troubleshoot drive motors.
- 09.09 Remove and replace drive motor.
- 09.10 Troubleshoot gas burner.
- 09.11 Remove and replace gas burner.
- 09.12 Troubleshoot thermostats.
- 09.13 Remove and replace thermostat.
- 09.14 Troubleshoot gas valves.
- 09.15 Remove and replace gas valve.
- 09.16 Troubleshoot thermocouples.
- 09.17 Remove and replace thermocouple.
- 09.18 Troubleshoot flame switch.
- 09.19 Remove and replace flame switch.

- 09.20 Troubleshoot bearing assemblies and components.
- 09.21 Remove and replace bearing or component.
- 09.22 Troubleshoot belts and pulleys.
- 09.23 Remove and replace belt or pulley.
- 09.24 Troubleshoot rollers and glides.
- 09.25 Remove and replace roller or glide.
- 09.26 Troubleshoot seals.
- 09.27 Remove and replace seals.
- 09.28 Troubleshoot door switches.
- 09.29 Remove and replace door switch.
- 09.30 Troubleshoot selector switches.
- 09.31 Remove and replace selector switch.
- 09.32 Troubleshoot motor switches.
- 09.33 Remove and replace motor switch.
- 09.34 Perform operational check.
- 09.35 Instruct consumer on use and care.

10.0 Install, Troubleshoot And Repair Clothes Washers--The student will be able to:

- 10.01 Install a clothes washer.
- 10.02 Identify components and their function.
- 10.03 Read and interpret schematics and diagrams.
- 10.04 Troubleshoot timers and components.
- 10.05 Remove and replace timer or component.
- 10.06 Troubleshoot selector switches.
- 10.07 Remove and replace selector switch.
- 10.08 Troubleshoot water level switches and components.
- 10.09 Remove and replace water level switch or component.
- 10.10 Troubleshoot water inlet valves and components.
- 10.11 Remove and replace water inlet valve or component.
- 10.12 Troubleshoot hoses.
- 10.13 Remove and replace hoses.
- 10.14 Troubleshoot water pumps and components.
- 10.15 Remove and replace water pump or component.
- 10.16 Troubleshoot filters.
- 10.17 Remove and replace filter.
- 10.18 Troubleshoot drive motors and components.
- 10.19 Remove and replace drive motor or component.
- 10.20 Troubleshoot belts and pulleys.
- 10.21 Remove and replace belt or pulley.
- 10.22 Troubleshoot transmissions and components.
- 10.23 Remove and replace transmission or component.
- 10.24 Troubleshoot bearings.
- 10.25 Remove and replace bearings.
- 10.26 Troubleshoot water and oil seals.
- 10.27 Remove and replace water and oil seals.
- 10.28 Troubleshoot clutches.
- 10.29 Remove and replace clutch.
- 10.30 Troubleshoot brakes.
- 10.31 Remove and replace brake.
- 10.32 Troubleshoot lid switches and components.

- 10.33 Remove and replace lid switch or component.
- 10.34 Perform operational check.
- 10.35 Instruct consumer on use and care.
- 11.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 11.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
- 11.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 11.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 12.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 12.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 12.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 12.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 12.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 13.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 13.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 13.02 Explain emergency procedures to follow in response to workplace accidents. SHE 2.0
- 13.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: EER0317

Occupational Completion Point: C

Kitchen Technician – 450 Hours – SOC Code 49-9031

- 14.0 Install, Troubleshoot, And Repair Electric Ranges--The student will be able to:
- 14.01 Install an electric range.
- 14.02 Describe the operation and application of components.
- 14.03 Read and interpret schematics and diagrams.
- 14.04 Troubleshoot clocks/timers.
- 14.05 Remove and replace clocks/timers.
- 14.06 Troubleshoot surface unit switches and components.
- 14.07 Remove and replace surface switches or components.
- 14.08 Troubleshoot oven thermostats and components.
- 14.09 Remove and replace oven thermostats or components.
- 14.10 Troubleshoot oven selector switches and components.
- 14.11 Remove and replace oven selector switches or components.
- 14.12 Troubleshoot surface units and components.

- 14.13 Remove and replace surface units or components.
- 14.14 Troubleshoot bake and broil elements.
- 14.15 Remove and replace bake and broil elements.
- 14.16 Troubleshoot electronic controls.
- 14.17 Remove and replace electronic controls.
- 14.18 Troubleshoot time delay relays.
- 14.19 Remove and replace time delay relay.
- 14.20 Troubleshoot oven sensors and components.
- 14.21 Remove and replace oven sensor or component.
- 14.22 Troubleshoot door locks and components.
- 14.23 Remove and replace door lock or component.
- 14.24 Troubleshoot fans.
- 14.25 Remove and replace fan.
- 14.26 Troubleshoot gaskets and seals.
- 14.27 Remove and replace gasket or seals.
- 14.28 Perform operational check.
- 14.29 Instruct consumer on use and care.

15.0 Install, Troubleshoot, And Repair Microwave Ovens--The student will be able to:

- 15.01 Install a microwave oven.
- 15.02 Describe the operation and application of components.
- 15.03 Read and interpret schematics and diagrams.
- 15.04 Troubleshoot clocks/timers/electronic controls.
- 15.05 Remove and replace clocks/timers/electronic controls.
- 15.06 Troubleshoot door switches.
- 15.07 Remove and replace door switches.
- 15.08 Troubleshoot relays.
- 15.09 Remove and replace relays.
- 15.10 Troubleshoot thermal protectors.
- 15.11 Remove and replace thermal protectors.
- 15.12 Troubleshoot the power transformer.
- 15.13 Remove and replace the power transformer.
- 15.14 Troubleshoot the high voltage diode.
- 15.15 Remove and replace the high voltage diode.
- 15.16 Troubleshoot the capacitor.
- 15.17 Remove and replace the capacitor.
- 15.18 Troubleshoot the magnetron.
- 15.19 Remove and replace the magnetron.
- 15.20 Troubleshoot the fan.
- 15.21 Remove and replace the fan.
- 15.22 Troubleshoot the stirrer blade and motor.
- 15.23 Remove and replace the stirrer blade and motor.
- 15.24 Troubleshoot the turntable motor.
- 15.25 Remove and replace the turntable motor.
- 15.26 Perform operational check.
- 15.27 Instruct consumer on use and care.

16.0 Install, Troubleshoot, And Repair Gas Ranges--The student will be able to:

- 16.01 Install a gas range.

- 16.02 Identify components and their function.
- 16.03 Read and interpret schematics and diagrams.
- 16.04 Troubleshoot clocks/timers/electronic controls.
- 16.05 Remove and replace clocks/timers/electronic controls.
- 16.06 Troubleshoot oven thermostats.
- 16.07 Remove and replace oven thermostats.
- 16.08 Troubleshoot oven selector switches.
- 16.09 Remove and replace oven selector switches.
- 16.10 Troubleshoot self-clean relays.
- 16.11 Remove and replace self-clean relays.
- 16.12 Troubleshoot oven sensors.
- 16.13 Remove and replace oven sensor.
- 16.14 Troubleshoot door locks.
- 16.15 Remove and replace door lock.
- 16.16 Troubleshoot fans.
- 16.17 Remove and replace fan.
- 16.18 Troubleshoot gas valves for surface burners.
- 16.19 Remove and replace gas valve for surface burner.
- 16.20 Troubleshoot gas valve for oven.
- 16.21 Remove and replace gas valve for oven.
- 16.22 Troubleshoot electric igniters.
- 16.23 Remove and replace electric igniter.
- 16.24 Troubleshoot safety valves.
- 16.25 Remove and replace safety valve.
- 16.26 Troubleshoot pressure regulators.
- 16.27 Remove and replace pressure regulator.
- 16.28 Troubleshoot door seals/gaskets.
- 16.29 Remove and replace door seal/gasket.
- 16.30 Perform operational check.
- 16.31 Instruct consumer on use and care.

17.0 Install, Troubleshoot, And Repair Dishwashers--The student will be able to:

- 17.01 Install a dishwasher.
- 17.02 Identify components and their function.
- 17.03 Read and interpret schematics and diagrams.
- 17.04 Troubleshoot timers and electronic control or components.
- 17.05 Remove and replace timer and electronic control or component.
- 17.06 Troubleshoot selector switches.
- 17.07 Remove and replace selector switch.
- 17.08 Troubleshoot float switches.
- 17.09 Remove and replace float switch.
- 17.10 Troubleshoot door switches.
- 17.11 Remove and replace door switch.
- 17.12 Troubleshoot motors and components.
- 17.13 Remove and replace motor and component.
- 17.14 Troubleshoot heating elements.
- 17.15 Remove and replace heating element.
- 17.16 Troubleshoot relays.
- 17.17 Remove and replace relay.
- 17.18 Troubleshoot water valves and components.

- 17.19 Remove and replace water valve or component.
 - 17.20 Troubleshoot hoses.
 - 17.21 Remove and replace hoses.
 - 17.22 Troubleshoot pumps and components.
 - 17.23 Remove and replace pump or component.
 - 17.24 Troubleshoot seals.
 - 17.25 Remove and replace seals.
 - 17.26 Troubleshoot dispensers and components.
 - 17.27 Remove and replace dispenser or component.
 - 17.28 Troubleshoot spray arms.
 - 17.29 Remove and replace spray arm.
 - 17.30 Troubleshoot blower motors.
 - 17.31 Remove and replace blower motor.
 - 17.32 Troubleshoot thermostats.
 - 17.33 Remove and replace thermostat.
 - 17.34 Perform operational check.
 - 17.35 Instruct consumer on use and care.
- 18.0 Use information technology tools. -- The students will be able to:
- 18.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 18.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 18.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 18.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 19.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 19.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 19.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 19.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 19.04 Interpret and explain written organizational policies and procedures. ELR 2.0

Course Number: ACR0046**Occupational Completion Point: D****Refrigeration Technician – 450 Hours – SOC Code 49-9031**

- 20.0 Utilize The Fundamentals Of Refrigeration--The student will be able to:
- 20.01 Explain commonly used terms.
 - 20.02 Perform heat transfer, measuring and temperature conversions.
 - 20.03 Perform pressure measuring and conversion calculations.
 - 20.04 Explain the concept of state of matter.
 - 20.05 Explain the differences in refrigerants and their uses.
 - 20.06 Diagram and explain the functions of the components of basic refrigeration

systems.

20.07 Identify purpose and importance of CFC recover/recycling.

20.08 Identify operation of recovery system components.

20.09 Recover and recycle refrigerants.

21.0 Work With Tubing And Fittings--The student will be able to:

21.01 Identify types and uses of solders and brazing alloys.

21.02 Identify types and sizes of tubing and fittings.

21.03 Measure, cut, flare, swage and bend tubing.

21.04 Soft solder with acetylene.

21.05 Braze with acetylene and oxyacetylene.

21.06 Fabricate replacement sections of tubing for appliances.

22.0 Install, Troubleshoot, And Repair Refrigeration Icemakers And Freezers--The student will be able to:

22.01 Install a refrigerator and a freezer.

22.02 Identify components and their functions.

22.03 Read and interpret schematics and diagrams.

22.04 Troubleshoot gaskets and seals.

22.05 Remove and replace gaskets and seals.

22.06 Troubleshoot light and fan switches.

22.07 Remove and replace light and fan switches.

22.08 Troubleshoot fans.

22.09 Remove and replace fans.

22.10 Troubleshoot the defrost timer.

22.11 Remove and replace the defrost timer.

22.12 Troubleshoot the defrost thermostat.

22.13 Remove and replace the defrost thermostat.

22.14 Troubleshoot the defrost heater.

22.15 Remove and replace the defrost heater.

22.16 Troubleshoot the cold control.

22.17 Remove and replace cold control.

22.18 Troubleshoot icemakers.

22.19 Remove and repair icemakers.

22.20 Use test equipment to determine operating conditions of a refrigeration system.

22.21 Troubleshoot refrigeration system.

22.22 Remove and replace compressors.

22.23 Remove and replace condensers, evaporators, metering devices and dryers.

22.24 Perform operational check.

22.25 Instruct consumers on use and care.

23.0 Install, Troubleshoot, And Repair Window Air Conditioners--The student will be able to:

23.01 Install a window air conditioner.

23.02 Identify components and their functions.

23.03 Read and interpret schematics and diagrams.

23.04 Troubleshoot selector switches.

23.05 Remove and replace selector switches.

23.06 Troubleshoot the thermostats.

- 23.07 Remove and replace the thermostats.
- 23.08 Troubleshoot capacitors.
- 23.09 Remove and replace capacitors.
- 23.10 Troubleshoot the fan motor.
- 23.11 Remove and replace the fan motor.
- 23.12 Troubleshoot the heater.
- 23.13 Remove and replace the heater.
- 23.14 Troubleshoot the deicer.
- 23.15 Remove and replace the deicer.
- 23.16 Troubleshoot the reversing valve.
- 23.17 Remove and replace the reversing valve.
- 23.18 Troubleshoot the compressor.
- 23.19 Remove and replace the compressor.
- 23.20 Use test equipment to determine operating conditions of refrigeration systems.
- 23.21 Perform operational check.
- 23.22 Instruct consumer on use and care.
- 24.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 24.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
- 24.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
- 24.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 24.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 24.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 24.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 24.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 24.08 Research the benefits of ongoing professional development. ECD 9.0
- 24.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0
- 25.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 25.01 Describe the nature and types of business organizations. SY 1.0
- 25.02 Explain the effect of key organizational systems on performance and quality.
- 25.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 25.04 Explain the impact of the global economy on business organizations.
- 26.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 26.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
- 26.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
- 26.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 26.04 Employ mentoring skills to inspire and teach others. LT 5.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Residential Appliance and Refrigeration Repair 1
Course Number: 8706010
Course Credit: 1

Course Description:

This course is designed to provide instruction in laboratory practices and electrical and gas fundamentals.

01.0 Apply Proper Laboratory Practices--The student will be able to:

- 01.01 Use industry accepted safety practices.
- 01.02 Explain appropriate first aid for electrical shock and potential shop accidents.
- 01.03 Perform appropriate record keeping functions.
- 01.04 Explain and demonstrate the proper use and care of hand tools.
- 01.05 Explain and demonstrate the proper use and care of meters and test equipment.
- 01.06 Explain and demonstrate the proper use and care of power tools.

02.0 Apply Electrical Fundamentals--The student will be able to:

- 02.01 Explain electron theory.
- 02.02 Identify circuits from schematics and diagrams using commonly accepted symbols.
- 02.03 Explain Ohm's Law.
- 02.04 Measure resistance.
- 02.05 Measure voltage.
- 02.06 Measure amperage.
- 02.07 Measure wattage.
- 02.08 Explain and construct series circuits.
- 02.09 Explain and construct parallel circuits.
- 02.10 Explain and construct combination circuits.
- 02.11 Explain inductance and magnetism and their relationship to electric motors.
- 02.12 Describe how electric motors function.
- 02.13 Explain the function of capacitors and how to troubleshoot them.
- 02.14 Explain the function of relay and switches and how to troubleshoot them.
- 02.15 Explain the function of capacitors and transformers in major appliances.
- 02.16 Explain the concept and rationale of motor protection.
- 02.17 Describe how a compressor functions.

03.0 Apply Gas Fundamentals--The student will be able to:

- 03.01 Explain common use terms.
- 03.02 Explain different types of gas.
- 03.03 Explain specific gravity.
- 03.04 Diagram and explain basic components of a gas burner.
- 03.05 Explain requirements for burning.
- 03.06 Perform pressure tests on gas systems.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Residential Appliance and Refrigeration Repair 2
Course Number: 8706020
Course Credit: 1

Course Description:

This course is designed to provide instruction in laboratory practices as well as basic communication, math, science and employability skills.

04.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:

- | | | |
|-------|---|---------|
| 04.01 | Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. | CM 1.0 |
| 04.02 | Locate, organize and reference written information from various sources. | CM 3.0 |
| 04.03 | Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. | CM 5.0 |
| 04.04 | Interpret verbal and nonverbal cues/behaviors that enhance communication. | CM 6.0 |
| 04.05 | Apply active listening skills to obtain and clarify information. | CM 7.0 |
| 04.06 | Develop and interpret tables and charts to support written and oral communications. | CM 8.0 |
| 04.07 | Exhibit public relations skills that aid in achieving customer satisfaction. | CM 10.0 |

05.0 Demonstrate mathematics knowledge and skills. -- The students will

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|-------|--|-------|
| 05.01 | be able to: | AF3.0 |
| 05.02 | Demonstrate knowledge of arithmetic operations. | AF3.2 |
| 05.03 | Analyze and apply data and measurements to solve problems and interpret documents. | AF3.4 |
| 05.04 | Construct charts/tables/graphs using functions and data. | AF3.5 |

06.0 Demonstrate science knowledge and skills. -- The students will be

- | | | |
|-------|---|-------|
| 06.01 | able to: | AF4.0 |
| 06.02 | Discuss the role of creativity in constructing scientific questions, methods and explanations. | AF4.1 |
| 06.03 | Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. | AF4.3 |

07.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:

- | | | |
|-------|--|--------|
| 07.01 | Identify and describe the services and legal responsibilities of financial institutions. | FL 2.0 |
| 07.02 | Describe the effect of money management on personal and career goals. | FL 3.0 |

- | | | |
|-------|---|-------|
| 07.03 | Develop a personal budget and financial goals. | FL3.1 |
| 07.04 | Complete financial instruments for making deposits and withdrawals. | FL3.2 |
| 07.05 | Maintain financial records. | FL3.3 |
| 07.06 | Read and reconcile financial statements. | FL3.4 |
| 07.07 | Research, compare and contrast investment opportunities. | |

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Residential Appliance and Refrigeration Repair 3
Course Number: 8706030
Course Credit: 1

Course Description:

This course is designed to provide instruction in installing, troubleshooting and repairing clothes dryers.

08.0 Install, Troubleshoot, And Repair Electric Clothes Dryer--The student will be able to:

- 08.01 Install an electric dryer.
- 08.02 Identify components and their function.
- 08.03 Troubleshoot timers and components.
- 08.04 Remove and replace timer or component.
- 08.05 Troubleshoot drive motors and components.
- 08.06 Remove and replace drive motor or component.
- 08.07 Troubleshoot heating elements and components.
- 08.08 Remove and replace element or component.
- 08.09 Remove and replace thermostats.
- 08.10 Troubleshoot thermostats.
- 08.11 Troubleshoot bearings and components.
- 08.12 Remove and replace bearing or component.
- 08.13 Troubleshoot belts and pulleys.
- 08.14 Remove and replace belt or pulley.
- 08.15 Troubleshoot rollers and glides.
- 08.16 Remove and replace roller or glides.
- 08.17 Troubleshoot filters.
- 08.18 Remove and replace filter.
- 08.19 Troubleshoot seals.
- 08.20 Remove and replace seals.
- 08.21 Troubleshoot push-to-start switch.
- 08.22 Remove and replace push-to-start switch.
- 08.23 Troubleshoot door switches.
- 08.24 Remove and replace door switches.
- 08.25 Troubleshoot selector switches.
- 08.26 Remove and replace selector switches.
- 08.27 Remove and replace sensor and electronic control.
- 08.28 Troubleshoot sensor and electronic control.
- 08.29 Perform operational check.
- 08.30 Instruct consumer on use and care.

09.0 Install, Troubleshoot And Repair Gas Clothes Dryers--The student will be able to:

- 09.01 Install a gas dryer.
- 09.02 Identify components and their function.
- 09.03 Read and interpret schematics and diagrams.

- 09.04 Troubleshoot electric ignition components.
- 09.05 Remove and replace electric ignition components.
- 09.06 Troubleshoot timers and electronic controls and components.
- 09.07 Remove and replace timer electronic control or component.
- 09.08 Troubleshoot drive motors.
- 09.09 Remove and replace drive motor.
- 09.10 Troubleshoot gas burner.
- 09.11 Remove and replace gas burner.
- 09.12 Troubleshoot thermostats.
- 09.13 Remove and replace thermostat.
- 09.14 Troubleshoot gas valves.
- 09.15 Remove and replace gas valve.
- 09.16 Troubleshoot thermocouples.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Residential Appliance and Refrigeration Repair 4
Course Number: 8706040
Course Credit: 1

Course Description:

This course is designed to provide advanced instruction in installing, troubleshooting and repairing clothes dryers as well as washers.

09.0 Install, Troubleshoot And Repair Gas Clothes Dryers--The student will be able to:

- 09.17 Remove and replace thermocouple.
- 09.18 Troubleshoot flame switch.
- 09.19 Remove and replace flame switch.
- 09.20 Troubleshoot bearing assemblies and components.
- 09.21 Remove and replace bearing or component.
- 09.22 Troubleshoot belts and pulleys.
- 09.23 Remove and replace belt or pulley.
- 09.24 Troubleshoot rollers and glides.
- 09.25 Remove and replace roller or glide.
- 09.26 Troubleshoot seals.
- 09.27 Remove and replace seals.
- 09.28 Troubleshoot door switches.
- 09.29 Remove and replace door switch.
- 09.30 Troubleshoot selector switches.
- 09.31 Remove and replace selector switch.
- 09.32 Troubleshoot motor switches.
- 09.33 Remove and replace motor switch.
- 09.34 Perform operational check.
- 09.35 Instruct consumer on use and care.

10.0 Install, Troubleshoot And Repair Clothes Washers--The student will be able to:

- 10.01 Install a clothes washer.
- 10.02 Identify components and their function.
- 10.03 Read and interpret schematics and diagrams.
- 10.04 Troubleshoot timers and components.
- 10.05 Remove and replace timer or component.
- 10.06 Troubleshoot selector switches.
- 10.07 Remove and replace selector switch.
- 10.08 Troubleshoot water level switches and components.
- 10.09 Remove and replace water level switch or component.
- 10.10 Troubleshoot water inlet valves and components.
- 10.11 Remove and replace water inlet valve or component.
- 10.12 Troubleshoot hoses.
- 10.13 Remove and replace hoses.
- 10.14 Troubleshoot water pumps and components.

- 10.15 Remove and replace water pump or component.
 - 10.16 Troubleshoot filters.
 - 10.17 Remove and replace filter.
 - 10.18 Troubleshoot drive motors and components.
 - 10.19 Remove and replace drive motor or component.
 - 10.20 Troubleshoot belts and pulleys.
 - 10.21 Remove and replace belt or pulley.
 - 10.22 Troubleshoot transmissions and components.
 - 10.23 Remove and replace transmission or component.
 - 10.24 Troubleshoot bearings.
 - 10.25 Remove and replace bearings.
 - 10.26 Troubleshoot water and oil seals.
 - 10.27 Remove and replace water and oil seals.
 - 10.28 Troubleshoot clutches.
 - 10.29 Remove and replace clutch.
 - 10.30 Troubleshoot brakes.
 - 10.31 Remove and replace brake.
 - 10.32 Troubleshoot lid switches and components.
 - 10.33 Remove and replace lid switch or component.
 - 10.34 Perform operational check.
 - 10.35 Instruct consumer on use and care.
- 11.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 11.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 11.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 11.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 12.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 12.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 12.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 12.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 12.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 13.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 13.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 13.02 Explain emergency procedures to follow in response to workplace accidents.
 - 13.03 Create a disaster and/or emergency response plan. SHE 2.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Residential Appliance and Refrigeration Repair 5
Course Number: 8706050
Course Credit: 1

Course Description:

This course is designed to provide instruction in installing, troubleshooting and repairing electric ranges.

14.0 Install, Troubleshoot, And Repair Electric Ranges--The student will be able to:

- 14.01 Install an electric range.
- 14.02 Describe the operation and application of components.
- 14.03 Read and interpret schematics and diagrams.
- 14.04 Troubleshoot clocks/timers.
- 14.05 Remove and replace clocks/timers.
- 14.06 Troubleshoot surface unit switches and components.
- 14.07 Remove and replace surface switches or components.
- 14.08 Troubleshoot oven thermostats and components.
- 14.09 Remove and replace oven thermostats or components.
- 14.10 Troubleshoot oven selector switches and components.
- 14.11 Remove and replace oven selector switches or components.
- 14.12 Troubleshoot surface units and components.
- 14.13 Remove and replace surface units or components.
- 14.14 Troubleshoot bake and broil elements.
- 14.15 Remove and replace bake and broil elements.
- 14.16 Troubleshoot electronic controls.
- 14.17 Remove and replace electronic controls.
- 14.18 Troubleshoot time delay relays.
- 14.19 Remove and replace time delay relay.
- 14.20 Troubleshoot oven sensors and components.
- 14.21 Remove and replace oven sensor or component.
- 14.22 Troubleshoot door locks and components.
- 14.23 Remove and replace door lock or component.
- 14.24 Troubleshoot fans.
- 14.25 Remove and replace fan.
- 14.26 Troubleshoot gaskets and seals.
- 14.27 Remove and replace gasket or seals.
- 14.28 Perform operational check.
- 14.29 Instruct consumer on use and care.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Residential Appliance and Refrigeration Repair 6
Course Number: 8706060
Course Credit: 1

Course Description:

This course is designed to provide instruction in installing, troubleshooting and repairing gas ranges as well as microwave ovens.

15.0 Install, Troubleshoot, And Repair Microwave Ovens--The student will be able to:

- 15.01 Install a microwave oven.
- 15.02 Describe the operation and application of components.
- 15.03 Read and interpret schematics and diagrams.
- 15.04 Troubleshoot clocks/timers/electronic controls.
- 15.05 Remove and replace clocks/timers/electronic controls.
- 15.06 Troubleshoot door switches.
- 15.07 Remove and replace door switches.
- 15.08 Troubleshoot relays.
- 15.09 Remove and replace relays.
- 15.10 Troubleshoot thermal protectors.
- 15.11 Remove and replace thermal protectors.
- 15.12 Troubleshoot the power transformer.
- 15.13 Remove and replace the power transformer.
- 15.14 Troubleshoot the high voltage diode.
- 15.15 Remove and replace the high voltage diode.
- 15.16 Troubleshoot the capacitor.
- 15.17 Remove and replace the capacitor.
- 15.18 Troubleshoot the magnetron.
- 15.19 Remove and replace the magnetron.
- 15.20 Troubleshoot the fan.
- 15.21 Remove and replace the fan.
- 15.22 Troubleshoot the stirrer blade and motor.
- 15.23 Remove and replace the stirrer blade and motor.
- 15.24 Troubleshoot the turntable motor.
- 15.25 Remove and replace the turntable motor.
- 15.26 Perform operational check.
- 15.27 Instruct consumer on use and care.

16.0 Install, Troubleshoot, And Repair Gas Ranges--The student will be able to:

- 16.01 Install a gas range.
- 16.02 Identify components and their function.
- 16.03 Read and interpret schematics and diagrams.
- 16.04 Troubleshoot clocks/timers/electronic controls.
- 16.05 Remove and replace clocks/timers/electronic controls.
- 16.06 Troubleshoot oven thermostats.

- 16.07 Remove and replace oven thermostats.
- 16.08 Troubleshoot oven selector switches.
- 16.09 Remove and replace oven selector switches.
- 16.10 Troubleshoot self-clean relays.
- 16.11 Remove and replace self-clean relays.
- 16.12 Troubleshoot oven sensors.
- 16.13 Remove and replace oven sensor.
- 16.14 Troubleshoot door locks.
- 16.15 Remove and replace door lock.
- 16.16 Troubleshoot fans.
- 16.17 Remove and replace fan.
- 16.18 Troubleshoot gas valves for surface burners.
- 16.19 Remove and replace gas valve for surface burner.
- 16.20 Troubleshoot gas valve for oven.
- 16.21 Remove and replace gas valve for oven.
- 16.22 Troubleshoot electric igniters.
- 16.23 Remove and replace electric igniter.
- 16.24 Troubleshoot safety valves.
- 16.25 Remove and replace safety valve.
- 16.26 Troubleshoot pressure regulators.
- 16.27 Remove and replace pressure regulator.
- 16.28 Troubleshoot door seals/gaskets.
- 16.29 Remove and replace door seal/gasket.
- 16.30 Perform operational check.
- 16.31 Instruct consumer on use and care.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Residential Appliance and Refrigeration Repair 7
Course Number: 8706070
Course Credit: 1

Course Description:

This course is designed to provide instruction in installing, troubleshooting and repairing dishwashers.

17.0 Install, Troubleshoot, And Repair Dishwashers--The student will be able to:

- 17.01 Install a dishwasher.
- 17.02 Identify components and their function.
- 17.03 Read and interpret schematics and diagrams.
- 17.04 Troubleshoot timers and electronic control or components.
- 17.05 Remove and replace timer and electronic control or component.
- 17.06 Troubleshoot selector switches.
- 17.07 Remove and replace selector switch.
- 17.08 Troubleshoot float switches.
- 17.09 Remove and replace float switch.
- 17.10 Troubleshoot door switches.
- 17.11 Remove and replace door switch.
- 17.12 Troubleshoot motors and components.
- 17.13 Remove and replace motor and component.
- 17.14 Troubleshoot heating elements.
- 17.15 Remove and replace heating element.
- 17.16 Troubleshoot relays.
- 17.17 Remove and replace relay.
- 17.18 Troubleshoot water valves and components.
- 17.19 Remove and replace water valve or component.
- 17.20 Troubleshoot hoses.
- 17.21 Remove and replace hoses.
- 17.22 Troubleshoot pumps and components.
- 17.23 Remove and replace pump or component.
- 17.24 Troubleshoot seals.
- 17.25 Remove and replace seals.
- 17.26 Troubleshoot dispensers and components.
- 17.27 Remove and replace dispenser or component.
- 17.28 Troubleshoot spray arms.
- 17.29 Remove and replace spray arm.
- 17.30 Troubleshoot blower motors.
- 17.31 Remove and replace blower motor.
- 17.32 Troubleshoot thermostats.
- 17.33 Remove and replace thermostat.
- 17.34 Perform operational check.
- 17.35 Instruct consumer on use and care.

- 18.0 Use information technology tools. -- The students will be able to:
- 18.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 18.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 18.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 18.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 19.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 19.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 19.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 19.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 19.04 Interpret and explain written organizational policies and procedures. ELR 2.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Residential Appliance and Refrigeration Repair 8
Course Number: 8706080
Course Credit: 1

Course Description:

This course is designed to provide instruction in basic refrigeration.

20.0 Utilize The Fundamentals Of Refrigeration--The student will be able to:

- 20.01 Explain commonly used terms.
- 20.02 Perform heat transfer, measuring and temperature conversions.
- 20.03 Perform pressure measuring and conversion calculations.
- 20.04 Explain the concept of state of matter.
- 20.05 Explain the differences in refrigerants and their uses.
- 20.06 Diagram and explain the functions of the components of basic refrigeration systems.
- 20.07 Identify purpose and importance of CFC recover/recycling.
- 20.08 Identify operation of recovery system components.
- 20.09 Recover and recycle refrigerants.

21.0 Work With Tubing And Fittings--The student will be able to:

- 21.01 Identify types and uses of solders and brazing alloys.
- 21.02 Identify types and sizes of tubing and fittings.
- 21.03 Measure, cut, flare, swage and bend tubing.
- 21.04 Soft solder with acetylene.
- 21.05 Braze with acetylene and oxyacetylene.
- 21.06 Fabricate replacement sections of tubing for appliances.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Residential Appliance and Refrigeration Repair 9
Course Number: 8706090
Course Credit: 1

Course Description:

This course is designed to provide instruction in installing, troubleshooting and repairing icemakers and freezers.

22.0 Install, Troubleshoot, And Repair Refrigeration Icemakers And Freezers--The student will be able to:

- 22.01 Install a refrigerator and a freezer.
- 22.02 Identify components and their functions.
- 22.03 Read and interpret schematics and diagrams.
- 22.04 Troubleshoot gaskets and seals.
- 22.05 Remove and replace gaskets and seals.
- 22.06 Troubleshoot light and fan switches.
- 22.07 Remove and replace light and fan switches.
- 22.08 Troubleshoot fans.
- 22.09 Remove and replace fans.
- 22.10 Troubleshoot the defrost timer.
- 22.11 Remove and replace the defrost timer.
- 22.12 Troubleshoot the defrost thermostat.
- 22.13 Remove and replace the defrost thermostat.
- 22.14 Troubleshoot the defrost heater.
- 22.15 Remove and replace the defrost heater.
- 22.16 Troubleshoot the cold control.
- 22.17 Remove and replace cold control.
- 22.18 Troubleshoot icemakers.
- 22.19 Remove and repair icemakers.
- 22.20 Use test equipment to determine operating conditions of a refrigeration system.
- 22.21 Troubleshoot refrigeration system.
- 22.22 Remove and replace compressors.
- 22.23 Remove and replace condensers, evaporators, metering devices and dryers.
- 22.24 Perform operational check.
- 22.25 Instruct consumers on use and care.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Residential Appliance and Refrigeration Repair 10
Course Number: 8706100
Course Credit: 1

Course Description:

This course is designed to provide instruction in installing, troubleshooting and repairing window air conditioners.

23.0 Install, Troubleshoot, And Repair Window Air Conditioners--The student will be able to:

- 23.01 Install a window air conditioner.
- 23.02 Identify components and their functions.
- 23.03 Read and interpret schematics and diagrams.
- 23.04 Troubleshoot selector switches.
- 23.05 Remove and replace selector switches.
- 23.06 Troubleshoot the thermostats.
- 23.07 Remove and replace the thermostats.
- 23.08 Troubleshoot capacitors.
- 23.09 Remove and replace capacitors.
- 23.10 Troubleshoot the fan motor.
- 23.11 Remove and replace the fan motor.
- 23.12 Troubleshoot the heater.
- 23.13 Remove and replace the heater.
- 23.14 Troubleshoot the deicer.
- 23.15 Remove and replace the deicer.
- 23.16 Troubleshoot the reversing valve.
- 23.17 Remove and replace the reversing valve.
- 23.18 Troubleshoot the compressor.
- 23.19 Remove and replace the compressor.
- 23.20 Use test equipment to determine operating conditions of refrigeration systems.
- 23.21 Perform operational check.
- 23.22 Instruct consumer on use and care.

24.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:

- 24.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
- 24.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
- 24.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 24.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 24.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 24.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 24.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 24.08 Research the benefits of ongoing professional development. ECD 9.0

- 24.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0
- 25.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 25.01 Describe the nature and types of business organizations. SY 1.0
 - 25.02 Explain the effect of key organizational systems on performance and quality.
 - 25.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 25.04 Explain the impact of the global economy on business organizations.
- 26.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 26.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 26.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 26.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 26.04 Employ mentoring skills to inspire and teach others. LT 5.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Boatbuilding - Wood and Fabricated
Program Type: Career Preparatory
Career Cluster: Manufacturing

	Secondary	PSAV
Program Number	8721000	I480799
CIP Number	0648.079901	0648.079901
Grade Level	9-12, 30, 31	30, 31
Standard Length	9 credits	1350 hours
Teacher Certification	CAB WOODWK @7G CARPENTRY @7G	CAB WOODWK @7G CARPENTRY @7G
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	51-2091, 51-7099	51-2091, 51-7099
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)	
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp	
Basic Skills Level	N/A	Mathematics: 8.0 Language: 8.0 Reading: 8.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster. This program offers a broad foundation of knowledge and skills to prepare students for employment in boatbuilding positions.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, fiberglass and marine working skills, mechanical systems, piping systems, electrical systems, and frame and form

building. A program may be structured to emphasize either wood or fabricated boatbuilding but does not have to cover both areas comprehensively.

Program Structure

This program is a planned sequence of instruction consisting of six OCP's.

When offered at the post secondary level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44 (3)(b), F.S.

The following table illustrates the **PSAV** program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	MTE0304	Fiberglass Plug Specialist	300	51-2091
B	MTE0305	Fiberglass Technician	300	51-2091
C	MTE0306	Fabrication Specialist	150	51-2091
D	MTE0320	Wooden Boat Technician	150	51-7099
E	MTE0321	Wooden Boat Specialist	150	51-7099
F	MTE0410	Boat Systems Specialist	300	51-7099

The following table illustrates the **Secondary** program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
A	8721010	Boatbuilding - Wood and Fabricated 1	1 credit	51-2091	2
	8721020	Boatbuilding - Wood and Fabricated 2	1 credit	51-2091	2
B	8721030	Boatbuilding - Wood and Fabricated 3	1 credit	51-2091	2
	8721040	Boatbuilding - Wood and Fabricated 4	1 credit	51-2091	2
C	8721050	Boatbuilding - Wood and Fabricated 5	1 credit	51-2091	2
D	8721060	Boatbuilding - Wood and Fabricated 6	1 credit	51-7099	2
E	8721070	Boatbuilding - Wood and Fabricated 7	1 credit	51-7099	2
F	8721080	Boatbuilding - Wood and Fabricated 8	1 credit	51-7099	2
	8721090	Boatbuilding - Wood and Fabricated 9	1 credit	51-7099	2

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student

Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 8.0, Language 8.0, and Reading 8.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education.

Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Apply trade-accepted terminology and safety.
- 02.0 Perform hand lamination operations

- 03.0 Perform plug construction operations.
- 04.0 Perform plug finishing operations.
- 05.0 Demonstrate mathematics knowledge and skills.
- 06.0 Demonstrate science knowledge and skills
- 07.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 08.0 Construct molds.
- 09.0 Repair fiberglass.
- 10.0 Repair gelcoat.
- 11.0 Demonstrate language arts knowledge and skills
- 12.0 Solve problems using critical thinking skills, creativity and innovation.
- 13.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 14.0 Perform fiberglass fabrication operations.
- 15.0 Use information technology tools.
- 16.0 Describe the importance of professional ethics and legal responsibilities.
- 17.0 Demonstrate personal money-management concepts, procedures, and strategies
- 18.0 Perform assembly woodworking operations.
- 19.0 Perform framing operations.
- 20.0 Perform millwork operations.
- 21.0 Perform trim operations.
- 22.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 23.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 24.0 Explain the importance of employability and entrepreneurship skills
- 25.0 Repair wooden boats.
- 26.0 Apply paint.
- 27.0 Install mechanical systems.
- 28.0 Install piping systems.
- 29.0 Install wiring systems.
- 30.0 Service mechanical systems.
- 31.0 Service piping and wiring systems.

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**Florida Department of Education
Student Performance Standards**

Program Title: Boatbuilding - Wood and Fabricated
PSAV Number: I480799

Course Number: MTE0304
Occupational Completion Point: A
Fiberglass plug specialist – 300 Hours – SOC Code 51-2091

- 01.0 Apply trade accepted terminology and safety--The student will be able to:
- 01.01 Use curriculum modules.
 - 01.02 Clarify career values.
 - 01.03 Use work schedule and progress chart.
 - 01.04 Use marine and technical terminology.
 - 01.05 Apply shop safety rules.
- 02.0 Perform hand lamination--The student will be able to:
- 02.01 Identify tools, materials and precautions.
 - 02.02 Lay up mat laminates.
 - 02.03 Lay up woven laminates.
 - 02.04 Lay up directional laminates.
 - 02.05 Apply reinforced structural bonds.
 - 02.06 Cut and grind laminates to specifications.
- 03.0 Perform plug construction operations--The student will be able to:
- 03.01 Identify components of line drawings.
 - 03.02 Lay down lines from offsets.
 - 03.03 Pick up body plan.
 - 03.04 Construct patterns and frames.
 - 03.05 Construct, fasten, and fair stringers.
 - 03.06 Apply planking material.
- 04.0 Perform plug finishing operations--The student will be able to:
- 04.01 Glaze and sheath plug.
 - 04.02 Fill and prime plug.
 - 04.03 Fair plug.
 - 04.04 Prepare and apply finish coat.
 - 04.05 Polish finish coat.
- 05.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
- 05.01 Demonstrate knowledge of arithmetic operations. AF3.2
 - 05.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
 - 05.03 Construct charts/tables/graphs using functions and data. AF3.5

- 06.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 06.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 06.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 07.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 07.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 07.02 Locate, organize and reference written information from various sources. CM 3.0
- 07.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 07.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 07.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 07.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 07.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: MTE0305**Occupational Completion Point: B****Fiberglass technician – 300 Hours – SOC Code 51-2091**

- 08.0 Construct molds--The student will be able to:
- 08.01 Prepare plug for mold lamination.
- 08.02 Gel and skin mold.
- 08.03 Laminate mold.
- 08.04 Brace and pull mold.
- 08.05 Prepare mold for first use.
- 09.0 Repair fiberglass--The student will be able to:
- 09.01 Install point loads and stiffeners.
- 09.02 Repair laminates.
- 09.03 Renew bottom paint.
- 10.0 Repair gelcoat--The student will be able to:
- 10.01 Identify tools, materials and precautions.
- 10.02 Sand and buff gelcoat.
- 10.03 Repair gelcoat with putty.
- 10.04 Repair gelcoat with spray equipment.
- 11.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 11.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4

- 11.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 11.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 12.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 12.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 12.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 12.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 12.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 13.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 13.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 13.02 Explain emergency procedures to follow in response to workplace accidents.
- 13.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: MTE0306
Occupational Completion Point: C
Fabrication specialist – 150 Hours – SOC Code 51-2091

- 14.0 Perform fiberglass fabrication operations--The student will be able to:
- 14.01 Operate chop gun.
- 14.02 Prepare and apply bonding putty.
- 14.03 Identify and apply core materials.
- 14.04 Fabricate parts by vacuum molding.
- 14.05 Prepare mold for gelcoat.
- 14.06 Operate gel gun.
- 14.07 Pull parts.
- 14.08 Repair molds.
- 14.09 Maintain molds.
- 15.0 Use information technology tools. -- The students will be able to:
- 15.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 15.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 15.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 15.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0

- 16.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 16.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 16.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 16.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 16.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 17.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 17.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 17.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 17.03 Develop a personal budget and financial goals. FL3.1
 - 17.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 17.05 Maintain financial records. FL3.3
 - 17.06 Read and reconcile financial statements. FL3.4
 - 17.07 Research, compare and contrast investment opportunities.

Course Number: MTE0320**Occupational Completion Point: D****Wooden boat technician – 150 Hours – SOC Code 51-7099**

- 18.0 Perform assembly woodworking operations--The student will be able to:
- 18.01 Level hull and set up crossbeams.
 - 18.02 Fabricate and install sub-sole components.
 - 18.03 Fabricate and install sail.
 - 18.04 Construct router, shaper, and tracing patterns.
 - 18.05 Cut bulkheads from patterns.
 - 18.06 Construct straight moldings and posts.
 - 18.07 Construct turned corner moldings and posts.
 - 18.08 Construct solid and laminated curved moldings.
- 19.0 Perform framing operations--The student will be able to:
- 19.01 Use frame plans and tools.
 - 19.02 Layout dimensions from plans.
 - 19.03 Fit bulkheads.
 - 19.04 Fit faces and tops.
- 20.0 Perform millwork operations--The student will be able to:
- 20.01 Operate router and shaper.
 - 20.02 Operate table saw and radial arm saw.
 - 20.03 Fabricate cabinetry from plans.
 - 20.04 Apply plastic laminates to cabinetry.
 - 20.05 Operate jointer and surface planer.

- 20.06 Operate band saw.
- 21.0 Perform trim operations--The student will be able to:
- 21.01 Identify tools and precautions.
 - 21.02 Identify and apply flat trim moldings.
 - 21.03 Identify and apply cap and corner moldings.
 - 21.04 Hang compartment door.
 - 21.05 Install hull-side paneling.
 - 21.06 Install cabinet doors and drawers.
- 22.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 22.01 Describe the nature and types of business organizations. SY 1.0
 - 22.02 Explain the effect of key organizational systems on performance and quality.
 - 22.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 22.04 Explain the impact of the global economy on business organizations.
- 23.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 23.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 23.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 23.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 23.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 24.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 24.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 24.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 24.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 24.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 24.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 24.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 24.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 24.08 Research the benefits of ongoing professional development. ECD 9.0
 - 24.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

Course Number: MTE0321

Occupational Completion Point: E

Wooden boat specialist – 150 Hours – SOC Code 51-7099

- 25.0 Repair wooden boats--The student will be able to:

- 25.01 Identify wooden boat construction types.
- 25.02 Repair plank-on-frame construction.

- 25.03 Use epoxy resin in restoration/repair.
- 25.04 Maintain wooden boats.

- 26.0 Apply paint--The student will be able to:
 - 26.01 Identify materials and precautions.
 - 26.02 Repair/prepare surface.
 - 26.03 Apply and prepare primer.
 - 26.04 Apply masking and pull tapes.
 - 26.05 Apply paint with spray equipment.

Course Number: MTE0410

Occupational Completion Point: F

Boat systems specialist – **300 Hours – SOC Code 49-9069**

- 27.0 Install mechanical systems--The student will be able to:
 - 27.01 Identify tools and precautions.
 - 27.02 Fabricate and install machinery foundations.
 - 27.03 Install engine and shaft line.
 - 27.04 Install mechanical and hydraulic steering.
 - 27.05 Install deck hardware.

- 28.0 Install piping systems--The student will be able to:
 - 28.01 Identify tools, materials, and precautions.
 - 28.02 Install through-hull devices.
 - 28.03 Install bilge pump.
 - 28.04 Install tank supports and tank.
 - 28.05 Install hand pump water system.
 - 28.06 Install pressurized water system.
 - 28.07 Install PVC-slip drain system.
 - 28.08 Install engine cooling and exhaust.
 - 28.09 Install fuel systems.

- 29.0 Install wiring systems--The student will be able to:
 - 29.01 Identify tools, materials, and precautions.
 - 29.02 Install batteries.
 - 29.03 Select DC conductor size.
 - 29.04 Install DC service equipment.
 - 29.05 Install DC lighting and motor circuits.
 - 29.06 Install starting and charging circuits.
 - 29.07 Install bonding and cathodic protection.
 - 29.08 Install AC service equipment.
 - 29.09 Install AC lighting and receptacle circuits.
 - 29.10 Install on-board generator.

- 30.0 Service mechanical systems--The student will be able to:
 - 30.01 Perform routine engine service.
 - 30.02 Maintain hydraulic steering systems.

- 30.03 Repair and maintain mechanical steering.
- 30.04 Inspect mast, boom, and rigging.
- 30.05 Repair rigging.

31.0 Service piping and wiring systems--The student will be able to:

- 31.01 Maintain and repair portable water systems.
- 31.02 Maintain and repair fuel systems.
- 31.03 Install and maintain sewage systems.
- 31.04 Troubleshoot DC systems.
- 31.05 Troubleshoot AC systems.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Boatbuilding - Wood and Fabricated 1
Course Number: 8721010
Course Credit: 1

Course Description:

This course is designed to provide an introduction of the related trade terminology and safety rules and regulations.

01.0 Apply trade accepted terminology and safety--The student will be able to:

- 01.01 Use curriculum modules.
- 01.02 Clarify career values.
- 01.03 Use work schedule and progress chart.
- 01.04 Use marine and technical terminology.
- 01.05 Apply shop safety rules.

02.0 Perform hand lamination--The student will be able to:

- 02.01 Identify tools, materials and precautions.
- 02.02 Lay up mat laminates.
- 02.03 Lay up woven laminates.
- 02.04 Lay up directional laminates.
- 02.05 Apply reinforced structural bonds.
- 02.06 Cut and grind laminates to specifications.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Boatbuilding - Wood and Fabricated 2
Course Number: 8721020
Course Credit: 1

Course Description:

This course is designed to provide instruction in Plug construction operations and plug finishing.

03.0 Perform plug construction operations--The student will be able to:

- 03.01 Identify components of line drawings.
- 03.02 Lay down lines from offsets.
- 03.03 Pick up body plan.
- 03.04 Construct patterns and frames.
- 03.05 Construct, fasten, and fair stringers.
- 03.06 Apply planking material.

04.0 Perform plug finishing operations--The student will be able to:

- 04.01 Glaze and sheath plug.
- 04.02 Fill and prime plug.
- 04.03 Fair plug.
- 04.04 Prepare and apply finish coat.
- 04.05 Polish finish coat.

05.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0

- 05.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 05.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
- 05.03 Construct charts/tables/graphs using functions and data. AF3.5

06.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0

- 06.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 06.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3

07.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:

- 07.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 07.02 Locate, organize and reference written information from various sources. CM 3.0
- 07.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0

- 07.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 07.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 07.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 07.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Boatbuilding - Wood and Fabricated 3
Course Number: 8721030
Course Credit: 1

Course Description:

This course is designed to provide instruction in the techniques of constructing and using a mold for fiberglass fabrication.

08.0 Construct molds--The student will be able to:

- 08.01 Prepare plug for mold lamination.
- 08.02 Gel and skin mold.
- 08.03 Laminate mold.
- 08.04 Brace and pull mold.
- 08.05 Prepare mold for first use.

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**Florida Department of Education
Student Performance Standards**

Course Title: Boatbuilding - Wood and Fabricated 4
Course Number: 8721040
Course Credit: 1

Course Description:

This course is designed to provide instruction in the repair of fiberglass and gelcoats and the basic science underlying the process.

09.0 Repair fiberglass--The student will be able to:

- 09.01 Install point loads and stiffeners.
- 09.02 Repair laminates.
- 09.03 Renew bottom paint.

10.0 Repair gelcoat--The student will be able to:

- 10.01 Identify tools, materials and precautions.
- 10.02 Sand and buff gelcoat.
- 10.03 Repair gelcoat with putty.
- 10.04 Repair gelcoat with spray equipment.

11.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0

- 11.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
- 11.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 11.03 Present information formally and informally for specific purposes and audiences. AF2.9

12.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:

- 12.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 12.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 12.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 12.04 Conduct technical research to gather information necessary for decision-making. PS 4.0

13.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:

- 13.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 13.02 Explain emergency procedures to follow in response to workplace accidents.
- 13.03 Create a disaster and/or emergency response plan. SHE 2.0

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**Florida Department of Education
Student Performance Standards**

Course Title: Boatbuilding - Wood and Fabricated 5
Course Number: 8721050
Course Credit: 1

Course Description:

This course is designed to provide instruction in fiberglass fabrication operations and communication skills.

14.0 Perform fiberglass fabrication operations--The student will be able to:

- 14.01 Operate chop gun.
- 14.02 Prepare and apply bonding putty.
- 14.03 Identify and apply core materials.
- 14.04 Fabricate parts by vacuum molding.
- 14.05 Prepare mold for gelcoat.
- 14.06 Operate gel gun.
- 14.07 Pull parts.
- 14.08 Repair molds.
- 14.09 Maintain molds.

15.0 Use information technology tools. -- The students will be able to:

- 15.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 15.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 15.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 15.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0

16.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:

- 16.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 16.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 16.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 16.05 Interpret and explain written organizational policies and procedures. ELR 2.0

17.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:

- 17.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0

- | | | |
|-------|---|--------|
| 17.02 | Describe the effect of money management on personal and career goals. | FL 3.0 |
| 17.03 | Develop a personal budget and financial goals. | FL3.1 |
| 17.04 | Complete financial instruments for making deposits and withdrawals. | FL3.2 |
| 17.05 | Maintain financial records. | FL3.3 |
| 17.06 | Read and reconcile financial statements. | FL3.4 |
| 17.07 | Research, compare and contrast investment opportunities. | |

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**Florida Department of Education
Student Performance Standards**

Course Title: Boatbuilding - Wood and Fabricated 6
Course Number: 8721060
Course Credit: 1

Course Description:

This course is designed to provide instruction in the tools methods and techniques of boat maintenance repairing of gelcoat, fiberglass wood and metal boat repair.

18.0 Perform assembly woodworking operations--The student will be able to:

- 18.01 Level hull and set up crossbeams.
- 18.02 Fabricate and install sub-sole components.
- 18.03 Fabricate and install sail.
- 18.04 Construct router, shaper, and tracing patterns.
- 18.05 Cut bulkheads from patterns.
- 18.06 Construct straight moldings and posts.
- 18.07 Construct turned corner moldings and posts.
- 18.08 Construct solid and laminated curved moldings.

19.0 Perform framing operations--The student will be able to:

- 19.01 Use frame plans and tools.
- 19.02 Layout dimensions from plans.
- 19.03 Fit bulkheads.
- 19.04 Fit faces and tops.

20.0 Perform millwork operations--The student will be able to:

- 20.01 Operate router and shaper.
- 20.02 Operate table saw and radial arm saw.
- 20.03 Fabricate cabinetry from plans.
- 20.04 Apply plastic laminates to cabinetry.
- 20.05 Operate jointer and surface planer.
- 20.06 Operate band saw.

21.0 Perform trim operations--The student will be able to:

- 21.01 Identify tools and precautions.
- 21.02 Identify and apply flat trim moldings.
- 21.03 Identify and apply cap and corner moldings.
- 21.04 Hang compartment door.
- 21.05 Install hull-side paneling.
- 21.06 Install cabinet doors and drawers.
- 21.07 Determine the correct purchase price, to include sales tax for a materials list containing a minimum of six items.

- 21.08 Demonstrate an understanding of federal, state and local taxes and their computation.
- 22.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 22.01 Describe the nature and types of business organizations. SY 1.0
- 22.02 Explain the effect of key organizational systems on performance and quality.
- 22.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 22.04 Explain the impact of the global economy on business organizations.
- 23.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 23.01 Employ leadership skills to accomplish organizational goals and objectives. LT 1.0
- 23.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT 3.0
- 23.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 23.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 24.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 24.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
- 24.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
- 24.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 24.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 24.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 24.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 24.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 24.08 Research the benefits of ongoing professional development. ECD 9.0
- 24.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Boatbuilding - Wood and Fabricated 7
Course Number: 8721070
Course Credit: 1

Course Description:

This course is designed to provide instruction in the tools methods and techniques of boat maintenance repairing of wooden boats, fiberglass wood and metal boat repair.

25.0 Repair wooden boats--The student will be able to:

- 25.01 Identify wooden boat construction types.
- 25.02 Repair plank-on-frame construction.
- 25.03 Use epoxy resin in restoration/repair.
- 25.04 Maintain wooden boats.

26.0 Apply paint--The student will be able to:

- 26.01 Identify materials and precautions.
- 26.02 Repair/prepare surface.
- 26.03 Apply and prepare primer.
- 26.04 Apply masking and pull tapes.
- 26.05 Apply paint with spray equipment.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Boatbuilding - Wood and Fabricated 8
Course Number: 8721080
Course Credit: 1

Course Description:

This course is designed to provide instruction in the tools, methods and techniques to install mechanical systems, piping systems and wiring

27.0 Install mechanical systems--The student will be able to:

- 27.01 Identify tools and precautions.
- 27.02 Fabricate and install machinery foundations.
- 27.03 Install engine and shaft line.
- 27.04 Install mechanical and hydraulic steering.
- 27.05 Install deck hardware.

28.0 Install piping systems--The student will be able to:

- 28.01 Identify tools, materials, and precautions.
- 28.02 Install through-hull devices.
- 28.03 Install bilge pump.
- 28.04 Install tank supports and tank.
- 28.05 Install hand pump water system.
- 28.06 Install pressurized water system.
- 28.07 Install PVC-slip drain system.
- 28.08 Install engine cooling and exhaust.
- 28.09 Install fuel systems.

29.0 Install wiring systems--The student will be able to:

- 29.01 Identify tools, materials, and precautions.
- 29.02 Install batteries.
- 29.03 Select DC conductor size.
- 29.04 Install DC service equipment.
- 29.05 Install DC lighting and motor circuits.
- 29.06 Install starting and charging circuits.
- 29.07 Install bonding and cathodic protection.
- 29.08 Install AC service equipment.
- 29.09 Install AC lighting and receptacle circuits.
- 29.10 Install on-board generator.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Boatbuilding - Wood and Fabricated 9
Course Number: 8721090
Course Credit: 1

Course Description:

This course is designed to provide instruction in the tools, methods and techniques of boat maintenance servicing mechanical systems, and piping and wiring systems.

30.0 Service mechanical systems--The student will be able to:

- 30.01 Perform routine engine service.
- 30.02 Maintain hydraulic steering systems.
- 30.03 Repair and maintain mechanical steering.
- 30.04 Inspect mast, boom, and rigging.
- 30.05 Repair rigging.

31.0 Service piping and wiring systems--The student will be able to:

- 31.01 Maintain and repair portable water systems.
- 31.02 Maintain and repair fuel systems.
- 31.03 Install and maintain sewage systems.
- 31.04 Troubleshoot DC systems.
- 31.05 Troubleshoot AC systems.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Electronic Technology
Program Type: Career Preparatory
Career Cluster: Manufacturing

	Secondary	PSAV
Program Number	8730000	I150303
CIP Number	0615.030300	0615.030300
Grade Level	9-12, 30, 31	30, 31
Standard Length	10 credits	1400 Hours
Teacher Certification	ELECTRONIC @7G TEC ELEC @7G AVIONICS @7G RADIO TV @7G	ELECTRONIC @7G TEC ELEC @7G AVIONICS @7G RADIO TV @7G
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	17-3023, 49-2094, 51-2022	17-3023, 49-2094, 51-2022
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)	
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp	
Basic Skills Level	N/A	Mathematics: 10.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster. This program offers a broad foundation of knowledge and skills to prepare students for employment in electronic support services positions.

The content includes but is not limited to direct current (DC) circuits, alternating current (AC) circuits and analog circuits; solid state and digital devices; microprocessors; use of circuit

diagrams and schematics; soldering and chassis assembly techniques; laboratory practices; and technical recording and reporting.

Program Structure

This program is a planned sequence of instruction consisting of four OCP's.

When offered at the post secondary level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44 (3)(b), F.S.

The following table illustrates the **PSAV** program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EEV0010	Electronics Assembler	250	51-2022
B	EEV0100	Electronics Tester	400	51-2022
C	EEV0500	Electronics Equipment Repairer	375	49-2094
D	EEV0616	Electronics Technician	375	17-3023

The following table illustrates the **Secondary** program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
A	8730010	Electronic 1	1 credit	51-2022	2
	8730020	Electronic 2	1 credit	51-2022	3
B	8730030	Electronic 3	1 credit	51-2022	3
	8730040	Electronic 4	1 credit	51-2022	3
	8730050	Electronic 5	1 credit	51-2022	3
C	8730060	Electronic 6	1 credit	49-2094	3
	8730070	Electronic 7	1 credit	49-2094	3
D	8730080	Electronic 8	1 credit	17-3023	3
	8730090	Electronic 9	1 credit	17-3023	3
	8730091	Electronic 10	1 credit	17-3023	3

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The

activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 10.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications

(<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education.

Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate proficiency in soldering and basic laboratory practices.
- 02.0 Demonstrate proficiency in basic D.C. circuits.

- 03.0 Demonstrate mathematics knowledge and skills.
- 04.0 Demonstrate science knowledge and skills
- 05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 06.0 Demonstrate proficiency in advanced D.C. circuits.
- 07.0 Demonstrate proficiency in A.C. circuits.
- 08.0 Demonstrate proficiency in solid state devices.
- 09.0 Demonstrate language arts knowledge and skills
- 10.0 Solve problems using critical thinking skills, creativity and innovation.
- 11.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 12.0 Demonstrate proficiency in digital circuits.
- 13.0 Demonstrate proficiency in fundamental micro-processors.
- 14.0 Use information technology tools
- 15.0 Describe the importance of professional ethics and legal responsibilities.
- 16.0 Demonstrate personal money-management concepts, procedures, and strategies
- 17.0 Demonstrate skills in technical recording.
- 18.0 Demonstrate proficiency in analog circuits
- 19.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 20.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 21.0 Explain the importance of employability and entrepreneurship skills

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Electronic Technology
PSAV Number: 1150303

Course Number: EEV0010
Occupational Completion Point: A
Electronics Assembler – 250 Hours – SOC Code 51-2022

- 01.0 Demonstrate proficiency in soldering basic laboratory practices--The student will be able to:
- 01.01 Apply proper Occupational Safety Health Administration (OSHA) safety standards.
 - 01.02 Make electrical connections.
 - 01.03 Identify and use hand tools properly.
 - 01.04 Identify and use power tools properly.
 - 01.05 Demonstrate acceptable soldering techniques.
 - 01.06 Demonstrate acceptable desoldering techniques.
 - 01.07 Demonstrate electrostatic discharge (ESD) safety procedures.
 - 01.08 Describe the construction of printed circuit boards (PCB's).
 - 01.09 Explain the theoretical concepts of soldering.
 - 01.10 Demonstrate rework and repair techniques.
- 02.0 Demonstrate proficiency in basic direct current (DC) circuits--The student will be able to:
- 02.01 Demonstrate proficiency in basic D.C. circuits.
 - 02.02 Solve problems in electronic units utilizing metric prefixes.
 - 02.03 Identify sources of electricity.
 - 02.04 Define voltage, current, resistance, power and energy.
 - 02.05 Apply Ohm's law and power formulas.
 - 02.06 Read and interpret color codes and symbols to identify electrical components and values.
 - 02.07 Measure properties of a circuit using volt-ohm meter (VOM) and digital volt-ohm meter (DVM) and oscilloscopes.
 - 02.08 Compute conductance and compute and measure resistance of conductors and insulators.
 - 02.09 Apply Ohm's law to series circuits.
 - 02.10 Construct and verify operation of series circuits.
 - 02.11 Analyze and troubleshoot series circuits.
 - 02.12 Apply Ohm's law to parallel circuits.
 - 02.13 Construct and verify the operation of parallel circuits.
 - 02.14 Analyze and troubleshoot parallel circuits.
- 03.0 Demonstrate mathematics knowledge and skills. -- The students will be able to:
- 03.01 Demonstrate knowledge of arithmetic operations. AF3.0
 - 03.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.2
 - AF3.4

- 03.03 Construct charts/tables/graphs using functions and data. AF3.5
- 04.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 04.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 04.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 05.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 05.02 Locate, organize and reference written information from various sources. CM 3.0
- 05.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 05.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 05.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 05.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 05.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: EEV0100**Occupational Completion Point: B****Electronics Tester – 400 Hours – SOC Code 51-2022**

- 06.0 Demonstrate proficiency in advanced DC circuits--The student will be able to:
- 06.01 Solve algebraic problems to include exponentials to DC.
- 06.02 Relate electricity to the nature of matter.
- 06.03 Apply Ohm's law to series-parallel and parallel-series circuits.
- 06.04 Construct and verify the operation of series-parallel and parallel-series and bridge circuits.
- 06.05 Troubleshoot series-parallel and parallel-series and bridge circuits.
- 06.06 Identify and define voltage divider circuits (loaded and unloaded).
- 06.07 Construct and verify the operation of voltage divider circuits (loaded and unloaded).
- 06.08 Analyze and troubleshoot voltage divider circuits (loaded and unloaded).
- 06.09 Apply maximum power transfer theorem.
- 06.10 Construct and verify the operation of DC circuits that demonstrate the maximum power transfer theory.
- 06.11 Describe magnetic properties of circuits and devices.
- 06.12 Determine the physical and electrical characteristics of capacitors and inductors.
- 06.13 Define resistor-capacitor (R-C) and resistor-inductor (R-L) time constants and classify the output of differentiators and integrators.
- 06.14 Set up and operate power supplies for DC circuits.
- 07.0 Demonstrate proficiency in AC circuits--The student will be able to:
- 07.01 Solve basic trigonometric problem as applicable to electronics.

- 07.02 Define the characteristics of AC capacitive circuits.
 - 07.03 Construct and verify the operation of AC capacitive circuits.
 - 07.04 Analyze and troubleshoot AC capacitive circuits.
 - 07.05 Define the characteristics of AC inductive circuits.
 - 07.06 Construct and verify the operation of AC inductive circuits.
 - 07.07 Analyze and troubleshoot AC inductive circuits.
 - 07.08 Define and apply the principles of transformers to AC circuits.
 - 07.09 Construct and verify the operation of AC circuits utilizing transformers.
 - 07.10 Analyze and troubleshoot AC circuits utilizing transformers.
 - 07.11 Construct and verify the operation of differentiators and integrators to determine R-C and R-L time constraints.
 - 07.12 Analyze and troubleshoot differentiator and integrator circuits.
 - 07.13 Define the characteristics of resistive, Inductive, and Capacitive (RLC) circuits (series, parallel and complex).
 - 07.14 Construct and verify the operation of series and parallel resonant circuits.
 - 07.15 Define the characteristics of series and parallel resonant circuits.
 - 07.16 Construct and verify the operation of series and parallel resonant circuits.
 - 07.17 Analyze and troubleshoot R-C, R-L, and RLC circuits.
 - 07.18 Define the characteristics of frequency selective filter circuits.
 - 07.19 Construct and verify the operation of frequency selective filter circuits.
 - 07.20 Analyze and troubleshoot frequency selective filter circuits.
 - 07.21 Define the characteristics of polyphase circuits.
 - 07.22 Define basic motor theory and operation.
 - 07.23 Define basic generator theory and operation.
 - 07.24 Set up and operate power supplies for AC circuits.
 - 07.25 Analyze and measure power in AC circuits.
 - 07.26 Set up and operate capacitor and inductor analyzers for AC circuits.
- 08.0 Demonstrate proficiency in solid state devices--The student will be able to:
- 08.01 Identify and define properties of semiconductor materials.
 - 08.02 Identify and define operating characteristics and applications of junction diodes.
 - 08.03 Identify and define operating characteristics and applications of special diodes.
 - 08.04 Construct diode circuits.
 - 08.05 Analyze and troubleshoot diode circuits.
 - 08.06 Identify and define operating characteristics and applications of bipolar transistors,
 - 08.07 Identify and define operating characteristics and applications of field effect transistors.
 - 08.08 Identify and define operating characteristics and applications of single-stage amplifiers.
 - 08.09 Construct single-stage amplifiers.
 - 08.10 Analyze and troubleshoot single-stage amplifiers.
 - 08.11 Construct thyristor circuitry.
 - 08.12 Analyze and troubleshoot thyristor circuitry.
 - 08.13 Set up and operate VOM for solid-state devices.
 - 08.14 Set up and operate DVM for solid-state devices.
 - 08.15 Set up and operate power supplies for solid-state devices.
 - 08.16 Set up and operate oscilloscopes for solid-state devices.
 - 08.17 Set up and operate function generators for solid-state devices.
 - 08.18 Set up and operate capacitor and inductor analyzers for solid-state devices.

- 08.19 Set up and operate curve tracers.
- 08.20 Set up and operate transistor testers.
- 09.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 09.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
- 09.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 09.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 10.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 10.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 10.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 10.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 10.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 11.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 11.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 11.02 Explain emergency procedures to follow in response to workplace accidents. SHE 2.0
- 11.03 Create a disaster and/or emergency response plan.

Course Number: EEV0500**Occupational Completion Point: C****Electronic Equipment Repairer – 375 Hours – SOC Code 49-2094**

- 12.0 Demonstrate proficiency in digital circuits--The student will be able to:
- 12.01 Define and apply numbering systems to codes and arithmetic operations.
- 12.02 Analyze and minimize logic circuits using Boolean operations.
- 12.03 Set up and operate logic probes for digital circuits.
- 12.04 Set up and operate power supplies for digital circuits and solve power distribution and noise problems.
- 12.05 Set up and operate pulsers for digital circuits.
- 12.06 Set up and operate oscilloscopes for digital circuits.
- 12.07 Set up and operate logic analyzers for digital circuits.
- 12.08 Set up and operate pulse generators for digital circuits.
- 12.09 Identify types of logic gates and their truth tables.
- 12.10 Construct combinational logic circuits using integrated circuits.
- 12.11 Troubleshoot logic circuits.
- 12.12 Analyze types of flip-flops and their truth tables.
- 12.13 Construct flip-flops using integrated circuits.
- 12.14 Troubleshoot flip-flops.

- 12.15 Identify, define and measure characteristics of integrated circuit (IC) logic families.
 - 12.16 Identify types of registers and counters.
 - 12.17 Construct registers and counters using flip-flops and logic gates.
 - 12.18 Troubleshoot registers and counters.
 - 12.19 Analyze clock and timing circuits.
 - 12.20 Construct clock and timing circuits.
 - 12.21 Troubleshoot clock and timing circuits.
 - 12.22 Identify types of arithmetic-logic circuits.
 - 12.23 Construct arithmetic-logic circuits.
 - 12.24 Troubleshoot arithmetic-logic circuits.
 - 12.25 Identify types of encoding and decoding devices.
 - 12.26 Construct encoders and decoders.
 - 12.27 Troubleshoot encoders and decoders.
 - 12.28 Identify types of multiplexer and demultiplexer circuits.
 - 12.29 Construct multiplexer and demultiplexer circuits using integrated circuits.
 - 12.30 Troubleshoot multiplexer and demultiplexer circuits.
 - 12.31 Identify types of memory circuits.
 - 12.32 Relate the uses of digital-to-analog and analog-to-digital conversions.
 - 12.33 Construct digital-to-analog and analog-to-digital circuits.
 - 12.34 Troubleshoot digital-to-analog and analog-to-digital circuits.
 - 12.35 Identify types of digital displays.
 - 12.36 Construct digital display circuits.
 - 12.37 Troubleshoot digital display circuits.
- 13.0 Demonstrate proficiency in fundamental microprocessors--The student will be able to:
- 13.01 Identify central processing unit (CPU) building blocks and their uses (architecture).
 - 13.02 Analyze bus concepts.
 - 13.03 Analyze various memory schemes.
 - 13.04 Use memory devices in circuits.
 - 13.05 Troubleshoot memory device circuits.
 - 13.06 Set up and operate oscilloscopes for microprocessor systems.
 - 13.07 Set up and operate logic-data analyzers to troubleshoot microprocessor systems.
 - 13.08 Identify types of input and output devices and peripherals.
 - 13.09 Interface input and output ports to peripherals.
 - 13.10 Analyze and troubleshoot input and output ports.
 - 13.11 Write a macro processor program in assembly language.
 - 13.12 Write a macro processor program in machine language.
 - 13.13 Execute microprocessor instruction sets.
- 14.0 Use information technology tools. -- The students will be able to:
- 14.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 14.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 14.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0

- 14.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 15.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 15.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 15.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 15.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 15.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 15.05
- 16.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 16.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 16.02 Describe the effect of money management on personal and career goals. FL 3.0
- 16.03 Develop a personal budget and financial goals. FL3.1
- 16.04 Complete financial instruments for making deposits and withdrawals. FL3.2
- 16.05 Maintain financial records. FL3.3
- 16.06 Read and reconcile financial statements. FL3.4
- 16.07 Research, compare and contrast investment opportunities.

Course Number: EEV0616**Occupational Completion Point: D****Electronics Technician – 375 Hours – SOC Code 17-3023**

- 17.0 Demonstrate skills in technical recording--The student will be able to:
- 17.01 Draw and interpret electronic schematics.
- 17.02 Record data and design curves and graphs.
- 17.03 Write reports and make oral presentations.
- 17.04 Maintain test logs.
- 17.05 Make equipment failure reports.
- 17.06 Specify and requisition simple electronic components.
- 17.07 Compose technical letters and memoranda.
- 17.08 Write formal reports of laboratory experiences.
- 17.09 Draft preventive maintenance and calibration procedures.
- 18.0 Demonstrate proficiency in analog circuits--The student will be able to:
- 18.01 Identify and define operational characteristics and applications of multistage amplifiers.
- 18.02 Construct multistage amplifiers.
- 18.03 Analyze and troubleshoot multistage amplifiers.
- 18.04 Identify and define operating characteristics and applications of linear integrated circuits.
- 18.05 Identify and define operating characteristics and applications of basic power supplies and filters.
- 18.06 Construct basic power supplies and filters.

- 18.07 Identify and define operating characteristics and applications of differential and operational amplifiers.
 - 18.08 Construct differential and operational amplifier circuits.
 - 18.09 Analyze and troubleshoot differential and operational amplifier circuits.
 - 18.10 Identify and define operating characteristics of audio power amplifiers.
 - 18.11 Construct audio power amplifiers.
 - 18.12 Analyze and troubleshoot audio power amplifiers.
 - 18.13 Identify and define operating characteristics and applications of power supply regulator circuits.
 - 18.14 Construct power supply regulator circuits.
 - 18.15 Analyze and troubleshoot power supply regulator circuits.
 - 18.16 Identify and define operating characteristics and applications of active filters.
 - 18.17 Construct active filter circuits.
 - 18.18 Analyze and troubleshoot active filter circuits.
 - 18.19 Identify and define operating characteristics and applications of sinusoidal and nonsinusoidal oscillator circuits.
 - 18.20 Construct oscillator circuits.
 - 18.21 Analyze and troubleshoot oscillator circuits.
 - 18.22 Identify and define operating characteristics and applications of cathode ray tubes.
 - 18.23 Identify and define operating characteristics and applications of optoelectronic devices.
 - 18.24 Set up and operate measuring instruments for analog circuits.
- 19.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 19.01 Describe the nature and types of business organizations. SY 1.0
 - 19.02 Explain the effect of key organizational systems on performance and quality.
 - 19.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 19.04 Explain the impact of the global economy on business organizations.
- 20.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 20.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 20.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 20.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 20.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 21.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 21.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 21.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 21.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 21.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 21.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 21.06 Identify and exhibit traits for retaining employment. ECD 7.0

- 21.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 21.08 Research the benefits of ongoing professional development. ECD 9.0
- 21.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Electronic 1
Course Number: 8730010
Course Credit: 1

Course Description:

This course is designed to provide instruction in the different procedures for developing proficiency in laboratory practices and employability skills.

01.0 Demonstrate proficiency in soldering basic laboratory practices--The student will be able to:

This standard supports the following Sunshine State Standards: SC.912.N.1.2, MA.912.S.1.2, LA.910.2.2.3, SC.912.P.10.4, LA.910.4.2.2, MA.912.S.3.2, SC.912.N.1.1, SC.912.N.1.4, SC.912.N.1.6, SC.912.N.1.7, SC.912.N.3.5, SC.912.P.10.2, SC.912.P.10.3, SC.912.P.10.13, SC.912.P.12.9, SC.912.P.10.14, SC.9.12.P.10.15, SC.912.P.10.16, and SC.912.P.10.17

01.01 Apply proper Occupational Safety Health Administration (OSHA) safety standards.

01.02 Make electrical connections.

01.03 Identify and use hand tools properly.

01.04 Identify and use power tools properly.

01.05 Demonstrate acceptable soldering techniques.

01.06 Demonstrate acceptable de soldering techniques.

01.07 Demonstrate electrostatic discharge (ESD) safety procedures.

01.08 Describe the construction of printed circuit boards

01.09 Explain the theoretical concepts of soldering.

01.10 Demonstrate rework and repair techniques.

10.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:

10.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0

10.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0

10.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0

10.04 Conduct technical research to gather information necessary for decision-making. PS 4.0

21.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:

21.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0

21.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0

21.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0

21.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0

- 21.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 21.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 21.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 21.08 Research the benefits of ongoing professional development. ECD 9.0
- 21.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Electronic 3
Course Number: 8730030
Course Credit: 1

Course Description:

This course is designed to provide instruction in basic computer usage and advanced D.C. circuits.

06.0 Demonstrate proficiency in advanced D.C. circuits--The student will be able to:

This standard supports the following Sunshine State Standards: SC.912.N.1.2, MA.912.S.1.2, MA.912.S.3.2, SC.912.N.1.1, SC.912.P.10.2, SC.912.P.10.3, SC.912.P.10.4, SC.912.P.10.13 SC.912.N.1.4, SC.912.N.1.6, SC.912.N.1.7, SC.912.N.3.5, LA.910.2.2.3, LA.910.4.2.2, SC.912.P.8.3, SC.912.P.8.4, SC.9.12.P.10.15, LA.910.2.2.3, SC.912.P.8.1, SC.912.P.10.1, SC.912.P.10.13, SC.912.P.10.14, SC.912.P.10.16, SC.912.P.10.17, SC.912.P.10.18, 0, SC.912.P.12.7, SC.912.P.12.9

- 06.01 Solve algebraic problems to include exponentials to DC.
- 06.02 Relate electricity to the nature of matter.
- 06.03 Apply Ohm's law to series-parallel and parallel-series circuits.
- 06.04 Construct and verify the operation of series-parallel and parallel-series and bridge circuits.
- 06.05 Troubleshoot series-parallel and parallel-series and bridge circuits.
- 06.06 Identify and define voltage divider circuits (loaded and unloaded).
- 06.07 Construct and verify the operation of voltage divider circuits (loaded and unloaded).
- 06.08 Analyze and troubleshoot voltage divider circuits (loaded and unloaded).

14.0 Use information technology tools. -- The students will be able to:

- 14.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 14.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 14.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 14.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: **Electronic 4**
Course Number: **8730040**
Course Credit: **1**

Course Description:

This course is designed to provide instruction in advanced D.C. circuits and A.C. circuits.

06.0 Demonstrate proficiency in advanced D.C. circuits--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.2.13, MA.912.A.4.1, MA.912.A.10.3, SC.912.N.1.2, MA.912.S.1.2, LA.910.2.2.3, LA.910.4.2.2 MA.912.S.3.2, SC.912.N.1.1, SC.912.P.10.2, SC.9.12.P.10.15, SC.912.N.1.4, SC.912.N.1.6, SC.912.N.1.7, SC.912.N.3.5, SC.912.P.10.2, SC.912.P.10.18, SC.912.P.10.20, SC.912.P.10.21, SC.912.P.12.7, SC.912.P.12.9, SC.912.N.3.5, SC.912.P.10.18, and SC.912.N.3.5

- 06.09 Apply maximum power transfer theorem.
- 06.10 Construct and verify the operation of DC circuits that demonstrate the maximum power transfer theory.
- 06.11 Describe magnetic properties of circuits and devices.
- 06.12 Determine the physical and electrical characteristics of capacitors and inductors.
- 06.13 Define resistor-capacitor (R-C) and resistor-inductor (R-L) time constants and classify the output of differentiators and integrators.
- 06.14 Set up and operate power supplies for DC circuits.

07.0 Demonstrate proficiency in A.C. circuits--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.4.2, MA.912.A.5.4, MA.912.A.10.1, MA.912.A.2.4, MA.912.A.2.13, MA.912.A.4.1, SC.912.N.1.2, MA.912.S.1.2, LA.910.2.2.3, LA.910.4.2.2, MA.912.S.3.2, SC.912.N.1.1, SC.9.12.P.10.15, SC.912.P.10.18, SC.912.P.10.20, SC.912.P.10.21, SC.912.P.12.9, SC.912.N.1.4, SC.912.N.1.6, SC.912.N.1.7, SC.912.N.3.5, LA.910.4.2.2, and SC.912.P.12.9

- 07.01 Solve basic trigonometric problem as applicable to electronics.
- 07.02 Define the characteristics of AC capacitive circuits.
- 07.03 Construct and verify the operation of AC capacitive circuits.
- 07.04 Analyze and troubleshoot AC capacitive circuits.
- 07.05 Define the characteristics of AC inductive circuits.
- 07.06 Construct and verify the operation of AC inductive circuits.
- 07.07 Analyze and troubleshoot AC inductive circuits.
- 07.08 Define and apply the principles of transformers to AC circuits.
- 07.09 Construct and verify the operation of AC circuits utilizing transformers.
- 07.10 Analyze and troubleshoot AC circuits utilizing transformers.
- 07.11 Construct and verify the operation of differentiators and integrators to determine R-C and R-L time constraints.

- 07.12 Analyze and troubleshoot differentiator and integrator circuits.
 - 07.13 Define the characteristics of resistive, Inductive, and Capacitive (RLC) circuits (series, parallel and complex).
 - 07.14 Construct and verify the operation of series and parallel resonant circuits.
 - 07.15 Define the characteristics of series and parallel resonant circuits.
 - 07.16 Construct and verify the operation of series and parallel resonant circuits.
- 15.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 15.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 15.02 Evaluate alternative responses to workplace situations based on personal,
 - 15.03 professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 15.04 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 15.05 Interpret and explain written organizational policies and procedures. ELR 2.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Electronic 5
Course Number: 8730050
Course Credit: 1

Course Description:

This course is designed to provide instruction in advanced A.C. circuits and solid state devices.

07.0 Demonstrate proficiency in A.C. circuits--The student will be able to:

This standard supports the following Sunshine State Standards: SC.912.N.1.2, MA.912.S.1.2, LA.910.2.2.3, LA.910.4.2.2, MA.912.S.3.2, SC.912.N.1.1, SC.912.P.10.16, SC.912.P.10.17, SC.912.P.10.18, SC.912.N.1.4, SC.912.N.1.6, SC.912.N.1.7, and SC.912.N.3.5

- 07.17 Analyze and troubleshoot R-C, R-L, and RLC circuits.
- 07.18 Define the characteristics of frequency selective filter circuits.
- 07.19 Construct and verify the operation of frequency selective filter circuits.
- 07.20 Analyze and troubleshoot frequency selective filter circuits.
- 07.21 Define the characteristics of polyphase circuits.
- 07.22 Define basic motor theory and operation.
- 07.23 Define basic generator theory and operation.
- 07.24 Set up and operate power supplies for AC circuits.
- 07.25 Analyze and measure power in AC circuits.
- 07.26 Set up and operate capacitor and inductor analyzers for AC circuits.

08.0 Demonstrate proficiency in solid state devices--The student will be able to:

This standard supports the following Sunshine State Standards: SC.912.N.1.2, MA.912.S.1.2, LA.910.2.2.3, LA.910.4.2.2, MA.912.S.3.2, SC.912.N.1.1, SC.912.P.10.18, SC.912.N.1.4, SC.912.N.1.6, SC.912.N.1.7, and SC.912.N.3.5

- 08.01 Identify and define properties of semiconductor materials.
- 08.02 Identify and define operating characteristics and applications of junction diodes.
- 08.03 Identify and define operating characteristics and applications of special diodes.
- 08.04 Construct diode circuits.
- 08.05 Analyze and troubleshoot diode circuits.
- 08.06 Identify and define operating characteristics and applications of bipolar transistors.
- 08.07 Identify and define operating characteristics and applications of field effect transistors.
- 08.08 Identify and define operating characteristics and applications of single-stage amplifiers.
- 08.09 Construct single-stage amplifiers.
- 08.10 Analyze and troubleshoot single-stage amplifiers.
- 08.11 Construct thyristor circuitry.
- 08.12 Analyze and troubleshoot thyristor circuitry.

- 08.13 Set up and operate VOM for solid-state devices.
 - 08.14 Set up and operate DVM for solid-state devices
 - 08.15 Set up and operate power supplies for solid-state devices.
 - 08.16 Set up and operate oscilloscopes for solid-state devices
 - 08.17 Set up and operate function generators for solid-state devices.
 - 08.18 Set up and operate capacitor and inductor analyzers for solid-state devices.
 - 08.19 Set up and operate curve tracers.
 - 08.20 Set up and operate transistor testers.
- 16.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 16.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 16.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 16.03 Develop a personal budget and financial goals. FL3.1
 - 16.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 16.05 Maintain financial records. FL3.3
 - 16.06 Read and reconcile financial statements. FL3.4
 - 16.07 Research, compare and contrast investment opportunities.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: **Electronic 6**
Course Number: **8730060**
Course Credit: **1**

Course Description:

This course is designed to provide instruction in developing proficiency in digital circuit skills.

12.0 Demonstrate proficiency in digital circuits--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.3.2

- 12.01 Define and apply numbering systems to codes and arithmetic operations.
- 12.02 Analyze and minimize logic circuits using Boolean operations.
- 12.03 Set up and operate logic probes for digital circuits.
- 12.04 Set up and operate power supplies for digital circuits and solve power distribution and noise problems.
- 12.05 Set up and operate pulsers for digital circuits.
- 12.06 Set up and operate oscilloscopes for digital circuits.
- 12.07 Set up and operate logic analyzers for digital circuits
- 12.08 Set up and operate pulse generators for digital circuits.
- 12.09 Identify types of logic gates and their truth tables.
- 12.10 Construct combinational logic circuits using integrated circuits.
- 12.11 Troubleshoot logic circuits.
- 12.12 Analyze types of flip-flops and their truth tables.
- 12.13 Construct flip-flops using integrated circuits.
- 12.14 Troubleshoot flip-flops.
- 12.15 Identify, define and measure characteristics of integrated circuit (IC) logic families.
- 12.16 Identify types of registers and counters.
- 12.17 Construct registers and counters using flip-flops and logic gates.
- 12.18 Troubleshoot registers and counters.
- 12.19 Analyze clock and timing circuits.
- 12.20 Construct clock and timing circuits.
- 12.21 Troubleshoot clock and timing circuits.
- 12.22 Identify types of arithmetic-logic circuits.
- 12.23 Construct arithmetic-logic circuits.
- 12.24 Troubleshoot arithmetic-logic circuits.
- 12.25 Identify types of encoding and decoding devices.
- 12.26 Construct encoders and decoders.
- 12.27 Troubleshoot encoders and decoders.
- 12.28 Identify types of multiplexer and demultiplexer circuits.
- 12.29 Construct multiplexer and demultiplexer circuits using integrated circuits.
- 12.30 Troubleshoot multiplexer and demultiplexer circuits.
- 12.31 Identify types of memory circuits.
- 12.32 Relate the uses of digital-to-analog and analog-to-digital conversions.

- 12.33 Construct digital-to-analog and analog-to-digital circuits.
 - 12.34 Troubleshoot digital-to-analog and analog-to-digital circuits.
 - 12.35 Identify types of digital displays.
 - 12.36 Construct digital display circuits.
 - 12.37 Troubleshoot digital display circuits.
- 19.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 19.01 Describe the nature and types of business organizations. SY 1.0
 - 19.02 Explain the effect of key organizational systems on performance and quality.
 - 19.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 19.04 Explain the impact of the global economy on business organizations.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: **Electronic 7**
Course Number: **8730070**
Course Credit: **1**

Course Description:

This course is designed to provide instruction in developing proficiency in fundamental microprocessors.

- 13.0 Demonstrate proficiency in fundamental microprocessors--The student will be able to:
- 13.01 Identify central processing unit (CPU) building blocks and their uses (architecture).
 - 13.02 Analyze bus concepts.
 - 13.03 Analyze various memory schemes.
 - 13.04 Use memory devices in circuits.
 - 13.05 Troubleshoot memory device circuits.
 - 13.06 Set up and operate oscilloscopes for microprocessor systems.
 - 13.07 Set up and operate logic-data analyzers to troubleshoot microprocessor systems.
 - 13.08 Identify types of input and output devices and peripherals.
 - 13.09 Interface input and output ports to peripherals.
 - 13.10 Analyze and troubleshoot input and output ports.
 - 13.11 Write a macro processor program in assembly language.
 - 13.12 Write a macro processor program in machine language.
 - 13.13 Execute microprocessor instruction sets.
- 11.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 11.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 11.02 Explain emergency procedures to follow in response to workplace accidents.
 - 11.03 Create a disaster and/or emergency response plan. SHE 2.0
- 20.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 20.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 20.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 20.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 20.04 Employ mentoring skills to inspire and teach others. LT 5.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: **Electronic 8**
Course Number: **8730080**
Course Credit: **1**

Course Description:

This course is designed to provide instruction in developing proficiency in analog circuits, technical recording and electronics related mathematics.

18.0 Demonstrate proficiency in analog circuits--The student will be able to:

- 18.01 Identify and define operational characteristics and applications of multistage amplifiers.
- 18.02 Construct multistage amplifiers.
- 18.03 Analyze and troubleshoot multistage amplifiers.
- 18.04 Identify and define operating characteristics and applications of linear integrated circuits.
- 18.05 Identify and define operating characteristics and applications of basic power supplies and filters.
- 18.06 Construct basic power supplies and filters.
- 18.07 Identify and define operating characteristics and applications of differential and operational amplifiers.
- 18.08 Construct differential and operational amplifier circuits.
- 18.09 Analyze and troubleshoot differential and operational amplifier circuits.
- 18.10 Identify and define operating characteristics of audio power amplifiers.
- 18.11 Construct audio power amplifiers.
- 18.12 Analyze and troubleshoot audio power amplifiers.

17.0 Demonstrate skills in technical recording--The student will be able to:

This standard supports the following Sunshine State Standards: SC.912.N.1.2, MA.912.S.1.2, LA.910.2.2.3, LA.910.4.2.2, MA.912.S.3.2, SC.912.N.1.1, SC.912.P.10.14, SC.9.12.P.10.15, SC.912.P.10.16, SC.912.P.10.17, SC.912.P.10.18, SC.912.P.10.20, SC.912.P.10.21, SC.912.P.12.9, SC.912.N.1.4, SC.912.N.1.6, SC.912.N.1.7, LA.910.4.2.2, and SC.912.N.3.5

- 17.01 Draw and interpret electronic schematics.
- 17.02 Record data and design curves and graphs.
- 17.03 Write reports and make oral presentations.
- 17.04 Maintain test logs.
- 17.05 Make equipment failure reports.
- 17.06 Specify and requisition simple electronic components.
- 17.07 Compose technical letters and memoranda.
- 17.08 Write formal reports of laboratory experiences.
- 17.09 Draft preventive maintenance and calibration procedures.

03.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0

This standard supports the following Sunshine State Standards: SC.9.12.P.10.15

- | | | |
|-------|--|-------|
| 03.01 | Demonstrate knowledge of arithmetic operations. | AF3.2 |
| 03.02 | Analyze and apply data and measurements to solve problems and interpret documents. | AF3.4 |
| 03.03 | Construct charts/tables/graphs using functions and data. | AF3.5 |

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: **Electronic 9**
Course Number: **8730090**
Course Credit: **1**

Course Description:

This course is designed to provide instruction in developing proficiency in analog circuits and applied science as it relates to electronics.

18.0 Demonstrate proficiency in analog circuits--The student will be able to:

- 18.01 Identify and define operating characteristics and applications of power supply regulator circuits.
- 18.02 Construct power supply regulator circuits.
- 18.03 Analyze and troubleshoot power supply regulator circuits.
- 18.04 Identify and define operating characteristics and applications of active filters.
- 18.05 Construct active filter circuits.
- 18.06 Analyze and troubleshoot active filter circuits.
- 18.07 Identify and define operating characteristics and applications of sinusoidal and nonsinusoidal oscillator circuits.

04.0 Demonstrate science knowledge and skills. -- The students will be able to:

- 04.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 04.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: **Electronic 10**
Course Number: **8730091**
Course Credit: **1**

Course Description:

This course is designed to provide instruction in developing proficiency in analog circuits and oral and written communication skills.

18.0 Demonstrate proficiency in analog circuits--The student will be able to:

This standard supports the following Sunshine State Standards: SC.912.N.1.2, MA.912.S.1.2, LA.910.2.2.3, LA.910.4.2.2, MA.912.S.3.2, SC.912.N.1.1, SC.912.P.12.7, SC.912.P.12.9, SC.912.N.1.4, SC.912.N.1.6, SC.912.N.1.7, SC.912.N.3.5, LA.910.4.2.2, SC.912.P.10.14, SC.9.12.P.10.15, SC.912.P.10.16, SC.912.P.10.17, SC.912.P.10.20, SC.912.P.10.18, SC.912.P.10.21, and SC.912.N.3.5

18.08 Construct oscillator circuits.

18.09 Analyze and troubleshoot oscillator circuits.

18.10 Identify and define operating characteristics and applications of cathode ray tubes.

18.11 Identify and define operating characteristics and applications of optoelectronic devices.

18.12 Set up and operate measuring instruments for analog circuits.

05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:

05.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0

05.02 Locate, organize and reference written information from various sources. CM 3.0

05.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0

05.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0

05.05 Apply active listening skills to obtain and clarify information. CM 7.0

05.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0

05.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Consumer Electronic Product Servicing
Program Type: Career Preparatory
Career Cluster: Manufacturing

	Secondary	PSAV
Program Number	8730100	I470113
CIP Number	0647.019900	0647.019900
Grade Level	9-12, 30, 31	30, 31
Standard Length	12 credits	1800 hours
Teacher Certification	RADIO TV @7G ELECTRONIC @7G TEC ELEC @7G	RADIO TV @7G ELECTRONIC @7G TEC ELEC @7G
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	49-2097, 27-4011	49-2097, 27-4011
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)	
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp	
Basic Skills Level	N/A	Mathematics: 10.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster. This program offers a broad foundation of knowledge and skills to prepare students for employment in consumer electronic product servicing positions.

The content includes but is not limited to AM/FM tuners; television; antenna, transmission line systems and studio systems; and television. The course content should also include training in

communication, leadership, human relations and employability skills; and safe, efficient work practices.

Program Structure

This program is a planned sequence of instruction consisting of nine OCP's.

When offered at the post secondary level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44 (3)(b), F.S.

The following table illustrates the **PSAV** program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EEV0010	Electronics Assembler	250	49-2097
B	EEV0100	Electronics Tester	400	49-2097
C	EEV0500	Electronics Equipment Repairer	375	49-2097
D	EEV0616	Electronics Technician	375	49-2097
E	EER0381	Radio/TV/Video Specialist	100	27-4011
F	EEV0507	Computer Specialist	100	49-2097
G	EER0581	Audio Specialist	50	27-4011
H	EER0522	TV Satellite Specialist	50	49-2097
I	EER0591	Security System Specialist	100	49-2097

The following table illustrates the **Secondary** program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
A	8730110	Consumer Electronic Product Service 1	1 credit	49-2097	2
	8730120	Consumer Electronic Product Service 2	1 credit	49-2097	2
B	8730130	Consumer Electronic Product Service 3	1 credit	49-2097	2
	8730140	Consumer Electronic Product Service 4	1 credit	49-2097	2
	8730150	Consumer Electronic Product Service 5	1 credit	49-2097	2
C	8730160	Consumer Electronic Product Service 6	1 credit	49-2097	2
	8730170	Consumer Electronic Product Service 7	1 credit	49-2097	2
D & E	8730180	Consumer Electronic Product Service 8	1 credit	49-2097	2
	8730190	Consumer Electronic Product Service 9	1 credit	49-2097	2
	8730191	Consumer Electronic Product Service 10	1 credit	27-4011	2

One or more of the following specialty areas may be selected after completion of OCP C or OCP D:

OCP	Course Number	Course Title	Length	SOC Code	Level
F & G	8730192	Consumer Electronic Product Service 11	1 credit	27-4011	2
H & I	8730193	Consumer Electronic Product Service 12	1 credit	49-2097	2

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 10.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications

(<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fl DOE.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate proficiency in soldering and basic laboratory practices.
- 02.0 Demonstrate proficiency in basic D.C. circuits.
- 03.0 Demonstrate mathematics knowledge and skills.
- 04.0 Demonstrate science knowledge and skills
- 05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 06.0 Demonstrate proficiency in advanced D.C. circuits.
- 07.0 Demonstrate proficiency in A.C. circuits.
- 08.0 Demonstrate proficiency in solid state devices.
- 09.0 Demonstrate language arts knowledge and skills
- 10.0 Solve problems using critical thinking skills, creativity and innovation.
- 11.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 12.0 Demonstrate proficiency in digital circuits.
- 13.0 Demonstrate proficiency in fundamental microprocessors.
- 14.0 Use information technology tools
- 15.0 Describe the importance of professional ethics and legal responsibilities.
- 16.0 Demonstrate personal money-management concepts, procedures, and strategies
- 17.0 Demonstrate proficiency in analog circuits.
- 18.0 Demonstrate skills in technical recording.
- 19.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 20.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 21.0 Explain the importance of employability and entrepreneurship skills
- 22.0 Demonstrate proficiency in surface mounted devices.
- 23.0 Demonstrate proficiency repairing radio and television receiving systems.
- 24.0 Demonstrate proficiency in video recording and playback systems.
- 25.0 Demonstrate proficiency in video-disc player systems.
- 26.0 Demonstrate proficiency in personal computer systems and video games.
- 27.0 Demonstrate proficiency in advanced audio systems (analog and digital).
- 28.0 Demonstrate proficiency in master antenna television systems (CATV/CCTV/MATV/SATV).
- 29.0 Demonstrate proficiency in electronic security systems.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Consumer Electronic Product Servicing
PSAV Number: I470113

Course Number: EEV0010

Occupational Completion Point: A

Electronics Assembler – 250 Hours – SOC Code 49-2097

01.0 Demonstrate proficiency in soldering and basic laboratory practices--The student will be able to:

- 01.01 Apply proper Occupational Safety Health Administration (OSHA) safety standards.
- 01.02 Make electrical connections.
- 01.03 Identify and use hand tools properly.
- 01.04 Identify and use power tools properly.
- 01.05 Demonstrate acceptable soldering techniques.
- 01.06 Demonstrate acceptable desoldering techniques.
- 01.07 Demonstrate electrostatic discharge (ESD) safety procedures.
- 01.08 Describe the construction of printed circuit boards (PCB's).
- 01.09 Explain the theoretical concepts of soldering.
- 01.10 Demonstrate rework and repair techniques.

02.0 Demonstrate proficiency in basic direct current (dc) circuits--The student will be able to:

- 02.01 Demonstrate proficiency in basic D.C. circuits.
- 02.02 Solve problems in electronic units utilizing metric prefixes.
- 02.03 Identify sources of electricity.
- 02.04 Define voltage, current, resistance, power and energy.
- 02.05 Apply Ohm's law and power formulas.
- 02.06 Read and interpret color codes and symbols to identify electrical components and values.
- 02.07 Measure properties of a circuit using volt-ohm meter (VOM) and digital volt-ohm meter (DVM) and oscilloscopes.
- 02.08 Compute conductance and compute and measure resistance of conductors and insulators.
- 02.09 Apply Ohm's law to series circuits.
- 02.10 Construct and verify operation of series circuits.
- 02.11 Analyze and troubleshoot series circuits.
- 02.12 Apply Ohm's law to parallel circuits.
- 02.13 Construct and verify the operation of parallel circuits.
- 02.14 Analyze and troubleshoot parallel circuits.

03.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0

- 03.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 03.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4

- 03.03 Construct charts/tables/graphs using functions and data. AF3.5
- 04.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 04.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 04.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 05.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 05.02 Locate, organize and reference written information from various sources. CM 3.0
- 05.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 05.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 05.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 05.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 05.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: EEV0100**Occupational Completion Point: B****Electronics Tester – 400 Hours – SOC Code49-2097**

- 06.0 Demonstrate proficiency in advanced D.C. circuits--The student will be able to:
- 06.01 Solve algebraic problems to include exponentials to DC.
- 06.02 Relate electricity to the nature of matter.
- 06.03 Apply Ohm's law to series-parallel and parallel-series circuits.
- 06.04 Construct and verify the operation of series-parallel and parallel-series and bridge circuits.
- 06.05 Troubleshoot series-parallel and parallel-series and bridge circuits.
- 06.06 Identify and define voltage divider circuits (loaded and unloaded).
- 06.07 Construct and verify the operation of voltage divider circuits (loaded and unloaded).
- 06.08 Analyze and troubleshoot voltage divider circuits (loaded and unloaded).
- 06.09 Apply maximum power transfer theorem.
- 06.10 Construct and verify the operation of DC circuits that demonstrate the maximum power transfer theory.
- 06.11 Describe magnetic properties of circuits and devices.
- 06.12 Determine the physical and electrical characteristics of capacitors and inductors.
- 06.13 Define resistor-capacitor (R-C) and resistor-inductor (R-L) time constants and classify the output of differentiators and integrators.
- 06.14 Set up and operate power supplies for DC circuits.
- 07.0 Demonstrate proficiency in A.C. circuits--The student will be able to:
- 07.01 Solve basic trigonometric problem as applicable to electronics.

- 07.02 Define the characteristics of AC capacitive circuits.
 - 07.03 Construct and verify the operation of AC capacitive circuits.
 - 07.04 Analyze and troubleshoot AC capacitive circuits.
 - 07.05 Define the characteristics of AC inductive circuits.
 - 07.06 Construct and verify the operation of AC inductive circuits.
 - 07.07 Analyze and troubleshoot AC inductive circuits.
 - 07.08 Define and apply the principles of transformers to AC circuits.
 - 07.09 Construct and verify the operation of AC circuits utilizing transformers.
 - 07.10 Analyze and troubleshoot AC circuits utilizing transformers.
 - 07.11 Construct and verify the operation of differentiators and integrators to determine R-C and R-L time constraints.
 - 07.12 Analyze and troubleshoot differentiator and integrator circuits.
 - 07.13 Define the characteristics of resistive, Inductive, and Capacitive (RLC) circuits (series, parallel and complex).
 - 07.14 Construct and verify the operation of series and parallel resonant circuits.
 - 07.15 Define the characteristics of series and parallel resonant circuits.
 - 07.16 Construct and verify the operation of series and parallel resonant circuits.
 - 07.17 Analyze and troubleshoot R-C, R-L, and RLC circuits.
 - 07.18 Define the characteristics of frequency selective filter circuits.
 - 07.19 Construct and verify the operation of frequency selective filter circuits.
 - 07.20 Analyze and troubleshoot frequency selective filter circuits.
 - 07.21 Define the characteristics of polyphase circuits.
 - 07.22 Define basic motor theory and operation.
 - 07.23 Define basic generator theory and operation.
 - 07.24 Set up and operate power supplies for AC circuits.
 - 07.25 Analyze and measure power in AC circuits.
 - 07.26 Set up and operate capacitor and inductor analyzers for AC circuits.
- 08.0 Demonstrate proficiency in solid state devices--The student will be able to:
- 08.01 Identify and define properties of semiconductor materials.
 - 08.02 Identify and define operating characteristics and applications of junction diodes.
 - 08.03 Identify and define operating characteristics and applications of special diodes.
 - 08.04 Construct diode circuits.
 - 08.05 Analyze and troubleshoot diode circuits.
 - 08.06 Identify and define operating characteristics and applications of bipolar transistors,
 - 08.07 Identify and define operating characteristics and applications of field effect transistors.
 - 08.08 Identify and define operating characteristics and applications of single-stage amplifiers.
 - 08.09 Construct single-stage amplifiers.
 - 08.10 Analyze and troubleshoot single-stage amplifiers.
 - 08.11 Construct thyristor circuitry.
 - 08.12 Analyze and troubleshoot thyristor circuitry.
 - 08.13 Set up and operate VOM for solid-state devices.
 - 08.14 Set up and operate DVM for solid-state devices.
 - 08.15 Set up and operate power supplies for solid-state devices.
 - 08.16 Set up and operate oscilloscopes for solid-state devices.
 - 08.17 Set up and operate function generators for solid-state devices.
 - 08.18 Set up and operate capacitor and inductor analyzers for solid-state devices.

- 08.19 Set up and operate curve tracers.
- 08.20 Set up and operate transistor testers.
- 09.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 09.01 Locate, comprehend and evaluate key elements of oral and written information.AF2.4
- 09.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 09.03 Present information formally and informally for specific purposes and audiences.AF2.9
- 10.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 10.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 10.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 10.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 10.04 Conduct technical research to gather information necessary for decision-making.PS 4.0
- 11.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 11.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 11.02 Explain emergency procedures to follow in response to workplace accidents.
- 11.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: EEV0500**Occupational Completion Point: C****Electronic Equipment Repairer – 375 Hours – SOC Code 49-2097**

- 12.0 Demonstrate proficiency in digital circuits--The student will be able to:
- 12.01 Define and apply numbering systems to codes and arithmetic operations.
- 12.02 Analyze and minimize logic circuits using Boolean operations.
- 12.03 Set up and operate logic probes for digital circuits.
- 12.04 Set up and operate power supplies for digital circuits and solve power distribution and noise problems.
- 12.05 Set up and operate pulsers for digital circuits.
- 12.06 Set up and operate oscilloscopes for digital circuits.
- 12.07 Set up and operate logic analyzers for digital circuits.
- 12.08 Set up and operate pulse generators for digital circuits.
- 12.09 Identify types of logic gates and their truth tables.
- 12.10 Construct combinational logic circuits using integrated circuits.
- 12.11 Troubleshoot logic circuits.
- 12.12 Analyze types of flip-flops and their truth tables.
- 12.13 Construct flip-flops using integrated circuits.
- 12.14 Troubleshoot flip-flops.

- 12.15 Identify, define and measure characteristics of integrated circuit (IC) logic families.
 - 12.16 Identify types of registers and counters.
 - 12.17 Construct registers and counters using flip-flops and logic gates.
 - 12.18 Troubleshoot registers and counters.
 - 12.19 Analyze clock and timing circuits.
 - 12.20 Construct clock and timing circuits.
 - 12.21 Troubleshoot clock and timing circuits.
 - 12.22 Identify types of arithmetic-logic circuits.
 - 12.23 Construct arithmetic-logic circuits.
 - 12.24 Troubleshoot arithmetic-logic circuits.
 - 12.25 Identify types of encoding and decoding devices.
 - 12.26 Construct encoders and decoders.
 - 12.27 Troubleshoot encoders and decoders.
 - 12.28 Identify types of multiplexer and demultiplexer circuits.
 - 12.29 Construct multiplexer and demultiplexer circuits using integrated circuits.
 - 12.30 Troubleshoot multiplexer and demultiplexer circuits.
 - 12.31 Identify types of memory circuits.
 - 12.32 Relate the uses of digital-to-analog and analog-to-digital conversions.
 - 12.33 Construct digital-to-analog and analog-to-digital circuits.
 - 12.34 Troubleshoot digital-to-analog and analog-to-digital circuits.
 - 12.35 Identify types of digital displays.
 - 12.36 Construct digital display circuits.
 - 12.37 Troubleshoot digital display circuits.
- 13.0 Demonstrate proficiency in fundamental micro processors--The student will be able to:
- 13.01 Identify central processing unit (CPU) building blocks and their uses (architecture).
 - 13.02 Analyze bus concepts.
 - 13.03 Analyze various memory schemes.
 - 13.04 Use memory devices in circuits.
 - 13.05 Troubleshoot memory device circuits.
 - 13.06 Set up and operate oscilloscopes for microprocessor systems.
 - 13.07 Set up and operate logic-data analyzers to troubleshoot microprocessor systems.
 - 13.08 Identify types of input and output devices and peripherals.
 - 13.09 Interface input and output ports to peripherals.
 - 13.10 Analyze and troubleshoot input and output ports.
 - 13.11 Write a macro processor program in assembly language.
 - 13.12 Write a macro processor program in machine language.
 - 13.13 Execute microprocessor instruction sets.
- 14.0 Use information technology tools. -- The students will be able to:
- 14.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 14.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 14.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0

- 14.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 15.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 15.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 15.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 15.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 15.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 15.05
- 16.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 16.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 16.02 Describe the effect of money management on personal and career goals. FL 3.0
- 16.03 Develop a personal budget and financial goals. FL3.1
- 16.04 Complete financial instruments for making deposits and withdrawals. FL3.2
- 16.05 Maintain financial records. FL3.3
- 16.06 Read and reconcile financial statements. FL3.4
- 16.07 Research, compare and contrast investment opportunities.

Course Number: EEV0616**Occupational Completion Point: D****Electronics Technician – 375 Hours – SOC Code 49-2097**

- 17.0 Demonstrate proficiency in analog circuits--The student will be able to:
- 17.01 Identify and define operational characteristics and applications of multistage amplifiers.
- 17.02 Construct multistage amplifiers.
- 17.03 Analyze and troubleshoot multistage amplifiers.
- 17.04 Identify and define operating characteristics and applications of linear integrated circuits.
- 17.05 Identify and define operating characteristics and applications of basic power supplies and filters.
- 17.06 Construct basic power supplies and filters.
- 17.07 Identify and define operating characteristics and applications of differential and operational amplifiers.
- 17.08 Construct differential and operational amplifier circuits.
- 17.09 Analyze and troubleshoot differential and operational amplifier circuits.
- 17.10 Identify and define operating characteristics of audio power amplifiers.
- 17.11 Construct audio power amplifiers.
- 17.12 Construct audio power amplifiers.
- 17.13 Analyze and troubleshoot audio power amplifiers.
- 17.14 Identify and define operating characteristics and applications of power supply regulator circuits.
- 17.15 Construct power supply regulator circuits.
- 17.16 Analyze and troubleshoot power supply regulator circuits.

- 17.17 Identify and define operating characteristics and applications of active filters.
 - 17.18 Construct active filter circuits.
 - 17.19 Analyze and troubleshoot active filter circuits.
 - 17.20 Identify and define operating characteristics and applications of sinusoidal and nonsinusoidal oscillator circuits.
 - 17.21 Construct oscillator circuits.
 - 17.22 Analyze and troubleshoot oscillator circuits.
 - 17.23 Identify and define operating characteristics and applications of cathode ray tubes.
 - 17.24 Identify and define operating characteristics and applications of opto-electronic devices.
 - 17.25 Set up and operate measuring instruments for analog circuits.
- 18.0 Demonstrate Skills In Technical Recording--The student will be able to:
- 18.01 Draw and interpret electronic schematics.
 - 18.02 Record data and design curves and graphs.
 - 18.03 Write reports and make oral presentations.
 - 18.04 Maintain test logs.
 - 18.05 Make equipment failure reports.
 - 18.06 Specify and requisition simple electronic components.
 - 18.07 Compose technical letters and memoranda.
 - 18.08 Write formal reports of laboratory experiences.
 - 18.09 Draft preventive maintenance and calibration procedures.
- 19.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 19.01 Describe the nature and types of business organizations. SY 1.0
 - 19.02 Explain the effect of key organizational systems on performance and quality.
 - 19.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 19.04 Explain the impact of the global economy on business organizations.
- 20.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 20.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 20.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 20.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 20.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 21.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 21.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 21.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 21.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 21.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 21.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0

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| 21.06 | Identify and exhibit traits for retaining employment. | ECD 7.0 |
| 21.07 | Identify opportunities and research requirements for career advancement. | ECD 8.0 |
| 21.08 | Research the benefits of ongoing professional development. | ECD 9.0 |
| 21.09 | Examine and describe entrepreneurship opportunities as a career planning option. | ECD 10.0 |

Course Number: EEV0381**Occupational Completion Point: E****Radio/TV/Video Specialist – 100 Hours – SOC Code 27-4011**

- 22.0 Demonstrate proficiency in Surface Mounted Devices (SMD)--The student will be able to:
- 22.01 Identify types of surface mounted devices (SMD's) for DC, AC and solid-state circuits.
 - 22.02 Identify defective SMD's using appropriate troubleshooting techniques.
 - 22.03 Remove and replace SMD's using specialized soldering and desoldering techniques.
 - 22.04 Properly handle static sensitive devices.
- 23.0 Demonstrate proficiency in radio and television receiving systems--The student will be able to:
- 23.01 Read and interpret radio and television receiving system block and circuit diagrams.
 - 23.02 Determine the operational status of radio and television receiving systems.
 - 23.03 Troubleshoot radio and television receiving systems.
 - 23.04 Remove and replace radio and television receiving system components.
 - 23.05 Perform operating systems check and make minor adjustments to radio and television receiving systems.
 - 23.06 Set up and operate video analyzers.
 - 23.07 Set up and operate National Television Signal Codes (NTSC) generators.
 - 23.08 Set up and operate cathode ray tube (CRT) analyzers.
 - 23.09 Set up and operate stereo generators.
- 24.0 Demonstrate proficiency in video recording and playback systems (Analog And Digital)--The student will be able to:
- 24.01 Read and interpret video recording system block and circuit diagrams.
 - 24.02 Determine the operational status of video recording systems (mechanical and electronic).
 - 24.03 Troubleshoot video recording systems.
 - 24.04 Remove and replace video recording system components.
 - 24.05 Perform operating systems check and make minor adjustments to video recording systems.
 - 24.06 Set up and operate BETA test equipment.
 - 24.07 Set up and operate VHS test equipment.
 - 24.08 Set up and operate vectorscopes.
- 25.0 Demonstrate proficiency in video disc player systems--The student will be able to:

- 25.01 Read and interpret video disc player system block and circuit diagrams.
- 25.02 Determine the operational status of video disc player systems.
- 25.03 Troubleshoot video disc player systems.
- 25.04 Remove and replace video disc player system components.
- 25.05 Perform operating systems checks and make minor adjustments to video disc player systems.

Course Number: EEV0507

Occupational Completion Point: F

Computer Specialist – 100 Hours – SOC Code 49-2097

26.0 Demonstrate proficiency in personal computer systems and video games--The student will be able to:

- 26.01 Read and interpret computer system and video game block and circuit diagrams.
- 26.02 Determine the operational status of personal computer systems and video games.
- 26.03 Troubleshoot personal computer systems and video games.
- 26.04 Remove and replace personal computer systems and video game components.
- 26.05 Perform operating systems check and make minor adjustments to personal computer systems and video games.
- 26.06 Set up and operate logic analyzers for personal computer systems.

Course Number: EEV0581

Occupational Completion Point: G

Audio Specialist – 50 Hours – SOC Code 27-4011

27.0 Demonstrate proficiency in advanced audio systems (Analog And Digital)--The student will be able to:

- 27.01 Read and interpret advanced audio systems block and circuit diagrams.
- 27.02 Determine the operational status of advanced audio systems.
- 27.03 Troubleshoot advanced audio systems.
- 27.04 Remove and replace advanced audio system components.
- 27.05 Perform operating systems check and make minor adjustments to advanced audio systems.

Course Number: EEV0522

Occupational Completion Point: H

TV Satellite Specialist – 50 Hours – SOC Code 49-20971

28.0 Demonstrate proficiency in master antenna television systems (CATV/CCTV/MATV/SATV)--The student will be able to:

- 28.01 Design master antenna television receiving systems.
- 28.02 Determine material requirements for master antenna television receiving systems.
- 28.03 Prepare bills of material for master antenna television receiving systems.
- 28.04 Lay out and install master antenna television receiving systems.
- 28.05 Set up and operate field strength meters.

- 28.06 Determine the operational status of master antenna television receiving systems.
- 28.07 Troubleshoot master antenna television receiving systems.
- 28.08 Remove and replace master antenna television receiving system components.
- 28.09 Perform operating systems check and make minor adjustments to master antenna television receiving systems.

Course Number: EEV0591

Occupational Completion Point: I

Security System Specialist – 100 Hours – SOC Code 49-20971

29.0 Demonstrate proficiency in electronic security systems--The student will be able to:

- 29.01 Lay out and install electronic security systems.
- 29.02 Determine the operating status of electronic security systems.
- 29.03 Troubleshoot electronic security systems.
- 29.04 Remove and replace electronic security system components.
- 29.05 Perform operating systems check and make minor adjustments to electronic security systems.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Consumer Electronic Product Service 1
Course Number: 8730110
Course Credit: 1

Course Description:

This course is designed to provide instruction in laboratory practices.

- 01.0 Demonstrate proficiency in soldering and basic laboratory practices--The student will be able to:
 - 01.01 Apply proper Occupational Safety Health Administration (OSHA) safety standards.
 - 01.02 Make electrical connections.
 - 01.03 Identify and use hand tools properly.
 - 01.04 Identify and use power tools properly.
 - 01.05 Demonstrate acceptable soldering techniques.
 - 01.06 Demonstrate acceptable desoldering techniques.
 - 01.07 Demonstrate electrostatic discharge (ESD) safety procedures.
 - 01.08 Describe the construction of printed circuit boards (PCB's).
 - 01.09 Explain the theoretical concepts of soldering.
 - 01.10 Demonstrate rework and repair techniques.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Consumer Electronic Product Service 2
Course Number: 8730120
Course Credit: 1

Course Description:

This course is designed to provide instruction in DC circuits as well as related math, science and communication skills.

02.0 Demonstrate proficiency in basic direct current (DC) circuits--The student will be able to:

- 02.01 Demonstrate proficiency in basic D.C. circuits.
- 02.02 Solve problems in electronic units utilizing metric prefixes.
- 02.03 Identify sources of electricity.
- 02.04 Define voltage, current, resistance, power and energy.
- 02.05 Apply Ohm's law and power formulas.
- 02.06 Read and interpret color codes and symbols to identify electrical components and values.
- 02.07 Measure properties of a circuit using volt-ohm meter (VOM) and digital volt-ohm meter (DVM) and oscilloscopes.
- 02.08 Compute conductance and compute and measure resistance of conductors and insulators.
- 02.09 Apply Ohm's law to series circuits.
- 02.10 Construct and verify operation of series circuits.
- 02.11 Analyze and troubleshoot series circuits.
- 02.12 Apply Ohm's law to parallel circuits.
- 02.13 Construct and verify the operation of parallel circuits.
- 02.14 Analyze and troubleshoot parallel circuits.

03.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0

- 03.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 03.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
- 03.03 Construct charts/tables/graphs using functions and data. AF3.5

04.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0

- 04.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 04.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3

05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:

- 05.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 05.02 Locate, organize and reference written information from various sources. CM 3.0
- 05.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 05.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 05.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 05.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 05.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards****Course Title: Consumer Electronic Product Service 3****Course Number: 8730130****Course Credit: 1****Course Description:**

This course is designed to provide instruction in basic computer usage and advanced DC circuits.

06.0 Demonstrate proficiency in advanced D.C. circuits--The student will be able to:

- 06.01 Solve algebraic problems to include exponentials to DC.
- 06.02 Relate electricity to the nature of matter.
- 06.03 Apply Ohm's law to series-parallel and parallel-series circuits.
- 06.04 Construct and verify the operation of series-parallel and parallel-series and bridge circuits.
- 06.05 Troubleshoot series-parallel and parallel-series and bridge circuits.
- 06.06 Identify and define voltage divider circuits (loaded and unloaded).
- 06.07 Construct and verify the operation of voltage divider circuits (loaded and unloaded).
- 06.08 Analyze and troubleshoot voltage divider circuits (loaded and unloaded).
- 06.09 Apply maximum power transfer theorem.
- 06.10 Construct and verify the operation of DC circuits that demonstrate the maximum power transfer theory.
- 06.11 Describe magnetic properties of circuits and devices.
- 06.12 Determine the physical and electrical characteristics of capacitors and inductors.
- 06.13 Define resistor-capacitor (R-C) and resistor-inductor (R-L) time constants and classify the output of differentiators and integrators.
- 06.14 Set up and operate power supplies for DC circuits.

2011 – 2012

**Florida Department of Education
Student Performance Standards****Course Title: Consumer Electronic Product Service 4****Course Number: 8730140****Course Credit: 1****Course Description:**

This course is designed to provide instruction in AC circuits.

07.0 Demonstrate proficiency in A.C. circuits--The student will be able to:

- 07.01 Solve basic trigonometric problem as applicable to electronics.
- 07.02 Define the characteristics of AC capacitive circuits.
- 07.03 Construct and verify the operation of AC capacitive circuits.
- 07.04 Analyze and troubleshoot AC capacitive circuits.
- 07.05 Define the characteristics of AC inductive circuits.
- 07.06 Construct and verify the operation of AC inductive circuits.
- 07.07 Analyze and troubleshoot AC inductive circuits.
- 07.08 Define and apply the principles of transformers to AC circuits.
- 07.09 Construct and verify the operation of AC circuits utilizing transformers.
- 07.10 Analyze and troubleshoot AC circuits utilizing transformers.
- 07.11 Construct and verify the operation of differentiators and integrators to determine R-C and R-L time constraints.
- 07.12 Analyze and troubleshoot differentiator and integrator circuits.
- 07.13 Define the characteristics of resistive, Inductive, and Capacitive (RLC) circuits (series, parallel and complex).
- 07.14 Construct and verify the operation of series and parallel resonant circuits.
- 07.15 Define the characteristics of series and parallel resonant circuits.
- 07.16 Construct and verify the operation of series and parallel resonant circuits.
- 07.17 Analyze and troubleshoot R-C, R-L, and RLC circuits.
- 07.18 Define the characteristics of frequency selective filter circuits.
- 07.19 Construct and verify the operation of frequency selective filter circuits.
- 07.20 Analyze and troubleshoot frequency selective filter circuits.
- 07.21 Define the characteristics of polyphase circuits.
- 07.22 Define basic motor theory and operation.
- 07.23 Define basic generator theory and operation.
- 07.24 Set up and operate power supplies for AC circuits.
- 07.25 Analyze and measure power in AC circuits.
- 07.26 Set up and operate capacitor and inductor analyzers for AC circuits.

08.0 Demonstrate proficiency in solid state devices--The student will be able to:

- 08.01 Identify and define properties of semiconductor materials.
- 08.02 Identify and define operating characteristics and applications of junction diodes.
- 08.03 Identify and define operating characteristics and applications of special diodes.
- 08.04 Construct diode circuits.
- 08.05 Analyze and troubleshoot diode circuits.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Consumer Electronic Product Service 5

Course Number: 8730150

Course Credit: 1

Course Description:

This course is designed to provide instruction in solid state devices

08.0 Demonstrate proficiency in solid state devices--The student will be able to:

- 08.06 Identify and define operating characteristics and applications of bipolar transistors,
- 08.07 Identify and define operating characteristics and applications of field effect transistors.
- 08.08 Identify and define operating characteristics and applications of single-stage amplifiers.
- 08.09 Construct single-stage amplifiers.
- 08.10 Analyze and troubleshoot single-stage amplifiers.
- 08.11 Construct thyristor circuitry.
- 08.12 Analyze and troubleshoot thyristor circuitry.
- 08.13 Set up and operate VOM for solid-state devices.
- 08.14 Set up and operate DVM for solid-state devices.
- 08.15 Set up and operate power supplies for solid-state devices.
- 08.16 Set up and operate oscilloscopes for solid-state devices.
- 08.17 Set up and operate function generators for solid-state devices.
- 08.18 Set up and operate capacitor and inductor analyzers for solid-state devices.
- 08.19 Set up and operate curve tracers.
- 08.20 Set up and operate transistor testers.

09.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0

- 09.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
- 09.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 09.03 Present information formally and informally for specific purposes and audiences. AF2.9

10.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:

- 10.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 10.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 10.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 10.04 Conduct technical research to gather information necessary for decision-making. PS 4.0

- 11.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 11.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 11.02 Explain emergency procedures to follow in response to workplace accidents.
 - 11.03 Create a disaster and/or emergency response plan. SHE 2.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Consumer Electronic Product Service 6
Course Number: 8730160
Course Credit: 1

Course Description:

This course is designed to provide instruction in digital circuits.

12.0 Demonstrate proficiency in digital circuits--The student will be able to:

- 12.01 Define and apply numbering systems to codes and arithmetic operations.
- 12.02 Analyze and minimize logic circuits using Boolean operations.
- 12.03 Set up and operate logic probes for digital circuits.
- 12.04 Set up and operate power supplies for digital circuits and solve power distribution and noise problems.
- 12.05 Set up and operate pulsers for digital circuits.
- 12.06 Set up and operate oscilloscopes for digital circuits.
- 12.07 Set up and operate logic analyzers for digital circuits.
- 12.08 Set up and operate pulse generators for digital circuits.
- 12.09 Identify types of logic gates and their truth tables.
- 12.10 Construct combinational logic circuits using integrated circuits.
- 12.11 Troubleshoot logic circuits.
- 12.12 Analyze types of flip-flops and their truth tables.
- 12.13 Construct flip-flops using integrated circuits.
- 12.14 Troubleshoot flip-flops.
- 12.15 Identify, define and measure characteristics of integrated circuit (IC) logic families.
- 12.16 Identify types of registers and counters.
- 12.17 Construct registers and counters using flip-flops and logic gates.
- 12.18 Troubleshoot registers and counters.
- 12.19 Analyze clock and timing circuits.
- 12.20 Construct clock and timing circuits.
- 12.21 Troubleshoot clock and timing circuits.
- 12.22 Identify types of arithmetic-logic circuits.
- 12.23 Construct arithmetic-logic circuits.
- 12.24 Troubleshoot arithmetic-logic circuits.
- 12.25 Identify types of encoding and decoding devices.
- 12.26 Construct encoders and decoders.
- 12.27 Troubleshoot encoders and decoders.
- 12.28 Identify types of multiplexer and demultiplexer circuits.
- 12.29 Construct multiplexer and demultiplexer circuits using integrated circuits.
- 12.30 Troubleshoot multiplexer and demultiplexer circuits.
- 12.31 Identify types of memory circuits.
- 12.32 Relate the uses of digital-to-analog and analog-to-digital conversions.
- 12.33 Construct digital-to-analog and analog-to-digital circuits.
- 12.34 Troubleshoot digital-to-analog and analog-to-digital circuits.
- 12.35 Identify types of digital displays.

- 12.36 Construct digital display circuits.
- 12.37 Troubleshoot digital display circuits.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Consumer Electronic Product Service 7
Course Number: 8730170
Course Credit: 1

Course Description:

This course is designed to provide instruction in fundamental micro processors.

- 13.0 Demonstrate proficiency in fundamental microprocessors--The student will be able to:
- 13.01 Identify central processing unit (CPU) building blocks and their uses (architecture).
 - 13.02 Analyze bus concepts.
 - 13.03 Analyze various memory schemes.
 - 13.04 Use memory devices in circuits.
 - 13.05 Troubleshoot memory device circuits.
 - 13.06 Set up and operate oscilloscopes for microprocessor systems.
 - 13.07 Set up and operate logic-data analyzers to troubleshoot microprocessor systems.
 - 13.08 Identify types of input and output devices and peripherals.
 - 13.09 Interface input and output ports to peripherals.
 - 13.10 Analyze and troubleshoot input and output ports.
 - 13.11 Write a macro processor program in assembly language.
 - 13.12 Write a macro processor program in machine language.
 - 13.13 Execute microprocessor instruction sets.
- 14.0 Use information technology tools. -- The students will be able to:
- 14.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 14.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 14.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 14.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 15.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 15.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 15.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 15.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 15.04 Interpret and explain written organizational policies and procedures. ELR 2.0

16.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:

- | | | |
|-------|--|--------|
| 16.01 | Identify and describe the services and legal responsibilities of financial institutions. | FL 2.0 |
| 16.02 | Describe the effect of money management on personal and career goals. | FL 3.0 |
| 16.03 | Develop a personal budget and financial goals. | FL3.1 |
| 16.04 | Complete financial instruments for making deposits and withdrawals. | FL3.2 |
| 16.05 | Maintain financial records. | FL3.3 |
| 16.06 | Read and reconcile financial statements. | FL3.4 |
| 16.07 | Research, compare and contrast investment opportunities. | |

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Consumer Electronic Product Service 8
Course Number: 8730180
Course Credit: 1

Course Description:

This course is designed to provide instruction in analog circuits.

- 17.0 Demonstrate proficiency in analog circuits--The student will be able to:
- 17.01 Identify and define operational characteristics and applications of multistage amplifiers.
 - 17.02 Construct multistage amplifiers.
 - 17.03 Analyze and troubleshoot multistage amplifiers.
 - 17.04 Identify and define operating characteristics and applications of linear integrated circuits.
 - 17.05 Identify and define operating characteristics and applications of basic power supplies and filters.
 - 17.06 Construct basic power supplies and filters.
- 18.0 Demonstrate skills in technical recording--The student will be able to:
- 18.01 Draw and interpret electronic schematics.
 - 18.02 Record data and design curves and graphs.
 - 18.03 Write reports and make oral presentations.
 - 18.04 Maintain test logs.
 - 18.05 Make equipment failure reports.
 - 18.06 Specify and requisition simple electronic components.
 - 18.07 Compose technical letters and memoranda.
 - 18.08 Write formal reports of laboratory experiences.
 - 18.09 Draft preventive maintenance and calibration procedures.
- 19.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 19.01 Describe the nature and types of business organizations. SY 1.0
 - 19.02 Explain the effect of key organizational systems on performance and quality.
 - 19.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 19.04 Explain the impact of the global economy on business organizations.
- 20.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 20.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 20.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0

- 20.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 20.04 Employ mentoring skills to inspire and teach others. LT 5.0

- 21.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
 - 21.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 21.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 21.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 21.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 21.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 21.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 21.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 21.08 Research the benefits of ongoing professional development. ECD 9.0
 - 21.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Consumer Electronic Product Service 9
Course Number: 8730190
Course Credit: 1

Course Description:

This course is designed to provide instruction in analog circuits.

17.0 Demonstrate proficiency in analog circuits--The student will be able to:

- 17.07 Identify and define operating characteristics and applications of differential and operational amplifiers.
- 17.08 Construct differential and operational amplifier circuits.
- 17.09 Analyze and troubleshoot differential and operational amplifier circuits.
- 17.10 Identify and define operating characteristics of audio power amplifiers.
- 17.11 Construct audio power amplifiers.
- 17.12 Construct audio power amplifiers.
- 17.13 Analyze and troubleshoot audio power amplifiers.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Consumer Electronic Product Service 10
Course Number: 8730191
Course Credit: 1

Course Description:

This course is designed to provide instruction in analog circuits.

- 17.0 Demonstrate proficiency in analog circuits--The student will be able to:
- 17.14 Identify and define operating characteristics and applications of power supply regulator circuits.
 - 17.15 Construct power supply regulator circuits.
 - 17.16 Analyze and troubleshoot power supply regulator circuits.
 - 17.17 Identify and define operating characteristics and applications of active filters.
 - 17.18 Construct active filter circuits.
 - 17.19 Analyze and troubleshoot active filter circuits.
 - 17.20 Identify and define operating characteristics and applications of sinusoidal and nonsinusoidal oscillator circuits.
 - 17.21 Construct oscillator circuits.
 - 17.22 Analyze and troubleshoot oscillator circuits.
 - 17.23 Identify and define operating characteristics and applications of cathode ray tubes.
 - 17.24 Identify and define operating characteristics and applications of opto-electronic devices.
 - 17.25 Set up and operate measuring instruments for analog circuits.
- 22.0 Demonstrate proficiency in Surface Mounted Devices (SMD)--The student will be able to:
- 22.01 Identify types of surface mounted devices (SMD's) for DC, AC and solid-state circuits.
 - 22.02 Identify defective SMD's using appropriate troubleshooting techniques.
 - 22.03 Remove and replace SMD's using specialized soldering and desoldering techniques.
 - 22.04 Properly handle static sensitive devices.
- 23.0 Demonstrate proficiency in radio and television receiving systems--The student will be able to:
- 23.01 Read and interpret radio and television receiving system block and circuit diagrams.
 - 23.02 Determine the operational status of radio and television receiving systems.
 - 23.03 Troubleshoot radio and television receiving systems.
 - 23.04 Remove and replace radio and television receiving system components.
 - 23.05 Perform operating systems check and make minor adjustments to radio and television receiving systems.

- 23.06 Set up and operate video analyzers.
- 23.07 Set up and operate National Television Signal Codes (NTSC) generators.
- 23.08 Set up and operate cathode ray tube (CRT) analyzers.
- 23.09 Set up and operate stereo generators.

24.0 Demonstrate proficiency in video recording and playback systems (Analog And Digital)--
The student will be able to:

- 24.01 Read and interpret video recording system block and circuit diagrams.
- 24.02 Determine the operational status of video recording systems (mechanical and electronic).
- 24.03 Troubleshoot video-recording systems.
- 24.04 Remove and replace video recording system components.
- 24.05 Perform operating systems check and make minor adjustments to video recording systems.
- 24.06 Set up and operate BETA test equipment.
- 24.07 Set up and operate VHS test equipment.
- 24.08 Set up and operate vectorscopes.

25.0 Demonstrate proficiency in video disc player systems--The student will be able to:

- 25.01 Read and interpret videodisc player system block and circuit diagrams.
- 25.02 Determine the operational status of videodisc player systems.
- 25.03 Troubleshoot videodisc player systems.
- 25.04 Remove and replace videodisc player system components.
- 25.05 Perform operating systems checks and make minor adjustments to videodisc player systems.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Consumer Electronic Product Service 11

Course Number: 8730192

Course Credit: 1

Course Description:

This course is designed to provide instruction in personal computers and video games.

26.0 Demonstrate proficiency in personal computer systems and video games--The student will be able to:

- 26.01 Read and interpret computer system and video game block and circuit diagrams.
- 26.02 Determine the operational status of personal computer systems and video games.
- 26.03 Troubleshoot personal computer systems and video games.
- 26.04 Remove and replace personal computer systems and video game components.
- 26.05 Perform operating systems check and make minor adjustments to personal computer systems and video games.
- 26.06 Set up and operate logic analyzers for personal computer systems.

2011 – 2012

**Florida Department of Education
Student Performance Standards****Course Title: Consumer Electronic Product Service 12****Course Number: 8730193****Course Credit: 1****Course Description:**

This course is designed to provide instruction in one or more of the specialty areas listed.

27.0 Demonstrate proficiency in advanced audio systems (Analog And Digital)--The student will be able to:

- 27.01 Read and interpret advanced audio systems block and circuit diagrams.
- 27.02 Determine the operational status of advanced audio systems.
- 27.03 Troubleshoot advanced audio systems.
- 27.04 Remove and replace advanced audio system components.
- 27.05 Perform operating systems check and make minor adjustments to advanced audio systems.

28.0 Demonstrate proficiency in master antenna television systems (CATV/CCTV/MATV/SATV)--The student will be able to:

- 28.01 Design master antenna television receiving systems.
- 28.02 Determine material requirements for master antenna television receiving systems.
- 28.03 Prepare bills of material for master antenna television receiving systems.
- 28.04 Lay out and install master antenna television receiving systems.
- 28.05 Set up and operate field strength meters.
- 28.06 Determine the operational status of master antenna television receiving systems.
- 28.07 Troubleshoot master antenna television receiving systems.
- 28.08 Remove and replace master antenna television receiving system components.
- 28.09 Perform operating systems check and make minor adjustments to master antenna television receiving systems.

29.0 Demonstrate proficiency in electronic security systems--The student will be able to:

- 29.01 Lay out and install electronic security systems.
- 29.02 Determine the operating status of electronic security systems.
- 29.03 Troubleshoot electronic security systems.
- 29.04 Remove and replace electronic security system components.
- 29.05 Perform operating systems check and make minor adjustments to electronic security systems.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Electronic System Assembly
Program Type: Career Preparatory
Career Cluster: Manufacturing

	Secondary	PSAV
Program Number	8730300	I470129
CIP Number	0647.019903	0647.019903
Grade Level	9-12, 30, 31	30, 31
Standard Length	3 Credits	450 Hours
Teacher Certification	ELECTRONIC @7 G TEC ELEC @7 G	ELECTRONIC @7 G TEC ELEC @7 G
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	51-2022	51-2022
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)	
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp	
Basic Skills Level	N/A	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster. This program offers a broad foundation of knowledge and skills to prepare students for employment in Electronic System Assembly positions.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, blueprint reading, selection and use of tools/materials, wire preparation for soldering, soldering skills, types of circuit boards, types of terminals, types of solder cups, component assembly, and solderless connections.

Program Structure

This program is a planned sequence of instruction consisting of one OCP.

When offered at the post secondary level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44 (3)(b), F.S.

The following table illustrates the **PSAV** program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EEV0020	Electrical, Electronic Assembler	450	51-2022

The following table illustrates the **Secondary** program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
	8730310	Electronic System Assembly 1	1 credit	51-2022	2
	8730320	Electronic System Assembly 2	1 credit	51-2022	2
A	8730330	Electronic System Assembly 3	1 credit	51-2022	2

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general

knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0 and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular

occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate proficiency in interpreting written, graphic and/or oral instruction.
- 02.0 Demonstrate proficiency in developing basic electronic assembly skills.
- 03.0 Demonstrate mathematics knowledge and skills.
- 04.0 Demonstrate science knowledge and skills
- 05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 06.0 Demonstrate proficiency in preparing wire for soldering and/or assembly.
- 07.0 Demonstrate proficiency in applying soldering techniques.
- 08.0 Demonstrate language arts knowledge and skills
- 09.0 Solve problems using critical thinking skills, creativity and innovation.
- 10.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 11.0 Demonstrate proficiency in connecting component and lead wires.
- 12.0 Demonstrate proficiency in installing electronic component assembly.

- 13.0 Use information technology tools
- 14.0 Describe the importance of professional ethics and legal responsibilities.
- 15.0 Demonstrate personal money-management concepts, procedures, and strategies
- 16.0 Demonstrate proficiency in preparing material for solderless connections.
- 17.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 18.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 19.0 Explain the importance of employability and entrepreneurship skills

- 05.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 05.02 Locate, organize and reference written information from various sources. CM 3.0
- 05.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 05.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 05.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 05.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 05.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

- 06.0 Demonstrate proficiency in preparing wire for soldering and/or assembly--The student will be able to:
 - 06.01 Strip wires for soldering.
 - 06.02 Tin by hand and/or solder pot.

- 07.0 Demonstrate proficiency in applying soldering techniques--The student will be able to:
 - 07.01 Apply heat applications.
 - 07.02 Apply solder applications.
 - 07.03 Rework unsatisfactory connectors.
 - 07.04 Maintain solder connection appearance.

- 08.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
 - 08.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 08.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 08.03 Present information formally and informally for specific purposes and audiences. AF2.9

- 09.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
 - 09.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 09.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 09.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 09.04 Conduct technical research to gather information necessary for decision-making. PS 4.0

- 10.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
 - 10.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 10.02 Explain emergency procedures to follow in response to workplace accidents.
 - 10.03 Create a disaster and/or emergency response plan. SHE 2.0

- 11.0 Demonstrate proficiency in connecting component and lead wires--The student will be able to:
- 11.01 Solder component leads to printed circuit boards.
 - 11.02 Solder component lead wires to turret terminals.
 - 11.03 Solder lead wires to bifurcated terminals.
 - 11.04 Solder lead wires to hook and perforated terminals.
 - 11.05 Solder lead wires into connector solder cups.
- 12.0 Demonstrate proficiency in installing electronic component assembly--The student will be able to:
- 12.01 Mount components onto a chassis.
 - 12.02 Mount components onto a panel.
 - 12.03 Mount components onto a circuit board.
- 13.0 Use information technology tools. -- The students will be able to:
- 13.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 13.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 13.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 13.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 14.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 14.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 14.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR 1.1
 - 14.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR 1.2
 - 14.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 15.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 15.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 15.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 15.03 Develop a personal budget and financial goals. FL 3.1
 - 15.04 Complete financial instruments for making deposits and withdrawals. FL 3.2
 - 15.05 Maintain financial records. FL 3.3
 - 15.06 Read and reconcile financial statements. FL 3.4
 - 15.07 Research, compare and contrast investment opportunities.

16.0 Demonstrate proficiency in preparing materials for solderless connections--The student will be able to:

- 16.01 Prepare wire for cables.
- 16.02 Strip, terminalize, lay and lace harness.
- 16.03 Use heat shrinkable tubing.
- 16.04 Strip wires for wrapping.
- 16.05 Route and wrap for pin connections.

17.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:

- 17.01 Describe the nature and types of business organizations. SY 1.0
- 17.02 Explain the effect of key organizational systems on performance and quality.
- 17.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 17.04 Explain the impact of the global economy on business organizations.

18.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:

- 18.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
- 18.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
- 18.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 18.04 Employ mentoring skills to inspire and teach others. LT 5.0

19.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:

- 19.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
- 19.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
- 19.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 19.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 19.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 19.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 19.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 19.08 Research the benefits of ongoing professional development. ECD 9.0
- 19.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

- 05.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 05.02 Locate, organize and reference written information from various sources. CM 3.0
- 05.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 05.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 05.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 05.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 05.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0
- 08.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
 - 08.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 08.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 08.03 Present information formally and informally for specific purposes and audiences. AF2.9

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: **Electronic System Assembly 2**
Course Number: **8730320**
Course Credit: **1**

Course Description:

This course includes instruction in wire soldering, soldering techniques and connecting lead wires.

06.0 Demonstrate proficiency in preparing wire for soldering and/or assembly--The student will be able to:

- 06.01 Strip wires for soldering.
- 06.02 Tin by hand and/or solder pot.

07.0 Demonstrate proficiency in applying soldering techniques--The student will be able to:

- 07.01 Apply heat applications.
- 07.02 Apply solder applications.
- 07.03 Rework unsatisfactory connectors.
- 07.04 Maintain solder connection appearance.

11.0 Demonstrate proficiency in connecting component and lead wires--The student will be able to:

- 11.01 Solder component leads to printed circuit boards.
- 11.02 Solder component lead wires to turret terminals.
- 11.03 Solder lead wires to bifurcated terminals.
- 11.04 Solder lead wires to hook and perforated terminals.
- 11.05 Solder lead wires into connector solder cups.

09.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:

- 09.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 09.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 09.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 09.04 Conduct technical research to gather information necessary for decision-making. PS 4.0

10.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:

- 10.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 10.02 Explain emergency procedures to follow in response to workplace accidents.
- 10.03 Create a disaster and/or emergency response plan.

13.0 Use information technology tools. -- The students will be able to:

- 13.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 13.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 13.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 13.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
SHE 2.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: **Electronic System Assembly 3**
Course Number: **8730330**
Course Credit: **1**

Course Description:

This course includes instruction in installation of electronic components, and making solderless connections.

12.0 Demonstrate proficiency in installing electronic component assembly--The student will be able to:

- 12.01 Mount components onto a chassis.
- 12.02 Mount components onto a panel.
- 12.03 Mount components onto a circuit board.

16.0 Demonstrate proficiency in preparing materials for solderless connections--The student will be able to:

- 16.01 Prepare wire for cables.
- 16.02 Strip, terminalize, lay and lace harness.
- 16.03 Use heat shrinkable tubing.
- 16.04 Strip wires for wrapping.
- 16.05 Route and wrap for pin connections.

14.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:

- 14.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 14.02 Evaluate alternative responses to workplace situations based on personal,
- 14.03 professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 14.04 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 14.05 Interpret and explain written organizational policies and procedures. ELR 2.0

15.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:

- 15.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 15.02 Describe the effect of money management on personal and career goals. FL 3.0
- 15.03 Develop a personal budget and financial goals. FL3.1
- 15.04 Complete financial instruments for making deposits and withdrawals. FL3.2
- 15.05 Maintain financial records. FL3.3
- 15.06 Read and reconcile financial statements. FL3.4
- 15.07 Research, compare and contrast investment opportunities.

- 17.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 17.01 Describe the nature and types of business organizations. SY 1.0
 - 17.02 Explain the effect of key organizational systems on performance and quality.
 - 17.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 17.04 Explain the impact of the global economy on business organizations.
- 18.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 18.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 18.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 18.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 18.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 19.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 19.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 19.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 19.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 19.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 19.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 19.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 19.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 19.08 Research the benefits of ongoing professional development. ECD 9.0
 - 19.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Industrial Biotechnology
Program Type: Career Preparatory
Career Cluster: Manufacturing

Secondary – Career Preparatory	
Program Number	8736000
CIP Number	0626061601
Grade Level	9-12, 30, 31
Standard Length	3 credits
Teacher Certification	BIOLOGY/BIOTECHNICIAN 7G CHEM/BIOTECHNICIAN 7G
CTSO	SkillsUSA
SOC Codes (all applicable)	19-4021
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

Industrial Biotechnology is a program offering students science credit through an applied science education, to prepare them for entry level positions in the cutting edge industry of Biotechnology. While meeting the state standards for science, the coursework will focus on developing science and bio-technical skills that are current and in demand for this rapidly growing occupation.

Upon completion of the integrated program, students will be able to explain and perform bio-technical skills used by Industrial, Medical, Agricultural, and Research facilities that develop and produce marketable products and processes.

Program Structure

This program is a planned sequence of instruction consisting of three OCP's.

The following table illustrates the secondary program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
A	3027010	Biotechnology 1	1 credit	19-4021	3
B	3027020	Biotechnology 2	1 credit	19-4021	3
C	8736030	Biotechnology 3	1 credit	19-4021	3

Laboratory Activities

Laboratory investigations, including the use of scientific research, measurement, and laboratory technologies are an integral part of this course. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

This program is designed to provide students with intense laboratory and research skills in preparation for continued education and/or entry into the biotechnology industry. Students will build upon the skills attained as they design and conduct experiments relevant to current biotechnology. A close association with local industry and postsecondary institutions will provide additional opportunities for development and application of biotechnology practices.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills

and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

For details on articulation agreements which correlate to programs and industry certifications refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to

<http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Academic Knowledge Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Apply knowledge of the nature of science and scientific habits of mind to solve problems, and employ safe and effective use of laboratory technologies.
- 02.0 Demonstrate understanding of the roles of matter, energy, in the chemical processes of cells, organisms.
- 03.0 Demonstrate an understanding of the structure and processes of the cell, with emphasis on reproduction and communication.
- 04.0 Demonstrate an understanding of the fundamentals of biochemistry including protein synthesis and reproduction.
- 05.0 Demonstrate an understanding of genetics, including the principles of, molecular basis, diversity, and applications to biotechnology.
- 06.0 Demonstrate an understanding of the levels of organization, from atoms to molecular DNA to organisms, classification, taxonomy.
- 07.0 Demonstrate an understanding of the interdependence of organisms, humans, and the environment.
- 08.0 Demonstrate an understanding of genetic diversity, selection, adaptations, and changes through time.
- 09.0 Demonstrate an understanding of the legal and ethical responsibilities associated with working with biological specimens for research or industry, bioethics.
- 10.0 Demonstrate an understanding of the connection between Biotechnology, agricultural, food, and medical technologies and careers.

CTE Performance Standards:

- 11.0 Demonstrate knowledge of the history, career fields, and benefits of biotechnology.
- 12.0 Recognize and practice safety procedures.
- 13.0 Recognize and follows quality control procedures and regulatory guidelines.
- 14.0 Demonstrate the ability to communicate and use interpersonal skills effectively.
- 15.0 Apply basic skills in scientific inquiry, calculations, and analysis.
- 16.0 Demonstrate knowledge of organism structure and function.
- 17.0 Utilize materials processing and standard laboratory operating procedures for biotechnology.
- 18.0 Apply biotechnical materials analysis skills.
- 19.0 Demonstrates knowledge of basic chemistry as applied to biotechnology procedures.
- 20.0 Utilizes basic knowledge of microbiology and blood-borne diseases, including aids.
- 21.0 Demonstrate knowledge of legal and ethical responsibilities.
- 22.0 Demonstrate literacy and computer skills applicable to the biotechnology industry.
- 23.0 Demonstrate employability skills.

Academic Knowledge Standards

- 24.0 Apply knowledge of the nature of science and scientific habits of mind to solve problems, and employ safe and effective use of laboratory technologies.
- 25.0 Demonstrate understanding of the chemical processes in biotechnology, pH, solutions, dilutions, molarity.
- 26.0 Demonstrate an understanding of cell propagation, growth and cultures for biotechnology.

- 27.0 Demonstrate an understanding of the fundamentals of biochemistry including protein synthesis, recombinants, and reproduction, analysis, western blot.
- 28.0 Demonstrate an understanding of genetics and biotechnology, gene selection, transformation, analysis, PCR, Northern and Southern blott.
- 29.0 Demonstrate a knowledge of the structure and function and reproduction of various organisms used as genetic models.
- 30.0 Demonstrate an understanding of the interdependence of organisms, humans, and the environment.
- 31.0 Demonstrate an understanding of genetic diversity, natural and genetic selection .
- 32.0 Demonstrate an understanding of bioethics.
- 33.0 Demonstrate and understanding of the connection between Biotechnology, agricultural, food, and medical technologies and careers.

CTE Performance Standards:

- 34.0 Demonstrate knowledge of the history, career fields, and benefits of biotechnology.
- 35.0 Recognize and practice safety procedures.
- 36.0 Recognize and follows quality control procedures and regulatory guidelines.
- 37.0 Demonstrate the ability to communicate and use interpersonal skills effectively.
- 38.0 Apply basic skills in scientific inquiry, calculations, and analysis.
- 39.0 Demonstrate knowledge of organism structure and function.
- 40.0 Utilize materials processing and standard laboratory operating procedures for biotechnology.
- 41.0 Apply biotechnical materials analysis skills.
- 42.0 Demonstrates knowledge of basic chemistry as applied to biotechnology procedures.
- 43.0 Utilizes basic knowledge of microbiology and blood-born diseases, including aids.
- 44.0 Demonstrate knowledge of legal and ethical responsibilities.
- 45.0 Demonstrate literacy and computer skills applicable to the biotechnology industry.
- 46.0 Demonstrate employability skills.
- 47.0 History, career fields, and benefits of biotechnology.
- 48.0 Safety procedures.
- 49.0 Quality control procedures and regulatory guidelines.
- 50.0 Communicate and use interpersonal skills effectively.
- 51.0 Basic skills in scientific inquiry, calculations, and analysis.
- 52.0 Organism structure and function.
- 53.0 Materials processing and standard laboratory operating procedures for biotechnology.
- 54.0 Biotechnical materials analysis skills.
- 55.0 Basic chemistry as applied to biotechnology procedures.
- 56.0 Microbiology and blood-born diseases, including aids.
- 57.0 Legal and ethical responsibilities.
- 58.0 Literacy and computer skills applicable to the biotechnology industry.
- 59.0 Employability skills.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Biotechnology 1
Course Number: 3027010
Course Credit: 0.5 Science and 0.5 Career and Technical Education

Course Description:

This course provides exploratory experience combining laboratory and real-life applications in the field of biotechnology. The content includes, but is not limited to, the following:

- The nature of science
- Matter, energy, chemical processes of cells, organisms
- Cell molecular structure and function, membranes, DNA, plasmids, reproduction, communication
- Fundamentals of biochemistry, protein synthesis, germ theory,
- Molecular genetics and biotechnology, restriction digest, DNA analysis, PCR
- Levels of organization, molecular to organismal, classification, and taxonomy
- Interdependence of organisms, humans, and the environment,
- Genetic diversity, selection, adaptations, and changes through time
- Bioethics
- Connection between Biotechnology, agricultural, food, and medicine and careers

This course shall integrate the Goal 3 Student Performance Standards of the Florida System of School Improvement and Accountability as appropriate to the content and processes of the subject matter.

Academic Knowledge Standards

After successfully completing this course, the student will:

01.0 Apply knowledge of the nature of science and scientific habits of mind to solve problems, and employ safe and effective use of laboratory technologies.

- 01.01. Know that investigations are conducted to explore new phenomena, to check on previous results, to test how well a theory predicts, and to compare different theories.
- 01.02. Know that from time to time, major shifts occur in the scientific view of how the world works, but that more often, the changes that take place in the body of scientific knowledge are small modifications of prior knowledge.
- 01.03. Understand that no matter how well one theory fits observations, a new theory might fit them as well or better, or might fit a wider range of observations, because in science, the testing, revising, and occasional discarding of theories, new and old, never ends and leads to an increasingly better understanding of how things work in the world, but not to absolute truth.
- 01.04. Know that scientists in any one research group tend to see things alike and that therefore scientific teams are expected to seek out the possible sources of bias in the design of their investigations and in their data analysis.

- 01.05. Understand that new ideas in science are limited by the context in which they are conceived, are often rejected by the scientific establishment, sometimes spring from unexpected findings, and usually grow slowly from many contributors.
 - 01.06. Understand that in the short run, new ideas that do not mesh well with mainstream ideas in science often encounter vigorous criticism and that in the long run, theories are judged by how they fit with other theories, the range of observations they explain, how well they explain observations, and how effective they are in predicting new findings.
 - 01.07. Know that scientists assume that the universe is a vast system in which basic rules exist that may range from very simple to extremely complex but that scientists operate on the belief that the rules can be discovered by careful, systemic study.
- 02.0 Demonstrate understanding of the roles of matter, energy, in the chemical processes of cells, organisms.
- 02.01. Knows that the electron configuration in atoms determines how a substance reacts and how much energy is involved in its reactions.
 - 02.02. Knows that the vast diversity of the properties of materials is primarily due to variations in the forces that hold molecules together.
 - 02.03. Knows that a change from one phase of matter to another involves a gain or loss of energy.
 - 02.04. Knows that connections (bonds) form between substances when outer-shell electrons are either transferred or shared between their atoms, changing the properties of substances.
 - 02.05. Knows that the number and configuration of electrons will equal the number of protons in an electrically neutral atom and when an atom gains or loses electrons the charge is unbalanced.
 - 02.06. Knows the difference between an element, a molecule, and a compound
 - 02.07. Knows that elements are arranged into groups and families based on similarities in electron structure and that their physical and chemical properties can be predicted.
 - 02.08. Understand how knowledge of energy is fundamental to all the scientific disciplines (e.g., the energy required for biological processes in living organisms and the energy required for the building, erosion, and rebuilding of the Earth).
 - 02.09. Understand that there is conservation of mass and energy when matter is transformed.
 - 02.10. Understand that biological systems obey the same laws of conservation as physical systems.
 - 02.11. Knows that separate parts of the body communicate with each other using electrical and or chemical signals.
 - 02.12. Knows that organisms respond to internal and external stimuli.
- 03.0 Demonstrate an understanding of the structure and processes of the cell, with emphasis on reproduction and communication.
- 03.01. Knows that body structures are uniquely designed and adapted for their function.
 - 03.02. Knows that cell behavior can be affected by molecules from other parts of the organism or even from other organisms.

- 04.0 Demonstrate an understanding of the fundamentals of biochemistry including protein synthesis and reproduction.
- 04.01. Know that the body processes involve specific biochemical reactions governed by biochemical principles.
 - 04.02. Know that membranes are sites for chemical synthesis and essential energy conversions.
 - 04.03. Know the complex interactions among the different kinds of molecules in the cell cause distinct cycles of activity governed by proteins.
- 05.0 Demonstrate an understanding of genetics, including the principles of, molecular basis, diversity, and applications to biotechnology.
- 05.01. Understands the mechanism of asexual and sexual reproduction and knows the different genetic advantages and disadvantages of sexual and asexual reproduction.
 - 05.02. Knows that every cell contains a “blueprint” coded in DNA molecules that specify how proteins are assembled to regulate cells.
- 06.0 Demonstrate an understanding of the levels of organization, from atoms to molecular DNA to organisms, classification, taxonomy.
- 06.01. Knows that chemical elements that make up the molecules of living things are combined and recombined in different ways.
- 07.0 Demonstrate an understanding of the interdependence of organisms, humans, and the environment.
- 07.01. Understands the interconnectedness of the systems on Earth and the quality of life.
 - 07.02. Knows of the great diversity and interdependence of living things.
 - 07.03. Knows that changes in a component of an ecosystem will have unpredictable effects on the entire system but that the components of the system tend to react in a way that will restore the ecosystem to its original condition.
- 08.0 Demonstrate an understanding of genetic diversity, selection, adaptations, and changes through time.
- 08.01. Understand the mechanisms of change (e.g., mutation and natural selection) that lead to adaptations in a species and their ability to survive naturally in changing conditions and to increase species diversity.
 - 08.02. Know of the great diversity and interdependence of living things.
 - 08.03. Understands how genetic variation of offspring contributes to population control in an environment and that natural selection ensures that those who are best adapted to their surroundings survive to reproduce.
- 09.0 Demonstrate an understanding of the legal and ethical responsibilities associated with working with biological specimens for research or industry, bioethics.

- 09.01. Understand the importance of a sense of responsibility, a commitment to peer review, truthful reporting of the methods and outcomes of investigations, and making the public aware of the findings.
 - 09.02. Know that scientists control conditions in order to obtain evidence, but when that is not possible for practical or ethical reasons, they try to observe a wide range of natural occurrences to discern patterns.
 - 09.03. Know that performance testing is often conducted using small-scale models, computer simulations, or analogous systems to reduce the chance of system failure.
 - 09.04. Know that scientific knowledge is used by those who engage in design and technology to solve practical problems, taking human values and limitations into account.
- 10.0 Demonstrate an understanding of the connection between Biotechnology, agricultural, food, and medical technologies and careers.
- 10.01. Know that scientists can bring information, insights, and analytical skills to matters of public concern and help people understand the possible causes and effects of events.
 - 10.02. Know that funds for science research come from federal government agencies, industry, and private foundations and that this funding often influences the areas of discovery.

CTE Performance Standards:

- 11.0 Demonstrate knowledge of the history, career fields, and benefits of biotechnology. -- The student will be able to:
- 11.01. Describe major historic developments in biotechnology fields such as pharmaceuticals, agriculture, diagnostics, industrial products, devices, instrumentation, and research and development.
 - 11.02. Identify several products obtained through recombinant DNA technology and other biotechnology advances.
 - 11.03. Describe the major steps in a product's move through a company's product pipeline.
 - 11.04. Explain how companies decide on the research and development targets and potential products.
 - 11.05. Give examples of how the biotechnology revolution has had an impact on current science and manufacturing practices.
 - 11.06. Illustrate examples of how biotechnology has led to benefits and risks to society and how biotechnical advances affects human lives on a personal level.
- 12.0 Recognize and practice safety procedures. -- The student will be able to:
- 12.01. Identify safety symbols and signs.
 - 12.02. Identify appropriate safety procedures and guidelines.
 - 12.03. Demonstrate an understanding of the emergency procedures in case of fire, burn, chemical spill or other hazardous situations.
 - 12.04. Recognize laboratory safety hazards and avoid them.
 - 12.05. Locate and be able to use emergency equipment, including first aid.

- 12.06. Use laboratory apparatus, materials, and technology in an appropriate and safe manner.
 - 12.07. Locate a Material Safety Data Sheet (MSDS) and use the information to operate in a safe manner.
 - 12.08. Demonstrate knowledge of universal precautions for blood-borne pathogens.
- 13.0 Recognize and follows quality control procedures and regulatory guidelines. -- The student will be able to:
- 13.01. Identify the need for and function of regulatory agencies such as those in government, industry, and society.
 - 13.02. Describe appropriate attire for different biotechnology workplaces including the office, laboratory and cleanroom environments.
 - 13.03. Monitor, use, store and dispose of hazardous materials properly.
 - 13.04. Clean, organize, and sterilize materials and equipment.
- 14.0 Demonstrate the ability to communicate and use interpersonal skills effectively. -- The student will be able to:
- 14.01. Follow all oral and written instructions.
 - 14.02. Demonstrate good listening, writing, and verbal communication skills and procedures.
 - 14.03. Appropriately use and respond to verbal and non-verbal cues.
 - 14.04. Use correct spelling, grammar, and format in all written communication.
 - 14.05. Use appropriate scientific terminology and abbreviations.
 - 14.06. Recognize the importance of courtesy and respect and maintain good interpersonal relationships.
 - 14.07. Read and discuss technical material
- 15.0 Apply basic skills in scientific inquiry, calculations, and analysis. -- The student will be able to:
- 15.01. Demonstrate knowledge of the scientific method.
 - 15.02. Use a variety of methods including literature searches libraries, computer databases, or on-line, for gathering background information, making observations, and collecting and organizing data.
 - 15.03. Use the scientific method to conduct a valid experiment, including hypothesis formation, data collection, data analysis, and conclusion.
 - 15.04. Maintain a scientific notebook that includes all laboratory procedures, data, and conclusions.
 - 15.05. Properly and safely operate scientific equipment including graduates, hoods, microscopes, pipets, micropipets, electronic balance, pH meters, incubators, centrifuges, water baths, power supplies and electrophoresis chambers.
 - 15.06. Make and use measurements in both traditional and metric units.
 - 15.07. Measure time, temperature, distance, capacity and mass/weight.
 - 15.08. Describe the relationship between 12 and 24 hour time and be able to convert between the two.
 - 15.09. Make estimates and approximations in order to test the reasonableness of the result.
 - 15.10. Evaluate the validity of results obtained during experimentation and product development.

- 15.11. Interpret and use graphs, charts and tables used to collect and analyze data.
 - 15.12. Interpret quantitative and qualitative data.
 - 15.13. Demonstrate ability to evaluate and draw conclusions.
 - 15.14. Follow guidelines to prepare a scientific report.
- 16.0 Demonstrate knowledge of organism structure and function. --The student will be able to:
- 16.01. Recognize and distinguish between the following based upon the hierarchy of organization of organisms: atom, molecule, cells, tissue, organs, organ system, and organism.
 - 16.02. Outline the life cycle and characteristics of certain model organisms used in the biotechnology industry, including bacterial, yeast, and mammalian cells.
 - 16.03. Differentiate between prokaryotic and eukaryotic cells.
 - 16.04. Describe the cell (both prokaryotes and eukaryotes) as the basic unit of life.
 - 16.05. Analyze the difference between plant and animal cells.
 - 16.06. Describe cell structure and function.
 - 16.07. Differentiate between mitosis and meiosis.
 - 16.08. Explain Mendel's Theory of Genetics.
 - 16.09. Describe the role of DNA, RNA, and ribosomes in protein synthesis.
- 17.0 Utilize materials processing and standard laboratory operating procedures for biotechnology. -- The student will be able to:
- 17.01. Maintain a clean and organized work area.
 - 17.02. Follow written protocols and oral directions to perform a variety of laboratory and technical tasks.
 - 17.03. Determine appropriate equipment and units of measurement for a given task.
 - 17.04. Discuss and perform disinfection and sterilization techniques.
- 18.0 Apply biotechnical materials analysis skills. -- the student will be able to:
- 18.01. Isolate DNA from a variety of cells.
 - 18.02. Explain the principles involved in agarose gel electrophoresis.
 - 18.03. Prepare, load, run, visualize, and analyze DNA samples on an agarose gel.
 - 18.04. Describe the meaning in differences in DNA and peptide bands seen on agarose gels.
 - 18.05. Discuss sources of environmental contamination and methods of detection in controlled environments.
- 19.0 Demonstrates knowledge of basic chemistry as applied to biotechnology procedures. --
The student will be able to:
- 19.01. Recognize and provide labels for models of neutral atoms, ions, and isotopes.
 - 19.02. Differentiate between atoms, elements, molecules, compounds, mixtures and solutions.
 - 19.03. Compare and contrast homogenous and heterogeneous solutions and suspensions.
 - 19.04. Determine chemical characteristics and reactivity based on electron configuration.
 - 19.05. Demonstrate that the rate of chemical reactions depend on reactant concentration or temperature, or the presence of a catalyst.

- 19.06. Explain how the electron configuration determines covalent and ionic bonds.
19.07. Compare and contrast the variety of forces that hold matter together.
- 20.0 Utilizes basic knowledge of microbiology and blood-borne diseases, including aids. -- The student will be able to:
- 20.01. Discuss microbial taxonomy and classification.
 - 20.02. Practice aseptic techniques as required.
 - 20.03. Discuss sterilization and isolation techniques.
 - 20.04. Discuss techniques of inoculation and transfer of cultures.
 - 20.05. Describe conditions that promote cell growth under aseptic conditions in the laboratory and workplace.
 - 20.06. Identify "at risk" behaviors which promote the spread of diseases caused by blood borne pathogens.
- 21.0 Demonstrate knowledge of legal and ethical responsibilities. -- The student will be able to:
- 21.01. Discuss ethical, legal and social issues raised by biotechnology.
- 22.0 Demonstrate literacy and computer skills applicable to the biotechnology industry. -- The student will be able to:
- 22.01. Define terms and demonstrate basic computer skills.
 - 22.02. Describe the uses of computers in the biotechnology industry.
 - 22.03. Use the Internet to gather and share scientific and regulatory information.
 - 22.04. Use available computer programs to collect data and prepare reports.
- 23.0 Demonstrate employability skills. -- The student will be able to:
- 23.01. Use several resources including the internet to gather information about job opportunities in the biotechnology field.
 - 23.02. Outline the opportunities for careers in biotechnology in health, industry, medicine, genetics, agriculture, etc.
 - 23.03. Identify and demonstrate acceptable work habits and health habits.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Biotechnology 2
Course Number: 3027020
Course Credit: 0.5 Science and 0.5 Career and Technical Education

Course Description:

This course provides exploratory experience combining laboratory and real-life applications in the field of biotechnology. The content includes, but is not limited to, the following:

- The nature of science
- Chemical processes in biotechnology, pH, solutions, molarity
- Cell propagation, growth and cultures for biotechnology
- Biochemistry, proteins, enzymes, plasmids, recombinants, Blood borne pathogens
- Genetics and biotechnology, gene selection, transformation, analysis
- Structure and function of various organisms used as genetic models
- Interdependence of organisms, humans, and the environment,
- Genetic diversity and selection
- Connection between Biotechnology, agricultural, food, and medicine and careers
- Bioethics

This course shall integrate the Goal 3 Student Performance Standards of the Florida System of School Improvement and Accountability as appropriate to the content and processes of the subject matter.

Prerequisite of this course is Biotechnology in addition to the co-requisite or prerequisite of Biology 1, Honors Biology, or Biology Technology.

Academic Knowledge Standards

After successfully completing this course, the student will:

24.0 Apply knowledge of the nature of science and scientific habits of mind to solve problems, and employ safe and effective use of laboratory technologies.

- 24.01. Know that investigations are conducted to explore new phenomena, to check on previous results, to test how well a theory predicts, and to compare different theories.
- 24.02. Know that from time to time, major shifts occur in the scientific view of how the world works, but that more often, the changes that take place in the body of scientific knowledge are small modifications of prior knowledge.
- 24.03. Understand that no matter how well one theory fits observations, a new theory might fit them as well or better, or might fit a wider range of observations, because in science, the testing, revising, and occasional discarding of theories, new and old, never ends and leads to an increasingly better understanding of how things work in the world, but not to absolute truth.

- 24.04. Know that scientists in any one research group tend to see things alike and that therefore scientific teams are expected to seek out the possible sources of bias in the design of their investigations and in their data analysis.
- 24.05. Understand that new ideas in science are limited by the context in which they are conceived, are often rejected by the scientific establishment, sometimes spring from unexpected findings, and usually grow slowly from many contributors.
- 24.06. Understand that in the short run, new ideas that do not mesh well with mainstream ideas in science often encounter vigorous criticism and that in the long run, theories are judged by how they fit with other theories, the range of observations they explain, how well they explain observations, and how effective they are in predicting new findings.
- 24.07. Know that scientists assume that the universe is a vast system in which basic rules exist that may range from very simple to extremely complex but that scientists operate on the belief that the rules can be discovered by careful, systemic study.
- 25.0 Demonstrate understanding of the chemical processes in biotechnology, pH, solutions, dilutions, molarity.
- 25.01. Experiments and determines that the rates of reaction among atoms and molecules depend on the concentration, pressure, and temperature of the reactants and the presence or absence of catalysts.
- 25.02. Understand how knowledge of energy is fundamental to all the scientific disciplines (e.g., the energy required for biological processes in living organisms and the energy required for the building, erosion, and rebuilding of the Earth).
- 25.03. Understand that there is conservation of mass and energy when matter is transformed.
- 25.04. Knows that membranes are sites for chemical synthesis and essential energy conversions.
- 25.05. Understands that biological systems obey the same laws of conservation as physical systems.
- 26.0 Demonstrate an understanding of cell propagation, growth and cultures for biotechnology.
- 26.01. Understand the mechanisms of asexual and sexual reproduction and know the different genetic advantages and disadvantages of asexual and sexual reproduction.
- 27.0 Demonstrate an understanding of the fundamentals of biochemistry including protein synthesis, recombinants, and reproduction, analysis, western blot.
- 27.01. Know the complex interactions among the different kinds of molecules in the cell cause distinct cycles of activity governed by proteins.
- 27.02. Know that cell behavior can be affected by molecules from other parts of the organism or even from other organisms.
- 27.03. Knows that every cell contains a “blueprint” coded in DNA molecules that specify how proteins are assembled to regulate cells.
- 28.0 Demonstrate an understanding of genetics and biotechnology, gene selection, transformation, analysis, PCR, Northern and Southern blots.

- 28.01. Know that the chemical elements that make up the molecules of living things are combined and recombined in different ways.
- 28.02. Knows that every cell contains a “blueprint” coded in DNA molecules that specify how proteins are assembled to regulate cells.
- 29.0 Demonstrate a knowledge of the structure and function and reproduction of various organisms used as genetic models.
 - 29.01. Know that body structures are uniquely designed and adapted for their function.
- 30.0 Demonstrate an understanding of the interdependence of organisms, humans, and the environment.
 - 30.01. Understands the interconnectedness of the systems on Earth and the quality of life.
 - 30.02. Knows that changes in a component of an ecosystem will have unpredictable effects on the entire system but that the components of the system tend to react in a way that will restore the ecosystem to its original condition.
- 31.0 Demonstrate an understanding of genetic diversity, natural and genetic selection .
 - 31.01. Understand the mechanisms of change (e.g., mutation and natural selection) that lead to adaptations in a species and their ability to survive naturally in changing conditions and to increase species diversity.
 - 31.02. Know of the great diversity and interdependence of living things.
 - 31.03. Understands how genetic variation of offspring contributes to population control in an environment and that natural selection ensures that those who are best adapted to their surroundings survive to reproduce.
- 32.0 Demonstrate an understanding of bioethics.
 - 32.01. Understand the importance of a sense of responsibility, a commitment to peer review, truthful reporting of the methods and outcomes of investigations, and making the public aware of the findings.
 - 32.02. Know that scientists control conditions in order to obtain evidence, but when that is not possible for practical or ethical reasons, they try to observe a wide range of natural occurrences to discern patterns.
 - 32.03. Know that performance testing is often conducted using small-scale models, computer simulations, or analogous systems to reduce the chance of system failure.
 - 32.04. Know that scientific knowledge is used by those who engage in design and technology to solve practical problems, taking human values and limitations into account.
- 33.0 Demonstrate and understanding of the connection between Biotechnology, agricultural, food, and medical technologies and careers.
 - 33.01. Know that funds for science research come from federal government agencies, industry, and private foundations and that this funding often influences the areas of discovery.

- 33.02. Know that scientists can bring information, insights, and analytical skills to matters of public concern and help people understand the possible causes and effects of events.

CTE Performance Standards:

- 34.0 Demonstrate knowledge of the history, career fields, and benefits of biotechnology. --
The student will be able to:
 - 34.01. Compare the developments in two biotechnology fields and make predictions for future developments in those areas.
 - 34.02. Identify several local biotechnology companies specializing in the production of pharmaceuticals, agricultural products, industrial products, and research instruments and reagents.
 - 34.03. Compare the benefits of products derived from biotechnological advances (including DNA technology), to an environment devoid of biotechnological products or applications.
 - 34.04. Demonstrate knowledge of various career fields related to bio-technology, including but not limited to those in agriculture, law enforcement, environmental, genetics, industrial, & bio-medical.

- 35.0 Recognize and practice safety procedures. -- The student will be able to:
 - 35.01. Identify potential biohazards and relate how to deal with a variety of biohazards.
 - 35.02. Use appropriate safety procedures and guidelines and demonstrate knowledge of emergency procedures.
 - 35.03. Maintain equipment and material logs for all apparatus, materials, and technology.
 - 35.04. Maintain Material Safety Data Sheet (MSDS) notebook and appropriately reference for each activity.
 - 35.05. Follow approved protocols for all activities which may cause exposure to blood-borne pathogens.

- 36.0 Recognize and follows quality control procedures and regulatory guidelines. -- The student will be able to:
 - 36.01. Describe the need for and function of regulatory agencies such as those in government, industry, and society.
 - 36.02. Discuss quality control and assurance with respect to documentation.
 - 36.03. Discuss quality control in relation to inspection results and specifications, procedures, testing methods, process control, regulatory specifications & documentation, and internal audits.
 - 36.04. Utilize quality control methods in relation to hazardous and non-hazardous materials.

- 37.0 Demonstrate the ability to communicate and use interpersonal skills effectively. -- The student will be able to:
 - 37.01. Demonstrate ability to give and follow oral and written directions.
 - 37.02. Recognize potential errors in protocol and address them with colleagues and the appropriate supervisor.

- 37.03. Maintain thorough documentation of tasks and procedures.
 - 37.04. Work effectively in a research, manufacturing, quality control, or quality assurance team with a defined responsibility.
 - 37.05. Incorporate appropriate scientific terminology and abbreviations into all technical documents.
 - 37.06. Prepare, analyze, and discuss technical material.
- 38.0 Apply basic skills in scientific inquiry, calculations, and analysis. -- The student will be able to:
- 38.01. Develop scientific questions, hypotheses, and experimental plans.
 - 38.02. Properly and safely operate scientific equipment including mixers, analytical balances, stirrers, shakers, conductivity meters, and a hemocytometer.
 - 38.03. Calculate ratios used for making chemical dilutions or plate counting.
 - 38.04. Compose a thorough concluding statement outlining the results of an experiment with evidence, explanations, error analysis, and practical applications.
 - 38.05. Evaluate scientific reports with well-supported, clearly presented opinions.
 - 38.06. Consistently analyze and properly uses a variety of valid literature resources.
 - 38.07. Set-up and maintain a legal scientific notebook that includes an account of all laboratory procedures, data, conclusions, and appropriate signatures.
 - 38.08. Measure time, temperature, distance, capacity, mass/weight, flow rates and growth rates.
 - 38.09. Use 24 hour time in all documents.
 - 38.10. Create graphs, charts and tables used to record, analyze, and convey scientific data.
 - 38.11. Critically analyze quantitative and qualitative data.
 - 38.12. Organize and communicate clear, concise written and oral reports of scientific findings.
- 39.0 Demonstrate knowledge of organism structure and function. --The student will be able to:
- 39.01. Discuss the makeup of chromosomes.
 - 39.02. Discuss the process of nucleic acid transfer.
 - 39.03. Describe the relationship of cellular science and biotechnology.
 - 39.04. Describe how enzymes regulate all aspects of protein synthesis.
 - 39.05. Explain how the structure of nucleic acid affects its isolation from cells and solutions.
 - 39.06. Describe how cells are engineered to express recombinant proteins.
 - 39.07. Identify groups of proteins based on their functions, citing specific examples of proteins in each group.
 - 39.08. Use the Internet to find information about the structure and function of specific proteins.
- 40.0 Utilize materials processing and standard laboratory operating procedures for biotechnology. -- The student will be able to:
- 40.01. Maintain a professional laboratory space following standard operating procedures.
 - 40.02. Perform a variety of biological tests and chemical assays, collect data, perform calculations and statistical analysis.

- 40.03. Discuss classification, composition and preparation of culture media.
 - 40.04. Discuss collection and handling of specimens for fungal, bacterial, mammalian cells and viral specimens.
 - 40.05. Prepare and examine specimens, and identify ova and parasites as indicated.
- 41.0 Apply biotechnical materials analysis skills. -- the student will be able to:
- 41.01. Isolate DNA from cells and analyze its purity and concentration.
 - 41.02. Outline the steps in production, product testing, and delivery of a product made through recombinant DNA technology.
 - 41.03. Explain the principles involved in polyacrylamide and agarose gel electrophoresis.
 - 41.04. Prepare, load, run, visualize, and analyze protein samples on a polyacrylamide or agarose gel.
 - 41.05. Prepare protein solutions and dilutions at specific concentrations and pH.
 - 41.06. Use protein indicator solutions to identify the presence and concentration of protein in solution.
 - 41.07. Describe the meaning in differences in DNA and peptide bands seen on polyacrylamide or agarose gels.
 - 41.08. Prepare and maintain plate and broth cultures of bacteria. Explain how polyacrylamide gel electrophoresis (PAGE) is used with column chromatography to monitor protein product.
 - 41.09. Describe the steps in harvesting protein product from fermentation cell culture.
 - 41.10. Outline the steps of using a visible light spectrophotometer.
 - 41.11. Prepare a serial dilution of protein and measure absorbance at a given wavelength.
 - 41.12. Use a standard curve to determine the concentration of an unknown protein solution.
 - 41.13. Explain the protocol and application for isolating plasmids.
 - 41.14. Explain the process and application of inserting genes that code for antibiotic resistance into a plasmid.
 - 41.15. Demonstrate the ability to culture, propagate, and harvest bacteria.
 - 41.16. Explain the process of utilizing restriction enzymes and DNA ligase to insert a new gene into a plasmid.
 - 41.17. Explain the process of replicating plasmids.
 - 41.18. Practice environmental monitoring using agar plates.
- 42.0 Demonstrates knowledge of basic chemistry as applied to biotechnology procedures. -- The student will be able to:
- 42.01. Use the periodic table to predict valence electron configuration, and physical and chemical characteristics of elements.
 - 42.02. Use the periodic table to calculate molarity.
 - 42.03. Balance equations to show that there is a conservation of matter. Explain hydrogen and polar bonding.
 - 42.04. Discuss and use techniques that identify and separate components of a homogenous mixture.
 - 42.05. Explain and use the function of pH in the preservation, purification, and functioning of proteins.
 - 42.06. Use pH paper or pH meter to measure and adjust pH.
 - 42.07. Calculate how to prepare solutions based on % mass/volume.

- 42.08. Calculate how to prepare solutions based on molar concentrations.
- 42.09. Use stoichiometry and molarity to prepare solutions of any volume and concentration.
- 42.10. Prepare dilutions of concentrated solutions.
- 43.0 Utilizes basic knowledge of microbiology and blood-borne diseases, including aids. -- The student will be able to:
 - 43.01. Discuss bacterial metabolism, reproduction, cell structures and their functions.
 - 43.02. Perform microbiology techniques in controlled environments.
 - 43.03. Demonstrate techniques of microscope use related to oil immersion and slide preparation.
 - 43.04. Demonstrate the preparation and interpretation of Gram stains.
 - 43.05. Perform various preparation and staining techniques.
 - 43.06. Perform disinfection and aseptic techniques.
 - 43.07. Perform sterilization and isolation techniques.
 - 43.08. Prepare artificial culture media.
 - 43.09. Perform techniques of inoculation and transfer of cultures.
 - 43.10. Use various methods to monitor the growth of cell cultures.
 - 43.11. Discuss the immune system and the normal immune response.
 - 43.12. Perform antigen and antibody testing.
 - 43.13. Discuss the ABO, Rh and other blood group systems.
 - 43.14. Distinguish between fact and fallacy about the transmission and treatment of diseases caused by blood borne pathogens including Hepatitis B.
 - 43.15. Identify community resources and services available to the individuals with diseases caused by blood borne pathogens.
 - 43.16. Demonstrate knowledge of the legal aspects of AIDS, including testing.
 - 43.17. Describe how blood-borne pathogens are avoided in manufacturing.
- 44.0 Demonstrate knowledge of legal and ethical responsibilities. -- The student will be able to:
 - 44.01. Recognize ethical issues of the biotechnology workplace such as employee privacy, employee safety, animal testing, etc.
 - 44.02. List the local, regional, state and federal agencies who oversee safety, ethics, and manufacturing.
 - 44.03. Provide examples of the appropriate professional traits of a worker in biotechnology.
 - 44.04. Outline the proper protocol for reporting unsafe or unethical behavior.
- 45.0 Demonstrate literacy and computer skills applicable to the biotechnology industry. -- The student will be able to:
 - 45.01. Use the Internet to gather and share scientific and regulatory information.
 - 45.02. Use a variety of methods including literature searches in libraries, in computer databases, and on-line for gathering background information, making observations, and collecting and organizing data.
 - 45.03. Use a computer spreadsheet, word processing, and presentation programs to collect, analyze and report information or data.
- 46.0 Demonstrate employability skills. -- The student will be able to:

- 46.01. Conduct a job search.
- 46.02. Develop a portfolio that demonstrates proficiency in specific biotechnology workplace tasks including writing samples and performance-based lab and computer skills.
- 46.03. Describe the opportunities for careers in biotechnology in health, industry, medicine, genetics, agriculture, etc.
- 46.04. Identify or demonstrate appropriate responses to criticism from employer, supervisor, or other persons.
- 46.05. Analyze the impact that work and health habits play in the biotechnology industry.
- 46.06. Recognize appropriate professional behavior.
- 46.07. Explain the roles of different departments and the employees within each department at an industry site.
- 46.08. Describe the departmental functions in a typical biotechnology company.

July 2009

**Florida Department of Education
Student Performance Standards**

Course Title: Biotechnology 3
Course Number: 8736030
Course Credit: 1 Credit

Biotechnology 3 is a course designed to provide students with intense laboratory and research skills in preparation for continued education and/or entry into the biotechnology industry. Students will build upon the skills attained in Biotechnology I and Biotechnology II as they design and conduct experiments relevant to current biotechnology. A close association with local industry and postsecondary institutions will provide additional opportunities for development and application of biotechnology practices.

- 47.0 History, career fields, and benefits of biotechnology. -- The student will be able to:
- 47.01. Select and evaluate the potential of a product based on industry criteria.
 - 47.02. Explain how biotechnology practices, procedures, and philosophies have evolved to current high technology and integrated disciplines.
 - 47.03. Illustrate examples of how biotechnology has lead to benefits and risks to society and how biotechnical advances affect human lives on a personal level.
 - 47.04. Graph a history timeline with medical advances due to technology advances.
 - 47.05. Research and analyze career opportunities available in biotechnology and select the career pathway best suited to your interests, abilities, and objectives.
 - 47.06. Discuss medical, agricultural, forensic, and environmental applications of biotechnology.
- 48.0 Safety procedures. -- The student will be able to:
- 48.01. Identify safety symbols and signs.
 - 48.02. Use appropriate safety procedures and guidelines.
 - 48.03. Demonstrate an understanding of the emergency procedures in case of fire, burn, chemical spill or other hazardous situations.
 - 48.04. Recognize laboratory safety hazards and avoid them.
 - 48.05. Locate and be able to use emergency equipment, including first aid.
 - 48.06. Identify potential biohazards and relate how to deal with a variety of biohazards.
 - 48.07. Use laboratory apparatus, materials, and technology in an appropriate and safe manner.
 - 48.08. Locate a Material Safety Data Sheet (MSDS) and use the information to operate in a safe manner.
 - 48.09. Follow universal precautions for blood-borne pathogens.
- 49.0 Quality control procedures and regulatory guidelines. == The student will be able to:
- 49.01. Evaluate the need for and function of regulatory agencies such as those in government, industry, and society.
 - 49.02. Analyze experimental data and/or manufacturing processing documentation from the perspective of quality assurance.

- 49.03. Discuss quality control in relation to inspection results and specifications, procedures, testing methods, process control, regulatory specifications & documentation, and internal audits.
- 49.04. Monitor, use, store and dispose of hazardous materials properly.
- 49.05. Check and maintain equipment and logs.
- 49.06. Clean, organize, and sterilize materials.
- 49.07. Manage material and supply inventories.

50.0 Communicate and use interpersonal skills effectively. -- The student will be able to:

- 50.01. Follow all oral and written instructions.
- 50.02. Demonstrate ability to give oral and written directions.
- 50.03. Demonstrate good listening, writing, and verbal communication skills and procedures.
- 50.04. Recognize potential errors in protocol and address them with colleagues and the appropriate supervisor.
- 50.05. Maintain thorough documentation of tasks and procedures.
- 50.06. Work effectively in a research, manufacturing, quality control, or quality assurance team with a defined responsibility.
- 50.07. Develop basic observational skills and related documentation strategies in written and oral form.
- 50.08. Identify characteristics of successful and unsuccessful communication.
- 50.09. Appropriately use and respond to verbal and non-verbal cues.
- 50.10. Use correct spelling, grammar, and format in all written communication.
- 50.11. Use appropriate scientific terminology and abbreviations.
- 50.12. Recognize the importance of courtesy and respect and maintain good interpersonal relationships.
- 50.13. Interpret technical material and prepare a journal article related to the development of a process or product on which the student has worked.

51.0 Basic skills in scientific inquiry, calculations, and analysis. -- The student will be able to:

- 51.01. Demonstrate knowledge of the scientific method in general and biotechnology research in manufacturing and quality control.
- 51.02. Consistently analyze and properly uses valid literature resources.
- 51.03. Set-up and maintain a legal scientific notebook that includes an account of all laboratory procedures, data, conclusions, and appropriate signatures.
- 51.04. Properly and safely operate scientific equipment including graduates, hoods, microscopes, pipets, micropipets, electronic balance, pH meters, incubators, centrifuges, water baths, power supplies and electrophoresis chambers.
- 51.05. Properly and safely operate scientific equipment including mixers, analytical balances, stirrers, shakers, conductivity meters, and a hemocytometer.
- 51.06. Describe how to properly and safely use scientific equipment including spectrophotometer, autoclave, thermocycler, plate reader/fluorometer, and sterile hood/ biosafety cabinet.
- 51.07. Describe how to properly and safely use scientific equipment including polarimeter, chart recorder, particle counter, and hybridization oven.
- 51.08. Make and use measurements in both traditional and metric units.
- 51.09. Calculate ratios used for making chemical dilutions or plate counting.
- 51.10. Measure time, temperature, distance, capacity, mass/weight, flow rates and growth rates.

- 51.11. Describe the relationship between 12 and 24 hour time and be able to convert between the two.
 - 51.12. Make estimates and approximations in order to test the reasonableness of the result.
 - 51.13. Evaluate the validity of results obtained during experimentation and product development.
 - 51.14. Interpret and create graphs, charts and tables used to collect and analyze data.
 - 51.15. Interpret and critically analyze quantitative and qualitative data.
 - 51.16. Demonstrate ability to evaluate and draw conclusions.
 - 51.17. Organize and communicate clear, concise written and oral reports of scientific findings.
 - 51.18. Evaluate scientific reports with well-supported, clearly presented opinions. Monitor scientific equipment by conducting and documenting preventative maintenance and calibration.
- 52.0 Organism structure and function. -- The student will be able to:
- 52.01. Discuss the makeup of chromosomes.
 - 52.02. Discuss the process of nucleic acid transfer.
 - 52.03. Describe the relationship of cellular science and biotechnology.
 - 52.04. Explain how the structure of nucleic acid affects its isolation from cells and solutions.
 - 52.05. Describe how cells are engineered to express recombinant proteins.
- 53.0 Materials processing and standard laboratory operating procedures for biotechnology. -- The student will be able to:
- 53.01. Maintain a clean and organized work area.
 - 53.02. Follow written protocols and oral directions to perform a variety of laboratory and technical tasks.
 - 53.03. Determine appropriate equipment and units of measurement for a given task.
 - 53.04. Perform a variety of biological tests and chemical assays, collect data, perform calculations and statistical analysis.
 - 53.05. Discuss and perform disinfection and sterilization techniques.
 - 53.06. Discuss classification, composition and preparation of culture media.
 - 53.07. Discuss collection and handling of specimens for fungal, bacterial, mammalian cells and viral specimens.
 - 53.08. Prepare and examine specimens, and identify ova and parasites as indicated.
- 54.0 Biotechnical materials analysis skills. -- The student will be able to:
- 54.01. Outline the steps in cell culture, sterile technique, and media preparation.
 - 54.02. Describe the characteristics of proteins that allow for their purification after cloning transformed cells.
 - 54.03. Explain how polyacrylamide gel electrophoresis (PAGE) is used with column chromatography to monitor protein product.
 - 54.04. Describe the steps in harvesting protein product from fermentation cell culture.
 - 54.05. Summarize the steps in manufacturing and product testing and FDA approval for new drugs produced through genetic engineering.
 - 54.06. Outline the steps of using a visible light spectrophotometer.
 - 54.07. Prepare a serial dilution of protein and measure absorbance at a given wavelength.

- 54.08. Use a standard curve to determine the concentration of an unknown protein solution.
 - 54.09. Do a linear regression to calculate protein concentration using a computer spreadsheet.
 - 54.10. Discuss techniques of chemistry related to standardization of procedure and use of standards, blanks and controls.
 - 54.11. Explain the protocol and application for isolating plasmids.
 - 54.12. Explain the process and application of inserting genes that code for antibiotic resistance into a plasmid.
 - 54.13. Demonstrate the ability to culture, propagate, and harvest bacteria.
 - 54.14. Explain the process of utilizing restriction enzymes and DNA ligase to insert a new gene into a plasmid.
 - 54.15. Explain the process of replicating plasmids.
 - 54.16. Practice environmental monitoring using agar plates.
 - 54.17. Discuss sources of environmental contamination and methods of detection in controlled environments.
 - 54.18. Demonstrate knowledge of and perform enzyme assays.
- 55.0 Basic chemistry as applied to biotechnology procedures. -- The student will be able to:
- 55.01. Use the periodic table to predict valence electron configuration, and physical and chemical characteristics of elements.
 - 55.02. Use the periodic table to calculate molarity.
 - 55.03. Balance equations to show that there is a conservation of matter.
 - 55.04. Explain hydrogen and polar bonding.
 - 55.05. Discuss and use techniques that identify and separate components of a homogenous mixture.
 - 55.06. Explain and use the function of pH in the preservation, purification, and functioning of proteins.
 - 55.07. Use pH paper or pH meter to measure and adjust pHSC.
 - 55.08. Calculate how to prepare solutions based on % mass/volume.
 - 55.09. Calculate how to prepare solutions based on molar concentrations.
 - 55.10. Use stoichiometry and molarity to prepare solutions of any volume and concentration.
 - 55.11. Prepare dilutions of concentrated solutions.
- 56.0 Microbiology and blood-borne diseases, including aids. -- The student will be able to:
- 56.01. Discuss microbial taxonomy and classification.
 - 56.02. Perform microbiology techniques in controlled environments.
 - 56.03. Perform disinfection techniques.
 - 56.04. Practice aseptic techniques as required.
 - 56.05. Perform sterilization techniques.
 - 56.06. Discuss isolation techniques.
 - 56.07. Prepare artificial culture media.
 - 56.08. Discuss techniques of inoculation and transfer of cultures
 - 56.09. Use various methods to monitor the growth of cell cultures.
 - 56.10. Describe conditions that promote cell growth under aseptic conditions in the laboratory and workplace.
 - 56.11. Perform antigen and antibody testing.

- 56.12. Identify community resources and services available to the individuals with diseases caused by blood borne pathogens.
- 56.13. Demonstrate knowledge of the legal aspects of AIDS, including testing.
- 56.14. Describe how blood-borne pathogens are avoided in manufacturing.

57.0 Legal and ethical responsibilities. -- The student will be able to:

- 57.01. Investigate an ethical, social, or legal issues facing biotechnology today and suggest an approach to solving it
- 57.02. Provide examples of the appropriate professional traits of a worker in biotechnology.
- 57.03. Outline the proper protocol for reporting unsafe or unethical behavior.
- 57.04. Describe a Code of Ethics consistent with the biotechnology industry
- 57.05. Discuss the importance of maintaining confidentiality of information, including computer information.
- 57.06. Recognize and report illegal and unethical practices of health care workers.

58.0 Literacy and computer skills applicable to the biotechnology industry. -- The student will be able to:

- 58.01. Use the Internet to gather and share scientific and regulatory information.
- 58.02. Use a computer spreadsheet, word processing, and presentation programs to collect, analyze and report information or data.
- 58.03. Use a variety of methods including literature searches in libraries, in computer databases, and on-line for gathering background information, making observations, and collecting and organizing data.

59.0 Employability skills. -- The student will be able to:

- 59.01. Conduct a job search.
- 59.02. Use several resources including the Internet to gather information about job opportunities in the biotechnology field.
- 59.03. Create an appropriate resume for use in applying for job opportunities in a biotechnology company.
- 59.04. Complete a job application form correctly.
- 59.05. Identify documents that may be required when applying for a job.
- 59.06. Develop a portfolio that demonstrates proficiency in specific biotechnology workplace tasks including writing samples and performance-based lab and computer skills.
- 59.07. Identify or demonstrate appropriate responses to criticism from employer, supervisor, or other persons.
- 59.08. Evaluate the overall condition of personal work habits and health habits and the effect, (if any) these habits might have in the biotechnology workplace.
- 59.09. Recognize appropriate professional behavior.
- 59.10. Explain the roles of different departments and the employees within each department at an industry site.
- 59.11. Describe the departmental functions in a typical biotechnology company.
- 59.12. Demonstrate knowledge of how to make job changes appropriately.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Engineering Assisting
Program Type: Career Preparatory
Career Cluster: Manufacturing

Secondary – Career Preparatory	
Program Number	8743000
CIP Number	0647.030301
Grade Level	9-12, 30, 31
Standard Length	6 credits
Teacher Certification	ENG 7 G TEC CONSTR ¶7 ¶G BLDG CONST ¶7 ¶G MILLWRIGHT @7 G IND ENGR @7 G TEC EN AID ¶7 ¶G MACH SHOP @7G WELDING @7G ELECTRONIC @7G I ART-TEC 1 @2 (<i>this certification applicable to Engineering Assisting 1 course only</i>) TEC ED 1 @ 2 (<i>this certification applicable to Engineering Assisting 1 course only</i>)
CTSO	SkillsUSA
SOC Codes (all applicable)	49-9042, 49-9043, 51-4041
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the

academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to safety and the proper use of tools and equipment, customer service, mathematics, blueprint reading, layout and metal fabrication, welding, electricity, two-stroke, four-stroke, and diesel engine repair, drive components, lubricants, employability skills, and entrepreneurship.

Program Structure

This program is a planned sequence of instruction consisting of one OCP.

The following table illustrates the secondary program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
	8743010	Engineering Assisting 1	1 credit	49-9042	2
	8743020	Engineering Assisting 2	1 credit	51-4041	2
	8743030	Engineering Assisting 3	1 credit	49-9042	2
	8743040	Engineering Assisting 4	1 credit	49-9043	2
	8743050	Engineering Assisting 5	1 credit	49-9043	2
A	8743060	Engineering Assisting 6	1 credit	49-9043	2

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all

career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

For details on articulation agreements which correlate to programs and industry certifications refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Apply safety rules and procedures.
- 02.0 Use tools and equipment.
- 03.0 Demonstrate proficiency in applying customer service skills.
- 04.0 Perform mathematical calculations.
- 05.0 Demonstrate science knowledge and skills
- 06.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 07.0 Demonstrate ability to read plans and drawings.
- 08.0 Perform measuring and layout operations.
- 09.0 Describe metals and their properties.
- 10.0 Operate metalworking machines.
- 11.0 Perform metal fabrication operations.
- 12.0 Demonstrate language arts knowledge and skills
- 13.0 Solve problems using critical thinking skills, creativity and innovation.
- 14.0 Perform gas welding and cutting operations.
- 15.0 Perform electric metal-bonding operations.
- 16.0 Perform bench work skills.
- 17.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 18.0 Use information technology tools
- 19.0 Demonstrate knowledge of basic electricity and electronics.
- 20.0 Describe the importance of professional ethics and legal responsibilities.
- 21.0 Demonstrate personal money-management concepts, procedures, and strategies
- 22.0 Demonstrate proficiency in repairing and maintaining basic two-stroke cycle engines.
- 23.0 Demonstrate proficiency in repairing and maintaining basic four-stroke cycle engines.
- 24.0 Demonstrate proficiency in maintaining and repairing diesel engines.
- 25.0 Maintain drive components.
- 26.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 27.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 28.0 Maintain piping and tubing.
- 29.0 Troubleshoot hydraulic and pneumatic systems.
- 30.0 Handle and apply lubricants.
- 31.0 Explain the importance of employability and entrepreneurship skills

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: **Engineering Assisting 1**
Course Number: **8743010**
Course Credit: **1**

Course Description:

This course includes instruction in basic skills as well as reading plans and performing measuring and layout operations.

01.0 Apply safety rules and procedures--The student will be able to:

- 01.01 Practice shop safety rules and procedures.
- 01.02 Practice personal safety rules and procedures.
- 01.03 Practice fire safety rules and procedures.
- 01.04 Practice electrical safety rules and procedures.
- 01.05 Practice tool safety rules and procedures.
- 01.06 Maintain a clean work and shop area.

02.0 Use tools and equipment--The student will be able to:

- 02.01 Use general hand tools.
- 02.02 Use special hand tools.
- 02.03 Use precision measuring tools.
- 02.04 Use power tools.
- 02.05 Use fasteners.
- 02.06 Use gaskets and choose sealants.

03.0 Demonstrate proficiency in applying customer service skills--The student will be able to:

- 03.01 Prepare service orders properly.
- 03.02 Communicate solutions to customers.
- 03.03 Follow manufacturers' service manuals.
- 03.04 Locate parts in a parts catalog or on microfiche.

04.0 Perform mathematical calculations--The student will be able to:

- 04.01 Make job-related decimal and fraction calculations.
- 04.02 Solve job-related problems by adding, subtracting, multiplying and dividing numbers.
- 04.03 Solve job-related problems using a hand-held calculator.
- 04.04 Solve job-related problems using basic formulas.
- 04.05 Solve job-related problems using basic geometry.
- 04.06 Measure a workpiece and compare measurements with blueprint specifications.
- 04.07 Solve job-related problems using mathematical handbooks, charts, and tables.
- 04.08 Convert measurements from English to metric and from metric to English units.

- 05.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 05.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
 - 05.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 06.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 06.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 06.02 Locate, organize and reference written information from various sources. CM 3.0
 - 06.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 06.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 06.05 Apply active listening skills to obtain and clarify information. CM 7.0
 - 06.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
 - 06.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0
- 07.0 Demonstrate ability to read plans and drawings--The student will be able to:
- 07.01 Identify dimensions.
 - 07.02 Identify lists of materials and specifications.
 - 07.03 Identify section views/detail views.
 - 07.04 Sketch and dimension a part.
 - 07.05 Disassemble and assemble parts using an exploded view drawing.
 - 07.06 Interpret blueprint abbreviations.
 - 07.07 Identify dimensioning of radii, round holes, fillets, and chamfers.
 - 07.08 Identify screw threads and bolt types.
 - 07.09 Apply dimensional tolerances.
 - 07.10 Identify metal fabrication symbols used in blueprints.
- 08.0 Perform measuring and layout operations--The student will be able to:
- 08.01 Perform basic geometric construction.
 - 08.02 Use marking gages, center punches, scribes, surface gages, squares, dividers, dial indicators, protractors, surface plates, depth gages, and circumference rules.
 - 08.03 Develop patterns using parallel line, radial lines, and triangulation.
 - 08.04 Make metal fabrication sketches.
 - 08.05 Read and measure with steel rules.
 - 08.06 Read and measure with micrometers.
 - 08.07 Read and measure with vernier tools.
 - 08.08 Read and measure with dial calipers.
 - 08.09 Read and measure with dial indicators.

13.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:

- 13.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 13.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 13.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 13.04 Conduct technical research to gather information necessary for decision-making. PS 4.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: **Engineering Assisting 3**
Course Number: **8743030**
Course Credit: **1**

Course Description:

This course includes instruction in welding and metal bonding.

- 14.0 Perform gas welding and cutting operations--The student will be able to:
- 14.01 Identify welding cylinders, regulators, hoses, pressure gages, and torches.
 - 14.02 Describe welding equipment safety procedures.
 - 14.03 Demonstrate proper flame settings.
 - 14.04 Demonstrate basic gas welding skills.
 - 14.05 Demonstrate procedures for adjusting and operating the oxyacetylene cutting torch.
 - 14.06 Demonstrate freehand and guide cutting of various metal thickness.
- 15.0 Perform electric metal-bonding operations--The student will be able to:
- 15.01 Describe and demonstrate the spot and arc welding process.
 - 15.02 Demonstrate basic procedures for safely adjusting and operating an arc welder, selecting a rod, striking and maintaining an arc, welding in various positions, and clamping.
 - 15.03 Set up and operate a spot welder.
 - 15.04 Explain and demonstrate the MIG welding process.
 - 15.05 Apply basic procedures for safely adjusting, operating, cleaning, and maintaining MIG welding equipment.
 - 15.06 Apply basic procedures for safely adjusting and operating a TIG welder, welding in various positions, selecting proper tips, and choosing filler metal.
- 16.0 Perform bench work skills--The student will be able to:
- 16.01 Cut materials by using hand hacksaws.
 - 16.02 Cut threads by using hand taps.
 - 16.03 Cut threads by using dies.
 - 16.04 Repair threads by chasing and thread inserts.
 - 16.05 Ream holes by using hand reamers.
 - 16.06 Hand-sharpen cutting tools by using abrasive stones.
 - 16.07 Hone and lap surfaces.
 - 16.08 Remove damaged screws and other hardware.
 - 16.09 Deburr work pieces.
- 17.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:

- 17.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 17.02 Explain emergency procedures to follow in response to workplace accidents.
 - 17.03 Create a disaster and/or emergency response plan. SHE 2.0
- 18.0 Use information technology tools. -- The students will be able to:
- 18.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 18.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 18.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 18.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Engineering Assisting 4

Course Number: 8743040

Course Credit: 1

Course Description:

This course includes instruction in basic electricity and electronics.

- 19.0 Demonstrate knowledge of basic electricity and electronics--The student will be able to:
- 19.01 Define electrical/electronic terms.
 - 19.02 Explain the theory and application of magnetism.
 - 19.03 Explain Ohm's Law.
 - 19.04 Describe DC and AC circuits.
 - 19.05 Demonstrate an entry-level understanding of electrical control equipment.
- 20.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 20.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 20.02 Evaluate alternative responses to workplace situations based on personal,
 - 20.03 professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 20.04 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 20.05 Interpret and explain written organizational policies and procedures. ELR 2.0
- 21.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 21.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 21.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 21.03 Develop a personal budget and financial goals. FL3.1
 - 21.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 21.05 Maintain financial records. FL3.3
 - 21.06 Read and reconcile financial statements. FL3.4
 - 21.07 Research, compare and contrast investment opportunities.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Engineering Assisting 5
Course Number: 8743050
Course Credit: 1

Course Description:

This course includes instruction in maintaining two- and four-stroke engines.

22.0 Demonstrate proficiency in repairing and maintaining basic two-stroke cycle engines--

The student will be able to:

- 22.01 Explain the basic principles of the operation of the two-stroke cycle internal combustion engine.
- 22.02 Identify types of engines.
- 22.03 Locate engine serial and model numbers.
- 22.04 Identify engine assemblies and systems.
- 22.05 Disassemble engines.
- 22.06 Remove, clean, and inspect the head for cracks, warpage, and damaged spark plug threads.
- 22.07 Remove, clean, and inspect piston rods and assemblies.
- 22.08 Measure out-of-round and cylinder taper.
- 22.09 Check the total bearing surface of connecting rod bearings.
- 22.10 Measure piston skirts and ring grooves.
- 22.11 Measure the piston ring gap in the cylinder bore.
- 22.12 Accurately fit piston to cylinder.
- 22.13 Install piston pins according to manufacturer's specification.
- 22.14 Check rod and piston assembly alignment.
- 22.15 Install rings on pistons.
- 22.16 Install piston rod assemblies.
- 22.17 Check needle bearings.
- 22.18 Inspect crankshafts and install seals.
- 22.19 Inspect, clean, and/or replace reed valves.
- 22.20 Reassemble engines.

23.0 Demonstrate proficiency in repairing and maintaining basic four-stroke cycle engines--

The student will be able to:

- 23.01 Explain the basic principles of the operation of the four-stroke cycle internal combustion engine.
- 23.02 Identify types of four-stroke cycle engines.
- 23.03 Locate engine serial and model numbers.
- 23.04 Identify engine assemblies and systems.
- 23.05 Disassemble engines.
- 23.06 Clean and inspect heads for cracks, warpage, and damaged spark plug threads.
- 23.07 Inspect valves for warpage, burns, cracks, stem wear, tip wear, and margin.
- 23.08 Grind valve seats and reface valves.
- 23.09 Check and inspect springs for free height, distortion, and installed height.

- 23.10 Adjust valve lash.
 - 23.11 Remove and inspect camshafts and lifters.
 - 23.12 Measure camshafts.
 - 23.13 Service camshaft bearings.
 - 23.14 Clear and inspect lifters for wear.
 - 23.15 Time valve drive assemblies.
 - 23.16 Remove piston from rod assemblies.
 - 23.17 Measure out-of-round and cylinder taper with a dial bore gage or micrometer.
 - 23.18 Check piston pins and bosses for wear.
 - 23.19 Measure piston ring lands width, out-of-round, and taper.
 - 23.20 Measure the piston ring gap in the cylinder bore.
 - 23.21 Install and fit piston pins.
 - 23.22 Check rod and piston assembly alignment.
 - 23.23 Remove and replace rod bearings.
 - 23.24 Hone and clean cylinders.
 - 23.25 Install rings on pistons.
 - 23.26 Measure and check crankshafts with a micrometer.
 - 23.27 Check for endplay.
 - 23.28 Check the bearing bore with a telescoping gage using special tools provided by the engine manufacturer.
 - 23.29 Reassemble engines.
 - 23.30 Install oil seals.
- 24.0 Demonstrate proficiency in maintaining and repairing diesel engines--The student will be able to:
- 24.01 Identify diesel engine operating principles (two- and four-stroke cycle engines).
 - 24.02 Identify components of two- and four-stroke cycle engines.
 - 24.03 Troubleshoot and repair cooling systems.
 - 24.04 Troubleshoot and repair lubrication systems.
 - 24.05 Troubleshoot and repair induction and exhaust systems.
- 25.0 Maintain drive components--The student will be able to:
- 25.01 Demonstrate safety procedures for maintaining drive components.
 - 25.02 Identify types of bearings.
 - 25.03 Remove, inspect, and/or replace bearings.
 - 25.04 Remove and replace seals.
 - 25.05 Perform shaft alignment.
 - 25.06 Identify types of belts.
 - 25.07 Identify types of chains.
 - 25.08 Perform tension adjustments on belt and chain drives.
 - 25.09 Troubleshoot belts and chain drives.
- 26.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 26.01 Describe the nature and types of business organizations. SY 1.0
 - 26.02 Explain the effect of key organizational systems on performance and quality.
 - 26.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0

- 26.04 Explain the impact of the global economy on business organizations.
- 27.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 27.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 27.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 27.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 27.04 Employ mentoring skills to inspire and teach others. LT 5.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Engineering Assisting 6
Course Number: 8743060
Course Credit: 1

Course Description:

This course includes instruction in troubleshooting hydraulic and pneumatic systems and their components.

- 28.0 Maintain piping and tubing--The student will be able to:
- 28.01 Identify components of a piping system.
 - 28.02 Explain maintenance considerations of metallic and non-metallic piping system.
 - 28.03 Join copper tubing.
 - 28.04 Join common fittings.
 - 28.05 Join metallic pipe.
 - 28.06 Join plastic pipe.
 - 28.07 Explain valve operation and maintenance.
- 29.0 Troubleshoot hydraulic and pneumatic systems--The student will be able to:
- 29.01 Explain safety procedures for troubleshooting hydraulic and pneumatic systems.
 - 29.02 Read hydraulic and pneumatic schematics.
 - 29.03 Explain hydraulic and pneumatic troubleshooting techniques.
 - 29.04 Install hydraulic and pneumatic system components.
 - 29.05 Troubleshoot, repair, and install valves.
 - 29.06 Troubleshoot air compressors and hydraulic pumps.
- 30.0 Handle and apply lubricants--The student will be able to:
- 30.01 Explain the functions of lubrication.
 - 30.02 Explain the properties of oil lubricants and factors determining the selection of lubricants.
 - 30.03 Identify the types, advantage, and functions of lubricant additives.
 - 30.04 Identify grease application.
 - 30.05 Identify lubricating systems and methods.
 - 30.06 Explain lubricant storage and handling methods.
 - 30.07 Lubricate a piece of industrial equipment.
- 31.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 31.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 31.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 31.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 31.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 31.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0

- 31.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 31.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 31.08 Research the benefits of ongoing professional development. ECD 9.0
- 31.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Industrial Machinery Maintenance and Repair
Program Type: Career Preparatory
Career Cluster: Manufacturing

	Secondary	PSAV
Program Number	8743100	I470303
CIP Number	0647.030300	0647.030300
Grade Level	9-12, 30, 31	30, 31
Standard Length	9 Credits	1,350 Hours
Teacher Certification	TEC CONSTR @7 G MILLWRIGHT @7 G BLDG CONST @7 G IND ENGR @7 G	TEC CONSTR @7 G MILLWRIGHT @7 G BLDG CONST @7 G IND ENGR @7 G
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	49-9041	49-9041
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)	
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp	
Basic Skills Level	N/A	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster. This program offers a broad foundation of knowledge and skills to prepare students for employment in industrial-machinery maintenance positions.

The content includes but is not limited to understanding all aspects of the industrial-machinery maintenance-technology industry, and demonstrates elements of the industry such as planning, management, finance, technical and production skills, underlying principles of technology, labor issues, community issues, and health, safety, and environmental issues.

Program Structure

This program is a planned sequence of instruction consisting of three OCP's.

When offered at the post secondary level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44 (3)(b), F.S.

The following table illustrates the **PSAV** program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	ETI0450	Industrial Machinery Maintenance Assistant	450	49-9041
B	ETI0456	Machinery Maintenance Mechanic	300	49-9041
	ETI0457	Machinery Maintenance Technician	150	49-9041
C	ETI0458	Industrial Maintenance Specialist	450	49-9041

The following table illustrates the **Secondary** program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
A	8743210	Maintenance Skills 1	1 credit	49-9041	2
	8743220	Maintenance Skills 2	1 credit	49-9041	2
	8743230	Maintenance Skills 3	1 credit	49-9041	2
B	8743240	Machinery Maintenance 4	1 credit	49-9041	2
	8743250	Machinery Maintenance 5	1 credit	49-9041	2
	8743260	Machinery Maintenance 6	1 credit	49-9041	2
C	8743170	Industrial Maintenance 7	1 credit	49-9041	2
	8743180	Industrial Maintenance 8	1 credit	49-9041	2
	8743190	Industrial Maintenance 9	1 credit	49-9041	2

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student

Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education.

Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

01.0 Apply safety rules and procedures.

- 02.0 Explain the basic elements of physics as related to Industrial Machinery Maintenance and Repair.
- 03.0 Explain basic electricity and electronics.
- 04.0 Perform mathematical calculations.
- 05.0 Read plans and drawings.
- 06.0 Perform measuring and layout operations.
- 07.0 Use and maintain hand tools.
- 08.0 Use and maintain portable power tools.
- 09.0 Handle and apply lubricants.
- 10.0 Perform bench work skills.
- 11.0 Perform gas and electric arc welding and cutting operations.
- 12.0 Perform rigging functions.
- 13.0 Install and remove machinery.
- 14.0 Demonstrate conveyor-maintenance techniques.
- 15.0 Identify common troubles and basic troubleshooting techniques.
- 16.0 Demonstrate science knowledge and skills
- 17.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 18.0 Plan an elementary predictive-preventive-maintenance (PPM) schedule.
- 19.0 Perform gas- and arc-welding procedures.
- 20.0 Perform machine-shop operations.
- 21.0 Maintain piping and tubing systems.
- 22.0 Troubleshoot electrical circuits.
- 23.0 Install and maintain drive components.
- 24.0 Maintain reciprocating, positive-displacement, and rotary air compressors.
- 25.0 Maintain and repair hydraulic-system components.
- 26.0 Troubleshoot hydraulic systems.
- 27.0 Maintain and troubleshoot pneumatic systems.
- 28.0 Maintain and troubleshoot fluid-drive systems.
- 29.0 Demonstrate language arts knowledge and skills
- 30.0 Solve problems using critical thinking skills, creativity and innovation.
- 31.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 32.0 Maintain and troubleshoot robotic systems.
- 33.0 Perform pump maintenance and repair.
- 34.0 Explain the operation of industrial-pollution control systems.
- 35.0 Troubleshoot air-conditioning and refrigeration systems .
- 36.0 Identify boilers.
- 37.0 Maintain internal combustion engines.
- 38.0 Use information technology tools
- 39.0 Describe the importance of professional ethics and legal responsibilities.
- 40.0 Demonstrate personal money-management concepts, procedures, and strategies
- 41.0 Prepare for machinery startup.
- 42.0 Apply vibration-analysis skills.
- 43.0 Perform machinery balancing.
- 44.0 Demonstrate predictive-preventive-maintenance (PPM) technologies.
- 45.0 Use computer-maintenance-management systems (CMMS).
- 46.0 Perform failure analysis (FA).
- 47.0 Improve rotating-equipment performance.
- 48.0 Generate machine improvements and maintenance management.

- 49.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 50.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 51.0 Explain the importance of employability and entrepreneurship skills

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**Florida Department of Education
Student Performance Standards**

Program Title: Industrial Machinery Maintenance and Repair
PSAV Number: I470303

Course Number: ETI0450
Occupational Completion Point: A
Industrial Machinery Maintenance Assistance – 450 Hours – SOC Code 49-9041

01.0 Apply safety rules and procedures--The student will be able to:

- 01.01 Practice shop safety rules and procedures.
- 01.02 Practice personal safety rules and procedures.
- 01.03 Practice fire safety rules and procedures.
- 01.04 Practice electrical safety rules and procedures.
- 01.05 Practice tool safety rules and procedures.
- 01.06 Practice ladder and scaffolding safety rules and procedures.
- 01.07 Maintain a clean work and shop area.
- 01.08 Perform tag lockout procedures.
- 01.09 Identify Occupational Safety and Health Administration (OSHA) requirements and procedures.
- 01.10 Use Materials Safety Data Sheets (MSDS).

02.0 Explain the basic elements of physics as related to industrial machinery maintenance and repair--The student will be able to:

- 02.01 Explain the standards of measurement and the impact of action and working forces, including tension, compression, torque, and shear.
- 02.02 Identify the principles and laws of motion and explain how they affect acceleration and deceleration.
- 02.03 Explain the relationship of work, power, and energy to the types of collisions and conservation of momentum.
- 02.04 Explain the operation of simple machines, including the lever, inclined plane, screw, wedge, wheel and axle, pulley, and jacking screws.
- 02.05 Identify the ways of producing power for mechanical efficiency, in terms of gear ratios, work forces, and the types of work done by a crane hook, forklift truck, and screw or bolt.
- 02.06 Use linear, liquid, and weight units of measurement to measure areas, areas within areas, and volume.
- 02.07 Describe the mechanical and chemical properties of materials commonly used in industry.
- 02.08 Explain the laws and conditions governing static and kinetic friction, the problems caused by friction, and the effects of the angle of repose.
- 02.09 Explain molecular action as a result of temperature extremes, chemical reaction, and moisture content.
- 02.10 Draw conclusions or make inferences from data.
- 02.11 Identify health-related problems that may result from exposure to work-related chemicals and hazardous materials, and know the proper precautions required for handling such materials.

- 02.12 Explain pressure measurement in terms of pounds per square inch (PSI), inches of mercury, and Kilopascal (KPa).
- 03.0 Explain basic electricity and electronics--The student will be able to:
 - 03.01 Define electrical/electronics terms.
 - 03.02 Explain the theory and application of magnetism.
 - 03.03 Explain Ohm's law.
 - 03.04 Describe direct current (DC) and alternating current (AC) circuits.
 - 03.05 Identify the advantages and disadvantages of alternating current (AC) and direct current (DC) motors for various applications.
 - 03.06 Describe the use of programmable logic controllers (PLCs) in the industry.
- 04.0 Perform mathematical calculations--The student will be able to:
 - 04.01 Make job-related decimal and fraction calculations.
 - 04.02 Solve job-related problems by adding, subtracting, multiplying, and dividing numbers.
 - 04.03 Solve job-related problems using a hand-held calculator.
 - 04.04 Solve job-related problems using basic formulas.
 - 04.05 Solve job-related problems using basic geometry.
 - 04.06 Measure a work piece and compare the measurements with blueprint specifications.
 - 04.07 Solve job-related problems using mathematical handbooks, charts, and tables.
 - 04.08 Convert measurements from English to metric and from metric to English units.
 - 04.09 Solve job-related problems using proportions.
 - 04.10 Solve job-related problems using statistics.
- 05.0 Read plans and drawings--The student will be able to:
 - 05.01 Identify dimensions.
 - 05.02 Identify lists of materials and specifications.
 - 05.03 Identify section and detail views.
 - 05.04 Sketch and dimension a part.
 - 05.05 Disassemble and assemble parts using an exploded-view drawing.
 - 05.06 Interpret blueprint abbreviations.
 - 05.07 Identify dimensioning of radii, round holes, fillets, and chamfers.
 - 05.08 Identify screw threads and bolt types.
 - 05.09 Apply dimensional tolerances.
 - 05.10 Identify the metal-fabrication symbols used in blueprints.
- 06.0 Perform measuring and layout operations--The student will be able to:
 - 06.01 Perform basic geometric-construction operations.
 - 06.02 Safely use marking gauges, center punches, scribes, surface gauges, squares, dividers, dial indicators, protractors, surface plates, depth gauges, and circumference rules.
 - 06.03 Develop patterns using parallel lines, radial lines, and triangulation.
 - 06.04 Make metal-fabrication sketches.
 - 06.05 Read and measure with steel rules.
 - 06.06 Read and measure with micrometers.

- 06.07 Read and measure with vernier tools.
- 06.08 Read and measure with dial calipers.
- 06.09 Read and measure with dial indicators.

07.0 Use and maintain hand tools--The student will be able to:

- 07.01 Demonstrate the safe use of hand tools such as screwdrivers, hammers, wrenches, pliers, hacksaws, punches, chisels, drills, files, tin snips, taps, and dies.
- 07.02 Use measuring devices.
- 07.03 Use wrenches and screwdrivers.
- 07.04 Use pipefitting tools.
- 07.05 Use sheet-metal tools.
- 07.06 Safely use ropes, slings, pulleys, and block and tackle.
- 07.07 Select the proper tool for each job application.
- 07.08 Select correct tools for metric and standard fasteners.
- 07.09 Identify state-of-the-art innovations and explore their uses.
- 07.10 Identify and select fasteners for various applications, taking into account the effects of corrosion on each, including threaded fasteners, nuts, washers, rivets, locking pins, keys, self-tapping screws, locking-nut fasteners, and self-retaining nuts.
- 07.11 Describe the techniques and liability issues regarding retrofitting fasteners for ease of removal.

08.0 Use and maintain portable power tools--The student will be able to:

- 08.01 Demonstrate the safe use of portable power tools, drills, belt and disc sanders, grinders, circular saws, saber saws, metal shears, electric and pneumatic impact wrenches, rotary and pneumatic chipping hammers, drill presses, and bench grinders.
- 08.02 Use and maintain light- and heavy-duty drills.
- 08.03 Use and maintain electric hammers.
- 08.04 Use and maintain pneumatic drills and hammers.
- 08.05 Use and maintain power screwdrivers and nut runners.
- 08.06 Use and maintain linear motion saws.
- 08.07 Use and maintain circular saws.
- 08.08 Use and maintain belt, pad, and disc sanders.
- 08.09 Use and maintain grinders and shears.

09.0 Handle and apply lubricants--The student will be able to:

- 09.01 Explain the functions of lubrication.
- 09.02 Explain the properties of oil lubricants and the factors determining the selection of lubricants.
- 09.03 Identify the types, advantages, and functions of lubricant additives.
- 09.04 Explain the types of circulating oils and their purposes.
- 09.05 Identify grease application.
- 09.06 Identify lubricating systems and methods.
- 09.07 Explain lubricant storage and handling methods.
- 09.08 Explain the types of oil filters and their uses.
- 09.09 Lubricate a piece of industrial equipment.

- 09.10 Define the role of preventive maintenance in total equipment maintenance.
 - 09.11 Describe the major tasks of preventive maintenance: cleaning, inspection, lubrication, minor repair, and information feedback.
 - 09.12 Review a typical maintenance program.
- 10.0 Perform benchwork skills--The student will be able to:
- 10.01 Identify safety and shop rules.
 - 10.02 Cut materials by using hand hacksaws.
 - 10.03 Cut threads by using hand taps.
 - 10.04 Cut threads by using dies.
 - 10.05 Repair threads by chasing and thread inserts.
 - 10.06 Install dowel pins using tapered and straight reamers.
 - 10.07 Ream holes by using tapered and straight reamers.
 - 10.08 Hand-sharpen cutting tools by using abrasive stones.
 - 10.09 Hone and lap surfaces.
 - 10.10 Remove damaged screws and other hardware.
 - 10.11 Deburr workpieces.
- 11.0 Perform gas-welding and cutting operations--The student will be able to:
- 11.01 Identify the properties of the most commonly used metals and alloys, including hardness and malleability.
 - 11.02 Identify the processes and effects of tempering, annealing, and case hardening.
 - 11.03 Identify welding cylinders, regulators, hoses, pressure gauges, and torches.
 - 11.04 Describe welding-equipment safety procedures.
 - 11.05 Demonstrate proper flame settings.
 - 11.06 Demonstrate basic gas-welding skills.
 - 11.07 Demonstrate procedures for adjusting and operating the oxyacetylene cutting torch.
 - 11.08 Demonstrate freehand and guide cutting of various metal thicknesses.
 - 11.09 Identify the uses of the following welding techniques: laser, ultrasonic, resistance, and percussion.
 - 11.10 Perform basic electric arc welding procedures.
- 12.0 Perform rigging functions--The student will be able to:
- 12.01 Demonstrate the safety procedures for performing rigging and lifting operations.
 - 12.02 Identify and inspect fiber and wire rope.
 - 12.03 Tie knots and hitches.
 - 12.04 Identify and use the components of rigging hardware.
 - 12.05 Perform rigging and lifting operations.
 - 12.06 Demonstrate the proper operation of a forklift.
- 13.0 Install and remove machinery--The student will be able to:
- 13.01 Identify the safety procedures for installing and removing machinery.
 - 13.02 Identify the equipment required for machine installation and removal.
 - 13.03 Prepare an area for machine installation per the manufacturer's specifications.
 - 13.04 Rig, lift, and transport machinery to the installation site.
 - 13.05 Install electrical hookups to machinery.

- 13.06 Install air hydraulic hookups to machinery.
- 13.07 Perform an assigned machine retrofit per the manufacturer's specifications.
- 13.08 Perform an assigned machine removal and transport per specification requirements.
- 13.09 Explain the importance of vibration detection.

- 14.0 Demonstrate conveyor-maintenance techniques--The student will be able to:
 - 14.01 Identify the types of conveyors.
 - 14.02 Identify the safety requirements and precautions for conveyor-maintenance operations.
 - 14.03 Adjust the tracking of a belt.
 - 14.04 Check a belt for wear.
 - 14.05 Identify the types of splices.
 - 14.06 Identify splicing equipment and procedures.
 - 14.07 Demonstrate conveyor-maintenance techniques, including making splices with splicing equipment.

- 15.0 Identify common troubles and basic troubleshooting techniques--The student will be able to:
 - 15.01 Analyze the possible causes of common troubles in industrial machinery performance.
 - 15.02 Identify basic troubleshooting techniques for bearings.
 - 15.03 Identify basic troubleshooting techniques for pumps.
 - 15.04 Identify basic troubleshooting techniques for drive systems.
 - 15.05 Identify basic troubleshooting techniques for electrical circuits.
 - 15.06 Identify basic troubleshooting techniques for hydraulics.
 - 15.07 Identify basic troubleshooting techniques for pneumatics.
 - 15.08 Identify basic troubleshooting techniques for PLCs.

- 16.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
 - 16.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
 - 16.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3

- 17.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
 - 17.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 17.02 Locate, organize and reference written information from various sources. CM 3.0
 - 17.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 17.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 17.05 Apply active listening skills to obtain and clarify information. CM 7.0
 - 17.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
 - 17.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: ETI0456
Machinery Maintenance Mechanic – 300 Hours – SOC Code 49-9041

18.0 Plan an elementary predictive-preventive-maintenance (PPM) schedule--The student will be able to:

- 18.01 List the types of predictive-preventive maintenance.
- 18.02 Describe the purpose of preventive-maintenance schedules.
- 18.03 Create a preventive-maintenance schedule form using a machine manual or the manufacturer recommendations.
- 18.04 Identify troubles caused by the lack of preventive maintenance.
- 18.05 Create a maintenance log and make entries for a machine or equipment.
- 18.06 Create a preventive-maintenance schedule from a maintenance- failures log.

19.0 Perform gas- and arc-welding procedures--The student will be able to:

- 19.01 Demonstrate the safety procedures for performing gas and arc welding and for transporting equipment.
- 19.02 Identify the components of an oxyfuel rig.
- 19.03 Set up and shut down an oxyfuel rig.
- 19.04 Weld beads in a flat position.
- 19.05 Weld an outside corner joint using a filler rod.
- 19.06 Cut metal of various thicknesses'.
- 19.07 Weld beads in a flat position using E-6010 and E-7018 electrodes.
- 19.08 Weld beads in horizontal and in vertical positions using E-6010 and E-7018 electrodes.
- 19.09 Weld beads in an overhead position using E-6010 and E-7018 electrodes.
- 19.10 Weld beads using a MIG welder.
- 19.11 Weld beads using a TIG welder.
- 19.12 Solder and braze metals.
- 19.13 Cut stainless steel and aluminum with a plasma-arc rig.

20.0 Perform machine-shop operations--The student will be able to:

- 20.01 Demonstrate safety in performing machine-shop operations.
- 20.02 Identify the types of cutting tools.
- 20.03 Bore a hole to a specified size.
- 20.04 Chase an external V-thread.
- 20.05 Identify the different types of work-holding devices.
- 20.06 Prepare metal for finishing.
- 20.07 Set up, use, and adjust an arbor press.
- 20.08 Set up, use, and adjust a hydraulic press.
- 20.09 Set up, use, and adjust broaching tools.
- 20.10 Cut keyways with an end mill.

21.0 Maintain piping and tubing systems--The student will be able to:

- 21.01 Identify the components of a piping system.
- 21.02 Explain the maintenance considerations of metallic and nonmetallic piping systems.

- 21.03 Describe the safety requirements for working with piping and tubing systems.
- 21.04 Join copper tubing.
- 21.05 Join common fittings.
- 21.06 Join metallic pipe.
- 21.07 Join plastic pipe.
- 21.08 Explain valve operation and maintenance.
- 21.09 Explain the importance of strainers, filters, and traps in piping systems.
- 21.10 Bend back-to-back, stub-ups, and doglegs in electrical metallic tubing (EMT).

22.0 Troubleshoot electrical and electronic circuits--The student will be able to:

- 22.01 Describe the safety requirements and precautions for troubleshooting electrical circuits.
- 22.02 Disconnect and reconnect electric motors.
- 22.03 Identify the parts and function of electrical control equipment.
- 22.04 Define digital devices and PLC logic/ladder logic to troubleshoot.
- 22.05 Identify the function of input and output devices and the controller.
- 22.06 Explain how to troubleshoot a sequence of events.
- 22.07 Use and maintain electrical test equipment for troubleshooting.

23.0 Install and maintain drive components--The student will be able to:

- 23.01 Demonstrate safety procedures for installing and maintaining drive components.
- 23.02 Identify the types of bearings, their cross-referencing, and their uses.
- 23.03 Remove, inspect, and/or replace bearings.
- 23.04 Remove and replace seals.
- 23.05 Perform shaft alignment.
- 23.06 Identify the types of belts.
- 23.07 Identify the types of chains.
- 23.08 Perform tension adjustments and alignment on belt and chain drives.
- 23.09 Troubleshoot belt and chain drives.
- 23.10 Identify the types of gears.
- 23.11 Remove, replace, and align gears, sprockets, and couplings.
- 23.12 Remove, replace, or repair V-joints and jack shafts.
- 23.13 Adjust gear backlash.
- 23.14 Troubleshoot gear drives.
- 23.15 Disassemble, inspect, reassemble, and adjust clutches.
- 23.16 Identify the types of variable-speed drives.
- 23.17 Troubleshoot variable-speed drives.
- 23.18 Identify the types of cams and link mechanisms.
- 23.19 Troubleshoot cam-and-link mechanism problems.

24.0 Maintain reciprocating, positive-displacement, and rotary air compressors--The student will be able to:

- 24.01 Relate force, weight, mass, and density to a pneumatic system.
- 24.02 Demonstrate the safety procedures for maintaining reciprocating, positive-displacement, and rotary air compressors.
- 24.03 Demonstrate the operation of reciprocating compressors.
- 24.04 Demonstrate the operation of positive-displacement and rotary air compressors.
- 24.05 Demonstrate primary and secondary air treatment.

- 24.06 Demonstrate the operation of valves, cylinders, and motors.
- 24.07 Check oil level.
- 24.08 Change oil.
- 24.09 Drain water from tank.
- 24.10 Test for efficiency of compressor.
- 24.11 Inspect storage tank for quality.
- 24.12 Test pressure control switch.

25.0 Maintain and repair hydraulic-system components--The student will be able to:

- 25.01 Explain the safety procedures for installing hydraulic lines.
- 25.02 Explain Pascal's law.
- 25.03 Explain Bernoulli's principle.
- 25.04 Explain how heat and pressure relate to power and transmission.
- 25.05 Describe the physical and chemical properties of a fluid.
- 25.06 Install and maintain a contaminant-removal system.
- 25.07 Determine reservoir requirements.
- 25.08 Classify and select pumps for specific applications.
- 25.09 Compute hose requirements.
- 25.10 Install hydraulic lines.
- 25.11 Select and install control valves.

26.0 Troubleshoot hydraulic systems--The student will be able to:

- 26.01 Explain the safety procedures for troubleshooting hydraulic systems.
- 26.02 Read a hydraulic schematic.
- 26.03 Install hydraulic components.
- 26.04 Connect electrically controlled valves.
- 26.05 Explain hydraulic-system troubleshooting techniques.
- 26.06 Repair and replace valves.
- 26.07 Repair and replace cylinders.
- 26.08 Repair and replace pumps and motors.

27.0 Maintain and troubleshoot pneumatic systems--The student will be able to:

- 27.01 Explain the safety procedures for troubleshooting pneumatic systems.
- 27.02 Diagram an air supply system.
- 27.03 Install system components.
- 27.04 Demonstrate system-maintenance techniques.
- 27.05 Explain proper troubleshooting procedures.
- 27.06 Troubleshoot air compressors.
- 27.07 Troubleshoot, repair, and install control valves.
- 27.08 Troubleshoot air motors.

28.0 Maintain and troubleshoot fluid-drive systems--The student will be able to:

- 28.01 Explain the safety procedures for maintaining and troubleshooting fluid-drive systems.
- 28.02 Install adjustable-speed drives.
- 28.03 Troubleshoot adjustable-speed drives.
- 28.04 Explain the operation of fluid couplings.

- 28.05 Install fluid couplings.
 - 28.06 Install torque converters.
 - 28.07 Perform preventive maintenance.
 - 28.08 Apply a "dynamic" magnetic/mechanical braking device to a motor.
 - 28.09 Mount the equipment.
- 29.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 29.01 Locate, comprehend and evaluate key elements of oral and written information.AF2.4
 - 29.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 29.03 Present information formally and informally for specific purposes and audiences.AF2.9
- 30.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 30.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 30.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 30.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 30.04 Conduct technical research to gather information necessary for decision-making.PS 4.0
- 31.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 31.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 31.02 Explain emergency procedures to follow in response to workplace accidents.
 - 31.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: ETI0457
Occupational Completion Point: B
Machinery Maintenance Technician – 150 Hours – SOC Code 49-9041

- 32.0 Maintain and troubleshoot robotic systems--The student will be able to:
- 32.01 Identify uses of robotics in industry.
 - 32.02 Identify safety procedures related to robotic systems.
 - 32.03 Identify mechanical, hydraulic, pneumatic, and electric/electronic components of robotic systems.
 - 32.04 Perform routine maintenance and calibration of robotic systems.
 - 32.05 Remove, replace and adjust robotic system components.
- 33.0 Perform pump maintenance and repair--The student will be able to:
- 33.01 Demonstrate the safety procedures for performing pump maintenance.
 - 33.02 Determine pump capacity and system requirements.
 - 33.03 Perform pump maintenance.
 - 33.04 Identify packing and seal requirements.

- 33.05 Explain the operating principles of centrifugal, propeller and turbine rotary, reciprocating, diaphragm, positive placement, and vacuum pumps.
- 33.06 Disassemble and reassemble a pump.
- 34.0 Explain the operation of industrial-pollution control systems--The student will be able to:
 - 34.01 Explain the operation of air-pollution control systems.
 - 34.02 Explain the operation of water-pollution control systems.
 - 34.03 Explain the operation of solid-waste pollution control systems.
 - 34.04 Explain the operation of noise-pollution control systems.
- 35.0 Troubleshoot air-conditioning and refrigeration systems--The student will be able to:
 - 35.01 Explain the principles of refrigeration.
 - 35.02 Identify the major components.
 - 35.03 Describe the functions of electrical systems.
 - 35.04 Troubleshoot air-conditioning and refrigeration systems.
 - 35.05 Explain the requirement for recovery of hazardous materials and related safety procedures.
- 36.0 Identify boilers--The student will be able to:
 - 36.01 Identify the various types and components of heat exchangers.
 - 36.02 Identify the various types and components of boilers.
 - 36.03 Identify the various types and components of fractioning columns.
 - 36.04 Identify the uses of steam.
- 37.0 Maintain internal combustion engines--The student will be able to:
 - 37.01 Explain the basic principles of operation of the two-stroke-cycle combustion engine.
 - 37.02 Identify the types of engines.
 - 37.03 Locate engine serial and model numbers.
 - 37.04 Identify engine assemblies and systems.
 - 37.05 Troubleshoot and evaluate engine performance.
 - 37.06 Perform routine maintenance on engine operating systems including air intake and exhaust, fuel, lubrication, ignition, starting and governing.
 - 37.07 Perform engine tune-up and adjustment procedures.
 - 37.08 Remove and replace engine assemblies.
- 38.0 Use information technology tools. -- The students will be able to:
 - 38.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 38.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 38.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 38.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0

- 39.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 39.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 39.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 39.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 39.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 40.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 40.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 40.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 40.03 Develop a personal budget and financial goals. FL3.1
 - 40.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 40.05 Maintain financial records. FL3.3
 - 40.06 Read and reconcile financial statements. FL3.4
 - 40.07 Research, compare and contrast investment opportunities.

Course Number: ETI0458**Occupational Completion Point: C****Industrial Maintenance Specialist – 450 Hours – SOC Code 49-9041**

- 41.0 Prepare for machinery startup--The student will be able to:
- 41.01 Describe the requirements and precautions for machinery startup.
 - 41.02 Align machinery using wire line, transit, dial indicators, a computer, and laser-alignment devices.
 - 41.03 Position and secure machinery on a foundation.
 - 41.04 Level machinery and install balance-vibration dampeners.
 - 41.05 Identify pipe-stress standards for machine-maintenance applications.
 - 41.06 Perform finish alignment and check for pipe stresses in machinery- maintenance applications.
- 42.0 Apply vibration-analysis skills--The student will be able to:
- 42.01 Collect vibration data.
 - 42.02 Interpret vibration data.
 - 42.03 Determine velocity, acceleration, spike energy, frequency, amplitude, and other vibration sources.
 - 42.04 Describe the safety requirements and precautions for vibration analysis.
 - 42.05 Operate and use vibration software.
 - 42.06 Predict and verify the condition of machinery in an industrial setting using vibration tools.
 - 42.07 Explain the approximately 25 sources of vibration.
 - 42.08 Explain the bearing frequency (BIFO) formulas.
 - 42.09 Demonstrate proficiency in vibration detection.

- 43.0 Perform machinery balancing--The student will be able to:
- 43.01 Describe the safety requirements and precautions for balancing procedures and equipment.
 - 43.02 Identify the principles of static balancing.
 - 43.03 Perform a vector balance in the classroom.
 - 43.04 Identify balancing standards, ISO 1940 or equal.
 - 43.05 Perform a stand balance in a shop.
 - 43.06 Perform a field balance in an industrial setting.
 - 43.07 Use portable or stationary balancing equipment.
- 44.0 Demonstrate predictive-preventive-maintenance (PPM) technologies--The student will be able to:
- 44.01 Explain the use of infrared thermography.
 - 44.02 Explain the use of ultrasound technology.
 - 44.03 Explain the use of advanced alignment techniques (optical and Essinger bars).
 - 44.04 Explain the use of oil ferrography and the types of oil sampling.
 - 44.05 Explain the use of shock pulse equipment.
 - 44.06 Describe the safety requirements for PPM technologies.
 - 44.07 Demonstrate the use of one of the above predictive-maintenance procedures.
 - 44.08 Plan an advanced PPM schedule.
- 45.0 Use computer-maintenance-management systems (CMMS)--The student will be able to:
- 45.01 Operate CMMS software.
 - 45.02 Enter and close a maintenance work order with CMMS.
 - 45.03 Schedule a series of maintenance tasks.
 - 45.04 Write a detailed maintenance job plan.
 - 45.05 Order parts and supplies for a maintenance work order.
 - 45.06 Determine the personnel resources needed for a maintenance job.
- 46.0 Perform failure analysis (FA) -- The student will be able to:
- 46.01 Conduct/lead a failure analysis meeting to determine the root cause of a failure.
 - 46.02 Create a failure-analysis form and write a minimum of two different types of failure-analysis reports.
 - 46.03 Explain the types of bearing failures.
 - 46.04 Explain the types of shaft fatigues and failures.
 - 46.05 Explain the types of lubrication breakdowns.
 - 46.06 Estimate the cost and the impact on production of a specific failure.
- 47.0 Improve rotating-equipment performance--The student will be able to:
- 47.01 Calculate shaft-deflection ratios and use the results to improve shaft design.
 - 47.02 Draw or sketch equipment bases and supports of sturdy construction.
 - 47.03 Demonstrate and install advanced labyrinth-sealing devices.
 - 47.04 Demonstrate and install advanced mechanical-sealing devices.
 - 47.05 Run the Gates Belts or another interactive belt-design-and- tensioning computer program applied to various drives.
 - 47.06 Explain the benefits of synthetic oils and greases.

- 47.07 Explain MTBF (mean time between equipment failure) and its cost impact when machinery life is extended.
- 47.08 List seven specific machinery-improvement ideas in detail.
- 48.0 Generate machine improvements and maintenance management--The student will be able to:
- 48.01 Review and critique machinery and base design for improvement, before the equipment is placed on order.
- 48.02 Identify the essential elements of effective maintenance management:
- a Reward system
 - b Predictive-preventive maintenance
 - c Planning
 - d Work-order systems
 - e Organizations
 - f Goals and tracking
 - g Facilities
 - h Storerooms
 - i Contractors
 - j Shutdowns
- 48.03 Write a report on the design and effective use of at least two of the essential elements of management.
- 49.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 49.01 Describe the nature and types of business organizations. SY 1.0
- 49.02 Explain the effect of key organizational systems on performance and quality.
- 49.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 49.04 Explain the impact of the global economy on business organizations.
- 50.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 50.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
- 50.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
- 50.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 50.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 51.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 51.01 Identify and demonstrate positive work behaviors needed to be employable.ECD 1.0
- 51.02 Develop personal career plan that includes goals, objectives, and strategies.ECD 2.0
- 51.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 51.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 51.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 51.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 51.07 Identify opportunities and research requirements for career advancement. ECD 8.0

- 51.08 Research the benefits of ongoing professional development. ECD 9.0
- 51.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Maintenance Skills 1
Course Number: 8743210
Course Credit: 1

Course Description:

This course develops the competencies of applying safety rules and procedures, relating the basic elements of physics and of electricity and electronics to Industrial Machinery Maintenance and Repair, performing mathematical calculations, reading plans and drawings, performing measuring and layout operations, and performing computer applications in the industrial-machinery maintenance-technology industry.

01.0 Apply safety rules and procedures--The student will be able to:

- 01.01 Practice shop safety rules and procedures.
- 01.02 Practice personal safety rules and procedures.
- 01.03 Practice fire safety rules and procedures.
- 01.04 Practice electrical safety rules and procedures.
- 01.05 Practice tool safety rules and procedures.
- 01.06 Practice ladder and scaffolding safety rules and procedures.
- 01.07 Maintain a clean work and shop area.
- 01.08 Perform tag lockout procedures.
- 01.09 Identify Occupational Safety and Health Administration (OSHA) requirements and procedures.
- 01.10 Use Materials Safety Data Sheets (MSDS).

02.0 Explain the basic elements of physics as related to industrial machinery maintenance and repair--The student will be able to:

- 02.01 Explain the standards of measurement and the impact of action and working forces, including tension, compression, torque, and shear.
- 02.02 Identify the principles and laws of motion and explain how they affect acceleration and deceleration.
- 02.03 Explain the relationship of work, power, and energy to the types of collisions and the conservation of momentum.
- 02.04 Explain the operation of simple machines, including the lever, inclined plane, screw, wedge, wheel and axle, pulley, and jacking screws.
- 02.05 Identify the ways of producing power for mechanical efficiency, in terms of gear ratios, work forces, and types of work done by a crane hook, forklift truck, and screw or bolt.
- 02.06 Use linear, liquid, and weight units of measurement to measure areas, areas within areas, and volume.
- 02.07 Describe the mechanical and chemical properties of materials commonly used in industry.
- 02.08 Explain the laws and conditions governing static and kinetic friction, the problems caused by friction, and the effects of the angle of repose.

- 02.09 Explain molecular action as a result of temperature extremes, chemical reaction, and moisture content.
 - 02.10 Draw conclusions or make inferences from data.
 - 02.11 Identify health-related problems that may result from exposure to work-related chemicals and hazardous materials, and know the proper precautions required for handling such materials.
 - 02.12 Explain pressure measurement in terms of pounds per square inch (PSI), inches of mercury, and Kilopascal (KPa).
- 03.0 Explain basic electricity and electronics--The student will be able to:
- 03.01 Define electrical/electronics terms.
 - 03.02 Explain the theory and application of magnetism.
 - 03.03 Explain Ohm's law.
 - 03.04 Describe direct current (DC) and alternating current (AC) circuits.
 - 03.05 Identify the advantages and disadvantages of alternating current (AC) and direct current (DC) motors for various applications.
 - 03.06 Describe the use of programmable logic controllers (PLCs) in industry.
- 04.0 Perform mathematical calculations--The student will be able to:
- 04.01 Make job-related decimal and fraction calculations.
 - 04.02 Solve job-related problems by adding, subtracting, multiplying, and dividing numbers.
 - 04.03 Solve job-related problems using a hand-held calculator.
 - 04.04 Solve job-related problems using basic formulas.
 - 04.05 Solve job-related problems using basic geometry.
 - 04.06 Measure a work piece and compare the measurements with blueprint specifications.
 - 04.07 Solve job-related problems using mathematical handbooks, charts, and tables.
 - 04.08 Convert measurements from English to metric and from metric to English units.
 - 04.09 Solve job-related problems using proportions.
 - 04.10 Solve job-related problems using statistics.
- 05.0 Read plans and drawings--The student will be able to:
- 05.01 Identify dimensions.
 - 05.02 Identify lists of materials and specifications.
 - 05.03 Identify section and detail views.
 - 05.04 Sketch and dimension a part.
 - 05.05 Disassemble and assemble parts using an exploded-view drawing.
 - 05.06 Interpret blueprint abbreviations.
 - 05.07 Identify dimensioning of radii, round holes, fillets, and chamfers.
 - 05.08 Identify screw threads and bolt types.
 - 05.09 Apply dimensional tolerances.
 - 05.10 Identify the metal-fabrication symbols used in blueprints.
- 06.0 Perform measuring and layout operations--The student will be able to:
- 06.01 Perform basic geometric-construction operations.

- 06.02 Safely use marking gauges, center punches, scribes, surface gauges, squares, dividers, dial indicators, protractors, surface plates, depth gauges, and circumference rules.
- 06.03 Develop patterns using parallel lines, radial lines, and triangulation.
- 06.04 Make metal-fabrication sketches.
- 06.05 Read and measure with steel rules.
- 06.06 Read and measure with micrometers.
- 06.07 Read and measure with vernier tools.
- 06.08 Read and measure with dial calipers.
- 06.09 Read and measure with dial indicators.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Maintenance Skills 2
Course Number: 8743220
Course Credit: 1

Course Description:

This course develops the competencies of using and maintaining hand and portable power tools, handling and applying lubricants, applying basic bench work skills, and performing basic gas-welding and cutting operations in the industrial-machinery maintenance-technology industry.

07.0 Use and maintain hand tools--The student will be able to:

- 07.01 Demonstrate the safe use of hand tools such as screwdrivers, hammers, wrenches, pliers, hacksaws, punches, chisels, drills, files, tin snips, taps, and dies.
- 07.02 Use measuring devices.
- 07.03 Use wrenches and screwdrivers.
- 07.04 Use pipefitting tools.
- 07.05 Use sheet-metal tools.
- 07.06 Safely use ropes, slings, pulleys, and block and tackle.
- 07.07 Select the proper tool for each job application.
- 07.08 Select correct tools for metric and standard fasteners.
- 07.09 Identify state-of-the-art innovations and explore their uses.
- 07.10 Identify and select fasteners for various applications, taking into account the effects of corrosion on each, including threaded fasteners, nuts, washers, rivets, locking pins, keys, self-tapping screws, locking-nut fasteners, and self-retaining nuts.
- 07.11 Describe the techniques and liability issues regarding retrofitting fasteners for ease of removal.

08.0 Use and maintain portable power tools--The student will be able to:

- 08.01 Demonstrate the safe use of portable power tools such as drills, belt and disc sanders, grinders, circular saws, saber saws, metal shears, electric and pneumatic impact wrenches, rotary and pneumatic chipping hammers, drill presses, and bench grinders.
- 08.02 Use and maintain light- and heavy-duty drills.
- 08.03 Use and maintain electric hammers.
- 08.04 Use and maintain pneumatic drills and hammers.
- 08.05 Use and maintain power screwdrivers and nut runners.
- 08.06 Use and maintain linear-motion saws.
- 08.07 Use and maintain circular saws.
- 08.08 Use and maintain belt, pad, and disc sanders.
- 08.09 Use and maintain grinders and shears.

09.0 Handle and apply lubricants--The student will be able to:

- 09.01 Explain the functions of lubrication.
 - 09.02 Explain the properties of oil lubricants and the factors determining the selection of lubricants.
 - 09.03 Identify the types, advantages, and functions of lubricant additives.
 - 09.04 Explain the types of circulating oils and their purposes.
 - 09.05 Identify grease application.
 - 09.06 Identify lubricating systems and methods.
 - 09.07 Explain lubricant storage and handling methods.
 - 09.08 Explain the types of oil filters and their uses.
 - 09.09 Lubricate a piece of industrial equipment.
 - 09.10 Define the role of preventive maintenance in total equipment maintenance.
 - 09.11 Describe the major tasks of preventive maintenance: cleaning, inspection, lubrication, minor repair, and information feedback.
 - 09.12 Review a typical maintenance program.
- 10.0 Perform benchwork skills--The student will be able to:
- 10.01 Identify safety and shop rules.
 - 10.02 Cut materials by using hand hacksaws.
 - 10.03 Cut threads by using hand taps.
 - 10.04 Cut threads by using dies.
 - 10.05 Repair threads by chasing and thread inserts.
 - 10.06 Install dowel pins using tapered and straight reamers.
 - 10.07 Ream holes by using tapered and straight reamers.
 - 10.08 Hand-sharpen cutting tools by using abrasive stones.
 - 10.09 Hone and lap surfaces.
 - 10.10 Remove damaged screws and other hardware.
 - 10.11 Deburr workpieces.
- 11.0 Perform basic gas and electric arc welding and cutting operations--The student will be able to:
- 11.01 Identify the properties of the most commonly used metals and alloys, including hardness and malleability.
 - 11.02 Identify the processes and effects of tempering, annealing, and case hardening.
 - 11.03 Identify welding cylinders, regulators, hoses, pressure gauges, and torches.
 - 11.04 Describe welding-equipment safety procedures.
 - 11.05 Demonstrate proper flame settings.
 - 11.06 Demonstrate basic gas-welding skills.
 - 11.07 Demonstrate procedures for adjusting and operating the oxyacetylene cutting torch.
 - 11.08 Demonstrate freehand and guide cutting of various metal thicknesses.
 - 11.09 Identify the uses of the following welding techniques: laser, ultrasonic, resistance, and percussion.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Maintenance Skills 3
Course Number: 8743230
Course Credit: 1

Course Description:

This course develops competencies in rigging and lifting, installing and removing machinery, conveyor maintenance, troubleshooting machinery performance, communicating, servicing customers, obtaining employment, and entrepreneurship skills in the industrial-machinery maintenance-technology industry.

12.0 Perform rigging functions--The student will be able to:

- 12.01 Demonstrate the safety procedures for performing rigging and lifting operations.
- 12.02 Identify and inspect fiber and wire rope.
- 12.03 Tie knots and hitches.
- 12.04 Identify and use the components of rigging hardware.
- 12.05 Perform rigging and lifting operations.
- 12.06 Demonstrate the proper operation of a forklift.

13.0 Install and remove machinery--The student will be able to:

- 13.01 Identify the safety procedures for installing and removing machinery.
- 13.02 Identify the equipment required for machine installation and removal.
- 13.03 Prepare an area for machine installation per the manufacturer's specifications.
- 13.04 Rig, lift, and transport machinery to the installation site.
- 13.05 Install electrical hookups to machinery.
- 13.06 Install air hydraulic hookups to machinery.
- 13.07 Perform an assigned machine retrofit per manufacturer's specifications.
- 13.08 Perform an assigned machine removal and transport per specification requirements.
- 13.09 Explain the importance of vibration detection.
- 13.10 Identify the need for pipe supports to prevent pipe stress.

14.0 Demonstrate conveyor-maintenance techniques--The student will be able to:

- 14.01 Identify the types of conveyors.
- 14.02 Identify the safety requirements and precautions for conveyor-maintenance operations.
- 14.03 Adjust the tracking of a belt.
- 14.04 Check a belt for wear.
- 14.05 Identify the types of splices.
- 14.06 Identify splicing equipment and procedures.
- 14.07 Demonstrate conveyor-maintenance techniques, including making splices with splicing equipment.

15.0 Identify common troubles and basic troubleshooting techniques--The student will be able to:

- 15.01 Analyze the possible causes of common troubles in industrial-machinery performance.
- 15.02 Identify basic troubleshooting techniques for bearings.
- 15.03 Identify basic troubleshooting techniques for pumps.
- 15.04 Identify basic troubleshooting techniques for drive systems.
- 15.05 Identify basic troubleshooting techniques for electrical circuits.
- 15.06 Identify basic troubleshooting techniques for hydraulics.
- 15.07 Identify basic troubleshooting techniques for pneumatics.
- 15.08 Identify basic troubleshooting techniques for PLCs.

16.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0

- 16.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 16.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3

17.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:

- 17.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 17.02 Locate, organize and reference written information from various sources. CM 3.0
- 17.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 17.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 17.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 17.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 17.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Maintenance Skills 4
Course Number: 8743240
Course Credit: 1

Course Description:

This course develops the competencies of planning an elementary predictive- preventive-maintenance schedule, performing gas and arc welding, performing machine-shop operations, maintaining piping and tubing systems, troubleshooting electrical circuits, and maintaining and installing drive components in the industrial-machinery maintenance-technology industry.

18.0 Plan an elementary Predictive - Preventive - Maintenance (PPM) schedule--The student will be able to:

- 18.01 List the types of predictive-preventive maintenance.
- 18.02 Describe the purpose of preventive-maintenance schedules.
- 18.03 Create a preventive-maintenance schedule form using a machine manual or the manufacturer's recommendations.
- 18.04 Identify troubles caused by the lack of preventive maintenance.
- 18.05 Create a maintenance log and make entries for a machine or equipment.
- 18.06 Create a preventive-maintenance schedule from a maintenance- failure log.

19.0 Perform gas- and arc-welding procedures--The student will be able to:

- 19.01 Demonstrate the safety procedures for performing gas and arc welding and for transporting equipment.
- 19.02 Identify the components of an oxyfuel rig.
- 19.03 Set up and shut down an oxyfuel rig.
- 19.04 Weld beads in a flat position.
- 19.05 Weld an outside corner joint using a filler rod.
- 19.06 Cut metal of various thicknesses'.
- 19.07 Weld beads in a flat position using E-6010 and E-7018 electrodes.
- 19.08 Weld beads in horizontal and in vertical positions using E-6010 and E-7018 electrodes.
- 19.09 Weld beads in an overhead position using E-6010 and E-7018 electrodes.
- 19.10 Weld beads using a MIG welder.
- 19.11 Weld beads using a TIG welder.
- 19.12 Solder and braze metals.
- 19.13 Cut stainless steel and aluminum with a plasma-arc rig.

20.0 Perform machine-shop operations--The student will be able to:

- 20.01 Demonstrate safety in performing machine-shop operations.
- 20.02 Identify the types of cutting tools.
- 20.03 Bore a hole to a specified size.
- 20.04 Chase an external V-thread.
- 20.05 Identify the different types of work-holding devices.

- 20.06 Prepare metal for finishing.
- 20.07 Set up, use, and adjust an arbor press.
- 20.08 Set up, use, and adjust a hydraulic press.
- 20.09 Set up, use, and adjust broaching tools.
- 20.10 Cut keyways with an end mill.

21.0 Maintain piping and tubing systems--The student will be able to:

- 21.01 Identify the components of a piping system.
- 21.02 Explain the maintenance considerations of metallic and nonmetallic piping systems.
- 21.03 Describe the safety requirements for working with piping and tubing systems.
- 21.04 Join copper tubing.
- 21.05 Join common fittings.
- 21.06 Join metallic pipe.
- 21.07 Join plastic pipe.
- 21.08 Explain valve operation and maintenance.
- 21.09 Explain the importance of strainers, filters, and traps in piping systems.
- 21.10 Bend back-to-back, stub-ups, and doglegs in electrical metallic tubing (EMT).

22.0 Troubleshoot electrical circuits--The student will be able to:

- 22.01 Describe the safety requirements and precautions for troubleshooting electrical circuits.
- 22.02 Disconnect and reconnect electric motors.
- 22.03 Identify the parts and function of electrical control equipment.
- 22.04 Define digital devices and PLC logic/ladder logic to troubleshoot.
- 22.05 Identify the function of input and output devices and the controller.
- 22.06 Explain how to troubleshoot a sequence of events.
- 22.07 Use and maintain electrical test equipment for troubleshooting.

23.0 Install and maintain drive components--The student will be able to:

- 23.01 Demonstrate safety procedures for installing and maintaining drive components.
- 23.02 Identify types of bearings, their cross-referencing, and their uses.
- 23.03 Remove, inspect, and/or replace bearings.
- 23.04 Remove and replace seals.
- 23.05 Perform shaft alignment.
- 23.06 Identify the types of belts.
- 23.07 Identify the types of chains.
- 23.08 Perform tension adjustments and alignment on belt and chain drives.
- 23.09 Troubleshoot belt and chain drives.
- 23.10 Identify the types of gears.
- 23.11 Remove, replace, and align gears, sprockets, and couplings.
- 23.12 Remove, replace, or repair V-joints and jack shafts.
- 23.13 Adjust gear backlash.
- 23.14 Troubleshoot gear drives.
- 23.15 Disassemble, inspect, reassemble, and adjust clutches.
- 23.16 Identify the types of variable-speed drives.
- 23.17 Troubleshoot variable-speed drives.
- 23.18 Identify the types of cams and link mechanisms.

23.19 Troubleshoot cam-and-link mechanism problems.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Maintenance Skills 5
Course Number: 8743250
Course Credit: 1

Course Description:

This course develops the competencies of maintaining specific types of air compressors and maintaining, repairing, and troubleshooting fluid-drive systems in the industrial-machinery maintenance-technology industry.

24.0 Maintain reciprocating, positive-displacement, and rotary air compressors--The student will be able to:

- 24.01 Relate force, weight, mass, and density to a pneumatic system.
- 24.02 Demonstrate safety procedures for maintaining reciprocating, positive-displacement, and rotary air compressors.
- 24.03 Demonstrate the operation of reciprocating compressors.
- 24.04 Demonstrate the operation of positive-displacement and rotary air compressors.
- 24.05 Demonstrate primary and secondary air treatment.
- 24.06 Demonstrate the operation of valves, cylinders, and motors.
- 24.07 Check oil level.
- 24.08 Change oil.
- 24.09 Drain water from tank.
- 24.10 Test for efficiency of compressor.
- 24.11 Inspect storage tank for quality.
- 24.12 Test pressure control switch.

25.0 Maintain and repair hydraulic-system components--The student will be able to:

- 25.01 Explain the safety procedures for installing hydraulic lines.
- 25.02 Explain Pascal's law.
- 25.03 Explain Bernoulli's principle.
- 25.04 Explain how heat and pressure relate to power and transmission.
- 25.05 Describe the physical and chemical properties of a fluid.
- 25.06 Install and maintain a contaminant-removal system.
- 25.07 Determine reservoir requirements.
- 25.08 Classify and select pumps for specific applications.
- 25.09 Compute hose requirements.
- 25.10 Install hydraulic lines.
- 25.11 Select and install control valves.

26.0 Troubleshoot hydraulic systems--The student will be able to:

- 26.01 Explain the safety procedures for troubleshooting hydraulic systems.
- 26.02 Read a hydraulic schematic.
- 26.03 Install hydraulic components.
- 26.04 Connect electrically controlled valves.

- 26.05 Explain hydraulic-system troubleshooting techniques.
 - 26.06 Repair and replace valves.
 - 26.07 Repair and replace cylinders.
 - 26.08 Repair and replace pumps and motors.
- 27.0 Maintain and troubleshoot pneumatic systems--The student will be able to:
- 27.01 Explain the safety procedures for troubleshooting pneumatic systems.
 - 27.02 Diagram an air-supply system.
 - 27.03 Install system components.
 - 27.04 Demonstrate system-maintenance techniques.
 - 27.05 Explain proper troubleshooting procedures.
 - 27.06 Troubleshoot air compressors.
 - 27.07 Troubleshoot, repair, and install control valves.
 - 27.08 Troubleshoot air motors.
- 28.0 Maintain and troubleshoot fluid-drive systems--The student will be able to:
- 28.01 Explain the safety procedures for maintaining and troubleshooting fluid-drive systems.
 - 28.02 Install adjustable speed drives.
 - 28.03 Troubleshoot adjustable speed drives.
 - 28.04 Explain the operation of fluid couplings.
 - 28.05 Install fluid couplings.
 - 28.06 Install torque converters.
 - 28.07 Perform preventive maintenance.
 - 28.08 Apply a "dynamic" magnetic/mechanical braking device to a motor.
 - 28.09 Mount the equipment.
- 29.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 29.01 Locate, comprehend and evaluate key elements of oral and written information.AF2.4
 - 29.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 29.03 Present information formally and informally for specific purposes and audiences.AF2.9
- 30.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 30.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 30.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 30.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 30.04 Conduct technical research to gather information necessary for decision-making.PS 4.0
- 31.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:

- 31.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 31.02 Explain emergency procedures to follow in response to workplace accidents.
- 31.03 Create a disaster and/or emergency response plan.

32.0 Maintain and troubleshoot robotic systems--The student will be able to:

- 32.01 Identify uses of robotics in industry.
- 32.02 Identify safety procedures related to robotic systems.
- 32.03 Identify mechanical, hydraulic, pneumatic and electrical/electronic components of robotic systems.
- 32.04 Perform routine maintenance and calibration of robotic systems.
- 32.05 Remove, replace, and adjust robotic system components.

SHE 2.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Maintenance Skills 6
Course Number: 8743260
Course Credit: 1

Course Description:

This course develops the competencies for pump maintenance and repair and for pollution control along with knowledge of industrial-pollution control systems in industrial-machinery maintenance-technology operations. It may include the development of optional competencies related to air-conditioning and refrigeration, boilers, and small engines.

33.0 Perform pump maintenance and repair--The student will be able to:

- 33.01 Demonstrate the safety procedures for performing pump maintenance.
- 33.02 Determine pump capacity and system requirements.
- 33.03 Perform pump maintenance.
- 33.04 Identify packing and seal requirements.
- 33.05 Explain the operating principles of centrifugal, propeller and turbine rotary, reciprocating, diaphragm, positive placement, and vacuum pumps.
- 33.06 Disassemble and reassemble a pump.

34.0 Explain the operation of industrial-pollution control systems--The student will be able to:

- 34.01 Explain the operation of air-pollution control systems.
- 34.02 Explain the operation of water-pollution control systems.
- 34.03 Explain the operation of solid-waste pollution control systems.
- 34.04 Explain the operation of noise-pollution control systems.

35.0 Troubleshoot air-conditioning and refrigeration systems--The student will be able to:

- 35.01 Explain the principles of refrigeration.
- 35.02 Identify the major components.
- 35.03 Describe the functions of electrical systems.
- 35.04 Troubleshoot air-conditioning and refrigeration systems.
- 35.05 Explain the requirement for recovery of hazardous materials and related safety procedures.

36.0 Identify boilers--The student will be able to:

- 36.01 Identify the various types and components of heat exchangers.
- 36.02 Identify the various types and components of boilers.
- 36.03 Identify the various types and components of fractioning columns.
- 36.04 Identify the uses of steam.

37.0 Maintain internal combustion engines--The student will be able to:

- 37.01 Explain the basic principles of operation of the two-stroke-cycle combustion engine.
- 37.02 Identify the types of engines.
- 37.03 Locate engine serial and model numbers.
- 37.04 Identify engine assemblies and systems.
- 37.05 Troubleshoot and evaluate engine performance...
- 37.06 Perform routine maintenance on engine operating systems including air intake and exhaust, fuel, lubrication, starting and governing.
- 37.07 Perform engine tune-up and adjustment procedures
- 37.08 Remove and replace engine assemblies.
- 38.0 Use information technology tools. -- The students will be able to:
- 38.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 38.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 38.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 38.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 39.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 39.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 39.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 39.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 39.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 40.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 40.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 40.02 Describe the effect of money management on personal and career goals. FL 3.0
- 40.03 Develop a personal budget and financial goals. FL3.1
- 40.04 Complete financial instruments for making deposits and withdrawals. FL3.2
- 40.05 Maintain financial records. FL3.3
- 40.06 Read and reconcile financial statements. FL3.4
- 40.07 Research, compare and contrast investment opportunities.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Maintenance Skills 7
Course Number: 8743270
Course Credit: 1

Course Description:

This course develops the competencies for preparing for machinery startup and performing vibration analysis and machine balancing for specialized operations in the industrial-machinery maintenance-technology industry.

41.0 Prepare for machinery startup--The student will be able to:

- 41.01 Perform the requirements and precautions for machinery startup.
- 41.02 Align machinery using wire line, transit, dial indicators, a computer, and laser-alignment devices.
- 41.03 Position and secure machinery on a foundation.
- 41.04 Level machinery and install balance-vibration dampers.
- 41.05 Identify pipe-stress standards for machine-maintenance applications.
- 41.06 Perform finish alignment and check for pipe stresses in machinery-maintenance applications

42.0 Explain the operation of industrial-pollution control systems--The student will be able to:

- 42.01 Collect vibration data.
- 42.02 Interpret vibration data.
- 42.03 Determine velocity, acceleration, spike energy, frequency, amplitude, and other vibration sources.
- 42.04 Describe the safety requirements and precautions for vibration analysis.
- 42.05 Operate and use vibration software.
- 42.06 Predict and verify the condition of machinery in an industrial setting using vibration tools.
- 42.07 Explain the approximately 25 sources of vibration.
- 42.08 Explain the bearing frequency (BIFO) formulas.
- 42.09 Determine proficiency in vibration detection.

43.0 Perform machinery balancing--The student will be able to:

- 43.01 Describe the safety requirements and precautions for balancing procedures and equipment.
- 43.02 Identify the principles of static balancing.
- 43.03 Perform a vector balance in the classroom.
- 43.04 Identify balancing standards, ISO 1940 or equal.
- 43.05 Perform a stand balance in a shop.
- 43.06 Perform a field balance in an industrial setting.
- 43.07 Use portable or stationary balancing equipment.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Maintenance Skills 8
Course Number: 8743280
Course Credit: 1

Course Description:

This course develops the competencies for preparing for machinery startup and performing vibration analysis and machine balancing for specialized operations in the industrial-machinery maintenance-technology industry.

44.0 Demonstrate predictive-preventive-maintenance (PPM) technologies--The student will be able to:

- 44.01 Explain the use of infrared thermography.
- 44.02 Explain the use of ultrasound technology.
- 44.03 Explain the use of advanced alignment techniques (optical and Essinger bars).
- 44.04 Explain the use of oil ferrography and the types of oil sampling.
- 44.05 Explain the use of shock pulse equipment.
- 44.06 Describe the safety requirements for PPM technologies.
- 44.07 Determine the use of one of the above predictive-maintenance procedures.
- 44.08 Plan an advanced PPM schedule.

45.0 Use computer-maintenance-management systems (CMMS)--The student will be able to:

- 45.01 Operate CMMS software.
- 45.02 Enter and close a maintenance work order with CMMS.
- 45.03 Schedule a series of maintenance tasks.
- 45.04 Write a detailed maintenance job plan.
- 45.05 Order parts and supplies for a maintenance work order.
- 45.06 Determine the personnel resources needed for a maintenance job.

46.0 Perform failure analysis (FA) --The student will be able to:

- 46.01 Conduct/lead a failure-analysis meeting to determine the root cause of a failure.
- 46.02 Create a failure-analysis form and write a minimum of two different types of failure-analysis reports.
- 46.03 Explain the types of bearing failure.
- 46.04 Explain the types of shaft fatigues and failures.
- 46.05 Explain the types of lubrication breakdowns.
- 46.06 Estimate the cost and the impact on production of a specific failure.

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**Florida Department of Education
Student Performance Standards**

Course Title: Maintenance Skills 9
Course Number: 8743290
Course Credit: 1

Course Description:

This course develops the competencies for preparing for machinery startup and performing vibration analysis and machine balancing for specialized operations in the industrial-machinery maintenance-technology industry.

47.0 Improve rotating-equipment performance--The student will be able to:

- 47.01 Calculate shaft-deflection ratios and use the results to improve shaft design.
- 47.02 Draw or sketch equipment bases and supports of sturdy construction.
- 47.03 Determine and install advanced labyrinth-sealing devices.
- 47.04 Determine and install advanced mechanical-sealing devices.
- 47.05 Run the Gates Belts or another interactive belt-design-and-tensioning computer program applied to various drives.
- 47.06 Explain the benefits of synthetic oils and greases.
- 47.07 Explain MTBF (Mean Time Between Equipment Failure) and its cost impact when machinery life is extended.
- 47.08 List seven specific machinery-improvement ideas in detail.

48.0 Generate machine improvements and maintenance management --The student will be able to:

- 48.01 Review and critique machinery and base design for improvement, before the equipment is placed on order.
- 48.02 Identify the essential elements of effective maintenance management:
 - a Reward system
 - b Predictive-preventive maintenance
 - c Planning
 - d Work-order systems
 - e Organizations
 - f Goals and tracking
 - g Facilities
 - h Storerooms
 - i Contractors
 - j Shutdowns
- 48.03 Write a report on the design and effective use of at least two of the essential elements of management.

49.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:

- 49.01 Describe the nature and types of business organizations.

SY 1.0

- 49.02 Explain the effect of key organizational systems on performance and quality.
- 49.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 49.04 Explain the impact of the global economy on business organizations.

- 50.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
 - 50.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 50.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 50.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 50.04 Employ mentoring skills to inspire and teach others. LT 5.0

- 51.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
 - 51.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 51.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 51.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 51.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 51.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 51.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 51.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 51.08 Research the benefits of ongoing professional development. ECD 9.0
 - 51.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Millwright
Program Type: Career Preparatory
Career Cluster: Manufacturing

	Secondary	PSAV
Program Number	8743200	I470313
CIP Number	0647.030302	0647.030302
Grade Level	9-12, 30, 31	30, 31
Standard Length	9 Credits	1,350 Hours
Teacher Certification	TEC CONSTR @7 G MILLWRIGHT @7 G BLDG CONST @7 G IND ENGR @7 G	TEC CONSTR @7 G MILLWRIGHT @7 G BLDG CONST @7 G IND ENGR @7 G
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	49-9041, 49-9044	49-9041, 49-9044
Facility Code	203 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)	
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp	
Basic Skills Level	N/A	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster. This program offers a broad foundation of knowledge and skills to prepare students for employment in millwright positions.

The content includes but is not limited to understanding all aspects of the industrial-machinery maintenance and millwright industry, and demonstrates elements of the industry such as planning, management, finance, technical and production skills, underlying principles of technology, labor issues, community issues, and health, safety, and environmental issues.

Program Structure

This program is a planned sequence of instruction consisting of three OCP's.

When offered at the post secondary level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44 (3)(b), F.S.

The following table illustrates the **PSAV** program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	ETI0450	Industrial Machinery Maintenance Assistant	450	49-9041
B	ETI0456	Machinery Maintenance Mechanic	300	49-9041
	ETI0457	Machinery Maintenance Technician	150	49-9041
C	ETI0459	Millwright	450	49-9044

The following table illustrates the **Secondary** program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
A	8743210	Maintenance Skills 1	1 credit	49-9041	2
	8743220	Maintenance Skills 2	1 credit	49-9041	2
	8743230	Maintenance Skills 3	1 credit	49-9041	2
B	8743240	Machinery Maintenance 4	1 credit	49-9041	2
	8743250	Machinery Maintenance 5	1 credit	49-9041	2
	8743260	Machinery Maintenance 6	1 credit	49-9041	2
C	8743270	Millwright 7	1 credit	49-9044	2
	8743280	Millwright 8	1 credit	49-9044	2
	8743290	Millwright 9	1 credit	49-9044	2

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student

Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education.

Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

01.0 Apply safety rules and procedures.

- 02.0 Explain the basic elements of physics as related to Industrial Machinery Maintenance and Repair.
- 03.0 Explain basic electricity and electronics.
- 04.0 Perform mathematical calculations.
- 05.0 Read plans and drawings.
- 06.0 Perform measuring and layout operations.
- 07.0 Use and maintain hand tools.
- 08.0 Use and maintain portable power tools.
- 09.0 Handle and apply lubricants.
- 10.0 Perform bench work skills.
- 11.0 Perform gas and electric arc welding and cutting operations.
- 12.0 Perform rigging functions.
- 13.0 Install and remove machinery.
- 14.0 Demonstrate conveyor-maintenance techniques.
- 15.0 Identify common troubles and basic troubleshooting techniques.
- 16.0 Demonstrate science knowledge and skills
- 17.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 18.0 Plan an elementary predictive-preventive-maintenance (PPM) schedule.
- 19.0 Perform gas- and arc-welding procedures.
- 20.0 Perform machine-shop operations.
- 21.0 Maintain piping and tubing systems.
- 22.0 Troubleshoot electrical circuits.
- 23.0 Install and maintain drive components.
- 24.0 Maintain reciprocating, positive-displacement, and rotary air compressors.
- 25.0 Maintain and repair hydraulic-system components.
- 26.0 Troubleshoot hydraulic systems.
- 27.0 Maintain and troubleshoot pneumatic systems.
- 28.0 Maintain and troubleshoot fluid-drive systems.
- 29.0 Demonstrate language arts knowledge and skills
- 30.0 Solve problems using critical thinking skills, creativity and innovation.
- 31.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 32.0 Maintain and troubleshoot robotic systems.
- 33.0 Perform pump maintenance and repair.
- 34.0 Explain the operation of industrial-pollution control systems.
- 35.0 Troubleshoot air-conditioning and refrigeration systems .
- 36.0 Identify boilers.
- 37.0 Maintain internal combustion engines.
- 38.0 Use information technology tools
- 39.0 Describe the importance of professional ethics and legal responsibilities.
- 40.0 Demonstrate personal money-management concepts, procedures, and strategies
- 41.0 Perform metal fabrication.
- 42.0 Perform precision layout.
- 43.0 Perform advanced rigging.
- 44.0 Install, remove and align machinery.
- 45.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 46.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives

47.0 Explain the importance of employability and entrepreneurship skills

2011 – 2012

**Florida Department of Education
Student Performance Standards**

**Program Title: Millwright
PSAV Number: I470303**

**Course Number: ETI0450
Occupational Completion Point: A
Industrial Machinery Maintenance Assistance – 450 Hours – SOC Code 49-9041**

01.0 Apply safety rules and procedures--The student will be able to:

- 01.01 Practice shop safety rules and procedures.
- 01.02 Practice personal safety rules and procedures.
- 01.03 Practice fire safety rules and procedures.
- 01.04 Practice electrical safety rules and procedures.
- 01.05 Practice tool safety rules and procedures.
- 01.06 Practice ladder and scaffolding safety rules and procedures.
- 01.07 Maintain a clean work and shop area.
- 01.08 Perform tag lockout procedures.
- 01.09 Identify Occupational Safety and Health Administration (OSHA) requirements and procedures.
- 01.10 Use Materials Safety Data Sheets (MSDS).

02.0 Explain the basic elements of physics as related to industrial machinery maintenance and repair--The student will be able to:

- 02.01 Explain the standards of measurement and the impact of action and working forces, including tension, compression, torque, and shear.
- 02.02 Identify the principles and laws of motion and explain how they affect acceleration and deceleration.
- 02.03 Explain the relationship of work, power, and energy to the types of collisions and conservation of momentum.
- 02.04 Explain the operation of simple machines, including the lever, inclined plane, screw, wedge, wheel and axle, pulley, and jacking screws.
- 02.05 Identify the ways of producing power for mechanical efficiency, in terms of gear ratios, work forces, and the types of work done by a crane hook, forklift truck, and screw or bolt.
- 02.06 Use linear, liquid, and weight units of measurement to measure areas, areas within areas, and volume.
- 02.07 Describe the mechanical and chemical properties of materials commonly used in industry.
- 02.08 Explain the laws and conditions governing static and kinetic friction, the problems caused by friction, and the effects of the angle of repose.
- 02.09 Explain molecular action as a result of temperature extremes, chemical reaction, and moisture content.
- 02.10 Draw conclusions or make inferences from data.

- 02.11 Identify health-related problems that may result from exposure to work-related chemicals and hazardous materials, and know the proper precautions required for handling such materials.
 - 02.12 Explain pressure measurement in terms of pounds per square inch (PSI), inches of mercury, and Kilopascal (KPa).
- 03.0 Explain basic electricity and electronics--The student will be able to:
- 03.01 Define electrical/electronics terms.
 - 03.02 Explain the theory and application of magnetism.
 - 03.03 Explain Ohm's law.
 - 03.04 Describe direct current (DC) and alternating current (AC) circuits.
 - 03.05 Identify the advantages and disadvantages of alternating current (AC) and direct current (DC) motors for various applications.
 - 03.06 Describe the use of programmable logic controllers (PLCs) in the industry.
- 04.0 Perform mathematical calculations--The student will be able to:
- 04.01 Make job-related decimal and fraction calculations.
 - 04.02 Solve job-related problems by adding, subtracting, multiplying, and dividing numbers.
 - 04.03 Solve job-related problems using a hand-held calculator.
 - 04.04 Solve job-related problems using basic formulas.
 - 04.05 Solve job-related problems using basic geometry.
 - 04.06 Measure a work piece and compare the measurements with blueprint specifications.
 - 04.07 Solve job-related problems using mathematical handbooks, charts, and tables.
 - 04.08 Convert measurements from English to metric and from metric to English units.
 - 04.09 Solve job-related problems using proportions.
 - 04.10 Solve job-related problems using statistics.
- 05.0 Read plans and drawings--The student will be able to:
- 05.01 Identify dimensions.
 - 05.02 Identify lists of materials and specifications.
 - 05.03 Identify section and detail views.
 - 05.04 Sketch and dimension a part.
 - 05.05 Disassemble and assemble parts using an exploded-view drawing.
 - 05.06 Interpret blueprint abbreviations.
 - 05.07 Identify dimensioning of radii, round holes, fillets, and chamfers.
 - 05.08 Identify screw threads and bolt types.
 - 05.09 Apply dimensional tolerances.
 - 05.10 Identify the metal-fabrication symbols used in blueprints.
- 06.0 Perform measuring and layout operations--The student will be able to:
- 06.01 Perform basic geometric-construction operations.
 - 06.02 Safely use marking gauges, center punches, scribes, surface gauges, squares, dividers, dial indicators, protractors, surface plates, depth gauges, and circumference rules.
 - 06.03 Develop patterns using parallel lines, radial lines, and triangulation.

- 06.04 Make metal-fabrication sketches.
- 06.05 Read and measure with steel rules.
- 06.06 Read and measure with micrometers.
- 06.07 Read and measure with vernier tools.
- 06.08 Read and measure with dial calipers.
- 06.09 Read and measure with dial indicators.

07.0 Use and maintain hand tools--The student will be able to:

- 07.01 Demonstrate the safe use of hand tools such as screwdrivers, hammers, wrenches, pliers, hacksaws, punches, chisels, drills, files, tin snips, taps, and dies.
- 07.02 Use measuring devices.
- 07.03 Use wrenches and screwdrivers.
- 07.04 Use pipefitting tools.
- 07.05 Use sheet-metal tools.
- 07.06 Safely use ropes, slings, pulleys, and block and tackle.
- 07.07 Select the proper tool for each job application.
- 07.08 Select correct tools for metric and standard fasteners.
- 07.09 Identify state-of-the-art innovations and explore their uses.
- 07.10 Identify and select fasteners for various applications, taking into account the effects of corrosion on each, including threaded fasteners, nuts, washers, rivets, locking pins, keys, self-tapping screws, locking-nut fasteners, and self-retaining nuts.
- 07.11 Describe the techniques and liability issues regarding retrofitting fasteners for ease of removal.

08.0 Use and maintain portable power tools--The student will be able to:

- 08.01 Demonstrate the safe use of portable power tools, drills, belt and disc sanders, grinders, circular saws, saber saws, metal shears, electric and pneumatic impact wrenches, rotary and pneumatic chipping hammers, drill presses, and bench grinders.
- 08.02 Use and maintain light- and heavy-duty drills.
- 08.03 Use and maintain electric hammers.
- 08.04 Use and maintain pneumatic drills and hammers.
- 08.05 Use and maintain power screwdrivers and nut runners.
- 08.06 Use and maintain linear motion saws.
- 08.07 Use and maintain circular saws.
- 08.08 Use and maintain belt, pad, and disc sanders.
- 08.09 Use and maintain grinders and shears.

09.0 Handle and apply lubricants--The student will be able to:

- 09.01 Explain the functions of lubrication.
- 09.02 Explain the properties of oil lubricants and the factors determining the selection of lubricants.
- 09.03 Identify the types, advantages, and functions of lubricant additives.
- 09.04 Explain the types of circulating oils and their purposes.
- 09.05 Identify grease application.
- 09.06 Identify lubricating systems and methods.

- 09.07 Explain lubricant storage and handling methods.
- 09.08 Explain the types of oil filters and their uses.
- 09.09 Lubricate a piece of industrial equipment.
- 09.10 Define the role of preventive maintenance in total equipment maintenance.
- 09.11 Describe the major tasks of preventive maintenance: cleaning, inspection, lubrication, minor repair, and information feedback.
- 09.12 Review a typical maintenance program.

10.0 Perform benchwork skills--The student will be able to:

- 10.01 Identify safety and shop rules.
- 10.02 Cut materials by using hand hacksaws.
- 10.03 Cut threads by using hand taps.
- 10.04 Cut threads by using dies.
- 10.05 Repair threads by chasing and thread inserts.
- 10.06 Install dowel pins using tapered and straight reamers.
- 10.07 Ream holes by using tapered and straight reamers.
- 10.08 Hand-sharpen cutting tools by using abrasive stones.
- 10.09 Hone and lap surfaces.
- 10.10 Remove damaged screws and other hardware.
- 10.11 Deburr workpieces.

11.0 Perform gas-welding and cutting operations--The student will be able to:

- 11.01 Identify the properties of the most commonly used metals and alloys, including hardness and malleability.
- 11.02 Identify the processes and effects of tempering, annealing, and case hardening.
- 11.03 Identify welding cylinders, regulators, hoses, pressure gauges, and torches.
- 11.04 Describe welding-equipment safety procedures.
- 11.05 Demonstrate proper flame settings.
- 11.06 Demonstrate basic gas-welding skills.
- 11.07 Demonstrate procedures for adjusting and operating the oxyacetylene cutting torch.
- 11.08 Demonstrate freehand and guide cutting of various metal thicknesses.
- 11.09 Identify the uses of the following welding techniques: laser, ultrasonic, resistance, and percussion.
- 11.10 Perform basic electric arc welding procedures.

12.0 Perform rigging functions--The student will be able to:

- 12.01 Demonstrate the safety procedures for performing rigging and lifting operations.
- 12.02 Identify and inspect fiber and wire rope.
- 12.03 Tie knots and hitches.
- 12.04 Identify and use the components of rigging hardware.
- 12.05 Perform rigging and lifting operations.
- 12.06 Demonstrate the proper operation of a forklift.

13.0 Install and remove machinery--The student will be able to:

- 13.01 Identify the safety procedures for installing and removing machinery.
- 13.02 Identify the equipment required for machine installation and removal.

- 13.03 Prepare an area for machine installation per the manufacturer's specifications.
 - 13.04 Rig, lift, and transport machinery to the installation site.
 - 13.05 Install electrical hookups to machinery.
 - 13.06 Install air hydraulic hookups to machinery.
 - 13.07 Perform an assigned machine retrofit per the manufacturer's specifications.
 - 13.08 Perform an assigned machine removal and transport per specification requirements.
 - 13.09 Explain the importance of vibration detection.
- 14.0 Demonstrate conveyor-maintenance techniques--The student will be able to:
- 14.01 Identify the types of conveyors.
 - 14.02 Identify the safety requirements and precautions for conveyor-maintenance operations.
 - 14.03 Adjust the tracking of a belt.
 - 14.04 Check a belt for wear.
 - 14.05 Identify the types of splices.
 - 14.06 Identify splicing equipment and procedures.
 - 14.07 Demonstrate conveyor-maintenance techniques, including making splices with splicing equipment.
- 15.0 Identify common troubles and basic troubleshooting techniques--The student will be able to:
- 15.01 Analyze the possible causes of common troubles in industrial machinery performance.
 - 15.02 Identify basic troubleshooting techniques for bearings.
 - 15.03 Identify basic troubleshooting techniques for pumps.
 - 15.04 Identify basic troubleshooting techniques for drive systems.
 - 15.05 Identify basic troubleshooting techniques for electrical circuits.
 - 15.06 Identify basic troubleshooting techniques for hydraulics.
 - 15.07 Identify basic troubleshooting techniques for pneumatics.
 - 15.08 Identify basic troubleshooting techniques for PLCs.
- 16.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 16.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
 - 16.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 17.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 17.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 17.02 Locate, organize and reference written information from various sources. CM 3.0
 - 17.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 17.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 17.05 Apply active listening skills to obtain and clarify information. CM 7.0

- 17.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 17.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: ETI0456**Machinery Maintenance Mechanic – 300 Hours – SOC Code 49-9041**

- 18.0 Plan an elementary predictive-preventive-maintenance (PPM) schedule--The student will be able to:
- 18.01 List the types of predictive-preventive maintenance.
- 18.02 Describe the purpose of preventive-maintenance schedules.
- 18.03 Create a preventive-maintenance schedule form using a machine manual or the manufacturer recommendations.
- 18.04 Identify troubles caused by the lack of preventive maintenance.
- 18.05 Create a maintenance log and make entries for a machine or equipment.
- 18.06 Create a preventive-maintenance schedule from a maintenance- failures log.
- 19.0 Perform gas- and arc-welding procedures--The student will be able to:
- 19.01 Demonstrate the safety procedures for performing gas and arc welding and for transporting equipment.
- 19.02 Identify the components of an oxyfuel rig.
- 19.03 Set up and shut down an oxyfuel rig.
- 19.04 Weld beads in a flat position.
- 19.05 Weld an outside corner joint using a filler rod.
- 19.06 Cut metal of various thicknesses'.
- 19.07 Weld beads in a flat position using E-6010 and E-7018 electrodes.
- 19.08 Weld beads in horizontal and in vertical positions using E-6010 and E-7018 electrodes.
- 19.09 Weld beads in an overhead position using E-6010 and E-7018 electrodes.
- 19.10 Weld beads using a MIG welder.
- 19.11 Weld beads using a TIG welder.
- 19.12 Solder and braze metals.
- 19.13 Cut stainless steel and aluminum with a plasma-arc rig.
- 20.0 Perform machine-shop operations--The student will be able to:
- 20.01 Demonstrate safety in performing machine-shop operations.
- 20.02 Identify the types of cutting tools.
- 20.03 Bore a hole to a specified size.
- 20.04 Chase an external V-thread.
- 20.05 Identify the different types of work-holding devices.
- 20.06 Prepare metal for finishing.
- 20.07 Set up, use, and adjust an arbor press.
- 20.08 Set up, use, and adjust a hydraulic press.
- 20.09 Set up, use, and adjust broaching tools.
- 20.10 Cut keyways with an end mill.
- 21.0 Maintain piping and tubing systems--The student will be able to:

- 21.01 Identify the components of a piping system.
 - 21.02 Explain the maintenance considerations of metallic and nonmetallic piping systems.
 - 21.03 Describe the safety requirements for working with piping and tubing systems.
 - 21.04 Join copper tubing.
 - 21.05 Join common fittings.
 - 21.06 Join metallic pipe.
 - 21.07 Join plastic pipe.
 - 21.08 Explain valve operation and maintenance.
 - 21.09 Explain the importance of strainers, filters, and traps in piping systems.
 - 21.10 Bend back-to-back, stub-ups, and doglegs in electrical metallic tubing (EMT).
- 22.0 Troubleshoot electrical and electronic circuits--The student will be able to:
- 22.01 Describe the safety requirements and precautions for troubleshooting electrical circuits.
 - 22.02 Disconnect and reconnect electric motors.
 - 22.03 Identify the parts and function of electrical control equipment.
 - 22.04 Define digital devices and PLC logic/ladder logic to troubleshoot.
 - 22.05 Identify the function of input and output devices and the controller.
 - 22.06 Explain how to troubleshoot a sequence of events.
 - 22.07 Use and maintain electrical test equipment for troubleshooting.
- 23.0 Install and maintain drive components--The student will be able to:
- 23.01 Demonstrate safety procedures for installing and maintaining drive components.
 - 23.02 Identify the types of bearings, their cross-referencing, and their uses.
 - 23.03 Remove, inspect, and/or replace bearings.
 - 23.04 Remove and replace seals.
 - 23.05 Perform shaft alignment.
 - 23.06 Identify the types of belts.
 - 23.07 Identify the types of chains.
 - 23.08 Perform tension adjustments and alignment on belt and chain drives.
 - 23.09 Troubleshoot belt and chain drives.
 - 23.10 Identify the types of gears.
 - 23.11 Remove, replace, and align gears, sprockets, and couplings.
 - 23.12 Remove, replace, or repair V-joints and jack shafts.
 - 23.13 Adjust gear backlash.
 - 23.14 Troubleshoot gear drives.
 - 23.15 Disassemble, inspect, reassemble, and adjust clutches.
 - 23.16 Identify the types of variable-speed drives.
 - 23.17 Troubleshoot variable-speed drives.
 - 23.18 Identify the types of cams and link mechanisms.
 - 23.19 Troubleshoot cam-and-link mechanism problems.
- 24.0 Maintain reciprocating, positive-displacement, and rotary air compressors--The student will be able to:
- 24.01 Relate force, weight, mass, and density to a pneumatic system.
 - 24.02 Demonstrate the safety procedures for maintaining reciprocating, positive-displacement, and rotary air compressors.

- 24.03 Demonstrate the operation of reciprocating compressors.
 - 24.04 Demonstrate the operation of positive-displacement and rotary air compressors.
 - 24.05 Demonstrate primary and secondary air treatment.
 - 24.06 Demonstrate the operation of valves, cylinders, and motors.
 - 24.07 Check oil level.
 - 24.08 Change oil.
 - 24.09 Drain water from tank.
 - 24.10 Test for efficiency of compressor.
 - 24.11 Inspect storage tank for quality.
 - 24.12 Test pressure control switch.
- 25.0 Maintain and repair hydraulic-system components--The student will be able to:
- 25.01 Explain the safety procedures for installing hydraulic lines.
 - 25.02 Explain Pascal's law.
 - 25.03 Explain Bernoulli's principle.
 - 25.04 Explain how heat and pressure relate to power and transmission.
 - 25.05 Describe the physical and chemical properties of a fluid.
 - 25.06 Install and maintain a contaminant-removal system.
 - 25.07 Determine reservoir requirements.
 - 25.08 Classify and select pumps for specific applications.
 - 25.09 Compute hose requirements.
 - 25.10 Install hydraulic lines.
 - 25.11 Select and install control valves.
- 26.0 Troubleshoot hydraulic systems--The student will be able to:
- 26.01 Explain the safety procedures for troubleshooting hydraulic systems.
 - 26.02 Read a hydraulic schematic.
 - 26.03 Install hydraulic components.
 - 26.04 Connect electrically controlled valves.
 - 26.05 Explain hydraulic-system troubleshooting techniques.
 - 26.06 Repair and replace valves.
 - 26.07 Repair and replace cylinders.
 - 26.08 Repair and replace pumps and motors.
- 27.0 Maintain and troubleshoot pneumatic systems--The student will be able to:
- 27.01 Explain the safety procedures for troubleshooting pneumatic systems.
 - 27.02 Diagram an air supply system.
 - 27.03 Install system components.
 - 27.04 Demonstrate system-maintenance techniques.
 - 27.05 Explain proper troubleshooting procedures.
 - 27.06 Troubleshoot air compressors.
 - 27.07 Troubleshoot, repair, and install control valves.
 - 27.08 Troubleshoot air motors.
- 28.0 Maintain and troubleshoot fluid-drive systems--The student will be able to:
- 28.01 Explain the safety procedures for maintaining and troubleshooting fluid-drive systems.

- 28.02 Install adjustable-speed drives.
 - 28.03 Troubleshoot adjustable-speed drives.
 - 28.04 Explain the operation of fluid couplings.
 - 28.05 Install fluid couplings.
 - 28.06 Install torque converters.
 - 28.07 Perform preventive maintenance.
 - 28.08 Apply a "dynamic" magnetic/mechanical braking device to a motor.
 - 28.09 Mount the equipment.
- 29.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 29.01 Locate, comprehend and evaluate key elements of oral and written information.AF2.4
 - 29.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 29.03 Present information formally and informally for specific purposes and audiences.AF2.9
- 30.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 30.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 30.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 30.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 30.04 Conduct technical research to gather information necessary for decision-making.PS 4.0
- 31.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 31.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 31.02 Explain emergency procedures to follow in response to workplace accidents.
 - 31.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: ETI0457

Occupational Completion Point: B

Machinery Maintenance Technician – 150 Hours – SOC Code 49-9041

- 32.0 Maintain and troubleshoot robotic systems--The student will be able to:
- 32.01 Identify uses of robotics in industry.
 - 32.02 Identify safety procedures related to robotic systems.
 - 32.03 Identify mechanical, hydraulic, pneumatic, and electric/electronic components of robotic systems.
 - 32.04 Perform routine maintenance and calibration of robotic systems.
 - 32.05 Remove, replace and adjust robotic system components.
- 33.0 Perform pump maintenance and repair--The student will be able to:
- 33.01 Demonstrate the safety procedures for performing pump maintenance.

- 33.02 Determine pump capacity and system requirements.
 - 33.03 Perform pump maintenance.
 - 33.04 Identify packing and seal requirements.
 - 33.05 Explain the operating principles of centrifugal, propeller and turbine rotary, reciprocating, diaphragm, positive placement, and vacuum pumps.
 - 33.06 Disassemble and reassemble a pump.
- 34.0 Explain the operation of industrial-pollution control systems--The student will be able to:
- 34.01 Explain the operation of air-pollution control systems.
 - 34.02 Explain the operation of water-pollution control systems.
 - 34.03 Explain the operation of solid-waste pollution control systems.
 - 34.04 Explain the operation of noise-pollution control systems.
- 35.0 Troubleshoot air-conditioning and refrigeration systems--The student will be able to:
- 35.01 Explain the principles of refrigeration.
 - 35.02 Identify the major components.
 - 35.03 Describe the functions of electrical systems.
 - 35.04 Troubleshoot air-conditioning and refrigeration systems.
 - 35.05 Explain the requirement for recovery of hazardous materials and related safety procedures.
- 36.0 Identify boilers--The student will be able to:
- 36.01 Identify the various types and components of heat exchangers.
 - 36.02 Identify the various types and components of boilers.
 - 36.03 Identify the various types and components of fractioning columns.
 - 36.04 Identify the uses of steam.
- 37.0 Maintain internal combustion engines--The student will be able to:
- 37.01 Explain the basic principles of operation of the two-stroke-cycle combustion engine.
 - 37.02 Identify the types of engines.
 - 37.03 Locate engine serial and model numbers.
 - 37.04 Identify engine assemblies and systems.
 - 37.05 Troubleshoot and evaluate engine performance.
 - 37.06 Perform routine maintenance on engine operating systems including air intake and exhaust, fuel, lubrication, ignition, starting and governing.
 - 37.07 Perform engine tune-up and adjustment procedures.
 - 37.08 Remove and replace engine assemblies.
- 38.0 Use information technology tools. -- The students will be able to:
- 38.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 38.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0

- 38.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 38.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 39.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 39.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 39.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 39.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 39.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 40.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 40.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 40.02 Describe the effect of money management on personal and career goals. FL 3.0
- 40.03 Develop a personal budget and financial goals. FL3.1
- 40.04 Complete financial instruments for making deposits and withdrawals. FL3.2
- 40.05 Maintain financial records. FL3.3
- 40.06 Read and reconcile financial statements. FL3.4
- 40.07 Research, compare and contrast investment opportunities.

Course Number: ETI0459**Occupational Completion Point: C****Millwright – 450 Hours – SOC Code 49-9044**

- 41.0 Perform metal fabrication--The student will be able to:
- 41.01 Field sketch equipment supports for applications in the millwright industry.
- 41.02 Read and interpret requirements in an OSHA 1910.211-219 and ANSI B15.1.
- 41.03 Create, design, draw, fabricate, and paint an OSHA-approved guard.
- 41.04 Use a Cut-A-Matic to make precision cuts.
- 42.0 Perform precision layout--The student will be able to:
- 42.01 Locate an existing benchmark and transfer it to various positions around a work area or site.
- 42.02 Use the triangle procedure to check established benchmarks with an optical level and a transit.
- 42.03 Identify and establish centerlines of equipment related to building columns.
- 43.0 Perform advanced rigging --The student will be able to:
- 43.01 Perform and interpret all rigging hand signals.
- 43.02 Interpret and apply load charts for slings, chokers, and cables.
- 43.03 Determine the weight of a load.
- 43.04 Determine the method of lifting.

- 43.05 Identify crane capacity, including the boom angle and load-swing radius.
- 43.06 Identify and take the necessary precautions to accommodate weather conditions, load capacity, equipment, and safety factors.
- 43.07 Balance different types of loads.
- 44.0 Install, remove, and align machinery --The student will be able to:
- 44.01 Identify the equipment required for machine installation and removal in millwright applications.
- 44.02 Operate levers, inclined planes, screws, wedges, wheel and axle assemblies, pulleys, and jacking screws.
- 44.03 Perform site-clearance operations and demolition and salvage procedures.
- 44.04 Explain the principles of machine alignment.
- 44.05 Explain the principles of shaft alignment.
- 44.06 Explain the relationship of structural problems to misalignment.
- 44.07 Explain the use of thermal growth by calculation and field-growth techniques such as Essinger bars.
- 44.08 Align machinery using wire line, transit, dial indicators, a computer, and laser-alignment devices.
- 44.09 Perform laser horizontal and vertical alignment.
- 44.10 Perform the train alignment of three or more machines and graph the results.
- 44.11 Prepare an area for machine installation according to the manufacturer's specifications for selected applications.
- 44.12 Position and secure machinery on a foundation.
- 44.13 Level machinery and install balance-vibration dampeners.
- 44.14 Identify pipe-stress standards for millwright applications.
- 44.15 Perform finish alignment and check for pipe stresses in millwright applications.
- 45.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 45.01 Describe the nature and types of business organizations. SY 1.0
- 45.02 Explain the effect of key organizational systems on performance and quality.
- 45.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 45.04 Explain the impact of the global economy on business organizations.
- 46.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 46.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
- 46.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
- 46.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 46.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 47.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 47.01 Identify and demonstrate positive work behaviors needed to be employable.ECD 1.0
- 47.02 Develop personal career plan that includes goals, objectives, and strategies.ECD 2.0

- 47.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 47.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 47.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 47.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 47.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 47.08 Research the benefits of ongoing professional development. ECD 9.0
- 47.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Maintenance Skills 1
Course Number: 8743210
Course Credit: 1

Course Description:

This course develops the competencies of applying safety rules and procedures, relating the basic elements of physics and of electricity and electronics to Industrial Machinery Maintenance and Repair, performing mathematical calculations, reading plans and drawings, performing measuring and layout operations, and performing computer applications in the industrial-machinery maintenance-technology industry.

01.0 Apply safety rules and procedures--The student will be able to:

- 01.01 Practice shop safety rules and procedures.
- 01.02 Practice personal safety rules and procedures.
- 01.03 Practice fire safety rules and procedures.
- 01.04 Practice electrical safety rules and procedures.
- 01.05 Practice tool safety rules and procedures.
- 01.06 Practice ladder and scaffolding safety rules and procedures.
- 01.07 Maintain a clean work and shop area.
- 01.08 Perform tag lockout procedures.
- 01.09 Identify Occupational Safety and Health Administration (OSHA) requirements and procedures.
- 01.10 Use Materials Safety Data Sheets (MSDS).

02.0 Explain the basic elements of physics as related to industrial machinery maintenance and repair--The student will be able to:

- 02.01 Explain the standards of measurement and the impact of action and working forces, including tension, compression, torque, and shear.
- 02.02 Identify the principles and laws of motion and explain how they affect acceleration and deceleration.
- 02.03 Explain the relationship of work, power, and energy to the types of collisions and the conservation of momentum.
- 02.04 Explain the operation of simple machines, including the lever, inclined plane, screw, wedge, wheel and axle, pulley, and jacking screws.
- 02.05 Identify the ways of producing power for mechanical efficiency, in terms of gear ratios, work forces, and types of work done by a crane hook, forklift truck, and screw or bolt.
- 02.06 Use linear, liquid, and weight units of measurement to measure areas, areas within areas, and volume.
- 02.07 Describe the mechanical and chemical properties of materials commonly used in industry.
- 02.08 Explain the laws and conditions governing static and kinetic friction, the problems caused by friction, and the effects of the angle of repose.

- 02.09 Explain molecular action as a result of temperature extremes, chemical reaction, and moisture content.
 - 02.10 Draw conclusions or make inferences from data.
 - 02.11 Identify health-related problems that may result from exposure to work-related chemicals and hazardous materials, and know the proper precautions required for handling such materials.
 - 02.12 Explain pressure measurement in terms of pounds per square inch (PSI), inches of mercury, and Kilopascal (KPa).
- 03.0 Explain basic electricity and electronics--The student will be able to:
- 03.01 Define electrical/electronics terms.
 - 03.02 Explain the theory and application of magnetism.
 - 03.03 Explain Ohm's law.
 - 03.04 Describe direct current (DC) and alternating current (AC) circuits.
 - 03.05 Identify the advantages and disadvantages of alternating current (AC) and direct current (DC) motors for various applications.
 - 03.06 Describe the use of programmable logic controllers (PLCs) in industry.
- 04.0 Perform mathematical calculations--The student will be able to:
- 04.01 Make job-related decimal and fraction calculations.
 - 04.02 Solve job-related problems by adding, subtracting, multiplying, and dividing numbers.
 - 04.03 Solve job-related problems using a hand-held calculator.
 - 04.04 Solve job-related problems using basic formulas.
 - 04.05 Solve job-related problems using basic geometry.
 - 04.06 Measure a work piece and compare the measurements with blueprint specifications.
 - 04.07 Solve job-related problems using mathematical handbooks, charts, and tables.
 - 04.08 Convert measurements from English to metric and from metric to English units.
 - 04.09 Solve job-related problems using proportions.
 - 04.10 Solve job-related problems using statistics.
- 05.0 Read plans and drawings--The student will be able to:
- 05.01 Identify dimensions.
 - 05.02 Identify lists of materials and specifications.
 - 05.03 Identify section and detail views.
 - 05.04 Sketch and dimension a part.
 - 05.05 Disassemble and assemble parts using an exploded-view drawing.
 - 05.06 Interpret blueprint abbreviations.
 - 05.07 Identify dimensioning of radii, round holes, fillets, and chamfers.
 - 05.08 Identify screw threads and bolt types.
 - 05.09 Apply dimensional tolerances.
 - 05.10 Identify the metal-fabrication symbols used in blueprints.
- 06.0 Perform measuring and layout operations--The student will be able to:
- 06.01 Perform basic geometric-construction operations.

- 06.02 Safely use marking gauges, center punches, scribes, surface gauges, squares, dividers, dial indicators, protractors, surface plates, depth gauges, and circumference rules.
- 06.03 Develop patterns using parallel lines, radial lines, and triangulation.
- 06.04 Make metal-fabrication sketches.
- 06.05 Read and measure with steel rules.
- 06.06 Read and measure with micrometers.
- 06.07 Read and measure with vernier tools.
- 06.08 Read and measure with dial calipers.
- 06.09 Read and measure with dial indicators.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Maintenance Skills 2
Course Number: 8743220
Course Credit: 1

Course Description:

This course develops the competencies of using and maintaining hand and portable power tools, handling and applying lubricants, applying basic bench work skills, and performing basic gas-welding and cutting operations in the industrial-machinery maintenance-technology industry.

07.0 Use and maintain hand tools--The student will be able to:

- 07.01 Demonstrate the safe use of hand tools such as screwdrivers, hammers, wrenches, pliers, hacksaws, punches, chisels, drills, files, tin snips, taps, and dies.
- 07.02 Use measuring devices.
- 07.03 Use wrenches and screwdrivers.
- 07.04 Use pipefitting tools.
- 07.05 Use sheet-metal tools.
- 07.06 Safely use ropes, slings, pulleys, and block and tackle.
- 07.07 Select the proper tool for each job application.
- 07.08 Select correct tools for metric and standard fasteners.
- 07.09 Identify state-of-the-art innovations and explore their uses.
- 07.10 Identify and select fasteners for various applications, taking into account the effects of corrosion on each, including threaded fasteners, nuts, washers, rivets, locking pins, keys, self-tapping screws, locking-nut fasteners, and self-retaining nuts.
- 07.11 Describe the techniques and liability issues regarding retrofitting fasteners for ease of removal.

08.0 Use and maintain portable power tools--The student will be able to:

- 08.01 Demonstrate the safe use of portable power tools such as drills, belt and disc sanders, grinders, circular saws, saber saws, metal shears, electric and pneumatic impact wrenches, rotary and pneumatic chipping hammers, drill presses, and bench grinders.
- 08.02 Use and maintain light- and heavy-duty drills.
- 08.03 Use and maintain electric hammers.
- 08.04 Use and maintain pneumatic drills and hammers.
- 08.05 Use and maintain power screwdrivers and nut runners.
- 08.06 Use and maintain linear-motion saws.
- 08.07 Use and maintain circular saws.
- 08.08 Use and maintain belt, pad, and disc sanders.
- 08.09 Use and maintain grinders and shears.

09.0 Handle and apply lubricants--The student will be able to:

- 09.01 Explain the functions of lubrication.
 - 09.02 Explain the properties of oil lubricants and the factors determining the selection of lubricants.
 - 09.03 Identify the types, advantages, and functions of lubricant additives.
 - 09.04 Explain the types of circulating oils and their purposes.
 - 09.05 Identify grease application.
 - 09.06 Identify lubricating systems and methods.
 - 09.07 Explain lubricant storage and handling methods.
 - 09.08 Explain the types of oil filters and their uses.
 - 09.09 Lubricate a piece of industrial equipment.
 - 09.10 Define the role of preventive maintenance in total equipment maintenance.
 - 09.11 Describe the major tasks of preventive maintenance: cleaning, inspection, lubrication, minor repair, and information feedback.
 - 09.12 Review a typical maintenance program.
- 10.0 Perform benchwork skills--The student will be able to:
- 10.01 Identify safety and shop rules.
 - 10.02 Cut materials by using hand hacksaws.
 - 10.03 Cut threads by using hand taps.
 - 10.04 Cut threads by using dies.
 - 10.05 Repair threads by chasing and thread inserts.
 - 10.06 Install dowel pins using tapered and straight reamers.
 - 10.07 Ream holes by using tapered and straight reamers.
 - 10.08 Hand-sharpen cutting tools by using abrasive stones.
 - 10.09 Hone and lap surfaces.
 - 10.10 Remove damaged screws and other hardware.
 - 10.11 Deburr workpieces.
- 11.0 Perform basic gas and electric arc welding and cutting operations--The student will be able to:
- 11.01 Identify the properties of the most commonly used metals and alloys, including hardness and malleability.
 - 11.02 Identify the processes and effects of tempering, annealing, and case hardening.
 - 11.03 Identify welding cylinders, regulators, hoses, pressure gauges, and torches.
 - 11.04 Describe welding-equipment safety procedures.
 - 11.05 Demonstrate proper flame settings.
 - 11.06 Demonstrate basic gas-welding skills.
 - 11.07 Demonstrate procedures for adjusting and operating the oxyacetylene cutting torch.
 - 11.08 Demonstrate freehand and guide cutting of various metal thicknesses.
 - 11.09 Identify the uses of the following welding techniques: laser, ultrasonic, resistance, and percussion.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Maintenance Skills 3
Course Number: 8743230
Course Credit: 1

Course Description:

This course develops competencies in rigging and lifting, installing and removing machinery, conveyor maintenance, troubleshooting machinery performance, communicating, servicing customers, obtaining employment, and entrepreneurship skills in the industrial-machinery maintenance-technology industry.

12.0 Perform rigging functions--The student will be able to:

- 12.01 Demonstrate the safety procedures for performing rigging and lifting operations.
- 12.02 Identify and inspect fiber and wire rope.
- 12.03 Tie knots and hitches.
- 12.04 Identify and use the components of rigging hardware.
- 12.05 Perform rigging and lifting operations.
- 12.06 Demonstrate the proper operation of a forklift.

13.0 Install and remove machinery--The student will be able to:

- 13.01 Identify the safety procedures for installing and removing machinery.
- 13.02 Identify the equipment required for machine installation and removal.
- 13.03 Prepare an area for machine installation per the manufacturer's specifications.
- 13.04 Rig, lift, and transport machinery to the installation site.
- 13.05 Install electrical hookups to machinery.
- 13.06 Install air hydraulic hookups to machinery.
- 13.07 Perform an assigned machine retrofit per manufacturer's specifications.
- 13.08 Perform an assigned machine removal and transport per specification requirements.
- 13.09 Explain the importance of vibration detection.
- 13.10 Identify the need for pipe supports to prevent pipe stress.

14.0 Demonstrate conveyor-maintenance techniques--The student will be able to:

- 14.01 Identify the types of conveyors.
- 14.02 Identify the safety requirements and precautions for conveyor-maintenance operations.
- 14.03 Adjust the tracking of a belt.
- 14.04 Check a belt for wear.
- 14.05 Identify the types of splices.
- 14.06 Identify splicing equipment and procedures.
- 14.07 Demonstrate conveyor-maintenance techniques, including making splices with splicing equipment.

15.0 Identify common troubles and basic troubleshooting techniques--The student will be able to:

- 15.01 Analyze the possible causes of common troubles in industrial-machinery performance.
- 15.02 Identify basic troubleshooting techniques for bearings.
- 15.03 Identify basic troubleshooting techniques for pumps.
- 15.04 Identify basic troubleshooting techniques for drive systems.
- 15.05 Identify basic troubleshooting techniques for electrical circuits.
- 15.06 Identify basic troubleshooting techniques for hydraulics.
- 15.07 Identify basic troubleshooting techniques for pneumatics.
- 15.08 Identify basic troubleshooting techniques for PLCs.

16.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0

- 16.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 16.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3

17.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:

- 17.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 17.02 Locate, organize and reference written information from various sources. CM 3.0
- 17.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 17.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 17.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 17.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 17.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Machinery Maintenance 4
Course Number: 8743240
Course Credit: 1

Course Description:

This course develops the competencies of planning an elementary predictive- preventive-maintenance schedule, performing gas and arc welding, performing machine-shop operations, maintaining piping and tubing systems, troubleshooting electrical circuits, and maintaining and installing drive components in the industrial-machinery maintenance-technology industry.

- 18.0 Plan an elementary Predictive-Preventive-Maintenance (PPM) schedule--The student will be able to:
- 18.01 List the types of predictive-preventive maintenance.
 - 18.02 Describe the purpose of preventive-maintenance schedules.
 - 18.03 Create a preventive-maintenance schedule form using a machine manual or the manufacturer's recommendations.
 - 18.04 Identify troubles caused by the lack of preventive maintenance.
 - 18.05 Create a maintenance log and make entries for a machine or equipment.
 - 18.06 Create a preventive-maintenance schedule from a maintenance- failure log.
- 19.0 Perform gas- and arc-welding procedures--The student will be able to:
- 19.01 Demonstrate the safety procedures for performing gas and arc welding and for transporting equipment.
 - 19.02 Identify the components of an oxyfuel rig.
 - 19.03 Set up and shut down an oxyfuel rig.
 - 19.04 Weld beads in a flat position.
 - 19.05 Weld an outside corner joint using a filler rod.
 - 19.06 Cut metal of various thicknesses'.
 - 19.07 Weld beads in a flat position using E-6010 and E-7018 electrodes.
 - 19.08 Weld beads in horizontal and in vertical positions using E-6010 and E-7018 electrodes.
 - 19.09 Weld beads in an overhead position using E-6010 and E-7018 electrodes.
 - 19.10 Weld beads using a MIG welder.
 - 19.11 Weld beads using a TIG welder.
 - 19.12 Solder and braze metals.
 - 19.13 Cut stainless steel and aluminum with a plasma-arc rig.
- 20.0 Perform machine-shop operations--The student will be able to:
- 20.01 Demonstrate safety in performing machine-shop operations.
 - 20.02 Identify the types of cutting tools.
 - 20.03 Bore a hole to a specified size.
 - 20.04 Chase an external V-thread.
 - 20.05 Identify the different types of work-holding devices.

- 20.06 Prepare metal for finishing.
- 20.07 Set up, use, and adjust an arbor press.
- 20.08 Set up, use, and adjust a hydraulic press.
- 20.09 Set up, use, and adjust broaching tools.
- 20.10 Cut keyways with an end mill.

21.0 Maintain piping and tubing systems--The student will be able to:

- 21.01 Identify the components of a piping system.
- 21.02 Explain the maintenance considerations of metallic and nonmetallic piping systems.
- 21.03 Describe the safety requirements for working with piping and tubing systems.
- 21.04 Join copper tubing.
- 21.05 Join common fittings.
- 21.06 Join metallic pipe.
- 21.07 Join plastic pipe.
- 21.08 Explain valve operation and maintenance.
- 21.09 Explain the importance of strainers, filters, and traps in piping systems.
- 21.10 Bend back-to-back, stub-ups, and doglegs in electrical metallic tubing (EMT).

22.0 Troubleshoot electrical circuits--The student will be able to:

- 22.01 Describe the safety requirements and precautions for troubleshooting electrical circuits.
- 22.02 Disconnect and reconnect electric motors.
- 22.03 Identify the parts and function of electrical control equipment.
- 22.04 Define digital devices and PLC logic/ladder logic to troubleshoot.
- 22.05 Identify the function of input and output devices and the controller.
- 22.06 Explain how to troubleshoot a sequence of events.
- 22.07 Use and maintain electrical test equipment for troubleshooting.

23.0 Install and maintain drive components--The student will be able to:

- 23.01 Demonstrate safety procedures for installing and maintaining drive components.
- 23.02 Identify types of bearings, their cross-referencing, and their uses.
- 23.03 Remove, inspect, and/or replace bearings.
- 23.04 Remove and replace seals.
- 23.05 Perform shaft alignment.
- 23.06 Identify the types of belts.
- 23.07 Identify the types of chains.
- 23.08 Perform tension adjustments and alignment on belt and chain drives.
- 23.09 Troubleshoot belt and chain drives.
- 23.10 Identify the types of gears.
- 23.11 Remove, replace, and align gears, sprockets, and couplings.
- 23.12 Remove, replace, or repair V-joints and jack shafts.
- 23.13 Adjust gear backlash.
- 23.14 Troubleshoot gear drives.
- 23.15 Disassemble, inspect, reassemble, and adjust clutches.
- 23.16 Identify the types of variable-speed drives.
- 23.17 Troubleshoot variable-speed drives.
- 23.18 Identify the types of cams and link mechanisms.

23.19 Troubleshoot cam-and-link mechanism problems.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Machinery Maintenance 5
Course Number: 8743250
Course Credit: 1

Course Description:

This course develops the competencies of maintaining specific types of air compressors and maintaining, repairing, and troubleshooting fluid-drive systems in the industrial-machinery maintenance-technology industry.

24.0 Maintain reciprocating, positive-displacement, and rotary air compressors--The student will be able to:

- 24.01 Relate force, weight, mass, and density to a pneumatic system.
- 24.02 Demonstrate safety procedures for maintaining reciprocating, positive-displacement, and rotary air compressors.
- 24.03 Demonstrate the operation of reciprocating compressors.
- 24.04 Demonstrate the operation of positive-displacement and rotary air compressors.
- 24.05 Demonstrate primary and secondary air treatment.
- 24.06 Demonstrate the operation of valves, cylinders, and motors.
- 24.07 Check oil level.
- 24.08 Change oil.
- 24.09 Drain water from tank.
- 24.10 Test for efficiency of compressor.
- 24.11 Inspect storage tank for quality.
- 24.12 Test pressure control switch.

25.0 Maintain and repair hydraulic-system components--The student will be able to:

- 25.01 Explain the safety procedures for installing hydraulic lines.
- 25.02 Explain Pascal's law.
- 25.03 Explain Bernoulli's principle.
- 25.04 Explain how heat and pressure relate to power and transmission.
- 25.05 Describe the physical and chemical properties of a fluid.
- 25.06 Install and maintain a contaminant-removal system.
- 25.07 Determine reservoir requirements.
- 25.08 Classify and select pumps for specific applications.
- 25.09 Compute hose requirements.
- 25.10 Install hydraulic lines.
- 25.11 Select and install control valves.

26.0 Troubleshoot hydraulic systems--The student will be able to:

- 26.01 Explain the safety procedures for troubleshooting hydraulic systems.
- 26.02 Read a hydraulic schematic.
- 26.03 Install hydraulic components.
- 26.04 Connect electrically controlled valves.

- 26.05 Explain hydraulic-system troubleshooting techniques.
- 26.06 Repair and replace valves.
- 26.07 Repair and replace cylinders.
- 26.08 Repair and replace pumps and motors.

27.0 Maintain and troubleshoot pneumatic systems--The student will be able to:

- 27.01 Explain the safety procedures for troubleshooting pneumatic systems.
- 27.02 Diagram an air-supply system.
- 27.03 Install system components.
- 27.04 Demonstrate system-maintenance techniques.
- 27.05 Explain proper troubleshooting procedures.
- 27.06 Troubleshoot air compressors.
- 27.07 Troubleshoot, repair, and install control valves.
- 27.08 Troubleshoot air motors.

28.0 Maintain and troubleshoot fluid-drive systems--The student will be able to:

- 28.01 Explain the safety procedures for maintaining and troubleshooting fluid-drive systems.
- 28.02 Install adjustable speed drives.
- 28.03 Troubleshoot adjustable speed drives.
- 28.04 Explain the operation of fluid couplings.
- 28.05 Install fluid couplings.
- 28.06 Install torque converters.
- 28.07 Perform preventive maintenance.
- 28.08 Apply a "dynamic" magnetic/mechanical braking device to a motor.
- 28.09 Mount the equipment.

29.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0

- 29.01 Locate, comprehend and evaluate key elements of oral and written information.AF2.4
- 29.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 29.03 Present information formally and informally for specific purposes and audiences.AF2.9

30.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:

- 30.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 30.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 30.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 30.04 Conduct technical research to gather information necessary for decision-making.PS 4.0

31.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:

- 31.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 31.02 Explain emergency procedures to follow in response to workplace accidents.
- 31.03 Create a disaster and/or emergency response plan. SHE 2.0

32.0 Maintain and troubleshoot robotic systems--The student will be able to:

- 32.01 Identify uses of robotics in industry.
- 32.02 Identify safety procedures related to robotic systems.
- 32.03 Identify mechanical, hydraulic, pneumatic and electrical/electronic components of robotic systems.
- 32.04 Perform routine maintenance and calibration of robotic systems.
- 32.05 Remove, replace, and adjust robotic system components.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Machinery Maintenance 6
Course Number: 8743260
Course Credit: 1

Course Description:

This course develops the competencies for pump maintenance and repair and for pollution control along with knowledge of industrial-pollution control systems in industrial-machinery maintenance-technology operations. It may include the development of optional competencies related to air-conditioning and refrigeration, boilers, and small engines.

33.0 Perform pump maintenance and repair--The student will be able to:

- 33.01 Demonstrate the safety procedures for performing pump maintenance.
- 33.02 Determine pump capacity and system requirements.
- 33.03 Perform pump maintenance.
- 33.04 Identify packing and seal requirements.
- 33.05 Explain the operating principles of centrifugal, propeller and turbine rotary, reciprocating, diaphragm, positive placement, and vacuum pumps.
- 33.06 Disassemble and reassemble a pump.

34.0 Explain the operation of industrial-pollution control systems--The student will be able to:

- 34.01 Explain the operation of air-pollution control systems.
- 34.02 Explain the operation of water-pollution control systems.
- 34.03 Explain the operation of solid-waste pollution control systems.
- 34.04 Explain the operation of noise-pollution control systems.

35.0 Troubleshoot air-conditioning and refrigeration systems--The student will be able to:

- 35.01 Explain the principles of refrigeration.
- 35.02 Identify the major components.
- 35.03 Describe the functions of electrical systems.
- 35.04 Troubleshoot air-conditioning and refrigeration systems.
- 35.05 Explain the requirement for recovery of hazardous materials and related safety procedures.

36.0 Identify boilers--The student will be able to:

- 36.01 Identify the various types and components of heat exchangers.
- 36.02 Identify the various types and components of boilers.
- 36.03 Identify the various types and components of fractioning columns.
- 36.04 Identify the uses of steam.

37.0 Maintain internal combustion engines--The student will be able to:

- 37.01 Explain the basic principles of operation of the two-stroke-cycle combustion engine.
- 37.02 Identify the types of engines.
- 37.03 Locate engine serial and model numbers.
- 37.04 Identify engine assemblies and systems.
- 37.05 Troubleshoot and evaluate engine performance...
- 37.06 Perform routine maintenance on engine operating systems including air intake and exhaust, fuel, lubrication, starting and governing.
- 37.07 Perform engine tune-up and adjustment procedures
- 37.08 Remove and replace engine assemblies.
- 38.0 Use information technology tools. -- The students will be able to:
- 38.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 38.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 38.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 38.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 39.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 39.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 39.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 39.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 39.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 40.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 40.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 40.02 Describe the effect of money management on personal and career goals. FL 3.0
- 40.03 Develop a personal budget and financial goals. FL3.1
- 40.04 Complete financial instruments for making deposits and withdrawals. FL3.2
- 40.05 Maintain financial records. FL3.3
- 40.06 Read and reconcile financial statements. FL3.4
- 40.07 Research, compare and contrast investment opportunities.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Millwright 7
Course Number: 8743270
Course Credit: 1

Course Description:

This course develops competencies in metal fabrication and precision layout for operations in the millwright industry. There is no occupational completion point associated with the completion of this course.

41.0 Perform metal fabrication--The student will be able to:

- 41.01 Field sketch equipment supports for applications in the millwright industry.
- 41.02 Read and interpret requirements in OSHA 1910.211-219 and ANSI B15.1.
- 41.03 Create, design, draw, fabricate, and paint an OSHA-approved guard.
- 41.04 Use a Cut-A-Matic to make precision cuts.

42.0 Perform precision layout--The student will be able to:

- 42.01 Locate an existing benchmark and transfer it to various positions around a work area or site.
- 42.02 Use the triangle procedure to check established benchmarks with an optical level and a transit.
- 42.03 Identify and establish center lines of equipment related to building columns.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Millwright 8
Course Number: 8743280
Course Credit: 1

Course Description:

This course develops the competencies in advanced rigging operations in the millwright industry. There is no occupational completion point associated with the completion of this course.

43.0 Perform advanced rigging--The student will be able to:

- 43.01 Perform and interpret all rigging hand signals.
- 43.02 Interpret and apply load charts for slings, chokers, and cables.
- 43.03 Determine the weight of a load.
- 43.04 Determine the method of lifting.
- 43.05 Identify crane capacity, including the boom angle and load-swing radius.
- 43.06 Identify and take the necessary precautions to accommodate weather conditions, load capacity, equipment, and safety factors.
- 43.07 Balance different types of loads.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Millwright 9
Course Number: 8743290
Course Credit: 1

Course Description:

This course develops the competencies in installing, removing, and aligning machinery for operations in the millwright industry.

- 44.0 Install, remove, and align machinery -- The student will be able to:
- 44.01 Identify the equipment required for machine installation and removal in millwright applications.
 - 44.02 Operate levers, inclined planes, screws, wedges, wheel and axle assemblies, pulleys, and jacking screws.
 - 44.03 Perform site-clearance operations and demolition and salvage procedures.
 - 44.04 Explain the principles of machine alignment.
 - 44.05 Explain the principles of shaft alignment.
 - 44.06 Explain the relationship of structural problems to misalignment.
 - 44.07 Explain the use of thermal growth by calculation and field-growth techniques such as Essinger bars.
 - 44.08 Align machinery using wire line, transit, dial indicators, a computer, and laser-alignment devices.
 - 44.09 Perform laser horizontal and vertical alignment.
 - 44.10 Perform the train alignment of three or more machine and graph the results.
 - 44.11 Prepare an area for machine installation according to the manufacturer's specifications for selected applications.
 - 44.12 Position and secure machinery on a foundation.
 - 44.13 Level machinery and install balance-vibration dampers.
 - 44.14 Identify pipe-stress standards for millwright applications.
 - 44.15 Perform finish alignment and check for pipe stresses in millwright applications.
- 45.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 45.01 Describe the nature and types of business organizations. SY 1.0
 - 45.02 Explain the effect of key organizational systems on performance and quality.
 - 45.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 45.04 Explain the impact of the global economy on business organizations.
- 46.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 46.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 46.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0

- 46.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 46.04 Employ mentoring skills to inspire and teach others. LT 5.0

- 47.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
 - 47.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 47.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 47.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 47.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 47.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 47.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 47.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 47.08 Research the benefits of ongoing professional development. ECD 9.0
 - 47.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

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**Florida Department of Education
Curriculum Framework**

Program Title: Jewelry Making And Repair
Program Type: Career Preparatory
Career Cluster: Manufacturing

	Secondary	PSAV
Program Number	8745500	I480602
CIP Number	0648.060200	0648.060200
Grade Level	9-12, 30, 31	30, 31
Standard Length	11 credits	1650 Hours
Teacher Certification	METAL WORK @ 7G JWLY MFGR @ 7G	METAL WORK @ 7G JWLY MFGR @ 7G
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	49-9064, 51-9071	49-9064, 51-9071
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)	
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp	
Basic Skills Level	N/A	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster. This program offers a broad foundation of knowledge and skills to prepare students for employment and/or specialized training in jewelry occupations.

The Jewelry Making and Repair program prepares students for employment as Clock, Watch and Jewelry Technician Assistants (SOC 49-9064), Jewelry Designers (SOC 51-9071.01), Wax Modeler/Casters (SOC 51-9071.03), Jewelry Repairers (SOC 51-9071.04), Stone Setters (SOC 51-9071.06) and Certified Jewelers/Gemologists (SOC 51-9071.00).

This program focuses on broad, transferable skills and stresses understanding and demonstration of the following elements of the Clock/Watch and Jewelry Repair industry; planning, management, finance, technical and product skills, underlying principles of technology, labor issues, community issues and health, safety, and environmental issues.

Program Structure

This program is a planned sequence of instruction consisting of six OCP's.

When offered at the post secondary level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44 (3)(b), F.S.

The following table illustrates the **PSAV** program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	PMT0650	Clock, Watch and Jewelry Technician Assistant	450	49-9064
B	PMT0630	Jewelry Designer	450	51-9071
C	PMT0640	Wax Modeler/Casting	150	51-9071
D	PMT0641	Jewelry Repairer	300	51-9071
E	PMT0632	Stone Setter	150	51-9071
F	PMT0645	Certified Jeweler	150	51-9071

The following table illustrates the **Secondary** program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
A	8745501	Clock, Watch, Jewelry Making and Repair Core 1	1 credit	49-9064	2
	8745502	Clock, Watch, Jewelry Making and Repair Core 2	1 credit	49-9064	2
	8745503	Clock, Watch, Jewelry Making and Repair Core 3	1 credit	49-9064	2
B	8745504	Jewelry Making and Repair 4	1 credit	51-9071	2
	8745505	Jewelry Making and Repair 5	1 credit	51-9071	
	8745506	Jewelry Making and Repair 6	1 credit	51-9071	
C	8745507	Jewelry Making and Repair 7	1 credit	51-9071	2
D	8745508	Jewelry Making and Repair 8	1 credit	51-9071	2
	8745509	Jewelry Making and Repair 9	1 credit	51-9071	
E	8745510	Jewelry Making and Repair 10	1 credit	51-9071	2
F	8745511	Jewelry Making and Repair 11	1 credit	51-9071	2

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these

occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0 Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fl DOE.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Develop basic trade skills.
- 02.0 Demonstrate safe use of basic tools and equipment.
- 03.0 Perform sawing, piercing, filing and cutting skills.
- 04.0 Solder metals.
- 05.0 Perform general repairs.
- 06.0 Perform polishing techniques.
- 07.0 Perform shop management skills.
- 08.0 Identify timepieces.
- 09.0 Demonstrate mathematics knowledge and skills.
- 10.0 Demonstrate science knowledge and skills
- 11.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 12.0 Roll metal and wire.
- 13.0 Design and fabricate jewelry.
- 14.0 Demonstrate language arts knowledge and skills
- 15.0 Solve problems using critical thinking skills, creativity and innovation.
- 16.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 17.0 Cast jewelry.
- 18.0 Use information technology tools
- 19.0 Describe the importance of professional ethics and legal responsibilities.
- 20.0 Demonstrate personal money-management concepts, procedures, and strategies
- 21.0 Set stones.
- 22.0 Apply surface treatment.
- 23.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 24.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 25.0 Explain the importance of employability and entrepreneurship skills

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Jewelry Making and Repair
PSAV Number: I480602

Course Number: PMT0650
Occupational Completion Point: A
Clock, Watch and Jewelry Technician Assistant – 450 Hours – SOC Code 49-9064

- 01.0 Develop Basic Trade Skills--The student will be able to:
 - 01.01 Organize shop and maintain tools.
 - 01.02 Identify safety skills.
 - 01.03 Develop measuring and weighing skills.
 - 01.04 Test and identify metals.
 - 01.05 Identify problems with quartz watches.
 - 01.06 Select and use hand tools and equipment.

- 02.0 Demonstrate Safe Use Of Basic Tools And Equipment--The student will be able to:
 - 02.01 Handle tools and equipment safely.

- 03.0 Perform Sawing, Piercing, Filing And Cutting Skills--The student will be able to:
 - 03.01 Identify appropriate sawing, piercing, filing and cutting skills.

- 04.0 Solder Metals--The student will be able to:
 - 04.01 Select soldering equipment and hand tools.
 - 04.02 Select appropriate solder and flux.
 - 04.03 Solder metals.

- 05.0 Perform General Repair--The student will be able to:
 - 05.01 Replace watch batteries, gaskets, band, pins and round watch crystals.
 - 05.02 Remove and replace watch stems.
 - 05.03 Repair and replace finding.
 - 05.04 Repair basic chain links.

- 06.0 Perform Polishing Techniques--The student will be able to:
 - 06.01 Buff metals using abrasives.
 - 06.02 Polish metals.
 - 06.03 Clean metals.
 - 06.04 Polish plastic crystals.

- 07.0 Perform Shop Management Skills--The student will be able to:
 - 07.01 Apply positive relations with employer or client.

- 07.02 Identify and assess repairs.
- 08.0 Identify Timepieces--The student will be able to:
 - 08.01 Use standard references and computerized database to identify watch movements and replacement parts.
 - 08.02 Describe timepiece parts and their functions.
- 09.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
 - 09.01 Demonstrate knowledge of arithmetic operations. AF3.2
 - 09.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
 - 09.03 Construct charts/tables/graphs using functions and data. AF3.5
- 10.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
 - 10.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
 - 10.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 11.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
 - 11.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 11.02 Locate, organize and reference written information from various sources. CM 3.0
 - 11.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 11.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 11.05 Apply active listening skills to obtain and clarify information. CM 7.0
 - 11.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
 - 11.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: PMT0630
Occupational Completion Point: B
Jewelry Designer – 450 Hours – SOC Code 51-9071

- 02.0 Demonstrate Safe Use Of Basic Tools And Equipment--The student will be able to:
 - 02.02 Operate polishing machine.
 - 02.03 Operate ultrasonic cleaning machine.
- 03.0 Perform Sawing, Piercing, Filing And Cutting Skills--The student will be able to:
 - 03.02 Use sawing techniques.
 - 03.03 Use piercing techniques.
 - 03.04 Use filing techniques.
 - 03.05 Use cutting techniques.

- 04.0 Solder Metals--The student will be able to:
- 04.04 Solder jewelry.
- 07.0 Perform Shop Management Skills--The student will be able to:
- 07.03 Prepare cost estimates and work orders.
- 07.04 Maintain a shop production schedule.
- 07.05 Maintain inventory.
- 07.06 Explain impact of professional trade organizations on the industry.
- 12.0 Roll Metal And Wire--The student will be able to:
- 12.01 Melt precious metals into ingots.
- 12.02 Roll ingot into sheet metal wire.
- 12.03 Construct a tubing wire.
- 13.0 Design And Fabricate Jewelry--The student will be able to:
- 13.01 Design and fabricate jewelry using wire.
- 13.02 Design and fabricate jewelry using jewelry metals.
- 14.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 14.01 Locate, comprehend and evaluate key elements of oral and written information.AF2.4
- 14.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 14.03 Present information formally and informally for specific purposes and audiences.AF2.9
- 15.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 15.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 15.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 15.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 15.04 Conduct technical research to gather information necessary for decision-making.PS 4.0
- 16.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 16.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 16.02 Explain emergency procedures to follow in response to workplace accidents.
- 16.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: PMT0640
Occupational Completion Point: C
Wax Modeler/Casting – 150 Hours – SOC Code 51-9071

- 17.0 Cast Jewelry--The student will be able to:
- 17.01 Identify types of casting methods.
 - 17.02 Design and sculpture wax models and molds.
 - 17.03 Cast jewelry pieces using lost wax process.
- 18.0 Use information technology tools. -- The students will be able to:
- 18.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 18.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 18.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 18.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 19.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 19.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 19.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 19.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 19.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 20.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 20.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 20.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 20.03 Develop a personal budget and financial goals. FL3.1
 - 20.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 20.05 Maintain financial records. FL3.3
 - 20.06 Read and reconcile financial statements. FL3.4
 - 20.07 Research, compare and contrast investment opportunities.

Course Number: PMT0641
Occupational Completion Point: D
Jewelry Repairer – 300 Hours – SOC Code 51-9071

- 05.0 Perform general repairs--The student will be able to:
- 05.05 Analyze and perform advanced chain link repair.
 - 05.06 Size ring.

- 05.07 Reshank ring.
 05.08 Repair prong.
 05.09 Repair hinge.
- 23.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 23.01 Describe the nature and types of business organizations. SY 1.0
 23.02 Explain the effect of key organizational systems on performance and quality.
 23.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 23.04 Explain the impact of the global economy on business organizations.
- 24.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 24.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 24.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 24.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 24.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 25.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 25.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 25.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 25.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 25.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 25.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 25.06 Identify and exhibit traits for retaining employment. ECD 7.0
 25.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 25.08 Research the benefits of ongoing professional development. ECD 9.0
 25.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

Course Number: PMT0632
Occupational Completion Point: E
Stone Setter – 150 Hours – SOC Code 51-9071

- 21.0 Set Stones--The student will be able to:
- 21.01 Test and identify stones.
 21.02 Set stone in a pronged mounting.
 21.03 Set stone in a bezel setting.
 21.04 Set stone in a baguette setting.
 21.05 Set stone in a pave setting.
 21.06 Set stone in a peg setting.
 21.07 Set stone in a tube setting.
 21.08 Set stone in a channel setting.

Course Number: PMT0645
Occupational Completion Point: F
Certified Jeweler – 150 Hours – SOC Code 51-9071

22.0 Apply Surface Treatment--The student will be able to:

- 22.01 Identify surface techniques.
- 22.02 Electroplate jewelry.
- 22.03 Perform diamond cutting.
- 22.04 Apply enamel to metal.
- 22.05 Apply repousse' and chasing techniques.
- 22.06 Apply engraving techniques.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Clock, Watch, Jewelry Making and Repair Core 1
Course Number: 8745501
Course Credit: 1

Course Description:

This course introduces student to the basic activities and principles of assisting in the clock, watch and jewelry technician assistant trade.

01.0 Develop Basic Trade Skills--The student will be able to:

- 01.01 Organize shop and maintain tools.
- 01.02 Identify safety skills.
- 01.03 Develop measuring and weighing skills.
- 01.04 Test and identify metals.
- 01.05 Identify problems with quartz watches.
- 01.06 Select and use hand tools and equipment.

02.0 Demonstrate Safe Use Of Basic Tools And Equipment--The student will be able to:

- 02.01 Handle tools and equipment safely.

03.0 Perform Sawing, Piercing, Filing And Cutting Skills--The student will be able to:

- 03.01 Identify appropriate sawing, piercing, filing and cutting skills.

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**Florida Department of Education
Student Performance Standards**

Course Title: Clock, Watch, Jewelry Making and Repair Core 2
Course Number: 8745502
Course Credit: 1

Course Description:

This course allows students to develop the basic skills using jewelry making tools and equipment.

04.0 Solder Metals--The student will be able to:

- 04.01 Select soldering equipment and hand tools.
- 04.02 Select appropriate solder and flux.
- 04.03 Solder metals.

05.0 Perform General Repairs--The student will be able to:

- 05.01 Replace watch batteries, gaskets, band, pins and round watch crystals.
- 05.02 Remove and replace watch stems.
- 05.03 Repair and replace finding.
- 05.04 Repair basic chain links.

06.0 Perform Polishing Techniques--The student will be able to:

- 06.01 Buff metals using abrasives.
- 06.02 Polish metals.
- 06.03 Clean metals.
- 06.04 Polish plastic crystals.

07.0 Perform Shop Management Skills--The student will be able to:

- 07.01 Apply positive relations with employer or client.
- 07.02 Identify and assess repairs.

08.0 Identify Timepieces--The student will be able to:

- 08.01 Use standard references and computerized database to identify watch movements and replacement parts.
- 08.02 Describe timepiece parts and their functions.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Clock, Watch, Jewelry Making and Repair Core 3
Course Number: 8745503
Course Credit: 1

Course Description:

This course allows students to develop the basic trade skills of jewelry sawing, piercing, filing and cutting. Students are also introduced to the necessary communications, math, and science skills and knowledge.

- 09.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
- 09.01 Demonstrate knowledge of arithmetic operations. AF3.2
 - 09.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
 - 09.03 Construct charts/tables/graphs using functions and data. AF3.5
- 10.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 10.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
 - 10.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 11.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 11.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 11.02 Locate, organize and reference written information from various sources. CM 3.0
 - 11.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 11.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 11.05 Apply active listening skills to obtain and clarify information. CM 7.0
 - 11.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
 - 11.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0
 - 11.08 Project a professional image.
 - 11.09 Work individually and cooperatively as a member of regular or cultural diverse team.
 - 11.10 Utilize communication skills applicable to the industry.
 - 11.11 Balance personal and professional life.
 - 11.12 Use and conserve resources and energy.
 - 11.13 Locate and select employment opportunities.
 - 11.14 Demonstrate employment seeking skills.
 - 11.15 Use and conserve resources and energy.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Jewelry Making and Repair 4
Course Number: 8745504
Course Credit: 1

Course Description:

This course trains students in the use of various tools and equipment necessary to solder metals and design and construct jewelry.

02.0 Demonstrate Safe Use Of Basic Tools And Equipment--The student will be able to:

- 02.02 Operate polishing machine.
- 02.03 Operate ultrasonic cleaning machine.

03.0 Perform Sawing, Piercing, Filing And Cutting Skills--The student will be able to:

- 03.01 Use sawing techniques.
- 03.02 Use piercing techniques.
- 03.03 Use filing techniques.
- 03.04 Use cutting techniques.

04.0 Solder Metals--The student will be able to:

- 04.04 Solder jewelry.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Jewelry Making and Repair 5
Course Number: 8745505
Course Credit: 1

Course Description:

This course trains students in the use of various tools and equipment necessary to solder metals and design and construct jewelry.

07.0 Perform Shop Management Skills--The student will be able to:

- 07.03 Prepare cost estimates and work orders.
- 07.04 Maintain a shop production schedule.
- 07.05 Maintain inventory.
- 07.06 Explain impact of professional trade organizations on the industry.

12.0 Roll Metal And Wire--The student will be able to:

- 12.01 Melt precious metals into ingots.
- 12.02 Roll ingot into sheet metal wire.
- 12.03 Construct a tubing wire.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Jewelry Making and Repair 6
Course Number: 8745506
Course Credit: 1

Course Description:

This course trains students in the use of various tools and equipment necessary to solder metals and design and construct jewelry.

13.0 Design And Fabricate Jewelry--The student will be able to:

- 13.01 Design and fabricate jewelry using wire.
- 13.02 Design and fabricate jewelry using jewelry metals.

14.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0

- 14.01 Locate, comprehend and evaluate key elements of oral and written information.AF2.4
- 14.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 14.03 Present information formally and informally for specific purposes and audiences.AF2.9

15.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:

- 15.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 15.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 15.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 15.04 Conduct technical research to gather information necessary for decision-making.PS 4.0

16.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:

- 16.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 16.02 Explain emergency procedures to follow in response to workplace accidents.
- 16.03 Create a disaster and/or emergency response plan. SHE 2.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Jewelry Making and Repair 7
Course Number: 8745507
Course Credit: 1

Course Description:

17.0 Cast Jewelry--The student will be able to:

- 17.01 Identify types of casting methods.
- 17.02 Design and sculpture wax models and molds.
- 17.03 Cast jewelry pieces using lost wax process.

18.0 Use information technology tools. -- The students will be able to:

- 18.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 18.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 18.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 18.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0

19.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:

- 19.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 19.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 19.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 19.04 Interpret and explain written organizational policies and procedures. ELR 2.0

20.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:

- 20.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 20.02 Describe the effect of money management on personal and career goals. FL 3.0
- 20.03 Develop a personal budget and financial goals. FL3.1
- 20.04 Complete financial instruments for making deposits and withdrawals. FL3.2
- 20.05 Maintain financial records. FL3.3
- 20.06 Read and reconcile financial statements. FL3.4
- 20.07 Research, compare and contrast investment opportunities.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Jewelry Making and Repair 8
Course Number: 8745508
Course Credit: 1

Course Description:

This course trains students in the repair and rebuilding of jewelry.

05.0 Perform General Repairs--The student will be able to:

- 05.05 Analyze and perform advanced chain link repair.
- 05.06 Size ring.
- 05.07 Reshank ring.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Jewelry Making and Repair 9
Course Number: 8745509
Course Credit: 1

Course Description:

This course trains students in the repair and rebuilding of jewelry.

05.0 Perform General Repairs--The student will be able to:

05.08 Repair prong.

05.09 Repair hinge.

23.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:

23.01 Describe the nature and types of business organizations. SY 1.0

23.02 Explain the effect of key organizational systems on performance and quality.

23.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0

23.04 Explain the impact of the global economy on business organizations.

24.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:

24.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0

24.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0

24.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0

24.04 Employ mentoring skills to inspire and teach others. LT 5.0

25.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:

25.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0

25.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0

25.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0

25.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0

25.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0

25.06 Identify and exhibit traits for retaining employment. ECD 7.0

25.07 Identify opportunities and research requirements for career advancement. ECD 8.0

25.08 Research the benefits of ongoing professional development. ECD 9.0

25.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Jewelry Making and Repair 10
Course Number: 8745510
Course Credit: 1

Course Description:

This course trains students to identify, test and set gemstones.

17.0 Set Stones--The student will be able to:

- 17.01 Test and identify stones.
- 17.02 Set stones in a pronged mounting.
- 17.03 Set stones in a bezel setting.
- 17.04 Set stones in a baguette setting.
- 17.05 Set stones in a pave setting.
- 17.06 Set stones in a peg setting.
- 17.07 Set stones in a tube setting.
- 17.08 Set stones in a channel setting.

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**Florida Department of Education
Student Performance Standards**

Course Title: Jewelry Making and Repair 11
Course Number: 8745511
Course Credit: 1

Course Description:

This course trains students in jewelry business ethics, to cut gemstones and to apply various surface treatments to jewelry.

18.0 Apply Surface Treatments--The student will be able to:

- 18.01 Identify surface techniques.
- 18.02 Electroplate jewelry.
- 18.03 Perform diamond cutting.
- 18.04 Apply enamel to metal.
- 18.05 Apply repousse' and chasing techniques.
- 18.06 Apply engraving techniques.

Suggested Equipment/Tool List For Certified Watchmaker

This list is adopted from the American Watchmakers-Clockmakers Institute (AWCI) as required for the AWCI Certified Watchmaker Exam. Cleaning machines and solutions should be provided by the school. The brand names mentioned below are used to help identify the tools from the most popular tool catalogs; a student is welcome to choose a brand of his/her choice, as long as it is of comparable or better quality. When more than one type of tool is listed below - this indicates that a student may bring the tool of his/her preference.

R1: Required
R2: Recommended
O: Optional

Description	Bergeon	Other Brands	R1	R2	O
1. Arkansas slip (triangular or square) 85mm x 7mm (approx.)				X	
2. Barrel Arbor Holder (slide locking jaws) [a.k.a. sliding pin vise]	30610 Diam. 1.50			X	
3. Barrel Arbor Holder (slide locking jaws) [a.k.a. sliding pin vise]	30610 Diam. 1.00			X	
4. Barrel closing tool (Cas-Ker)				X	
5. Baskets small round, 5 or more (i.e. for L&R cleaning machines)					X
6. Basket, small round with screw-on cover for small parts e.g. cap jewels			X		
7. Benzene glass jar (small) 60mm (or smaller)				X	
8. Bench Block (anvil)				X	
9. Broaches (pivot-cutting, hand broaches 0.05mm - 0.20mm)	3008-A		X		
10. Brush (small & soft)	1300-6			X	
11. Brush, 3 rows, No. 4	1103-4			X	
12. Carbide gravers (if not available you may purchase blanks as below)				X	
13. Carbide graver blank (1/16" thick or 1.58mm) www.mscdirect.com		04120077	X		
14. Casing cushion	5394			X	
15. Clear Plexiglas round stick 4mm thick, 6" long (from arts and crafts stores)	-				X
16. Cloth (lint-free, e.g. microfiber)				X	
17. Dial plastic protection	6938				X
18. Dust-lower (rubber)		A.F.18666	X		
19. Epilame, (oil repellent)					X
20. Escapement meter					X

21. ETACHRON regulator adjusting tool		015595			X
22. ETACHRON stud removing tool		015600			X
23. File, rectangular, 150mm(L) x 18.5mm(W) x 4.0mm(T)	500-1163-6			X	
24. Hammer (Brass or Brass & Fiber)	30416		X		
25. Hands fitting tool/pusher	7404			X	
26. Hands press e.g. Horotec or Bergeon (with assorted nylon pushers)					X
27. Holder for pallet-fork	30433				X
28. Jewelling tool		Horia/Seitz			X
29. Knife with case opener	6403		X		
30. Leather/Chamois buff 6mm wide (x1)	1282-D				X
31. Levers for hairspring collets, 1.7mm			X		
32. Levers for hands					X
33. Loupe (watchmaker's) 10X	4902-1	Bausch & Lomb	X		
34. Loupe (watchmaker's) 3X or 4X	4902-2.5	Bausch & Lomb	X		
35. Lubricants may be provided by the school or students may bring their own			-	-	-
36. Lubricant, Moebuis Synth-A-Lube #9010		9010			X
37. Lubricant, Moebuis Visco-Lube #9020		9020			X
38. Lubricant, Moebuis Pallet fork grease #9415		9415			X
39. Lubricant, Microglisse D5		D5			X
40. Lubricant, Molykote					X
41. Lubricant, Moebius HP1300					X
42. Lubricant, P125 Chronogrease					X
43. Micrometer (accuracy to within 0.005mm)				X	
44. Oilers (plastic handle e.g. Bergeon,) assortment black, red			X		
45. Oiler (automatic No. 1A)					X
46. Opener (for snap back cases) e.g. Seiko S-282 & S-283 or similar					X
47. Pegwood, 3mm	6724-30		X		
48. Pegwood, 4mm	6724-40				X
49. Pith wood			X		
50. Pin vise, double-ended (0 - 3.2mm capacity)(stem holding capacity)	5860	58.240	X		

51. Pivot drill, 0.25mm to cut balance during poising			X		
52. Pliers, assortment of 3	2513				X
53. Poising Tool					X
54. Presto for removing hands, tool #1 (polish the outer jaw surfaces to a mirror sheen)	30636-1			X	
55. Presto for chrono fourth wheel tool #3 (polish the jaw surfaces to a mirror sheen)	30636-3		X		
56. Rodico or Rub-off				X	
57. Roller table remover (polish the jaw surfaces to a smooth mirror sheen)	2810		X		
58. Screwdrivers (watchmakers)			X		
59. Stem cutter (end-cutting pliers)			X		
60. Tray (with Plexiglas bell) (or any similar tray with clear cover)	3508		X		
61. Truing calipers (Levin or "lyre" style)	30548			X	
62. Truing caliper					X
63. Tweezers, brass AM	1064-AM		X		
64. Tweezers, antimagnetic, No. 00 (for cap jewels)				X	
65. Tweezers, antimagnetic, No. 5	6671-5		X		
66. Tweezers, antimagnetic, No. 3	6671-3		X		
67. Tweezers for hands, Teflon coated, or Delrin tipped [thinnest tip]		Fontax/Other		X	
68. Watch paper				X	
69. Vernier caliper (metric & imperial, or digital)	-				X
70. Sealing plastic bags 2" x 2" (clear) approx. 10			X		

Tool list updated 3/27/2007 by AWCI.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Boat and Yacht Repair/Refinishing Technology
Program Type: Career Preparatory
Career Cluster: Manufacturing

	Secondary	PSAV
Program Number	8751300	I490316
CIP Number	0649.030601	0649.030601
Grade Level	9-12, 30, 31	30, 31
Standard Length	9 Credits	1350 Hours
Teacher Certification	SEAMANSHIP @7 G CARPENTRY @7 G	SEAMANSHIP @7 G CARPENTRY @7 G
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	51-2091,47-3019	51-2091, 47-3019
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)	
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp	
Basic Skills Level	N/A	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster. This program offers a broad foundation of knowledge and skills to prepare students for employment in boat and yacht repair and refinishing positions.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices as marine painter/refinisher, marine carpenter, marine mechanical systems technician or marine welder/fabricator. A

program may be structured to emphasize one of the course areas but does not have to cover all areas comprehensively.

Program Structure

This program is a planned sequence of instruction consisting of three OCP's.

When offered at the post secondary level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44 (3)(b), F.S.

The following table illustrates the **PSAV** program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	MTE0360	Helper, Boat Repairer/Refinishing	300	47-3019
B	MTE0361	Boat Refinishing Technician	300	51-2091
C	MTE0376	Boat Repairer 1	450	51-2091
	MTE0377	Boat Repairer 2	300	51-2091

The following table illustrates the **Secondary** program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
A	8751310	Boat and Yacht Repair/Refinishing Technology 1	1 credit	47-3019	2
	8751320	Boat and Yacht Repair/ Refinishing Technology 2	1 credit	47-3019	2
B	8751330	Boat and Yacht Repair/ Refinishing Technology 3	1 credit	51-2091	2
	8751340	Boat and Yacht Repair/ Refinishing Technology 4	1 credit	51-2091	2
	8751350	Boat and Yacht Repair/ Refinishing Technology 5	1 credit	51-2091	2
C	8751360	Boat and Yacht Repair/ Refinishing Technology 6	1 credit	51-2091	2
	8751370	Boat and Yacht Repair/ Refinishing Technology 7	1 credit	51-2091	2
	8751380	Boat and Yacht Repair/ Refinishing Technology 8	1 credit	51-2091	2
	8751390	Boat and Yacht Repair/ Refinishing Technology 9	1 credit	51-2091	2

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The

activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications

(<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need

accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Describe different types of marine manufacturing industries.
- 02.0 Demonstrate basic skills in the different types of marine trades and occupations.
- 03.0 Demonstrate proficiency in preparing surfaces and applying marine paint finishes.

- 04.0 Demonstrate language arts knowledge and skills
- 05.0 Demonstrate mathematics knowledge and skills.
- 06.0 Demonstrate science knowledge and skills
- 07.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 08.0 Demonstrate proficiency in preparing surfaces and refinishing fiberglass.
- 09.0 Demonstrate proficiency in marine terminology.
- 10.0 Demonstrate proficiency in safety practices in marine occupations.
- 11.0 Solve problems using critical thinking skills, creativity and innovation.
- 12.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 13.0 Use information technology tools
- 14.0 Describe the importance of professional ethics and legal responsibilities.
- 15.0 Demonstrate the ability to properly handle lines and related operations in securing a vessel.
- 16.0 Demonstrate proficiency in coordinating the manufacturing, repair and refinishing operations in the marine industry.
- 17.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 18.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 19.0 Explain the importance of employability and entrepreneurship skills
- 20.0 Demonstrate personal money-management concepts, procedures, and strategies

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**Florida Department of Education
Student Performance Standards**

Program Title: Boat And Yacht Repair/Refinishing Technology
PSAV Number: I490316

Course Number: MTE0360]
Occupational Completion Point: A
Helper boat and yacht – 300 Hours – SOC Code 47-3019

- 01.0 Demonstrate proficiency in describing different types of marine manufacturing industries--
-The student will be able to:
- 01.01 Explain the process of manufacturing motor yachts.
 - 01.02 Explain the process of manufacturing sailboats.
 - 01.03 Explain the process of manufacturing small powerboats.
 - 01.04 Explain the process of manufacturing center console boats.
 - 01.05 Explain the process of manufacturing of commercial workboats.
- 02.0 Demonstrate basic proficiency in the different types of marine trades and occupations--
The student will be able to:
- 02.01 Describe the occupational requirements of a boat finisher/painter.
 - 02.02 Perform basic occupational requirements of a marine carpenter.
 - 02.03 Perform basic occupational requirements of a marine mechanical installer.
 - 02.04 Perform basic occupational requirements of a marine welder fabricator.
- 03.0 Demonstrate proficiency in preparing surfaces and applying marine paint finishes--The student will be able to:
- 03.01 Prepare wood surfaces for painting.
 - 03.02 Prepare aluminum surfaces for painting.
 - 03.03 Prepare steel surfaces for painting.
 - 03.04 Apply paint to surfaces by brush.
 - 03.05 Apply paint to surfaces by spray gun.
- 04.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 04.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 04.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 04.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 05.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
- 05.01 Demonstrate knowledge of arithmetic operations. AF3.2
 - 05.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
 - 05.03 Construct charts/tables/graphs using functions and data. AF3.5

- 06.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 06.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 06.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 07.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 07.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 07.02 Locate, organize and reference written information from various sources. CM 3.0
- 07.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 07.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 07.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 07.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 07.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: MTE0361**Occupational Completion Point: B****Refinishing technician – 450 Hours – SOC Code 51-2091**

- 08.0 Demonstrate proficiency in preparing surfaces and refinishing fiberglass--The student will be able to:
- 08.01 Prepare raw fiberglass surfaces for painting.
- 08.02 Repair and refinish fiberglass surfaces.
- 09.0 Demonstrate proficiency in marine terminology--The student will be able to:
- 09.01 Use correct marine terminology.
- 09.02 Use correct marine technical terminology.
- 10.0 Demonstrate proficiency in safety practices in marine occupations--The student will be able to:
- 10.01 Demonstrate the safe use of hand tools in marine occupations.
- 10.02 Demonstrate the safe use of power tools in marine occupations.
- 10.03 Demonstrate the safe use of paints, chemicals, fiberglass and compounds.
- 10.04 Demonstrate the safe use of electrical connectors, cords and tools.
- 10.05 Apply shop safety rules.
- 11.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 11.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 11.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0

- 11.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 11.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 12.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 12.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 12.02 Explain emergency procedures to follow in response to workplace accidents.
- 12.03 Create a disaster and/or emergency response plan. SHE 2.0
- 13.0 Use information technology tools. -- The students will be able to:
- 13.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 13.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 13.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 13.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 14.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 14.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 14.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 14.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 14.04 Interpret and explain written organizational policies and procedures. ELR 2.0

Course Number: MTE0376**Boat repairer (1 of 2) – 450 Hours – SOC Code 51-2091**

- 15.0 Demonstrate the ability to properly handle lines and related operations in securing a vessel--The student will be able to:
- 15.01 Demonstrate the use of, a minimum of eight (8), correct nautical knots used in securing a vessel.
- 15.02 Identify the current terminology of lines.
- 15.03 Demonstrate slowing a vessel in dock.
- 15.04 Place fenderboards to protect a vessel
- 15.05 Connect ancillary services to a moored vessel.
- 15.06 Demonstrate blocking and supporting a vessel for repair in a work yard.
- 15.07 Demonstrate two common methods of splicing.

Course Number: MTE0377
Occupational Completion Point: C
Boat repairer (2 of 2) – 300 Hours – SOC Code 51-2091

- 16.0 Demonstrate proficiency in coordinating the manufacturing, repair and refinishing operations in the marine industry--The student will be able to:
- 16.01 Perform different basic types of work processes.
 - 16.02 Identify the sequential order of work processes.
 - 16.03 Demonstrate the ability to coordinate the work processes in the boatyard-manufacturing environment.
 - 16.04 Demonstrate the ability to coordinate the work processes in the boatyard-refurbishing environment.
- 17.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 17.01 Describe the nature and types of business organizations. SY 1.0
 - 17.02 Explain the effect of key organizational systems on performance and quality.
 - 17.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 17.04 Explain the impact of the global economy on business organizations.
- 18.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 18.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 18.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 18.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 18.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 19.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 19.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 19.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 19.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 19.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 19.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 19.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 19.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 19.08 Research the benefits of ongoing professional development. ECD 9.0
 - 19.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0
- 20.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 20.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0

- | | | |
|-------|---|--------|
| 20.02 | Describe the effect of money management on personal and career goals. | FL 3.0 |
| 20.03 | Develop a personal budget and financial goals. | FL3.1 |
| 20.04 | Complete financial instruments for making deposits and withdrawals. | FL3.2 |
| 20.05 | Maintain financial records. | FL3.3 |
| 20.06 | Read and reconcile financial statements. | FL3.4 |
| 20.07 | Research, compare and contrast investment opportunities. | |

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Boat and Yacht Repair/Refinishing Technology 1
Course Number: 8751310
Course Credit: 1

Course Description:

This course develops competencies in recognizing the different types of marine manufacturing industries and the occupations related to each.

- 01.0 Demonstrate proficiency in describing different types of marine manufacturing industries--
 -The student will be able to:
- 01.01 Explain the process of manufacturing motor yachts.
 - 01.02 Explain the process of manufacturing sailboats.
 - 01.03 Explain the process of manufacturing small powerboats.
 - 01.04 Explain the process of manufacturing center console boats.
 - 01.05 Explain the process of manufacturing of commercial workboats.
- 02.0 Demonstrate basic proficiency in the different types of marine trades and occupations--
 The student will be able to:
- 02.01 Describe the occupational requirements of a boat finisher/painter.
 - 02.02 Perform basic occupational requirements of a marine carpenter.
 - 02.03 Perform basic occupational requirements of a marine mechanical installer.
 - 02.04 Perform basic occupational requirements of a marine welder fabricator.
- 04.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 04.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 04.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 04.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 05.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
- 05.01 Demonstrate knowledge of arithmetic operations. AF3.2
 - 05.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
 - 05.03 Construct charts/tables/graphs using functions and data. AF3.5

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Boat and Yacht Repair/Refinishing Technology 2
Course Number: 8751320
Course Credit: 1

Course Description:

This course develops competencies in preparing surfaces for marine finishes as well as related science and employability skills.

03.0 Demonstrate proficiency in preparing surfaces and applying marine paint finishes--The student will be able to:

- 03.01 Prepare wood surfaces for painting.
- 03.02 Prepare aluminum surfaces for painting.
- 03.03 Prepare steel surfaces for painting.
- 03.04 Apply paint to surfaces by brush.
- 03.05 Apply paint to surfaces by spray gun.

06.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0

- 06.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 06.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3

07.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:

- 07.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 07.02 Locate, organize and reference written information from various sources. CM 3.0
- 07.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 07.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 07.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 07.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 07.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Boat and Yacht Repair/Refinishing Technology 3
Course Number: 8751330
Course Credit: 1

Course Description:

This course develops competencies in preparing fiberglass surfaces for marine finishes.

08.0 Demonstrate proficiency in preparing surfaces and refinishing fiberglass--The student will be able to:

08.01 Prepare raw fiberglass surfaces for painting.

08.02 Repair and refinish fiberglass surfaces.

11.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:

11.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0

11.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0

11.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0

11.04 Conduct technical research to gather information necessary for decision-making. PS 4.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Boat and Yacht Repair/Refinishing Technology 4
Course Number: 8751340
Course Credit: 1

Course Description:

This course develops competencies in marine terminology and safety practices.

09.0 Demonstrate proficiency in marine terminology--The student will be able to:

- 09.01 Use correct marine terminology.
- 09.02 Use correct marine technical terminology.

10.0 Demonstrate proficiency in safety practices in marine occupations--The student will be able to:

- 10.01 Demonstrate the safe use of hand tools in marine occupations.
- 10.02 Demonstrate the safe use of power tools in marine occupations.
- 10.03 Demonstrate the safe use of paints, chemicals, fiberglass and compounds.
- 10.04 Demonstrate the safe use of electrical connectors, cords and tools.
- 10.05 Apply shop safety rules.

12.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:

- 12.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 12.02 Explain emergency procedures to follow in response to workplace accidents.
- 12.03 Create a disaster and/or emergency response plan. SHE 2.0

13.0 Use information technology tools. -- The students will be able to:

- 13.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 13.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 13.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 13.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Boat and Yacht Repair/Refinishing Technology 5
Course Number: 8751350
Course Credit: 1

Course Description:

This course develops competencies in properly securing a vessel.

- 14.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 14.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 14.02 Evaluate alternative responses to workplace situations based on personal,
 - 14.03 professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 14.04 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 14.05 Interpret and explain written organizational policies and procedures. ELR 2.0
- 15.0 Demonstrate the ability to properly handle lines and related operations in securing a vessel--The student will be able to:
- 15.01 Demonstrate the use of, a minimum of eight (8), correct nautical knots used in securing a vessel.
 - 15.02 Identify the current terminology of lines.
 - 15.03 Demonstrate slowing a vessel in dock.
 - 15.04 Place fenderboards to protect a vessel
 - 15.05 Connect ancillary services to a moored vessel.
 - 15.06 Demonstrate blocking and supporting a vessel for repair in a work yard.
 - 15.07 Demonstrate two common methods of splicing.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Boat and Yacht Repair/Refinishing Technology 6
Course Number: 8751360
Course Credit: 1

Course Description:

This course develops competencies in properly coordinating a work process.

16.0 Demonstrate proficiency in coordinating the manufacturing, repair and refinishing operations in the marine industry--The student will be able to:

- 16.01 Perform different basic types of work processes.
- 16.02 Identify the sequential order of work processes.
- 16.03 Demonstrate the ability to coordinate the work processes in the boatyard manufacturing or refurbishing environment.

17.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:

- 17.01 Describe the nature and types of business organizations. SY 1.0
- 17.02 Explain the effect of key organizational systems on performance and quality.
- 17.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 17.04 Explain the impact of the global economy on business organizations.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Boat and Yacht Repair/Refinishing Technology 7
Course Number: 8751370
Course Credit: 1

Course Description:

This course develops competencies in basic and appropriate communication skills.

18.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:

- 18.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
- 18.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
- 18.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 18.04 Employ mentoring skills to inspire and teach others. LT 5.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Boat and Yacht Repair/Refinishing Technology 8
Course Number: 8751380
Course Credit: 1

Course Description:

This course develops competencies in appropriate math, skills.

19.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:

- 19.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
- 19.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
- 19.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 19.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 19.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 19.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 19.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 19.08 Research the benefits of ongoing professional development. ECD 9.0
- 19.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Boat and Yacht Repair/Refinishing Technology 9
Course Number: 8751390
Course Credit: 1

Course Description:

This course develops competencies in money-management concepts, procedures and strategies.

20.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:

- | | | |
|-------|--|--------|
| 20.01 | Identify and describe the services and legal responsibilities of financial institutions. | FL 2.0 |
| 20.02 | Describe the effect of money management on personal and career goals. | FL 3.0 |
| 20.03 | Develop a personal budget and financial goals. | FL3.1 |
| 20.04 | Complete financial instruments for making deposits and withdrawals. | FL3.2 |
| 20.05 | Maintain financial records. | FL3.3 |
| 20.06 | Read and reconcile financial statements. | FL3.4 |
| 20.07 | Research, compare and contrast investment opportunities. | |

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Machining
Program Type: Career Preparatory
Career Cluster: Manufacturing

	Secondary	PSAV
Program Number	8754000	I480503
CIP Number	0648050302	0648050302
Grade Level	9-12, 30, 31	30, 31
Standard Length	10 Credits	1500 Hours
Teacher Certification	MACH SHOP @7 G METAL WORK @7 G TOOL DIE @7 G	MACH SHOP @7 G METAL WORK @7 G TOOL DIE @7 G
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	51-4035, 51-4041	51-4035, 51-4041
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)	
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp	
Basic Skills Level	N/A	Mathematics: 9.0 Language: 8.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster. This program offers a broad foundation of knowledge and skills to prepare students for employment in machining positions.

The content includes but is not limited to broad, transferable skills, stresses the understanding of all aspects of the machining industry, and demonstrates such elements of the industry as

planning, management, finance, technical and production skills, underlying principles of technology, labor issues, community issues, and health, safety, and environmental issues.

Program Structure

This program is a planned sequence of instruction consisting of four OCP's.

When offered at the post secondary level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44 (3)(b), F.S.

The following table illustrates the **PSAV** program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	PMT0020	Machinist Helper	300	51-4041
B	PMT0021	Machine Operator	450	51-4035
C	PMT0023	Machine Setup Operator	450	51-4041
D	PMT0025	Machinist	300	51-4041

The following table illustrates the **Secondary** program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
A	8754010	Machining 1	1 credit	51-4041	2
	8754020	Machining 2	1 credit	51-4041	2
B	8754030	Machining 3	1 credit	51-4035	2
	8754040	Machining 4	1 credit	51-4035	3
	8754050	Machining 5	1 credit	51-4035	3
C	8754060	Machining 6	1 credit	51-4041	3
	8754070	Machining 7	1 credit	51-4041	3
	8754080	Machining 8	1 credit	51-4041	3
D	8754090	Machining 9	1 credit	51-4041	3
	8754091	Machining 10	1 credit	51-4041	3

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The

activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 8.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications

(<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need

accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Maintain a work area.
- 02.0 Solve basic job-related math problems.
- 03.0 Interpret basic blueprint information.

- 04.0 Plan machining operations.
- 05.0 Perform basic measuring operations.
- 06.0 Maintain machines and tools.
- 07.0 Perform benchwork skills.
- 08.0 Set up and operate power saws.
- 09.0 Set up and operate pedestal grinders.
- 10.0 Set up and operate drill presses.
- 11.0 Demonstrate science knowledge and skills
- 12.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 13.0 Apply blueprint specifications to production.
- 14.0 Perform basic precision-measuring operations.
- 15.0 Sharpen machining tools.
- 16.0 Operate lathes.
- 17.0 Operate milling machines.
- 18.0 Operate grinding machines.
- 19.0 Demonstrate language arts knowledge and skills
- 20.0 Solve problems using critical thinking skills, creativity and innovation.
- 21.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 22.0 Solve advanced job-related math problems.
- 23.0 Interpret blueprints and machine operations.
- 24.0 Demonstrate inspection methods.
- 25.0 Operate a computerized-numerical-control (CNC) machine
- 26.0 Operate and set up electrical discharge machine (EDM)
- 27.0 Use information technology tools
- 28.0 Describe the importance of professional ethics and legal responsibilities.
- 29.0 Demonstrate personal money-management concepts, procedures, and strategies
- 30.0 Set up and operate a computerized-numerical-control (CNC) machine.
- 31.0 Use computer-aided design/computer-aided manufacturing (CAD/CAM)
- 32.0 Perform advanced lathe operations.
- 33.0 Perform advanced milling operations.
- 34.0 Perform advanced grinding operations.
- 35.0 Set up and operate heat-treating furnaces. (optional)
- 36.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 37.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 38.0 Explain the importance of employability and entrepreneurship skills

2011 – 2012

**Florida Department of Education
Student Performance Standards**

**Program Title: Machining
PSAV Number: I480503**

**Course Number: PMT0020
Occupational Completion Point: A
Machinist Helper – 300 Hours – SOC Code 51-4041**

01.0 Maintain a work area--The student will be able to:

- 01.01 Dispose of scrap-metal chips, shavings, trash, and waste.
- 01.02 Maintain a shop area in a clean, orderly, and safe condition.
- 01.03 Comply with shop-safety rules and practices.
- 01.04 Comply with shop-operating guidelines.
- 01.05 Follow the guidelines on material-safety data sheets, including proper handling of hazardous waste and chemicals.

02.0 Solve basic job-related math problems--The student will be able to:

- 02.01 Solve job-related problems by adding, subtracting, multiplying, and dividing whole numbers, decimals, and common fractions.
- 02.02 Measure a workpiece and compare measurements with blueprint specifications, including tolerances.
- 02.03 Calculate the amount of material that should be removed to obtain correct limits for secondary operations.
- 02.04 Solve job-related problems using mathematical handbooks, charts, and tables.
- 02.05 Calculate machine speed and feed by using appropriate formulas.
- 02.06 Calculate chip load per tooth on milling operations.

03.0 Interpret basic blueprint information--The student will be able to:

- 03.01 Interpret view concepts.
- 03.02 Interpret lines.
- 03.03 Read and interpret title blocks.
- 03.04 Read and interpret change orders on working and assembly prints.
- 03.05 Read and interpret abbreviations.

04.0 Plan machining operations--The student will be able to:

- 04.01 Comply with safe and efficient work practices.
- 04.02 Perform layout for precision machine work by using layout instruments.
- 04.03 Describe the importance of quality assurance.

05.0 Perform basic measuring operations--The student will be able to:

- 05.01 Comply with safe and efficient work practices.
- 05.02 Read and measure with rules and calipers.
- 05.03 Read and measure with micrometers.

- 05.04 Read and measure with vernier tools. (optional)
- 05.05 Use surface-plate techniques.

- 06.0 Maintain machines and tools--The student will be able to:
 - 06.01 Comply with safe and efficient work practices.
 - 06.02 Lubricate equipment parts.
 - 06.03 Clean and store hand tools, cutters, fixtures, jigs, and attachments.
 - 06.04 Inspect and repair hand tools.
 - 06.05 Inspect drive pulleys or belts.
 - 06.06 Select lubricants for machining operations.
 - 06.07 Inspect equipment for safe operational conditions.
 - 06.08 Store grinding wheels.
 - 06.09 Store precision tools.
 - 06.10 Inspect and adjust machine guards.
 - 06.11 Inspect work areas to assure a safe working environment.
 - 06.12 Inspect and maintain machine cutting fluids.

- 07.0 Perform benchwork skills--The student will be able to:
 - 07.01 Comply with safe and efficient work practices.
 - 07.02 Cut materials by using hand hacksaws. (optional)
 - 07.03 Cut threads by using hand taps.
 - 07.04 Cut threads by using dies.
 - 07.05 Deburr workpieces.
 - 07.06 Demonstrate filing techniques. (optional)

- 08.0 Set up and operate power saws--The student will be able to:
 - 08.01 Comply with safe and efficient work practices.
 - 08.02 Remove and replace saw blades.
 - 08.03 Select appropriate blades to perform given sawing operations.
 - 08.04 Select and set speeds and feeds for given sawing operations.
 - 08.05 Measure and cut material using a power saw.
 - 08.06 Saw to scribed lines by using a metal band saw.
 - 08.07 Cut and weld band-saw blades for contour sawing.
 - 08.08 Set up and operate saws for angular cutting.

- 09.0 Set up and operate pedestal grinders--The student will be able to:
 - 09.01 Comply with safe and efficient work practices.
 - 09.02 Identify the parts of the machine and explain their uses.
 - 09.03 Set up support rests.
 - 09.04 Dress grinding wheels.

- 10.0 Set up and operate drill presses--The student will be able to:
 - 10.01 Identify the parts of a drill press and explain their uses.
 - 10.02 Identify and set the machine controls.
 - 10.03 Comply with safe and efficient work practices.
 - 10.04 Select the proper tooling.

- 10.05 Set up and operate drill press for hole work, center drill, drill, ream, countersink, and counterbore.
- 10.06 Set drill presses for proper feed and speed for specified operations.
- 11.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 11.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 11.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 12.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 12.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 12.02 Locate, organize and reference written information from various sources. CM 3.0
- 12.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 12.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 12.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 12.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 12.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: PMT0021**Occupational Completion Point: B****Machine Operator – 450 Hours – SOC Code 51-4035**

- 13.0 Apply blueprint specifications to production--The student will be able to:
- 13.01 Make shop sketches.
- 13.02 Identify the costs involved in product production.
- 14.0 Perform basic precision-measuring operations--The student will be able to:
- 14.01 Comply with safe and efficient work practices.
- 14.02 Read and measure with dial indicators.
- 14.03 Read and measure with gage blocks and adjustable gages.
- 14.04 Take readings using optical comparators.
- 15.0 Sharpen machining tools--The student will be able to:
- 15.01 Comply with safe and efficient work practices.
- 15.02 Hand sharpens cutting tools by using abrasive stones.
- 15.03 Grind lathe tools to required angles.
- 15.04 Sharpen drills.
- 16.0 Operate lathes--The student will be able to:
- 16.01 Identify the parts of a lathe and explain their uses.

- 16.02 Comply with safe and efficient work practices.
- 16.03 Set up an engine lathe.
- 16.04 Secure tools, tool holders, and fixtures or attachments.
- 16.05 Select and set feeds and speeds.
- 16.06 Set up lathes and face workpieces held in chucks.
- 16.07 Rough cut and finish cut with lathes.
- 16.08 Perform lathe filing to deburr parts.
- 16.09 Drill holes with lathes.
- 16.10 Countersink holes with lathes.
- 16.11 Ream holes with lathes.
- 16.12 Tap threads with lathes.
- 16.13 Die cut threads with lathes.
- 16.14 Counterbore holes with lathes.
- 16.15 Align lathe centers using accurate methods.
- 16.16 Bore holes with lathes.
- 16.17 Knurl parts with lathes.
- 16.18 Cut external threads with lathes.
- 16.19 Perform contour, angular, or radii cuts with lathes.
- 16.20 Set up the faceplate and dog.

17.0 Operate milling machines--The student will be able to:

- 17.01 Identify the parts of a vertical milling machine and explain their uses.
- 17.02 Comply with safe and efficient work practices.
- 17.03 True up the head and align milling fixtures.
- 17.04 Select and set feeds and speeds for milling work.
- 17.05 Square up workpieces with a table vise.
- 17.06 Perform end milling.
- 17.07 Perform fly-cutting operations.
- 17.08 Drill holes with milling machines.
- 17.09 Perform reaming operations.
- 17.10 Perform form milling.
- 17.11 Mill an external radius.
- 17.12 Mill an angle.
- 17.13 Use an edge finder and wiggler.
- 17.14 Identify the parts of vertical and horizontal milling machines and explain their uses.
- 17.15 Select the correct set up and operation for different milling machines.
- 17.16 Cut external keyways.
- 17.17 Bore holes with boring head.
- 17.18 Mill cylindrical work.
- 17.19 Set up and perform slab mill operations.
- 17.20 Use digital readouts.
- 17.21 Perform straddle milling operations on the horizontal mill.
- 17.22 Set up and operate power tapping head.

18.0 Operate grinding machines--The student will be able to:

- 18.01 Identify the parts of a grinding machine and explain their uses.
- 18.02 Comply with safe and efficient work practices.
- 18.03 Set up and grind parallel flat surfaces.

- 18.04 Select the proper wheel.
 - 18.05 Inspect, balance, dress, and true grinding wheels.
 - 18.06 Attach and align workpieces for grinding operations.
 - 18.07 Set up and grind four sides square.
 - 18.08 Select and set feeds and speeds of power-feed grinding machines.
 - 18.09 Cut or part workpieces with grinding machines.
 - 18.10 Set up and use angle plates.
 - 18.11 Grind to a shoulder.
 - 18.12 Grind a taper.
- 19.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 19.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 19.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 19.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 20.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 20.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 20.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 20.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 20.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 21.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 21.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 21.02 Explain emergency procedures to follow in response to workplace accidents.
 - 21.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: PMT0023**Occupational Completion Point: C****Machine Setup Operator – 450 Hours – SOC Code 51-4041**

- 22.0 Solve advanced job-related math problems--The student will be able to:
- 22.01 Solve job-related problems using basic formulas, geometry, and trigonometry.
 - 22.02 Convert measurements from English to metric and from metric to English units.
- 23.0 Interpret blueprints and machine operations--The student will be able to: (Depending on training plans this outcome may be completed in OCP A under outcome 03.0)
- 23.01 Read and interpret blueprints, including those with geometric tolerancing.
 - 23.02 Determine and interpret reference information used in performing machine work.
 - 23.03 Comply with safe and efficient work practices.

- 23.04 Lay out radial and bolt hole circles.
 - 23.05 Inspect, remove, and replace manufactured parts that need repair or machine work.
 - 23.06 Select the most productive tool and tooling for a given operation.
- 24.0 Demonstrate inspection methods--The student will be able to:
- 24.01 Comply with safe and efficient work practices.
 - 24.02 Measure with sine bars.
 - 24.03 Take readings with hardness testers.
 - 24.04 Explain the purpose of statistical process control (SPC).
- 25.0 Operate a computerized-numerical-control (CNC) machine--The student will be able to:
- 25.01 Identify parts of a CNC machine and explain their uses.
 - 25.02 Follow safe and efficient work practices, including procedures sheets.
 - 25.03 Identify unusual machine noises.
 - 25.04 Adjust machine speeds and feeds according to specifications.
 - 25.05 Inspect parts for correct dimensions.
- 26.0 Operate and set up electrical discharge machine (EDM)--The student will be able to:
- 26.01 Identify parts of the machine and explain their uses.
 - 26.02 Comply with safe and efficient work practices.
 - 26.03 Follow procedure sheets.
 - 26.04 Set up and adjust machine controls according to specifications.
 - 26.05 Select and manufacture electrode.
 - 26.06 Select flushing techniques.
 - 26.07 Produce part according to specifications. (optional)
 - 26.08 Perform EDM programming.
- 27.0 Use information technology tools. -- The students will be able to:
- 27.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 27.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 27.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 27.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 28.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 28.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 28.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 28.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 28.04 Interpret and explain written organizational policies and procedures. ELR 2.0

29.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:

- | | | |
|-------|--|--------|
| 29.01 | Identify and describe the services and legal responsibilities of financial institutions. | FL 2.0 |
| 29.02 | Describe the effect of money management on personal and career goals. | FL 3.0 |
| 29.03 | Develop a personal budget and financial goals. | FL3.1 |
| 29.04 | Complete financial instruments for making deposits and withdrawals. | FL3.2 |
| 29.05 | Maintain financial records. | FL3.3 |
| 29.06 | Read and reconcile financial statements. | FL3.4 |
| 29.07 | Research, compare and contrast investment opportunities. | |

Course Number: PMT0025

Occupational Completion Point: D

Machinist – 300 Hours – SOC Code 51-4041

30.0 Set up and operate a computerized-numerical-control (CNC) machine--The student will be able to:

- 30.01 Comply with safe and efficient work practices.
- 30.02 Set up work holding devices.
- 30.03 Select proper cutting tools.
- 30.04 Write a basic program and apply basic programming skills.
- 30.05 Adjust appropriate cutting tools and tool offsets.
- 30.06 Machine parts to blueprint tolerances.

31.0 Use computer-aided design/computer-aided manufacturing (CAD/CAM) processes --The student will be able to:

- 31.01 Identify parts of the machine and explain their uses.
- 31.02 Identify CAD/CAM processes.
- 31.03 Comply with safe and efficient work practices.
- 31.04 Create a multidimensional geometry of parts.
- 31.05 Create a CNC code from parts geometry.
- 31.06 Set up and manufacture parts.

32.0 Perform advanced lathe operations--The student will be able to:

- 32.01 Rechase threads with lathes.
- 32.02 Cut internal threads with lathes.
- 32.03 Set up and perform taper turning with taper attachments.
- 32.04 Set up and perform taper turning with the compound rest.
- 32.05 Cut internal tapered surfaces.
- 32.06 Set up and use follower and steady rests.

33.0 Perform advanced milling operations--The student will be able to:

- 33.01 Perform indexing operations using a dividing head.
- 33.02 Set up and operate rotary tables.

- 34.0 Perform advanced grinding operations--The student will be able to:
- 34.01 Explain up grinders to run workpieces between centers. (optional)
 - 34.02 Explain up and use radius dressers. (optional)
 - 34.03 Explain cylindrical grinders. (optional)
 - 34.04 Explain operate inside diameter (ID) grinders. (optional)
- 35.0 Set up and operate heat-treating furnaces --The student will be able to: (optional)
- 35.01 Identify the parts of the machine and explain their uses.
 - 35.02 Identify and select proper machine controls.
 - 35.03 Comply with safe and efficient work practices.
 - 35.04 Select and identify proper heat-treatment processes.
 - 35.05 Perform a basic heat-treatment process to blueprint specifications.
- 36.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 36.01 Describe the nature and types of business organizations. SY 1.0
 - 36.02 Explain the effect of key organizational systems on performance and quality.
 - 36.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 36.04 Explain the impact of the global economy on business organizations.
- 37.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 37.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 37.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 37.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 37.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 38.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 38.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 38.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 38.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 38.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 38.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 38.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 38.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 38.08 Research the benefits of ongoing professional development. ECD 9.0
 - 38.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

**Florida Department of Education
Student Performance Standards**

Course Title: Machining 1
Course Number: 8754010
Course Credit: 1

Course Description:

This course develops introductory skills necessary in machining operations

01.0 Maintain a work area--The student will be able to:

- 01.01 Dispose of scrap-metal chips, shavings, trash, and waste.
- 01.02 Maintain a shop area in a clean, orderly, and safe condition.
- 01.03 Comply with shop-safety rules and practices.
- 01.04 Comply with shop-operating guidelines.
- 01.05 Follow the guidelines on material-safety data sheets, including proper handling of hazardous waste and chemicals.

02.0 Solve basic job-related math problems--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.1.4
 MA.912.A.1.5 MA.912.G.4.5 MA.912.A.5.1 MA.912.A.5.4 MA.912.C.3.4 MA.912.A.10.1
 MA.912.A.3.3 MA.912.A.10.1

- 02.01 Solve job-related problems by adding, subtracting, multiplying, and dividing whole numbers, decimals, and common fractions.
- 02.02 Measure a workpiece and compare measurements with blueprint specifications, including tolerances.
- 02.03 Calculate the amount of material that should be removed to obtain correct limits for secondary operations.
- 02.04 Solve job-related problems using mathematical handbooks, charts, and tables.
- 02.05 Calculate machine speed and feed by using appropriate formulas.
- 02.06 Calculate chip load per tooth on milling machines.

03.0 Interpret basic blueprint information--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.G.7.1
 MA.912.G.7.2 MA.912.G.1.1 MA.912.G.1.2 MA.912.G.8.6 MA.912.G.4.2

- 03.01 Interpret view concepts.
- 03.02 Interpret lines.
- 03.03 Read and interpret title blocks.
- 03.04 Read and interpret change orders on working and assembly prints.
- 03.05 Read and interpret abbreviations.

04.0 Plan machining operations--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.1.5

- 04.01 Comply with safe and efficient work practices.
- 04.02 Perform layout for precision machine work by using layout instruments.
- 04.03 Describe the importance of quality assurance.

05.0 Perform basic measuring operations--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.1.5

- 05.01 Comply with safe and efficient work practices.
- 05.02 Read and measure with rules and calipers.
- 05.03 Read and measure with micrometers.
- 05.04 Read and measure with vernier tools.
- 05.05 Use surface-plate techniques.

06.0 Maintain machines and tools--The student will be able to:

- 06.01 Comply with safe and efficient work practices.
- 06.02 Lubricate equipment parts.
- 06.03 Clean and store hand tools, cutters, fixtures, jigs, and attachments.
- 06.04 Inspect and repair hand tools.
- 06.05 Inspect drive pulleys or belts.
- 06.06 Select lubricants for machining operations.
- 06.07 Inspect equipment for safe operational conditions.
- 06.08 Store grinding wheels.
- 06.09 Store precision tools.
- 06.10 Inspect and adjust machine guards.
- 06.11 Inspect work areas to assure a safe working environment.
- 06.12 Inspect and maintain machine cutting fluids.

07.0 Perform benchwork skills--The student will be able to:

- 07.01 Comply with safe and efficient work practices.
- 07.02 Cut materials by using hand hacksaws. (optional)
- 07.03 Cut threads by using hand taps.
- 07.04 Cut threads by using dies.
- 07.05 Deburr workpieces.
- 07.06 Demonstrates filing techniques.(optional)

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Machining 2
Course Number: 8754020
Course Credit: 1

Course Description:

This course develops competencies in setting up and operating equipment and tools related to the machining industry.

08.0 Set up and operate power saws--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.3.3
 MA.912.A.10.1

- 08.01 Comply with safe and efficient work practices.
- 08.02 Remove and replace saw blades.
- 08.03 Select appropriate blades to perform given sawing operations.
- 08.04 Select and set speeds and feeds for given sawing operations.
- 08.05 Measure and cut material using a power saw.
- 08.06 Saw to scribed lines by using a metal band saw.
- 08.07 Cut and weld band-saw blades for contour sawing.
- 08.08 Set up and operate saws for angular cutting.

09.0 Set up and operate pedestal grinders--The student will be able to:

- 09.01 Comply with safe and efficient work practices.
- 09.02 Identify the parts of the machine and explain their uses.
- 09.03 Set up support rests.
- 09.04 Dress grinding wheels.

10.0 Set up and operate drill presses--The student will be able to:

- 10.01 Identify the parts of a drill press and explain their uses.
- 10.02 Identify and set the machine controls.
- 10.03 Comply with safe and efficient work practices.
- 10.04 Select the proper tooling.
- 10.05 Set up and operate a drill press for hole work, center drill, drill, ream, countersink, and counterbore.
- 10.06 Set drill presses for proper feed and speed for specified operations.

11.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0

- 11.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 11.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3

12.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:

- 12.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 12.02 Locate, organize and reference written information from various sources. CM 3.0
- 12.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 12.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 12.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 12.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 12.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Machining 3
Course Number: 8754030
Course Credit: 1

Course Description:

This course develops competencies in the basic skills required in the machining industry.

13.0 Apply blueprint specifications to production--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.3.15

13.01 Make shop sketches.

13.02 Identify the costs involved in product production.

14.0 Perform basic precision-measuring operations--The student will be able to:

14.01 Comply with safe and efficient work practices.

14.02 Read and measure with dial indicators.

14.03 Read and measure with gage blocks and adjustable gages.

14.04 Take readings using optical comparators.

15.0 Sharpen machining tools--The student will be able to:

15.01 Comply with safe and efficient work practices.

15.02 Hand sharpen cutting tools by using abrasive stones.

15.03 Grind lathe tools to required angles.

15.04 Sharpen drills.

16.0 Operate lathes--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.3.3
MA.912.A.10.1

16.01 Identify the parts of a lathe and explain their uses.

16.02 Comply with safe and efficient work practices.

16.03 Set up an engine lathe.

16.04 Secure tools, tool holders, and fixtures or attachments.

16.05 Select and set feeds and speeds.

16.06 Set up lathes and face workpieces held in chucks.

16.07 Rough cut and finish cut with lathes.

16.08 Perform lathe filing to deburr parts.

16.09 Drill holes with lathes.

16.10 Countersink holes with lathes.

16.11 Ream holes with lathes.

16.12 Tap threads with lathes.

16.13 Die cut threads with lathes.

- 16.14 Counterbore holes with lathes.
 - 16.15 Align lathe centers using accurate methods.
 - 16.16 Bore holes with lathes.
 - 16.17 Knurl parts with lathes.
 - 16.18 Cut external threads with lathes.
 - 16.19 Perform contour, angular, or radii cuts with lathes.
 - 16.20 Set up the face plate and dog.
- 19.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 19.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 19.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 19.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 20.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 20.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 20.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 20.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 20.04 Conduct technical research to gather information necessary for decision-making. PS 4.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Machining 4
Course Number: 8754040
Course Credit: 1

Course Description:

This course develops competencies required to operate milling machines.

17.0 Operate milling machines--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.3.3
 MA.912.A.10.1 MA.912.G.1.2 MA.912.G.1.1

- 17.01 Identify the parts of a vertical milling machine and explain their uses.
- 17.02 Comply with safe and efficient work practices.
- 17.03 True up the head and align milling fixtures.
- 17.04 Select and set feeds and speeds for milling work.
- 17.05 Square up workpieces with a table vise.
- 17.06 Perform end milling.
- 17.07 Perform fly-cutting operations.
- 17.08 Drill holes with milling machines.
- 17.09 Perform reaming operations.
- 17.10 Perform form milling.
- 17.11 Mill an external radius.
- 17.12 Mill an angle.
- 17.13 Use an edge finder and wiggler.
- 17.14 Identify the parts of a vertical and horizontal milling machines and explain their uses.
- 17.15 Select the correct set up and operation for different milling machines.
- 17.16 Cut external keyways.
- 17.17 Bore holes with boring head.
- 17.18 Mill cylindrical work.
- 17.19 Set up and perform slab mill operations.
- 17.20 Use digital readouts.
- 17.21 Perform straddle milling operations on the horizontal mill.
- 17.22 Set up and operate power tapping head.

21.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:

- 21.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 21.02 Explain emergency procedures to follow in response to workplace accidents.
- 21.03 Create a disaster and/or emergency response plan. SHE 2.0

27.0 Use information technology tools. -- The students will be able to:

- 27.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 27.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 27.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 27.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Machining 5
Course Number: 8754050
Course Credit: 1

Course Description:

This course develops competencies required to operate grinding machines.

18.0 Operate grinding machines--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.3.3
 MA.912.A.10.1MA.912.T.2.1MA.912.G.1.2 MA.912.G.2.7

- 18.01 Identify the parts of a grinding machine and explain their uses.
- 18.02 Comply with safe and efficient work practices.
- 18.03 Set up and grind parallel flat surfaces.
- 18.04 Select the proper wheel.
- 18.05 Inspect, balance, dress, and true grinding wheels.
- 18.06 Attach and align workpieces for grinding operations.
- 18.07 Set up and grind four sides square.
- 18.08 Select and set feeds and speeds for power-feed grinding machines.
- 18.09 Cut or part workpieces with grinding machines.
- 18.10 Set up and use angle plates.
- 18.11 Grind to a shoulder.
- 18.12 Grind a taper.

28.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:

- 28.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 28.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 28.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 28.04 Interpret and explain written organizational policies and procedures. ELR 2.0

29.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:

- 29.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 29.02 Describe the effect of money management on personal and career goals. FL 3.0
- 29.03 Develop a personal budget and financial goals. FL3.1
- 29.04 Complete financial instruments for making deposits and withdrawals. FL3.2

- 29.05 Maintain financial records. FL3.3
- 29.06 Read and reconcile financial statements. FL3.4
- 29.07 Research, compare and contrast investment opportunities.

30.0 2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Machining 6
Course Number: 8754060
Course Credit: 1

Course Description:

This course develops competencies math, blueprint reading and inspection methods.

22.0 Solve advanced job-related math problems--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.G.1.1
 MA.912.G.1.2 MA.912.G.2.7 MA.912.G.4.2 MA.912.G.4.5 MA.912.G.5.1 MA.912.G.5.4
 MA.912.G.6.2 MA.912.G.6.5 MA.912.G.7.5 MA.912.G.8.2 MA.912.G.8.3 MA.912.G.8.6
 MA.912.T.2.1 MA.912.A.1.5 MA.912.A.10.1 MA.912.A.10.2 MA.912.P.1.2 MA.912.D.2.2
 MA.912.D.4.1

22.01 Solve job-related problems using basic formulas, geometry, and trigonometry.
 22.02 Convert measurements from English to metric and from metric to English units.

23.0 Interpret blueprints and machine operations--The student will be able to: (Depending on training plans this outcome may be completed in OCP A under outcome 03.0)

This standard supports the following Sunshine State Standards: MA.912.G.4.5
 MA.912.A.5.1 MA.912.A.5.4 MA.912.A.1.5 MA.912.C.3.4 MA.912.A.10.1 MA.912.A.10.2
 MA.912.G.7.4 MA.912.A.7.9 MA.912.D.4.1

23.01 Read and interpret blueprints, including those with geometric tolerancing.
 23.02 Determine and interpret reference information used in performing machine work.
 23.03 Comply with safe and efficient work practices.
 23.04 Lay out radial and bolt hole circles.
 23.05 Inspect, remove, and replace manufactured parts that need repair or machine work.
 23.06 Select the most productive tool and tooling for a given operation.

24.0 Demonstrate inspection methods--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.T.2.1
 MA.912.A.7.9 MA.912.A.10.1 MA.912.D.2.2 MA.912.D.4.1 MA.912.A.10.2 MA.912.P.1.2

24.01 Comply with safe and efficient work practices.
 24.02 Measure with sine bars.
 24.03 Take readings with hardness testers.
 24.04 Explain the purpose of statistical process control (SPC).

36.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:

- 36.01 Describe the nature and types of business organizations. SY 1.0
- 36.02 Explain the effect of key organizational systems on performance and quality.
- 36.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 36.04 Explain the impact of the global economy on business organizations.

- 37.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
 - 37.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 37.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 37.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 37.04 Employ mentoring skills to inspire and teach others. LT 5.0

- 38.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
 - 38.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 38.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 38.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 38.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 38.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 38.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 38.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 38.08 Research the benefits of ongoing professional development. ECD 9.0
 - 38.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Machining 7
Course Number: 8754070
Course Credit: 1

Course Description:

This course develops introductory competencies required to operate CNC machines.

25.0 Operate a computerized-numerical-control (CNC) machine--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.3.3
MA.912.A.10.1 MA.912.A.1.5

- 25.01 Identify parts of a CNC machine and explain their uses(s).
- 25.02 Follow safe and efficient work practices, including procedures sheets.
- 25.03 Identify unusual machine noises.
- 25.04 Adjust machine speeds and feeds according to specifications.
- 25.05 Inspect parts for correct dimensions.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Machining 8
Course Number: 8754080
Course Credit: 1

Course Description:

This course develops competencies required to operate EDM machines.

26.0 Operate and set up electrical discharge machine (EDM)--The student will be able to:

- 26.01 Identify parts of the machine and explain their uses.
- 26.02 Comply with safe and efficient work practices.
- 26.03 Follow procedure sheets.
- 26.04 Set up and adjust machine controls according to specifications .
- 26.05 Select and manufacture electrode .
- 26.06 Select flushing techniques .
- 26.07 Produce part according to specifications .
- 26.08 Perform wire EDM programming .

**Florida Department of Education
Student Performance Standards**

Course Title: Machining 9
Course Number: 8754090
Course Credit: 1

Course Description:

This course develops competencies required to operate CNC machines.

30.0 Set up and operate a computerized-numerical-control (CNC) machine--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.2.1
MA.912.A.2.2 MA.912.G.1.1 MA.912.G.6.5 MA.912.A.2.3 MA.912.A.2.13

- 30.01 Comply with safe and efficient work practices.
- 30.02 Set up work holding devices.
- 30.03 Select proper cutting tools.
- 30.04 Write a basic program and apply basic programming skills.
- 30.05 Adjust appropriate cutting tools and tool offsets.
- 30.06 Machine parts to blueprint tolerances.

31.0 Use computer-aided design/computer-aided manufacturing (CAD/CAM) processes--The student will be able to:

- 31.01 Identify parts of the machine and explain their uses.
- 31.02 Identify CAD/CAM processes.
- 31.03 Comply with safe and efficient work practices.
- 31.04 Create a multidimensional geometry of parts.
- 31.05 Create a CNC code from parts geometry.
- 31.06 Set up and manufacture parts.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Machining 10
Course Number: 8754091
Course Credit: 1

Course Description:

This course develops competencies required in advanced machining operations.

32.0 Perform advanced lathe operations--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.G.1.2
MA.912.G.2.7

- 32.01 Rechase threads with lathes.
- 32.02 Cut internal threads with lathes.
- 32.03 Set up and perform taper turning with taper attachments.
- 32.04 Set up and perform taper turning with the compound rest.
- 32.05 Cut internal tapered surfaces.
- 32.06 Set up and use follower and steady rests.

33.0 Perform advanced milling operations--The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.G.4.2
MA.912.G.4.5 MA.912.G.6.2 MA.912.G.6.5 MA.912.T.2.1

- 33.01 Perform indexing operations using a dividing head.
- 33.02 Set up and operate rotary tables.

34.0 Perform advanced grinding operations--The student will be able to:

- 34.01 Set up grinders to run workpieces between centers. (optional)
- 34.02 Set up and use radius dressers. (optional)
- 34.03 Operate cylindrical grinders. (optional)
- 34.04 Set up and operate inside diameter (ID) grinders. (optional)

35.0 Set up and operate heat-treating furnaces--The student will be able to: (optional)

- 35.01 Identify the parts of the machine and explain their uses.
- 35.02 Identify and select proper machine controls.
- 35.03 Comply with safe and efficient work practices.
- 35.04 Select and identify proper heat-treatment processes.
- 35.05 Perform a basic heat-treatment process to blueprint specifications.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Sheet Metal Fabrication Technology
Program Type: Career Preparatory
Career Cluster: Manufacturing

	Secondary	PSAV
Program Number	8754100	I480506
CIP Number	0648.050600	0648.050600
Grade Level	9-12, 30, 31	30, 31
Standard Length	9 credits	1350 hours
Teacher Certification	SHEETMETAL @7 G METAL WORK @7 G	SHEETMETAL @7 G METAL WORK @7 G
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	47-2211	47-2211
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)	
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp	
Basic Skills Level	N/A	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster. This program offers a broad foundation of knowledge and skills to prepare students for employment in sheet metal fabrication positions.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, and the layout, fabrication, erection, or installation and maintenance of items made of sheet steel, copper, stainless steel and aluminum using hand tools and machines.

Program Structure

This program is a planned sequence of instruction consisting of five OCP's.

When offered at the post secondary level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44 (3)(b), F.S.

The following table illustrates the **PSAV** program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	PMT0030	Sheetmetal Helper	450	47-2211
B	PMT0032	Sheetmetal Fabricator	225	47-2211
C	PMT0033	Architectural Fabricator	225	47-2211
D	PMT0034	Commercial Kitchen Fabricator	225	47-2211
E	PMT0035	Sheetmetal Welder	225	47-2211

The following table illustrates the **Secondary** program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
A	8754110	Sheet Metal Fabrication 1	1 credit	47-2211	2
	8754120	Sheet Metal Fabrication 2	1 credit	47-2211	2
	8754130	Sheet Metal Fabrication 3	1 credit	47-2211	2
B	8754140	Sheet Metal Fabrication 4	1 credit	47-2211	2
	8754150	Sheet Metal Fabrication 5	1 credit	47-2211	2
C	8754160	Sheet Metal Fabrication 6	1 credit	47-2211	2
D	8754170	Sheet Metal Fabrication 7	1 credit	47-2211	2
	8754180	Sheet Metal Fabrication 8	1 credit	47-2211	2
E	8754190	Sheet Metal Fabrication 9	1 credit	47-2211	2

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0 , and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications

(<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and

special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate understanding of procedures and trade safety practices.
- 02.0 Read blueprints.
- 03.0 Lay out sheet metal.
- 04.0 Describe metals and their properties.
- 05.0 Describe the operation of metal working machines.

- 06.0 Perform metal fabrication operations.
- 07.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 08.0 Demonstrate mathematics knowledge and skills.
- 09.0 Demonstrate science knowledge and skills.
- 10.0 Explain the importance of employability and entrepreneurship skills
- 11.0 Fabricate mechanical systems.
- 12.0 Install mechanical systems.
- 13.0 Demonstrate language arts knowledge and skills
- 14.0 Solve problems using critical thinking skills, creativity and innovation.
- 15.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 16.0 Fabricate architectural/roofing sheet metal.
- 17.0 Install architectural/roofing sheet metal.
- 18.0 Use information technology tools
- 19.0 Describe the importance of professional ethics and legal responsibilities.
- 20.0 Demonstrate personal money-management concepts, procedures, and strategies
- 21.0 Fabricate specialty sheet metal.
- 22.0 Fabricate food and beverage dispensing equipment.
- 23.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 24.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 25.0 Weld sheet metal.
- 26.0 Perform gas welding and cutting operations.
- 27.0 Perform electric metal-bonding operations.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Sheet Metal Fabrication Technology
PSAV Number: I480506

Course Number: PMT0030
Occupational Completion Point: A
Sheetmetal Helper – 450 Hours – SOC Code 47-2211

- 01.0 Demonstrate understanding of procedures and trade safety practices--The student will be able to:
- 01.01 Apply safety rules and procedures.
 - 01.02 Explain school/class procedures.
 - 01.03 Demonstrate use and care of tools.
- 02.0 Read blueprints--The student will be able to:
- 02.01 Interpret detail drawings.
 - 02.02 Read symbols.
 - 02.03 List materials for fabrication from blueprints.
 - 02.04 Develop shop drawings, drafting, sketching, and demonstrate computer usage and CAD operation.
- 03.0 Lay out sheet metal--The student will be able to:
- 03.01 Perform basic geometric construction
 - 03.02 Use marking gages, center punches, scribes, surface gages, squares, dividers, protractors, and circumference rules.
 - 03.03 Develop patterns using parallel line, radial line and triangulation.
 - 03.04 Make metal fabrication sketches.
 - 03.05 Read and measure with steel rules.
 - 03.06 Read and measure with micrometers.
 - 03.07 Read and measure with dial calipers.
 - 03.08 Read and measure with universal bevel protractor.
 - 03.09 Layout work place using marking gages, center punches, scribes, surface gages, squares, dividers, protractors, and circumference rules.
 - 03.10 Perform flat pattern bracket layouts.
 - 03.11 Perform cone development, construct radial line and use triangulation.
 - 03.12 Lay out rectangular straight duct.
 - 03.13 Lay out rectangular square throat and square heel duct elbow.
 - 03.14 Lay out rectangular duct ogee offset.
 - 03.15 Lay out rectangular taper duct (centerline taper).
 - 03.16 Lay out rectangular duct Y branch.
 - 03.17 Lay out round straight duct.
 - 03.18 Lay out round duct elbow.
 - 03.19 Lay out round duct Y branch.
 - 03.20 Lay out round duct offset.
 - 03.21 Lay out round duct taper (transitional).

- 03.22 Lay out round duct lateral (round tap).
- 03.23 Lay out batten seam metal roof panel and cap.
- 03.24 Lay out square hopper.
- 03.25 Lay out belt guard.

04.0 Describe metals and their properties--The student will be able to:

- 04.01 Describe the steelmaking process.
- 04.02 Describe the difference between ferrous and nonferrous metals.
- 04.03 Describe casting, alloys and forging.
- 04.04 Identify metals such as galvanized iron and steel, aluminum stainless steel, sheetmetal, copper and brass.
- 04.05 Identify properties of the most common metals.
- 04.06 Identify and describe common gages, shapes and dimensions of purchased materials.

05.0 Describe the operation of metalworking machines--The student will be able to:

- 05.01 Identify the purpose of various types of sheet metal shop equipment.
- 05.02 Identify types of drill presses.
- 05.03 Operate a drill press utilizing the correct drilling speed.
- 05.04 Operate a band saw utilizing the correct cutting speed.
- 05.05 Demonstrate clamping devices for securing stock for drilling.
- 05.06 Identify types and sizes of drill bits.
- 05.07 Use portable power saw equipment.
- 05.08 Use a cutoff or power hacksaw.
- 05.09 Use electric and air utility grinders.
- 05.10 Sharpen drill bits.
- 05.11 Select proper type of abrasive wheels for grinding machines.
- 05.12 Describe large belt sanders.
- 05.13 Describe power press brake.
- 05.14 Describe power metal shear.
- 05.15 Describe various manual brakes.
- 05.16 Describe bench grinders.
- 05.17 Describe bevel shear.
- 05.18 Describe unishear.

06.0 Perform metal fabrication operations --The student will be able to:

- 06.01 Fabricate metal, edges and seams.
- 06.02 Use hand tools to cut, punch and shear metal.
- 06.03 Form sheetmetal using a brake, a folder, rolls and a turning machine.
- 06.04 Join metals using solder, rivets and mechanical fasteners.
- 06.05 Make fixtures as required (Mild Steel).
- 06.06 Arrange proper setup in vise using safety devices.
- 06.07 Demonstrate ability to cut various shapes of metal stock.
- 06.08 Demonstrate ability to bend various shapes of metal stock.
- 06.09 Inspect fabricated parts.

07.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:

- 07.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 07.02 Locate, organize and reference written information from various sources. CM 3.0
- 07.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 07.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 07.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 07.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 07.07 Exhibit public relations skills that aid in achieving customer satisfaction. cM 10.0
- 08.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
- 08.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 08.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
- 08.03 Construct charts/tables/graphs using functions and data. AF3.5
- 09.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 09.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 09.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 10.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 10.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
- 10.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
- 10.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 10.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 10.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 10.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 10.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 10.08 Research the benefits of ongoing professional development. ECD 9.0
- 10.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

Course Number: PMT0032**Occupational Completion Point: B****Sheetmetal Fabricator – 225 Hours – SOC Code 47-2211**11.0 Fabricate mechanical systems--The student will be able to:

- 11.01 Fabricate rectangular radius throat and radius heel duct elbow.
- 11.02 Fabricate rectangular square throat and square heel duct elbow.
- 11.03 Fabricate rectangular duct ogee offset.
- 11.04 Fabricate rectangular duct transition.
- 11.05 Fabricate rectangular duct Y branch.

- 11.06 Fabricate rectangular shoe tap.
 - 11.07 Fabricate round straight duct.
 - 11.08 Fabricate round duct elbow.
 - 11.09 Fabricate round duct Y branch.
 - 11.10 Fabricate round duct offset.
 - 11.11 Fabricate round duct taper (transitional).
 - 11.12 Fabricate round duct lateral (round tap).
 - 11.13 Fabricate round saddle tap.
 - 11.14 Fabricate single wall equipment casing/housing.
 - 11.15 Fabricate flat S.
 - 11.16 Fabricate bar S.
 - 11.17 Fabricate drive cleat.
 - 11.18 Fabricate pocket government lock.
 - 11.19 Fabricate companion angle.
 - 11.20 Fabricate flanged duct section.
- 12.0 Install mechanical systems--The student will be able to:
- 12.01 Install rectangular duct system.
 - 12.02 Install round duct system.
 - 12.03 Install single wall equipment casing/housing.
- 13.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 13.01 Locate, comprehend and evaluate key elements of oral and written information.AF2.4
 - 13.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 13.03 Present information formally and informally for specific purposes and audiences.AF2.9
- 14.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 14.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 14.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 14.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 14.04 Conduct technical research to gather information necessary for decision-making.PS 4.0
- 15.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 15.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 15.02 Explain emergency procedures to follow in response to workplace accidents.
 - 15.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: PMT0033
Occupational Completion Point: C
Architectural Fabricator – 225 Hours – SOC Code 47-2211

16.0 Fabricate architectural/roofing sheet metal--The student will be able to:

- 16.01 Fabricate batten seam metal roof panel and cap.
- 16.02 Fabricate standing seam metal roof panel.
- 16.03 Fabricate metal flat-lock roof panel.
- 16.04 Fabricate ogee gutter.
- 16.05 Fabricate half-round gutter.
- 16.06 Fabricate rectangular downspout/conductor.
- 16.07 Fabricate offset in rectangular downspout/conductor.
- 16.08 Fabricate conductor head.
- 16.09 Fabricate flashing.
- 16.10 Fabricate roof coping.
- 16.11 Fabricate gravel stop fascia.
- 16.12 Fabricate metal siding panel.
- 16.13 Fabricate louver.
- 16.14 Fabricate metal ceiling panel.

17.0 Install architectural/roofing sheet metal--The student will be able to:

- 17.01 Install batten seam metal roof panel and cap.
- 17.02 Install standing seam metal roof panel.
- 17.03 Install metal flat-lock roof panel.
- 17.04 Install ogee gutter.
- 17.05 Install half-round gutter.
- 17.06 Install rectangular downspout/conductor.
- 17.07 Install offset in rectangular downspout/conductor.
- 17.08 Install conductor head.
- 17.09 Install flashing.
- 17.10 Install coping.
- 17.11 Install gravel stop fascia.
- 17.12 Install metal siding.

18.0 Use information technology tools. -- The students will be able to:

- 18.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 18.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 18.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 18.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0

19.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:

- 19.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0

- 19.02 Evaluate alternative responses to workplace situations based on personal,
 19.03 professional, ethical, legal responsibilities, and employer policies. ELR1.1
 19.04 Identify and explain personal and long-term consequences of unethical or illegal
 behaviors in the workplace. ELR1.2
 19.05 Interpret and explain written organizational policies and procedures. ELR 2.0
- 20.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 20.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 20.02 Describe the effect of money management on personal and career goals. FL 3.0
 20.03 Develop a personal budget and financial goals. FL3.1
 20.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 20.05 Maintain financial records. FL3.3
 20.06 Read and reconcile financial statements. FL3.4
 20.07 Research, compare and contrast investment opportunities.

Course Number: PMT0034
Occupational Completion Point: D
Commercial Kitchen Fabricator – 225 Hours – SOC Code 47-2211

- 21.0 Fabricate specialty sheet metal--The student will be able to:
- 21.01 Fabricate rectangular single blade damper in frame.
 21.02 Fabricate rectangular tube.
 21.03 Fabricate round tube.
 21.04 Fabricate hollow metal letter.
 21.05 Fabricate round duct support saddle (floor mounted).
 21.06 Fabricate belt guard.
 21.07 Fabricate blind/drapery pocket (cornice).
- 22.0 Fabricate food and beverage dispensing equipment--The student will be able to:
- 22.01 Fabricate counter top.
 22.02 Fabricate shelf.
 22.03 Fabricate cabinet shell.
 22.04 Fabricate cabinet drawer.
 22.05 Fabricate cabinet sliding door.
 22.06 Fabricate sink and tub.
- 23.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 23.01 Describe the nature and types of business organizations. SY 1.0
 23.02 Explain the effect of key organizational systems on performance and quality.
 23.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 23.04 Explain the impact of the global economy on business organizations.

- 24.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 24.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 24.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 24.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 24.04 Employ mentoring skills to inspire and teach others. LT 5.0

Course Number: PMT0035
Occupational Completion Point: E
Sheetmetal Welder – 225 Hours – SOC Code 47-2211

- 25.0 Weld sheet metal--The student will be able to:
- 25.01 Weld aluminum with gas tungsten arc welding (GTAW) equipment.
 - 25.02 Weld aluminum with gas metal arc welding (GMAW) equipment.
 - 25.03 Weld stainless steel with gas metal arc welding (GMAW) equipment.
 - 25.04 Weld stainless steel with shielded metal arc welding (SMAW) equipment.
- 26.0 Perform gas welding and cutting operations--The student will be able to:
- 26.01 Identify welding cylinders, regulators, hoses, pressure gages and torches.
 - 26.02 Describe welding equipment safety procedures.
 - 26.03 Demonstrate proper flame settings.
 - 26.04 Demonstrate basic gas welding skills.
 - 26.05 Demonstrate procedures for adjusting and operating the oxyacetylene cutting torch.
 - 26.06 Demonstrate freehand and guide cutting of various metal thickness'.
 - 26.07 Set up and operate a plasma arc-cutting machine.
- 27.0 Perform electric metal-bonding operations--The student will be able to:
- 27.01 Describe and demonstrate the spot and arc welding process.
 - 27.02 Demonstrate basic procedures for safety adjusting and operating an arc welder, selecting a rod, striking and maintaining an arc, welding in various positions and clamping.
 - 27.03 Set up and operate a spot welder.
 - 27.04 Explain and demonstrate the MIG welding process.
 - 27.05 Apply basic procedures for safety adjusting, operating, cleaning and maintaining MIG welding equipment.
 - 27.06 Apply basic procedures for safely adjusting and operating a TIG welder, welding in various positions, selecting proper tips and choosing filler metal.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Sheet Metal Fabrication 1
Course Number: 8754110
Course Credit: 1

Course Description:

This course develops introductory skills necessary in sheet metal fabrication occupations.

01.0 Demonstrate understanding of procedures and trade safety practices--The student will be able to:

- 01.01 Apply Safety Rules And Procedures.
- 01.02 Explain School/Class Procedures.
- 01.03 Demonstrate Use And Care Of Tools.

02.0 Read blueprints--The student will be able to:

- 02.01 Interpret Detail Drawings.
- 02.02 Read Symbols.
- 02.03 List Materials For Fabrication From Blueprints.
- 02.04 Develop Shop Drawings, Drafting, Sketching, And Demonstrate Computer Usage And CAD Operation.

03.0 Lay out sheet metal--The student will be able to:

- 03.01 Perform Basic Geometric Construction
- 03.02 Use Marking Gages, Center Punches, Scribes, Surface Gages, Squares, Dividers, Protractors, And Circumference Rules.
- 03.03 Develop Patterns Using Parallel Line, Radial Line And Triangulation.
- 03.04 Make Metal Fabrication Sketches.
- 03.05 Read And Measure With Steel Rules.
- 03.06 Read And Measure With Micrometers.
- 03.07 Read And Measure With Dial Calipers.
- 03.08 Read And Measure With Universal Bevel Protractor.
- 03.09 Layout Work Place Using Marking Gages, Center Punches, Scribes, Surface Gages, Squares, Dividers, Protractors, And Circumference Rules.
- 03.10 Perform Flat Pattern Bracket Layouts.
- 03.11 Perform Cone Development, Construct Radial Line And Use Triangulation.
- 03.12 Lay Out Rectangular Straight Duct.
- 03.13 Lay Out Rectangular Square Throat And Square Heel Duct Elbow.
- 03.14 Lay Out Rectangular Duct Ogee Offset.
- 03.15 Lay Out Rectangular Taper Duct (Centerline Taper).
- 03.16 Lay Out Rectangular Duct Y Branch.
- 03.17 Lay Out Round Straight Duct.
- 03.18 Lay Out Round Duct Elbow.
- 03.19 Lay Out Round Duct Y Branch.
- 03.20 Lay Out Round Duct Offset.

- 03.21 Lay Out Round Duct Taper (Transitional).
- 03.22 Lay Out Round Duct Lateral (Round Tap).
- 03.23 Lay Out Batten Seam Metal Roof Panel And Cap.
- 03.24 Lay Out Square Hopper.
- 03.25 Lay Out Belt Guard.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Sheet Metal Fabrication 2
Course Number: 8754120
Course Credit: 1

Course Description:

This course is an introduction to metals, setting up and operating metalworking machines, equipment and tools related to the sheet metal fabrication industry as well as math and communication skills necessary in related occupations..

04.0 Describe metals and their properties--The student will be able to:

- 04.01 Describe the steelmaking process.
- 04.02 Describe the difference between ferrous and nonferrous metals.
- 04.03 Describe casting, alloys and forging.
- 04.04 Identify metals such as galvanized iron and steel, aluminum stainless steel, sheet metal, copper and brass.
- 04.05 Identify properties of the most common metals.
- 04.06 Identify and describe common gages, shapes and dimensions of purchased materials.

05.0 Describe the operation of metalworking machines--The Student will be able to:

- 05.01 Identify the purpose of various types of sheet metal shop equipment.
- 05.02 Identify types of drill presses.
- 05.03 Operate a drill press utilizing the correct drilling speed.
- 05.04 Operate a band saw utilizing the correct cutting speed.
- 05.05 Demonstrate clamping devices for securing stock for drilling.
- 05.06 Identify types and sizes of drill bits.
- 05.07 Use portable power saw equipment.
- 05.08 Use a cutoff or power hacksaw.
- 05.09 Use electric and air utility grinders.
- 05.10 Sharpen drill bits.
- 05.11 Select proper type of abrasive wheels for grinding machines.
- 05.12 Describe large belt sanders.
- 05.13 Describe power press brake.
- 05.14 Describe power metal shear.
- 05.15 Describe various manual brakes.
- 05.16 Describe bench grinders.
- 05.17 Describe bevel shear.
- 05.18 Describe unishear.

06.0 Perform metal fabrication operations--The student will be able to:

- 06.01 Fabricate metal, edges and seams.
- 06.02 Use hand tools to cut, punch and shear metal.
- 06.03 Form sheetmetal using a brake, a folder, rolls and a turning machine.

- 06.04 Join metals using solder, rivets and mechanical fasteners.
- 06.05 Make fixtures as required (Mica and Mild Steel).
- 06.06 Arrange proper setup in vise using safety devices.
- 06.07 Demonstrate ability to cut various shapes of metal stock.
- 06.08 Demonstrate ability to bend various shapes of metal stock.
- 06.09 Inspect fabricated parts.

07.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:

- 07.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 07.02 Locate, organize and reference written information from various sources. CM 3.0
- 07.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 07.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 07.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 07.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 07.07 Exhibit public relations skills that aid in achieving customer satisfaction. cM 10.0

08.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0

- 08.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 08.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
- 08.03 Construct charts/tables/graphs using functions and data. AF3.5

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Sheet Metal Fabrication 3
Course Number: 8754130
Course Credit: 1

Course Description:

This course develops competencies in related science, employability skills and entrepreneurship.

- 09.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 09.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
 - 09.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 10.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 10.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 10.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 10.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 10.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 10.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 10.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 10.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 10.08 Research the benefits of ongoing professional development. ECD 9.0
 - 10.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Sheet Metal Fabrication 4
Course Number: 8754140
Course Credit: 1

Course Description:

This course develops competencies and skills in fabricating the parts associated with mechanical systems usually related to the HVAC industry.

11.0 Fabricate mechanical systems--The student will be able to:

- 11.01 Fabricate rectangular radius throat and radius heel duct elbow.
- 11.02 Fabricate rectangular square throat and square heel duct elbow.
- 11.03 Fabricate rectangular duct ogee offset.
- 11.04 Fabricate rectangular duct transition.
- 11.05 Fabricate rectangular duct Y branch.
- 11.06 Fabricate rectangular shoe tap.
- 11.07 Fabricate round straight duct.
- 11.08 Fabricate round duct elbow.
- 11.09 Fabricate round duct Y branch.
- 11.10 Fabricate round duct offset.
- 11.11 Fabricate round duct taper (transitional).
- 11.12 Fabricate round duct lateral (round tap).
- 11.13 Fabricate round saddle tap.
- 11.14 Fabricate single wall equipment casing/housing.
- 11.15 Fabricate flat S.
- 11.16 Fabricate bar S.
- 11.17 Fabricate drive cleat.
- 11.18 Fabricate pocket government lock.
- 11.19 Fabricate companion angle.
- 11.20 Fabricate flanged duct section.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Sheet Metal Fabrication 5
Course Number: 8754150
Course Credit: 1

Course Description:

This course develops competencies and skills for installing mechanical systems and fabricating metal roofing systems.

- 12.0 Install mechanical systems--The student will be able to:
- 12.01 Install rectangular duct system.
 - 12.02 Install round duct system.
 - 12.03 Install single wall equipment casing/housing.
- 13.0 Demonstrate language arts knowledge and skills. -- The students will be able to:AF 2.0
- 13.01 Locate, comprehend and evaluate key elements of oral and written information.AF2.4
 - 13.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 13.03 Present information formally and informally for specific purposes and audiences.AF2.9
- 14.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 14.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 14.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 14.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 14.04 Conduct technical research to gather information necessary for decision-making.PS 4.0
- 15.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 15.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 15.02 Explain emergency procedures to follow in response to workplace accidents.
 - 15.03 Create a disaster and/or emergency response plan. SHE 2.0
- 16.0 Fabricate architectural/roofing sheet metal--The student will be able to:
- 16.01 Fabricate batten seam metal roof panel and cap.
 - 16.02 Fabricate standing seam metal roof panel.
 - 16.03 Fabricate metal flat-lock roof panel.
 - 16.04 Fabricate ogee gutter.

- 16.05 Fabricate half-round gutter.
- 16.06 Fabricate rectangular downspout/conductor.
- 16.07 Fabricate offset in rectangular downspout/conductor.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Sheet Metal Fabrication 6
Course Number: 8754160
Course Credit: 1

Course Description:

This course develops competencies in fabricating and installing metal roofing systems.

16.0 Fabricate architectural/roofing sheet metal--The student will be able to:

- 16.08 Fabricate conductor head.
- 16.09 Fabricate flashing.
- 16.10 Fabricate roof coping.
- 16.11 Fabricate gravel stop fascia.
- 16.12 Fabricate metal siding panel.
- 16.13 Fabricate louver.
- 16.14 Fabricate metal ceiling panel.

17.0 Install architectural/roofing sheet metal--The student will be able to:

- 17.01 Install batten seam metal roof panel and cap.
- 17.02 Install standing seam metal roof panel.
- 17.03 Install metal flat-lock roof panel.
- 17.04 Install ogee gutter.
- 17.05 Install half-round gutter.
- 17.06 Install rectangular downspout/conductor.
- 17.07 Install offset in rectangular downspout/conductor.
- 17.08 Install conductor head.
- 17.09 Install flashing.
- 17.10 Install coping.
- 17.11 Install gravel stop fascia.
- 17.12 Install metal siding.

18.0 Use information technology tools. -- The students will be able to:

- 18.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 18.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 18.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 18.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0

19.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:

- 19.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 19.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 19.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 19.04 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 19.05 Interpret and explain written organizational policies and procedures. ELR 2.0
- 20.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 20.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 20.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 20.03 Develop a personal budget and financial goals. FL3.1
 - 20.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 20.05 Maintain financial records. FL3.3
 - 20.06 Read and reconcile financial statements. FL3.4
 - 20.07 Research, compare and contrast investment opportunities.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Sheet Metal Fabrication 7
Course Number: 8754170
Course Credit: 1

Course Description:

This course develops competencies in fabricating specialty sheet metal parts.

21.0 Fabricate specialty sheet metal--The student will be able to:

- 21.01 Fabricate rectangular single blade damper in frame.
- 21.02 Fabricate rectangular tube.
- 21.03 Fabricate round tube.
- 21.04 Fabricate hollow metal letter.
- 21.05 Fabricate round duct support saddle (floor mounted).
- 21.06 Fabricate belt guard.
- 21.07 Fabricate blind/drapery pocket (cornice).

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Sheet Metal Fabrication 8
Course Number: 8754180
Course Credit: 1

Course Description:

This course develops competencies in fabricating specialty equipment for food and beverage dispensing.

22.0 Fabricate food and beverage dispensing equipment--The student will be able to:

- 22.01 Fabricate counter top.
- 22.02 Fabricate shelf.
- 22.03 Fabricate cabinet shell.
- 22.04 Fabricate cabinet drawer.
- 22.05 Fabricate cabinet sliding door.
- 22.06 Fabricate sink and tub.

23.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:

- 23.01 Describe the nature and types of business organizations. SY 1.0
- 23.02 Explain the effect of key organizational systems on performance and quality.
- 23.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 23.04 Explain the impact of the global economy on business organizations.

24.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:

- 24.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
- 24.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
- 24.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 24.04 Employ mentoring skills to inspire and teach others. LT 5.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Sheet Metal Fabrication 9
Course Number: 8754190
Course Credit: 1

Course Description:

This course develops competencies and skills in welding and bonding sheet metal.

25.0 Weld sheet metal--The student will be able to:

- 25.01 Weld aluminum with gas tungsten arc welding (GTAW) equipment.
- 25.02 Weld aluminum with gas metal arc welding (GMAW) equipment.
- 25.03 Weld stainless steel with gas metal arc welding (GMAW) equipment.
- 25.04 Weld stainless steel with shielded metal arc welding (SMAW) equipment.

26.0 Perform gas welding and cutting operations--The student will be able to:

- 26.01 Identify welding cylinders, regulators, hoses, pressure gages and torches.
- 26.02 Describe welding equipment safety procedures.
- 26.03 Demonstrate proper flame settings.
- 26.04 Demonstrate basic gas welding skills.
- 26.05 Demonstrate procedures for adjusting and operating the oxyacetylene cutting torch.
- 26.06 Demonstrate freehand and guide cutting of various metal thickness'.
- 26.07 Set up and operate a plasma arc-cutting machine.

27.0 Perform electric metal-bonding operations--The student will be able to:

- 27.01 Describe and demonstrate the spot and arc welding process.
- 27.02 Demonstrate basic procedures for safety adjusting and operating an arc welder, selecting a rod, striking and maintaining an arc, welding in various positions and clamping.
- 27.03 Set up and operate a spot welder.
- 27.04 Explain and demonstrate the MIG welding process.
- 27.05 Apply basic procedures for safety adjusting, operating, cleaning and maintaining MIG welding equipment.
- 27.06 Apply basic procedures for safely adjusting and operating a TIG welder, welding in various positions, selecting proper tips and choosing filler metal.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Precision Metal Fabrication
Program Type: Career Preparatory
Career Cluster: Manufacturing

	Secondary	PSAV
Program Number	8754300	I480504
CIP Number	0648.050400	0648.050400
Grade Level	9-12, 30, 31	30, 31
Standard Length	10 credits	1600 Hours
Teacher Certification	SHEETMETAL @7 G METAL WORK @7 G WELDING @7 G	SHEETMETAL @7 G METAL WORK @7 G WELDING @7 G
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	47-2211	47-2211
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)	
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp	
Basic Skills Level	N/A	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster. This program offers a broad foundation of knowledge and skills to prepare students for employment in precision metal fabrication positions.

The content includes but is not limited to measurement and layout, planning and design, sheet metal work, structural steel, welding, mechanical fasteners, metal properties, heat treating and

metalworking tools. The course content should also include training in communication, leadership, human relations and employability skills; and safe, efficient work practices.

Program Structure

This program is a planned sequence of instruction consisting of four OCP's.

When offered at the post secondary level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44 (3)(b), F.S.

The following table illustrates the **PSAV** program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	PMT0050	Metal Fabricator Helper	400	47-2211
B	PMT0052	Metal Fabricator	150	47-2211
C	PMT0053	Metal Fabricator Assembler 1	300	47-2211
	PMT0054	Metal Fabricator Assembler 2	400	47-2211
D	PMT0055	Structural Metal Fabricator	350	47-2211

The following table illustrates the **Secondary** program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
A	8754310	Metal Fabrication 1	1 credit	47-2211	2
	8754320	Metal Fabrication 2	1 credit	47-2211	2
	8754330	Metal Fabrication 3	1 credit	47-2211	2
B	8754340	Metal Fabrication 4	1 credit	47-2211	2
C	8754350	Metal Fabrication 5	1 credit	47-2211	2
	8754360	Metal Fabrication 6	1 credit	47-2211	2
	8754370	Metal Fabrication 7	1 credit	47-2211	2
	8754380	Metal Fabrication 8	1 credit	47-2211	2
	8754390	Metal Fabrication 9	1 credit	47-2211	2
D	8754391	Metal Fabrication 10	1 credit	47-2211	2

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The

activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications

(<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need

accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate basic metal fabrication skills.
- 02.0 Demonstrate ability to read plans and drawings.
- 03.0 Describe metals and their properties.

- 04.0 Demonstrate mathematics knowledge and skills
- 05.0 Demonstrate science knowledge and skills
- 06.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas
- 07.0 Perform gas welding and cutting operations.
- 08.0 Demonstrate language arts knowledge and skills
- 09.0 Solve problems using critical thinking skills, creativity and innovation
- 10.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance
- 11.0 Perform measuring and layout operations.
- 12.0 Operate metalworking machines.
- 13.0 Perform metal fabrication operations.
- 14.0 Perform electric metal-bonding operations.
- 15.0 Perform assembly operation.
- 16.0 Use information technology tools
- 17.0 Describe the importance of professional ethics and legal responsibilities
- 18.0 Demonstrate personal money-management concepts, procedures, and strategies
- 19.0 Demonstrate ability to apply geometric form and position control.
- 20.0 Organize and plan work.
- 21.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 22.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 23.0 Explain the importance of employability and entrepreneurship skills

2011 – 2012

**Florida Department of Education
Student Performance Standards**

**Program Title: Precision Metal Fabrication
PSAV Number: I480504**

**Course Number: PMT0050
Occupational Completion Point: A
Metal Fabricator Helper – 400 Hours – SOC Code 47-2211**

01.0 Demonstrate basic metal fabrication skills--The student will be able to:

- 01.01 Comply with safety and operating rules and practices.
- 01.02 Maintain a clean and orderly shop.
- 01.03 Make job-related decimal and fraction calculations.
- 01.04 Solve job-related problems by adding, subtracting, multiplying and dividing numbers.
- 01.05 Solve job-related problems operating a hand-held calculator.
- 01.06 Solve job-related problems using mathematical handbooks, charts and tables.
- 01.07 Compute feet, inches and yards.
- 01.08 Use the protractor to measure angles to nearest degree.
- 01.09 Use the protractor and triangles to draw angles.
- 01.10 Demonstrate proper use of material handling techniques.
- 01.11 Solve job-related problems using basic formulas.
- 01.12 Solve job-related problems using basic geometry.
- 01.13 Solve job-related problems using basic trigonometry.
- 01.14 Calculate the amount of material that is required to fabricate project.
- 01.15 Calculate machine feed and speed by using formulas.
- 01.16 Calculate set back and bend allowance.

02.0 Demonstrate ability to read plans and drawings--The student will be able to:

- 02.01 Identify dimensions.
- 02.02 Identify lists of materials and specifications.
- 02.03 Identify section views/detail views.
- 02.04 Disassemble and assemble parts using an exploded view drawing.
- 02.05 Interpret blueprint abbreviations.
- 02.06 Identify dimensioning of radii, round holes, fillets and chamfers.
- 02.07 Identify screw threads and bolt types.
- 02.08 Apply dimensional tolerances.
- 02.09 Identify metal fabrication symbols used in blueprints.
- 02.10 Read and interpret title block information.
- 02.11 Identify and interpret rivet call outs.
- 02.12 Identify and interpret weld call outs.
- 02.13 Identify and interpret general and local notes.
- 02.14 Describe the use of assembly blueprints and detail blueprints.

03.0 Describe metals and their properties--The student will be able to:

- 03.01 Describe the steelmaking process.

- 03.02 Describe the differences between ferrous and nonferrous metals.
 - 03.03 Describe casting, alloys and forging.
 - 03.04 Identify metals such as galvanized iron and steel, aluminum stainless steel, sheetmetal, copper and brass.
 - 03.05 Identify properties of the most common metals.
 - 03.06 Identify and describe common gages, shapes and dimensions of purchased materials.
- 04.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
- 04.01 Demonstrate knowledge of arithmetic operations. AF3.2
 - 04.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
 - 04.03 Construct charts/tables/graphs using functions and data. AF3.5
- 05.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 05.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
 - 05.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 06.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 06.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 06.02 Locate, organize and reference written information from various sources. CM 3.0
 - 06.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 06.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 06.05 Apply active listening skills to obtain and clarify information. CM 7.0
 - 06.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
 - 06.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: PMT0052
Occupational Completion Point: B
Metal Fabricator – 150 Hours – SOC Code 47-2211

- 07.0 Perform gas welding and cutting operations--The student will be able to:
- 07.01 Identify welding cylinders, regulators, hoses, pressure gages and torches.
 - 07.02 Describe welding equipment safety procedures.
 - 07.03 Demonstrate proper flame settings.
 - 07.04 Demonstrate basic gas welding skills.
 - 07.05 Demonstrate procedures for adjusting and operating the oxyacetylene cutting torch.
 - 07.06 Demonstrate freehand and guide cutting of various metal thickness'.
 - 07.07 Set up and operate a plasma arc cutting machine.

- 08.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 08.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 08.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 08.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 09.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 09.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 09.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 09.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 09.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 10.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 10.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 10.02 Explain emergency procedures to follow in response to workplace accidents.
 - 10.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: PMT0053**Metal Fabricator Assembler (1 OF 2) – 300 Hours – SOC Code 47-2211**

- 11.0 Perform measuring and layout operations--The student will be able to:
- 11.01 Perform basic geometric construction.
 - 11.02 Use marking gages, center punches, scribes, surface gages, squares, dividers, dial indicators, protractors, surfaceplates, depth gates and circumference rules.
 - 11.03 Develop patterns using parallel line, radial line and triangulation.
 - 11.04 Make metal fabrication sketches.
 - 11.05 Read and measure with steel rules.
 - 11.06 Read and measure with micrometers.
 - 11.07 Read and measure with vernier height gages.
 - 11.08 Read and measure with dial calipers.
 - 11.09 Read and measure with universal bevel protractor.
 - 11.10 Measure with sine bars.
 - 11.11 Read and measure with dial indicators.
 - 11.12 Apply parallel bars, angle plates and surface gages to precision measurement operations.
 - 11.13 Apply "V" blocks to precision measurement operations.
 - 11.14 Use gage blocks in establishing measurement.
 - 11.15 Layout work piece using marking gages, center punches, scribes, surface gages, squares, dividers, dial indicators, protractors, surface plates, depth gages and circumference rules.

- 11.16 Perform flat pattern bracket layouts.
- 11.17 Perform cone development, construct radial line and use triangulation.

12.0 Operate metalworking machines--The student will be able to:

- 12.01 Identify the purpose of various types of machine shop equipment.
- 12.02 Identify types of a drill press.
- 12.03 Operate a drill press utilizing the correct drilling speed.
- 12.04 Operate a band saw utilizing the correct cutting speed.
- 12.05 Demonstrate clamping devices for securing stock for drilling.
- 12.06 Identify types and sizes of drill bits.
- 12.07 Use portable power saw equipment.
- 12.08 Use a cutoff or power hacksaw.
- 12.09 Use electric and air utility grinders.
- 12.10 Sharpen drill bits.
- 12.11 Select proper type of abrasive wheels for grinding machines.
- 12.12 Operate large belt sander.
- 12.13 Operate power press brake.
- 12.14 Operate power metal shear.
- 12.15 Operate various manual brakes.
- 12.16 Operate power jitterbug shear.
- 12.17 Operate bench grinders.
- 12.18 Operate beveler shear.
- 12.19 Operate unishear.

Course Number: PMT0054

Occupational Completion Point: C

Metal Fabricator Assembler (2 OF 2) – 400 Hours – SOC Code 47-2211

13.0 Perform metal fabrication operations--The student will be able to:

- 13.01 Fabricate metal, edges and seams.
- 13.02 Use hand tools to cut, punch and shear metal.
- 13.03 Form sheetmetal using a brake, a folder, rolls and a turning machine.
- 13.04 Join metals using solder, rivets and mechanical fasteners.
- 13.05 Make fixtures as required (Mild Steel).
- 13.06 Arrange proper setup in vise using safety devices.
- 13.07 Demonstrate ability to cut various shapes of metal stock.
- 13.08 Demonstrate ability to bend various shapes of metal stock.
- 13.09 Inspect fabricated parts.

14.0 Perform electric metal-bonding operations--The student will be able to:

- 14.01 Describe and demonstrate the spot and arc welding process.
- 14.02 Demonstrate basic procedures for safely adjusting and operating an arc welder, selecting a rod, striking and maintaining an arc, welding in various positions and clamping.
- 14.03 Setup and operate a spot welder.
- 14.04 Explain and demonstrate the MIG welding process.
- 14.05 Apply basic procedures for safely adjusting, operating, cleaning and maintaining MIG welding equipment.

- 14.06 Apply basic procedures for safely adjusting and operating a TIG welder, welding in various positions, selecting proper tips and choosing filler metal.
- 15.0 Perform assembly operation--The student will be able to:
- 15.01 Identify weld symbols.
 - 15.02 Perform required weld preparation.
 - 15.03 Assist welder in weld operation.
 - 15.04 Identify rivet symbol.
 - 15.05 Install proper diameter holes and prepare metal surfaces for riveting.
 - 15.06 Determine whether rivet is to be "shot" or squeezed.
 - 15.07 Perform proper setup and upset rivets.
 - 15.08 Set up and install blind rivets.
- 16.0 Use information technology tools. -- The students will be able to:
- 16.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 16.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 16.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 16.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 17.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 17.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 17.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 17.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 17.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 18.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 18.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 18.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 18.03 Develop a personal budget and financial goals. FL3.1
 - 18.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 18.05 Maintain financial records. FL3.3
 - 18.06 Read and reconcile financial statements. FL3.4
 - 18.07 Research, compare and contrast investment opportunities.

Course Number: PMT0055

Occupational Completion Point: D

Structural Metal Fabricator – 350 Hours – SOC Code 47-2211

19.0 Demonstrate ability to apply geometric form and position control--The student will be able to:

- 19.01 Identify material condition and perfect form.
- 19.02 Identify the eleven form characteristics.
- 19.03 Identify the two position characteristics.
- 19.04 Identify the seven different tolerance zones.
- 19.05 Identify datum symbols.
- 19.06 Identify datum planes.
- 19.07 Identify datum axis.
- 19.08 Identify datum centerplane.
- 19.09 Identify the three plan datum system and multiple datums.
- 19.10 Identify material condition modifiers.
- 19.11 Solve bonus tolerance applications.
- 19.12 Solve datum zone applications.
- 19.13 Identify tolerance value indicator.
- 19.14 Identify American National Standards Institute.
- 19.15 Identify International Standards Institute.

20.0 Organize and plan work--The student will be able to:

- 20.01 Interpret blueprints and drawings to acquire proper amount of material.
- 20.02 Requisition proper tools and equipment to fabricate parts.
- 20.03 Develop and project plan.

21.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:

- 21.01 Describe the nature and types of business organizations. SY 1.0
- 21.02 Explain the effect of key organizational systems on performance and quality.
- 21.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 21.04 Explain the impact of the global economy on business organizations.

22.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:

- 22.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
- 22.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
- 22.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 22.04 Employ mentoring skills to inspire and teach others. LT 5.0

23.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:

- 23.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
- 23.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
- 23.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 23.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0

- 23.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 23.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 23.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 23.08 Research the benefits of ongoing professional development. ECD 9.0
- 23.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Metal Fabrication 1
Course Number: 8754310
Course Credit: 1

Course Description:

This course is designed to familiarize the student with facilities, safety and housekeeping rules. The student will also become familiar with materials and specifications, skilled in using measuring and layout tools.

01.0 Demonstrate basic metal fabrication skills--The student will be able to:

- 01.01 Comply with safety and operating rules and practices.
- 01.02 Maintain a clean and orderly shop.
- 01.03 Make job-related decimal and fraction calculations.
- 01.04 Solve job-related problems by adding, subtracting, multiplying and dividing numbers.
- 01.05 Solve job-related problems operating a hand-held calculator.
- 01.06 Solve job-related problems using mathematical handbooks, charts and tables.
- 01.07 Compute feet, inches and yards.
- 01.08 Use the protractor to measure angles to nearest degree.
- 01.09 Use the protractor and triangles to draw angles.
- 01.10 Demonstrate proper use of material handling techniques.
- 01.11 Solve job-related problems using basic formulas.
- 01.12 Solve job-related problems using basic geometry.
- 01.13 Solve job-related problems using basic trigonometry.
- 01.14 Calculate the amount of material that is required to fabricate project.
- 01.15 Calculate machine feed and speed by using formulas.
- 01.16 Calculate set back and bend allowance.

04.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0

- 04.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 04.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
- 04.03 Construct charts/tables/graphs using functions and data. AF3.5

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Metal Fabrication 2
Course Number: 8754320
Course Credit: 1

Course Description:

This course is designed to familiarize the students with plans and drawings. The student will be familiar with basic science as it applies to metal fabrication.

02.0 Demonstrate ability to read plans and drawings--The student will be able to:

- 02.01 Identify dimensions.
- 02.02 Identify lists of materials and specifications.
- 02.03 Identify section views/detail views.
- 02.04 Disassemble and assemble parts using an exploded view drawing.
- 02.05 Interpret blueprint abbreviations.
- 02.06 Identify dimensioning of radii, round holes, fillets and chamfers.
- 02.07 Identify screw threads and bolt types.
- 02.08 Apply dimensional tolerances.
- 02.09 Identify metal fabrication symbols used in blueprints.
- 02.10 Read and interpret title block information.
- 02.11 Identify and interpret rivet call outs.
- 02.12 Identify and interpret weld call outs.
- 02.13 Identify and interpret general and local notes.
- 02.14 Describe the use of assembly blueprints and detail blueprints.

05.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0

- 05.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 05.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Metal Fabrication 3
Course Number: 8754330
Course Credit: 1

Course Description:

This course is designed to develop basic skills in metals and their properties.

03.0 Describe metals and their properties--The student will be able to:

- 03.01 Describe the steelmaking process.
- 03.02 Describe the differences between ferrous and nonferrous metals.
- 03.03 Describe casting, alloys and forging.
- 03.04 Identify metals such as galvanized iron and steel, aluminum stainless steel, sheetmetal, copper and brass.
- 03.05 Identify properties of the most common metals.
- 03.06 Identify and describe common gages, shapes and dimensions of purchased materials.

06.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:

- 06.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 06.02 Locate, organize and reference written information from various sources. CM 3.0
- 06.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 06.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 06.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 06.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 06.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

23.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:

- 23.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
- 23.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
- 23.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 23.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 23.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 23.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 23.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 23.08 Research the benefits of ongoing professional development. ECD 9.0
- 23.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Metal Fabrication 4
Course Number: 8754340
Course Credit: 1

Course Description:

This course is designed to develop skills in the safe use of gas welding and cutting equipment.

07.0 Perform gas welding and cutting operations--The student will be able to:

- 07.01 Identify welding cylinders, regulators, hoses, pressure gages and torches.
- 07.02 Describe welding equipment safety procedures.
- 07.03 Demonstrate proper flame settings.
- 07.04 Demonstrate basic gas welding skills.
- 07.05 Demonstrate procedures for adjusting and operating the oxyacetylene cutting torch.
- 07.06 Demonstrate freehand and guide cutting of various metal thickness'.
- 07.07 Set up and operate a plasma arc cutting machine.

08.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0

- 08.01 Locate, comprehend and evaluate key elements of oral and written information.AF2.4
- 08.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 08.03 Present information formally and informally for specific purposes and audiences.AF2.9

09.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:

- 09.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 09.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 09.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 09.04 Conduct technical research to gather information necessary for decision-making.PS 4.0

10.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:

- 10.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 10.02 Explain emergency procedures to follow in response to workplace accidents.
- 10.03 Create a disaster and/or emergency response plan. SHE 2.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Metal Fabrication 5
Course Number: 8754350
Course Credit: 1

Course Description:

This course is designed to develop skills in measuring and layout operations, the operation of metal working machines and metal fabrication.

11.0 Perform measuring and layout operations--The student will be able to:

- 11.01 Perform basic geometric construction.
- 11.02 Use marking gages, center punches, scribes, surface gages, squares, dividers, dial indicators, protractors, surfaceplates, depth gates and circumference rules.
- 11.03 Develop patterns using parallel line, radial line and triangulation.
- 11.04 Make metal fabrication sketches.
- 11.05 Read and measure with steel rules.
- 11.06 Read and measure with micrometers.
- 11.07 Read and measure with vernier height gages.
- 11.08 Read and measure with dial calipers.
- 11.09 Read and measure with universal bevel protractor.
- 11.10 Measure with sine bars.
- 11.11 Read and measure with dial indicators.
- 11.12 Apply parallel bars, angle plates and surface gages to precision measurement operations.
- 11.13 Apply "V" blocks to precision measurement operations.
- 11.14 Use gage blocks in establishing measurement.
- 11.15 Layout work piece using marking gages, center punches, scribes, surface gages, squares, dividers, dial indicators, protractors, surface plates, depth gages and circumference rules.
- 11.16 Perform flat pattern bracket layouts.
- 11.17 Perform cone development, construct radial line and use triangulation.

12.0 Operate metalworking machines--The Student Will Be Able To:

- 12.01 Identify the purpose of various types of machine shop equipment.
- 12.02 Identify types of a drill press.
- 12.03 Operate a drill press utilizing the correct drilling speed.
- 12.04 Operate a band saw utilizing the correct cutting speed.
- 12.05 Demonstrate clamping devices for securing stock for drilling.
- 12.06 Identify types and sizes of drill bits.
- 12.07 Use portable power saw equipment.
- 12.08 Use a cutoff or power hacksaw.
- 12.09 Use electric and air utility grinders.
- 12.10 Sharpen drill bits.
- 12.11 Select proper type of abrasive wheels for grinding machines.

- 12.12 Operate large belt sander.
- 12.13 Operate power press brake.
- 12.14 Operate power metal shear.
- 12.15 Operate various manual brakes.
- 12.16 Operate power jitterbug shear.
- 12.17 Operate bench grinders.
- 12.18 Operate beverly shear.
- 12.19 Operate unishear.

13.0 Perform metal fabrication operations--The student will be able to:

- 13.01 Fabricate metal, edges and seams.
- 13.02 Use hand tools to cut, punch and shear metal.
- 13.03 Form sheetmetal using a brake, a folder, rolls and a turning machine.
- 13.04 Join metals using solder, rivets and mechanical fasteners.
- 13.05 Make fixtures as required (Micarta and Mild Steel).
- 13.06 Arrange proper setup in vise using safety devices.
- 13.07 Demonstrate ability to cut various shapes of metal stock.
- 13.08 Demonstrate ability to bend various shapes of metal stock.
- 13.09 Inspect fabricated parts.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Metal Fabrication 6
Course Number: 8754360
Course Credit: 1

Course Description:

This course is designed to help the students demonstrate the ability to perform metal bonding operations and assembly operations.

14.0 Perform electric metal-bonding operations--The student will be able to:

- 14.01 Describe and demonstrate the spot and arc welding process.
- 14.02 Demonstrate basic procedures for safely adjusting and operating an arc welder, selecting a rod, striking and maintaining an arc, welding in various positions and clamping.
- 14.03 Setup and operate a spot welder.
- 14.04 Explain and demonstrate the MIG welding process.
- 14.05 Apply basic procedures for safely adjusting, operating, cleaning and maintaining MIG welding equipment.
- 14.06 Apply basic procedures for safely adjusting and operating a TIG welder, welding in various positions, selecting proper tips and choosing filler metal.

15.0 Perform assembly operation--The student will be able to:

- 15.01 Identify weld symbols.
- 15.02 Perform required weld preparation.
- 15.03 Assist welder in weld operation.
- 15.04 Identify rivet symbol.
- 15.05 Install proper diameter holes and prepare metal surfaces for riveting.
- 15.06 Determine whether rivet is to be "shot" or squeezed.
- 15.07 Perform proper setup and upset rivets.
- 15.08 Set up and install blind rivets.

16.0 Use information technology tools. -- The students will be able to:

- 16.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 16.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 16.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 16.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Metal Fabrication 7
Course Number: 8754370
Course Credit: 1

Course Description:

This course is designed to help the students demonstrate the ability to perform electric metal bonding operations.

14.0 Perform electric metal-bonding operations--The student will be able to:

- 14.01 Describe and demonstrate the spot and arc welding process.
- 14.02 Demonstrate basic procedures for safely adjusting and operating an arc welder, selecting a rod, striking and maintaining an arc, welding in various positions and clamping.
- 14.03 Setup and operate a spot welder.
- 14.04 Explain and demonstrate the MIG welding process.
- 14.05 Apply basic procedures for safely adjusting, operating, cleaning and maintaining MIG welding equipment.
- 14.06 Apply basic procedures for safely adjusting and operating a TIG welder, welding in various positions, selecting proper tips and choosing filler metal.

17.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:

- 17.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 17.02 Evaluate alternative responses to workplace situations based on personal,
- 17.03 professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 17.04 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 17.05 Interpret and explain written organizational policies and procedures. ELR 2.0

18.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:

- 18.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 18.02 Describe the effect of money management on personal and career goals. FL 3.0
- 18.03 Develop a personal budget and financial goals. FL3.1
- 18.04 Complete financial instruments for making deposits and withdrawals. FL3.2
- 18.05 Maintain financial records. FL3.3
- 18.06 Read and reconcile financial statements. FL3.4
- 18.07 Research, compare and contrast investment opportunities.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Metal Fabrication 8
Course Number: 8754380
Course Credit: 1

Course Description:

This course is designed to help the students demonstrate the ability to perform assembly operations.

15.0 Perform assembly operation--The student will be able to:

- 15.01 Identify weld symbols.
- 15.02 Perform required weld preparation.
- 15.03 Assist welder in weld operation.
- 15.04 Identify rivet symbol.
- 15.05 Install proper diameter holes and prepare metal surfaces for riveting.
- 15.06 Determine whether rivet is to be "shot" or squeezed.
- 15.07 Perform proper setup and upset rivets.
- 15.08 Set up and install blind rivets.

21.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:

- 21.01 Describe the nature and types of business organizations. SY 1.0
- 21.02 Explain the effect of key organizational systems on performance and quality.
- 21.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 21.04 Explain the impact of the global economy on business organizations.

22.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:

- 22.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
- 22.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
- 22.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 22.04 Employ mentoring skills to inspire and teach others. LT 5.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Metal Fabrication 9
Course Number: 8754390
Course Credit: 1

Course Description:

This course is designed to help the students demonstrate the ability to apply geometric form and position control.

19.0 Demonstrate ability to apply geometric form and position control--The student will be able to:

- 19.01 Identify material condition and perfect form.
- 19.02 Identify the eleven form characteristics.
- 19.03 Identify the two position characteristics.
- 19.04 Identify the seven different tolerance zones.
- 19.05 Identify datum symbols.
- 19.06 Identify datum planes.
- 19.07 Identify datum axis.
- 19.08 Identify datum centerplane.
- 19.09 Identify the three plan datum system and multiple datums.
- 19.10 Identify material condition modifiers.
- 19.11 Solve bonus tolerance applications.
- 19.12 Solve datum zone applications.
- 19.13 Identify tolerance value indicator.
- 19.14 Identify American National Standards Institute.
- 19.15 Identify International Standards Institute.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Metal Fabrication 10
Course Number: 8754391
Course Credit: 1

Course Description:

This course is designed to help the students demonstrate the ability to organize and plan work

20.0 Organize and plan work--The student will be able to:

- 20.01 Interpret blueprints and drawings to acquire proper amount of material.
- 20.02 Requisition proper tools and equipment to fabricate parts.
- 20.03 Develop and project plan.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Applied Welding Technologies
Program Type: Career Preparatory
Career Cluster: Manufacturing

	Secondary	PSAV
Program Number	8754500	I480500
CIP Number	0648.050802	0648.050802
Grade Level	9-12, 30, 31	30, 31
Standard Length	8 Credits	1170 Hours
Teacher Certification	WELDING @7 G METAL WORK @7 G	WELDING @7 G METAL WORK @7 G
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	51-9198, 51-4121	51-9198, 51-4121
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)	
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp	
Basic Skills Level	N/A	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster. This program offers a broad foundation of knowledge and skills to prepare students for employment in applied welding positions.

The content includes but is not limited to planning, management, finance, technical and product skills, underlying principles of technology, labor issues, community issues and health, safety, and environmental issues.

Program Structure

This program is a planned sequence of instruction consisting of six OCP's.

When offered at the post secondary level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44 (3)(b), F.S.

The following table illustrates the **PSAV** program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	PMT0011	Welder Helper	250	51-9198
B	PMT0012	Welder, Shielded Metal Arc	250	51-4121
C	PMT0013	Welder, Gas-Metal Arc	125	51-4121
D	PMT0014	Welder, Flux Cored Arc	100	51-4121
E	PMT0015	Welder, Gas-Tungsten Arc	175	51-4121
F	PMT0016	Welder, Pipe	270	51-4121

The following table illustrates the **Secondary** program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
A	8754510	Welding Technologies 1	1 credit	51-9198	2
	8754520	Welding Technologies 2	1 credit	51-9198	2
B	8754530	Welding Technologies 3	1 credit	51-4121	2
	8754540	Welding Technologies 4	1 credit	51-4121	2
C	8754550	Welding Technologies 5	1 credit	51-4121	2
D	8754560	Welding Technologies 6	1 credit	51-4121	2
E	8754570	Welding Technologies 7	1 credit	51-4121	2
F	8754580	Welding Technologies 8	1 credit	51-4121	2

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications

(<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and

special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Apply basic shop skills.
- 02.0 Apply basic oxyfuel gas cutting principles and practices.
- 03.0 Apply basic shielded metal arc welding (SMAW) skills.
- 04.0 Apply intermediate oxyfuel gas cutting principles and practices
- 05.0 Demonstrate mathematics knowledge and skills.

- 06.0 Demonstrate science knowledge and skills
- 07.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 08.0 Apply intermediate shielded metal arc welding (SMAW) skills.
- 09.0 Apply visual examination skills.
- 10.0 Apply drawing and welding symbol interpretation skill.
- 11.0 Identify metals.
- 12.0 Demonstrate arc cutting principles and practices.
- 13.0 Demonstrate language arts knowledge and skills
- 14.0 Solve problems using critical thinking skills, creativity and innovation.
- 15.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 16.0 Apply basic gas metal arc welding (GMAW) skills.
- 17.0 Apply intermediate gas metal arc welding (GMAW) skills.
- 18.0 Use information technology tools
- 19.0 Describe the importance of professional ethics and legal responsibilities.
- 20.0 Demonstrate personal money-management concepts, procedures, and strategies
- 21.0 Apply flux-cored arc welding (FCAW) skills.
- 22.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 23.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 24.0 Explain the importance of employability and entrepreneurship skills
- 25.0 Apply basic gas tungsten arc welding (GTAW) skills.
- 26.0 Apply intermediate gas tungsten arc welding (GTAW) skills.
- 27.0 Fabricate and weld carbon steel pipe joints.
- 28.0 Perform fabrication using welding skills.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Applied Welding Technologies
PSAV Number: I480500

Course Number: PMT0011
Occupational Completion Point: A
Welder Helper/Shielded Metal Arc Basic – 250 Hours – SOC Code 51-9198

01.0 Apply basic shop skills--The student will be able to:

- 01.01 Apply communications and leadership skills.
- 01.02 Apply safety and health practices.
- 01.03 Apply measuring skills.
- 01.04 Apply grinding skills.

02.0 Apply basic oxyfuel gas cutting principles and practices--The student will be able to:

- 02.01 Perform external inspections of equipment and accessories.
- 02.02 Make minor repairs to equipment and accessories.
- 02.03 Set up manual OFC operations for plain carbon steel.
- 02.04 Operate manual oxyfuel cutting equipment.
- 02.05 Perform straight cutting operations using manual oxyfuel cutting process on plain carbon steel.

03.0 Apply basic shielded metal arc welding (SMAW) skills--The student will be able to:

- 03.01 Perform external inspections of SMAW equipment and accessories.
- 03.02 Make minor repairs to SMAW equipment and accessories.
- 03.03 Set up shielded metal arc welding operations on plain carbon steel.
- 03.04 Operate shielded metal arc welding equipment.
- 03.05 Make fillet welds, all positions, on plain carbon steel.
- 03.06 Make groove welds.

04.0 Apply intermediate oxyfuel gas cutting principles and practices--The student will be able to:

- 04.01 Apply intermediate manual oxyfuel gas cutting skills.
- 04.02 Perform shape cutting operations on plain carbon steel.
- 04.03 Perform bevel cutting operations on plain carbon steel.
- 04.04 Remove weld metal on plain carbon steel using weld washing techniques.
- 04.05 Apply machine oxyfuel gas cutting (track burner) skills.
- 04.06 Perform safety inspections of equipment and accessories.
- 04.07 Make minor external repairs to equipment and accessories.
- 04.08 Set up for plain carbon steel machine OFC (track burner) operations.
- 04.09 Operate machine oxyfuel gas cutting (track burner) equipment.
- 04.10 Perform straight cutting operations on plain carbon steel.
- 04.11 Perform bevel cutting operations on plain carbon steel.

- 05.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
- 05.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 05.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
- 05.03 Construct charts/tables/graphs using functions and data. AF3.5
- 06.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 06.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 06.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 07.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 07.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 07.02 Locate, organize and reference written information from various sources. CM 3.0
- 07.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 07.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 07.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 07.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 07.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: PMT0012**Occupational Completion Point: B****Welder, Shielded Metal Arc –250 Hours – SOC Code 51-4121**

- 08.0 Apply intermediate shielded metal arc welding (SMAW) skills--The student will be able to:
- 08.01 Make single “V” groove welds, all positions (visual inspection criteria, using (AWS) D1.1-96, 4.8.1 visual/inspection American Welding Society) on plain carbon steel with backing.
- 08.02 Perform 1G - 3G limited thickness qualification (bend) tests on plain carbon steel plate. (Specification-use AWS D1.1-96, fig 4.30, 4.31 (will meet acceptance criteria AWS D1.1-96 -4.8.3.3)
- 08.03 Will perform destructive root and face bend specimens (AWS D1.1-96 Fig 4.12).
- 09.0 Apply visual examination skills--The student will be able to:
- 09.01 Examine cut surfaces and edges of prepared base metal parts.
- 09.02 Examine tack, intermediate pass and cover pass.
- 10.0 Apply drawing and welding symbol interpretation skills--The student will be able to:
- 10.01 Interpret basic elements of a drawing or sketch.

- 10.02 Interpret welding symbol information.
- 10.03 Fabricate parts from a drawing or sketch.
- 11.0 Identify metals--The student will be able to:
 - 11.01 Identify metals by appearance and weight.
 - 11.02 Identify metals by spark test.
 - 11.03 Classify metals by magnetic properties.
 - 11.04 Identify metals by structural shapes.
- 12.0 Demonstrate arc cutting principles and practices--The student will be able to:
 - 12.01 Apply Manual Air Carbon Arc Gouging and Cutting (CAC-A) skills.
 - 12.02 Perform safety inspections of equipment and accessories.
 - 12.03 Make minor external repairs to equipment and accessories.
 - 12.04 Set up plain carbon steel using manual air carbon arc gouging and cutting operations.
 - 12.05 Operate manual air carbon arc cutting equipment.
 - 12.06 Perform metal removal operations on plain carbon steel.
 - 12.07 Apply manual Plasma Arc Cutting (PAC) skills.
 - 12.08 Perform safety inspections of equipment and accessories.
 - 12.09 Make minor repairs to equipment and accessories.
 - 12.10 Set up for plain carbon steel, aluminum and stainless steel using plasma arc cutting operations.
 - 12.11 Operate manual plasma arc cutting equipment.
 - 12.12 Perform shape cutting operations on plain carbon steel, aluminum and stainless steel using plasma arc cutting process.
- 13.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
 - 13.01 Locate, comprehend and evaluate key elements of oral and written information.AF2.4
 - 13.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 13.03 Present information formally and informally for specific purposes and audiences.AF2.9
- 14.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
 - 14.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 14.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 14.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 14.04 Conduct technical research to gather information necessary for decision-making.PS 4.0
- 15.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
 - 15.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0

15.02 Explain emergency procedures to follow in response to workplace accidents.

15.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: PMT0013

Occupational Completion Point: C

Welder, Gas Metal Arc – 125 Hours – SOC Code 51-4121

16.0 Apply basic gas metal arc welding (GMAW) skills--The student will be able to:

16.01 Perform external inspections of GMAW equipment and accessories.

16.02 Make minor repairs to GMAW equipment and accessories.

16.03 Set up gas metal arc welding operations for plain carbon steel.

16.04 Operate gas metal arc welding equipment.

16.05 Make short-circuiting transfer fillet welds, all positions, on plain carbon steel.

16.06 Make Groove welds, all positions, on plain carbon steel.

17.0 Apply intermediate gas metal arc welding (GMAW) skills--The student will be able to:

17.01 Make 1F Fillet- 2 Fillet spray transfer welds on plain carbon steel.

17.02 Make 1G Groove Spray transfer welds on plain carbon steel.

17.03 Set up (GMAW) gas metal arc welding equipment for aluminum, stainless steel.

17.04 Make groove welds 1G Groove position on aluminum.

17.05 Make fillet welds 1-3F position on stainless.

17.06 Make groove welds 1-2G position on stainless.

18.0 Use information technology tools. -- The students will be able to:

18.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0

18.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0

18.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0

18.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0

19.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:

19.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0

19.02 Evaluate alternative responses to workplace situations based on personal,

19.03 professional, ethical, legal responsibilities, and employer policies. ELR1.1

19.04 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2

19.05 Interpret and explain written organizational policies and procedures. ELR 2.0

20.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:

20.01 Identify and describe the services and legal responsibilities of financial institutions.

FL 2.0

- | | | |
|-------|---|--------|
| 20.02 | Describe the effect of money management on personal and career goals. | FL 3.0 |
| 20.03 | Develop a personal budget and financial goals. | FL3.1 |
| 20.04 | Complete financial instruments for making deposits and withdrawals. | FL3.2 |
| 20.05 | Maintain financial records. | FL3.3 |
| 20.06 | Read and reconcile financial statements. | FL3.4 |
| 20.07 | Research, compare and contrast investment opportunities. | |

Course Number: PMT0014**Occupational Completion Point: D****Welder, Flux Cored Arc – 100 Hours – SOC Code 51-4121**21.0 Apply flux cored arc welding (FCAW) skills--The student will be able to:

- 21.01 Perform safety inspections of equipment and accessories.
- 21.02 Make minor repairs to equipment and accessories.
- 21.03 Set up for plain carbon steel FCAW operations.
- 21.04 Operate flux cored arc welding equipment, self-shielded process.
- 21.05 Operate flux cored arc welding equipment, gas-shielded process, to make fillet welds, all positions, on plain carbon steel.
- 21.06 Operate flux covered arc welding equipment to make groove welds all positions, on plain carbon steel.

22.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:

- 22.01 Describe the nature and types of business organizations. SY 1.0
- 22.02 Explain the effect of key organizational systems on performance and quality.
- 22.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 22.04 Explain the impact of the global economy on business organizations.

23.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:

- 23.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
- 23.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
- 23.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 23.04 Employ mentoring skills to inspire and teach others. LT 5.0

24.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:

- 24.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
- 24.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
- 24.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 24.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 24.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 24.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 24.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 24.08 Research the benefits of ongoing professional development. ECD 9.0

- 24.09 Examine and describe entrepreneurship opportunities as a career planning option.

ECD 10.0

Course Number: PMT0015

Occupational Completion Point: E

Welder, Gas Tungsten Arc – 175 Hours – SOC Code 51-4121

- 25.0 Apply basic gas tungsten arc welding (GTAW) skills--The student will be able to:

- 25.01 Perform external inspections of GTAW equipment and accessories.
- 25.02 Make minor repairs to GTAW equipment and accessories.
- 25.03 Set up for plain carbon steel, aluminum and stainless steel GTAW operations.
- 25.04 Operate gas tungsten arc welding equipment.
- 25.05 Make fillet welds, all position, on plain carbon steel.

- 26.0 Apply intermediate gas tungsten arc welding (GTAW) skills--The student will be able to:

- 26.01 Make groove welds, all positions, on plain carbon steel.
- 26.02 Make 1F Fillet - 2F Fillet welds on aluminum.
- 26.03 Make 1G Groove welds on aluminum.
- 26.04 Make 1F - 3F Fillet welds on stainless steel.
- 26.05 Make 1G - 2G Groove welds on stainless steel.

Course Number: PMT0016

Occupational Completion Point: F

Welder, Pipe – 270 Hours – SOC Code 51-4121

- 27.0 Fabricate and weld pipe joints--The student will be able to:

- 27.01 Cut and prepare schedule 40 or 80 pipe for welding using current AWS specifications.
- 27.02 Tack and weld carbon steel pipe in the 1G position.
- 27.03 Tack and weld carbon steel pipe 2G position.
- 27.04 Tack and weld carbon steel pipe 5G position.
- 27.05 Tack and weld carbon steel pipe 6G position.

- 28.0 Perform fabrication using welding skills--The student will be able to:

- 28.01 Repair products of ferrous and non-ferrous metals.
- 28.02 Fabricate products of ferrous and non-ferrous metals using working drawings and/or blueprints.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Welding Technologies 1
Course Number: 8754510
Course Credit: 1

Course Description:

This course is designed to familiarize the student with basic welding and cutting principles as well as employability and communications survival skills.

01.0 Apply basic shop skills--The student will be able to:

- 01.01 Apply communications and leadership skills.
- 01.02 Apply safety and health practices.
- 01.03 Apply measuring skills
- 01.04 Apply grinding skills.

02.0 Apply basic oxyfuel gas cutting principles and practices--The student will be able to:

- 02.01 Perform external inspections of equipment and accessories.
- 02.02 Make minor repairs to equipment and accessories.
- 02.03 Set up manual OFC operations for plain carbon steel.
- 02.04 Operate manual oxyfuel cutting equipment.
- 02.05 Perform straight cutting operations using manual oxyfuel cutting process on plain carbon steel.

03.0 Apply basic shielded metal arc welding (SMAW) skills--The student will be able to:

- 03.01 Perform external inspections of SMAW equipment and accessories.
- 03.02 Make minor repairs to SMAW equipment and accessories.
- 03.03 Set up shielded metal arc welding operations on plain carbon steel.
- 03.04 Operate shielded metal arc welding equipment.
- 03.05 Make fillet welds, all positions, on plain carbon steel.
- 03.06 Make groove welds.

05.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0

- 05.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 05.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
- 05.03 Construct charts/tables/graphs using functions and data. AF3.5

06.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0

- 06.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1

- 06.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings.AF4.3
- 07.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 07.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 07.02 Locate, organize and reference written information from various sources. CM 3.0
 - 07.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 07.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 07.05 Apply active listening skills to obtain and clarify information. CM 7.0
 - 07.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
 - 07.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Welding Technologies 2
Course Number: 8754520
Course Credit: 1

Course Description:

This course is designed to familiarize the student with intermediate metal cutting principles as well as basic science and math as they apply to welding technologies.

- 04.0 Apply intermediate oxyfuel gas cutting principals and practices--The student will be able to:
- 04.01 Apply intermediate manual oxyfuel gas cutting skills.
 - 04.02 Perform shape cutting operations on plain carbon steel.
 - 04.03 Perform bevel cutting operations on plain carbon steel.
 - 04.04 Remove weld metal on plain carbon steel using weld washing techniques.
 - 04.05 Apply machine oxyfuel gas cutting (track burner) skills.
 - 04.06 Perform safety inspections of equipment and accessories.
 - 04.07 Make minor external repairs to equipment and accessories.
 - 04.08 Set up for plain carbon steel machine OFC (track burner) operations.
 - 04.09 Operate machine oxyfuel gas cutting (track burner) equipment.
 - 04.10 Perform straight cutting operations on plain carbon steel.
 - 04.11 Perform bevel cutting operations on plain carbon steel.
- 13.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 13.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 13.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 13.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 14.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 14.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 14.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 14.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 14.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 15.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 15.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0

15.02 Explain emergency procedures to follow in response to workplace accidents.

15.03 Create a disaster and/or emergency response plan.

SHE 2.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Welding Technologies 3
Course Number: 8754530
Course Credit: 1

Course Description:

This course is designed to familiarize the student with intermediate shielded metal arc welding principles as well as interpreting drawings and sketches.

08.0 Apply intermediate shielded metal arc welding (SMAW) skills--The student will be able to:

08.01 Make single "V" groove welds, all positions (visual inspection criteria, using (AWS) D1.1-96, 4.8.1 visual/inspection American Welding Society) on plain carbon steel with backing.

08.02 Perform 1G - 3G limited thickness qualification (bend) tests on plain carbon steel plate. (specification-use AWS D1.1-96, fig 4.30, 4.31 (will meet acceptance criteria AWS D1.1-96 -4.8.3.3)

08.03 Will perform destructive root and face bend specimens (AWS D1.1-96 Fig 4.12).

09.0 Apply visual examination skills--The student will be able to:

09.01 Examine cut surfaces and edges of prepared base metal parts.

09.02 Examine tack, intermediate pass and cover pass.

10.0 Apply drawing and welding symbol interpretation skills--The student will be able to:

10.01 Interpret basic elements of a drawing or sketch.

10.02 Interpret welding symbol information.

10.03 Fabricate parts from a drawing or sketch.

18.0 Use information technology tools. -- The students will be able to:

18.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0

18.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0

18.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0

18.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0

19.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:

19.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0

19.02 Evaluate alternative responses to workplace situations based on personal,

- 19.03 professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 19.04 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 19.05 Interpret and explain written organizational policies and procedures. ELR 2.0

- 20.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
 - 20.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 20.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 20.03 Develop a personal budget and financial goals. FL3.1
 - 20.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 20.05 Maintain financial records. FL3.3
 - 20.06 Read and reconcile financial statements. FL3.4
 - 20.07 Research, compare and contrast investment opportunities.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Welding Technologies 4
Course Number: 8754540
Course Credit: 1

Course Description:

This course is designed to familiarize the student with arc cutting principles and practices.

11.0 Identify metals--The student will be able to:

- 11.01 Identify metals by appearance and weight.
- 11.02 Identify metals by spark test.
- 11.03 Classify metals by magnetic properties.
- 11.04 Identify metals by structural shapes.

12.0 Demonstrate arc cutting principles and practices--The student will be able to:

- 12.01 Apply Manual Air Carbon Arc Gouging and Cutting (CAC-A) skills.
- 12.02 Perform safety inspections of equipment and accessories.
- 12.03 Make minor external repairs to equipment and accessories.
- 12.04 Set up plain carbon steel manual air carbon arc gouging and cutting operations.
- 12.05 Operate manual air carbon arc cutting equipment.
- 12.06 Perform metal removal operations on plain carbon steel.
- 12.07 Apply manual Plasma Arc Cutting (PAC) skills.
- 12.08 Perform safety inspections of equipment, accessories.
- 12.09 Make minor repairs to equipment and accessories.
- 12.10 Set up for plain carbon steel, aluminum and stainless steel using plasma arc cutting operations.
- 12.11 Operate manual plasma arc cutting equipment.
- 12.12 Perform shape cutting operations on plain carbon steel, aluminum and stainless steel using plasma arc cutting process.

22.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:

- 22.01 Describe the nature and types of business organizations. SY 1.0
- 22.02 Explain the effect of key organizational systems on performance and quality.
- 22.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 22.04 Explain the impact of the global economy on business organizations.

23.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:

- 23.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
- 23.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0

- 23.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 23.04 Employ mentoring skills to inspire and teach others. LT 5.0

- 24.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
 - 24.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 24.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 24.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 24.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 24.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 24.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 24.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 24.08 Research the benefits of ongoing professional development. ECD 9.0
 - 24.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Welding Technologies 5
Course Number: 8754550
Course Credit: 1

Course Description:

This course is designed to familiarize the student with basic and intermediate gas metal arc welding (GMAW) skills.

16.0 Apply basic gas metal arc welding (GMAW) skills--The student will be able to:

- 16.01 Perform external inspections of GMAW equipment and accessories.
- 16.02 Make minor repairs to GMAW equipment and accessories.
- 16.03 Set up gas metal arc welding operations for plain carbon steel.
- 16.04 Operate gas metal arc welding equipment.
- 16.05 Weld plain carbon steel.
- 16.06 Make 3G Groove welds, all positions, on plain carbon steel.

17.0 Apply intermediate gas metal arc welding (GMAW) skills--The student will be able to:

- 17.01 Make 1F Fillet- 2 Fillet spray transfer welds on plain carbon steel.
- 17.02 Make 1G Groove Spray transfer welds on plain carbon steel.
- 17.03 Set up (GMAW) gas metal arc welding equipment for aluminum, stainless steel.
- 17.04 Groove welds 1G Groove position aluminum.
- 17.05 Fillet welds 1-3F position stainless.
- 17.06 Groove welds 1-2F position stainless.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Welding Technologies 6
Course Number: 8754560
Course Credit: 1

Course Description:

This course is designed to familiarize the student with flux cored and gas tungsten arc welding skills.

21.0 Apply flux cored arc welding (FCAW) skills--The student will be able to:

- 21.01 Perform safety inspections of equipment and accessories.
- 21.02 Make minor repairs to equipment and accessories.
- 21.03 Set up for plain carbon steel FCAW operations.
- 21.04 Operate flux cored arc welding equipment, self-shielded process.
- 21.05 Make fillet welds and groove welds, all positions, on plain carbon steel.
- 21.06 Operate flux cored arc welding equipment, gas-shielded process, to make fillet welds, all positions, on plain carbon steel.
- 21.07 Operate flux covered arc welding equipment to make groove welds all positions, on plain carbon steel.

25.0 Apply basic gas tungsten arc welding (GTAW) skills--The student will be able to:

- 25.01 Perform external inspections of GTAW equipment and accessories.
- 25.02 Make minor repairs to GTAW equipment and accessories.
- 25.03 Set up for plain carbon steel, aluminum and stainless steel GTAW operations.
- 25.04 Operate gas tungsten arc welding equipment.
- 25.05 Make fillet welds, all positions, on plain carbon steel.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Welding Technologies 7
Course Number: 8754570
Course Credit: 1

Course Description:

This course is designed to familiarize the student with fabricating and welding pipe joints and provide additional practice in gas tungsten arc welding.

26.0 Apply intermediate gas tungsten arc welding (GTAW) skills--The student will be able to:

- 26.01 Make groove welds, all positions, on plain carbon steel.
- 26.02 Make 1F Fillet - 2F Fillet welds on aluminum.
- 26.03 Make 1G Groove welds on aluminum.
- 26.04 Make 1F - 3F Fillet welds on stainless steel.
- 26.05 Make 1G - 2G Groove welds on stainless steel.

27.0 Fabricate and weld pipe joints--The student will be able to:

- 27.01 Cut and prepare schedule 40 or 80 pipe for welding using current AWS specifications.
- 27.02 Tack and weld carbon steel pipe in the 1G position.
- 27.03 Tack and weld carbon steel pipe 2G position.
- 27.04 Tack and weld carbon steel pipe 5G position.
- 27.05 Tack and weld carbon steel pipe 6G position.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Welding Technologies 8
Course Number: 8754580
Course Credit: 1

Course Description:

This course is designed to familiarize the student with fabricating and welding various types of metals using drawings and blueprints.

28.0 Perform fabrication using welding skills--The student will be able to:

- 28.01 Repair products of ferrous and non-ferrous metals.
- 28.02 Fabricate products of ferrous and non-ferrous metals using working drawings and/or blue prints.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Upholstery and Furniture Refinishing
Program Type: Career Preparatory
Career Cluster: Manufacturing

	Secondary	PSAV
Program Number	8775000	I480303
CIP Number	0648030300	0648030300
Grade Level	9-12, 30, 31	30, 31
Standard Length	11 Credits	1650 Hours
Teacher Certification	FURN REPR @ 7G	FURN REPR @ 7G
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	51-6093	51-6093
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)	
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp	
Basic Skills Level	N/A	Mathematics: 8.0 Language: 8.0 Reading: 8.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster. This program offers a broad foundation of knowledge and skills to prepare students for employment and/or specialized training in the upholstery industry.

The content includes but is not limited to understanding and demonstration of the following elements of the Upholstery industry; planning, management, finance, technical and product skills, underlying principles of technology, labor issues, community issues and health, safety, and environmental issues.

Program Structure

This program is a planned sequence of instruction consisting of five OCP's.

When offered at the post secondary level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44 (3)(b), F.S.

The following table illustrates the **PSAV** program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	HEV0001	Upholstery Helper	300	51-6093
B	HEV0420	Sewing Machine Operator, Nongarment	450	51-6093
C	HEV0244	Layout Machine Operator	350	51-6093
D	HEV0430	Upholstery Assembler/Fabricator	300	51-6093
E	HEV0432	Upholsterer	250	51-6093

The following table illustrates the **Secondary** program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
A	8775010	Upholstery and Furniture Refinishing 1	1 credit	51-6093	2
	8775020	Upholstery and Furniture Refinishing 2	1 credit	51-6093	2
B	8775030	Upholstery and Furniture Refinishing 3	1 credit	51-6093	2
	8775040	Upholstery and Furniture Refinishing 4	1 credit	51-6093	2
	8775050	Upholstery and Furniture Refinishing 5	1 credit	51-6093	2
C	8775060	Upholstery and Furniture Refinishing 6	1 credit	51-6093	2
	8775070	Upholstery 7	1 credit	51-6093	2
D	8775080	Upholstery 8	1 credit	51-6093	2
	8775090	Upholstery 9	1 credit	51-6093	2
E	8775091	Upholstery 10	1 credit	51-6093	2
	8775092	Upholstery 11	1 credit	51-6093	2

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The

activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 8.0, Language 8.0, and Reading 8.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications

(<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need

accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Apply basic upholstery and trade skills.
- 02.0 Maintain and operate power machines.
- 03.0 Make and use patterns.

- 04.0 Demonstrate mathematics knowledge and skills.
- 05.0 Demonstrate science knowledge and skills
- 06.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 07.0 Apply upholstery and trade skills.
- 08.0 Construct basic covers.
- 09.0 Build basic foundations.
- 10.0 Demonstrate language arts knowledge and skills
- 11.0 Solve problems using critical thinking skills, creativity and innovation.
- 12.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 13.0 Construct covers.
- 14.0 Build complex foundations.
- 15.0 Use information technology tools
- 16.0 Describe the importance of professional ethics and legal responsibilities.
- 17.0 Demonstrate personal money-management concepts, procedures, and strategies.
- 18.0 Construct advanced covers.
- 19.0 Use upholstery skills.
- 20.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 21.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 22.0 Explain the importance of employability and entrepreneurship skills
- 23.0 Demonstrate an understanding of business skills.
- 24.0 Use advanced upholstery skills.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Upholstery and Furniture Refinishing
PSAV Number: I480303

Course Number: HEV0001
Occupational Completion Point: A
Upholstery Helper – 300 Hours – SOC Code 51-6093

01.0 Apply basic upholstery and trade skills--The student will be able to:

- 01.01 Use upholstery terminology.
- 01.02 Clean and maintain the shop.
- 01.03 Identify appropriate fabric and thread.
- 01.04 Identify use safety procedures for the shop.
- 01.05 Apply measuring skills.
- 01.06 Identify and use shop tools and equipment.
- 01.07 Identify materials, supplies, and equipment used in the upholstery trade.

02.0 Maintain and operate power machines--The student will be able to:

- 02.01 Operate and maintain industrial machines.
- 02.02 Maintain and operate foam grinders.
- 02.03 Maintain and operate cushion stuffers.
- 02.04 Operate and maintain steam machines.
- 02.05 Operate a walking foot machine.
- 02.06 Apply basic sewing techniques.

03.0 Make and use patterns--The student will be able to:

- 03.01 Make pattern.
- 03.02 Make pattern on fabric.
- 03.03 Cut marked fabric.

04.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0

- 04.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 04.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
- 04.03 Construct charts/tables/graphs using functions and data. AF3.5

05.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0

- 05.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 05.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3

06.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:

- 06.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 06.02 Locate, organize and reference written information from various sources. CM 3.0
- 06.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 06.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 06.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 06.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 06.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: HEV0420

Occupational Completion Point: B

Sewing Machine Operator, (Non-Garment) – 450 Hours – SOC Code 51-6093

07.0 Apply upholstery and trade skills--The student will be able to:

- 07.01 Apply advanced sewing techniques.

08.0 Construct basic covers--The student will be able to:

- 08.01 Select fabric.
- 08.02 Determining sizing.
- 08.03 Demonstrate sewing techniques.

09.0 Build basic foundations--The student will be able to:

- 09.01 Strip to frame.
- 09.02 Repair frame.
- 09.03 Repair surfaces.

10.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0

- 10.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
- 10.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 10.03 Present information formally and informally for specific purposes and audiences. AF2.9

11.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:

- 11.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 11.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 11.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 11.04 Conduct technical research to gather information necessary for decision-making. PS 4.0

- 12.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 12.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 12.02 Explain emergency procedures to follow in response to workplace accidents.
 - 12.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: HEV0244**Occupational Completion Point: C****Layout Machine Operator, (Non-Garment) – 350 Hours – SOC Code 51-6093**

- 13.0 Construct covers--The student will be able to:
- 13.01 Construct a box cushion cover.
 - 13.02 Construct a knife edge cushion cover.
- 14.0 Build complex foundations--The student will be able to:
- 14.01 Respring a sofa.
 - 14.02 Respring a chair.
- 15.0 Use information technology tools. -- The students will be able to:
- 15.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 15.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 15.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 15.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 16.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 16.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 16.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 16.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 16.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 17.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 17.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 17.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 17.03 Develop a personal budget and financial goals. FL3.1

- | | | |
|-------|---|-------|
| 17.04 | Complete financial instruments for making deposits and withdrawals. | FL3.2 |
| 17.05 | Maintain financial records. | FL3.3 |
| 17.06 | Read and reconcile financial statements. | FL3.4 |
| 17.07 | Research, compare and contrast investment opportunities. | |

Course Number: HEV0430**Occupational Completion Point: D****Upholstery Assembler/Fabricator – 300 Hours – SOC Code 51-6093**18.0 Construct advanced covers--The student will be able to:

- 18.01 Construct a pleated cushion cover.
- 18.02 Construct a cushion cover with inside springs.
- 18.03 Construct an attached cushion seat cover.

19.0 Use upholstery skills--The student will be able to:

- 19.01 Repair frame.
- 19.02 Construct decorative items.

20.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:

- 20.01 Describe the nature and types of business organizations. SY 1.0
- 20.02 Explain the effect of key organizational systems on performance and quality.
- 20.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 20.04 Explain the impact of the global economy on business organizations.

21.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:

- 21.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
- 21.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
- 21.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 21.04 Employ mentoring skills to inspire and teach others. LT 5.0

22.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:

- 22.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
- 22.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
- 22.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 22.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 22.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 22.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 22.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 22.08 Research the benefits of ongoing professional development. ECD 9.0
- 22.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

Course Number: HEV0432
Occupational Completion Point: E
Upholsterer – 250 Hours – SOC Code 51-6093

- 23.0 Demonstrate an understanding of business skills--The student will be
- 23.01 Identify the business skills needed to operate a small business efficiently and effectively.
 - 23.02 Identify the Florida State requirements for ownership of a business.
- 24.0 Use advanced upholstery skills--The student will be able to:
- 24.01 Reconstruct deck with coil springs.
 - 24.02 Reconstruct deck with zigzag springs.
 - 24.03 Reconstruct deck with rubber springs.
 - 24.04 Cover inside arms and/or wings.
 - 24.05 Construct standard back.
 - 24.06 Construct a loose pillow back.
 - 24.07 Construct a barrel back.
 - 24.08 Construct a mock diamond-tufted back.
 - 24.09 Construct a diamond-tufted back.
 - 24.10 Construct an attached pillow/bay back.
 - 24.11 Construct a channel back.
 - 24.12 Cover outside arms and/or wings.
 - 24.13 Cover outside back.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Upholstery and Furniture Refinishing 1
Course Number: 8775010
Course Credit: 1

Course Description:

01.0 Apply basic upholstery and trade skills--The student will be able to:

- 01.01 Use upholstery terminology.
- 01.02 Clean and maintain the shop.
- 01.03 Identify appropriate fabric and thread.
- 01.04 Identify use safety procedures for the shop.
- 01.05 Apply measuring skills.
- 01.06 Identify and use shop tools and equipment.
- 01.07 Identify materials, supplies, and equipment used in the upholstery trade.

02.0 Maintain and operate power machines--The student will be able to:

- 02.01 Operate and maintain industrial machines.

03.0 Make and use patterns--The student will be able to:

- 03.01 Make pattern.
- 03.02 Make pattern on fabric.
- 03.03 Cut marked fabric.

05.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0

- 05.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 05.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3

06.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:

- 06.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 06.02 Locate, organize and reference written information from various sources. CM 3.0
- 06.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 06.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 06.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 06.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 06.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Upholstery and Furniture Refinishing 2
Course Number: 8775020
Course Credit: 1

Course Description:

- 02.0 Maintain and operate power machines--The student will be able to:
- 02.02 Maintain and operate foam grinder.
 - 02.03 Maintain and operate cushion stuffers.
 - 02.04 Operate and maintain steam machines.
 - 02.05 Operate a walking foot machine.
 - 02.06 Apply basic sewing techniques.
- 10.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 10.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 10.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 10.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 11.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 11.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 11.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 11.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 11.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 12.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 12.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 12.02 Explain emergency procedures to follow in response to workplace accidents.
 - 12.03 Create a disaster and/or emergency response plan. SHE 2.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Upholstery and Furniture Refinishing 3
Course Number: 8775030
Course Credit: 1

Course Description:

07.0 Apply upholstery and trade skills--The student will be able to:

07.01 Apply advanced sewing techniques.

15.0 Use information technology tools. -- The students will be able to:

15.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0

15.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0

15.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0

15.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0

16.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:

16.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0

16.02 Evaluate alternative responses to workplace situations based on personal,

16.03 professional, ethical, legal responsibilities, and employer policies. ELR1.1

16.04 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2

16.05 Interpret and explain written organizational policies and procedures. ELR 2.0

17.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:

17.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0

17.02 Describe the effect of money management on personal and career goals. FL 3.0

17.03 Develop a personal budget and financial goals. FL3.1

17.04 Complete financial instruments for making deposits and withdrawals. FL3.2

17.05 Maintain financial records. FL3.3

17.06 Read and reconcile financial statements. FL3.4

17.07 Research, compare and contrast investment opportunities.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Upholstery and Furniture Refinishing 4
Course Number: 8775040
Course Credit: 1

Course Description:

08.0 Construct basic covers--The student will be able to:

- 08.01 Select fabric.
- 08.02 Determining sizing.
- 08.03 Demonstrate sewing techniques.

09.0 Build basic foundations--The student will be able to:

- 09.01 Strip to frame.
- 09.02 Repair frame.
- 09.03 Repair surfaces.

20.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:

- 20.01 Describe the nature and types of business organizations. SY 1.0
- 20.02 Explain the effect of key organizational systems on performance and quality.
- 20.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 20.04 Explain the impact of the global economy on business organizations.

21.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:

- 21.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
- 21.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
- 21.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 21.04 Employ mentoring skills to inspire and teach others. LT 5.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Upholstery and Furniture Refinishing 5
Course Number: 8775050
Course Credit: 1

Course Description:

- 04.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
- 04.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 04.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
- 04.03 Construct charts/tables/graphs using functions and data. AF3.5
- 22.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 22.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
- 22.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
- 22.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 22.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 22.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 22.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 22.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 22.08 Research the benefits of ongoing professional development. ECD 9.0
- 22.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Upholstery and Furniture Refinishing 6
Course Number: 8775060
Course Credit: 1

Course Description:

13.0 Construct covers--The student will be able to:

- 13.01 Construct a box cushion cover.
- 13.02 Construct a knife edge cushion cover.
- 13.03 Construct a "T" cushion cover.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Upholstery 7
Course Number: 8775070
Course Credit: 1

Course Description:

14.0 Build complex foundations--The student will be able to:

- 14.01 Respring a sofa.
- 14.02 Respring a chair.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Upholstery 8
Course Number: 8775080
Course Credit: 1

Course Description:

18.0 Construct advanced covers--The student will be able to:

- 18.01 Construct a pleated cushion cover.
- 18.02 Construct a cushion cover with inside springs.
- 18.03 Construct an attached cushion seat cover.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Upholstery 9
Course Number: 8775090
Course Credit: 1

Course Description:

19.0 Use upholstery skills--The student will be able to:

19.01 Repair frame.

19.02 Construct decorative items.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Upholstery 10
Course Number: 8775091
Course Credit: 1

Course Description:

24.0 Use advanced upholstery skills--The student will be able to:

- 24.01 Reconstruct deck with coil springs.
- 24.02 Reconstruct deck with zigzag springs.
- 24.03 Reconstruct deck with rubber springs.
- 24.04 Cover inside arms and/or wings.
- 24.05 Construct standard back.
- 24.06 Construct a loose pillow back.
- 24.07 Construct a barrel back.
- 24.08 Construct a mock diamond-tufted back.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Upholstery 11
Course Number: 8775092
Course Credit: 1

Course Description:

23.0 Demonstrate an understanding of business skills--The student will be able to:

23.01 Identify the business skills needed to operate a small business efficiently and effectively.

23.02 Identify the Florida State requirements for ownership of a business.

24.0 Use advanced upholstery skills--The student will be able to:

24.09 Construct a diamond-tufted back.

24.10 Construct an attached pillow/bay back.

24.11 Construct a channel back.

24.12 Cover outside arms and/or wings.

24.13 Cover outside back.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Automotive Upholstery and Trim
Program Type: Career Preparatory
Career Cluster: Manufacturing

	Secondary	PSAV
Program Number	8775500	I480313
CIP Number	0648030301	0648030301
Grade Level	9-12, 30, 31	30, 31
Standard Length	11 Credits	1650 Hours
Teacher Certification	Auto Uph @7 G	Auto Uph @7 G
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	51-6093	51-6093
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)	
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp	
Basic Skills Level	N/A	Mathematics: 8.0 Language: 8.0 Reading: 8.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster. This program offers a broad foundation of knowledge and skills to prepare students for employment in Automotive Upholstery positions.

The content includes but is not limited to competencies established by the Upholstery Industries for "UPHOLSTERY TRAINING STANDARDS" plus integration of academic requirements and training in communications, leadership, human relations, employability skills and safe, efficient work practices.

Program Structure

This program is a planned sequence of instruction consisting of five OCP's.

When offered at the post secondary level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44 (3)(b), F.S.

The following table illustrates the **PSAV** program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	HEV0001	Upholstery Helper	300	51-6093
B	HEV0441	Automobile Seat Cover Installer	350	51-6093
C	HEV0444	Automobile Headliner/Door Panel Installer (1 OF 2)	275	51-6093
	HEV0445	Automobile Headliner/Door Panel Installer (2 OF 2)	275	51-6093
D	HEV0446	Automotive Carpet Installer	100	51-6093
E	HEV0447	Convertible and Vinyl Top Installer/Automotive Upholsterer	350	51-6093

The following table illustrates the **Secondary** program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
A	8775010	Upholstery and Furniture Refinishing 1	1 credit	51-6093	2
	8775020	Upholstery and Furniture Refinishing 2	1 credit	51-6093	2
B	8775503	Automobile Upholstery 3	1 credit	51-6093	2
	8775504	Automobile Upholstery 4	1 credit	51-6093	2
	8775505	Automobile Upholstery 5	1 credit	51-6093	2
C	8775506	Automobile Upholstery 6	1 credit	51-6093	2
	8775507	Automobile Upholstery 7	1 credit	51-6093	2
	8775508	Automobile Upholstery 8	1 credit	51-6093	2
D	8775509	Automobile Upholstery 9	1 credit	51-6093	2
E	8775510	Automobile Upholstery 10	1 credit	51-6093	2
	8775511	Automobile Upholstery 11	1 credit	51-6093	2

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 8.0, Language 8.0, and Reading 8.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if

needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Apply basic upholstery and trade skills.
- 02.0 Maintain and operate power machines.
- 03.0 Make and use patterns.
- 04.0 Demonstrate mathematics knowledge and skills.
- 05.0 Demonstrate science knowledge and skills
- 06.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 07.0 Apply upholstery and trade skills.
- 08.0 Maintain and operate specialty power machines.
- 09.0 Re-upholster seats - auto.
- 10.0 Demonstrate language arts knowledge and skills
- 11.0 Solve problems using critical thinking skills, creativity and innovation.
- 12.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 13.0 Demonstrate proficiency with door panels and arm rests.
- 14.0 Demonstrate proficiency with headliners and accessories.
- 15.0 Demonstrate proficiency with repad and dashboard skills.
- 16.0 Apply advanced upholstery and trim skills.
- 17.0 Use information technology tools
- 18.0 Describe the importance of professional ethics and legal responsibilities.
- 19.0 Demonstrate personal money-management concepts, procedures, and strategies
- 20.0 Install automotive carpet
- 21.0 Install lining
- 22.0 Apply custom upholstery and trim skills.
- 23.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 24.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 25.0 Explain the importance of employability and entrepreneurship skills
- 26.0 Fabricate and fit tonneau covers
- 27.0 Remove and install convertible top
- 28.0 Demonstrate proficiency with vinyl/landau tops
- 29.0 Apply exterior upholstery and trim skills.
- 30.0 Demonstrate proficiency in business management skills.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Automotive Upholstery and Trim
PSAV Number: I480313

Course Number: HEV0001
Occupational Completion Point: A
Upholstery Helper – 300 Hours – SOC Code 51-6093

01.0 Apply basic upholstery and trade skills--The student will be able to:

- 01.01 Use upholstery terminology.
- 01.02 Clean and maintain the shop.
- 01.03 Identify appropriate fabric and thread.
- 01.04 Identify use safety procedures for the shop.
- 01.05 Apply measuring skills.
- 01.06 Identify and use shop tools and equipment.
- 01.07 Identify materials, supplies, and equipment used in the upholstery trade.

02.0 Maintain and operate power machines--The student will be able to:

- 02.01 Operate and maintain industrial machines.
- 02.02 Maintain and operate foam grinders.
- 02.03 Maintain and operate cushion stuffers.
- 02.04 Operate and maintain steam machines.
- 02.05 Operate a walking foot machine.
- 02.06 Apply basic sewing techniques.

03.0 Make and use patterns--The student will be able to:

- 03.01 Make pattern.
- 03.02 Make pattern on fabric.
- 03.03 Cut marked fabric.

04.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0

- 04.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 04.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
- 04.03 Construct charts/tables/graphs using functions and data. AF3.5

05.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0

- 05.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 05.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3

- 06.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 06.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 06.02 Locate, organize and reference written information from various sources. CM 3.0
 - 06.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 06.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 06.05 Apply active listening skills to obtain and clarify information. CM 7.0
 - 06.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
 - 06.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: HEV0441**Occupational Completion Point: B****Automotive Seat Cover Installer – 350 Hours – SOC Code 51-6093**

- 07.0 Apply upholstery and trade skills--The student will be able to:
- 07.01 Apply sewing techniques.
- 08.0 Maintain and operate specialty power machines--The student will be able to:
- 08.01 Apply special sewing techniques.
- 09.0 Re-upholster seats - auto--The student will be able to:
- 09.01 Remove seat unit.
 - 09.02 Repair frame unit.
 - 09.03 Re-upholster seat.
 - 09.04 Re-upholster head rest.
 - 09.05 Install seats.
 - 09.06 Install seats in sports car.
 - 09.07 Install backrest trim.
 - 09.08 Install seats with back rest.
 - 09.09 Install ready made seat covers.
- 10.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 10.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 10.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 10.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 11.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 11.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 11.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0

- 11.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 11.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 12.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
 - 12.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 12.02 Explain emergency procedures to follow in response to workplace accidents.
 - 12.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: HEV0444

Automotive Headliner Door Panel Installer (1 Of 2) – 275 Hours – SOC Code 51-6093

- 13.0 Demonstrate proficiency with door panels and arm rests--The student will be able to:
 - 13.01 Remove door panels.
 - 13.02 Re-upholster arm rests.
 - 13.03 Identify door panels and accessories.
 - 13.04 Upholster door panels.
 - 13.05 Install door panels.
- 14.0 Demonstrate proficiency with headliners and accessories--The student will be able to:
 - 14.01 Remove headliners and accessories.
 - 14.02 Install headliners and accessories.

Course Number: HEV0444

Occupational Completion Point: C

Automotive Headliner Door Panel Installer (2 Of 2) – 275 Hours – SOC Code 51-6093

- 15.0 Demonstrate proficiency with repad and dashboard skills--The student will be able to:
 - 15.01 Repair dashboard.
 - 15.02 Re-pad dashboard.
 - 15.03 Re-upholster dashboard.
- 16.0 Apply advanced upholstery and trim skills--The student will be able to:
 - 16.01 Select design and type of fabric.
 - 16.02 Perform detailing skills.
 - 16.03 Customize seats.
 - 16.04 Customize carpet.
- 17.0 Use information technology tools. -- The students will be able to:
 - 17.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0

- 17.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 17.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 17.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 18.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
 - 18.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 18.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR 1.1
 - 18.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR 1.2
 - 18.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 19.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
 - 19.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 19.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 19.03 Develop a personal budget and financial goals. FL3.1
 - 19.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 19.05 Maintain financial records. FL3.3
 - 19.06 Read and reconcile financial statements. FL3.4
 - 19.07 Research, compare and contrast investment opportunities.

Course Number: HEV0446

Occupational Completion Point: D

Automotive Carpet Installer – 100 Hours – SOC Code 51-6093

- 20.0 Install automotive carpet--The student will be able to:
 - 20.01 Select carpet.
 - 20.02 Install carpets in automobiles/trucks.
 - 20.03 Install carpets in vans.
 - 20.04 Install carpets in imported/sports cars.
- 21.0 Install lining--The student will be able to:
 - 21.01 Install trunk lining.
 - 21.02 Install trunk carpet.
- 22.0 Apply custom upholstery and trim skills--The student will be able to:
 - 22.01 Customize headliner.
 - 22.02 Customize panel.
 - 22.03 customize dashboard.
 - 22.04 Customize package tray.

- 23.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 23.01 Describe the nature and types of business organizations. SY 1.0
 - 23.02 *Explain the effect of key organizational systems on performance and quality.*
 - 23.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 23.04 *Explain the impact of the global economy on business organizations.*
- 24.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 24.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 24.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 24.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 24.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 25.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 25.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 25.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 25.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 25.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 25.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 25.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 25.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 25.08 Research the benefits of ongoing professional development. ECD 9.0
 - 25.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

Course Number: HEV0447

Occupational Completion Point: E

Automotive Carpet Installer – 350 Hours – SOC Code 51-6093

- 26.0 Fabricate and fit tonneau covers--The student will be able to:
- 26.01 Select tonneau covering.
 - 26.02 Fabricate tonneau covers.
 - 26.03 Fit tonneau covers.
- 27.0 Remove and install convertible top--The student will be able to:
- 27.01 Select convertible top.
 - 27.02 Remove convertible top.
 - 27.03 Install convertible top.
 - 27.04 Install rear window unit.
 - 27.05 Fabricate and install convertible well.
 - 27.06 Install top pad.

27.07 Fabricate and install convertible boor.

28.0 Demonstrate proficiency with vinyl/landau tops--The student will be able to:

28.01 Identify types of vinyl/landau installations.

28.02 Select vinyl/landau top covers.

28.03 Remove vinyl/landau top.

28.04 Install vinyl/landau top.

29.0 Apply exterior upholstery and trim skills--The student will be able to:

29.01 Customize convertible top and accessories.

29.02 Customize exterior.

29.03 Customize car cover.

29.04 Customize tire cover.

29.05 Customize miscellaneous body parts.

29.06 Install sun/T-top.

30.0 Demonstrate proficiency in business management skills--The student will be able to:

30.01 Explain or perform sales consulting duties.

30.02 Estimate job costs.

30.03 Perform or explain business practices.

30.04 Use sample fabric/materials books.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Upholstery and Furniture Refinishing 1
Course Number: 8775010
Course Credit: 1

Course Description:

01.0 Apply basic upholstery and trade skills--The student will be able to:

- 01.01 Use upholstery terminology.
- 01.02 Clean and maintain the shop.
- 01.03 Identify appropriate fabric and thread.
- 01.04 Identify use safety procedures for the shop.
- 01.05 Apply measuring skills.
- 01.06 Identify and use shop tools and equipment.
- 01.07 Identify materials, supplies, and equipment used in the upholstery trade.

02.0 Maintain and operate power machines--The student will be able to:

- 02.01 Operate and maintain industrial machines.

03.0 Make and use patterns--The student will be able to:

- 03.01 Make pattern.
- 03.02 Make pattern on fabric.
- 03.03 Cut marked fabric.

04.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0

- 04.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 04.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3

05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:

- 05.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 05.02 Locate, organize and reference written information from various sources. CM 3.0
- 05.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 05.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 05.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 05.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 05.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Upholstery and Furniture Refinishing 2
Course Number: 8775020
Course Credit: 1

Course Description:

- 02.0 Maintain and operate power machines--The student will be able to:
- 02.02 Maintain and operate foam grinder.
 - 02.03 Maintain and operate cushion stuffers.
 - 02.04 Operate and maintain steam machines.
 - 02.05 Operate a walking foot machine.
 - 02.06 Apply basic sewing techniques.
- 10.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 10.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 10.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 10.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 11.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 11.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 11.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 11.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 11.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 12.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 12.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 12.02 Explain emergency procedures to follow in response to workplace accidents.
 - 12.03 Create a disaster and/or emergency response plan. SHE 2.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Automobile Upholstery 3
Course Number: 8775503
Course Credit: 1

Course Description:

- 07.0 Apply upholstery and trade skills--The student will be able to:
- 07.01 Apply sewing techniques.
- 08.0 Maintain and operate specialty power machines--The student will be able to:
- 08.01 Apply special sewing techniques.
- 17.0 Use information technology tools. -- The students will be able to:
- 17.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 17.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 17.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 17.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 18.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 18.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 18.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR 1.1
- 18.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR 1.2
- 18.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 19.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 19.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 19.02 Describe the effect of money management on personal and career goals. FL 3.0
- 19.03 Develop a personal budget and financial goals. FL 3.1
- 19.04 Complete financial instruments for making deposits and withdrawals. FL 3.2
- 19.05 Maintain financial records. FL 3.3
- 19.06 Read and reconcile financial statements. FL 3.4
- 19.07 Research, compare and contrast investment opportunities.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Automobile Upholstery 4
Course Number: 8775504
Course Credit: 1

Course Description:

09.0 Re-upholster seats - auto--The student will be able to:

- 09.01 Remove seat unit.
- 09.02 Repair frame unit.
- 09.03 Re-upholster seat.
- 09.04 Re-upholster head rest.
- 09.05 Install seats.
- 09.06 Install seats in sports car.
- 09.07 Install backrest trim.
- 09.08 Install seats with back rest.
- 09.09 Install ready made seat covers.

23.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:

- 23.01 Describe the nature and types of business organizations. SY 1.0
- 23.02 Explain the effect of key organizational systems on performance and quality.
- 23.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 23.04 Explain the impact of the global economy on business organizations.

24.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:

- 24.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
- 24.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
- 24.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 24.04 Employ mentoring skills to inspire and teach others. LT 5.0

25.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:

- 25.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
- 25.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
- 25.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 25.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 25.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 25.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 25.07 Identify opportunities and research requirements for career advancement. ECD 8.0

- 25.08 Research the benefits of ongoing professional development. ECD 9.0
- 25.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Automobile Upholstery 5
Course Number: 8775505
Course Credit: 1

Course Description:

13.0 Demonstrate proficiency with door panels and arm rests--The student will be able to:

- 13.01 Remove door panels.
- 13.02 Re-upholster arm rests.
- 13.03 Identify door panels and accessories.
- 13.04 Upholster door panels.
- 13.05 Install door panels.

04.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0

- 04.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 04.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
- 04.03 Construct charts/tables/graphs using functions and data. AF3.5

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Automobile Upholstery 6
Course Number: 8775506
Course Credit: 1

Course Description:

05.0 Demonstrate proficiency with headliners and accessories--The student will be able to:

- 05.01 Remove headliners and accessories.
- 05.02 Install headliners and accessories.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Automobile Upholstery 7
Course Number: 8775507
Course Credit: 1

Course Description:

06.0 Demonstrate proficiency with repad and dashboard skills--The student will be able to:

- 06.01 Repair dashboard.
- 06.02 Re-pad dashboard.
- 06.03 Re-upholster dashboard.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Automobile Upholstery 8
Course Number: 8775508

Course Credit: 1

Course Description:

07.0 Apply advanced upholstery and trim skills--The student will be able to:

- 07.01 Select design and type of fabric.
- 07.02 Perform detailing skills.
- 07.03 Customize seats.
- 07.04 Customize carpet.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Automobile Upholstery 9
Course Number: 8775509
Course Credit: 1

Course Description:

08.0 Install automotive carpet--The student will be able to:

- 08.01 Select carpet.
- 08.02 Install carpets in automobiles/trucks.
- 08.03 Install carpets in vans.
- 08.04 Install carpets in imported/sports cars.

09.0 Install lining--The student will be able to:

- 09.01 Install trunk lining.
- 09.02 Install trunk carpet.

10.0 Apply custom upholstery and trim skills--The student will be able to:

- 10.01 Customize headliner.
- 10.02 Customize panel.
- 10.03 customize dashboard.
- 10.04 Customize package tray.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Automobile Upholstery 10
Course Number: 8775510
Course Credit: 1

Course Description:

11.0 Fabricate and fit tonneau covers--The student will be able to:

- 11.01 Select tonneau covering.
- 11.02 Fabricate tonneau covers.
- 11.03 Fit tonneau covers.

12.0 Remove and install convertible top--The student will be able to:

- 12.01 Select convertible top.
- 12.02 Remove convertible top.
- 12.03 Install convertible top.
- 12.04 Install rear window unit.
- 12.05 Fabricate and install convertible well.
- 12.06 Install top pad.
- 12.07 Fabricate and install convertible boor.

13.0 Demonstrate proficiency with vinyl/landau tops--The student will be able to:

- 13.01 Identify types of vinyl/landau installations.
- 13.02 Select vinyl/landau top covers.
- 13.03 Remove vinyl/landau top.
- 13.04 Install vinyl/landau top.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Automobile Upholstery 11
Course Number: 8775511
Course Credit: 1

Course Description:

14.0 Apply exterior upholstery and trim skills --The student will be able to:

- 14.01 Customize convertible top and accessories.
- 14.02 Customize exterior.
- 14.03 Customize car cover.
- 14.04 Customize tire cover.
- 14.05 Customize miscellaneous body parts.
- 14.06 Install sun/T-top.

15.0 Demonstrate proficiency in business management skills--The student will be able to:

- 15.01 Explain or perform sales consulting duties.
- 15.02 Estimate job costs.
- 15.03 Perform or explain business practices.
- 15.04 Use sample fabric/materials books.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Automation and Production Technology
Program Type: Career Preparatory
Career Cluster: Manufacturing

	Secondary	PSAV
Program Number	9200100	J100100
CIP Number	0615040403	0615040403
Grade Level	9-12, 30, 31	30, 31
Standard Length	4 Credits	600 Hours
Teacher Certification	AUTO PROD 7G ENG 7 G ELECTRONIC @7 G TEC ED 1 @ 2 I ART-TEC 1 @2	AUTO PROD 7G ENG 7 G ELECTRONIC @7 G TEC ED 1 @ 2 I ART-TEC 1 @2
CTSO	SkillsUSA	SkillsUSA
SOC Codes (all applicable)	51-2022	51-2022
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)	
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm	
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp	
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp	
Basic Skills Level	N/A	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster. This program offers a broad foundation of knowledge and skills to prepare students for employment in Automation and Production positions.

The content includes but is not limited to providing students with a foundation of knowledge and technically oriented experiences in the study of automation technology, its application in manufacturing, engineering and robotics, and its effect upon our lives and the choosing of an occupation. The content and activities will also include the study of enterprise systems, safety, quality, and leadership skills. This program focuses on transferable skills and stresses understanding and demonstration of the technological tools, machines, instruments, materials, processes and systems in business and industry.

Program Structure

This program is a planned sequence of instruction consisting of four OCP's.

When offered at the post secondary level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44 (3)(b), F.S.

The following table illustrates the **PSAV** program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	ETI0481	Production Worker	150	51-2022
B	ETI0482	Assembler	150	51-2022
C	ETI0484	Process Assistant	150	51-2022
D	ETI0485	Automation and Production Technician	150	51-2022

The following table illustrates the **Secondary** program structure:

OCP	Course Number	Course Title	Length	SOC Code	Level
A	9200110	Automation and Production Technology 1	1 credit	51-2022	2
B	9200120	Automation and Production Technology 2	1 credit	51-2022	2
C	9200130	Automation and Production Technology 3	1 credit	51-2022	3
D	9200140	Automation and Production Technology 4	1 credit	51-2022	3

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student

Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education.

Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Bright Futures/Gold Seal Scholarship

Course substitutions as defined in the Comprehensive Course Table for this program area may be used to qualify a student for Florida's Gold Seal Vocational Scholarship, providing all other eligibility requirements are met. Eligibility requirements are available online at https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx.

Fine Arts/Practical Arts Credit

Many courses in CTE programs meet the Fine Arts/Practical Arts credit for high school graduation. For additional information refer to <http://www.fldoe.org/schools/pdf/ListPracticalArtsCourses.pdf>.

Standards

After successfully completing this program, the student will be able to perform the following:

01.0 Demonstrate an understanding of the core concepts of technology.

- 02.0 Demonstrate an understanding of the influence of technology on history as well as its cultural, social, economic, and political effects.
- 03.0 Demonstrate an understanding of the attributes of engineering design.
- 04.0 Demonstrate an understanding of employability skills and career opportunities in the fields of advanced manufacturing and engineering technologies.
- 05.0 Demonstrate an understanding of mechanisms.
- 06.0 Demonstrate an understanding of workplace safety and workplace organization.
- 07.0 Demonstrate an understanding of the role of troubleshooting, research and development, invention and innovation, and experimentation in problem solving.
- 08.0 Demonstrate an understanding of thermal technology
- 09.0 Demonstrate an understanding of communication and workplace computer skills.
- 10.0 Demonstrate an understanding of modern business practices and enterprise systems.
- 11.0 Demonstrate the ability to read and interpret blueprints and schematics
- 12.0 Demonstrate proficiently in the use of quality assurance methods and quality control concepts.
- 13.0 Demonstrate an understanding of graphic design by generating and interpreting computer-aided drawings.
- 14.0 Demonstrate proficiency in using measurement tools, instruments and testing devices related to proper quality assurance methods.
- 15.0 Demonstrate a fundamental understanding of AC/DC electrical and electrical control.
- 16.0 Demonstrate an understanding of fluid power.
- 17.0 Demonstrate the abilities to use and maintain technological products and systems.
- 18.0 Describe the importance of professional ethics and legal responsibilities.
- 19.0 Demonstrate personal money-management concepts, procedures, and strategies
- 20.0 Demonstrate an understanding of and be able to select production processes.
- 21.0 Demonstrate an understanding of industrial tools and processes inclusive of: Basic Machine Tools, CNC machines, and Welding technology.
- 22.0 Demonstrate an understanding of computer aided manufacturing and flexible manufacturing planning and control
- 23.0 Demonstrate proficiency in computer control and robotics.
- 24.0 Demonstrate the ability to properly identify, organize, plan, allocate resources, document and produce a mass-produced product via a master project.
- 25.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 26.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Automation and Production Technology
PSAV Number: J100100

Course Number: ETI0481
Occupational Completion Point: A
Production Worker – 150 Hours – SOC Code 51-2022

01.0 Demonstrate an understanding of the core concepts of technology - The student will be able to:

- 01.01 Illustrate the nature and development of technological knowledge and processes.
- 01.02 Discuss and evaluate current technological developments that are/were driven by profit motive and the market.
- 01.03 Identify new technologies that create new processes.
- 01.04 Identify the criteria and constraints of a product or system and determine how they affect the final design and development.
- 01.05 Identify and compare resources involving trade-offs between competing values, such as availability, cost, desirability, and waste.
- 01.06 Apply systems thinking logic and creativity with appropriate compromises in complex real-life problems
- 01.07 Define a management system as the process of planning, organizing, and controlling work.
- 01.08 Assess technological systems, which are the building blocks of technology and are embedded within larger technological, social, and environmental systems.
- 01.09 Outline complex systems that have many layers of controls and feedback loops to provide information.
- 01.10 Assess the stability of a technological system and its influence by all of the components in the system, especially those in the feedback loop.
- 01.11 Explain technological innovation resulting when ideas, knowledge, or skills are shared within a technology, among technologies, or across other fields

02.0 Demonstrate an understanding of the influence of technology on history as well as its cultural, social, economic, and political effects - The student will be able to:

- 02.01 Discuss the history of technology as a powerful force in reshaping the social, cultural, political, and economic landscape.
- 02.02 Define the technologies that enabled and defined the following technological "Ages": Iron Age, Middle Ages, Renaissance, Industrial Revolution, and the Information Age.
- 02.03 Assess how the evolution of civilization has been directly affected by, and has in turn affected, the development and use of tools and materials.
- 02.04 List trade-offs of developing technologies to reduce the use of resources.
- 02.05 Identify and discuss ethical considerations important in the development, selection, and use of technologies.
- 02.06 Select technologies to conserve water, soil, and energy through such techniques as reusing, reducing and recycling.

- 02.07 Compare and contrast the alignment of technological processes with natural processes to maximize performance and reduce negative impacts on the environment.
 - 02.08 Identify and assess technologies devised to reduce the negative consequences of other technologies.
 - 02.09 Make decisions about the implementation of technologies involving the weighing of trade-offs between predicted positive and negative effects on the environment.
- 03.0 Demonstrate an understanding of the attributes of engineering design - The student will be able to:
- 03.01 Describe the design process; including defining a problem, brainstorming, researching and generating ideas, identifying criteria and specifying constraints, exploring possibilities, selecting an approach, developing a design proposal, making a model or prototype, testing and evaluating the design using specifications, refining the design, creating or making it, and communicating processes and results.
 - 03.02 Restate design problems that are seldom presented in a clearly defined form.
 - 03.03 Check and critique a design, and improve and revise the idea of the design as needed.
 - 03.04 Analyze competing requirements of a design, such as criteria, constraints, and efficiency.
 - 03.05 Identify design principles used to evaluate existing designs, to collect data, and to guide the design process.
 - 03.06 Evaluate the design solution using conceptual, physical, and mathematical models at various intervals of the design process in order to check for proper design and to note areas where improvements are needed.
 - 03.07 Describe the influence of personal characteristics, such as creativity, resourcefulness, and the ability to visualize and think abstractly on the Engineering Design process.
 - 03.08 Evaluate factors taken into account in the process of engineering
 - 03.09 Apply the design process to construct a prototype or a working model used to test a design concept by making actual observations and necessary adjustments.
- 04.0 Demonstrate an understanding of employability skills and career opportunities in the fields of advanced manufacturing and engineering technologies - the student will be able to:
- 04.01 Demonstrate knowledge of good workplace behavior and how to address improper workplace behavior
 - 04.02 Discuss motivation and human behavior
 - 04.03 Develop a personal stress management plan
 - 04.04 Demonstrate knowledge of ways to improve reading, listening and writing skills
 - 04.05 Demonstrate knowledge of techniques for making effective presentations to internal and external customers
 - 04.06 Use different forms of communication, such as e-mail, fax and phones
 - 04.07 Provide effective feedback and make suggestions
 - 04.08 Handle customer requests
 - 04.09 Explain the characteristics of a high-performance team and how to assess team member personality types

- 04.10 Engage in team activities such as a team icebreaker exercise, developing a team constitution, brainstorming session, and reaching a decision by consensus
- 04.11 Demonstrate knowledge of roles and responsibilities of production team members
- 04.12 Align team goals (that are specific, documented, measurable and achievable) to customer and business production needs
- 04.13 Communicate production information to team members
- 04.14 Organize a team to: construct and analyze a flow chart, construct a fishbone diagram, use a criteria screen to make a decision, use an impact/effort grid to make a decision, use multi-voting to make a decision, manually construct a Pareto chart

05.0 Demonstrate an understanding of mechanisms - the student will be able to:

Levers and Linkages

- 05.01 For the relation (m, w) calculate the weights (range) of objects given mass (domain) of objects
- 05.02 Calculate the compression rate of a spring using Hooke's Law
- 05.03 Use a spring scale to measure the weight of an object and the force on an object
- 05.04 Calculate torque given an application
- 05.05 Calculate the moment caused by a force
- 05.06 Calculate and measure the mechanical advantage of a first-class, second-class, and third-class lever
- 05.07 Calculate the coefficient of friction given application data
- 05.08 Measure the force required to overcome friction in different applications
- 05.09 Calculate and measure the mechanical advantage of an inclined plane
- 05.10 Connect and operate a slider crank linkage
- 05.11 Connect and operate a double rocker linkage
- 05.12 Connect and operate a crank rocker linkage
- 05.13 Connect and operate a cam and cam follower
- 05.14 Measure the velocity and dwell of a cam
- 05.15 Connect and operate a turnbuckle

Power transmission systems

- 05.16 Use a spirit level to determine orientation of a surface
- 05.17 Select a fastener size and type for a motor mount and correct for a soft foot condition
- 05.18 Level an electric motor
- 05.19 Select a key size for a given application
- 05.20 Measure the actual size of a key and keyseat given a sample
- 05.21 Assemble a hub to a shaft using a key fastener
- 05.22 Use a digital tachometer to measure motor speed
- 05.23 Use a prony brake to measure shaft torque
- 05.24 Calculate rotary mechanical power
- 05.25 Identify shaft size given a sample
- 05.26 Install and adjust a pillow block antifriction bearing and shaft
- 05.27 Install a flexible jaw coupling
- 05.28 Align two shafts using a straight edge and feeler gage

Pulley systems and gear drives

- 05.29 Measure the mechanical advantage of a fixed pulley

- 05.30 Measure the mechanical advantage of a movable pulley
- 05.31 Calculate and measure the mechanical advantage of a pulley combination
- 05.32 Connect and operate a gear drive system
- 05.33 Calculate and measure the mechanical advantage of a gear drive

V-belt drives

- 05.34 Calculate pulley ratio
- 05.35 Calculate the shaft speed and torque of a belt drive system
- 05.36 Install and align a fractional HP V-belt drive with a finished bore
- 05.37 Determine the belt deflection force for a given application
- 05.38 Adjust belt tension using an adjustable mounting base
- 05.39 Use a belt tension tester to measure belt tension

Chain drives

- 05.40 Calculate sprocket ratio
- 05.41 Calculate the shaft speed and torque of a chain drive system
- 05.42 Install and align a roller chain drive system with adjustable centers
- 05.43 Determine allowable chain sag for a given application
- 05.44 Use a rule and a straight edge to measure chain sag
- 05.45 Adjust chain sag to a specified amount using adjustable centers
- 05.46 Install and remove a chain with a master link

06.0 Demonstrate an understanding of workplace safety and workplace organization - The student will be able to:

- 06.01 Locate and use Material Safety Data Sheets (MSDS)
- 06.02 Demonstrate knowledge of first aid or first response procedures
- 06.03 Identify safety procedures in case of smoke or chemical inhalation
- 06.04 Demonstrate knowledge of material handling techniques to safely move materials
- 06.05 Demonstrate the proper techniques for lifting loads
- 06.06 Demonstrate knowledge of safety requirements for material handling equipment such as forklifts, cranes, rigging, and pry trucks
- 06.07 Demonstrate knowledge of safety requirements for platforms, manlifts, and ladders
- 06.08 Proactively respond to a safety concern and then document occurrences
- 06.09 Demonstrate knowledge of emergency exits and signage
- 06.10 Demonstrate knowledge of various emergency alarms and procedures
- 06.11 Perform emergency drills and participate in emergency teams
- 06.12 Demonstrate knowledge of clean-up procedures for spills
- 06.13 Explain Lock Out/Tag Out requirements and procedures
- 06.14 Demonstrate knowledge of machinery and equipment safety functions to determine if all safeguards are operational
- 06.15 Identify procedures for handling hazardous material
- 06.16 Develop safety checklists
- 06.17 Identify and report unsafe conditions
- 06.18 Determine the appropriate corrective action after an unsafe condition is identified
- 06.19 Demonstrate knowledge of safety requirements for manual, electrical-powered, and pneumatic tools
- 06.20 Demonstrate knowledge of safety requirements for operation of automated machines
- 06.21 Perform safety and environmental inspections

- 06.22 Skill in performing leak checks to determine if toxic or hazardous material is escaping from a piece of equipment
- 06.23 Demonstrate knowledge of proper and safe installation techniques as described in manuals, checklists, and regulations
- 06.24 Demonstrate knowledge of equipment shutdown procedures
- 06.25 Identify-safety related maintenance procedures
- 06.26 Selecting and use personal protective equipment (PPE)
- 06.27 Explain the safety benefits of 6S work environment
- 06.28 Demonstrate knowledge of ergonomic impact of work techniques
- 06.29 Train other personnel to use equipment safely

Course Number: ETI0482

Occupational Completion Point: B

Assembler – 150 Hours – SOC Code 51-2022

- 07.0 Demonstrate an understanding of the role of troubleshooting, research and development, invention and innovation, and experimentation in problem solving - The student will be able to:
 - 07.01 Define research and development as a specific problem solving approach that is used intensively in business and industry to prepare devices and systems for the marketplace.
 - 07.02 Conduct research and development to prepare a prototype devices, product or systems for the marketplace.
 - 07.03 Identify and conduct research needed to solve technological problems.
 - 07.04 Differentiate between technological and non-technological problems, and identify which problems can be solved using technology.
 - 07.05 Utilize a multidisciplinary approach to solving technological problems.

- 08.0 Demonstrate an understanding of thermal technology - the student will be able to:
 - 08.01 Measure temperature and convert between temperature scales
 - 08.02 Calculate the change in length of a material given a change in temperature using the slope intercept and standard form of the equation expression this relationship.
 - 08.03 Calculate the change in volume of a material given a temperature change
 - 08.04 Convert between Energy units
 - 08.05 Calculate the change in internal energy of a substance given its temperature change
 - 08.06 Calculate gas properties using the Ideal Gas Law
 - 08.07 Determine the effectiveness of an insulation system
 - 08.08 Analyze a system using the first law of thermodynamics
 - 08.09 Measure the relative humidity and calculate the dew point of the air

- 09.0 Demonstrate an understanding of communication and workplace computer skills - the student will be able to:
 - 09.01 Write logical and understandable statements, or phrases, to accurately complete forms commonly used in business and industry.
 - 09.02 Read and understand graphs, charts, diagrams, and common table formats.
 - 09.03 Read and follow written instructions.

- 09.04 Demonstrate knowledge of technical language and technical acronyms.
 - 09.05 Use a spreadsheet application to open, view, enter, and format data
 - 09.06 Create formulas in a spreadsheet application to manipulate data
 - 09.07 Create a chart in a spreadsheet application to represent linear and quadratic equations
 - 09.08 Use a word processing application to open, view, create and save a new document
 - 09.09 Create a writing sample such as a business letter, memo, or technical report.
 - 09.10 Create a presentation outline
 - 09.11 Create and deliver a short presentation using a presentation application
 - 09.12 Use a browser to go to and navigate a Web site
 - 09.13 Download a file from a Web site
 - 09.14 Use Email to send and receive a message with attachments
 - 09.15 Use a search engine (i.e. "Google") to research a topic
- 10.0 Demonstrate an understanding of modern business practices and enterprise systems - the student will be able to:
- :
- 10.01 Use the Internet to find economic statistics
 - 10.02 Use the Internet to find commodity price data
 - 10.03 Use a spreadsheet application to analyze economic data
 - 10.04 Select materials and process for a product using cost as a factor
 - 10.05 Interpret a Bill of Materials
 - 10.06 Create a Bill of Materials for a product given a sample
 - 10.07 Use a spreadsheet to create a bill of materials for a product
 - 10.08 Demonstrate knowledge of the alignment of a company's business objectives with production goals
 - 10.09 Describe the importance of entrepreneurship to the American economy.
 - 10.10 Identify the necessary personal characteristics of a successful entrepreneur
 - 10.11 Identify the business skills needed to operate a small business efficiently and effectively
 - 10.12 Identify the key elements of a business plan and apply them in the creation of a business plan
- 11.0 Demonstrate the ability to read and accurately interpret blueprints and schematics – the student will be able to:
- 11.01 Define basic blueprint terminology such as title block, border, views, notes, revision blocks, etc. In addition, the individual will recognize the intent of the drawing and its use in manufacturing
 - 11.02 Differentiate between dimensions of location and size. These dimensions may be represented as ordinate, base line, tabular, etc.
 - 11.03 Interpret Linear, Circular, and Angular dimension features on a print
 - 11.04 Identify general note symbols and their applications within a manufacturing environment. Examples of symbols include finishing requirements, material specifications, machining/manufacturing specifications, assembly symbols, ANSI symbols, ISO symbols, etc.
 - 11.05 Locate notes on a print using industry standards, using three drawings with two minutes per note and 100% accuracy
 - 11.06 Interpret commonly used abbreviations and terminology used on prints in the manufacturing environment

- 11.07 Determine tolerances associated with dimensions on a drawing
 - 11.08 Determine if a part dimension is within tolerance using conventional tolerancing
 - 11.09 Calculate the limits of a dimension given its tolerance
 - 11.10 Determine a dimension of an object given an undimensioned scaled drawing
 - 11.11 Identify types of lines within a drawing. Examples include hidden lines, object lines, extension lines, and section lines. Individuals should read various drawings and identify lines with 100% accuracy
 - 11.12 Interpret the following information from a blueprint title block: company name, part name and number, material, name of designer and checker, revision history, and other important information regarding the part
 - 11.13 Recognize the changes through which the design has progressed from the original design. Interpret the meaning of the revision block symbols and notations. Match the revision block components with the actual drawing features
 - 11.14 Check for revisions. Given a series of drawings, some of which contain revisions and proper notation, properly identify which ones are the most current revisions, and identify which drawings do not contain revisions
 - 11.15 Identify orthographic views. Recognize the three basic views which may be represented on the drawing; front, top, right side. Identify if the print is drawn in first or third angle projection. Detect features represented in one view and find those same features in another view
 - 11.16 Identify isometric views. On a drawing containing orthographic and isometric, properly identify the isometric view
 - 11.17 Identify positions of views: top, front, side, auxiliary, and section. Given an orthographic drawing, identify all appropriate views according to their position or placement on print. Or, given an actual part, the individual will be able to match the views to the appropriate surfaces
 - 11.18 Determine the scale of the view or section. Based on the title block information, physical scaling of view, and standard drawing scale, determine appropriate scale of view or section
 - 11.19 Identify the size and type of fasteners used in an assembly drawing
- 12.0 Demonstrate proficiency in the use of quality assurance methods and quality control concepts – The student will be able to:
- 12.01 Demonstrate knowledge of quality systems such as Statistical Process Control (SPC), Six Sigma, Total Quality Management (TQM), and International Standards Organization (ISO) 9000
 - 12.02 Selecting and use quality systems to identify problems and record quality issues
 - 12.03 Demonstrate knowledge of statistics for making accurate decisions about quality data
 - 12.04 Demonstrate knowledge of various statistical quality tools such as histograms, CpK, X bar and R charts, and range
 - 12.05 Create control charts (e.g., variables and attributes) using linear relationships and properties of parallel lines
 - 12.06 Record and analyze quality issues in the production process, using tools such as Root Cause Failure Analyses (RCFA)
 - 12.07 Use Pareto analysis to identify priorities for solving multiple sub–standard product problems
 - 12.08 Determining accuracy and precision when using measuring equipment
 - 12.09 Demonstrate knowledge of performance indicators that can be readily understood by operators

- 12.10 Demonstrate knowledge of how to use inspection tools, equipment and procedures
- 12.11 Use and convert both U.S. measurement and standard international metric systems using precision measurement tools such as: a machinist's rule, tape measure, caliper, micrometer, digital gage, pH meter, and thermometer.
- 12.12 Demonstrate knowledge of inspection equipment calibration standards and requirements
- 12.13 Verify calibration of inspection equipment
- 12.14 Demonstrate knowledge of appropriate automated inspection system
- 12.15 Demonstrate knowledge of maintaining and storing inspection tools
- 12.16 Develop records on quality process which are maintained to appropriate standards
- 12.17 Chart outcomes of quality processes according to appropriate methods and standards
- 12.18 Demonstrate knowledge of the importance of accurate and precise data for quality process performance
- 12.19 Analyze quality process performance data to identify trends
- 12.20 Report quality process performance data to appropriate parties in a timely manner
- 12.21 Identify/report performance & training issues affecting quality
- 12.22 Examine previous documentation on similar process issues to identify possible solutions
- 12.23 Recommend actions that are clear, concise and supported by data
- 12.24 Identify follow-up activities that indicate that corrective action was taken
- 12.25 Document product quality following corrective action and identify documentation and records transmittal required for customers
- 12.26 Identify the circumstances for prompt corrective actions related to product quality or the health or safety of workers
- 12.27 Determine disposition of sub-standard product
- 12.28 Implement closed-loop corrective action follow-up: spot checks, quality documentation, and an audit to optimize the outcomes of the corrective steps
- 12.29 Describe and explain the concepts of Lean Manufacturing
- 12.30 Identify and apply value stream mapping, just-in-time procedures, and techniques of continual improvement
- 12.31 Describe the changes necessary in implementing waste-free manufacturing (WFM) in a lean environment
- 12.32 Describe and explain supply chain management
- 12.33 Describe and explain the use of the 6S's, (sort, set in order, shine, standardize, sustain, safety)

Course Number: ETI0484

Occupational Completion Point: C

Process Assistant – 150 Hours – SOC Code 51-2022

- 13.0 Demonstrate an understanding of graphic design by generating and interpreting computer-aided drawings - the student will be able to:
 - 13.01 Create a sketch of an object
 - 13.02 Sketch a multiview drawing with dimensions given an isometric drawing
 - 13.03 Select the front view of an object
 - 13.04 Use a CAD System to open and change the views of CAD drawings

- 13.05 Use a CAD system to identify points in Absolute, Relative, and Polar coordinates
 - 13.06 Use standard CAD commands (such as Grid, Snap, Array, Erase, Trim Break, Hatch) in the editing of a drawing
 - 13.07 Create a drawing with a title block using CAD drawing commands
 - 13.08 Plot (Print) a CAD System drawing to a specific scale
 - 13.09 Use CAD software to create a single view drawing
 - 13.10 Use CAD software to create a multiview drawing
 - 13.11 Use CAD software to dimension a drawing
 - 13.12 Print a CAD drawing to a specific scale
 - 13.13 Use a CAD system to create an electrical schematic of a process
 - 13.14 Use a CAD system to create a piping schematic of a process
 - 13.15 Use a CAD system to create a schematic symbol library
 - 13.16 Use CAD to create a full sectional view for an object
 - 13.17 Use CAD to create a bent sectional view for an object
 - 13.18 Use CAD to create an offset sectional view for an object
 - 13.19 Sketch an internal thread using the simplified method of thread representation
 - 13.20 Sketch an external thread using the simplified method of thread representation
 - 13.21 Use a CAD system to draw a thread representation
 - 13.22 Use the UCS command to create a custom 3D coordinate system orientation
 - 13.23 Create a 3D object using 3D drawing commands
 - 13.24 Open and change the view of a solid model
 - 13.25 Add features (such as: extruded cut, fillet, chamfer, revolved boss/base, revolved cut) to a solid model
- 14.0 Demonstrate proficiency in using measurement tools, instruments and testing devices - the student will be able to:
- 14.01 Use appropriate measurement tools such as: machinist's rule, tape measure, caliper, digital caliper, outside micrometer, and dial indicator
 - 14.02 Convert between common fraction inches and decimal inches
 - 14.03 Calibrate a dial caliper
 - 14.04 Master a dial indicator
 - 14.05 Implement appropriate testing regimes
 - 14.06 Use appropriate safety monitoring and testing equipment
 - 14.07 Use multi-gauging to inspect, verify, and document whether product dimensions meet customer requirements
- 15.0 Demonstrate a fundamental understanding of AC/DC electrical and electrical control - the student will be able to:
- 15.01 Demonstrate knowledge of AC/DC theory
 - 15.02 Check electrical components for UL and CSA approval
 - 15.03 Use an AC tester to check a wall outlet for electricity
 - 15.04 Use appropriate grounding techniques
 - 15.05 Connect and operate a power supply
 - 15.06 Connect and operate a circuit using some combination of the following elements: three types of manual switches, a resistor, a buzzer, a solenoid, a motor
 - 15.07 Use a Digital Multi-Meter (DMM) to measure the voltage of a point referenced to ground, voltage drops in series and parallel circuits, electrical current, current in series and parallel circuits, resistance of a component, resistance in series and parallel circuits, and test the continuity of wires

- 15.08 Calculate series resistance given each load's resistance
 - 15.09 Use Ohm's Law to calculate voltage, current, and resistance in a series circuit
 - 15.10 Calculate the total power used by a series circuit
 - 15.11 Calculate the main line current in a parallel circuit
 - 15.12 Calculate the total parallel resistance
 - 15.13 Calculate the total power used in a parallel circuit
 - 15.14 Operate a circuit using a fuse, test and replace a fuse
 - 15.15 Operate a circuit using a circuit breaker, test and reset a circuit breaker
 - 15.16 Connect and operate a relay in a circuit
 - 15.17 Calculate the total load on an AC circuit with inductors
 - 15.18 Discharge a capacitor
 - 15.19 Test a capacitor with a DMM
 - 15.20 Measure the voltage across a charged capacitor
 - 15.21 Calculate the total load on an AC circuit with capacitors
 - 15.22 Calculate the time to charge and discharge a capacitor
 - 15.23 Trace the current path in a combination circuit
 - 15.24 Solve a combination circuit
 - 15.25 Connect and operate a basic lighting circuit, a ceiling fan circuit, and a rheostat as a light dimmer
 - 15.26 Design, connect, and operate a voltage divider network
 - 15.27 Locate a short circuit and an open circuit
 - 15.28 Size, connect, and operate a transformer
 - 15.29 Calculate the secondary coil voltage of a transformer
 - 15.30 Troubleshoot a transformer by measuring continuity
 - 15.31 Calculate the current load on a transformer
 - 15.32 Design a control transformer circuit to provide a given output voltage
 - 15.33 Read and interpret the operation of a circuit given a ladder diagram
 - 15.34 Connect and operate a logic circuit given a ladder diagram
 - 15.35 Design a ladder diagram using one or more logic elements
 - 15.36 Design, connect, and operate a control circuit to operate a solenoid valve
 - 15.37 Read and interpret a basic ladder diagram with detached symbology
 - 15.38 Design, connect, and operate a relay to energize a fluid power solenoid
 - 15.39 Connect and operate a relay to perform a seal-in function
 - 15.40 Connect and operate an event sequencing circuit given a ladder diagram
 - 15.41 Design a logic circuit that uses a limit switch to sequence an event
 - 15.42 Connect and operate a single-cycle cylinder reciprocation circuit
 - 15.43 Connect and operate a continuous-cycle cylinder reciprocation circuit
 - 15.44 Design a continuous-cycle cylinder reciprocation circuit with a safety interlock
 - 15.45 Connect and operate a control circuit with a timer relay
 - 15.46 Connect and operate a control circuit to perform an unloaded start of a motor
 - 15.47 Design a control circuit to perform time-driven sequencing
 - 15.48 Connect and operate a dual-cylinder control circuit using two limit switches
 - 15.49 Design a continuous-cycle multiple-cylinder circuit
 - 15.50 Connect and operate a circuit having both automatic and manual modes of operation
 - 15.51 Connect and operate a control circuit to simulate a two-pushbutton jog circuit
- 16.0 Demonstrate an understanding of fluid power - the student will be able to:

Pneumatic circuits and power systems

- 16.01 Identify pneumatic symbols

- 16.02 Read a pneumatic pressure gage and flow meter
- 16.03 Calculate the extension force of a cylinder given its size and pressure
- 16.04 Determine the pressure needed to create a known output force on an extending cylinder
- 16.05 Measure the force output of an extending cylinder
- 16.06 Calculate the retraction force of a cylinder given its size and pressure
- 16.07 Convert between gage and absolute pressures
- 16.08 Use Boyle's Law to calculate changes in pressure and volume
- 16.09 Convert air volumes at pressures to free air volumes
- 16.10 Measure pressure drop (ΔP) across pneumatic components
- 16.11 Connect equipment and perform basic pneumatic operations such as: adjust a pressure regulator, drain a pneumatic filter, uses quick-connect fittings, use a tee to connect two circuit branches together, use a cross to connect three circuit branches together, operate a check valve
- 16.12 Connect a pneumatic circuit given a schematic
- 16.13 Draw a pneumatic schematic from the actual circuit connections on the machine
- 16.14 Design a multiple actuator pneumatic circuit
- 16.15 Connect pneumatic speed control circuits to: operate a needle valve to control actuator speed, operate a flow control valve to control actuator speed. operate a meter-in flow control circuit, operate a meter-out flow control circuit, operate an exhaust port speed control circuit, and operate a pressure port speed control circuit
- 16.16 Design speed control circuits
- 16.17 Connect and utilize Pneumatic DCV applications such as: a pneumatic cam-operated 4/2 DCV, a pneumatic cam-operated 3/2 DCV, a single-acting pneumatic cylinder using a 3-way manually-operated DCV, a double-acting pneumatic cylinder using a 3-way manually-operated DCV, a unidirectional pneumatic motor using a 3-way manually-operated DCV, a two-way valve, a cylinder deceleration circuit using power braking, and an externally air-piloted DCV using the manual override
- 16.18 Design a rapid traverse-slow feed pneumatic circuit
- 16.19 Design a pneumatic circuit to sequence two cylinders
- 16.20 Design a pneumatic circuit that uses an externally air-piloted DCV

Vacuum systems

- 16.21 Convert between units of mercury and units of air pressure
- 16.22 Connect and read a vacuum gage and manometer
- 16.23 Convert between units of water column and units of water pressure
- 16.24 Connect and operate a vacuum generator
- 16.25 Calculate vacuum cup lift force
- 16.26 Connect and operate a vacuum cup
- 16.27 Design the vacuum cup portion of a handling rack

Hydraulic circuits and power systems

- 16.28 Read a hydraulic pressure gage, flow meter and the liquid level and temperature in the reservoir
- 16.29 Calculate the extension force of a cylinder given its size and pressure
- 16.30 Measure the force output of an extending cylinder
- 16.31 Calculate the retraction force of a cylinder given its size and pressure
- 16.32 Measure the force output of a retracting cylinder
- 16.33 Measure the pressure drop (ΔP) across a hydraulic component

- 16.34 Convert between absolute pressure and gage hydraulic pressure
 - 16.35 Calculate the extend speed, retract speed, and cylinder stroke time of a hydraulic cylinder given its size and a flow rate
 - 16.36 Draw a hydraulic schematic from the actual circuit connections on a pictorial
 - 16.37 Draw a hydraulic circuit given a schematic
 - 16.38 Operate a hydraulic power unit
 - 16.39 Connect equipment and perform basic hydraulic operations such as: connect and disconnect a hydraulic hose that uses quick-connect fittings, use a tee to connect two circuit branches together, connect a flow meter, operate a needle valve to control the speed of an actuator, control the speed of an actuator using a manually-operated DCV, operate a bi-directional hydraulic motor using a 3-position manually-operated DCV, operate a double-acting hydraulic cylinder using a 3-position manually-operated DCV
 - 16.40 Design and connect hydraulic speed control circuits to: limit pressure in the system with a relief valve, provide bypass flow, control speed of an actuator by adjusting a flow control valve, operate a meter-in flow control circuit, operate a meter-out flow control circuit
 - 16.41 Design a multiple actuator hydraulic circuit, an independent speed control circuit, and a two-speed actuator circuit
- 17.0 Demonstrate the abilities to use and maintain technological products and systems – The student will be able to:
- Overall Maintenance Process
- 17.01 Discuss preventive and predictive maintenance methods for manufacturing environments.
 - 17.02 Demonstrate knowledge of principles of Total Productive Maintenance (TPM)
 - 17.03 Recognize potential maintenance issues with basic production systems and determine when to inform maintenance personnel about issues
 - 17.04 Diagnose a system that is malfunctioning and use tools, materials, machines, and knowledge to repair it
 - 17.05 Troubleshoot, analyze, and maintain systems to ensure safe and proper function and precision
 - 17.06 Operate systems so that they function in the way they were designed
 - 17.07 Use computers and calculators to access, retrieve, organize, process, maintain, interpret, and evaluate data and information in order to communicate
 - 17.08 Develop and follow maintenance schedules
 - 17.09 Identify the most common causes of failure of equipment in order to diagnosis problem quickly
 - 17.10 Demonstrate knowledge of what different equipment alarms indicate
 - 17.11 Make on-process adjustments during production
 - 17.12 Examine the concept of troubleshooting within basic manufacturing maintenance areas
 - 17.13 Identify equipment failures in manufacturing maintenance areas
 - 17.14 Describe root cause analysis methods
 - 17.15 Use materials management to know what is recyclable and what is not
 - 17.16 Use monitoring or diagnostic devices to find out when equipment is operating correctly
 - 17.17 Use appropriate maintenance tools to maintain machines

Documentation of Maintenance

- 17.18 Document processes and procedures and communicate them to different audiences using appropriate oral and written techniques
- 17.19 Demonstrate knowledge of the procedures for logging repairs and work order requests
- 17.20 Demonstrate knowledge of statistical method charts to ensure that equipment is producing a quality product
- 17.21 Demonstrate knowledge of forms and procedures for correctly documenting processes (e.g., preventative maintenance forms)
- 17.22 Read diagrams, schematics, manuals and specifications to understand how to repair equipment
- 17.23 Document repairs, replacement parts, problems and corrective actions to maintain log to determine patterns of operation
- 17.24 Review maintenance log/checklist to ensure that recommended preventative procedures are followed

Specific Maintenance Operations

- 17.25 Demonstrate knowledge of proper and safe functioning of mechanical power transmission equipment. Specifically, the basic functions of bearings, shafts and couplings and how to recognize a malfunction.
- 17.26 Demonstrate knowledge of lubrication procedures and requirements. Specifically, explain API Service Categories for lubricants; take and analyze oil samples; determine proper lubricants for various types of equipment; use grease guns for various types of lubrication, and demonstrate skill in safe storage and disposal of lubricants.
- 17.27 Demonstrate knowledge of the selection, design, and safe functioning of belt, chain, and roller chain drive equipment.
- 17.28 Demonstrate knowledge of fluid transport. Specifically, identify standard types of industrial pumps and determine the causes and maintenance procedures for: shaft seal failure, shaft misalignment, and pump cavitations.

18.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:

- 18.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 18.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 18.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 18.04 Interpret and explain written organizational policies and procedures. ELR 2.0

19.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:

- 19.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 19.02 Describe the effect of money management on personal and career goals. FL 3.0
- 19.03 Develop a personal budget and financial goals. FL3.1
- 19.04 Complete financial instruments for making deposits and withdrawals. FL3.2

- | | | |
|-------|--|-------|
| 19.05 | Maintain financial records. | FL3.3 |
| 19.06 | Read and reconcile financial statements. | FL3.4 |
| 19.07 | Research, compare and contrast investment opportunities. | |

Course Number: ETI0485**Occupational Completion Point: D****Automation and Production Technician – 150 Hours – SOC Code 51-2022**

20.0 Demonstrate an understanding of and be able to select production processes - The student will be able to:

- 20.01 Identify the production characteristics of manufacturing's subindustries: Chemical, Computers & Electronics Products, Electrical and Appliances, Food & Beverage, Furniture, Machinery, Nonmetallic Minerals, Petroleum & Coal, Plastics & Rubber, Primary & Fabricated Metals, Printing, Textile & Apparel, Transportation, and Wood & Paper.
- 20.02 Identify customer needs
- 20.03 Determine resources available for the production process
- 20.04 Make job assignments and coordinate workflow
- 20.05 Communicate production and material requirements to meet product specifications
- 20.06 Establish set-up and operation procedures are available and up-to-date
- 20.07 Read and interpret a production schedule and manufacturing work order
- 20.08 Demonstrate knowledge of production process, including flow and bottlenecks
- 20.09 Document product and process compliance with customer requirements

21.0 Demonstrate an understanding of industrial tools and processes inclusive of: Basic Machine Tools, CNC machines, and welding technology - the student will be able to:

Introduction to manufacturing hand tools

- 21.01 Use a bench vise to hold material for a benchwork operation
- 21.02 Change a blade on a hacksaw
- 21.03 Cut a piece of stock to length using a hacksaw
- 21.04 Stamp letters in a part using a letter/number stamp set
- 21.05 Deburr a part using a file
- 21.06 Clean and store a file
- 21.07 Chamfer a part using a file
- 21.08 Square the ends of a part using a file
- 21.09 Create layout lines on round stock
- 21.10 Drill holes in round stock

Milling processes

- 21.11 Operate manual controls on a milling machine
- 21.12 Use a milling machine micrometer collar to measure table movement
- 21.13 Face a piece of stock to length
- 21.14 Mill a step using the micrometer collars on the milling machine
- 21.15 Mill a step on a part using layout lines
- 21.16 Mill a slot to a specific depth
- 21.17 Mill a pocket in a part

Band saw operation

- 21.18 Determine the size of three common metal stock shapes: sheet, flat, round
- 21.19 Select stock size and type given a part drawing
- 21.20 Use a horizontal band saw to cut stock to a specified length
- 21.21 Use a vertical band saw to cut stock to a specified length

Drill press operations

- 21.22 Use the prick punch, center punch, and ball-peen hammer to prepare holes for drilling
- 21.23 Determine the size of a drill
- 21.24 Select and change the spindle speeds of the floor drill press
- 21.25 Install a twist drill into a drill chuck
- 21.26 Mount a workpiece in a drill press vise
- 21.27 Drill holes using cutting fluid
- 21.28 Select a drill and drill a hole for reaming
- 21.29 Select a reamer and ream a hole
- 21.30 Drill a pilot hole to prepare a hole for countersinking
- 21.31 Select a countersink and countersink a hole
- 21.32 Drill the pilot hole for the counterboring operation
- 21.33 Select a counterbore and counterbore a hole
- 21.34 Select drill size and drill the holes for the tapping operation
- 21.35 Use a countersink to chamfer a hole
- 21.36 Select a tap and thread a hole using a tap and a tap wrench

CNC mill programming and operation

- 21.37 Enter and edit a CNC mill program using a text editor
- 21.38 Simulate and edit a CNC mill program
- 21.39 Determine the size and cutting direction of an end mill
- 21.40 Mount a tool in a CNC mill
- 21.41 Operate a CNC Mill
- 21.42 Determine CNC program coordinates based on a dimensioned part drawing
- 21.43 Select tooling for a CNC operation
- 21.44 Determine the spindle speed for various machining operations
- 21.45 Determine the feed rate for a machining operation
- 21.46 Locate the PRZ of a part in a CNC mill using an edgefinder
- 21.47 Determine the tool offsets in a CNC mill
- 21.48 Create a precision part using PRZ and tool offset measurements
- 21.49 Convert coordinates between absolute and incremental positioning methods
- 21.50 Interpret a CNC mill program that uses basic G- and M-Codes (G00-G03)
- 21.51 Design a CNC programs that use: program stop command, linear interpolation, absolute and incremental positioning, circular interpolation, spot boring cycle, counterboring cycle, pecking cycle, boring cycle, cutter compensation, mirroring and subprograms

Welding

- 21.52 Identify a specified weld using a welding symbol
- 21.53 Draw a welding symbol using given variables
- 21.54 Prepare metal for welding
- 21.55 Weld a project from a welding drawing
- 21.56 Weld round tubing in the fixed horizontal position
- 21.57 Use a dye penetrant test and guided bend test to evaluate a weld

- 21.58 Design a welded project
- 22.0 Demonstrate an understanding of computer aided manufacturing and flexible manufacturing planning and control - the student will be able to demonstrate:
- 22.01 Skill in making job assignments and coordinating workflow
 - 22.02 Skill in knowing that the appropriate resources are available to meet customer specifications
 - 22.03 Skill in ensuring that set-up and operation procedures are available and up-to-date
 - 22.04 Skill in correctly reading and interpreting a production schedule and manufacturing work order
 - 22.05 Knowledge of production process, including flow and bottlenecks
 - 22.06 Knowledge of lead-time required for a production plan
 - 22.07 Skill in correctly reading and interpreting bills of materials and routing sheets
 - 22.08 Knowledge of methods of productivity measurement and improvement
 - 22.09 Knowledge of principles and practice of Just-in-time (JIT) inventory control Skill in performing a physical inventory
 - 22.10 Ability to identify manufacturing process variables that must be controlled for quality and reliability. This will include controlling quality of incoming materials, amounts of materials, operator skills, and adjustable parameters: time, temperature, pressure, speed, voltage, etc.
- 23.0 Demonstrate proficiency in computer control and robotics - the student will be able to:
- Programmable logic controllers (PLC)
- 23.01 Convert between Decimal and Binary
 - 23.02 Wire input and output devices to a PLC
 - 23.03 Open, download, monitor, run and stop a PLC processor file using PLC programming software
 - 23.04 View the status of Input and Output Data Tables
 - 23.05 Create, enter, save, and edit a PLC program using PLC programming software
 - 23.06 Generate and print out a ladder logic report using PLC software
 - 23.07 Design a PLC program to jog two motors
 - 23.08 Design a PLC program to control the start/stop of two motors
 - 23.09 Design a PLC program to interlock two motors
 - 23.10 Design a PLC program that uses a safety interlock to control the operation of a machine
 - 23.11 Design a reciprocating actuator sequence PLC program
 - 23.12 Design a continuous cycle clamp and drill sequence PLC program
- Basic robot operation
- 23.13 Power up and shut down servo robot
 - 23.14 Jog a servo robot and adjust the fast and slow jog speed settings
 - 23.15 Move parts using the manual jog function
 - 23.16 Home a servo robot
 - 23.17 Manually operate the gripper using the teach pendant
 - 23.18 Use a teach pendant to: teach robot position points, test teach points, and edit teach points
 - 23.19 Use a teach pendant to delete a program file

- 23.20 Use a teach pendant to enter a servo robot program that uses standard commands such as: PMOVE, LABEL, BRANCH, GRASP, RELEASE, SPEED, and DELAY
- 23.21 Run a servo robot program using a teach pendant
- 23.22 Stop a servo robot program using any one of four different functions on a teach pendant
- 23.23 Design a program to perform a basic material handling task
- 23.24 Store and retrieve multiple programs in a robot controller
- 23.25 Use PC software to enter and edit a robot program offline and online
- 23.26 Use PC software to delete a program
- 23.27 Use PC software to power up, jog, home, and power down a servo robot
- 23.28 Use PC software to run a servo robot program
- 23.29 Connect digital input and output devices to a robot controller
- 23.30 Use PC software to enter a program that has WAITI and WRITEO commands, uses a manual operator station, and will unload an automatic machine
- 23.31 Design a robot program that performs a basic assembly task using linear motion and the commands LMOVE and LINEAR
- 23.32 Enter a robot program that uses the World Coordinate motion commands
- 23.33 Design and enter a robot program that uses Tool Coordinate motion commands

Application development and flexible manufacturing cells

- 23.34 Construct a flow chart given a general sequence of operations
- 23.35 Connect a solenoid-operated pneumatic valve to the output of a robot and operate
- 23.36 Design a robot program that will load and unload an automatic machine
- 23.37 Teach points with a double-jointed robot arm using the full range of its work envelope
- 23.38 Design a robot program that uses a robot's double-jointed design
- 23.39 Design a robot program given a general description of the application
- 23.40 Connect and configure a servo conveyor to a servo robot
- 23.41 Enter a robot program that has MON and MOFF commands
- 23.42 Design a robot program that uses a conveyor
- 23.43 Enter a robot program that has conditional commands: IFIN, ELSE, ENDIF, IF-THEN, and INP
- 23.44 Design a robot program that sorts parts
- 23.45 Enter a robot program that has subroutine commands: CALL, RETURN, and SUB
- 23.46 Design a robot application using a subroutine
- 23.47 Enter a robot program that has a DDMOVE command
- 23.48 Design a robot program that uses a servo conveyor
- 23.49 Jog a robot using four joint modes
- 23.50 Program a robot that uses a servo traverse axis
- 23.51 Enter a robot program which uses the GRWIDTH command
- 23.52 Design a robot program that uses a servo gripper
- 23.53 Develop a robot-to-solid state I/O interface wiring diagram
- 23.54 Interface a robot discrete I/O using a relay
- 23.55 Design a robot program to control an FMS workstation via discrete I/O
- 23.56 Design a robot program that will unload two or more automatic machines

Production control

- 23.57 Enter a robot program that uses an input command

- 23.58 Enter a robot program that uses arithmetic and relational operators
- 23.59 Enter a robot program that has loop commands
- 23.60 Design a robot application using FOR-NEXT commands
- 23.61 Design and enter a robot program that uses counter commands
- 23.62 Design a robot program that stops a production process if a quality standard is not met
- Quality control
- 23.63 View the current location of a robot in Cartesian coordinates
- 23.64 Use the MOV function with Cartesian coordinates to move a robot to a position
- 23.65 Use PC software to enter a robot program that uses points stored in Cartesian coordinates
- 23.66 Enter a robot program that has TESTI, FLAG, SET, RESET and IF FLAG commands
- 23.67 Design a robot program to perform a go no-go inspection
- 23.68 Enter a robot program that uses a variable name
- 23.69 Enter a robot program that uses the PRINT and PRINTLN commands
- 23.70 Design a program that provides an operator interface on a computer screen
- 23.71 Enter a robot program that has a MEASURE command
- 23.72 Design a robot program to inspect parts by measuring them in its gripper
- 24.0 Demonstrate the ability to properly identify, organize, plan, allocate resources, document and produce a mass-produced product via a master project - the student will be able to:
- 24.01 Work in a team and use a seven step design process to design and build a prototype
- 24.02 Create a Design Portfolio documenting research and student development materials including:
- Operation and design description
 - History research paper
 - Current events article
 - Individual contributor research paper
 - Global industry analysis
 - Local industry interview
- 24.03 Create a Technology Sector Research Report containing four topics:
- Operation and application
 - History and current events
 - Impacts
 - Individual and organization contribution
- 24.04 Create an Industry Market Report that includes:
- Global market analysis
 - Industry case study
- 24.05 Create a Bill of Material (BOM) for your solution
- 24.06 Create a prototype using specified design constraints (time, expenses, materials, safety considerations, etc.) and automated production processes
- 24.07 Create and deliver a presentation to communicate project results to other teams
- 25.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:

- 25.01 Describe the nature and types of business organizations. SY 1.0
 - 25.02 Explain the effect of key organizational systems on performance and quality.
 - 25.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 25.04 Explain the impact of the global economy on business organizations.
- 26.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 26.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 26.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 26.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 26.04 Employ mentoring skills to inspire and teach others. LT 5.0

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Automation and Production Technology 1
Course Number: 9200110
Course Credit: 1

Course Description:

This course includes instruction in the fundamentals of automation, manufacturing, and engineering technologies. Upon completion, the student should be prepared to take the MSSC Safety assessment.

01.0 Demonstrate an understanding of the core concepts of technology - The student will be able to:

This standard supports the following Sunshine State Standards: SC.912.N.3.5, SC.912.N.4.1, SC.912.N.4.2, SC.912.N.1.5, SC.912.N.2.4, SC.912.N.2.5, SC.912.N.1.6, SC.912.N.3.1, SC.912.N.3.2, SC.912.N.1.3, SC.912.N.1.1, SC.912.N.1.7, SC.912.F.5.1

- 01.01 Illustrate the nature and development of technological knowledge and processes.
- 01.02 Discuss and evaluate current technological developments that are/were driven by profit motive and the market.
- 01.03 Identify new technologies that create new processes.
- 01.04 Identify the criteria and constraints of a product or system and determine how they affect the final design and development.
- 01.05 Identify and compare resources involving trade-offs between competing values, such as availability, cost, desirability, and waste.
- 01.06 Apply systems thinking logic and creativity with appropriate compromises in complex real-life problems
- 01.07 Define a management system as the process of planning, organizing, and controlling work.
- 01.08 Assess technological systems, which are the building blocks of technology and are embedded within larger technological, social, and environmental systems.
- 01.09 Outline complex systems that have many layers of controls and feedback loops to provide information.
- 01.10 Assess the stability of a technological system and its influence by all of the components in the system, especially those in the feedback loop.
- 01.11 Explain technological innovation resulting when ideas, knowledge, or skills are shared within a technology, among technologies, or across other fields

02.0 Demonstrate an understanding of the influence of technology on history as well as its cultural, social, economic, and political effects - The student will be able to:

This standard supports the following Sunshine State Standards: SC.912.N.4.1, SC.912.L.17.1, SC.912.L.17.12, SC.912.L.17.15, SC.912.L.17.20, SC.912.E.6.6, SC.912.N.2.4, SC.912.N.3.1, SC.912.N.3.2, SC.912.N.2.5, SC.912.N.1.3, SC.912.L.16.10, SC.912.L.17.17, SC.912.L.17.18, SC.912.L.17.19, SC.912.N.3.5, SC.912.N.4.2

- 02.01 Discuss the history of technology as a powerful force in reshaping the social, cultural, political, and economic landscape.
 - 02.02 Define the technologies that enabled and defined the following technological “Ages”: Iron Age, Middle Ages, Renaissance, Industrial Revolution, and the Information Age.
 - 02.03 Assess how the evolution of civilization has been directly affected by, and has in turn affected, the development and use of tools and materials.
 - 02.04 List trade-offs of developing technologies to reduce the use of resources.
 - 02.05 Identify and discuss ethical considerations important in the development, selection, and use of technologies.
 - 02.06 Select technologies to conserve water, soil, and energy through such techniques as reusing, reducing and recycling.
 - 02.07 Compare and contrast the alignment of technological processes with natural processes to maximize performance and reduce negative impacts on the environment.
 - 02.08 Identify and assess technologies devised to reduce the negative consequences of other technologies.
 - 02.09 Make decisions about the implementation of technologies involving the weighing of trade-offs between predicted positive and negative effects on the environment.
- 03.0 Demonstrate an understanding of the attributes of engineering design - The student will be able to:

This standard supports the following Sunshine State Standards: SC.912.N.1.1, MA.912.S.1.1, SC.912.N.2.4, SC.912.N.3.1, SC.912.N.3.2, SC.912.N.2.5, SC.912.N.1.3, SC.912.N.4.1, SC.912.N.4.2, SC.912.N.1.2, MA.912.S.1.2, MA.912.S.2.1, MA.912.S.2.2, MA.912.S.2.3, MA.912.T.5.1, MA.912.T.5.2, SC.912.N.3.5

- 03.01 Describe the design process; including defining a problem, brainstorming, researching and generating ideas, identifying criteria and specifying constraints, exploring possibilities, selecting an approach, developing a design proposal, making a model or prototype, testing and evaluating the design using specifications, refining the design, creating or making it, and communicating processes and results.
- 03.02 Restate design problems that are seldom presented in a clearly defined form.
- 03.03 Check and critique a design, and improve and revise the idea of the design as needed.
- 03.04 Analyze competing requirements of a design, such as criteria, constraints, and efficiency.
- 03.05 Identify design principles used to evaluate existing designs, to collect data, and to guide the design process.
- 03.06 Evaluate the design solution using conceptual, physical, and mathematical models at various intervals of the design process in order to check for proper design and to note areas where improvements are needed.
- 03.07 Describe the influence of personal characteristics, such as creativity, resourcefulness, and the ability to visualize and think abstractly on the Engineering Design process.
- 03.08 Evaluate factors taken into account in the process of engineering
- 03.09 Apply the design process to construct a prototype or a working model used to test a design concept by making actual observations and necessary adjustments.

04.0 Demonstrate an understanding of employability skills and career opportunities in the fields of advanced manufacturing and engineering technologies - the student will be able to:

- 04.01 Demonstrate knowledge of good workplace behavior and how to address improper workplace behavior
- 04.02 Discuss motivation and human behavior
- 04.03 Develop a personal stress management plan
- 04.04 Demonstrate knowledge of ways to improve reading, listening and writing skills
- 04.05 Demonstrate knowledge of techniques for making effective presentations to internal and external customers
- 04.06 Use different forms of communication, such as e-mail, fax and phones
- 04.07 Provide effective feedback and make suggestions
- 04.08 Handle customer requests
- 04.09 Explain the characteristics of a high-performance team and how to assess team member personality types
- 04.10 Engage in team activities such as a team icebreaker exercise, developing a team constitution, brainstorming session, and reaching a decision by consensus
- 04.11 Demonstrate knowledge of roles and responsibilities of production team members
- 04.12 Align team goals (that are specific, documented, measurable and achievable) to customer and business production needs
- 04.13 Communicate production information to team members
- 04.14 Organize a team to: construct and analyze a flow chart, construct a fishbone diagram, use a criteria screen to make a decision, use an impact/effort grid to make a decision, use multi-voting to make a decision, manually construct a Pareto chart

05.0 Demonstrate an understanding of mechanisms - the student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.5.1, MA.912.A.5.2, MA.912.A.5.3, MA.912.A.5.4, MA.912.A.5.5, MA.912.A.5.7, MA.912.A.3.1, MA.912.A.3.3, MA.912.G.6.5, MA.912.G.1.1, MA.912.A.5.2, MA.912.A.5.3, MA.912.G.1.3, MA.912.G.1.2

Levers and Linkages

- 05.01 For the relation (m, w) calculate the weights (range) of objects given mass (domain) of objects
- 05.02 Calculate the compression rate of a spring using Hooke's Law
- 05.03 Use a spring scale to measure the weight of an object and the force on an object
- 05.04 Calculate torque given an application
- 05.05 Calculate the moment caused by a force
- 05.06 Calculate and measure the mechanical advantage of a first-class, second-class, and third-class lever
- 05.07 Calculate the coefficient of friction given application data
- 05.08 Measure the force required to overcome friction in different applications
- 05.09 Calculate and measure the mechanical advantage of an inclined plane
- 05.10 Connect and operate a slider crank linkage
- 05.11 Connect and operate a double rocker linkage
- 05.12 Connect and operate a crank rocker linkage

- 05.13 Connect and operate a cam and cam follower
- 05.14 Measure the velocity and dwell of a cam
- 05.15 Connect and operate a turnbuckle

Power transmission systems

- 05.16 Use a spirit level to determine orientation of a surface
- 05.17 Select a fastener size and type for a motor mount and correct for a soft foot condition
- 05.18 Level an electric motor
- 05.19 Select a key size for a given application
- 05.20 Measure the actual size of a key and keyseat given a sample
- 05.21 Assemble a hub to a shaft using a key fastener
- 05.22 Use a digital tachometer to measure motor speed
- 05.23 Use a prony brake to measure shaft torque
- 05.24 Calculate rotary mechanical power
- 05.25 Identify shaft size given a sample
- 05.26 Install and adjust a pillow block antifriction bearing and shaft
- 05.27 Install a flexible jaw coupling
- 05.28 Align two shafts using a straight edge and feeler gage

Pulley systems and gear drives

- 05.29 Measure the mechanical advantage of a fixed pulley
- 05.30 Measure the mechanical advantage of a movable pulley
- 05.31 Calculate and measure the mechanical advantage of a pulley combination
- 05.32 Connect and operate a gear drive system
- 05.33 Calculate and measure the mechanical advantage of a gear drive

V-belt drives

- 05.34 Calculate pulley ratio
- 05.35 Calculate the shaft speed and torque of a belt drive system
- 05.36 Install and align a fractional HP V-belt drive with a finished bore
- 05.37 Determine the belt deflection force for a given application
- 05.38 Adjust belt tension using an adjustable mounting base
- 05.39 Use a belt tension tester to measure belt tension

Chain drives

- 05.40 Calculate sprocket ratio
- 05.41 Calculate the shaft speed and torque of a chain drive system
- 05.42 Install and align a roller chain drive system with adjustable centers
- 05.43 Determine allowable chain sag for a given application
- 05.44 Use a rule and a straight edge to measure chain sag
- 05.45 Adjust chain sag to a specified amount using adjustable centers
- 05.46 Install and remove a chain with a master link

06.0 Demonstrate an understanding of workplace safety and workplace organization - The student will be able to:

- 06.01 Locate and use Material Safety Data Sheets (MSDS)
- 06.02 Demonstrate knowledge of first aid or first response procedures
- 06.03 Identify safety procedures in case of smoke or chemical inhalation
- 06.04 Demonstrate knowledge of material handling techniques to safely move materials

- 06.05 Demonstrate the proper techniques for lifting loads
- 06.06 Demonstrate knowledge of safety requirements for material handling equipment such as forklifts, cranes, rigging, and pry trucks
- 06.07 Demonstrate knowledge of safety requirements for platforms, manlifts, and ladders
- 06.08 Proactively respond to a safety concern and then document occurrences
- 06.09 Demonstrate knowledge of emergency exits and signage
- 06.10 Demonstrate knowledge of various emergency alarms and procedures
- 06.11 Perform emergency drills and participate in emergency teams
- 06.12 Demonstrate knowledge of clean-up procedures for spills
- 06.13 Explain Lock Out/Tag Out requirements and procedures
- 06.14 Demonstrate knowledge of machinery and equipment safety functions to determine if all safeguards are operational
- 06.15 Identify procedures for handling hazardous material
- 06.16 Develop safety checklists
- 06.17 Identify and report unsafe conditions
- 06.18 Determine the appropriate corrective action after an unsafe condition is identified
- 06.19 Demonstrate knowledge of safety requirements for manual, electrical-powered, and pneumatic tools
- 06.20 Demonstrate knowledge of safety requirements for operation of automated machines
- 06.21 Perform safety and environmental inspections
- 06.22 Skill in performing leak checks to determine if toxic or hazardous material is escaping from a piece of equipment
- 06.23 Demonstrate knowledge of proper and safe installation techniques as described in manuals, checklists, and regulations
- 06.24 Demonstrate knowledge of equipment shutdown procedures
- 06.25 Identify-safety related maintenance procedures
- 06.26 Selecting and use personal protective equipment (PPE)
- 06.27 Explain the safety benefits of 6S work environment
- 06.28 Demonstrate knowledge of ergonomic impact of work techniques
- 06.29 Train other personnel to use equipment safely

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Automation and Production Technology 2
Course Number: 9200120
Course Credit: 1

Course Description:

This course includes instruction in the fundamentals of automation, manufacturing, and engineering technologies. Upon completion, the student should be prepared to take the MSSC Quality Practices and Measurement assessment.

07.0 Demonstrate an understanding of the role of troubleshooting, research and development, invention and innovation, and experimentation in problem solving - The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.G.8.2, MA.912.T.5.1, MA.912.T.5.2, SC.912.N.1.4, SC.912.N.2.3, SC.912.N.2.1, SC.912.N.2.2, SC.912.N.3.1

07.01 Define research and development as a specific problem solving approach that is used intensively in business and industry to prepare devices and systems for the marketplace.

07.02 Conduct research and development to prepare a prototype devices, product or systems for the marketplace.

07.03 Identify and conduct research needed to solve technological problems.

07.04 Differentiate between technological and non-technological problems, and identify which problems can be solved using technology.

07.05 Utilize a multidisciplinary approach to solving technological problems.

08.0 Demonstrate an understanding of thermal technology - the student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.1.5, SC.912.P.10.1, MA.912.A.5.1, MA.912.A.5.2, MA.912.A.5.3, MA.912.A.5.4, MA.912.A.5.5, MA.912.A.5.7, SC.912.P.10.1

08.01 Measure temperature and convert between temperature scales

08.02 Calculate the change in length of a material given a change in temperature using the slope intercept and standard form of the equation expression this relationship

08.03 Calculate the change in volume of a material given a temperature change

08.04 Convert between Energy units

08.05 Calculate the change in internal energy of a substance given its temperature change

08.06 Calculate gas properties using the Ideal Gas Law

08.07 Determine the effectiveness of an insulation system

08.08 Analyze a system using the first law of thermodynamics

08.09 Measure the relative humidity and calculate the dew point of the air

09.0 Demonstrate an understanding of communication and workplace computer skills - the student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.2.1, MA.912.A.2.2

- 09.01 Write logical and understandable statements, or phrases, to accurately complete forms commonly used in business and industry.
- 09.02 Read and understand graphs, charts, diagrams, and common table formats.
- 09.03 Read and follow written instructions.
- 09.04 Demonstrate knowledge of technical language and technical acronyms.
- 09.05 Use a spreadsheet application to open, view, enter, and format data
- 09.06 Create formulas in a spreadsheet application to manipulate data
- 09.07 Create a chart in a spreadsheet application to represent linear and quadratic equations
- 09.08 Use a word processing application to open, view, create and save a new document
- 09.09 Create a writing sample such as a business letter, memo, or technical report.
- 09.10 Create a presentation outline
- 09.11 Create and deliver a short presentation using a presentation application
- 09.12 Use a browser to go to and navigate a Web site
- 09.13 Download a file from a Web site
- 09.14 Use Email to send and receive a message with attachments
- 09.15 Use a search engine (i.e. "Google") to research a topic

10.0 Demonstrate an understanding of modern business practices and enterprise systems - the student will be able to:

This standard supports the following Sunshine State Standards: MA.912.F.5.1, MA.912.A.2.1, MA.912.A.2.2

- 10.01 Use the Internet to find economic statistics
- 10.02 Use the Internet to find commodity price data
- 10.03 Use a spreadsheet application to analyze economic data
- 10.04 Select materials and process for a product using cost as a factor
- 10.05 Interpret a Bill of Materials
- 10.06 Create a Bill of Materials for a product given a sample
- 10.07 Use a spreadsheet to create a bill of materials for a product
- 10.08 Demonstrate knowledge of the alignment of a company's business objectives with production goals
- 10.09 Describe the importance of entrepreneurship to the American economy.
- 10.10 Identify the necessary personal characteristics of a successful entrepreneur
- 10.11 Identify the business skills needed to operate a small business efficiently and effectively
- 10.12 Identify the key elements of a business plan and apply them in the creation of a business plan

11.0 Demonstrate the ability to read and accurately interpret blueprints and schematics – the student will be able to:

This standard supports the following Sunshine State Standards: MA.912.G.6.2, MA.912.G.1.1, MA.912.G.1.2, MA.912.G.1.3, MA.912.G.1.4, MA.912.G.2.2, MA.912.G.2.3, MA.912.G.3.1, MA.912.G.4.1, MA.912.G.4.2, MA.912.G.4.3, MA.912.G.4.4, MA.912.G.5.4, MA.912.G.6.5, MA.912.A.5.1, MA.912.A.5.2, MA.912.A.5.3, MA.912.A.5.4, MA.912.A.5.5, MA.912.A.5.7, MA.912.G.7.7,

- 11.01 Define basic blueprint terminology such as title block, border, views, notes, revision blocks, etc. In addition, the individual will recognize the intent of the drawing and its use in manufacturing
- 11.02 Differentiate between dimensions of location and size. These dimensions may be represented as ordinate, base line, tabular, etc.
- 11.03 Interpret Linear, Circular, and Angular dimension features on a print
- 11.04 Identify general note symbols and their applications within a manufacturing environment. Examples of symbols include finishing requirements, material specifications, machining/manufacturing specifications, assembly symbols, ANSI symbols, ISO symbols, etc.
- 11.05 Locate notes on a print using industry standards, using three drawings with two minutes per note and 100% accuracy
- 11.06 Interpret commonly used abbreviations and terminology used on prints in the manufacturing environment
- 11.07 Determine tolerances associated with dimensions on a drawing
- 11.08 Determine if a part dimension is within tolerance using conventional tolerancing
- 11.09 Calculate the limits of a dimension given its tolerance
- 11.10 Determine a dimension of an object given an undimensioned scaled drawing
- 11.11 Identify types of lines within a drawing. Examples include hidden lines, object lines, extension lines, and section lines. Individuals should read various drawings and identify lines with 100% accuracy
- 11.12 Interpret the following information from a blueprint title block: company name, part name and number, material, name of designer and checker, revision history, and other important information regarding the part
- 11.13 Recognize the changes through which the design has progressed from the original design. Interpret the meaning of the revision block symbols and notations. Match the revision block components with the actual drawing features
- 11.14 Check for revisions. Given a series of drawings, some of which contain revisions and proper notation, properly identify which ones are the most current revisions, and identify which drawings do not contain revisions
- 11.15 Identify orthographic views. Recognize the three basic views which may be represented on the drawing; front, top, right side. Identify if the print is drawn in first or third angle projection. Detect features represented in one view and find those same features in another view
- 11.16 Identify isometric views. On a drawing containing orthographic and isometric, properly identify the isometric view
- 11.17 Identify positions of views: top, front, side, auxiliary, and section. Given an orthographic drawing, identify all appropriate views according to their position or placement on print. Or, given an actual part, the individual will be able to match the views to the appropriate surfaces
- 11.18 Determine the scale of the view or section. Based on the title block information, physical scaling of view, and standard drawing scale, determine appropriate scale of view or section
- 11.19 Identify the size and type of fasteners used in an assembly drawing

12.0 Demonstrate proficiency in the use of quality assurance methods and quality control concepts – The student will be able to:

This standard supports the following Sunshine State Standards: MA.912.S.1.1, MA.912.A.2.2, MA.912.A.5.7, MA.912.A.10.1, MA.912.A.10.2, MA.912.P.1.1, MA.912.S.3.1, MA.912.A.3.8, MA.912.A.2.1, MA.912.S.3.2, MA.912.D.2.4, MA.912.A.5.1, MA.912.A.5.2, MA.912.A.5.3, MA.912.A.5.4, MA.912.A.5.5, MA.912.S.3.3, MA.912.S.3.4, SC.912.N.1.1, MA.912.T.1.1, SC.912.N.1.6, SC.912.N.1.7, SC.912.N.4.2

- 12.01 Demonstrate knowledge of quality systems such as Statistical Process Control (SPC), Six Sigma, Total Quality Management (TQM), and International Standards Organization (ISO) 9000
- 12.02 Selecting and use quality systems to identify problems and record quality issues
- 12.03 Demonstrate knowledge of statistics for making accurate decisions about quality data
- 12.04 Demonstrate knowledge of various statistical quality tools such as histograms, CpK, X bar and R charts, and range
- 12.05 Create control charts (e.g., variables and attributes) using linear relationships and properties of parallel lines Record and analyze quality issues in the production process, using tools such as Root Cause Failure Analyses (RCFA)
- 12.06 Use Pareto analysis to identify priorities for solving multiple sub–standard product problems
- 12.07 Determining accuracy and precision when using measuring equipment
- 12.08 Demonstrate knowledge of performance indicators that can be readily understood by operators
- 12.09 Demonstrate knowledge of how to use inspection tools, equipment and procedures
- 12.10 Use and convert both U.S. measurement and standard international metric systems using precision measurement tools such as: a machinist’s rule, tape measure, caliper, micrometer, digital gage, pH meter, and thermometer.
- 12.11 Demonstrate knowledge of inspection equipment calibration standards and requirements
- 12.12 Verify calibration of inspection equipment
- 12.13 Demonstrate knowledge of appropriate automated inspection system
- 12.14 Demonstrate knowledge of maintaining and storing inspection tools
- 12.15 Develop records on quality process which are maintained to appropriate standards
- 12.16 Chart outcomes of quality processes according to appropriate methods and standards
- 12.17 Demonstrate knowledge of the importance of accurate and precise data for quality process performance
- 12.18 Analyze quality process performance data to identify trends
- 12.19 Report quality process performance data to appropriate parties in a timely manner
- 12.20 Identify/report performance & training issues affecting quality
- 12.21 Examine previous documentation on similar process issues to identify possible solutions
- 12.22 Recommend actions that are clear, concise and supported by data
- 12.23 Identify follow-up activities that indicate that corrective action was taken

- 12.24 Document product quality following corrective action and identify documentation and records transmittal required for customers
- 12.25 Identify the circumstances for prompt corrective actions related to product quality or the health or safety of workers
- 12.26 Determine disposition of sub-standard product
- 12.27 Implement closed-loop corrective action follow-up: spot checks, quality documentation, and an audit to optimize the outcomes of the corrective steps
- 12.28 Describe and explain the concepts of Lean Manufacturing
- 12.29 Identify and apply value stream mapping, just-in-time procedures, and techniques of continual improvement
- 12.30 Describe the changes necessary in implementing waste-free manufacturing (WFM) in a lean environment
- 12.31 Describe and explain supply chain management
- 12.32 Describe and explain the use of the 6S's, (sort, set in order, shine, standardize, sustain, safety)

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Automation and Production Technology 3
Course Number: 9200130
Course Credit: 1

Course Description:

This course includes instruction in the fundamentals of automation, manufacturing, and engineering technologies. Upon completion, the student should be prepared to take the MSSC Maintenance Awareness assessment.

13.0 Demonstrate an understanding of graphic design by generating and interpreting computer-aided drawings - the student will be able to:

This standard supports the following Sunshine State Standards: MA.912.G.1.2

- 13.01 Create a sketch of an object
- 13.02 Sketch a multiview drawing with dimensions given an isometric drawing
- 13.03 Select the front view of an object
- 13.04 Use a CAD System to open and change the views of CAD drawings
- 13.05 Use a CAD system to identify points in Absolute, Relative, and Polar coordinates
- 13.06 Use standard CAD commands (such as Grid, Snap, Array, Erase, Trim Break, Hatch) in the editing of a drawing
- 13.07 Create a drawing with a title block using CAD drawing commands
- 13.08 Plot (Print) a CAD System drawing to a specific scale
- 13.09 Use CAD software to create a single view drawing
- 13.10 Use CAD software to create a multiview drawing
- 13.11 Use CAD software to dimension a drawing
- 13.12 Print a CAD drawing to a specific scale
- 13.13 Use a CAD system to create an electrical schematic of a process
- 13.14 Use a CAD system to create a piping schematic of a process
- 13.15 Use a CAD system to create a schematic symbol library
- 13.16 Use CAD to create a full sectional view for an object
- 13.17 Use CAD to create a bent sectional view for an object
- 13.18 Use CAD to create an offset sectional view for an object
- 13.19 Sketch an internal thread using the simplified method of thread representation
- 13.20 Sketch an external thread using the simplified method of thread representation
- 13.21 Use a CAD system to draw a thread representation
- 13.22 Use the UCS command to create a custom 3D coordinate system orientation
- 13.23 Create a 3D object using 3D drawing commands
- 13.24 Open and change the view of a solid model
- 13.25 Add features (such as: extruded cut, fillet, chamfer, revolved boss/base, revolved cut) to a solid model

14.0 Demonstrate proficiency in using measurement tools, instruments and testing devices - the student will be able to:

This standard supports the following Sunshine State Standards: SC.912.N.1.1, MA.912.A.1.5

- 14.01 Use appropriate measurement tools such as: machinist's rule, tape measure, caliper, digital caliper, outside micrometer, and dial indicator
- 14.02 Convert between common fraction inches and decimal inches
- 14.03 Calibrate a dial caliper
- 14.04 Master a dial indicator
- 14.05 Implement appropriate testing regimes
- 14.06 Use appropriate safety monitoring and testing equipment
- 14.07 Use multi-gauging to inspect, verify, and document whether product dimensions meet customer requirements

15.0 Demonstrate a fundamental understanding of AC/DC electrical and electrical control - the student will be able to:

This standard supports the following Sunshine State Standards: SC.912.P.10.13, SC.912.P.10.14, SC.912.P.10.15, MA.912.A.5.1, MA.912.A.5.2, MA.912.A.5.3, MA.912.A.5.4, MA.912.A.5.5, MA.912.A.5.7, MA.912.A.3.1, MA.912.A.3.3, SC.912.N.1.1, MA.912.P.10.13, MA.912.P.10.14, SC.912.N.1.6, SC.912.N.1.7, SC.912.N.4.2, MA.912.A.10.1, MA.912.10.2, SC.912.P.10.16, SC.912.N.1.6, SC.912.N.1.7, SC.912.N.4.2, MA.912.A.10.1, MA.912.A.5.5, MA.912.A.5.7

- 15.01 Demonstrate knowledge of AC/DC theory
- 15.02 Check electrical components for UL and CSA approval
- 15.03 Use an AC tester to check a wall outlet for electricity
- 15.04 Use appropriate grounding techniques
- 15.05 Connect and operate a power supply
- 15.06 Connect and operate a circuit using some combination of the following elements: three types of manual switches, a resistor, a buzzer, a solenoid, a motor
- 15.07 Use a Digital Multi-Meter (DMM) to measure the voltage of a point referenced to ground, voltage drops in series and parallel circuits, electrical current, current in series and parallel circuits, resistance of a component, resistance in series and parallel circuits, and test the continuity of wires
- 15.08 Calculate series resistance given each load's resistance
- 15.09 Use Ohm's Law to calculate voltage, current, and resistance in a series circuit
- 15.10 Calculate the total power used by a series circuit
- 15.11 Calculate the main line current in a parallel circuit
- 15.12 Calculate the total parallel resistance
- 15.13 Calculate the total power used in a parallel circuit
- 15.14 Operate a circuit using a fuse, test and replace a fuse
- 15.15 Operate a circuit using a circuit breaker, test and reset a circuit breaker
- 15.16 Connect and operate a relay in a circuit
- 15.17 Calculate the total load on an AC circuit with inductors
- 15.18 Discharge a capacitor
- 15.19 Test a capacitor with a DMM
- 15.20 Measure the voltage across a charged capacitor

- 15.21 Calculate the total load on an AC circuit with capacitors
- 15.22 Calculate the time to charge and discharge a capacitor
- 15.23 Trace the current path in a combination circuit
- 15.24 Solve a combination circuit
- 15.25 Connect and operate a basic lighting circuit, a ceiling fan circuit, and a rheostat as a light dimmer
- 15.26 Design, connect, and operate a voltage divider network
- 15.27 Locate a short circuit and an open circuit
- 15.28 Size, connect, and operate a transformer
- 15.29 Calculate the secondary coil voltage of a transformer
- 15.30 Troubleshoot a transformer by measuring continuity
- 15.31 Calculate the current load on a transformer
- 15.32 Design a control transformer circuit to provide a given output voltage
- 15.33 Read and interpret the operation of a circuit given a ladder diagram
- 15.34 Connect and operate a logic circuit given a ladder diagram
- 15.35 Design a ladder diagram using one or more logic elements
- 15.36 Design, connect, and operate a control circuit to operate a solenoid valve
- 15.37 Read and interpret a basic ladder diagram with detached symbology
- 15.38 Design, connect, and operate a relay to energize a fluid power solenoid
- 15.39 Connect and operate a relay to perform a seal-in function
- 15.40 Connect and operate an event sequencing circuit given a ladder diagram
- 15.41 Design a logic circuit that uses a limit switch to sequence an event
- 15.42 Connect and operate a single-cycle cylinder reciprocation circuit
- 15.43 Connect and operate a continuous-cycle cylinder reciprocation circuit
- 15.44 Design a continuous-cycle cylinder reciprocation circuit with a safety interlock
- 15.45 Connect and operate a control circuit with a timer relay
- 15.46 Connect and operate a control circuit to perform an unloaded start of a motor
- 15.47 Design a control circuit to perform time-driven sequencing
- 15.48 Connect and operate a dual-cylinder control circuit using two limit switches
- 15.49 Design a continuous-cycle multiple-cylinder circuit
- 15.50 Connect and operate a circuit having both automatic and manual modes of operation
- 15.51 Connect and operate a control circuit to simulate a two-pushbutton jog circuit

16.0 Demonstrate an understanding of fluid power - the student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.5.1, MA.912.A.5.2, MA.912.A.5.3, MA.912.A.5.4, MA.912.A.5.5, MA.912.A.5.7, MA.912.A.1.5, SC.912.P.8.1, SC.912.P.8.1, SC.912.N.1.1, SC.912.N.1.6, SC.912.N.1.7, SC.912.N.4.2, MA.912.A.10.1, MA.912.A.10.2

Pneumatic circuits and power systems

- 16.01 Identify pneumatic symbols
- 16.02 Read a pneumatic pressure gage and flow meter
- 16.03 Calculate the extension force of a cylinder given its size and pressure
- 16.04 Determine the pressure needed to create a known output force on an extending cylinder
- 16.05 Measure the force output of an extending cylinder
- 16.06 Calculate the retraction force of a cylinder given its size and pressure
- 16.07 Convert between gage and absolute pressures
- 16.08 Use Boyle's Law to calculate changes in pressure and volume

- 16.09 Convert air volumes at pressures to free air volumes
- 16.10 Measure pressure drop (ΔP) across pneumatic components
- 16.11 Connect equipment and perform basic pneumatic operations such as: adjust a pressure regulator, drain a pneumatic filter, uses quick-connect fittings, use a tee to connect two circuit branches together, use a cross to connect three circuit branches together, operate a check valve
- 16.12 Connect a pneumatic circuit given a schematic
- 16.13 Draw a pneumatic schematic from the actual circuit connections on the machine
- 16.14 Design a multiple actuator pneumatic circuit
- 16.15 Connect pneumatic speed control circuits to: operate a needle valve to control actuator speed, operate a flow control valve to control actuator speed. operate a meter-in flow control circuit, operate a meter-out flow control circuit, operate an exhaust port speed control circuit, and operate a pressure port speed control circuit
- 16.16 Design speed control circuits
- 16.17 Connect and utilize Pneumatic DCV applications such as: a pneumatic cam-operated 4/2 DCV, a pneumatic cam-operated 3/2 DCV, a single-acting pneumatic cylinder using a 3-way manually-operated DCV, a double-acting pneumatic cylinder using a 3-way manually-operated DCV, a unidirectional pneumatic motor using a 3-way manually-operated DCV, a two-way valve, a cylinder deceleration circuit using power braking, and an externally air-piloted DCV using the manual override
- 16.18 Design a rapid traverse-slow feed pneumatic circuit
- 16.19 Design a pneumatic circuit to sequence two cylinders
- 16.20 Design a pneumatic circuit that uses an externally air-piloted DCV

Vacuum systems

- 16.21 Convert between units of mercury and units of air pressure
- 16.22 Connect and read a vacuum gage and manometer
- 16.23 Convert between units of water column and units of water pressure
- 16.24 Connect and operate a vacuum generator
- 16.25 Calculate vacuum cup lift force
- 16.26 Connect and operate a vacuum cup
- 16.27 Design the vacuum cup portion of a handling rack

Hydraulic circuits and power systems

- 16.28 Read a hydraulic pressure gage, flow meter and the liquid level and temperature in the reservoir
- 16.29 Calculate the extension force of a cylinder given its size and pressure
- 16.30 Measure the force output of an extending cylinder
- 16.31 Calculate the retraction force of a cylinder given its size and pressure
- 16.32 Measure the force output of a retracting cylinder
- 16.33 Measure the pressure drop (ΔP) across a hydraulic component
- 16.34 Convert between absolute pressure and gage hydraulic pressure
- 16.35 Calculate the extend speed, retract speed, and cylinder stroke time of a hydraulic cylinder given its size and a flow rate
- 16.36 Draw a hydraulic schematic from the actual circuit connections on a pictorial
- 16.37 Draw a hydraulic circuit given a schematic
- 16.38 Operate a hydraulic power unit
- 16.39 Connect equipment and perform basic hydraulic operations such as: connect and disconnect a hydraulic hose that uses quick-connect fittings, use a tee to connect

- two circuit branches together, connect a flow meter, operate a needle valve to control the speed of an actuator, control the speed of an actuator using a manually-operated DCV, operate a bi-directional hydraulic motor using a 3-position manually-operated DCV, operate a double-acting hydraulic cylinder using a 3-position manually-operated DCV
- 16.40 Design and connect hydraulic speed control circuits to: limit pressure in the system with a relief valve, provide bypass flow, control speed of an actuator by adjusting a flow control valve, operate a meter-in flow control circuit, operate a meter-out flow control circuit
- 16.41 Design a multiple actuator hydraulic circuit, an independent speed control circuit, and a two-speed actuator circuit
- 17.0 Demonstrate the abilities to use and maintain technological products and systems – The student will be able to:

This standard supports the following Sunshine State Standards: SC.912.N.1.1, SC.912.N.1.6, SC.912.N.1.7, SC.912.N.4.2, MA.912.A.10.1, MA.912.A.10.2, MA.912.S.3.1, MA.912.S.3.2

Overall Maintenance Process

- 17.01 Discuss preventive and predictive maintenance methods for manufacturing environments.
- 17.02 Demonstrate knowledge of principles of Total Productive Maintenance (TPM)
- 17.03 Recognize potential maintenance issues with basic production systems and determine when to inform maintenance personnel about issues
- 17.04 Diagnose a system that is malfunctioning and use tools, materials, machines, and knowledge to repair it
- 17.05 Troubleshoot, analyze, and maintain systems to ensure safe and proper function and precision
- 17.06 Operate systems so that they function in the way they were designed
- 17.07 Use computers and calculators to access, retrieve, organize, process, maintain, interpret, and evaluate data and information in order to communicate
- 17.08 Develop and follow maintenance schedules
- 17.09 Identify the most common causes of failure of equipment in order to diagnosis problem quickly
- 17.10 Demonstrate knowledge of what different equipment alarms indicate
- 17.11 Make on-process adjustments during production
- 17.12 Examine the concept of troubleshooting within basic manufacturing maintenance areas
- 17.13 Identify equipment failures in manufacturing maintenance areas
- 17.14 Describe root cause analysis methods
- 17.15 Use materials management to know what is recyclable and what is not
- 17.16 Use monitoring or diagnostic devices to find out when equipment is operating correctly
- 17.17 Use appropriate maintenance tools to maintain machines

Documentation of Maintenance

- 17.18 Document processes and procedures and communicate them to different audiences using appropriate oral and written techniques

- 17.19 Demonstrate knowledge of the procedures for logging repairs and work order requests
- 17.20 Demonstrate knowledge of statistical method charts to ensure that equipment is producing a quality product
- 17.21 Demonstrate knowledge of forms and procedures for correctly documenting processes (e.g., preventative maintenance forms)
- 17.22 Read diagrams, schematics, manuals and specifications to understand how to repair equipment
- 17.23 Document repairs, replacement parts, problems and corrective actions to maintain log to determine patterns of operation
- 17.24 Review maintenance log/checklist to ensure that recommended preventative procedures are followed

Specific Maintenance Operations

- 17.25 Demonstrate knowledge of proper and safe functioning of mechanical power transmission equipment. Specifically, the basic functions of bearings, shafts and couplings and how to recognize a malfunction.
- 17.26 Demonstrate knowledge of lubrication procedures and requirements. Specifically, explain API Service Categories for lubricants; take and analyze oil samples; determine proper lubricants for various types of equipment; use grease guns for various types of lubrication, and demonstrate skill in safe storage and disposal of lubricants.
- 17.27 Demonstrate knowledge of the selection, design, and safe functioning of belt, chain, and roller chain drive equipment.
- 17.28 Demonstrate knowledge of fluid transport. Specifically, identify standard types of industrial pumps and determine the causes and maintenance procedures for: shaft seal failure, shaft misalignment, and pump cavitations.

18.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:

- 18.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 18.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR 1.1
- 18.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR 1.2
- 18.04 Interpret and explain written organizational policies and procedures. ELR 2.0

19.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:

- 19.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 19.02 Describe the effect of money management on personal and career goals. FL 3.0
- 19.03 Develop a personal budget and financial goals. FL 3.1
- 19.04 Complete financial instruments for making deposits and withdrawals. FL 3.2
- 19.05 Maintain financial records. FL 3.3
- 19.06 Read and reconcile financial statements. FL 3.4
- 19.07 Research, compare and contrast investment opportunities.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Course Title: Automation and Production Technology 4
Course Number: 9200140
Course Credit: 1

Course Description:

This course includes instruction in the fundamentals of automation, manufacturing, and engineering technologies. Upon completion, the student should be prepared to take the MSSC Manufacturing Processes and Production assessment.

20.0 Demonstrate an understanding of and be able to select production processes - The student will be able to:

- 20.01 Identify the production characteristics of manufacturing's subindustries: Chemical, Computers & Electronics Products, Electrical and Appliances, Food & Beverage, Furniture, Machinery, Nonmetallic Minerals, Petroleum & Coal, Plastics & Rubber, Primary & Fabricated Metals, Printing, Textile & Apparel, Transportation, and Wood & Paper.
- 20.02 Identify customer needs
- 20.03 Determine resources available for the production process
- 20.04 Make job assignments and coordinate workflow
- 20.05 Communicate production and material requirements to meet product specifications
- 20.06 Establish set-up and operation procedures are available and up-to-date
- 20.07 Read and interpret a production schedule and manufacturing work order
- 20.08 Demonstrate knowledge of production process, including flow and bottlenecks
- 20.09 Document product and process compliance with customer requirements

21.0 Demonstrate an understanding of industrial tools and processes inclusive of: Basic Machine Tools, CNC machines, and welding technology - the student will be able to:

This standard supports the following Sunshine State Standards: SC.912.N.1.6, SC.912.N.1.7, SC.912.N.4.2, MA.912.A.10.1, MA.912.A.10.2,

Introduction to manufacturing hand tools

- 21.01 Use a bench vise to hold material for a benchwork operation
- 21.02 Change a blade on a hacksaw
- 21.03 Cut a piece of stock to length using a hacksaw
- 21.04 Stamp letters in a part using a letter/number stamp set
- 21.05 Deburr a part using a file
- 21.06 Clean and store a file
- 21.07 Chamfer a part using a file
- 21.08 Square the ends of a part using a file
- 21.09 Create layout lines on round stock
- 21.10 Drill holes in round stock

Milling processes

- 21.11 Operate manual controls on a milling machine
- 21.12 Use a milling machine micrometer collar to measure table movement
- 21.13 Face a piece of stock to length
- 21.14 Mill a step using the micrometer collars on the milling machine
- 21.15 Mill a step on a part using layout lines
- 21.16 Mill a slot to a specific depth
- 21.17 Mill a pocket in a part

Band saw operation

- 21.18 Determine the size of three common metal stock shapes: sheet, flat, round
- 21.19 Select stock size and type given a part drawing
- 21.20 Use a horizontal band saw to cut stock to a specified length
- 21.21 Use a vertical band saw to cut stock to a specified length

Drill press operations

- 21.22 Use the prick punch, center punch, and ball-peen hammer to prepare holes for drilling
- 21.23 Determine the size of a drill
- 21.24 Select and change the spindle speeds of the floor drill press
- 21.25 Install a twist drill into a drill chuck
- 21.26 Mount a workpiece in a drill press vise
- 21.27 Drill holes using cutting fluid
- 21.28 Select a drill and drill a hole for reaming
- 21.29 Select a reamer and ream a hole
- 21.30 Drill a pilot hole to prepare a hole for countersinking
- 21.31 Select a countersink and countersink a hole
- 21.32 Drill the pilot hole for the counterboring operation
- 21.33 Select a counterbore and counterbore a hole
- 21.34 Select drill size and drill the holes for the tapping operation
- 21.35 Use a countersink to chamfer a hole
- 21.36 Select a tap and thread a hole using a tap and a tap wrench

CNC mill programming and operation

- 21.37 Enter and edit a CNC mill program using a text editor
- 21.38 Simulate and edit a CNC mill program
- 21.39 Determine the size and cutting direction of an end mill
- 21.40 Mount a tool in a CNC mill
- 21.41 Operate a CNC Mill
- 21.42 Determine CNC program coordinates based on a dimensioned part drawing
- 21.43 Select tooling for a CNC operation
- 21.44 Determine the spindle speed for various machining operations
- 21.45 Determine the feed rate for a machining operation
- 21.46 Locate the PRZ of a part in a CNC mill using an edgfinder
- 21.47 Determine the tool offsets in a CNC mill
- 21.48 Create a precision part using PRZ and tool offset measurements
- 21.49 Convert coordinates between absolute and incremental positioning methods
- 21.50 Interpret a CNC mill program that uses basic G- and M-Codes (G00-G03)
- 21.51 Design a CNC programs that use: program stop command, linear interpolation, absolute and incremental positioning, circular interpolation, spot boring cycle,

counterboring cycle, pecking cycle, boring cycle, cutter compensation, mirroring and subprograms

Welding

- 21.52 Identify a specified weld using a welding symbol
- 21.53 Draw a welding symbol using given variables
- 21.54 Prepare metal for welding
- 21.55 Weld a project from a welding drawing
- 21.56 Weld round tubing in the fixed horizontal position
- 21.57 Use a dye penetrant test and guided bend test to evaluate a weld
- 21.58 Design a welded project

22.0 Demonstrate an understanding of computer aided manufacturing and flexible manufacturing planning and control - the student will be able to demonstrate:

This standard supports the following Sunshine State Standards: MA.912.D.2.5, MA.912.D.2.2, SC.912.N.1.6, SC.912.N.1.7, SC.912.N.4.2, MA.912.A.10.1, MA.912.A.10.2

- 22.01 Skill in making job assignments and coordinating workflow
- 22.02 Skill in knowing that the appropriate resources are available to meet customer specifications
- 22.03 Skill in ensuring that set-up and operation procedures are available and up-to-date
- 22.04 Skill in correctly reading and interpreting a production schedule and manufacturing work order
- 22.05 Knowledge of production process, including flow and bottlenecks
- 22.06 Knowledge of lead-time required for a production plan
- 22.07 Skill in correctly reading and interpreting bills of materials and routing sheets
- 22.08 Knowledge of methods of productivity measurement and improvement
- 22.09 Knowledge of principles and practice of Just-in-time (JIT) inventory control Skill in performing a physical inventory
- 22.10 Ability to identify manufacturing process variables that must be controlled for quality and reliability. This will include controlling quality of incoming materials, amounts of materials, operator skills, and adjustable parameters: time, temperature, pressure, speed, voltage, etc.

23.0 Demonstrate proficiency in computer control and robotics - the student will be able to:

This standard supports the following Sunshine State Standards: MA.912.A.8.6, SC.912.N.1.6, SC.912.N.1.7, SC.912.N.4.2, MA.912.A.10.1, MA.912.A.10.2, MA.912.G.8.5

Programmable logic controllers (PLC)

- 23.01 Convert between Decimal and Binary
- 23.02 Wire input and output devices to a PLC
- 23.03 Open, download, monitor, run and stop a PLC processor file using PLC programming software
- 23.04 View the status of Input and Output Data Tables
- 23.05 Create, enter, save, and edit a PLC program using PLC programming software
- 23.06 Generate and print out a ladder logic report using PLC software

- 23.07 Design a PLC program to jog two motors
- 23.08 Design a PLC program to control the start/stop of two motors
- 23.09 Design a PLC program to interlock two motors
- 23.10 Design a PLC program that uses a safety interlock to control the operation of a machine
- 23.11 Design a reciprocating actuator sequence PLC program
- 23.12 Design a continuous cycle clamp and drill sequence PLC program

Basic robot operation

- 23.13 Power up and shut down servo robot
- 23.14 Jog a servo robot and adjust the fast and slow jog speed settings
- 23.15 Move parts using the manual jog function
- 23.16 Home a servo robot
- 23.17 Manually operate the gripper using the teach pendant
- 23.18 Use a teach pendant to: teach robot position points, test teach points, and edit teach points
- 23.19 Use a teach pendant to delete a program file
- 23.20 Use a teach pendant to enter a servo robot program that uses standard commands such as: PMOVE, LABEL, BRANCH, GRASP, RELEASE, SPEED, and DELAY
- 23.21 Run a servo robot program using a teach pendant
- 23.22 Stop a servo robot program using any one of four different functions on a teach pendant
- 23.23 Design a program to perform a basic material handling task
- 23.24 Store and retrieve multiple programs in a robot controller
- 23.25 Use PC software to enter and edit a robot program offline and online
- 23.26 Use PC software to delete a program
- 23.27 Use PC software to power up, jog, home, and power down a servo robot
- 23.28 Use PC software to run a servo robot program
- 23.29 Connect digital input and output devices to a robot controller
- 23.30 Use PC software to enter a program that has WAITI and WRITEO commands, uses a manual operator station, and will unload an automatic machine
- 23.31 Design a robot program that performs a basic assembly task using linear motion and the commands LMOVE and LINEAR
- 23.32 Enter a robot program that uses the World Coordinate motion commands
- 23.33 Design and enter a robot program that uses Tool Coordinate motion commands

Application development and flexible manufacturing cells

- 23.34 Construct a flow chart given a general sequence of operations
- 23.35 Connect a solenoid-operated pneumatic valve to the output of a robot and operate
- 23.36 Design a robot program that will load and unload an automatic machine
- 23.37 Teach points with a double-jointed robot arm using the full range of its work envelope
- 23.38 Design a robot program that uses a robot's double-jointed design
- 23.39 Design a robot program given a general description of the application
- 23.40 Connect and configure a servo conveyor to a servo robot
- 23.41 Enter a robot program that has MON and MOFF commands
- 23.42 Design a robot program that uses a conveyor
- 23.43 Enter a robot program that has conditional commands: IFIN, ELSE, ENDIF, IF-THEN, and INP

- 23.44 Design a robot program that sorts parts
- 23.45 Enter a robot program that has subroutine commands: CALL, RETURN, and SUB
- 23.46 Design a robot application using a subroutine
- 23.47 Enter a robot program that has a DDMOVE command
- 23.48 Design a robot program that uses a servo conveyor
- 23.49 Jog a robot using four joint modes
- 23.50 Program a robot that uses a servo traverse axis
- 23.51 Enter a robot program which uses the GRWIDTH command
- 23.52 Design a robot program that uses a servo gripper
- 23.53 Develop a robot-to-solid state I/O interface wiring diagram
- 23.54 Interface a robot discrete I/O using a relay
- 23.55 Design a robot program to control an FMS workstation via discrete I/O
- 23.56 Design a robot program that will unload two or more automatic machines

Production control

- 23.57 Enter a robot program that uses an input command
- 23.58 Enter a robot program that uses arithmetic and relational operators
- 23.59 Enter a robot program that has loop commands
- 23.60 Design a robot application using FOR-NEXT commands
- 23.61 Design and enter a robot program that uses counter commands
- 23.62 Design a robot program that stops a production process if a quality standard is not met

Quality control

- 23.63 View the current location of a robot in Cartesian coordinates
- 23.64 Use the MOV function with Cartesian coordinates to move a robot to a position
- 23.65 Use PC software to enter a robot program that uses points stored in Cartesian coordinates
- 23.66 Enter a robot program that has TESTI, FLAG, SET, RESET and IF FLAG commands
- 23.67 Design a robot program to perform a go no-go inspection
- 23.68 Enter a robot program that uses a variable name
- 23.69 Enter a robot program that uses the PRINT and PRINTLN commands
- 23.70 Design a program that provides an operator interface on a computer screen
- 23.71 Enter a robot program that has a MEASURE command
- 23.72 Design a robot program to inspect parts by measuring them in its gripper

- 24.0 Demonstrate the ability to properly identify, organize, plan, allocate resources, document and produce a mass-produced product via a master project - the student will be able to:

This standard supports the following Sunshine State Standards: SC.912.N.1.6, SC.912.N.1.7, SC.912.N.4.2, MA.912.A.10.1, MA.912.A.10.2

- 24.01 Work in a team and use a seven step design process to design and build a prototype
- 24.02 Create a Design Portfolio documenting research and student development materials including:
 - Operation and design description
 - History research paper
 - Current events article

- Individual contributor research paper
 - Global industry analysis
 - Local industry interview
- 24.03 Create a Technology Sector Research Report containing four topics:
- Operation and application
 - History and current events
 - Impacts
 - Individual and organization contribution
- 24.04 Create an Industry Market Report that includes:
- Global market analysis
 - Industry case study
- 24.05 Create a Bill of Material (BOM) for your solution
- 24.06 Create a prototype using specified design constraints (time, expenses, materials, safety considerations, etc.) and automated production processes
- 24.07 Create and deliver a presentation to communicate project results to other teams
- 25.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 25.01 Describe the nature and types of business organizations. SY 1.0
- 25.02 Explain the effect of key organizational systems on performance and quality.
- 25.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 25.04 Explain the impact of the global economy on business organizations.
- 26.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 26.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
- 26.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
- 26.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 26.04 Employ mentoring skills to inspire and teach others. LT 5.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Biomedical Equipment Technology
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	I150401
CIP Number	0615.040100
Grade Level	30, 31
Standard Length	2000 hours
Teacher Certification	TEC MED @7 G BIOMED EQ @7 G PRAC NURSE ¶7 ¶G ELECTRONIC @ 7G
CTSO	SkillsUSA
SOC Codes (all applicable)	49-9062
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 10.0 Language: 10.0 Reading: 10.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to hydraulics, pneumatics, optics and mechanics to troubleshoot, service and repair equipment commonly used for treatment, diagnosis and monitoring of patients in a medical environment.

Program Structure

This program is a planned sequence of instruction consisting of five occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EEV0010	Electronics Assembler	250	49-9062
B	EEV0100	Electronics Tester	400	49-9062
C	EEV0500	Electronics Equipment Repairer	375	49-9062
D	EEV0616	Electronics Technician	375	49-9062
E	EEV0480	Electromedical And Biomedical Repairer 1	300	49-9062
	EEV0481	Electromedical And Biomedical Repairer 2	300	49-9062

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be

able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 10.0, Language 10.0, and Reading 10.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once.

Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate proficiency in soldering and basic laboratory practices.
- 02.0 Demonstrate proficiency in basic D.C. circuits.
- 03.0 Demonstrate mathematics knowledge and skills.
- 04.0 Demonstrate science knowledge and skills
- 05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 06.0 Demonstrate proficiency in knowledge of basic computer usage.
- 07.0 Demonstrate proficiency in advanced D.C. circuits.
- 08.0 Demonstrate proficiency in A.C. circuits.
- 09.0 Demonstrate proficiency in solid state devices.
- 10.0 Demonstrate language arts knowledge and skills
- 11.0 Solve problems using critical thinking skills, creativity and innovation.
- 12.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 13.0 Demonstrate proficiency in digital circuits.
- 14.0 Demonstrate proficiency in fundamental micro-processors.
- 15.0 Use information technology tools
- 16.0 Describe the importance of professional ethics and legal responsibilities.
- 17.0 Demonstrate personal money-management concepts, procedures, and strategies
- 18.0 Demonstrate proficiency in analog circuits.
- 19.0 Demonstrate skills in technical recording.
- 20.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 21.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 22.0 Explain the importance of employability and entrepreneurship skills
- 23.0 Demonstrate proficiency in mechanics/micromechanics.
- 24.0 Demonstrate proficiency in sensor and feedback devices.

- 25.0 Demonstrate proficiency in hydraulic vacuum systems.
- 26.0 Demonstrate proficiency in repairing optical systems.
- 27.0 Demonstrate proficiency in repairing treatment devices.
- 28.0 Demonstrate proficiency in repairing diagnostic devices.
- 29.0 Demonstrate proficiency in repairing monitoring devices.
- 30.0 Operate testers and analyzers.
- 31.0 Demonstrate knowledge of biomedical equipment hazards.

- 03.03 Construct charts/tables/graphs using functions and data. AF3.5
- 04.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 04.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 04.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 05.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 05.02 Locate, organize and reference written information from various sources. CM 3.0
- 05.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 05.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 05.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 05.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 05.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: EEV0100
Occupational Completion Point: B
Electronics Tester – 400 Hours – SOC Code 49-9062

- 06.0 Demonstrate proficiency in knowledge of basic computer usage--The student will be able to:
- 06.01 Demonstrate the use of a micro-computer operating system.
- 06.02 Demonstrate the use of a high level computer language.
- 06.03 Demonstrate the use of micro-computer application programs (i.e., word processing, data base and spreadsheet).
- 07.0 Demonstrate proficiency in D.C. circuits--The student will be able to:
- 07.01 Solve algebraic problems to include exponentials to DC.
- 07.02 Relate electricity to the nature of matter.
- 07.03 Apply Ohm's law to series-parallel and parallel-series circuits.
- 07.04 Construct and verify the operation of series-parallel and parallel-series and bridge circuits.
- 07.05 Troubleshoot series-parallel and parallel-series and bridge circuits.
- 07.06 Identify and define voltage divider circuits (loaded and unloaded).
- 07.07 Construct and verify the operation of voltage divider circuits (loaded and unloaded).
- 07.08 Analyze and troubleshoot voltage divider circuits (loaded and unloaded).
- 07.09 Apply maximum power transfer theory.
- 07.10 Construct and verify the operation of DC circuits that demonstrate the maximum power transfer theory.
- 07.11 Describe magnetic properties of circuits and devices.

- 07.12 Determine the physical and electrical characteristics of capacitors and inductors.
- 07.13 Define resistor-capacitor (R-C) and resistor-inductor (R-L) time constants and classify the output of differentiators and integrators.
- 07.14 Set up and operate power supplies for DC circuits.

08.0 Demonstrate proficiency in A.C. circuits--The student will be able to:

- 08.01 Solve basic trigonometric problem as applicable to electronics.
- 08.02 Define the characteristics of AC capacitive circuits.
- 08.03 Construct and verify the operation of AC capacitive circuits.
- 08.04 Analyze and troubleshoot AC capacitive circuits.
- 08.05 Define the characteristics of AC inductive circuits.
- 08.06 Construct and verify the operation of AC inductive circuits.
- 08.07 Analyze and troubleshoot AC inductive circuits.
- 08.08 Define and apply the principles of transformers to AC circuits.
- 08.09 Construct and verify the operation of AC circuits utilizing transformers.
- 08.10 Analyze and troubleshoot AC circuits utilizing transformers.
- 08.11 Construct and verify the operation of differentiators and integrators to determine R-C and R-L time constraints.
- 08.12 Analyze and troubleshoot differentiators and integrators circuits.
- 08.13 Define the characteristics of resistive, inductive, and capacitive (RLC) circuits (series, parallel and complex).
- 08.14 Construct and verify the operation of the operation of series and parallel resonant circuits.
- 08.15 Define the characteristics of series and parallel resonant circuits.
- 08.16 Construct and verify the operation of series and parallel resonant circuits.
- 08.17 Analyze and troubleshoot R-C, R-L, and RLC circuits.
- 08.18 Define the characteristics of frequency selective filter circuits.
- 08.19 Construct and verify the operation of frequency selective filter circuits.
- 08.20 Analyze and troubleshoot frequency selective filter circuits.
- 08.21 Define the characteristics of polyphase circuits.
- 08.22 Define basic motor theory and operation.
- 08.23 Define basic generator theory and operation.
- 08.24 Set up and operate power supplies for AC circuits.
- 08.25 Analyze and measure power in AC circuits.
- 08.26 Set up and operate capacitor and inductor analyzers for AC circuits.

09.0 Demonstrate proficiency in solid state devices--The student will be able to:

- 09.01 Identify and define properties of semiconductor materials.
- 09.02 Identify and define operating characteristics and applications of junction diodes.
- 09.03 Identify and define operating characteristics and applications of special diodes.
- 09.04 Construct diode circuits.
- 09.05 Analyze and troubleshoot diode circuits.
- 09.06 Identify and define operating characteristics and applications of bipolar transistors.
- 09.07 Identify and define operating characteristics and applications of field effective transistors.
- 09.08 Identify and define operating characteristics and applications of single-stage amplifiers.
- 09.09 Construct single-stage amplifiers.

- 09.10 Analyze and troubleshoot single-stage amplifiers.
 - 09.11 Construct thyristor circuitry.
 - 09.12 Analyze and troubleshoot thyristor circuitry.
 - 09.13 Set up and operate VOM for solid-state devices.
 - 09.14 Set up and operate DVM for solid-state devices.
 - 09.15 Set up and operate power supplies for solid-state devices.
 - 09.16 Set up and operate oscilloscopes for solid-state devices.
 - 09.17 Set up and operate function generators for solid-state devices.
 - 09.18 Set up and operate capacitor and inductor analyzers for solid-state devices.
 - 09.19 Set up and operate curve tracers.
 - 09.20 Set up and operate transistor testers.
- 10.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 10.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 10.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 10.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 11.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 11.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 11.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 11.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 11.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 12.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 12.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 12.02 Explain emergency procedures to follow in response to workplace accidents.
 - 12.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: EEV0500**Occupational Completion Point: C****Electronic Equipment Repairer – 375 Hours – SOC Code 49-9062**

- 13.0 Demonstrate proficiency in digital circuits--The student will be able to:
- 13.01 Define and apply numbering systems to codes and arithmetic operations.
 - 13.02 Analyze and minimize logic circuits using Boolean operations.
 - 13.03 Set up and operate logic probes for digital circuits.
 - 13.04 Set up and operate power supplies for digital circuits and solve power distribution and noise problems.
 - 13.05 Set up and operate pulsers for digital circuits.
 - 13.06 Set up and operate oscilloscopes for digital circuits.

- 13.07 Set up and operate logic analyzers for digital circuits.
 - 13.08 Set up and operate pulse generators for digital circuits.
 - 13.09 Identify types of logic gates and their truth tables.
 - 13.10 Construct combinational logic circuits using integrated circuits.
 - 13.11 Troubleshoot logic circuits.
 - 13.12 Analyze types of flip-flops and their truth tables.
 - 13.13 Construct flip-flops using integrated circuits.
 - 13.14 Troubleshoot flip-flops.
 - 13.15 Identify, define and measure characteristics of integrated circuit (IC) logic families.
 - 13.16 Identify types of registers and counters.
 - 13.17 Construct registers and counters using flip-flops and logic gates.
 - 13.18 Troubleshoot registers and counters.
 - 13.19 Analyze clock and timing circuits.
 - 13.20 Construct clock and timing circuits.
 - 13.21 Troubleshoot clock and timing circuits.
 - 13.22 Identify types of arithmetic-logic circuits.
 - 13.23 Construct arithmetic-logic circuits.
 - 13.24 Troubleshoot arithmetic-logic circuits.
 - 13.25 Identify types of encoding and decoding devices.
 - 13.26 Construct encoders and decoders.
 - 13.27 Troubleshoot encoders and decoders.
 - 13.28 Identify types of multiplexer and demultiplexer circuits.
 - 13.29 Construct multiplexer and demultiplexer circuits using integrated circuits.
 - 13.30 Troubleshoot multiplexer and demultiplexer circuits
 - 13.31 Identify types of memory circuits.
 - 13.32 Relate the uses of digital-to-analog and analog-to-digital circuits.
 - 13.33 Construct digital-to-analog and analog-to-digital circuits.
 - 13.34 Troubleshoot digital-to-analog and analog-to-digital circuits
 - 13.35 Identify types of digital displays.
 - 13.36 Construct digital display circuits.
 - 13.37 Troubleshoot digital display circuits.
- 14.0 Demonstrate proficiency in fundamental micro processors--The student will be able to:
- 14.01 Identify central processing unit (CPU) building blocks and their uses (architecture).
 - 14.02 Analyze bus concepts.
 - 14.03 Analyze various memory schemes.
 - 14.04 Use memory devices in circuits.
 - 14.05 Troubleshoot memory device circuits.
 - 14.06 Set up and operate oscilloscopes for microprocessor systems.
 - 14.07 Set up and operate logic-data analyzers to troubleshoot microprocessor systems.
 - 14.08 Identify types of input and output devices and peripherals.
 - 14.09 Interface input an output ports to peripherals.
 - 14.10 Analyze and troubleshoot input and output ports.
 - 14.11 Write a macro processor program in assembly language.
 - 14.12 Write a macro processor program in machine language.
 - 14.13 Execute micro processor instruction sets.

- 15.0 Use information technology tools. -- The students will be able to:
- 15.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 15.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 15.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 15.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 16.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 16.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 16.02 Evaluate alternative responses to workplace situations based on personal,
 - 16.02.1 professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 16.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 16.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 17.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 17.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 17.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 17.03 Develop a personal budget and financial goals. FL3.1
 - 17.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 17.05 Maintain financial records. FL3.3
 - 17.06 Read and reconcile financial statements. FL3.4
 - 17.07 Research, compare and contrast investment opportunities.

Course Number: EEV0616

Occupational Completion Point: D

Electronic Technician – 375 Hours – SOC Code 49-9062

- 18.0 Demonstrate proficiency in analog circuits--The student will be able to:
- 18.01 Identify and define operational characteristics and applications of multistage amplifiers.
 - 18.02 Construct multistage amplifiers.
 - 18.03 Analyze and troubleshoot multistage amplifiers.
 - 18.04 Identify and define operating characteristics and applications of linear integrated circuits.
 - 18.05 Identify and define operating characteristics and applications of basic power supplies and filters.
 - 18.06 Construct basic power supplies and filters.
 - 18.07 Identify and define operating characteristics and applications of differential and operational amplifiers.

- 18.08 Construct differential and operational amplifier circuits.
 - 18.09 Analyze and troubleshoot differential and operational amplifier circuits.
 - 18.10 Identify and define operating characteristics of audio power amplifiers.
 - 18.11 Construct audio power amplifiers.
 - 18.12 Analyze and troubleshoot audio power amplifiers.
 - 18.13 Identify and define operating characteristics and applications of power supply regulator circuits.
 - 18.14 Construct power supply regulator circuits.
 - 18.15 Analyze and troubleshoot power supply regulator circuits.
 - 18.16 Identify and define operating characteristics and applications of active filters.
 - 18.17 Construct active filter circuits.
 - 18.18 Analyze and troubleshoot active filter circuits.
 - 18.19 Identify and define operating characteristics and applications of
 - 18.20 Construct oscillator circuits.
 - 18.21 Analyze and troubleshoot oscillator circuits.
 - 18.22 Identify and define operating characteristics and applications of cathode ray tubes.
 - 18.23 Identify and define operating characteristics and applications of opto-electronic devices.
 - 18.24 Set up and operate measuring instruments for analog circuits.
- 19.0 Demonstrate skills in technical recording-The student will be able to:
- 19.01 Draw and interpret electronic schematics.
 - 19.02 Record data and design curves and graphs.
 - 19.03 Write reports and make oral presentations.
 - 19.04 Maintain test logs.
 - 19.05 Make equipment failure reports.
 - 19.06 Specify and requisition simple electronic components.
 - 19.07 Compose technical letters and memoranda.
 - 19.08 Write formal reports of laboratory experiences.
 - 19.09 Draft preventive maintenance and calibration procedures.
- 20.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 20.01 Describe the nature and types of business organizations. SY 1.0
 - 20.02 *Explain the effect of key organizational systems on performance and quality.*
 - 20.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 20.04 *Explain the impact of the global economy on business organizations.*
- 21.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 21.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 21.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 21.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 21.04 Employ mentoring skills to inspire and teach others. LT 5.0

22.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:

- 22.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
- 22.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
- 22.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 22.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 22.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 22.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 22.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 22.08 Research the benefits of ongoing professional development. ECD 9.0
- 22.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

Course Number: EEV0480

Electromedical and Biomedical Repairer 1 – 300 Hours – SOC Code 49-9062

23.0 Demonstrate proficiency in mechanics/micromechanics--the student will be able to:

- 23.01 Analyze, troubleshoot, repair and align power transmission components (gears, belts, chains, couplings, clutches and screw systems).
- 23.02 Analyze, troubleshoot, and repair bearings.
- 23.03 Apply lubrication specifications to mechanical systems.
- 23.04 Analyze, troubleshoot, repair, and align linkages and hoses.
- 23.05 Analyze, troubleshoot, repair, and align cams.
- 23.06 Analyze and troubleshoot materials to static's and material specifications.
- 23.07 Analyze, troubleshoot, and repair metals to heat treating specifications.
- 23.08 Clean components and systems.

24.0 Demonstrate proficiency in sensor and feedback devices--The student will be able to:

- 24.01 Analyze, troubleshoot and align transducers.
- 24.02 Analyze, troubleshoot, repair, and align motor controls.
- 24.03 Analyze, troubleshoot and align synchros and resolvers.
- 24.04 Analyze, troubleshoot and align pulse encoders.
- 24.05 Analyze, troubleshoot and align farrand scales.

25.0 Demonstrate proficiency in hydraulic vacuum systems--The student will be able to:

- 25.01 Clean components and systems.
- 25.02 Analyze, troubleshoot, and align pumps (positive and negative pressures).
- 25.03 Analyze, troubleshoot, and repair control and metering devices.
- 25.04 Analyze, troubleshoot, and repair electromechanical valves (directional and control).
- 25.05 Analyze, troubleshoot, and repair valve actuators (solenoid, servo, flow-control).
- 25.06 Analyze, troubleshoot, and repair linear and rotary actuators.
- 25.07 Analyze, troubleshoot, and repair pressure and flow regulators.
- 25.08 Analyze and troubleshoot hydraulic and pneumatic circuits and systems.
- 25.09 Analyze, troubleshoot, and repair piping reservoirs and fittings.

26.0 Demonstrate proficiency in repairing optical systems--The student will be able to:

- 26.01 Analyze, troubleshoot and repair optics systems.
- 26.02 Analyze, troubleshoot and repair laser detectors.
- 26.03 Set up and operate laser alignment equipment.
- 26.04 Set up and operate laser interferometers.

27.0 Demonstrate proficiency in repairing treatment devices--The student will be able to:

- 27.01 Troubleshoot and repair surgical lasers.
- 27.02 Perform operating systems check and make minor adjustments of surgical lasers.
- 27.03 Troubleshoot and repair dialysis machines.
- 27.04 Perform operating systems check and make minor adjustments of dialysis machines.
- 27.05 Troubleshoot and repair diathermy machines.
- 27.06 Perform operating systems check and make minor adjustments of diathermy machines.
- 27.07 Troubleshoot and repair anesthesiologist devices.
- 27.08 Perform operational systems check and make minor adjustments of anesthesiologist devices.
- 27.09 Troubleshoot and repair infusion control devices.
- 27.10 Perform operating systems check and make minor adjustments of infusion control devices.
- 27.11 Troubleshoot and repair pacemaker support equipment.
- 27.12 Perform operating systems check and make minor adjustments of pacemaker support equipment.
- 27.13 Troubleshoot and repair respiration therapy devices.
- 27.14 Perform operating systems check and make minor adjustments of respiration therapy devices.
- 27.15 Troubleshoot and repair surgical microscopes.
- 27.16 Perform operating systems check and make minor adjustments of surgical microscopes.
- 27.17 Troubleshoot and repair sterilizer (gas & eto) devices.
- 27.18 Perform operating systems check and make minor adjustments of gas and eto sterilizers.
- 27.19 Troubleshoot and repair defibrillators.
- 27.20 Perform operating systems check and make minor adjustments of defibrillator devices.
- 27.21 Troubleshoot and repair electrosurgical devices.
- 27.22 Perform operating systems check and make minor adjustments of electrosurgical devices.
- 27.23 Troubleshoot and repair portable X-ray machines (simple).
- 27.24 Perform operating systems check and make minor adjustments of portable X-ray machines (simple).
- 27.25 Troubleshoot and repair electrical bed stations.
- 27.26 Perform operating systems check and make minor adjustments of electrical bed stations.
- 27.27 Troubleshoot and repair hypothermia and hypothermia devices.
- 27.28 Perform operating systems check and make minor adjustments of hyper/hypothermia devices.
- 27.29 Troubleshoot and repair radiant warmers.

- 27.30 Perform operating systems check and make minor adjustments of radiant warmers.
 - 27.31 Troubleshoot and repair incubators.
 - 27.32 Perform operating systems check and make minor adjustments of incubators.
 - 27.33 Troubleshoot and repair fetal monitors.
 - 27.34 Perform operating systems check and make minor adjustments of fetal monitors.
 - 27.35 Troubleshoot and repair chun guns.
 - 27.36 Perform operating systems check and make minor adjustments of chun guns.
- 28.0 Demonstrate proficiency in repairing diagnostic devices--The student will be able to:
- 28.01 Troubleshoot and repair blood cell counters.
 - 28.02 Perform operating systems check and make minor adjustments of blood cell counters.
 - 28.03 Troubleshoot and repair centrifuge devices.
 - 28.04 Perform operating systems check and make minor adjustments of centrifuge devices.
 - 28.05 Troubleshoot and repair nephelometry devices.
 - 28.06 Perform operating systems check and make minor adjustments of nephelometry devices.
 - 28.07 Troubleshoot and repair automated chemistry analyzers.
 - 28.08 Perform operating systems check and make minor adjustments of automated chemistry analyzers.
 - 28.09 Troubleshoot and repair simple scintillation counters.
 - 28.10 Perform operating systems check and make minor adjustments of simple scintillation counters.
 - 28.11 Troubleshoot and repair audiometers.
 - 28.12 Perform operating systems check and make minor adjustments of audiometers.
 - 28.13 Troubleshoot and repair electrophoresis equipment.
 - 28.14 Perform operating systems check and make minor adjustments of electrophoresis equipment.
 - 28.15 Troubleshoot and repair blood gas analyzers.
 - 28.16 Perform operating systems check and make minor adjustments of blood gas analyzers.
 - 28.17 Troubleshoot and repair HPLC and gas chromatography equipment.
 - 28.18 Perform operating systems check and make minor adjustments of HPLC and gas chromatography equipment.
 - 28.19 Troubleshoot and repair simple refractometers.
 - 28.20 Perform operating systems check and make minor adjustments of refractometers.
 - 28.21 Troubleshoot and repair spectrophotometers.
 - 28.22 Perform operating systems check and make minor adjustments of spectrophotometer.
 - 28.23 Troubleshoot and repair laboratory microscopes.
 - 28.24 Perform operating systems check and make minor adjustments of laboratory microscopes.
 - 28.25 Troubleshoot and repair EEG devices.
 - 28.26 Perform operating systems check and make minor adjustments of EEG devices.
 - 28.27 Troubleshoot and repair EMG devices.
 - 28.28 Perform operating systems check and make minor adjustments of EMG devices.
 - 28.29 Troubleshoot and repair ENG devices.

- 28.30 Perform operating systems check and make minor adjustments of ENG devices.
- 28.31 Troubleshoot and repair transcutaneous devices.
- 28.32 Perform operating systems check and make minor adjustments of transcutaneous devices.

29.0 Demonstrate proficiency in repairing monitoring devices--The student will be able to:

- 29.01 Troubleshoot and repair EKG devices.
- 29.02 Perform operating systems check and make minor adjustments of EKG devices.
- 29.03 Troubleshoot and repair pressure devices.
- 29.04 Perform operating systems check and make minor adjustments of pressure devices.
- 29.05 Troubleshoot and repair temperature devices.
- 29.06 Perform operating systems check and make minor adjustments of temperature devices.
- 29.07 Troubleshoot and repair respiration devices.
- 29.08 Perform operating systems check and make minor adjustments of respiration devices.
- 29.09 Troubleshoot and repair fluid output devices.
- 29.10 Perform operating systems check and make minor adjustments of fluid output devices.
- 29.11 Troubleshoot and repair halter monitors.
- 29.12 Perform operating systems check and make minor adjustments of holler monitors.
- 29.13 Troubleshoot and repair telemetry systems.
- 29.14 Perform operating systems check and make minor adjustments of telemetry systems.
- 29.15 Troubleshoot and repair doppler blood flow devices.
- 29.16 Perform operating systems check and make minor adjustments of doppler blood flow devices.
- 29.17 Troubleshoot and repair in vivo pressure transducers.
- 29.18 Perform operating systems check and make minor adjustments of in vivo pressure transducers.
- 29.19 Troubleshoot and repair chart recorders.
- 29.20 Perform operating systems check and make minor adjustments of chart recorders.

Course Number: EEV0481

Occupational Completion Point: E

Electromedical and Biomedical Repairer 2 – 300 Hours – SOC Code 49-9062

30.0 Operate testers and analyzers--The student will be able to:

- 30.01 Operate safety analyzer.
- 30.02 Operate defibrillator tester.
- 30.03 Operate electrosurgical analyzer.
- 30.04 Operate EKG simulator.
- 30.05 Operate pressure simulator.
- 30.06 Operate temperature simulator.

31.0 Demonstrate knowledge of biomedical equipment hazards--The student will be able to:

- 31.01 Perform safety checks on electrical devices.
- 31.02 Maintain leakage records on electrical devices.
- 31.03 Recognize and correctly respond to radiation hazards.
- 31.04 Perform safety checks on radiation devices.
- 31.05 Recognize and correctly respond to biological hazards.
- 31.06 Recognize and correctly respond to chemical hazards.
- 31.07 Recognize and correctly respond to mechanical hazards.
- 31.08 Perform safety checks on mechanical devices.
- 31.09 Recognize and correctly respond to fluid discs device hazards.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Electrical and Instrumentation Technology
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	I150404
CIP Number	0615.040400
Grade Level	30, 31
Standard Length	1800 hours
Teacher Certification	TEC ELEC @7 G ELECTRONIC @7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	47-2111, 49-2094, 51-8099
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 11.0 Language: 10.0 Reading: 10.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, and the technical training to support professional personnel in the engineering, design, development and evaluation of electrical and instrument systems.

Program Structure

This program is a planned sequence of instruction consisting of five occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EEV0650	Electrician (Construction)	350	47-2111
B	EEV0652	Instrument Mechanic	350	49-2094
C	EEV0654	Electrician Maintenance	300	47-2111
D	EEV0656	Instrument Technician	400	49-2094
E	EEV0658	Operating Engineer Assistant Stationary	400	17-3023

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills

and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 11.0, Language 10.0, and Reading 10.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the

student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fl DOE.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate knowledge of electric codes.
- 02.0 Install and troubleshoot facility electrical circuits from service entrance to convenience outlets.
- 03.0 Demonstrate knowledge of using basic electrical drawings.
- 04.0 Demonstrate basic electrical construction skills.
- 05.0 Demonstrate understanding of DC power sources.
- 06.0 Demonstrate understanding of AC power sources.
- 07.0 Demonstrate knowledge of DC motors.
- 08.0 Demonstrate knowledge of AC motors.
- 09.0 Demonstrate knowledge of motor controls.
- 10.0 Demonstrate knowledge of transformers.
- 11.0 Demonstrate knowledge of over current protection and grounding.
- 12.0 Demonstrate knowledge of an industrial power distribution system.
- 13.0 Perform preventive and corrective maintenance on basic electrical power and control components.
- 14.0 Demonstrate knowledge of electrical test equipment.
- 15.0 Demonstrate knowledge of hydraulic and pneumatic systems.
- 16.0 Demonstrate mathematics knowledge and skills.
- 17.0 Demonstrate science knowledge and skills
- 18.0 Identify the basic principles and terminology of process control.
- 19.0 Identify the primary components of a process control system.
- 20.0 Demonstrate knowledge of using instrumentation drawings.
- 21.0 Demonstrate knowledge of using instrumentation test instruments.
- 22.0 Demonstrate knowledge of instrumentation installation techniques.
- 23.0 Demonstrate language arts knowledge and skills
- 24.0 Solve problems using critical thinking skills, creativity and innovation.
- 25.0 Demonstrate knowledge of Programmable Logic controllers.
- 26.0 Demonstrate personal money-management concepts, procedures, and strategies
- 27.0 Demonstrate knowledge of troubleshooting and maintaining distributed control systems (DCS).

- 28.0 Demonstrate knowledge of troubleshooting and maintaining level measurement and control devices.
- 29.0 Demonstrate knowledge of troubleshooting and maintaining pressure measurement and control devices.
- 30.0 Demonstrate knowledge of troubleshooting and maintaining temperature measurement and control devices.
- 31.0 Demonstrate knowledge of troubleshooting and maintaining flow measurement and control devices.
- 32.0 Demonstrate knowledge of troubleshooting and maintaining physical property measurement and control devices.
- 33.0 Demonstrate knowledge of troubleshooting and maintaining chemical property measurement and control devices.
- 34.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 35.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 36.0 Explain the importance of employability and entrepreneurship skills
- 37.0 Demonstrate process operation skills.
- 38.0 Demonstrate knowledge of technical reporting.
- 39.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 40.0 Use information technology tools
- 41.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 42.0 Describe the importance of professional ethics and legal responsibilities.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Electrical and Instrumentation Technology
PSAV Number: 1150404

Course Number: EEV0650
Occupational Completion Point: A
Electrician (construction) – 350 Hours – SOC Code 47-2111

01.0 Demonstrate knowledge of the national electrical code--The student will be able to:

- 01.01 Relate the NEC to general wiring practices.
- 01.02 Relate the NEC to wire, conduit and box sizing.
- 01.03 Relate the NEC to outlets, lighting, appliances and building services.
- 01.04 Relate the NEC to services and service calculations.
- 01.05 Relate the NEC to grounding and bonding requirements.
- 01.06 Relate the NEC to over current protection.
- 01.07 Relate the NEC to motor circuit wiring.
- 01.08 Relate the NEC to transformers.
- 01.09 Relate the NEC to hazardous location wiring.
- 01.10 Relate the NEC to emergency and alternate power systems.
- 01.11 Relate the NEC to industrial electrical.

02.0 Install and troubleshoot facility wiring circuits from service entrance to convenience outlets--The student will be able to:

- 02.01 Demonstrate the knowledge power requirements, distribution, and construction considerations to meet the needs for a safe and functional electrical system for residential, commercial, or industrial facilities.
- 02.02 Determine the size of service entrance equipment, components and conductors.
- 02.03 Demonstrate proper methods to install service entrance, lighting circuits and equipment branch circuits.
- 02.04 Demonstrate knowledge of NEC local codes, utility regulations, special ordinances and installation instructions.
- 02.05 Demonstrate knowledge of optional electrical safety devices, special fixtures (explosion proof, waterproof), communications and alarm systems, timers and controllers.
- 02.06 Demonstrate knowledge of the needs for, and the proper methods of facility grounding systems.
- 02.07 Demonstrate the ability to troubleshoot faults in control and power circuits.
- 02.08 Choose the correct test equipment to service electrical systems.

03.0 Demonstrate knowledge of using electrical drawings--The student will be able to:

- 03.01 Demonstrate the knowledge to describe, identify and use electrical symbols and abbreviations.
- 03.02 Demonstrate the knowledge to use floor plans, lighting layouts and building service drawings.
- 03.03 Demonstrate the knowledge to use single line power distribution drawings.

- 03.04 Demonstrate the knowledge to use elementary drawings.
- 03.05 Demonstrate the knowledge to use process logic drawings.
- 03.06 Demonstrate the knowledge to convert English system and metric system measurements.
- 03.07 Demonstrate the knowledge to use measuring scales to take accurate system measurements.
- 03.08 Demonstrate the knowledge to produce accurate electrical drawings.
- 03.09 Demonstrate the knowledge to prepare an equipment and material list.
- 03.10 Demonstrate the knowledge to troubleshoot using the different electrical diagrams and drawings.

04.0 Demonstrate basic electrical construction skills--The student will be able to:

- 04.01 Use blueprints and associated documents to identify materials and equipment which will be needed to perform construction or maintenance task.
- 04.02 Use the proper equipment to make correct and accurate bends in various types of electrical conduits.
- 04.03 Use the proper equipment to thread electrical conduit.
- 04.04 Make appropriate electrical terminations.
- 04.05 Apply correct wiring methods to motors and motor control circuits.
- 04.06 Apply correct wiring methods to transformers.
- 04.07 Install non-metallic sheathed cable.
- 04.08 Correctly install lighting fixtures and perform preventive and corrective maintenance.
- 04.09 Correctly install switching and outlet devices.
- 04.10 Correctly use power tools.

05.0 Demonstrate an understanding of DC power sources--The student will be able to:

- 05.01 Describe safe procedures for handling, storing, charging and installing storage batteries.
- 05.02 Describe electrical characteristics of lead-acid storage batteries, dry cells and NiCads.
- 05.03 Demonstrate knowledge of low voltage electronic power supplies.
- 05.04 Demonstrate knowledge of DC generator theory and construction for DC generators.
- 05.05 Perform troubleshooting and preventive maintenance on DC power sources.

06.0 Demonstrate and understanding of AC power sources--The student will be able to:

- 06.01 Calculate and explain power factor.
- 06.02 Calculate and explain power factor corrections.
- 06.03 Demonstrate knowledge of the theory and physical and electrical characteristics of three phase alternators.
- 06.04 Demonstrate knowledge of the theory and application for engine driven generating sets, including types of prime movers and transfer switches.
- 06.05 Demonstrate knowledge of paralleling, synchronizing, testing three phase alternators.
- 06.06 Demonstrate knowledge of selecting, troubleshooting, connecting and maintaining 3-phase alternators.
- 06.07 Demonstrate knowledge of un-interruptable power supplies (UPS).

07.0 Demonstrate knowledge of DC motors--The student will be able to:

- 07.01 Demonstrate knowledge of DC motor theory and construction including series, shunt and compound motors.
- 07.02 Demonstrate knowledge of DC motor torque effectively speed regulation, loading and starting.
- 07.03 Demonstrate knowledge of performing maintenance procedures for and installation of DC motors.
- 07.04 Demonstrate knowledge of correctly apply testing and monitoring equipment to DC motors and machines.
- 07.05 Select and apply DC motor controls.

08.0 Demonstrate knowledge of AC motors--The student will be able to:

- 08.01 Demonstrate knowledge of single-phase AC motors.
- 08.02 Demonstrate the ability to select connect and troubleshoot single phase AC motors.
- 08.03 Demonstrate knowledge of 3-phase AC motors.
- 08.04 Demonstrate the ability to select, connect, troubleshoot and maintain 3-phase AC motors.
- 08.05 Demonstrate the ability to correctly apply testing and monitoring equipment to AC 3-phase motors.
- 08.06 Select and apply AC motor controls.
- 08.07 Disassemble and assemble a single-phase motor.
- 08.08 Disassemble and assemble a 3-phase motor.
- 08.09 Perform preventative maintenance for AC motors.

09.0 Demonstrate knowledge of motor controls--The student will be able to:

- 09.01 Use schematics and drawings to troubleshoot electrical failures.
- 09.02 Demonstrate knowledge of motor starters.
- 09.03 Design, install, operate, and troubleshoot 2-wire control.
- 09.04 Design, install, operate, and troubleshoot 3-wire control.
- 09.05 Design, install, operate, and troubleshoot motor control circuits that use timers.
- 09.06 Design, install, operate, and troubleshoot motor control circuits that use relays.
- 09.07 Design, install, operate, and troubleshoot motor control circuits that use sequences.
- 09.08 Demonstrate the ability to install and troubleshoot limit switches, proximity switches and other sensors in control circuits.
- 09.09 Demonstrate knowledge of variable frequency drives (VFC's).
- 09.10 Demonstrate knowledge of DC motor circuits.

10.0 Demonstrate knowledge of transformers--The student will be able to:

- 10.01 Demonstrate knowledge of transformer theory and application.
- 10.02 Demonstrate knowledge of single-phase transformer theory and application.
- 10.03 Demonstrate knowledge of theory and application of a single-phase 3-wire secondary system.
- 10.04 Demonstrate knowledge of theory and application for single-phase transformers connected in 3-phase systems.

- 10.05 Apply testing and monitoring equipment to transformers and their associated circuits.
 - 10.06 Install transformers to primary service and main switch metering equipment and secondary switching.
 - 10.07 Install transformer over current protection.
- 11.0 Demonstrate knowledge of over current protection and grounding--The student will be able to:
- 11.01 List and identify types, classes and ratings of fuses and circuit breakers.
 - 11.02 Describe operation of fuses and breakers.
 - 11.03 Install fuses and breakers.
 - 11.04 Select and apply branch-circuit protection for appliances.
 - 11.05 Select and apply branch-circuit and overload protection for motors.
 - 11.06 Relate the NEC to the selection and installation of over current protection devices.
 - 11.07 Explain the purpose of equipment grounding.
 - 11.08 Relate the NEC to the sizing and installation of grounding systems and conductors.
 - 11.09 Perform preventative maintenance on grounding systems.
- 12.0 Demonstrate knowledge of an industrial power distribution system--The student will be able to:
- 12.01 Demonstrate knowledge of a utility generation and distribution system.
 - 12.02 Demonstrate knowledge of a typical industrial generation and distribution system.
 - 12.03 Demonstrate knowledge of co-generation applications.
 - 12.04 Demonstrate knowledge of protective relay applications.
 - 12.05 Demonstrate knowledge of amperage, voltage control and power factor control techniques.
 - 12.06 Demonstrate knowledge of breaker controls and computer load shed considerations.
 - 12.07 Demonstrate knowledge of high voltage, distribution equipment, ground fault protection methods.
 - 12.08 Demonstrate knowledge of safety procedures including identification of equipment used for testing high voltage.
 - 12.09 Demonstrate knowledge of pole line isolation switches.
 - 12.10 Demonstrate knowledge of current transformers (CT's) and potential transformers (PT's).
- 13.0 Perform preventative and corrective maintenance of power and control components--The student will be able to:
- 13.01 Use technical data and manuals to perform preventative maintenance.
 - 13.02 Demonstrate ability to select and apply appropriate tools and testing equipment.
 - 13.03 Perform corrective preventative maintenance and certify completion.
 - 13.04 Determine the need for corrective maintenance by applying trouble-shooting and analysis techniques.
 - 13.05 Replace parts and calibrate or adjust as necessary to bring equipment, systems, components or machines to specifications.
 - 13.06 Prepare forms and reports of preventive and corrective maintenance.

14.0 Demonstrate proficiency in using electrical test equipment--The student will be able to:

- 14.01 Demonstrate the ability to use an analog multimeter.
- 14.02 Demonstrate the ability to use a digital multimeter.
- 14.03 Demonstrate the ability to use a “wiggly” voltmeter.
- 14.04 Demonstrate the ability to use a clamp-on ammeter.
- 14.05 Demonstrate the ability to use a megohmmeter.
- 14.06 Demonstrate the ability to use an oscilloscope.
- 14.07 Demonstrate the ability to use a high voltage tester.
- 14.08 Use test equipment to systematically troubleshoot a defective system.

15.0 Demonstrate knowledge of hydraulic and pneumatic systems--The student will be able to:

- 15.01 Identify principles and practical applications of hydraulic and pneumatic power.
- 15.02 Identify control valves in a hydraulic and pneumatic system.
- 15.03 Identify pressure and safety relief valves and vacuum breakers.
- 15.04 Identify cylinders and motors.
- 15.05 Remove and replace hydraulic and pneumatic systems and components.
- 15.06 Identify strainers and filters in hydraulic and pneumatic systems.
- 15.07 Identify reservoirs and accumulators in hydraulic and pneumatic systems.
- 15.08 Identify hydraulic and pneumatic pimps on a system.
- 15.09 Identify piping, tubing, and fittings on a hydraulic pneumatic system.
- 15.10 Identify system interfaces.
- 15.11 Identify the procedures for pneumatic and hydraulic system maintenance.
- 15.12 Locate control valve failures.
- 15.13 Demonstrate knowledge of regulators, volume boosters, relays and repeaters.
- 15.14 Identify the components to produce instrument air.
- 15.15 Demonstrate knowledge of current-to-pressure and pressure-to-current transducers.

16.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0

- 16.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 16.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
- 16.03 Construct charts/tables/graphs using functions and data. AF3.5

17.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0

- 17.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 17.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3

Course Number: EEV0652

Occupational Completion Point: B

Instrument mechanics – 350 Hours – SOC Code 49-2094

18.0 Identify the basic principles and terminology of process control--The student will be able to:

- 18.01 Identify the purpose of automatic control systems.
- 18.02 Identify the elements of process control.
- 18.03 Identify measured and manipulated variables in a control loop.
- 18.04 Demonstrate knowledge of proportional control.
- 18.05 Demonstrate knowledge of on/off control.
- 18.06 Determine the effects of gain, reset and derivative in a proportional control scheme.
- 18.07 Demonstrate knowledge of the basic laws of physics pertaining to instrumentation.
- 18.08 Demonstrate knowledge of the terminology associated with instrumentation and process control.

19.0 Identify the primary components of a process control system--The student will be able to:

- 19.01 Identify primary control elements in process loops.
- 19.02 Identify final control elements in process loops.
- 19.03 Identify electronic, pneumatic, and digital transmitters in process loops.
- 19.04 Identify controllers in process loops.
- 19.05 Identify control loop applications (level, flow, temp, pressure, or analytical).
- 19.06 Define the static and dynamic characteristics of instruments.
- 19.07 Demonstrate knowledge necessary to interface individual process loops into microprocessor based control schemes.

20.0 Demonstrate proficiency in reading instrumentation drawings--The student will be able to:

- 20.01 Demonstrate ability to use loop sheets.
- 20.02 Demonstrate ability to use flow sheets/P&IDs.
- 20.03 Demonstrate ability to use process logic diagrams.
- 20.04 Demonstrate ability to use installation drawings.
- 20.05 Demonstrate ability to use building layout or location drawings.
- 20.06 Troubleshoot using drawings.
- 20.07 Identify process safety devices and explain their purpose.

21.0 Demonstrate knowledge of using instrumentation test--The student will be able to:

- 21.01 Operate basic hydraulic measuring instruments.
- 21.02 Operate dead weight testers.
- 21.03 Operate manometers.
- 21.04 Operate basic pneumatic measuring instruments.
- 21.05 Operate vacuum pumps.
- 21.06 Operate pressure and vacuum gauges.
- 21.07 Operate basic thermal measuring instruments.
- 21.08 Operate temperature baths.
- 21.09 Operate electronic calibration instruments.
- 21.10 Operate thermometers.
- 21.11 Calibrate instruments using test instruments.
- 21.12 Operate instrument standards.

22.0 Demonstrate knowledge of instrumentation installation techniques--The student will be able to:

- 22.01 Apply proper OSHA safety standards.
- 22.02 Make electrical connections for instrument equipment.
- 22.03 Identify and use hand tools properly.
- 22.04 Identify and use power tools properly.
- 22.05 Demonstrate acceptable tubing bending and installation techniques.
- 22.06 Identify the proper method for instrument wire installation in a cable tray.
- 22.07 Demonstrate the ability to properly install various instrumentation devices.
- 22.08 Demonstrate knowledge of "clean design" for instrument installations.

23.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0

- 23.01 Locate, comprehend and evaluate key elements of oral and written information.AF2.4
- 23.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 23.03 Present information formally and informally for specific purposes and audiences.AF2.9

24.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:

- 24.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 24.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 24.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 24.04 Conduct technical research to gather information necessary for decision-making.PS 4.0

Course Number: EEV0654

Occupational Completion Point: C

Electrician maintenance – 300 Hours – SOC Code 47-2111

25.0 Demonstrate knowledge of programmable logic controllers--The student will be able to:

- 25.01 Demonstrate knowledge of the terminology and operating components of PLC systems.
- 25.02 Demonstrate knowledge of the addressing schemes used in various PLC systems.
- 25.03 Understand and use ladder logic for various PLC systems.
- 25.04 Program basic relay logic in ladder logic.
- 25.05 Program timers and counters in ladder logic.
- 25.06 Program shift registers and other data manipulation routines.
- 25.07 Program for message displays and other output devices.
- 25.08 Interface PLS'c to perform communications.
- 25.09 Load and save files on storage media.
- 25.10 Prepare and update documentation.
- 25.11 Perform local/remote interfacing.
- 25.12 Troubleshoot defective PLC systems.

- 26.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 26.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 26.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 26.03 Develop a personal budget and financial goals. FL3.1
 - 26.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 26.05 Maintain financial records. FL3.3
 - 26.06 Read and reconcile financial statements. FL3.4
 - 26.07 Research, compare and contrast investment opportunities.

Course Number: EEV0656**Occupational Completion Point: D****Instrument technician (utilities) –400 Hours – SOC Code 49-2094**

- 27.0 Demonstrate knowledge of operating, troubleshooting and maintenance distributed control systems--The student will be able to:
- 27.01 Describe the principles and purpose of a DCS system.
 - 27.02 Describe the architecture and components of a DCS system.
 - 27.03 Configure control points on a DCS system.
 - 27.04 Perform data storage routines on a DCS system.
 - 27.05 Print graphs of control point responses from a DCS system.
 - 27.06 Perform data communications through PLC or discrete input/output interface units.
 - 27.07 Perform preventive maintenance and calibrate on DCS system devices.
 - 27.08 Troubleshoot and repair faults in DCS systems.
- 28.0 Demonstrate knowledge of operating, troubleshooting and maintaining level control device--The student will be able to:
- 28.01 Demonstrate knowledge of the terminology, physics, methods and principles of level measurement and control.
 - 28.02 Identify level measurement purpose and requirements.
 - 28.03 Identify level measurement instruments.
 - 28.04 Identify solid level measuring systems.
 - 28.05 Identify instrument calibration standards.
 - 28.06 Identify safe standards, installation techniques and maintenance practices as applicable to level measurement.
 - 28.07 Identify common causes of level measurement instrument and sensor failures.
 - 28.08 Troubleshoot and repair level measurement and control system failures.
 - 28.09 Identify ultrasonic level devices.
 - 28.10 Identify principles of operation for radiation type, level control devices.
 - 28.11 Determine correct applications for direct level measurement devices: floats, displacers, conductivity probes, etc.)
 - 28.12 Determine correct applications for indirect level measurement devices: (hydraulic pressure, bubble tubes, radioactive emitters and detectors, etc.)
 - 28.13 Design and operate a level control loop.
 - 28.14 Calibrate level elements, transmitters and controllers.
 - 28.15 Demonstrate knowledge of final control elements and applications for level loops.

29.0 Demonstrate knowledge of operating, troubleshooting and maintaining pressure measurement and control devices--The student will be able to:

- 29.01 Demonstrate knowledge of the terminology, physics, methods and principles of pressure measurement and control.
- 29.02 Identify pressure measurement instruments.
- 29.03 Identify pressure measurement purpose and requirements.
- 29.04 Identify applications of vacuum/pressure measuring methods.
- 29.05 Identify the elements of vacuum/pressure measurement systems.
- 29.06 Identify safety standards, installation techniques and maintenance practices as applicable to vacuum/pressure measurement.
- 29.07 Identify instrument calibration standards.
- 29.08 Identify common vacuum/pressure, measuring instrument and sensor failures.
- 29.09 Troubleshoot and repair vacuum/pressure measurement and control system failures.
- 29.10 Demonstrate knowledge of elastic deformation elements.
- 29.11 Design and operate pressure loop.
- 29.12 Calibrate pressure elements, transmitters and controllers.
- 29.13 Demonstrate knowledge of differential pressure elements, principles, and applications.
- 29.14 Demonstrate knowledge of applications and requirements of vacuum breakers and pressure relief devices.
- 29.15 Demonstrate knowledge of final control elements and applications for vacuum/pressure loops.

30.0 Demonstrate knowledge of operating, troubleshooting and maintaining temperature measurement and control devices--The student will be able to:

- 30.01 Demonstrate knowledge of the terminology, physics, methods and principles of temperature measurement and control.
- 30.02 Identify temperature measurement purpose and requirements.
- 30.03 Identify temperature measurement instruments.
- 30.04 Identify bimetallic and fluid-filled temperature measuring instruments.
- 30.05 Identify thermocouple and RTD temperature measuring instruments.
- 30.06 Identify and operate pyrometers and thermometers.
- 30.07 Identify safety standards, installation techniques and maintenance practices as applicable to temperature measurement.
- 30.08 Identify instrument calibration standards.
- 30.09 Identify common temperature measuring instrument and sensor failures.
- 30.10 Troubleshoot and repair temperature measurement and control system failure.
- 30.11 Design and operate a temperature control loop.
- 30.12 Calibrate temperature elements, transmitters and controllers.
- 30.13 Demonstrate knowledge of final control elements and applications for temperature loops.

31.0 Demonstrate knowledge of operating, troubleshooting and maintaining flow measurement and control devices--The student will be able to:

- 31.01 Demonstrate knowledge of the terminology, physics, methods and principles of fluid flow measurement and control.

- 31.02 Identify flow measurement purpose and requirement.
 - 31.03 Identify secondary measurement devices for fluid flow.
 - 31.04 Identify applications for variable area instruments.
 - 31.05 Identify open channel flow devices.
 - 31.06 Identify applications for positive displacement metering.
 - 31.07 Identify flow displacement measurement methods.
 - 31.08 Identify applications for magnetic flow meters.
 - 31.09 Identify applications for ultrasonic flow metering methods.
 - 31.10 Identify safety standards, installation techniques and maintenance practices as applicable to flow measurement.
 - 31.11 Troubleshoot and repair flow measurement and control system failure.
 - 31.12 Demonstrate knowledge of Venturi tubes, flow nozzles, orifice plates and pilot tubes to measure flow.
 - 31.13 Demonstrate knowledge of mass flow measurement techniques.
 - 31.14 Demonstrate knowledge of final control elements and applications for flow loops.
 - 31.15 Calibrate flow elements, transmitters and controllers.
 - 31.16 Design and operate a flow control loop.
- 32.0 Demonstrate knowledge of operating, troubleshooting and maintaining physical property measurement and control devices--The student will be able to:
- 32.01 Identify weight and mass measuring units.
 - 32.02 Identify methods for weighing materials in motion.
 - 32.03 Identify weight displacement measurement methods.
 - 32.04 Troubleshoot and repair weight instruments.
 - 32.05 Perform operating systems checks, preventative maintenance and make adjustments to weight measurement loops.
 - 32.06 Calibrate weight elements, transmitters and controllers.
 - 32.07 Understand the principles of operation for consistency measuring instruments.
- 33.0 Demonstrate knowledge of operating, troubleshooting maintaining chemical property measurement and control devices--The student will be able to:
- 33.01 Troubleshoot and repair pH measuring instruments.
 - 33.02 Perform operating systems checks and make minor adjustments to pH measuring instruments.
 - 33.03 Troubleshoot and repair liquid conductivity measuring instruments.
 - 33.04 Understand basic principles of operation and the application for gas analyzer measuring instruments.
 - 33.05 Demonstrate knowledge of measuring instruments used to enhance a safe work environment.
- 34.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 34.01 Describe the nature and types of business organizations. SY 1.0
 - 34.02 Explain the effect of key organizational systems on performance and quality.
 - 34.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 34.04 Explain the impact of the global economy on business organizations.

35.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:

- 35.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
- 35.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
- 35.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 35.04 Employ mentoring skills to inspire and teach others. LT 5.0

36.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:

- 36.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
- 36.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
- 36.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 36.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 36.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 36.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 36.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 36.08 Research the benefits of ongoing professional development. ECD 9.0
- 36.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

Course Number: EEV0658

Occupational Completion Point: E

Instrument mechanics – 400 Hours – SOC Code 51-8099

37.0 Demonstrate process operation skills--The student will be able to:

- 37.01 Use PLC's to troubleshoot process systems.
- 37.02 Identify safety isolation procedures for removing a device from a process.
- 37.03 Perform operating system checks, preventive maintenance and make minor adjustments to level control loops.
- 37.04 Perform operating system checks, preventive maintenance and make minor adjustments to vacuum/pressure control loops.
- 37.05 Perform operating system checks, preventive maintenance and make minor adjustments to temperature control loops.
- 37.06 Perform operating system checks, preventive maintenance and make minor adjustments to flow measuring instruments.
- 37.07 Perform operating system checks, preventive maintenance and make minor adjustments to consistency measuring instruments.
- 37.08 Perform operating system checks, preventive maintenance and make minor adjustments to liquid conductivity measuring instruments.
- 37.09 Perform operating system checks to pneumatic and hydraulic systems.
- 37.10 Operate control points on a DCS system.

38.0 Demonstrate knowledge of technical reporting--The student will be able to:

- 38.01 Draw and interpret schematics.
- 38.02 Record data and prepare charts and graphs.
- 38.03 Write reports and make oral presentations.

- 38.04 Make equipment - failure reports.
- 38.05 Specify and requisition simple components.
- 38.06 Compose technical letters and memoranda.
- 38.07 Draw preventive maintenance and calibration procedures.
- 38.08 Write and use maintenance work orders.
- 39.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 39.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 39.02 Locate, organize and reference written information from various sources. CM 3.0
- 39.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 39.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 39.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 39.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 39.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0
- 40.0 Use information technology tools. -- The students will be able to:
- 40.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 40.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 40.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 40.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 41.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 41.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 41.02 Explain emergency procedures to follow in response to workplace accidents.
- 41.03 Create a disaster and/or emergency response plan. SHE 2.0
- 42.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 42.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 42.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 42.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 42.04 Interpret and explain written organizational policies and procedures. ELR 2.0

2011 - 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Industrial Technology
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	I150603
CIP Number	0615.060300
Grade Level	30, 31
Standard Length	1600 hours
Teacher Certification	IND ENGR @7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3026
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The purpose of this program is to prepare students for employment as industrial engineering technicians.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, production and planning, design and installation of integrated systems and measurement, testing, and management of quality control in the manufacturing, transportation, assembly, installation, and operation of processes and products.

Program Structure

This program is a planned sequence of instruction consisting of four occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	ETI0600	Drafting Assistant Machining	300	17-3019
B	ETI0601	Cost Control Assistant	300	17-3026
C	ETI0602	Industrial Technician Assistant 1	250	17-3026
	ETI0603	Industrial Technician Assistant 2	250	17-3026
D	ETI0604	Industrial Engineering Technician 1	250	17-3026
	ETI0605	Industrial Engineering Technician 2	250	17-3026

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all

career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program.

(www.fldoe.org/workforce/dwdframe/rtf/essential_skills.rtf)

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0.

These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications

(<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the

student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fl DOE.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Prepare charts, graphs and diagrams.
- 02.0 Demonstrate mathematics knowledge and skills.
- 03.0 Demonstrate science knowledge and skills
- 04.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 05.0 Conduct time, motion, and cost control studies.
- 06.0 Determine estimates for tools, materials and supplies.
- 07.0 Sequence operations for fabrication and assembly of products.
- 08.0 Demonstrate language arts knowledge and skills
- 09.0 Solve problems using critical thinking skills, creativity and innovation.
- 10.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 11.0 Identify manufacturing control procedures.
- 12.0 Read and interpret blueprints, schematics, and diagrams.
- 13.0 Use information technology tools
- 14.0 Describe the importance of professional ethics and legal responsibilities.
- 15.0 Demonstrate personal money-management concepts, procedures, and strategies
- 16.0 Demonstrate understanding of mechanics, hydraulics and schematics theory.
- 17.0 Demonstrate understanding of automated manufacturing processes.
- 18.0 Read, interpret, and write technical reports.
- 19.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 20.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 21.0 Explain the importance of employability and entrepreneurship skills

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Industrial Technology
PSAV Number: I150603

Course Number: ETI0600
Occupational Completion Point: A
Drafting Assistant Machining – 300 Hours – SOC Code 17-3019

- 01.0 Prepare charts, graphs, and diagrams--The student will be able to:
- 01.01 Gather pertinent information for representation.
 - 01.02 Utilize design tools to draw.
 - 01.03 Evaluate information for description.
 - 01.04 Free sketch draft of diagram.
 - 01.05 Determine most effective means of representation.
 - 01.06 Develop accurate information/representation to scale.
- 02.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
- 02.01 Demonstrate knowledge of arithmetic operations. AF3.2
 - 02.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
 - 02.03 Construct charts/tables/graphs using functions and data. AF3.5
- 03.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 03.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
 - 03.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 04.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 04.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 04.02 Locate, organize and reference written information from various sources. CM 3.0
 - 04.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 04.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 04.05 Apply active listening skills to obtain and clarify information. CM 7.0
 - 04.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
 - 04.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: ETI0601
Occupational Completion Point: B
Cost Control Assistant – 300 Hours – SOC Code 17-3026

- 05.0 Conduct time, motion, and cost control studies--The student will be able to:
- 05.01 Develop employee job requirements.
 - 05.02 Analyze time spent on individual tasks.
 - 05.03 Develop cost control data.
 - 05.04 Evaluate production methods.
 - 05.05 Generate specific job requirements.
 - 05.06 Complete job status reports.
- 06.0 Determine estimates for tools, materials and supplies--The student will be able to:
- 06.01 Analyze production tooling and materials needs.
 - 06.02 Identify prospective suppliers.
 - 06.03 Obtain bids for purchase.
 - 06.04 Prepare and issue purchase requisition.
 - 06.05 Receive and inspect materials.
 - 06.06 Average distribution of materials based on need.
- 07.0 Sequence operations for fabrication and assembly of products--The student will be able to:
- 07.01 Analyze product components.
 - 07.02 Determine most effective production system.
 - 07.03 Evaluate time requirements at each production step.
 - 07.04 Determine tool, supply, and material needs at each work station.
 - 07.05 Lay out work procedures and stations.
- 08.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 08.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 08.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 08.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 09.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 09.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 09.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 09.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 09.04 Conduct technical research to gather information necessary for decision-making. PS 4.0

- 10.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 10.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 10.02 Explain emergency procedures to follow in response to workplace accidents.
 - 10.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: ETI0602
Industrial Technician Assistant 1 – 250 Hours – SOC Code 17-3026

- 11.0 Discuss manufacturing control procedures--The student will be able to:
- 11.01 Evaluate motivation, production, quality and cost in planning efficiency.
 - 11.02 Apply inspection processes in systems.
 - 11.03 Implement quality control procedures.
 - 11.04 Analyze workers and inspectors roles in quality production.
 - 11.05 Plan trial run and production run.
- 12.0 Use information technology tools. -- The students will be able to:
- 12.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 12.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 12.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 12.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0

Course Number: ETI0603
Occupational Completion Point: C
Industrial Technician Assistant 2 – 250 Hours – SOC Code 17-3026

- 13.0 Read and interpret blueprints, schematics, and diagrams--The student will be able to:
- 13.01 Read detailer shop drawings.
 - 13.02 Read assembly drawings.
 - 13.03 Interpret sectional drawings.
 - 13.04 Read and interpret dimensions by tolerance.
 - 13.05 Identify symbols and abbreviations.
- 14.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 14.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 14.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 14.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2

- 14.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 15.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 15.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 15.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 15.03 Develop a personal budget and financial goals. FL3.1
 - 15.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 15.05 Maintain financial records. FL3.3
 - 15.06 Read and reconcile financial statements. FL3.4
 - 15.07 Research, compare and contrast investment opportunities.

Course Number: ETI0604**Industrial Engineering Technician 1 – 250 Hours – SOC Code 17-3026**

- 16.0 Demonstrate understanding of mechanics, hydraulics and schematics theory--The student will be able to:
- 16.01 Demonstrate an understanding of measuring systems and ratios.
 - 16.02 Locate the center of gravity of a mass.
 - 16.03 Explain working forces of torque, tension, and compression.
 - 16.04 Explain the laws of motion.
 - 16.05 Explain how to calculate work.
 - 16.06 Explain the function of simple machines including levers, inclined plane, wedge wheel and axle, pulley and screw.
 - 16.07 Explain the types of power and the method of producing power including compound gears.
 - 16.08 Calculate volume mathematically and by displacement.
 - 16.09 Explain the laws of friction.
 - 16.10 Identify common schematic symbols and diagrams.
 - 16.11 Diagram an air supply system.
 - 16.12 Install system components.
 - 16.13 Explain system maintenance techniques.
 - 16.14 Explain proper troubleshooting procedures.
 - 16.15 Read a hydraulic schematic.
 - 16.16 Identify hydraulic components.
 - 16.17 Explain hydraulic system troubleshooting techniques.
 - 16.18 Relate force, weight, mass and density to a pneumatic system.
 - 16.19 Explain the operation of reciprocating compressors.
 - 16.20 Explain the operation of positive-displacement rotary compressors.
 - 16.21 Explain primary and secondary air treatment.
 - 16.22 Explain the operation of valves, cylinders, and motors.
- 17.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 17.01 Describe the nature and types of business organizations. SY 1.0

- 17.02 Explain the effect of key organizational systems on performance and quality.
- 17.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 17.04 Explain the impact of the global economy on business organizations.

Course Number: ETI0605**Occupational Completion Point: D****Industrial Engineering Technician 2 – 250 Hours – SOC Code 17-3026**

- 18.0 Demonstrate understanding of automated manufacturing processes--The student will be able to:
 - 18.01 Analyze and evaluate transducers.
 - 18.02 Analyze motor control systems.
 - 18.03 Analyze synchros and resolvers.
 - 18.04 Analyze pulse encoders.
 - 18.05 Analyze farred scales.

- 19.0 Read, interpret, and write technical reports--The student will be able to:
 - 19.01 Draw and interpret schematics.
 - 19.02 Record data.
 - 19.03 Write reports.
 - 19.04 Maintain test logs.
 - 19.05 Compose technical letters.

- 20.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
 - 20.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 20.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 20.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 20.04 Employ mentoring skills to inspire and teach others. LT 5.0

- 21.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
 - 21.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 21.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 21.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 21.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 21.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 21.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 21.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 21.08 Research the benefits of ongoing professional development. ECD 9.0
 - 21.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Related Industrial Technology
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	I469929
CIP Number	0646.999902
Grade Level	30, 31
Standard Length	450 hours
Teacher Certification	ANY INDUS ED G
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3026
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to applied general education skills (English, mathematics, physics); tools, machinery and equipment appropriate to various trade and industrial occupations; technical recording and reporting; and a variety of miscellaneous skills to provide a broad base of knowledge that supports trade or industry specific education and training in specialty areas.

The course content should also include training in communication, leadership, human relations and employability skills; and safe, efficient work practices.

Program Structure

This program is a planned sequence of instruction consisting of one occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	ETI0085	Engineering Technician	450	17-3026

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported

accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate appropriate trade or industry related English skills.
- 02.0 Apply trade or industry related mathematical concepts and performs trade or industry related calculations.
- 03.0 Demonstrate trade or industry related applied physics skills.
- 04.0 Apply and use safety rules and standards.
- 05.0 Apply trade or industry related shop or laboratory skills.
- 06.0 Demonstrate knowledge and use of trade or industry related tools, machinery and equipment.
- 07.0 Demonstrate a basic knowledge of trade or industry related shop or working drawings.
- 08.0 Demonstrate the ability to operate and use appropriate trade and industry computer hardware and software.
- 09.0 Demonstrate proficiency in technical recording and reporting.
- 10.0 Demonstrate and apply knowledge of miscellaneous trade and industry related skills.
- 11.0 Explain the importance of employability and entrepreneurship skills
- 12.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 13.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 14.0 Describe the importance of professional ethics and legal responsibilities.
- 15.0 Demonstrate personal money-management concepts, procedures, and strategies.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Related Industrial Technology
PSAV Number: I469929

Course Number: ETI0085
Occupational Completion Point: A
Engineering Technician – 450 Hours – SOC Code 17-3026

- 01.0 Demonstrate Appropriate Trade Or Industry Related English Skills--The student will be able to:
- 01.01 Identify and define frequently used trade or industry related terms by sight.
 - 01.02 Determine the main idea of trade or industry related memos and instructions.
 - 01.03 Identify and list the order of events in a set of trade or industrial specifications/instructions.
 - 01.04 Write a statement of how to follow a given set of written trade or industrial instructions.
 - 01.05 Obtain appropriate trade or industry related information from reference material.
 - 01.06 Identify sources from which to obtain trade or industry related information.
 - 01.07 Demonstrate basic trade or industry related English writing skills.
 - 01.08 Write a paragraph presenting trade or industry related information in chronological order.
 - 01.09 Write a trade or industry related request for personnel, request for materials or supplies or request for information.
 - 01.10 Write a clear, concise and sequenced series of brief statements describing the steps of a trade or industry related process or event.
 - 01.11 Use a proper form when writing a simple trade or industry related business letter and addressing an envelope for it.
 - 01.12 Write a trade or industry related letter of request, adjustment, complaint, application or opinion, which contains necessary and accurate information.
 - 01.13 Proofread trade or industry related reports for spelling.
 - 01.14 Write a trade or industry related memorandum using a proper format.
- 02.0 Apply Trade Or Industry Related Mathematical Concepts And Perform Appropriate Trade Or Industry Related Calculations--The student will be able to:
- 02.01 Read and interpret measuring devices.
 - 02.02 Add 100 addition combinations.
 - 02.03 Add two digit numbers.
 - 02.04 Add three-digit numbers.
 - 02.05 Subtract 100 subtraction combinations.
 - 02.06 Subtract two, three and four-digit numbers.
 - 02.07 Solve one-digit divisor problems.
 - 02.08 Solve two-digit divisor problems.
 - 02.09 Solve three-digit divisor problems.
 - 02.10 Solve multiplication facts.
 - 02.11 Multiply by a one-digit factor.
 - 02.12 Multiply by a two-digit factor.

- 02.13 Identify parts of a fraction.
 - 02.14 Solve fractional word problems.
 - 02.15 Convert fractions.
 - 02.16 Solve decimal notations.
 - 02.17 Solve number word problems.
 - 02.18 Round to nearest whole number.
 - 02.19 Add decimals.
 - 02.20 Divide a decimal by a decimal.
 - 02.21 Divide a whole number by a decimal.
 - 02.22 Write fractions as decimals and percents.
 - 02.23 Write percents as fractions and decimals.
 - 02.24 Solve percent problems.
 - 02.25 Compute board feet.
 - 02.26 Compute cost of materials.
 - 02.27 Solve basic ratio and proportion problems.
 - 02.28 Operate simple hand-held calculators.
 - 02.29 Convert board feet to linear feet and vice versa.
 - 02.30 Read, interpret and apply metric conversion tables.
 - 02.31 Solve basic algebraic problems.
 - 02.32 Solve basic geometric problems.
 - 02.33 Solve basic trigonometric problems.
 - 02.34 Name the seven basic units in the International System of units (SI) and give the symbol and quantity measured for each.
 - 02.35 Name the prefix symbol for the multiple 10 to the 18th.
 - 02.36 Calculate a weight in pounds, given a mass in kilograms.
 - 02.37 Identify the term angle.
 - 02.38 Measure an angle, given a protractor.
 - 02.39 Define the term degree.
 - 02.40 Define the term radian.
 - 02.41 Define the term sine of an angle.
 - 02.42 Define the term cosine of an angle.
 - 02.43 Define the term tangent of an angle.
 - 02.44 Apply the Pythagorean theorem to determine the third side of a triangle when given a right triangle with two known sides.
 - 02.45 List at least four common examples of scalar quantities.
 - 02.46 List at least four common examples of vector quantities.
 - 02.47 Draw a technically acceptable graph from a table of experimental data suitable for plotting on rectangular-coordinate graph paper; the resulting graph may be linear or nonlinear.
 - 02.48 Write a given decimal number in scientific notation.
 - 02.49 Write a number given in scientific notation in decimal form.
 - 02.50 Add, subtract, multiply or divide using power-of-ten numbers.
 - 02.51 Find logarithms and antilogarithms of given numbers.
 - 02.52 Multiply and divide numbers and solve equations using the three theorems of logarithms for products and quotients.
 - 02.53 Measure linear dimensions with a vernier caliper.
- 03.0 Demonstrate Trade Or Industry Related Applied Physics Skills--The student will be able to:
- 03.01 Demonstrate applied skills in mechanics.

- 03.02 Apply and solve vectors.
- 03.03 Solve force and motion problems.
- 03.04 Solve work, energy and power problems.
- 03.05 Solve friction problems.
- 03.06 Solve circular motion problems.
- 03.07 Solve rotational motion problems.
- 03.08 Solve problems involving the properties of solids.
- 03.09 Solve problems involving the properties of liquids.
- 03.10 Solve problems involving the properties of gases.
- 03.11 Demonstrate applied skills in heat, light and sound.
- 03.12 Solve temperature and heat problems.
- 03.13 Solve change-of-state problems.
- 03.14 Solve heat transfer problems.
- 03.15 Solve thermodynamic problems.
- 03.16 Solve refrigeration and air conditioning problems.
- 03.17 Solve harmonic motion problems.
- 03.18 Solve sound wave problems.
- 03.19 Solve light problems.
- 03.20 Solve optical problems.
- 03.21 Demonstrate applied skills in electricity and magnetism.
- 03.22 Solve electric circuit problems.
- 03.23 Solve electromagnetic problems.
- 03.24 Solve alternating current problems.
- 03.25 Solve generator and motor problems.
- 03.26 Solve electrostatic problems.
- 03.27 Solve magnetism problems.
- 03.28 Apply knowledge of strengths of materials.
- 03.29 Solve equilibrium problems.
- 03.30 Solve stress and strain problems.
- 03.31 Solve centroid and inertia problems.
- 03.32 Solve connection and joint problems.
- 03.33 Solve problems with beam stresses.
- 03.34 Solve torsion problems.
- 03.35 Solve compression problems.
- 03.36 Solve tension problems.
- 03.37 Solve force combination problems.

04.0 Apply And Use Safety Rules And Standards--The student will be able to:

- 04.01 Demonstrate knowledge and use of general safety rules.
- 04.02 Apply general shop or laboratory safety rules and procedures.
- 04.03 Demonstrate the operation of shop safety devices.
- 04.04 Apply fire safety rules and procedures.
- 04.05 Apply rules and procedures for electrical safety.
- 04.06 Apply safety rules and procedures applicable to stationary or moving machinery and the use and maintenance or machine safety guards.
- 04.07 Apply safety rules and procedures applicable to the use of moving transports (forklifts, conveyors, small electric trucks and flatbeds, etc.) and those to be followed where such transports are being operated.
- 04.08 Apply safety rules and procedures to be followed when operating or using hoists, cranes, elevators and other lifting equipment.

- 04.09 Apply safety rules and procedures to be followed when constructing or using scaffolding.
 - 04.10 Demonstrate safety procedures to be followed in areas where heavy equipment (earth haulers, dump trucks, cranes, scrapers, bulldozers, various heavy trucks, etc.) is being operated.
 - 04.11 Demonstrate minimal first aid skills.
 - 04.12 Identify safety headgear and where, how and why it is to be used.
 - 04.13 Identify safety straps and belts and where, how and why they are to be used.
 - 04.14 Identify safety clothing (gloves, nets, aprons, goggles, soft-soled shoes or caulked boots, etc.) and where, how and why it is to be used.
 - 04.15 Determine and demonstrate how to apply the Occupational Safety Health Administration (OSHA) regulations regarding manufacturing enclosures and machinery.
 - 04.16 Determine and demonstrate how to apply the Occupational Safety Health Administration (OSHA) regulations regarding air and noise pollution, their control and the maximum levels allowable.
 - 04.17 Determine and demonstrate how to apply the Occupational Safety Health Administration (OSHA) regulations regarding safeguards required when using small hand and power tools and larger machine tools.
 - 04.18 Determine the rules applicable to the requirements for claims involving disability and unemployment insurance.
- 05.0 Apply Trade Or Industry Related Shop Or Laboratory Skills--The student will be able to:
- 05.01 Apply appropriate reading and writing skills in the writing and preparation of shop or laboratory reports or logbooks and in the technical recording and reporting of shop or laboratory data.
 - 05.02 Apply appropriate mathematical concepts and calculations to solve given shop or laboratory projects or assignments.
 - 05.03 Apply appropriate physics concepts and calculations in the solution of given shop or laboratory project or assignments.
 - 05.04 Apply appropriate safety rules, regulations and procedures in a shop or laboratory setting.
 - 05.05 Demonstrate the ability to research, locate and apply the appropriate specifications to given trade or industry related projects.
 - 05.06 Apply knowledge of working drawings to produce usable shop or laboratory products for various trades or industries.
- 06.0 Demonstrate Knowledge And Use Of Trade Or Industry Related Tools, Machinery, And Equipment--The student will be able to:
- 06.01 Identify and explain the use of the hand tools used in the construction industries.
 - 06.02 Demonstrate knowledge and use of the smaller power tools.
 - 06.03 Identify and explain the use of the smaller power tools used in the construction industries.
 - 06.04 Identify and explain the use of the larger tools and machinery used in the construction industries.
 - 06.05 Demonstrate knowledge and use of heavy machinery and equipment.
 - 06.06 Identify and explain the use of the heavy machinery and equipment used in the construction industries.

- 07.0 Demonstrate A Basic Knowledge Of Trade And Industry Related Working Drawings--The student will be able to:
- 07.01 Read and interpret drafting symbols.
 - 07.02 Read and apply appropriate information from simple trade and industry drawings.
 - 07.03 Locate, read and apply trade and industry specifications.
- 08.0 Demonstrate The Ability To Operate And Use Appropriate Trade And Industry Computer Hardware And Software--The student will be able to:
- 08.01 Operate computer equipment and peripherals.
 - 08.02 Interpret printed output.
 - 08.03 Demonstrate post-processing file management skills.
 - 08.04 Create computer-output microfiche (COM) files.
 - 08.05 Create photo-processing files.
 - 08.06 Create numerical control files.
- 09.0 Demonstrate Proficiency In Technical Recording And Reporting--The student will be able to:
- 09.01 Record data and design curves and graphs.
 - 09.02 Write reports and make oral presentations.
 - 09.03 Maintain test and trade or industry data logs.
 - 09.04 Make equipment-failure reports.
 - 09.05 Specify and requisition simple parts and supplies.
 - 09.06 Compose technical letters and memoranda.
 - 09.07 Write formal reports of laboratory experiences.
 - 09.08 Drift preventive maintenance and calibration procedures.
- 10.0 Demonstrate And Apply Knowledge Of Miscellaneous Trade And Industry Related Skills--The student will be able to:
- 10.01 Demonstrate knowledge and use of scheduling techniques.
 - 10.02 Create trade and industry related program education and review technique (PERT) charts to the scheduling of a simple hypothetical project.
 - 10.03 Create trade and industry related critical path method (CPM) charts to the scheduling of a simple hypothetical project.
 - 10.04 Create trade and industry related Gantt charts or lists to the scheduling of simple hypothetical project.
 - 10.05 Demonstrate knowledge and use of electronic calculators and other general work-support tools.
 - 10.06 Demonstrate knowledge and use of trade and industry related reference materials.
 - 10.07 Demonstrate the ability to read and interpret appropriate trade and industrial blueprints.
 - 10.08 Demonstrate knowledge and ability in trade and industry related problem solving.
 - 10.09 Demonstrate knowledge and use of trade or industry terms and terminology.
- 11.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:

- 11.01 Describe the nature and types of business organizations. SY 1.0
- 11.02 Explain the effect of key organizational systems on performance and quality.
- 11.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 11.04 Explain the impact of the global economy on business organizations.
- 12.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 12.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
- 12.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
- 12.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 12.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 13.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 13.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 13.02 Evaluate alternative responses to workplace situations based on personal, 13.02.1 p
professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 13.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 13.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 14.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 14.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
- 14.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
- 14.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 14.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 14.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 14.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 14.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 14.08 Research the benefits of ongoing professional development. ECD 9.0
- 14.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0
- 15.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 15.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 15.02 Describe the effect of money management on personal and career goals. FL 3.0
- 15.03 Develop a personal budget and financial goals. FL3.1
- 15.04 Complete financial instruments for making deposits and withdrawals. FL3.2
- 15.05 Maintain financial records. FL3.3
- 15.06 Read and reconcile financial statements. FL3.4
- 15.07 Research, compare and contrast investment opportunities.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Clock/Watch Making And Repair
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	I470408
CIP Number	0647040800
Grade Level	30, 31
Standard Length	1350 Hours
Teacher Certification	WATCH REPR @ 7G INSTRMENT @7G
CTSO	SkillsUSA
SOC Codes (all applicable)	49-9064
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to broad, transferable skills and stresses understanding and demonstration of the following elements of the clock/watch repair industry; planning, management, finance, technical and product skills, underlying principles of technology, labor issues, community issues and health, safety, and environmental issues.

Program Structure

This program is a planned sequence of instruction consisting of four occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	PMT0650	Clock, Watch and Jewelry Technician Assistant	450	49-9064
B	PMT0652	Clock and Watch Repair Technician	300	49-9064
C	PMT0653	Quartz Analog Technician	300	49-9064
D	PMT0654	Clock and Watch Maker	300	49-9064

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns

credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fl DOE.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Develop basic trade skills.
- 02.0 Demonstrate safe use of basic tools and equipment.
- 03.0 Perform sawing, piercing, filing and cutting skills.
- 04.0 Solder metals.
- 05.0 Perform general repairs.
- 06.0 Perform polishing techniques.
- 07.0 Perform shop management skills.
- 08.0 Identify timepieces.
- 09.0 Demonstrate appropriate communication skills.
- 10.0 Demonstrate appropriate math skills.
- 11.0 Demonstrate appropriate understanding of basic science.
- 12.0 Demonstrate employability skills.
- 13.0 Demonstrate an understanding of entrepreneurship.
- 14.0 Repair mechanical timepieces.
- 15.0 Repair power units.
- 16.0 Repair dial train.
- 17.0 Replace watch crystals.
- 18.0 Maintain and repair train of wheels.
- 19.0 Repair quartz timepieces.
- 20.0 Maintain and repair jeweled escapement.
- 21.0 Maintain and repair balance wheel assembly.
- 22.0 Demonstrate language arts knowledge and skills
- 23.0 Solve problems using critical thinking skills, creativity and innovation.
- 24.0 Use information technology tools
- 25.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 26.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 27.0 Describe the importance of professional ethics and legal responsibilities.
- 28.0 Demonstrate personal money-management concepts, procedures, and strategies

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Clock/Watch Making and Repair
PSAV Number: I470408

Course Number: PMT0650
Occupational Completion Point: A
Clock, Watch and Jewelry Technician Assistant – 450 Hours – SOC Code 49-9064

- 01.0 Develop Basic Trade Skills--The student will be able to:
 - 01.01 Organize shop and maintain tools.
 - 01.02 Identify safety skills.
 - 01.03 Develop measuring and weighing skills.
 - 01.04 Test and identify metals.
 - 01.05 Identify problems with quartz watches.
 - 01.06 Identify and use proper hand tools and equipment.

- 02.0 Demonstrate Safe Use Of Basic Tools And Equipment--The student will be able to:
 - 02.01 Practice tool and equipment safety.

- 03.0 Perform Sawing, Piercing, Filing And Cutting Skills--The student will be able to:
 - 03.01 Identify appropriate sawing, piercing, filing and cutting skills.

- 04.0 Solder Metals--The student will be able to:
 - 04.01 Select soldering equipment and hand tools.
 - 04.02 Select appropriate solder and flux.
 - 04.03 Solder metals.

- 05.0 Perform General Repair--The student will be able to:
 - 05.01 Replace watch batteries, gaskets, band, pins and round watch crystals.
 - 05.02 Remove and replace watch stems.
 - 05.03 Repair and replace finding.
 - 05.04 Repair basic chain links.

- 06.0 Perform Polishing Techniques--The student will be able to:
 - 06.01 Buff metals using abrasives.
 - 06.02 Polish metals.
 - 06.03 Clean metals.
 - 06.04 Polish plastic crystals.

- 07.0 Perform Shop Management Skills--The student will be able to:
 - 07.01 Apply positive relations with employer or client.

- 07.02 Identify and assess repairs.
- 08.0 Identify Timepieces--The student will be able to:
 - 08.01 Use standard references and computerized database to identify watch movements and replacement parts.
 - 08.02 Describe timepiece parts and their functions.
- 09.0 Demonstrate Appropriate Communication Skills--The student will be able to:
 - 09.01 Apply positive customer relations' skills.
 - 09.02 Write logical and understandable statements, or phrases, to accurately fill out forms/invoices commonly used in business and industry.
 - 09.03 Read and understand graphs, charts, diagrams, and tables commonly used in this industry/occupation area.
 - 09.04 Read and follow written and oral instructions.
 - 09.05 Answer and ask questions coherently and concisely.
 - 09.06 Read critically by recognizing assumptions and implications and by evaluating ideas.
 - 09.07 Demonstrate appropriate telephone/communication skills.
- 10.0 Demonstrate Appropriate Math Skills--The student will be able to:
 - 10.01 Solve problems for volume, weight, area, circumference and perimeter measurements for rectangles, squares, and cylinders.
 - 10.02 Measure tolerance(s) on horizontal and vertical surfaces using millimeters, centimeters, feet and inches.
 - 10.03 Add, subtract, multiply and divide using fractions, decimals, and whole numbers.
 - 10.04 Determine the correct purchase price, to include sales tax and discounts.
 - 10.05 Demonstrate an understanding of federal, state and local taxes and their computation.
 - 10.06 Demonstrate an understanding of applied computer skills.
- 11.0 Demonstrate Appropriate Understanding Of Basic Science--The student will be able to:
 - 11.01 Demonstrate knowledge of metallurgy.
 - 11.02 Understand molecular action as a result of temperature extremes, chemical reaction, and moisture content.
- 12.0 Demonstrate Employability Skills--The student will be able to:
 - 12.01 Perform safety and health practices.
 - 12.02 Understand employment capabilities.
 - 12.03 Demonstrate appropriate work behavior.
 - 12.04 Project a professional image.
 - 12.05 Work individually and cooperatively as a member of regular or culturally diverse team.
 - 12.06 Utilize communication skills applicable to the industry.
 - 12.07 Balance personal and professional life.
 - 12.08 Use and conserve resources and energy.
 - 12.09 Locate and select employment opportunities.

- 12.10 Demonstrate employment-seeking skills.
- 12.11 Use and conserve resources and energy.

13.0 Demonstrate An Understanding Of Entrepreneurship--The student will be able to:

- 13.01 Define entrepreneurship.
- 13.02 Describe the importance of entrepreneurship to the American economy.
- 13.03 List the advantages and disadvantages of business ownership.
- 13.04 Identify the risks involved in ownership of a business.
- 13.05 Identify the necessary personal characteristics of a successful entrepreneur.
- 13.06 Identify the business skills needed to operate a small business efficiently and effectively.
- 13.07 Adapt to change.

Course Number: PMT0652

Occupational Completion Point: B

Clock and Watch Repair Technician – 300 Hours – SOC Code 49-9064

02.0 Demonstrate Safe Use Of Basic Tools And Equipment--The student will be able to:

- 02.02 Operate polishing machine.
- 02.03 Operate ultrasonic cleaning machine.
- 02.04 Operate staking set.
- 02.05 Operate lathe.
- 02.06 Perform staking set procedures.
- 02.07 Perform basic lathe procedures.

07.0 Perform Shop Management Skills--The student will be able to:

- 07.03 Prepare cost estimates and work orders.
- 07.04 Maintain a shop production schedule.
- 07.05 Maintain inventory.
- 07.06 Explain impact of professional trade organizations on the industry.

10.0 Demonstrate Appropriate Math Skills--The student will be able to:

- 10.07 Determine measurements in millimeters and inches.
- 10.08 Determine tap size of crowns.
- 10.09 Determine size of movements using ligne gauge.
- 10.10 Use Dennison and millimeter measures to determine replacement size for mainspring.

11.0 Demonstrate Appropriate Understanding Of Basic Science--The student will be able to:

- 11.03 Draw conclusions or make inferences from data.
- 11.04 Identify health-related problems that may result from exposure to work related chemicals and hazardous materials, and know the proper precautions required for handling such materials.
- 11.05 Understand pressure measurement in terms of P.S.I., inches of mercury and K.P.A.

14.0 Repair Mechanical Timepieces--The student will be able to:

- 14.01 Disassemble and inspect timepiece.
- 14.02 Make repair parts using jeweler's lathe.
- 14.03 Repair timepiece.
- 14.04 Clean timepiece.
- 14.05 Assemble time train.
- 14.06 Assemble dial train.
- 14.07 Synchronize and test timepiece.

15.0 Repair Power Units--The student will be able to:

- 15.01 Disarm mainspring.
- 15.02 Repair or replace mainspring.
- 15.03 Repair or replace barrel piece and cover.

16.0 Repair Dial Train--The student will be able to:

- 16.01 Repair and adjust dial train.
- 16.02 Repair setting mechanism.
- 16.03 Repair and adjust winding mechanism.

17.0 Replace Watch Crystals--The student will be able to:

- 01.01 Identify fancy crystal replacements.

22.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0

- 22.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
- 22.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 22.03 Present information formally and informally for specific purposes and audiences. AF2.9

23.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:

- 23.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 23.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 23.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 23.04 Conduct technical research to gather information necessary for decision-making. PS 4.0

Course Number: PMT0653

Occupational Completion Point: C

Quartz Analog Technician – 300 Hours – SOC Code 49-9064

18.0 Maintain And Repair Train Of Wheels--The student will be able to:

- 18.01 Make gears using gear cutter.
- 18.02 Straighten pivots and gears.
- 18.03 Re-pivot arbors and replace teeth or gears.
- 18.04 Replace jeweled or metal bushings.
- 18.05 Straighten bent pivots.
- 18.06 Repivot broken pivots.
- 18.07 Rue wheels.
- 18.08 Perform advanced lathe procedures.

19.0 Repair Quartz Timepieces--The student will be able to:

- 19.01 Identify movement manufacturer.
- 19.02 Test and identify battery replacement.
- 19.03 Install new batteries.
- 19.04 Replace defective gaskets.
- 19.05 Use waterproof case opener.
- 19.06 Use case press.
- 19.07 Use waterproof testing device.
- 19.08 Identify failures using testing device.
- 19.09 Determine replacement movements.
- 19.10 Select strategy for replacing versus repairing movements.
- 19.11 Clean quartz movements.

24.0 Use information technology tools. -- The students will be able to:

- 24.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 24.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 24.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 24.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0

27.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:

- 27.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 27.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 27.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 27.04 Interpret and explain written organizational policies and procedures. ELR 2.0

28.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:

- 28.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 28.02 Describe the effect of money management on personal and career goals. FL 3.0
- 28.03 Develop a personal budget and financial goals. FL3.1

- 28.04 Complete financial instruments for making deposits and withdrawals. FL3.2
- 28.05 Maintain financial records. FL3.3
- 28.06 Read and reconcile financial statements. FL3.4
- 28.07 Research, compare and contrast investment opportunities.

Course Number: PMT0654**Occupational Completion Point: D****Clock and Watch Maker – 300 Hours – SOC Code 49-9064**

- 09.0 Demonstrate Appropriate Communication Skills--The student will be able to:
 - 09.08 Reinforce proper business ethics.
- 20.0 Maintain And Repair Jeweled Escapement--The student will be able to:
 - 20.01 Repair and adjust timepiece escapement.
 - 20.02 Repivot pallet arbor.
 - 20.03 Replace pallet jewels.
- 21.0 Maintain And Repair Balance Wheel Assembly--The student will be able to:
 - 21.01 Replace friction and rivet-type balance staffs.
 - 21.02 True balance wheel.
 - 21.03 Poise balance wheel.
 - 21.04 Straighten hair spring.
 - 21.05 Replace roller and jewel.
 - 21.06 Modify new balance staff.
 - 21.07 Clean and service balance jewels.
 - 21.08 Perform staking set procedures.
- 25.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
 - 25.01 Describe the nature and types of business organizations. SY 1.0
 - 25.02 Explain the effect of key organizational systems on performance and quality.
 - 25.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 25.04 Explain the impact of the global economy on business organizations.
- 26.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
 - 26.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 26.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 26.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 26.04 Employ mentoring skills to inspire and teach others. LT 5.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Commercial Sign Design and Fabrication
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	I480202
CIP Number	0648.029900
Grade Level	30, 31
Standard Length	1500 Hours
Teacher Certification	COMM ART @7G
CTSO	SkillsUSA
SOC Codes (all applicable)	27-1021, 27-1024, 51-2041, 51-2099
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to leadership, communication skills, human relations and employability skills, safe and efficient work practices, use of design, fabrication and installment techniques and processes to manufacture commercial signs, according to written specifications.

Program Structure

This program is a planned sequence of instruction consisting of four occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	GRA0030	Screen Printer Helper	300	27-1021
B	GRA0031	Screen Printer	300	27-1024
C	GRA0032	Sign Fabricator 1	300	51-2041
	GRA0033	Sign Fabricator 2	300	
D	GRA0034	Sign Erector 1	300	51-2099

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

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Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

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Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns

credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fl DOE.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Apply basic trade and safety skills.
- 02.0 Demonstrate basic lettering application.
- 03.0 Demonstrate basic sign making.
- 04.0 Apply basic design skills.
- 05.0 Demonstrate use of computer design software.
- 06.0 Demonstrate mathematics knowledge and skills.
- 07.0 Demonstrate science knowledge and skills
- 08.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 09.0 Prepare layouts and illustrations.
- 10.0 Demonstrate basic silk-screening techniques.
- 11.0 Demonstrate language arts knowledge and skills
- 12.0 Solve problems using critical thinking skills, creativity and innovation.
- 13.0 Apply basic shop and safety skills.
- 14.0 Read and interpret shop drawings, diagrams, schematics and blueprints.
- 15.0 Apply basic engineering design principles.
- 16.0 Apply metal cutting and welding principles.
- 17.0 Fabricate specialty sheet metal.
- 18.0 Use information technology tools
- 19.0 Describe the importance of professional ethics and legal responsibilities.
- 20.0 Demonstrate the processes necessary to manufacture and finish plastic sign faces.
- 21.0 Demonstrate packing, crating and shipping techniques.
- 22.0 Demonstrate electrical wiring skills and techniques.
- 23.0 Demonstrate sign illumination techniques.
- 24.0 Demonstrate techniques for applying paints and coatings for surface finishes.
- 25.0 Demonstrate personal money-management concepts, procedures, and strategies
- 26.0 Demonstrate field safety techniques.
- 27.0 Read and interpret installation drawings and blueprints.
- 28.0 Identify, select and use installation tools and field equipment.
- 29.0 Apply basic engineering principles.
- 30.0 Demonstrate safe rigging operations.
- 31.0 Demonstrate installation techniques.
- 32.0 Apply field electrical wiring procedures.

- 33.0 Demonstrate maintenance and repair techniques.
- 34.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 35.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 36.0 Explain the importance of employability and entrepreneurship skills

2011 – 2012

**Florida Department of Education
Student Performance Standards**

**Program Title: Commercial Sign Design and Fabrication
PSAV Number: I480202**

**Course Number: GRA0030
Occupational Completion Point: A
Screen Printer, Helper – 300 Hours – SOC Code 27-1021**

01.0 Apply Basic Trade And Safety Skills--The student will be able to:

- 01.01 Apply safety skills.
- 01.02 Identify types of art materials.
- 01.03 Use and care of tools.
- 01.04 Maintain presentational portfolio.
- 01.05 Apply effective business practices including estimation of costs and defining differences in production processes.

02.0 Apply Basic Lettering Application--The student will be able to:

- 02.01 Identify appropriate materials for sign faces.
- 02.02 Identify appropriate materials for lettering application.
- 02.03 Demonstrate lettering application techniques (including vinyl's and screening).
- 02.04 Produce lettered signs using appropriate materials and techniques.

03.0 Demonstrate Basic Sign Making Techniques--The student will be able to:

- 03.01 Produce signs on poster board.
- 03.02 Produce cloth and paper banners.
- 03.03 Produce signs on wood, metal and glass faces.
- 03.04 Produce signs on acrylics and polycarbonates.
- 03.05 Produce sandblasted, routed and engraved signs.
- 03.06 Produce foam sign.

04.0 Demonstrate Basic Design Skills--The student will be able to:

- 04.01 Apply principles and elements of design.
- 04.02 Render a color wheel.
- 04.03 Draw using one- and two-point perspective.
- 04.04 Analyze drawing to determine proportion.

05.0 Demonstrate Use Of Computer Design Software--The student will be able to:

- 05.01 Perform basic computer software operations.
- 05.02 Operate industry specific computer aided design software (i.e. Gerber Scientific Products, Casmate, Flexi-Sign).
- 05.03 Describe computer design applications for sign manufacturing.

06.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0

- 06.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 06.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
- 06.03 Construct charts/tables/graphs using functions and data. AF3.5
- 07.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 07.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 07.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 08.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 08.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 08.02 Locate, organize and reference written information from various sources. CM 3.0
- 08.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 08.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 08.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 08.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 08.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: GRA0031**Occupational Completion Point: B****Screen Printer – 300 Hours – SOC Code 27-1024**

- 09.0 Prepare Layouts And Illustrations--The student will be able to:
- 09.01 Layout thumbnails and roughs.
- 09.02 Layout color comprehensives.
- 09.03 Prepare finished illustrations.
- 09.04 Prepare architectural scale drawings.
- 09.05 Produce sign layouts.
- 10.0 Demonstrate Basic Silk-Screening Techniques--The student will be able to:
- 10.01 Produce silk-screen prints using cut stencil, one color.
- 10.02 Produce silk-screen prints using cut stencil, multicolor.
- 10.03 Produce silk-screen prints using photo stencil, one color.
- 10.04 Produce silk-screen prints using photo stencil, one color halftone.
- 10.05 Produce silk-screen prints using photo stencil, multicolor.
- 11.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 11.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4

- 11.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 11.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 12.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
 - 12.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 12.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 12.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 12.04 Conduct technical research to gather information necessary for decision-making. PS 4.0

Course Number: GRA0032**Sign Fabricator (1 of 2) – 300 Hours – SOC Code 51-2041**

- 13.0 Apply Basic Shop And Safety Skills--The student will be able to:
 - 13.01 Clean and maintain work area in a safe condition.
 - 13.02 Apply policies and procedures for safety, including fire safety.
 - 13.03 Identify and operate workplace-safety electrical devices.
 - 13.04 Identify health-related problems that may result from exposure to work-related chemicals and hazardous materials, and know the proper precautions required for handling such materials.
 - 13.05 Demonstrate procedures for disaster situations.
 - 13.06 Demonstrate the proper use and care of hand and power tools and equipment.
 - 13.07 Describe service-truck maintenance and loading procedures.
 - 13.08 Identify rigging procedures, including hand signals.
 - 13.09 Organize storage areas on site.
 - 13.10 Demonstrate knowledge of CPR (cardiopulmonary resuscitation) and first aid.
- 14.0 Read And Interpret Shop Drawings, Diagrams, Schematics And Blueprints--The student will be able to:
 - 14.01 Interpret basic elements of a drawing or sketch.
 - 14.02 Use working drawings, which include detail and assembly drawings.
 - 14.03 Use and interpret information on exterior views, sectional views, auxiliary views, balloon drawings, pictorial drawings, explode views, perspective drawings and projection drawings.
 - 14.04 Determine accuracy of information on working drawings.
 - 14.05 Take off materials list from working drawings to calculate totals for production.
- 15.0 Apply Basic Engineering Design Principals--The student will be able to:
 - 15.01 Incorporate code requirements and sign ordinances into design.
 - 15.02 Identify and apply sign structural support specifications.
 - 15.03 Identify and apply wind load factors.
 - 15.04 Incorporate appropriate sign construction technique into design.

- 16.0 Apply Basic Metal Cutting And Welding Principles And Procedures--The student will be able to:
- 16.01 Demonstrate welding safety procedures.
 - 16.02 Identify metal types prior to welding.
 - 16.03 Setup, operate and maintain metal inert gas (MIG) welding equipment.
 - 16.04 Perform various welds with MIG equipment including plug, butt and lap.
 - 16.05 Setup and maintain oxyacetylene welding equipment.
 - 16.06 Explain various welding, cutting and heating techniques with oxyacetylene equipment.
 - 16.07 Describe plasma cutting.
 - 16.08 Perform various welds using aluminum.
 - 16.09 Explain electric compression spot welding.
 - 16.10 Setup, operate and maintain Tungsten Inert Gas (TIG) welding equipment.
 - 16.11 Setup and perform plasma cutting operations.
- 17.0 Fabricate Specialty Sheet Metal--The student will be able to:
- 17.01 Identify specification(s) of metals used in sign manufacturing.
 - 17.02 Identify heat effects on metals.
 - 17.03 Identify the importance of maintaining structural integrity.
 - 17.04 Demonstrate proficiency in operating and maintaining sheet metal tools and equipment.
 - 17.05 Demonstrate techniques for cutting and bending metals.
 - 17.06 Demonstrate fastener and welding techniques for sign cabinet construction.
 - 17.07 Identify appropriate applications for extrusion and "skin-and-frame" sign cabinet construction.
 - 17.08 Build an extruded sign cabinet.
 - 17.09 Build a "skin-and-frame" sign cabinet.
- 18.0 Use information technology tools. -- The students will be able to:
- 18.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 18.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 18.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 18.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 19.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 19.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 19.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 19.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 19.04 Interpret and explain written organizational policies and procedures. ELR 2.0

Course Number: GRA0033

Occupational Completion Point: C

Sign Fabricator (2 of 2) – 300 Hours – SOC Code 51-2041

- 20.0 Demonstrate The Processes Necessary To Manufacture And Finish Plastic Sign Faces--
The student will be able to:
- 20.01 Identify tools, equipment and materials used in the manufacturing of plastic sign faces.
 - 20.02 Demonstrate die-, mold- and pattern-making techniques.
 - 20.03 Design patterns and molds to produce sign faces using the vacuum forming process.
 - 20.04 Set up and operate thermal forming equipment.
 - 20.05 Apply assembly and finishing techniques to produce a sign face.
- 21.0 Demonstrate Packing, Crating And Shipping Techniques--The student will be able to:
- 21.01 Identify crating requirements for various shipping methods.
 - 21.02 Identify techniques for protecting finished products.
 - 21.03 Identify appropriate materials and techniques for packing and crating.
 - 21.04 Set-up and operate tools necessary for building crates.
 - 21.05 Demonstrate safety procedures to prevent lifting injuries.
- 22.0 Demonstrate Electrical Wiring Skills And Techniques--The student will be able to:
- 22.01 Define the terms “voltage,” “resistance,” “power,” and energy.”
 - 22.02 Measure voltage, amperage and resistance, using a volt-ohm meter (VOM) and a digital volt-ohm meter (DVM).
 - 22.03 Analyze, construct and troubleshoot a series, series-parallel, and parallel circuit.
 - 22.04 Draw each type of circuit and calculate the circuit values.
 - 22.05 Demonstrate Proficiency in testing and connecting a transformer.
 - 22.06 Apply the principles of transformers to ACA circuits.
 - 22.07 Connect, analyze and troubleshoot power and control transformers according to the appropriate local, state or national electrical codes.
 - 22.08 Install sign cabinet DC electrical wiring.
 - 22.09 Install sign cabinet AC electrical wiring.
 - 22.10 Connect electrical sign to electrical source according to appropriate electrical codes.
- 23.0 Demonstrate Sign Illumination Techniques--The student will be able to:
- 23.01 Demonstrate illumination using florescent, incandescent and neon fixtures.
 - 23.02 Identify industry standards and resources for illumination design.
 - 23.03 Identify appropriate design applications for florescent, incandescent and neon illumination.
 - 23.04 Demonstrate appropriate placement and spacing for florescent illuminated sign cabinets.
- 24.0 Demonstrate Techniques For Applying Paints And Coatings For Surface Finishes--The student will be able to:

- 24.01 Prepare surfaces for coating applications according to manufacturer's recommendations.
- 24.02 Mask and protect other areas that will not be coated.
- 24.03 Mix and apply primer or primer surfacer and primer.
- 24.04 Correct minor surface imperfections.
- 24.05 Select proper abrasives and dry or wet sand area to which primer-surfacer and glazing putty have been applied.
- 24.06 Remove dust from areas to be coated.
- 24.07 Determine when sealing is needed or desirable and apply suitable sealer to the area being coated.
- 24.08 Scuff sand to remove nibs or overspray from a sealer.
- 24.09 Select the proper spray mask; inspect the spray mask to insure proper fit and operation, and inspect the condition of the mask filters and other components.
- 24.10 Measure, shake, stir, thin or reduce, and strain paint.
- 24.11 Verify color match before applying and adjust if needed.
- 24.12 Apply various coating systems for spot, panel and overall finishing.
- 24.13 Sand, buff and polish finishes.
- 24.14 Clean and detail sign after completion of coating application.
- 24.15 Properly dispose of hazardous waste.

25.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:

- 25.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 25.02 Describe the effect of money management on personal and career goals. FL 3.0
- 25.03 Develop a personal budget and financial goals. FL3.1
- 25.04 Complete financial instruments for making deposits and withdrawals. FL3.2
- 25.05 Maintain financial records. FL3.3
- 25.06 Read and reconcile financial statements. FL3.4
- 25.07 Research, compare and contrast investment opportunities.

Course Number: GRA0034
Occupational Completion Point: D
Sign Erector 1 – 300 Hours – SOC Code 51-2099

26.0 Demonstrate Field Safety Techniques--The student will be able to:

- 26.01 Identify common causes of accidents involving sign installations.
- 26.02 Discuss the importance of following proper safety precautions during sign installation.
- 26.03 Apply sign installation safety procedures and precautions.
- 26.04 Identify health-related problems that may result from exposure to work-related chemicals and hazardous materials, and explain the proper precautions required for handling such materials.
- 26.05 Demonstrate the procedures of basic first-aid and cardiopulmonary resuscitation (CPR).
- 26.06 Explain Occupational Safety and Health Administration (OSHA) rules and regulations.

27.0 Read And Interpret Installation Drawings And Blueprints--The student will be able to:

- 27.01 Identify the different types of drawings and blueprints.
 - 27.02 Identify and interpret blueprint symbols, abbreviations, markings and details.
 - 27.03 Translate a blueprint into a sign installation.
 - 27.04 Draw conclusions, problem-solve or make inferences from blueprints and drawings.
- 28.0 Identify, Select And Use Installation Tools And Field Equipment--The student will be able to:
- 28.01 Identify the tools and equipment used for various types of sign installation.
 - 28.02 Select and safely use the tools and equipment necessary for a specific installation.
 - 28.03 Service, maintain and store tools and equipment.
 - 28.04 Use equipment manuals.
- 29.0 Apply Basic Engineering Principles--The student will be able to:
- 29.01 Assess foundation needs for pole or column sign installation.
 - 29.02 Identify wind load variables.
 - 29.03 Identify reinforcement specifications for foundation requirements.
 - 29.04 Determine suitability of existing foundation for reinstallation procedures.
 - 29.05 Demonstrate knowledge of fastener applications.
 - 29.06 Identify manufacturer resources for fastener load specifications.
- 30.0 Demonstrate Safe Rigging Operations--The student will be able to:
- 30.01 Identify rigging hardware and its proper uses.
 - 30.02 Set up scaffolding for sign installation operation.
 - 30.03 Describe the safe operation of boom truck.
 - 30.04 Describe the safe operation of a bucket truck.
 - 30.05 Compute the mechanical advantages of rigging procedures.
 - 30.06 Identify the center of gravity and picking points for heavy loads.
 - 30.07 Identify the methods of hoisting heavy loads correctly into place.
 - 30.08 Perform a rigging operation for sign installation.
- 31.0 Demonstrate Installation Techniques--The student will be able to:
- 31.01 Identify the various sign installation techniques.
 - 31.02 Identify the appropriate materials and equipment necessary for various sign installations.
 - 31.03 Apply appropriate sign installation techniques for a specific sign installation.
 - 31.04 Apply appropriate rigging techniques.
 - 31.05 Demonstrate an awareness of code and permitting requirements.
- 32.0 Apply Field Electrical Wiring Procedures--The student will be able to:
- 32.01 Describe related electrical code applications.
 - 32.02 Identify on-site electrical safety considerations.
 - 32.03 Describe electrical licensure requirements for hardwiring to electrical service.
 - 32.04 Describe pre-connection procedures and requirements.

- 32.05 Identify ballast installation requirements for florescent illumination.
- 32.06 Describe incandescent illumination installation procedures.

- 33.0 Demonstrate Maintenance And Repair Techniques--The student will be able to:
 - 33.01 Identify tools and equipment necessary for sign maintenance and repair.
 - 33.02 Troubleshoot and repair electrical and illumination malfunctions.
 - 33.03 Repair or replace damaged sign faces.
 - 33.04 Assess structural support and fastener systems.
 - 33.05 Determine appropriate cabinet refinishing technique.

- 34.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
 - 34.01 Describe the nature and types of business organizations. SY 1.0
 - 34.02 Explain the effect of key organizational systems on performance and quality.
 - 34.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 34.04 Explain the impact of the global economy on business organizations.

- 35.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
 - 35.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 35.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 35.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 35.04 Employ mentoring skills to inspire and teach others. LT 5.0

- 36.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
 - 36.01 Identify and demonstrate positive work behaviors needed to be employable.ECD 1.0
 - 36.02 Develop personal career plan that includes goals, objectives, and strategies.ECD 2.0
 - 36.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 36.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 36.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 36.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 36.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 36.08 Research the benefits of ongoing professional development. ECD 9.0
 - 36.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Electrical and Instrumentation Technology 1
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J110100
CIP Number	0615.040401
Grade Level	30, 31
Standard Length	1000 hours
Teacher Certification	TEC ELEC @7 G ELECTRONIC @7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	47-2111, 49-2094
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 11.0 Language: 10.0 Reading: 10.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, and the technical training to support professional personnel in the engineering, design, development and evaluation of electrical and instrument systems.

Program Structure

This program is a planned sequence of instruction consisting of three occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EEV0650	Electrician (Construction)	350	47-2111
B	EEV0652	Instrument Mechanic	350	49-2094
C	EEV0654	Electrician Maintenance	300	47-2111

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 11.0, Language 10.0, and Reading 10.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate knowledge of electric codes.
- 02.0 Install and troubleshoot facility electrical circuits from service entrance to convenience outlets.
- 03.0 Demonstrate knowledge of using basic electrical drawings.
- 04.0 Demonstrate basic electrical construction skills.
- 05.0 Demonstrate understanding of DC power sources.
- 06.0 Demonstrate understanding of AC power sources.
- 07.0 Demonstrate knowledge of DC motors.
- 08.0 Demonstrate knowledge of AC motors.
- 09.0 Demonstrate knowledge of motor controls.
- 10.0 Demonstrate knowledge of transformers.
- 11.0 Demonstrate knowledge of over current protection and grounding.
- 12.0 Demonstrate knowledge of an industrial power distribution system.
- 13.0 Perform preventive and corrective maintenance on basic electrical power and control components.
- 14.0 Demonstrate knowledge of electrical test equipment.
- 15.0 Demonstrate knowledge of hydraulic and pneumatic systems.
- 16.0 Demonstrate mathematics knowledge and skills.
- 17.0 Demonstrate science knowledge and skills
- 18.0 Identify the basic principles and terminology of process control.
- 19.0 Identify the primary components of a process control system.
- 20.0 Demonstrate knowledge of using instrumentation drawings.
- 21.0 Demonstrate knowledge of using instrumentation test instruments.
- 22.0 Demonstrate knowledge of instrumentation installation techniques.
- 23.0 Demonstrate language arts knowledge and skills
- 24.0 Solve problems using critical thinking skills, creativity and innovation.
- 25.0 Demonstrate knowledge of Programmable Logic controllers.
- 26.0 Demonstrate personal money-management concepts, procedures, and strategies

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: [Enter program title]
PSAV Number: [Enter PSAV Number]

Course Number: EEV0650

Occupational Completion Point: A

Electrician (construction) – 350 Hours – SOC Code 47-2111

01.0 Demonstrate knowledge of the national electrical code--The student will be able to:

- 01.01 Relate the NEC to general wiring practices.
- 01.02 Relate the NEC to wire, conduit and box sizing.
- 01.03 Relate the NEC to outlets, lighting, appliances and building services.
- 01.04 Relate the NEC to services and service calculations.
- 01.05 Relate the NEC to grounding and bonding requirements.
- 01.06 Relate the NEC to over current protection.
- 01.07 Relate the NEC to motor circuit wiring.
- 01.08 Relate the NEC to transformers.
- 01.09 Relate the NEC to hazardous location wiring.
- 01.10 Relate the NEC to emergency and alternate power systems.
- 01.11 Relate the NEC to industrial electrical.

02.0 Install and troubleshoot facility wiring circuits from service entrance to convenience outlets--The student will be able to:

- 02.01 Demonstrate the knowledge power requirements, distribution, and construction considerations to meet the needs for a safe and functional electrical system for residential, commercial, or industrial facilities.
- 02.02 Determine the size of service entrance equipment, components and conductors.
- 02.03 Demonstrate proper methods to install service entrance, lighting circuits and equipment branch circuits.
- 02.04 Demonstrate knowledge of NEC local codes, utility regulations, special ordinances and installation instructions.
- 02.05 Demonstrate knowledge of optional electrical safety devices, special fixtures (explosion proof, waterproof), communications and alarm systems, timers and controllers.
- 02.06 Demonstrate knowledge of the needs for, and the proper methods of facility grounding systems.
- 02.07 Demonstrate the ability to troubleshoot faults in control and power circuits.
- 02.08 Choose the correct test equipment to service electrical systems.

03.0 Demonstrate knowledge of using electrical drawings--The student will be able to:

- 03.01 Demonstrate the knowledge to describe, identify and use electrical symbols and abbreviations.
- 03.02 Demonstrate the knowledge to use floor plans, lighting layouts and building service drawings.
- 03.03 Demonstrate the knowledge to use single line power distribution drawings.

- 03.04 Demonstrate the knowledge to use elementary drawings.
- 03.05 Demonstrate the knowledge to use process logic drawings.
- 03.06 Demonstrate the knowledge to convert English system and metric system measurements.
- 03.07 Demonstrate the knowledge to use measuring scales to take accurate system measurements.
- 03.08 Demonstrate the knowledge to produce accurate electrical drawings.
- 03.09 Demonstrate the knowledge to prepare an equipment and material list.
- 03.10 Demonstrate the knowledge to troubleshoot using the different electrical diagrams and drawings.

04.0 Demonstrate basic electrical construction skills--The student will be able to:

- 04.01 Use blueprints and associated documents to identify materials and equipment which will be needed to perform construction or maintenance task.
- 04.02 Use the proper equipment to make correct and accurate bends in various types of electrical conduits.
- 04.03 Use the proper equipment to thread electrical conduit.
- 04.04 Make appropriate electrical terminations.
- 04.05 Apply correct wiring methods to motors and motor control circuits.
- 04.06 Apply correct wiring methods to transformers.
- 04.07 Install non-metallic sheathed cable.
- 04.08 Correctly install lighting fixtures and perform preventive and corrective maintenance.
- 04.09 Correctly install switching and outlet devices.
- 04.10 Correctly use power tools.

05.0 Demonstrate an understanding of DC power sources--The student will be able to:

- 05.01 Describe safe procedures for handling, storing, charging and installing storage batteries.
- 05.02 Describe electrical characteristics of lead-acid storage batteries, dry cells and NiCads.
- 05.03 Demonstrate knowledge of low voltage electronic power supplies.
- 05.04 Demonstrate knowledge of DC generator theory and construction for DC generators.
- 05.05 Perform troubleshooting and preventive maintenance on DC power sources.

06.0 Demonstrate and understanding of AC power sources--The student will be able to:

- 06.01 Calculate and explain power factor.
- 06.02 Calculate and explain power factor corrections.
- 06.03 Demonstrate knowledge of the theory and physical and electrical characteristics of three phase alternators.
- 06.04 Demonstrate knowledge of the theory and application for engine driven generating sets, including types of prime movers and transfer switches.
- 06.05 Demonstrate knowledge of paralleling, synchronizing, testing three phase alternators.
- 06.06 Demonstrate knowledge of selecting, troubleshooting, connecting and maintaining 3-phase alternators.
- 06.07 Demonstrate knowledge of un-interruptable power supplies (UPS).

07.0 Demonstrate knowledge of DC motors--The student will be able to:

- 07.01 Demonstrate knowledge of DC motor theory and construction including series, shunt and compound motors.
- 07.02 Demonstrate knowledge of DC motor torque effectively speed regulation, loading and starting.
- 07.03 Demonstrate knowledge of performing maintenance procedures for and installation of DC motors.
- 07.04 Demonstrate knowledge of correctly apply testing and monitoring equipment to DC motors and machines.
- 07.05 Select and apply DC motor controls.

08.0 Demonstrate knowledge of AC motors--The student will be able to:

- 08.01 Demonstrate knowledge of single-phase AC motors.
- 08.02 Demonstrate the ability to select connect and troubleshoot single phase AC motors.
- 08.03 Demonstrate knowledge of 3-phase AC motors.
- 08.04 Demonstrate the ability to select, connect, troubleshoot and maintain 3-phase AC motors.
- 08.05 Demonstrate the ability to correctly apply testing and monitoring equipment to AC 3-phase motors.
- 08.06 Select and apply AC motor controls.
- 08.07 Disassemble and assemble a single-phase motor.
- 08.08 Disassemble and assemble a 3-phase motor.
- 08.09 Perform preventative maintenance for AC motors.

09.0 Demonstrate knowledge of motor controls--The student will be able to:

- 09.01 Use schematics and drawings to troubleshoot electrical failures.
- 09.02 Demonstrate knowledge of motor starters.
- 09.03 Design, install, operate, and troubleshoot 2-wire control.
- 09.04 Design, install, operate, and troubleshoot 3-wire control.
- 09.05 Design, install, operate, and troubleshoot motor control circuits that use timers.
- 09.06 Design, install, operate, and troubleshoot motor control circuits that use relays.
- 09.07 Design, install, operate, and troubleshoot motor control circuits that use sequences.
- 09.08 Demonstrate the ability to install and troubleshoot limit switches, proximity switches and other sensors in control circuits.
- 09.09 Demonstrate knowledge of variable frequency drives (VFC's).
- 09.10 Demonstrate knowledge of DC motor circuits.

10.0 Demonstrate knowledge of transformers--The student will be able to:

- 10.01 Demonstrate knowledge of transformer theory and application.
- 10.02 Demonstrate knowledge of single-phase transformer theory and application.
- 10.03 Demonstrate knowledge of theory and application of a single-phase 3-wire secondary system.
- 10.04 Demonstrate knowledge of theory and application for single-phase transformers connected in 3-phase systems.

- 10.05 Apply testing and monitoring equipment to transformers and their associated circuits.
 - 10.06 Install transformers to primary service and main switch metering equipment and secondary switching.
 - 10.07 Install transformer over current protection.
- 11.0 Demonstrate knowledge of over current protection and grounding--The student will be able to:
- 11.01 List and identify types, classes and ratings of fuses and circuit breakers.
 - 11.02 Describe operation of fuses and breakers.
 - 11.03 Install fuses and breakers.
 - 11.04 Select and apply branch-circuit protection for appliances.
 - 11.05 Select and apply branch-circuit and overload protection for motors.
 - 11.06 Relate the NEC to the selection and installation of over current protection devices.
 - 11.07 Explain the purpose of equipment grounding.
 - 11.08 Relate the NEC to the sizing and installation of grounding systems and conductors.
 - 11.09 Perform preventative maintenance on grounding systems.
- 12.0 Demonstrate knowledge of an industrial power distribution system--The student will be able to:
- 12.01 Demonstrate knowledge of a utility generation and distribution system.
 - 12.02 Demonstrate knowledge of a typical industrial generation and distribution system.
 - 12.03 Demonstrate knowledge of co-generation applications.
 - 12.04 Demonstrate knowledge of protective relay applications.
 - 12.05 Demonstrate knowledge of amperage, voltage control and power factor control techniques.
 - 12.06 Demonstrate knowledge of breaker controls and computer load shed considerations.
 - 12.07 Demonstrate knowledge of high voltage, distribution equipment, ground fault protection methods.
 - 12.08 Demonstrate knowledge of safety procedures including identification of equipment used for testing high voltage.
 - 12.09 Demonstrate knowledge of pole line isolation switches.
 - 12.10 Demonstrate knowledge of current transformers (CT's) and potential transformers (PT's).
- 13.0 Perform preventative and corrective maintenance of power and control components--The student will be able to:
- 13.01 Use technical data and manuals to perform preventative maintenance.
 - 13.02 Demonstrate ability to select and apply appropriate tools and testing equipment.
 - 13.03 Perform corrective preventative maintenance and certify completion.
 - 13.04 Determine the need for corrective maintenance by applying trouble-shooting and analysis techniques.
 - 13.05 Replace parts and calibrate or adjust as necessary to bring equipment, systems, components or machines to specifications.
 - 13.06 Prepare forms and reports of preventive and corrective maintenance.

14.0 Demonstrate proficiency in using electrical test equipment--The student will be able to:

- 14.01 Demonstrate the ability to use an analog multimeter.
- 14.02 Demonstrate the ability to use a digital multimeter.
- 14.03 Demonstrate the ability to use a “wiggy” voltmeter.
- 14.04 Demonstrate the ability to use a clamp-on ammeter.
- 14.05 Demonstrate the ability to use a megohmmeter.
- 14.06 Demonstrate the ability to use an oscilloscope.
- 14.07 Demonstrate the ability to use a high voltage tester.
- 14.08 Use test equipment to systematically troubleshoot a defective system.

15.0 Demonstrate knowledge of hydraulic and pneumatic systems--The student will be able to:

- 15.01 Identify principles and practical applications of hydraulic and pneumatic power.
- 15.02 Identify control valves in a hydraulic and pneumatic system.
- 15.03 Identify pressure and safety relief valves and vacuum breakers.
- 15.04 Identify cylinders and motors.
- 15.05 Remove and replace hydraulic and pneumatic systems and components.
- 15.06 Identify strainers and filters in hydraulic and pneumatic systems.
- 15.07 Identify reservoirs and accumulators in hydraulic and pneumatic systems.
- 15.08 Identify hydraulic and pneumatic pimps on a system.
- 15.09 Identify piping, tubing, and fittings on a hydraulic pneumatic system.
- 15.10 Identify system interfaces.
- 15.11 Identify the procedures for pneumatic and hydraulic system maintenance.
- 15.12 Locate control valve failures.
- 15.13 Demonstrate knowledge of regulators, volume boosters, relays and repeaters.
- 15.14 Identify the components to produce instrument air.
- 15.15 Demonstrate knowledge of current-to-pressure and pressure-to-current transducers.

16.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0

- 16.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 16.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
- 16.03 Construct charts/tables/graphs using functions and data. AF3.5

17.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0

- 17.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 17.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3

Course Number: EEV0652
Occupational Completion Point: B
Instrument mechanics – 350 Hours – SOC Code 49-2094

18.0 Identify the basic principles and terminology of process control--The student will be able to:

- 18.01 Identify the purpose of automatic control systems.
- 18.02 Identify the elements of process control.
- 18.03 Identify measured and manipulated variables in a control loop.
- 18.04 Demonstrate knowledge of proportional control.
- 18.05 Demonstrate knowledge of on/off control.
- 18.06 Determine the effects of gain, reset and derivative in a proportional control scheme.
- 18.07 Demonstrate knowledge of the basic laws of physics pertaining to instrumentation.
- 18.08 Demonstrate knowledge of the terminology associated with instrumentation and process control.

19.0 Identify the primary components of a process control system--The student will be able to:

- 19.01 Identify primary control elements in process loops.
- 19.02 Identify final control elements in process loops.
- 19.03 Identify electronic, pneumatic, and digital transmitters in process loops.
- 19.04 Identify controllers in process loops.
- 19.05 Identify control loop applications (level, flow, temp, pressure, or analytical).
- 19.06 Define the static and dynamic characteristics of instruments.
- 19.07 Demonstrate knowledge necessary to interface individual process loops into microprocessor based control schemes.

20.0 Demonstrate proficiency in reading instrumentation drawings--The student will be able to:

- 20.01 Demonstrate ability to use loop sheets.
- 20.02 Demonstrate ability to use flow sheets/P&IDs.
- 20.03 Demonstrate ability to use process logic diagrams.
- 20.04 Demonstrate ability to use installation drawings.
- 20.05 Demonstrate ability to use building layout or location drawings.
- 20.06 Troubleshoot using drawings.
- 20.07 Identify process safety devices and explain their purpose.

21.0 Demonstrate knowledge of using instrumentation test--The student will be able to:

- 21.01 Operate basic hydraulic measuring instruments.
- 21.02 Operate dead weight testers.
- 21.03 Operate manometers.
- 21.04 Operate basic pneumatic measuring instruments.
- 21.05 Operate vacuum pumps.
- 21.06 Operate pressure and vacuum gauges.
- 21.07 Operate basic thermal measuring instruments.
- 21.08 Operate temperature baths.
- 21.09 Operate electronic calibration instruments.
- 21.10 Operate thermometers.
- 21.11 Calibrate instruments using test instruments.
- 21.12 Operate instrument standards.

22.0 Demonstrate knowledge of instrumentation installation techniques--The student will be able to:

- 22.01 Apply proper OSHA safety standards.
- 22.02 Make electrical connections for instrument equipment.
- 22.03 Identify and use hand tools properly.
- 22.04 Identify and use power tools properly.
- 22.05 Demonstrate acceptable tubing bending and installation techniques.
- 22.06 Identify the proper method for instrument wire installation in a cable tray.
- 22.07 Demonstrate the ability to properly install various instrumentation devices.
- 22.08 Demonstrate knowledge of "clean design" for instrument installations.

23.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0

- 23.01 Locate, comprehend and evaluate key elements of oral and written information.AF2.4
- 23.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 23.03 Present information formally and informally for specific purposes and audiences.AF2.9

24.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:

- 24.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 24.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 24.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 24.04 Conduct technical research to gather information necessary for decision-making.PS 4.0

Course Number: EEV0654

Occupational Completion Point: C

Electrician maintenance – 300 Hours – SOC Code 47-2111

25.0 Demonstrate knowledge of programmable logic controllers--The student will be able to:

- 25.01 Demonstrate knowledge of the terminology and operating components of PLC systems.
- 25.02 Demonstrate knowledge of the addressing schemes used in various PLC systems.
- 25.03 Understand and use ladder logic for various PLC systems.
- 25.04 Program basic relay logic in ladder logic.
- 25.05 Program timers and counters in ladder logic.
- 25.06 Program shift registers and other data manipulation routines.
- 25.07 Program for message displays and other output devices.
- 25.08 Interface PLS'c to perform communications.
- 25.09 Load and save files on storage media.
- 25.10 Prepare and update documentation.
- 25.11 Perform local/remote interfacing.
- 25.12 Troubleshoot defective PLC systems.

26.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:

- | | | |
|-------|--|--------|
| 26.01 | Identify and describe the services and legal responsibilities of financial institutions. | FL 2.0 |
| 26.02 | Describe the effect of money management on personal and career goals. | FL 3.0 |
| 26.03 | Develop a personal budget and financial goals. | FL3.1 |
| 26.04 | Complete financial instruments for making deposits and withdrawals. | FL3.2 |
| 26.05 | Maintain financial records. | FL3.3 |
| 26.06 | Read and reconcile financial statements. | FL3.4 |
| 26.07 | Research, compare and contrast investment opportunities. | |

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Electrical and Instrumentation Technology 2
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J110200
CIP Number	0615.040402
Grade Level	30, 31
Standard Length	800 hours
Teacher Certification	TEC ELEC @7 G ELECTRONICS @7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3023, 49-2094
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 11.0 Language: 10.0 Reading: 10.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, and the technical training to support professional personnel in the engineering, design, development and evaluation of electrical and instrument systems.

Program Structure

This program is a planned sequence of instruction consisting of two occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The standard length of this program is 800 hours. **Electrical and Instrumentation Technology 1** is a core program. It is recommended that students complete **Electrical and Instrumentation Technology 1** or demonstrate mastery of the outcomes in that program prior to enrollment in **Electrical and Instrumentation Technology 2**.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EEV0656	Instrument Technician	400	49-2094
B	EEV0658	Operating Engineer Assistant Stationary	400	17-3023

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE

Essential Skills page of the FL-DOE website
(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 11.0, Language 10.0, and Reading 10.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications
(<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on

different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate knowledge of troubleshooting and maintaining distributed control systems (DCS).
- 02.0 Demonstrate knowledge of troubleshooting and maintaining level measurement and control devices.
- 03.0 Demonstrate knowledge of troubleshooting and maintaining pressure measurement and control devices.
- 04.0 Demonstrate knowledge of troubleshooting and maintaining temperature measurement and control devices.
- 05.0 Demonstrate knowledge of troubleshooting and maintaining flow measurement and control devices.
- 06.0 Demonstrate knowledge of troubleshooting and maintaining physical property measurement and control devices.
- 07.0 Demonstrate knowledge of troubleshooting and maintaining chemical property measurement and control devices.
- 08.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 09.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 10.0 Explain the importance of employability and entrepreneurship skills
- 11.0 Demonstrate process operation skills.
- 12.0 Demonstrate knowledge of technical reporting.
- 13.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 14.0 Use information technology tools
- 15.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 16.0 Describe the importance of professional ethics and legal responsibilities.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Electrical and Instrumentation Technology 2
PSAV Number: J110200

Course Number: EEV0656
Occupational Completion Point: A
Instrument technician (utilities) – 400 Hours – SOC Code 49-2094

01.0 Demonstrate knowledge of operating, troubleshooting and maintenance distributed control systems--The student will be able to:

- 01.01 Describe the principles and purpose of a DCS system.
- 01.02 Describe the architecture and components of a DCS system.
- 01.03 Configure control points on a DCS system.
- 01.04 Perform data storage routines on a DCS system.
- 01.05 Print graphs of control point responses from a DCS system.
- 01.06 Perform data communications through PLC or discrete input/output interface units.
- 01.07 Perform preventive maintenance and calibrate on DCS system devices.
- 01.08 Troubleshoot and repair faults in DCS systems.

02.0 Demonstrate knowledge of operating, troubleshooting and maintaining level control device--The student will be able to:

- 02.01 Demonstrate knowledge of the terminology, physics, methods and principles of level measurement and control.
- 02.02 Identify level measurement purpose and requirements.
- 02.03 Identify level measurement instruments.
- 02.04 Identify solid level measuring systems.
- 02.05 Identify instrument calibration standards.
- 02.06 Identify safe standards, installation techniques and maintenance practices as applicable to level measurement.
- 02.07 Identify common causes of level measurement instrument and sensor failures.
- 02.08 Troubleshoot and repair level measurement and control system failures.
- 02.09 Identify ultrasonic level devices.
- 02.10 Identify principles of operation for radiation type, level control devices.
- 02.11 Determine correct applications for direct level measurement devices: floats, displacers, conductivity probes, etc.)
- 02.12 Determine correct applications for indirect level measurement devices: (hydraulic pressure, bubble tubes, radioactive emitters and detectors, etc.)
- 02.13 Design and operate a level control loop.
- 02.14 Calibrate level elements, transmitters and controllers.
- 02.15 Demonstrate knowledge of final control elements and applications for level loops.

03.0 Demonstrate knowledge of operating, troubleshooting and maintaining pressure measurement and control devices--The student will be able to:

- 03.01 Demonstrate knowledge of the terminology, physics, methods and principles of pressure measurement and control.
 - 03.02 Identify pressure measurement instruments.
 - 03.03 Identify pressure measurement purpose and requirements.
 - 03.04 Identify applications of vacuum/pressure measuring methods.
 - 03.05 Identify the elements of vacuum/pressure measurement systems.
 - 03.06 Identify safety standards, installation techniques and maintenance practices as applicable to vacuum/pressure measurement.
 - 03.07 Identify instrument calibration standards.
 - 03.08 Identify common vacuum/pressure, measuring instrument and sensor failures.
 - 03.09 Troubleshoot and repair vacuum/pressure measurement and control system failures.
 - 03.10 Demonstrate knowledge of elastic deformation elements.
 - 03.11 Design and operate pressure loop.
 - 03.12 Calibrate pressure elements, transmitters and controllers.
 - 03.13 Demonstrate knowledge of differential pressure elements, principles, and applications.
 - 03.14 Demonstrate knowledge of applications and requirements of vacuum breakers and pressure relief devices.
 - 03.15 Demonstrate knowledge of final control elements and applications for vacuum/pressure loops.
- 04.0 Demonstrate knowledge of operating, troubleshooting and maintaining temperature measurement and control devices--The student will be able to:
- 04.01 Demonstrate knowledge of the terminology, physics, methods and principles of temperature measurement and control.
 - 04.02 Identify temperature measurement purpose and requirements.
 - 04.03 Identify temperature measurement instruments.
 - 04.04 Identify bimetallic and fluid-filled temperature measuring instruments.
 - 04.05 Identify thermocouple and RTD temperature measuring instruments.
 - 04.06 Identify and operate pyrometers and thermometers.
 - 04.07 Identify safety standards, installation techniques and maintenance practices as applicable to temperature measurement.
 - 04.08 Identify instrument calibration standards.
 - 04.09 Identify common temperature measuring instrument and sensor failures.
 - 04.10 Troubleshoot and repair temperature measurement and control system failure.
 - 04.11 Design and operate a temperature control loop.
 - 04.12 Calibrate temperature elements, transmitters and controllers.
 - 04.13 Demonstrate knowledge of final control elements and applications for temperature loops.
- 05.0 Demonstrate knowledge of operating, troubleshooting and maintaining flow measurement and control devices--The student will be able to:
- 05.01 Demonstrate knowledge of the terminology, physics, methods and principles of fluid flow measurement and control.
 - 05.02 Identify flow measurement purpose and requirement.
 - 05.03 Identify secondary measurement devices for fluid flow.
 - 05.04 Identify applications for variable area instruments.
 - 05.05 Identify open channel flow devices.

- 05.06 Identify applications for positive displacement metering.
 - 05.07 Identify flow displacement measurement methods.
 - 05.08 Identify applications for magnetic flow meters.
 - 05.09 Identify applications for ultrasonic flow metering methods.
 - 05.10 Identify safety standards, installation techniques and maintenance practices as applicable to flow measurement.
 - 05.11 Troubleshoot and repair flow measurement and control system failure.
 - 05.12 Demonstrate knowledge of Venturi tubes, flow nozzles, orifice plates and pilot tubes to measure flow.
 - 05.13 Demonstrate knowledge of mass flow measurement techniques.
 - 05.14 Demonstrate knowledge of final control elements and applications for flow loops.
 - 05.15 Calibrate flow elements, transmitters and controllers.
 - 05.16 Design and operate a flow control loop.
- 06.0 Demonstrate knowledge of operating, troubleshooting and maintaining physical property measurement and control devices--The student will be able to:
- 06.01 Identify weight and mass measuring units.
 - 06.02 Identify methods for weighing materials in motion.
 - 06.03 Identify weight displacement measurement methods.
 - 06.04 Troubleshoot and repair weight instruments.
 - 06.05 Perform operating systems checks, preventative maintenance and make adjustments to weight measurement loops.
 - 06.06 Calibrate weight elements, transmitters and controllers.
 - 06.07 Understand the principles of operation for consistency measuring instruments.
- 07.0 Demonstrate knowledge of operating, troubleshooting maintaining chemical property measurement and control devices--The student will be able to:
- 07.01 Troubleshoot and repair pH measuring instruments.
 - 07.02 Perform operating systems checks and make minor adjustments to pH measuring instruments.
 - 07.03 Troubleshoot and repair liquid conductivity measuring instruments.
 - 07.04 Understand basic principles of operation and the application for gas analyzer measuring instruments.
 - 07.05 Demonstrate knowledge of measuring instruments used to enhance a safe work environment.
- 08.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 08.01 Describe the nature and types of business organizations. SY 1.0
 - 08.02 Explain the effect of key organizational systems on performance and quality.
 - 08.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 08.04 Explain the impact of the global economy on business organizations.
- 09.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 09.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0

- 09.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 09.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 09.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 10.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 10.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 10.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 10.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 10.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 10.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 10.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 10.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 10.08 Research the benefits of ongoing professional development. ECD 9.0
 - 10.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

Course Number: EEV0658**Occupational Completion Point: E****Instrument mechanics – 400 Hours – SOC Code 51-8099**

- 11.0 Demonstrate process operation skills--The student will be able to:
- 11.01 Use PLC's to troubleshoot process systems.
 - 11.02 Identify safety isolation procedures for removing a device from a process.
 - 11.03 Perform operating system checks, preventive maintenance and make minor adjustments to level control loops.
 - 11.04 Perform operating system checks, preventive maintenance and make minor adjustments to vacuum/pressure control loops.
 - 11.05 Perform operating system checks, preventive maintenance and make minor adjustments to temperature control loops.
 - 11.06 Perform operating system checks, preventive maintenance and make minor adjustments to flow measuring instruments.
 - 11.07 Perform operating system checks, preventive maintenance and make minor adjustments to consistency measuring instruments.
 - 11.08 Perform operating system checks, preventive maintenance and make minor adjustments to liquid conductivity measuring instruments.
 - 11.09 Perform operating system checks to pneumatic and hydraulic systems.
 - 11.10 Operate control points on a DCS system.
- 12.0 Demonstrate knowledge of technical reporting--The student will be able to:
- 12.01 Draw and interpret schematics.
 - 12.02 Record data and prepare charts and graphs.
 - 12.03 Write reports and make oral presentations.
 - 12.04 Make equipment - failure reports.
 - 12.05 Specify and requisition simple components.
 - 12.06 Compose technical letters and memoranda.
 - 12.07 Draw preventive maintenance and calibration procedures.

- 12.08 Write and use maintenance work orders.
- 13.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 13.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 13.02 Locate, organize and reference written information from various sources. CM 3.0
 - 13.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 13.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 13.05 Apply active listening skills to obtain and clarify information. CM 7.0
 - 13.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
 - 13.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0
- 14.0 Use information technology tools. -- The students will be able to:
- 14.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 14.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 14.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 14.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 15.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 15.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 15.02 Explain emergency procedures to follow in response to workplace accidents.
 - 15.03 Create a disaster and/or emergency response plan. SHE 2.0
- 16.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 16.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 16.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 16.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 16.04 Interpret and explain written organizational policies and procedures. ELR 2.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Precision Metal Fabrication 1
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J310100
CIP Number	0648.050401
Grade Level	30, 31
Standard Length	850 Hours
Teacher Certification	SHEETMETAL @7 G METAL WORK @7 G WELDING @7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	47-2211
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to measurement and layout, planning and design, sheet metal work, structural steel, welding, mechanical fasteners, metal properties, heat treating and metalworking tools. The course content should also include training in communication, leadership, human relations and employability skills; and safe, efficient work practices.

Program Structure

This program is a planned sequence of instruction consisting of three occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	PMT0050	Metal Fabricator Helper	400	47-2211
B	PMT0052	Metal Fabricator	150	47-2211
C	PMT0053	Metal Fabricator Assembler 1	300	47-2211

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported

accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fl DOE.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate basic metal fabrication skills.
- 02.0 Demonstrate ability to read plans and drawings.
- 03.0 Describe metals and their properties.
- 04.0 Demonstrate mathematics knowledge and skills
- 05.0 Demonstrate science knowledge and skills
- 06.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas
- 07.0 Perform gas welding and cutting operations.
- 08.0 Demonstrate language arts knowledge and skills
- 09.0 Solve problems using critical thinking skills, creativity and innovation
- 10.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance
- 11.0 Perform measuring and layout operations.
- 12.0 Operate metalworking machines.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Precision Metal Fabrication 1
PSAV Number: J310100

Course Number: PMT0050
Occupational Completion Point: A
Metal Fabricator Helper – 400 Hours – SOC Code 47-2211

01.0 Demonstrate basic metal fabrication skills--The student will be able to:

- 01.01 Comply with safety and operating rules and practices.
- 01.02 Maintain a clean and orderly shop.
- 01.03 Make job-related decimal and fraction calculations.
- 01.04 Solve job-related problems by adding, subtracting, multiplying and dividing numbers.
- 01.05 Solve job-related problems operating a hand-held calculator.
- 01.06 Solve job-related problems using mathematical handbooks, charts and tables.
- 01.07 Compute feet, inches and yards.
- 01.08 Use the protractor to measure angles to nearest degree.
- 01.09 Use the protractor and triangles to draw angles.
- 01.10 Demonstrate proper use of material handling techniques.
- 01.11 Solve job-related problems using basic formulas.
- 01.12 Solve job-related problems using basic geometry.
- 01.13 Solve job-related problems using basic trigonometry.
- 01.14 Calculate the amount of material that is required to fabricate project.
- 01.15 Calculate machine feed and speed by using formulas.
- 01.16 Calculate set back and bend allowance.

02.0 Demonstrate ability to read plans and drawings--The student will be able to:

- 02.01 Identify dimensions.
- 02.02 Identify lists of materials and specifications.
- 02.03 Identify section views/detail views.
- 02.04 Disassemble and assemble parts using an exploded view drawing.
- 02.05 Interpret blueprint abbreviations.
- 02.06 Identify dimensioning of radii, round holes, fillets and chamfers.
- 02.07 Identify screw threads and bolt types.
- 02.08 Apply dimensional tolerances.
- 02.09 Identify metal fabrication symbols used in blueprints.
- 02.10 Read and interpret title block information.
- 02.11 Identify and interpret rivet call outs.
- 02.12 Identify and interpret weld call outs.
- 02.13 Identify and interpret general and local notes.
- 02.14 Describe the use of assembly blueprints and detail blueprints.

03.0 Describe metals and their properties--The student will be able to:

- 03.01 Describe the steelmaking process.
- 03.02 Describe the differences between ferrous and nonferrous metals.
- 03.03 Describe casting, alloys and forging.
- 03.04 Identify metals such as galvanized iron and steel, aluminum stainless steel, sheetmetal, copper and brass.
- 03.05 Identify properties of the most common metals.
- 03.06 Identify and describe common gages, shapes and dimensions of purchased materials.
- 04.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
- 04.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 04.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
- 04.03 Construct charts/tables/graphs using functions and data. AF3.5
- 05.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 05.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 05.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 06.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 06.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 06.02 Locate, organize and reference written information from various sources. CM 3.0
- 06.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 06.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 06.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 06.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 06.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: PMT0052
Occupational Completion Point: B
Metal Fabricator – 150 Hours – SOC Code 47-2211

- 07.0 Perform gas welding and cutting operations--The student will be able to:
- 07.01 Identify welding cylinders, regulators, hoses, pressure gages and torches.
- 07.02 Describe welding equipment safety procedures.
- 07.03 Demonstrate proper flame settings.
- 07.04 Demonstrate basic gas welding skills.
- 07.05 Demonstrate procedures for adjusting and operating the oxyacetylene cutting torch.
- 07.06 Demonstrate freehand and guide cutting of various metal thickness'.
- 07.07 Set up and operate a plasma arc cutting machine.

- 08.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 08.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 08.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 08.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 09.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 09.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 09.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 09.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 09.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 10.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 10.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 10.02 Explain emergency procedures to follow in response to workplace accidents.
 - 10.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: PMT0053
Metal Fabricator Assembler (1 OF 2) – 300 Hours – SOC Code 47-2211

- 11.0 Perform measuring and layout operations--The student will be able to:
- 11.01 Perform basic geometric construction.
 - 11.02 Use marking gages, center punches, scribes, surface gages, squares, dividers, dial indicators, protractors, surfaceplates, depth gates and circumference rules.
 - 11.03 Develop patterns using parallel line, radial line and triangulation.
 - 11.04 Make metal fabrication sketches.
 - 11.05 Read and measure with steel rules.
 - 11.06 Read and measure with micrometers.
 - 11.07 Read and measure with vernier height gages.
 - 11.08 Read and measure with dial calipers.
 - 11.09 Read and measure with universal bevel protractor.
 - 11.10 Measure with sine bars.
 - 11.11 Read and measure with dial indicators.
 - 11.12 Apply parallel bars, angle plates and surface gages to precision measurement operations.
 - 11.13 Apply "V" blocks to precision measurement operations.
 - 11.14 Use gage blocks in establishing measurement.

- 11.15 Layout work piece using marking gages, center punches, scribes, surface gages, squares, dividers, dial indicators, protractors, surface plates, depth gages and circumference rules.
- 11.16 Perform flat pattern bracket layouts.
- 11.17 Perform cone development, construct radial line and use triangulation.

12.0 Operate metalworking machines--The student will be able to:

- 12.01 Identify the purpose of various types of machine shop equipment.
- 12.02 Identify types of a drill press.
- 12.03 Operate a drill press utilizing the correct drilling speed.
- 12.04 Operate a band saw utilizing the correct cutting speed.
- 12.05 Demonstrate clamping devices for securing stock for drilling.
- 12.06 Identify types and sizes of drill bits.
- 12.07 Use portable power saw equipment.
- 12.08 Use a cutoff or power hacksaw.
- 12.09 Use electric and air utility grinders.
- 12.10 Sharpen drill bits.
- 12.11 Select proper type of abrasive wheels for grinding machines.
- 12.12 Operate large belt sander.
- 12.13 Operate power press brake.
- 12.14 Operate power metal shear.
- 12.15 Operate various manual brakes.
- 12.16 Operate power jitterbug shear.
- 12.17 Operate bench grinders.
- 12.18 Operate beveler shear.
- 12.19 Operate unishear.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Precision Metal Fabrication 2
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J310200
CIP Number	0648.050402
Grade Level	30, 31
Standard Length	750 Hours
Teacher Certification	SHEETMETAL @7 G METAL WORK @7 G WELDING @7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	47-2211
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to measurement and layout, planning and design, sheet metal work, structural steel, welding, mechanical fasteners, metal properties, heat treating and metalworking tools. The course content should also include training in communication, leadership, human relations and employability skills; and safe, efficient work practices.

Program Structure

This program is a planned sequence of instruction consisting of two occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The standard length of this program is 750 hours. **Precision Metal Fabrication 1** is a core program. It is recommended students complete **Precision Metal Fabrication 1**, or demonstrate mastery of the outcomes in that program, prior to enrollment in **Precision Metal Fabrication 2**.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	PMT0054	Metal Fabricator Assembler 2	400	47-2211
B	PMT0055	Structural Metal Fabricator	350	47-2211

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills

and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the

student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fl DOE.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Perform metal fabrication operations.
- 02.0 Perform electric metal-bonding operations.
- 03.0 Perform assembly operation.
- 04.0 Use information technology tools
- 05.0 Describe the importance of professional ethics and legal responsibilities
- 06.0 Demonstrate personal money-management concepts, procedures, and strategies
- 07.0 Demonstrate ability to apply geometric form and position control.
- 08.0 Organize and plan work.
- 09.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 10.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 11.0 Explain the importance of employability and entrepreneurship skills

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Precision Metal Fabrication 2
PSAV Number: J310200

Course Number: PMT0054
Occupational Completion Point: A
Metal Fabricator Assembler 2 – 400 Hours – SOC Code 47-2211

01.0 Perform metal fabrication operations--The student will be able to:

- 01.01 Fabricate metal, edges and seams.
- 01.02 Use hand tools to cut, punch and shear metal.
- 01.03 Form sheetmetal using a brake, a folder, rolls and a turning machine.
- 01.04 Join metals using solder, rivets and mechanical fasteners.
- 01.05 Make fixtures as required (Micarta and Mild Steel).
- 01.06 Arrange proper setup in vise using safety devices.
- 01.07 Demonstrate ability to cut various shapes of metal stock.
- 01.08 Demonstrate ability to bend various shapes of metal stock.
- 01.09 Inspect fabricated parts.

02.0 Perform electric metal-bonding operations--The student will be able to:

- 02.01 Describe and demonstrate the spot and arc welding process.
- 02.02 Demonstrate basic procedures for safely adjusting and operating an arc welder, selecting a rod, striking and maintaining an arc, welding in various positions and clamping.
- 02.03 Setup and operate a spot welder.
- 02.04 Explain and demonstrate the MIG welding process.
- 02.05 Apply basic procedures for safely adjusting, operating, cleaning and maintaining MIG welding equipment.
- 02.06 Apply basic procedures for safely adjusting and operating a TIG welder, welding in various positions, selecting proper tips and choosing filler metal.

03.0 Perform assembly operation--The student will be able to:

- 03.01 Identify weld symbols.
- 03.02 Perform required weld preparation.
- 03.03 Assist welder in weld operation.
- 03.04 Identify rivet symbol.
- 03.05 Install proper diameter holes and prepare metal surfaces for riveting.
- 03.06 Determine whether rivet is to be "shot" or squeezed.
- 03.07 Perform proper setup and upset rivets.
- 03.08 Set up and install blind rivets.

04.0 Use information technology tools. -- The students will be able to:

- 04.01 Use personal information management (PIM) applications to increase workplace efficiency.

IT 1.0

- 04.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
- 04.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 04.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 05.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 05.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 05.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 05.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 05.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 06.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 06.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 06.02 Describe the effect of money management on personal and career goals. FL 3.0
- 06.03 Develop a personal budget and financial goals. FL3.1
- 06.04 Complete financial instruments for making deposits and withdrawals. FL3.2
- 06.05 Maintain financial records. FL3.3
- 06.06 Read and reconcile financial statements. FL3.4
- 06.07 Research, compare and contrast investment opportunities.

Course Number: PMT0055**Occupational Completion Point: D****Structural Metal Fabricator – 350 Hours – SOC Code 47-2211**

- 07.0 Demonstrate ability to apply geometric form and position control--The student will be able to:
- 07.01 Identify material condition and perfect form.
- 07.02 Identify the eleven form characteristics.
- 07.03 Identify the two position characteristics.
- 07.04 Identify the seven different tolerance zones.
- 07.05 Identify datum symbols.
- 07.06 Identify datum planes.
- 07.07 Identify datum axis.
- 07.08 Identify datum centerplane.
- 07.09 Identify the three plan datum system and multiple datums.
- 07.10 Identify material condition modifiers.
- 07.11 Solve bonus tolerance applications.
- 07.12 Solve datum zone applications.
- 07.13 Identify tolerance value indicator.
- 07.14 Identify American National Standards Institute.

- 07.15 Identify International Standards Institute.
- 08.0 Organize and plan work--The student will be able to:
- 08.01 Interpret blueprints and drawings to acquire proper amount of material.
 - 08.02 Requisition proper tools and equipment to fabricate parts.
 - 08.03 Develop and project plan.
- 09.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 09.01 Describe the nature and types of business organizations. SY 1.0
 - 09.02 Explain the effect of key organizational systems on performance and quality.
 - 09.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 09.04 Explain the impact of the global economy on business organizations.
- 10.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 10.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 10.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 10.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 10.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 11.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 11.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 11.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 11.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 11.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 11.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 11.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 11.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 11.08 Research the benefits of ongoing professional development. ECD 9.0
 - 11.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Sheet Metal Fabrication Technology 1
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J360100
CIP Number	0648.050601
Grade Level	30, 31
Standard Length	675 hours
Teacher Certification	SHEETMETAL @7 G METAL WORK @7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	47-2211
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, and the layout, fabrication, erection, or installation and maintenance of items made of sheet steel, copper, stainless steel and aluminum using hand tools and machines.

Program Structure

This program is a planned sequence of instruction consisting of two occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	PMT0030	Sheetmetal Helper	450	47-2211
B	PMT0032	Sheetmetal Fabricator	225	47-2211

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported

accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate understanding of procedures and trade safety practices.
- 02.0 Read blueprints.
- 03.0 Lay out sheet metal.
- 04.0 Describe metals and their properties.
- 05.0 Describe the operation of metal working machines.
- 06.0 Perform metal fabrication operations.
- 07.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 08.0 Demonstrate mathematics knowledge and skills.
- 09.0 Demonstrate science knowledge and skills.
- 10.0 Explain the importance of employability and entrepreneurship skills
- 11.0 Fabricate mechanical systems.
- 12.0 Install mechanical systems.
- 13.0 Demonstrate language arts knowledge and skills
- 14.0 Solve problems using critical thinking skills, creativity and innovation.
- 15.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Sheet Metal Fabrication Technology 1
PSAV Number: J360100

Course Number: PMT0030
Occupational Completion Point: A
Sheetmetal Helper – 450 Hours – SOC Code 47-2211

- 01.0 Demonstrate understanding of procedures and trade safety practices--The student will be able to:
- 01.01 Apply safety rules and procedures.
 - 01.02 Explain school/class procedures.
 - 01.03 Demonstrate use and care of tools.
- 02.0 Read blueprints--The student will be able to:
- 02.01 Interpret detail drawings.
 - 02.02 Read symbols.
 - 02.03 List materials for fabrication from blueprints.
 - 02.04 Develop shop drawings, drafting, sketching, and demonstrate computer usage and CAD operation.
- 03.0 Lay out sheet metal--The student will be able to:
- 03.01 Perform basic geometric construction
 - 03.02 Use marking gages, center punches, scribes, surface gages, squares, dividers, protractors, and circumference rules.
 - 03.03 Develop patterns using parallel line, radial line and triangulation.
 - 03.04 Make metal fabrication sketches.
 - 03.05 Read and measure with steel rules.
 - 03.06 Read and measure with micrometers.
 - 03.07 Read and measure with dial calipers.
 - 03.08 Read and measure with universal bevel protractor.
 - 03.09 Layout work place using marking gages, center punches, scribes, surface gages, squares, dividers, protractors, and circumference rules.
 - 03.10 Perform flat pattern bracket layouts.
 - 03.11 Perform cone development, construct radial line and use triangulation.
 - 03.12 Lay out rectangular straight duct.
 - 03.13 Lay out rectangular square throat and square heel duct elbow.
 - 03.14 Lay out rectangular duct ogee offset.
 - 03.15 Lay out rectangular taper duct (centerline taper).
 - 03.16 Lay out rectangular duct Y branch.
 - 03.17 Lay out round straight duct.
 - 03.18 Lay out round duct elbow.
 - 03.19 Lay out round duct Y branch.
 - 03.20 Lay out round duct offset.
 - 03.21 Lay out round duct taper (transitional).

- 03.22 Lay out round duct lateral (round tap).
- 03.23 Lay out batten seam metal roof panel and cap.
- 03.24 Lay out square hopper.
- 03.25 Lay out belt guard.

04.0 Describe metals and their properties--The student will be able to:

- 04.01 Describe the steelmaking process.
- 04.02 Describe the difference between ferrous and nonferrous metals.
- 04.03 Describe casting, alloys and forging.
- 04.04 Identify metals such as galvanized iron and steel, aluminum stainless steel, sheetmetal, copper and brass.
- 04.05 Identify properties of the most common metals.
- 04.06 Identify and describe common gages, shapes and dimensions of purchased materials.

05.0 Describe the operation of metalworking machines--The student will be able to:

- 05.01 Identify the purpose of various types of sheet metal shop equipment.
- 05.02 Identify types of drill presses.
- 05.03 Operate a drill press utilizing the correct drilling speed.
- 05.04 Operate a band saw utilizing the correct cutting speed.
- 05.05 Demonstrate clamping devices for securing stock for drilling.
- 05.06 Identify types and sizes of drill bits.
- 05.07 Use portable power saw equipment.
- 05.08 Use a cutoff or power hacksaw.
- 05.09 Use electric and air utility grinders.
- 05.10 Sharpen drill bits.
- 05.11 Select proper type of abrasive wheels for grinding machines.
- 05.12 Describe large belt sanders.
- 05.13 Describe power press brake.
- 05.14 Describe power metal shear.
- 05.15 Describe various manual brakes.
- 05.16 Describe bench grinders.
- 05.17 Describe bevel shear.
- 05.18 Describe unishear.

06.0 Perform metal fabrication operations --The student will be able to:

- 06.01 Fabricate metal, edges and seams.
- 06.02 Use hand tools to cut, punch and shear metal.
- 06.03 Form sheetmetal using a brake, a folder, rolls and a turning machine.
- 06.04 Join metals using solder, rivets and mechanical fasteners.
- 06.05 Make fixtures as required (Mild Steel).
- 06.06 Arrange proper setup in vise using safety devices.
- 06.07 Demonstrate ability to cut various shapes of metal stock.
- 06.08 Demonstrate ability to bend various shapes of metal stock.
- 06.09 Inspect fabricated parts.

07.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:

- 07.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 07.02 Locate, organize and reference written information from various sources. CM 3.0
 - 07.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 07.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 07.05 Apply active listening skills to obtain and clarify information. CM 7.0
 - 07.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
 - 07.07 Exhibit public relations skills that aid in achieving customer satisfaction. cM 10.0
- 08.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
- 08.01 Demonstrate knowledge of arithmetic operations. AF3.2
 - 08.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
 - 08.03 Construct charts/tables/graphs using functions and data. AF3.5
- 09.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 09.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
 - 09.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 10.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 10.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 10.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 10.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 10.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 10.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 10.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 10.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 10.08 Research the benefits of ongoing professional development. ECD 9.0
 - 10.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

Course Number: PMT0032

Occupational Completion Point: B

Sheetmetal Fabricator – 225 Hours – SOC Code 47-2211

11.0 Fabricate mechanical systems--The student will be able to:

- 11.01 Fabricate rectangular radius throat and radius heel duct elbow.
- 11.02 Fabricate rectangular square throat and square heel duct elbow.
- 11.03 Fabricate rectangular duct ogee offset.
- 11.04 Fabricate rectangular duct transition.
- 11.05 Fabricate rectangular duct Y branch.

- 11.06 Fabricate rectangular shoe tap.
- 11.07 Fabricate round straight duct.
- 11.08 Fabricate round duct elbow.
- 11.09 Fabricate round duct Y branch.
- 11.10 Fabricate round duct offset.
- 11.11 Fabricate round duct taper (transitional).
- 11.12 Fabricate round duct lateral (round tap).
- 11.13 Fabricate round saddle tap.
- 11.14 Fabricate single wall equipment casing/housing.
- 11.15 Fabricate flat S.
- 11.16 Fabricate bar S.
- 11.17 Fabricate drive cleat.
- 11.18 Fabricate pocket government lock.
- 11.19 Fabricate companion angle.
- 11.20 Fabricate flanged duct section.

12.0 Install mechanical systems--The student will be able to:

- 12.01 Install rectangular duct system.
- 12.02 Install round duct system.
- 12.03 Install single wall equipment casing/housing.

13.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0

- 13.01 Locate, comprehend and evaluate key elements of oral and written information.AF2.4
- 13.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 13.03 Present information formally and informally for specific purposes and audiences.AF2.9

14.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:

- 14.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 14.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 14.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 14.04 Conduct technical research to gather information necessary for decision-making.PS 4.0

15.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:

- 15.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 15.02 Explain emergency procedures to follow in response to workplace accidents.
- 15.03 Create a disaster and/or emergency response plan. SHE 2.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Sheet Metal Fabrication Technology 2
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J360200
CIP Number	0648.050602
Grade Level	30, 31
Standard Length	675 hours
Teacher Certification	SHEETMETAL @7 G METAL WORK @7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	47-2211
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, and the layout, fabrication, erection, or installation and maintenance of items made of sheet steel, copper, stainless steel and aluminum using hand tools and machines.

Program Structure

This program is a planned sequence of instruction consisting of three occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The standard length of this program is 675 hours. **Sheet Metal Fabrication Technology 1** is a core program. It is recommended students complete **Sheet Metal Fabrication Technology 1**, or demonstrate mastery of the outcomes in that program, prior to enrollment in **Sheet Metal Fabrication Technology 2**.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	PMT0033	Architectural Fabricator	225	47-2211
B	PMT0034	Commercial Kitchen Fabricator	225	47-2211
C	PMT0035	Sheetmetal Welder	225	47-2211

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all

career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0.

These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications

(<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If

needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Fabricate architectural/roofing sheet metal.
- 02.0 Install architectural/roofing sheet metal.
- 03.0 Use information technology tools
- 04.0 Describe the importance of professional ethics and legal responsibilities.
- 05.0 Demonstrate personal money-management concepts, procedures, and strategies
- 06.0 Fabricate specialty sheet metal.
- 07.0 Fabricate food and beverage dispensing equipment.
- 08.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 09.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 10.0 Weld sheet metal.
- 11.0 Perform gas welding and cutting operations.
- 12.0 Perform electric metal-bonding operations.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Sheet Metal Fabrication Technology 2
PSAV Number: J360200

Course Number: PMT0033
Occupational Completion Point: A
Architectural Fabricator – 225 Hours – SOC Code 47-2211

01.0 Fabricate architectural/roofing sheet metal--The student will be able to:

- 01.01 Fabricate batten seam metal roof panel and cap.
- 01.02 Fabricate standing seam metal roof panel.
- 01.03 Fabricate metal flat-lock roof panel.
- 01.04 Fabricate ogee gutter.
- 01.05 Fabricate half-round gutter.
- 01.06 Fabricate rectangular downspout/conductor.
- 01.07 Fabricate offset in rectangular downspout/conductor.
- 01.08 Fabricate conductor head.
- 01.09 Fabricate flashing.
- 01.10 Fabricate roof coping.
- 01.11 Fabricate gravel stop fascia.
- 01.12 Fabricate metal siding panel.
- 01.13 Fabricate louver.
- 01.14 Fabricate metal ceiling panel.

02.0 Install architectural/roofing sheet metal--The student will be able to:

- 02.01 Install batten seam metal roof panel and cap.
- 02.02 Install standing seam metal roof panel.
- 02.03 Install metal flat-lock roof panel.
- 02.04 Install ogee gutter.
- 02.05 Install half-round gutter.
- 02.06 Install rectangular downspout/conductor.
- 02.07 Install offset in rectangular downspout/conductor.
- 02.08 Install conductor head.
- 02.09 Install flashing.
- 02.10 Install coping.
- 02.11 Install gravel stop fascia.
- 02.12 Install metal siding.

03.0 Use information technology tools. -- The students will be able to:

- 03.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
- 03.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0

- 03.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
- 03.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 04.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 04.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
- 04.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
- 04.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
- 04.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 05.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 05.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
- 05.02 Describe the effect of money management on personal and career goals. FL 3.0
- 05.03 Develop a personal budget and financial goals. FL3.1
- 05.04 Complete financial instruments for making deposits and withdrawals. FL3.2
- 05.05 Maintain financial records. FL3.3
- 05.06 Read and reconcile financial statements. FL3.4
- 05.07 Research, compare and contrast investment opportunities.

Course Number: PMT0034**Occupational Completion Point: D****Commercial Kitchen Fabricator – 225 Hours – SOC Code 47-2211**

- 06.0 Fabricate specialty sheet metal--The student will be able to:
- 06.01 Fabricate rectangular single blade damper in frame.
- 06.02 Fabricate rectangular tube.
- 06.03 Fabricate round tube.
- 06.04 Fabricate hollow metal letter.
- 06.05 Fabricate round duct support saddle (floor mounted).
- 06.06 Fabricate belt guard.
- 06.07 Fabricate blind/drapery pocket (cornice).
- 07.0 Fabricate food and beverage dispensing equipment--The student will be able to:
- 07.01 Fabricate counter top.
- 07.02 Fabricate shelf.
- 07.03 Fabricate cabinet shell.
- 07.04 Fabricate cabinet drawer.
- 07.05 Fabricate cabinet sliding door.
- 07.06 Fabricate sink and tub.

- 08.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 08.01 Describe the nature and types of business organizations. SY 1.0
 - 08.02 Explain the effect of key organizational systems on performance and quality.
 - 08.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 08.04 Explain the impact of the global economy on business organizations.
- 09.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 09.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 09.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 09.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 09.04 Employ mentoring skills to inspire and teach others. LT 5.0

Course Number: PMT0035
Occupational Completion Point: E
Sheetmetal Welder – 225 Hours – SOC Code 47-2211

- 10.0 Weld sheet metal--The student will be able to:
- 10.01 Weld aluminum with gas tungsten arc welding (GTAW) equipment.
 - 10.02 Weld aluminum with gas metal arc welding (GMAW) equipment.
 - 10.03 Weld stainless steel with gas metal arc welding (GMAW) equipment.
 - 10.04 Weld stainless steel with shielded metal arc welding (SMAW) equipment.
- 11.0 Perform gas welding and cutting operations--The student will be able to:
- 11.01 Identify welding cylinders, regulators, hoses, pressure gages and torches.
 - 11.02 Describe welding equipment safety procedures.
 - 11.03 Demonstrate proper flame settings.
 - 11.04 Demonstrate basic gas welding skills.
 - 11.05 Demonstrate procedures for adjusting and operating the oxyacetylene cutting torch.
 - 11.06 Demonstrate freehand and guide cutting of various metal thickness'.
 - 11.07 Set up and operate a plasma arc-cutting machine.
- 12.0 Perform electric metal-bonding operations--The student will be able to:
- 12.01 Describe and demonstrate the spot and arc welding process.
 - 12.02 Demonstrate basic procedures for safety adjusting and operating an arc welder, selecting a rod, striking and maintaining an arc, welding in various positions and clamping.
 - 12.03 Set up and operate a spot welder.
 - 12.04 Explain and demonstrate the MIG welding process.
 - 12.05 Apply basic procedures for safety adjusting, operating, cleaning and maintaining MIG welding equipment.

12.06 Apply basic procedures for safely adjusting and operating a TIG welder, welding in various positions, selecting proper tips and choosing filler metal.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Biomedical Equipment Technology 1
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J410100
CIP Number	0615.040103
Grade Level	30, 31
Standard Length	1025 hours
Teacher Certification	TEC MED @7 G BIOMED EQ @7 G PRAC NURSE ¶7 ¶G ELECTRONIC @ 7G
CTSO	SkillsUSA
SOC Codes (all applicable)	49-9062
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 10.0 Language: 10.0 Reading: 10.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to hydraulics, pneumatics, optics and mechanics to troubleshoot, service and repair equipment commonly used for treatment, diagnosis and monitoring of patients in a medical environment.

The course content should also include training in communication, leadership, human relations and employability skills; and safe, efficient work practices.

Program Structure

This program is a planned sequence of instruction consisting of three occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EEV0010	Electronics Assembler	250	49-9062
B	EEV0100	Electronics Tester	400	49-9062
C	EEV0500	Electronics Equipment Repairer	375	49-9062

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills

and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 10.0, Language 10.0, and Reading 10.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the

student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fl DOE.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate proficiency in soldering and basic laboratory practices.
- 02.0 Demonstrate proficiency in basic D.C. circuits.
- 03.0 Demonstrate mathematics knowledge and skills.
- 04.0 Demonstrate science knowledge and skills
- 05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 06.0 Demonstrate proficiency in knowledge of basic computer usage.
- 07.0 Demonstrate proficiency in advanced D.C. circuits.
- 08.0 Demonstrate proficiency in A.C. circuits.
- 09.0 Demonstrate proficiency in solid state devices.
- 10.0 Demonstrate language arts knowledge and skills
- 11.0 Solve problems using critical thinking skills, creativity and innovation.
- 12.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 13.0 Demonstrate proficiency in digital circuits.
- 14.0 Demonstrate proficiency in fundamental micro-processors.
- 15.0 Use information technology tools
- 16.0 Describe the importance of professional ethics and legal responsibilities.
- 17.0 Demonstrate personal money-management concepts, procedures, and strategies

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Biomedical Equipment Technology 1
PSAV Number: J410100

Course Number: EEV0010
Occupational Completion Point: A
Electronics assembler – 250 Hours – SOC Code 49-9062

- 01.0 Demonstrate proficiency in soldering basic laboratory practices--The student will be able to:
- 01.01 Apply proper Occupational Safety Health Administration (OSHA) safety standards.
 - 01.02 Make electrical connections.
 - 01.03 Identify and use hand tools properly.
 - 01.04 Identify and use power tools properly.
 - 01.05 Demonstrate acceptable soldering techniques.
 - 01.06 Demonstrate acceptable desoldering techniques.
 - 01.07 Demonstrate electrostatic discharge (ESD) safety procedures.
 - 01.08 Describe the construction of printed circuit boards (PCB's).
 - 01.09 Explain the theoretical concepts of soldering.
 - 01.10 Demonstrate rework and repair techniques.
- 02.0 Demonstrate proficiency in basic direct current (dc) circuits--the student will be able to:
- 02.01 Demonstrate proficiency in basic D.C. circuits.
 - 02.02 Solve problems in electronic units utilizing metric prefixes.
 - 02.03 Identify sources of electricity.
 - 02.04 Define voltage, current, resistance, power and energy.
 - 02.05 Apply Ohm's law and power formulas.
 - 02.06 Read and interpret color codes and symbols to identify electrical components and values.
 - 02.07 Measure properties of a circuit using volt-ohm meter (VOM) and digital volt-ohm meter (DVM) and oscilloscopes.
 - 02.08 Compute conductance and compute and measure resistance of conductors and insulators.
 - 02.09 Apply Ohm's law to series circuits.
 - 02.10 Construct and verify operation of series circuits.
 - 02.11 Analyze and troubleshoot series circuits.
 - 02.12 Apply Ohm's law to parallel circuits.
 - 02.13 Construct and verify the operation of parallel circuits.
 - 02.14 Analyze and troubleshoot parallel circuits.
- 03.0 Demonstrate mathematics knowledge and skills. -- The students will be able to:
- 03.01 Demonstrate knowledge of arithmetic operations. AF3.0
 - 03.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.2
 - AF3.4

- 03.03 Construct charts/tables/graphs using functions and data. AF3.5
- 04.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 04.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 04.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 05.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 05.02 Locate, organize and reference written information from various sources. CM 3.0
- 05.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 05.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 05.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 05.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 05.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: EEV0100
Occupational Completion Point: B
Electronics Tester – 400 Hours – SOC Code 49-9062

- 06.0 Demonstrate proficiency in knowledge of basic computer usage--The student will be able to:
- 06.01 Demonstrate the use of a micro-computer operating system.
- 06.02 Demonstrate the use of a high level computer language.
- 06.03 Demonstrate the use of micro-computer application programs (i.e., word processing, data base and spreadsheet).
- 07.0 Demonstrate proficiency in D.C. circuits--The student will be able to:
- 07.01 Solve algebraic problems to include exponentials to DC.
- 07.02 Relate electricity to the nature of matter.
- 07.03 Apply Ohm's law to series-parallel and parallel-series circuits.
- 07.04 Construct and verify the operation of series-parallel and parallel-series and bridge circuits.
- 07.05 Troubleshoot series-parallel and parallel-series and bridge circuits.
- 07.06 Identify and define voltage divider circuits (loaded and unloaded).
- 07.07 Construct and verify the operation of voltage divider circuits (loaded and unloaded).
- 07.08 Analyze and troubleshoot voltage divider circuits (loaded and unloaded).
- 07.09 Apply maximum power transfer theory.
- 07.10 Construct and verify the operation of DC circuits that demonstrate the maximum power transfer theory.
- 07.11 Describe magnetic properties of circuits and devices.

- 07.12 Determine the physical and electrical characteristics of capacitors and inductors.
- 07.13 Define resistor-capacitor (R-C) and resistor-inductor (R-L) time constants and classify the output of differentiators and integrators.
- 07.14 Set up and operate power supplies for DC circuits.

08.0 Demonstrate proficiency in A.C. circuits--The student will be able to:

- 08.01 Solve basic trigonometric problem as applicable to electronics.
- 08.02 Define the characteristics of AC capacitive circuits.
- 08.03 Construct and verify the operation of AC capacitive circuits.
- 08.04 Analyze and troubleshoot AC capacitive circuits.
- 08.05 Define the characteristics of AC inductive circuits.
- 08.06 Construct and verify the operation of AC inductive circuits.
- 08.07 Analyze and troubleshoot AC inductive circuits.
- 08.08 Define and apply the principles of transformers to AC circuits.
- 08.09 Construct and verify the operation of AC circuits utilizing transformers.
- 08.10 Analyze and troubleshoot AC circuits utilizing transformers.
- 08.11 Construct and verify the operation of differentiators and integrators to determine R-C and R-L time constraints.
- 08.12 Analyze and troubleshoot differentiators and integrators circuits.
- 08.13 Define the characteristics of resistive, inductive, and capacitive (RLC) circuits (series, parallel and complex).
- 08.14 Construct and verify the operation of the operation of series and parallel resonant circuits.
- 08.15 Define the characteristics of series and parallel resonant circuits.
- 08.16 Construct and verify the operation of series and parallel resonant circuits.
- 08.17 Analyze and troubleshoot R-C, R-L, and RLC circuits.
- 08.18 Define the characteristics of frequency selective filter circuits.
- 08.19 Construct and verify the operation of frequency selective filter circuits.
- 08.20 Analyze and troubleshoot frequency selective filter circuits.
- 08.21 Define the characteristics of polyphase circuits.
- 08.22 Define basic motor theory and operation.
- 08.23 Define basic generator theory and operation.
- 08.24 Set up and operate power supplies for AC circuits.
- 08.25 Analyze and measure power in AC circuits.
- 08.26 Set up and operate capacitor and inductor analyzers for AC circuits.

09.0 Demonstrate proficiency in solid state devices--The student will be able to:

- 09.01 Identify and define properties of semiconductor materials.
- 09.02 Identify and define operating characteristics and applications of junction diodes.
- 09.03 Identify and define operating characteristics and applications of special diodes.
- 09.04 Construct diode circuits.
- 09.05 Analyze and troubleshoot diode circuits.
- 09.06 Identify and define operating characteristics and applications of bipolar transistors.
- 09.07 Identify and define operating characteristics and applications of field effective transistors.
- 09.08 Identify and define operating characteristics and applications of single-stage amplifiers.
- 09.09 Construct single-stage amplifiers.

- 09.10 Analyze and troubleshoot single-stage amplifiers.
 - 09.11 Construct thyristor circuitry.
 - 09.12 Analyze and troubleshoot thyristor circuitry.
 - 09.13 Set up and operate VOM for solid-state devices.
 - 09.14 Set up and operate DVM for solid-state devices.
 - 09.15 Set up and operate power supplies for solid-state devices.
 - 09.16 Set up and operate oscilloscopes for solid-state devices.
 - 09.17 Set up and operate function generators for solid-state devices.
 - 09.18 Set up and operate capacitor and inductor analyzers for solid-state devices.
 - 09.19 Set up and operate curve tracers.
 - 09.20 Set up and operate transistor testers.
- 10.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 10.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 10.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 10.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 11.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 11.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 11.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 11.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 11.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 12.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 12.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 12.02 Explain emergency procedures to follow in response to workplace accidents.
 - 12.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: EEV0500**Occupational Completion Point: C****Electronic Equipment Repairer – 375 Hours – SOC Code 49-9062**

- 13.0 Demonstrate proficiency in digital circuits--The student will be able to:
- 13.01 Define and apply numbering systems to codes and arithmetic operations.
 - 13.02 Analyze and minimize logic circuits using Boolean operations.
 - 13.03 Set up and operate logic probes for digital circuits.
 - 13.04 Set up and operate power supplies for digital circuits and solve power distribution and noise problems.
 - 13.05 Set up and operate pulsers for digital circuits.
 - 13.06 Set up and operate oscilloscopes for digital circuits.

- 13.07 Set up and operate logic analyzers for digital circuits.
 - 13.08 Set up and operate pulse generators for digital circuits.
 - 13.09 Identify types of logic gates and their truth tables.
 - 13.10 Construct combinational logic circuits using integrated circuits.
 - 13.11 Troubleshoot logic circuits.
 - 13.12 Analyze types of flip-flops and their truth tables.
 - 13.13 Construct flip-flops using integrated circuits.
 - 13.14 Troubleshoot flip-flops.
 - 13.15 Identify, define and measure characteristics of integrated circuit (IC) logic families.
 - 13.16 Identify types of registers and counters.
 - 13.17 Construct registers and counters using flip-flops and logic gates.
 - 13.18 Troubleshoot registers and counters.
 - 13.19 Analyze clock and timing circuits.
 - 13.20 Construct clock and timing circuits.
 - 13.21 Troubleshoot clock and timing circuits.
 - 13.22 Identify types of arithmetic-logic circuits.
 - 13.23 Construct arithmetic-logic circuits.
 - 13.24 Troubleshoot arithmetic-logic circuits.
 - 13.25 Identify types of encoding and decoding devices.
 - 13.26 Construct encoders and decoders.
 - 13.27 Troubleshoot encoders and decoders.
 - 13.28 Identify types of multiplexer and demultiplexer circuits.
 - 13.29 Construct multiplexer and demultiplexer circuits using integrated circuits.
 - 13.30 Troubleshoot multiplexer and demultiplexer circuits
 - 13.31 Identify types of memory circuits.
 - 13.32 Relate the uses of digital-to-analog and analog-to-digital circuits.
 - 13.33 Construct digital-to-analog and analog-to-digital circuits.
 - 13.34 Troubleshoot digital-to-analog and analog-to-digital circuits
 - 13.35 Identify types of digital displays.
 - 13.36 Construct digital display circuits.
 - 13.37 Troubleshoot digital display circuits.
- 14.0 Demonstrate proficiency in fundamental micro processors--The student will be able to:
- 14.01 Identify central processing unit (CPU) building blocks and their uses (architecture).
 - 14.02 Analyze bus concepts.
 - 14.03 Analyze various memory schemes.
 - 14.04 Use memory devices in circuits.
 - 14.05 Troubleshoot memory device circuits.
 - 14.06 Set up and operate oscilloscopes for microprocessor systems.
 - 14.07 Set up and operate logic-data analyzers to troubleshoot microprocessor systems.
 - 14.08 Identify types of input and output devices and peripherals.
 - 14.09 Interface input an output ports to peripherals.
 - 14.10 Analyze and troubleshoot input and output ports.
 - 14.11 Write a macro processor program in assembly language.
 - 14.12 Write a macro processor program in machine language.
 - 14.13 Execute micro processor instruction sets.

- 15.0 Use information technology tools. -- The students will be able to:
- 15.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 15.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 15.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 15.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 16.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 16.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 16.02 Evaluate alternative responses to workplace situations based on personal,
 - 16.02.1 professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 16.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 16.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 17.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 17.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 17.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 17.03 Develop a personal budget and financial goals. FL3.1
 - 17.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 17.05 Maintain financial records. FL3.3
 - 17.06 Read and reconcile financial statements. FL3.4
 - 17.07 Research, compare and contrast investment opportunities.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Biomedical Equipment Technology 2
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J410200
CIP Number	0615.040104
Grade Level	30, 31
Standard Length	975 hours
Teacher Certification	TEC MED @7 G BIOMED EQ @7 G PRAC NURSE ¶7 ¶G ELECTRONIC @ 7G
CTSO	SkillsUSA
SOC Codes (all applicable)	49-9062
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 10.0 Language: 10.0 Reading: 10.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to hydraulics, pneumatics, optics and mechanics to troubleshoot, service and repair equipment commonly used for treatment, diagnosis and monitoring of patients in a medical environment.

The course content should also include training in communication, leadership, human relations and employability skills; and safe, efficient work practices.

Program Structure

This program is a planned sequence of instruction consisting of three occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The standard length of this program is 975 hours. **Biomedical Equipment Technology 1** is a core program. It is recommended that students complete **Biomedical Equipment Technology 1** or demonstrate mastery of the outcomes in that program prior to enrollment in **Biomedical Equipment Technology 2**

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EEV0616	Electronics Technician	375	49-9062
	EEV0480	Electromedical And Biomedical Repairer 1	300	49-9062
B	EEV0481	Electromedical And Biomedical Repairer 2	300	49-9062

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 10.0, Language 10.0, and Reading 10.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once.

Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate proficiency in analog circuits.
- 02.0 Demonstrate skills in technical recording.
- 03.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 04.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 05.0 Explain the importance of employability and entrepreneurship skills
- 06.0 Demonstrate proficiency in mechanics/micromechanics.
- 07.0 Demonstrate proficiency in sensor and feedback devices.
- 08.0 Demonstrate proficiency in hydraulic vacuum systems.
- 09.0 Demonstrate proficiency in repairing optical systems.
- 10.0 Demonstrate proficiency in repairing treatment devices.
- 11.0 Demonstrate proficiency in repairing diagnostic devices.
- 12.0 Demonstrate proficiency in repairing monitoring devices.
- 13.0 Operate testers and analyzers.
- 14.0 Demonstrate knowledge of biomedical equipment hazards.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Biomedical Equipment Technology 2
PSAV Number: J410200

Course Number: EEV0616
Occupational Completion Point: A
Electronic technician – 375 Hours – SOC Code 49-9062

06.0 Demonstrate proficiency in analog circuits--The student will be able to:

- 06.01 Identify and define operational characteristics and applications of multistage amplifiers.
- 06.02 Construct multistage amplifiers.
- 06.03 Analyze and troubleshoot multistage amplifiers.
- 06.04 Identify and define operating characteristics and applications of linear integrated circuits.
- 06.05 Identify and define operating characteristics and applications of basic power supplies and filters.
- 06.06 Construct basic power supplies and filters.
- 06.07 Identify and define operating characteristics and applications of differential and operational amplifiers.
- 06.08 Construct differential and operational amplifier circuits.
- 06.09 Analyze and troubleshoot differential and operational amplifier circuits.
- 06.10 Identify and define operating characteristics of audio power amplifiers.
- 06.11 Construct audio power amplifiers.
- 06.12 Analyze and troubleshoot audio power amplifiers.
- 06.13 Identify and define operating characteristics and applications of power supply regulator circuits.
- 06.14 Construct power supply regulator circuits.
- 06.15 Analyze and troubleshoot power supply regulator circuits.
- 06.16 Identify and define operating characteristics and applications of active filters.
- 06.17 Construct active filter circuits.
- 06.18 Analyze and troubleshoot active filter circuits.
- 06.19 Identify and define operating characteristics and applications of
- 06.20 Construct oscillator circuits.
- 06.21 Analyze and troubleshoot oscillator circuits.
- 06.22 Identify and define operating characteristics and applications of cathode ray tubes.
- 06.23 Identify and define operating characteristics and applications of opto-electronic devices.
- 06.24 Set up and operate measuring instruments for analog circuits.

07.0 Demonstrate skills in technical recording-The student will be able to:

- 07.01 Draw and interpret electronic schematics.
- 07.02 Record data and design curves and graphs.
- 07.03 Write reports and make oral presentations.
- 07.04 Maintain test logs.

- 07.05 Make equipment failure reports.
 - 07.06 Specify and requisition simple electronic components.
 - 07.07 Compose technical letters and memoranda.
 - 07.08 Write formal reports of laboratory experiences.
 - 07.09 Draft preventive maintenance and calibration procedures.
- 08.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 08.01 Describe the nature and types of business organizations. SY 1.0
 - 08.02 *Explain the effect of key organizational systems on performance and quality.*
 - 08.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 08.04 *Explain the impact of the global economy on business organizations.*
- 09.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 09.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 09.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 09.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 09.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 10.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 10.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 10.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 10.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 10.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 10.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 10.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 10.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 10.08 Research the benefits of ongoing professional development. ECD 9.0
 - 10.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

Course Number: EEV0480

Occupational Completion Point: E

Electromedical and biomedical repairer 1 – 300 Hours – SOC Code 49-9062

11.0 Demonstrate proficiency in mechanics/micromechanics--the student will be able to:

- 11.01 Analyze, troubleshoot, repair and align power transmission components (gears, belts, chains, couplings, clutches and screw systems).
- 11.02 Analyze, troubleshoot, and repair bearings.
- 11.03 Apply lubrication specifications to mechanical systems.
- 11.04 Analyze, troubleshoot, repair, and align linkages and hoses.
- 11.05 Analyze, troubleshoot, repair, and align cams.
- 11.06 Analyze and troubleshoot materials to static's and material specifications.

- 11.07 Analyze, troubleshoot, and repair metals to heat treating specifications.
- 11.08 Clean components and systems.
- 12.0 Demonstrate proficiency in sensor and feedback devices--The student will be able to:
 - 12.01 Analyze, troubleshoot and align transducers.
 - 12.02 Analyze, troubleshoot, repair, and align motor controls.
 - 12.03 Analyze, troubleshoot and align synchros and resolvers.
 - 12.04 Analyze, troubleshoot and align pulse encoders.
 - 12.05 Analyze, troubleshoot and align farrand scales.
- 13.0 Demonstrate proficiency in hydraulic vacuum systems--The student will be able to:
 - 13.01 Clean components and systems.
 - 13.02 Analyze, troubleshoot, and align pumps (positive and negative pressures).
 - 13.03 Analyze, troubleshoot, and repair control and metering devices.
 - 13.04 Analyze, troubleshoot, and repair electromechanical valves (directional and control).
 - 13.05 Analyze, troubleshoot, and repair valve actuators (solenoid, servo, flow-control).
 - 13.06 Analyze, troubleshoot, and repair linear and rotary actuators.
 - 13.07 Analyze, troubleshoot, and repair pressure and flow regulators.
 - 13.08 Analyze and troubleshoot hydraulic and pneumatic circuits and systems.
 - 13.09 Analyze, troubleshoot, and repair piping reservoirs and fittings.
- 14.0 Demonstrate proficiency in repairing optical systems--The student will be able to:
 - 14.01 Analyze, troubleshoot and repair optics systems.
 - 14.02 Analyze, troubleshoot and repair laser detectors.
 - 14.03 Set up and operate laser alignment equipment.
 - 14.04 Set up and operate laser interferometers.
- 15.0 Demonstrate proficiency in repairing treatment devices--The student will be able to:
 - 15.01 Troubleshoot and repair surgical lasers.
 - 15.02 Perform operating systems check and make minor adjustments of surgical lasers.
 - 15.03 Troubleshoot and repair dialysis machines.
 - 15.04 Perform operating systems check and make minor adjustments of dialysis machines.
 - 15.05 Troubleshoot and repair diathermy machines.
 - 15.06 Perform operating systems check and make minor adjustments of diathermy machines.
 - 15.07 Troubleshoot and repair anesthesiologist devices.
 - 15.08 Perform operational systems check and make minor adjustments of anesthesiologist devices.
 - 15.09 Troubleshoot and repair infusion control devices.
 - 15.10 Perform operating systems check and make minor adjustments of infusion control devices.
 - 15.11 Troubleshoot and repair pacemaker support equipment.
 - 15.12 Perform operating systems check and make minor adjustments of pacemaker support equipment.

- 15.13 Troubleshoot and repair respiration therapy devices.
 - 15.14 Perform operating systems check and make minor adjustments of respiration therapy devices.
 - 15.15 Troubleshoot and repair surgical microscopes.
 - 15.16 Perform operating systems check and make minor adjustments of surgical microscopes.
 - 15.17 Troubleshoot and repair sterilizer (gas & eto) devices.
 - 15.18 Perform operating systems check and make minor adjustments of gas and eto sterilizers.
 - 15.19 Troubleshoot and repair defibrillators.
 - 15.20 Perform operating systems check and make minor adjustments of defibrillator devices.
 - 15.21 Troubleshoot and repair electrosurgical devices.
 - 15.22 Perform operating systems check and make minor adjustments of electrosurgical devices.
 - 15.23 Troubleshoot and repair portable X-ray machines (simple).
 - 15.24 Perform operating systems check and make minor adjustments of portable X-ray machines (simple).
 - 15.25 Troubleshoot and repair electrical bed stations.
 - 15.26 Perform operating systems check and make minor adjustments of electrical bed stations.
 - 15.27 Troubleshoot and repair hypothermia and hypothermia devices.
 - 15.28 Perform operating systems check and make minor adjustments of hyper/hypothermia devices.
 - 15.29 Troubleshoot and repair radiant warmers.
 - 15.30 Perform operating systems check and make minor adjustments of radiant warmers.
 - 15.31 Troubleshoot and repair incubators.
 - 15.32 Perform operating systems check and make minor adjustments of incubators.
 - 15.33 Troubleshoot and repair fetal monitors.
 - 15.34 Perform operating systems check and make minor adjustments of fetal monitors.
 - 15.35 Troubleshoot and repair chun guns.
 - 15.36 Perform operating systems check and make minor adjustments of chun guns.
- 16.0 Demonstrate proficiency in repairing diagnostic devices--The student will be able to:
- 16.01 Troubleshoot and repair blood cell counters.
 - 16.02 Perform operating systems check and make minor adjustments of blood cell counters.
 - 16.03 Troubleshoot and repair centrifuge devices.
 - 16.04 Perform operating systems check and make minor adjustments of centrifuge devices.
 - 16.05 Troubleshoot and repair nephelometry devices.
 - 16.06 Perform operating systems check and make minor adjustments of nephelometry devices.
 - 16.07 Troubleshoot and repair automated chemistry analyzers.
 - 16.08 Perform operating systems check and make minor adjustments of automated chemistry analyzers.
 - 16.09 Troubleshoot and repair simple scintillation counters.
 - 16.10 Perform operating systems check and make minor adjustments of simple scintillation counters.

- 16.11 Troubleshoot and repair audiometers.
 - 16.12 Perform operating systems check and make minor adjustments of audiometers.
 - 16.13 Troubleshoot and repair electrophoresis equipment.
 - 16.14 Perform operating systems check and make minor adjustments of electrophoresis equipment.
 - 16.15 Troubleshoot and repair blood gas analyzers.
 - 16.16 Perform operating systems check and make minor adjustments of blood gas analyzers.
 - 16.17 Troubleshoot and repair HPLC and gas chromatography equipment.
 - 16.18 Perform operating systems check and make minor adjustments of HPLC and gas chromatography equipment.
 - 16.19 Troubleshoot and repair simple refractometers.
 - 16.20 Perform operating systems check and make minor adjustments of refractometers.
 - 16.21 Troubleshoot and repair spectrophotometers.
 - 16.22 Perform operating systems check and make minor adjustments of spectrophotometer.
 - 16.23 Troubleshoot and repair laboratory microscopes.
 - 16.24 Perform operating systems check and make minor adjustments of laboratory microscopes.
 - 16.25 Troubleshoot and repair EEG devices.
 - 16.26 Perform operating systems check and make minor adjustments of EEG devices.
 - 16.27 Troubleshoot and repair EMG devices.
 - 16.28 Perform operating systems check and make minor adjustments of EMG devices.
 - 16.29 Troubleshoot and repair ENG devices.
 - 16.30 Perform operating systems check and make minor adjustments of ENG devices.
 - 16.31 Troubleshoot and repair transcutaneous devices.
 - 16.32 Perform operating systems check and make minor adjustments of transcutaneous devices.
- 17.0 Demonstrate proficiency in repairing monitoring devices--The student will be able to:
- 17.01 Troubleshoot and repair EKG devices.
 - 17.02 Perform operating systems check and make minor adjustments of EKG devices.
 - 17.03 Troubleshoot and repair pressure devices.
 - 17.04 Perform operating systems check and make minor adjustments of pressure devices.
 - 17.05 Troubleshoot and repair temperature devices.
 - 17.06 Perform operating systems check and make minor adjustments of temperature devices.
 - 17.07 Troubleshoot and repair respiration devices.
 - 17.08 Perform operating systems check and make minor adjustments of respiration devices.
 - 17.09 Troubleshoot and repair fluid output devices.
 - 17.10 Perform operating systems check and make minor adjustments of fluid output devices.
 - 17.11 Troubleshoot and repair halter monitors.
 - 17.12 Perform operating systems check and make minor adjustments of holler monitors.
 - 17.13 Troubleshoot and repair telemetry systems.

- 17.14 Perform operating systems check and make minor adjustments of telemetry systems.
- 17.15 Troubleshoot and repair doppler blood flow devices.
- 17.16 Perform operating systems check and make minor adjustments of doppler blood flow devices.
- 17.17 Troubleshoot and repair in vivo pressure transducers.
- 17.18 Perform operating systems check and make minor adjustments of in vivo pressure transducers.
- 17.19 Troubleshoot and repair chart recorders.
- 17.20 Perform operating systems check and make minor adjustments of chart recorders.

Course Number: EEV0481

Occupational Completion Point: E

Electromedical and biomedical repairer 2 – 300 Hours – SOC Code 49-9062

18.0 Operate testers and analyzers--The student will be able to:

- 18.01 Operate safety analyzer.
- 18.02 Operate defibrillator tester.
- 18.03 Operate electrosurgical analyzer.
- 18.04 Operate EKG simulator.
- 18.05 Operate pressure simulator.
- 18.06 Operate temperature simulator.

19.0 Demonstrate knowledge of biomedical equipment hazards--The student will be able to:

- 19.01 Perform safety checks on electrical devices.
- 19.02 Maintain leakage records on electrical devices.
- 19.03 Recognize and correctly respond to radiation hazards.
- 19.04 Perform safety checks on radiation devices.
- 19.05 Recognize and correctly respond to biological hazards.
- 19.06 Recognize and correctly respond to chemical hazards.
- 19.07 Recognize and correctly respond to mechanical hazards.
- 19.08 Perform safety checks on mechanical devices.
- 19.09 Recognize and correctly respond to fluid discs device hazards.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Boat and Yacht Repair/Refinishing Technology 1
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J430100
CIP Number	0649.030603
Grade Level	30, 31
Standard Length	600 Hours
Teacher Certification	SEAMANSHIP @7 G CARPENTRY @7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	51-2091, 47-3019
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices as marine painter/refinisher, marine carpenter, marine mechanical systems technician or marine welder/fabricator. A program may be structured to emphasize one of the course areas but does not have to cover all areas comprehensively.

Program Structure

This program is a planned sequence of instruction consisting of two occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	MTE0360	Helper, Boat Repairer/Refinishing	300	47-3019
B	MTE0361	Boat Refinishing Technician	300	51-2091

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported

accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fl DOE.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Describe different types of marine manufacturing industries.
- 02.0 Demonstrate basic skills in the different types of marine trades and occupations.
- 03.0 Demonstrate proficiency in preparing surfaces and applying marine paint finishes.
- 04.0 Demonstrate language arts knowledge and skills
- 05.0 Demonstrate mathematics knowledge and skills.
- 06.0 Demonstrate science knowledge and skills
- 07.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 08.0 Demonstrate proficiency in preparing surfaces and refinishing fiberglass.
- 09.0 Demonstrate proficiency in marine terminology.
- 10.0 Demonstrate proficiency in safety practices in marine occupations.
- 11.0 Solve problems using critical thinking skills, creativity and innovation.
- 12.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 13.0 Use information technology tools
- 14.0 Describe the importance of professional ethics and legal responsibilities.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Boat And Yacht Repair/Refinishing Technology 1
PSAV Number: J430100

Course Number: MTE0360

Occupational Completion Point: A

Helper, boat and yacht – 300 Hours – SOC Code 47-3019

- 01.0 Demonstrate proficiency in describing different types of marine manufacturing industries--
-The student will be able to:
- 01.01 Explain the process of manufacturing motor yachts.
 - 01.02 Explain the process of manufacturing sailboats.
 - 01.03 Explain the process of manufacturing small powerboats.
 - 01.04 Explain the process of manufacturing center console boats.
 - 01.05 Explain the process of manufacturing of commercial workboats.
- 02.0 Demonstrate basic proficiency in the different types of marine trades and occupations--
The student will be able to:
- 02.01 Describe the occupational requirements of a boat finisher/painter.
 - 02.02 Perform basic occupational requirements of a marine carpenter.
 - 02.03 Perform basic occupational requirements of a marine mechanical installer.
 - 02.04 Perform basic occupational requirements of a marine welder fabricator.
- 03.0 Demonstrate proficiency in preparing surfaces and applying marine paint finishes--The student will be able to:
- 03.01 Prepare wood surfaces for painting.
 - 03.02 Prepare aluminum surfaces for painting.
 - 03.03 Prepare steel surfaces for painting.
 - 03.04 Apply paint to surfaces by brush.
 - 03.05 Apply paint to surfaces by spray gun.
- 04.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 04.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 04.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 04.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 05.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
- 05.01 Demonstrate knowledge of arithmetic operations. AF3.2
 - 05.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
 - 05.03 Construct charts/tables/graphs using functions and data. AF3.5

- 06.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 06.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 06.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 07.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 07.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 07.02 Locate, organize and reference written information from various sources. CM 3.0
- 07.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 07.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 07.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 07.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 07.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: MTE0361
Occupational Completion Point: B
Refinishing technician – 450 Hours – SOC Code 51-2091

- 08.0 Demonstrate proficiency in preparing surfaces and refinishing fiberglass--The student will be able to:
- 08.01 Prepare raw fiberglass surfaces for painting.
- 08.02 Repair and refinish fiberglass surfaces.
- 09.0 Demonstrate proficiency in marine terminology--The student will be able to:
- 09.01 Use correct marine terminology.
- 09.02 Use correct marine technical terminology.
- 10.0 Demonstrate proficiency in safety practices in marine occupations--The student will be able to:
- 10.01 Demonstrate the safe use of hand tools in marine occupations.
- 10.02 Demonstrate the safe use of power tools in marine occupations.
- 10.03 Demonstrate the safe use of paints, chemicals, fiberglass and compounds.
- 10.04 Demonstrate the safe use of electrical connectors, cords and tools.
- 10.05 Apply shop safety rules.
- 11.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 11.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 11.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0

- 11.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 11.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 12.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
 - 12.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 12.02 Explain emergency procedures to follow in response to workplace accidents.
 - 12.03 Create a disaster and/or emergency response plan. SHE 2.0
- 13.0 Use information technology tools. -- The students will be able to:
 - 13.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 13.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 13.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 13.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 14.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
 - 14.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 14.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 14.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 14.04 Interpret and explain written organizational policies and procedures. ELR 2.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Boat and Yacht Repair/Refinishing Technology 2
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J430200
CIP Number	0649.030604
Grade Level	30, 31
Standard Length	750 Hours
Teacher Certification	SEAMANSHIP @7 G CARPENTRY @7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	51-2091
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices as marine painter/refinisher, marine carpenter, marine mechanical systems technician or marine welder/fabricator. A program may be structured to emphasize one of the course areas but does not have to cover all areas comprehensively.

Program Structure

This program is a planned sequence of instruction consisting of two occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The standard length of this program is 750 hours. **Boat and Yacht Repair/Refinishing Technology 1** is a core program. It is recommended students complete **Boat and Yacht Repair/Refinishing Technology 1**, or demonstrate mastery of the outcomes in that program, prior to enrollment in **Boat and Yacht Repair/Refinishing Technology 2**.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	MTE0376	Boat Repairer 1	450	51-2091
	MTE0377	Boat Repairer 2	300	

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE

Essential Skills page of the FL-DOE website
(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications
(<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on

different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fl DOE.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate the ability to properly handle lines and related operations in securing a vessel.
- 02.0 Demonstrate proficiency in coordinating the manufacturing, repair and refinishing operations in the marine industry.
- 03.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 04.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 05.0 Explain the importance of employability and entrepreneurship skills
- 06.0 Demonstrate personal money-management concepts, procedures, and strategies

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Boat And Yacht Repair/Refinishing Technology 2
PSAV Number: J430200

Course Number: MTE0376
Occupational Completion Point: A
Boat repairer (1 of 2) – 450 Hours – SOC Code 51-2091

01.0 Demonstrate the ability to properly handle lines and related operations in securing a vessel--The student will be able to:

- 01.01 Demonstrate the use of, a minimum of eight (8), correct nautical knots used in securing a vessel.
- 01.02 Identify the current terminology of lines.
- 01.03 Demonstrate slowing a vessel in dock.
- 01.04 Place fenderboards to protect a vessel
- 01.05 Connect ancillary services to a moored vessel.
- 01.06 Demonstrate blocking and supporting a vessel for repair in a work yard.
- 01.07 Demonstrate two common methods of splicing.

Course Number: MTE0377
Occupational Completion Point: C
Boat repairer (2 of 2) – 300 Hours – SOC Code 51-2091

02.0 Demonstrate proficiency in coordinating the manufacturing, repair and refinishing operations in the marine industry--The student will be able to:

- 02.01 Perform different basic types of work processes.
- 02.02 Identify the sequential order of work processes.
- 02.03 Demonstrate the ability to coordinate the work processes in the boatyard-manufacturing environment.
- 02.04 Demonstrate the ability to coordinate the work processes in the boatyard-refurbishing environment.

03.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:

- 03.01 Describe the nature and types of business organizations. SY 1.0
- 03.02 Explain the effect of key organizational systems on performance and quality.
- 03.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
- 03.04 Explain the impact of the global economy on business organizations.

04.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:

- 04.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0

- 04.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
- 04.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
- 04.04 Employ mentoring skills to inspire and teach others. LT 5.0

- 05.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
 - 05.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 05.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 05.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 05.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 05.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 05.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 05.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 05.08 Research the benefits of ongoing professional development. ECD 9.0
 - 05.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

- 06.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
 - 06.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 06.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 06.03 Develop a personal budget and financial goals. FL3.1
 - 06.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 06.05 Maintain financial records. FL3.3
 - 06.06 Read and reconcile financial statements. FL3.4
 - 06.07 Research, compare and contrast investment opportunities.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Jewelry Making and Repair 1
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J450400
CIP Number	0648.060204
Grade Level	30, 31
Standard Length	900 Hours
Teacher Certification	METAL WORK @ 7G JWLY MFGR @ 7G
CTSO	SkillsUSA
SOC Codes (all applicable)	49-9064, 51-9071
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to planning, management, finance, technical and product skills, underlying principles of technology, labor issues, community issues and health, safety, and environmental issues.

Program Structure

This program is a planned sequence of instruction consisting of two occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	PMT0650	Clock, Watch and Jewelry Technician Assistant	450	49-9064
B	PMT0630	Jewelry Designer	450	51-9071

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program and are identified with special codes. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills is published on the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/rtf/essential_skills.rtf).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Develop basic trade skills.
- 02.0 Demonstrate safe use of basic tools and equipment.
- 03.0 Perform sawing, piercing, filing and cutting skills.
- 04.0 Solder metals.
- 05.0 Perform general repairs.
- 06.0 Perform polishing techniques.
- 07.0 Perform shop management skills.
- 08.0 Identify timepieces.
- 09.0 Demonstrate mathematics knowledge and skills.
- 10.0 Demonstrate science knowledge and skills
- 11.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 12.0 Roll metal and wire.
- 13.0 Design and fabricate jewelry.
- 14.0 Demonstrate language arts knowledge and skills
- 15.0 Solve problems using critical thinking skills, creativity and innovation.
- 16.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Jewelry Making and Repair 1

PSAV Number: J450400

Course Number: PMT0650

Occupational Completion Point: A

Clock, Watch and Jewelry Technician Assistant – 450 Hours – SOC Code49-9064

01.0 Develop Basic Trade Skills--The student will be able to:

- 01.01 Organize shop and maintain tools.
- 01.02 Identify safety skills.
- 01.03 Develop measuring and weighing skills.
- 01.04 Test and identify metals.
- 01.05 Identify problems with quartz watches.
- 01.06 Select and use hand tools and equipment.

02.0 Demonstrate Safe Use Of Basic Tools And Equipment--The student will be able to:

- 02.01 Handle tools and equipment safely.

03.0 Perform Sawing, Piercing, Filing And Cutting Skills--The student will be able to:

- 03.01 Identify appropriate sawing, piercing, filing and cutting skills.

04.0 Solder Metals--The student will be able to:

- 04.01 Select soldering equipment and hand tools.
- 04.02 Select appropriate solder and flux.
- 04.03 Solder metals.

05.0 Perform General Repair--The student will be able to:

- 05.01 Replace watch batteries, gaskets, band, pins and round watch crystals.
- 05.02 Remove and replace watch stems.
- 05.03 Repair and replace finding.
- 05.04 Repair basic chain links.

06.0 Perform Polishing Techniques--The student will be able to:

- 06.01 Buff metals using abrasives.
- 06.02 Polish metals.
- 06.03 Clean metals.
- 06.04 Polish plastic crystals.

07.0 Perform Shop Management Skills--The student will be able to:

- 07.01 Apply positive relations with employer or client.
- 07.02 Identify and assess repairs.
- 08.0 Identify Timepieces--The student will be able to:
 - 08.01 Use standard references and computerized database to identify watch movements and replacement parts.
 - 08.02 Describe timepiece parts and their functions.
- 09.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
 - 09.01 Demonstrate knowledge of arithmetic operations. AF3.2
 - 09.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
 - 09.03 Construct charts/tables/graphs using functions and data. AF3.5
- 10.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
 - 10.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
 - 10.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 11.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
 - 11.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 11.02 Locate, organize and reference written information from various sources. CM 3.0
 - 11.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 11.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 11.05 Apply active listening skills to obtain and clarify information. CM 7.0
 - 11.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
 - 11.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: PMT0630
Occupational Completion Point: B
Jewelry Designer – 450 Hours – SOC Code 51-9071

- 02.0 Demonstrate Safe Use Of Basic Tools And Equipment--The student will be able to:
 - 02.02 Operate polishing machine.
 - 02.03 Operate ultrasonic cleaning machine.
- 03.0 Perform Sawing, Piercing, Filing And Cutting Skills--The student will be able to:
 - 03.02 Use sawing techniques.
 - 03.03 Use piercing techniques.
 - 03.04 Use filing techniques.

- 03.05 Use cutting techniques.
- 04.0 Solder Metals--The student will be able to:
 - 04.04 Solder jewelry.
- 07.0 Perform Shop Management Skills--The student will be able to:
 - 07.03 Prepare cost estimates and work orders.
 - 07.04 Maintain a shop production schedule.
 - 07.05 Maintain inventory.
 - 07.06 Explain impact of professional trade organizations on the industry.
- 12.0 Roll Metal And Wire--The student will be able to:
 - 12.01 Melt precious metals into ingots.
 - 12.02 Roll ingot into sheet metal wire.
 - 12.03 Construct a tubing wire.
- 13.0 Design And Fabricate Jewelry--The student will be able to:
 - 13.01 Design and fabricate jewelry using wire.
 - 13.02 Design and fabricate jewelry using jewelry metals.
- 14.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
 - 14.01 Locate, comprehend and evaluate key elements of oral and written information.AF2.4
 - 14.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 14.03 Present information formally and informally for specific purposes and audiences.AF2.9
- 15.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
 - 15.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 15.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 15.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 15.04 Conduct technical research to gather information necessary for decision-making.PS 4.0
- 16.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
 - 16.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 16.02 Explain emergency procedures to follow in response to workplace accidents.
 - 16.03 Create a disaster and/or emergency response plan. SHE 2.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Jewelry Making and Repair 2
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J450500
CIP Number	0648.060205
Grade Level	30, 31
Standard Length	750 Hours
Teacher Certification	METAL WORK @ 7G JWLY MFGR @ 7G
CTSO	SkillsUSA
SOC Codes (all applicable)	51-9071
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to planning, management, finance, technical and product skills, underlying principles of technology, labor issues, community issues and health, safety, and environmental issues.

Program Structure

This program is a planned sequence of instruction consisting of four occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The standard length of this program is 750 hours. **Jewelry Making and Repair 1** is a core program. It is recommended students complete **Jewelry Making and Repair 1**, or demonstrate mastery of the outcomes in that program, prior to enrollment in **Jewelry Making and Repair 2**.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	PMT0640	Wax Modeler/ Casting	150	51-9071
B	PMT0641	Jewelry Repairer	300	51-9071
C	PMT0632	Stone Setter	150	51-9071
D	PMT0645	Certified Jeweler	150	51-9071

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills

and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the

student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fl DOE.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Cast jewelry.
- 02.0 Use information technology tools
- 03.0 Describe the importance of professional ethics and legal responsibilities.
- 04.0 Demonstrate personal money-management concepts, procedures, and strategies
- 05.0 Perform general repairs.
- 06.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 07.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 08.0 Explain the importance of employability and entrepreneurship skills
- 09.0 Set stones.
- 10.0 Apply surface treatment.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Jewelry Making and Repair 2
PSAV Number: J450500

Course Number: PMT0640
Occupational Completion Point: A
Wax Modeler/Casting – 150 Hours – SOC Code 51-9071

- 01.0 Cast jewelry--The student will be able to:
- 01.01 Identify types of casting methods.
 - 01.02 Design and sculpture wax models and molds.
 - 01.03 Cast jewelry pieces using lost wax process.
- 02.0 Use information technology tools. -- The students will be able to:
- 02.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 02.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 02.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 02.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 03.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 03.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 03.02 Evaluate alternative responses to workplace situations based on personal,
 - 03.03 professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 03.04 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 03.05 Interpret and explain written organizational policies and procedures. ELR 2.0
- 04.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 04.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 04.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 04.03 Develop a personal budget and financial goals. FL3.1
 - 04.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 04.05 Maintain financial records. FL3.3
 - 04.06 Read and reconcile financial statements. FL3.4
 - 04.07 Research, compare and contrast investment opportunities.

Course Number: PMT0641
Occupational Completion Point: B
Jewelry Repairer – 300 Hours – SOC Code 51-9071

- 05.0 Perform general repairs--The student will be able to:
- 05.01 Analyze and perform advanced chain link repair.
 - 05.02 Size ring.
 - 05.03 Reshank ring.
 - 05.04 Repair prong.
 - 05.05 Repair hinge.
- 06.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 06.01 Describe the nature and types of business organizations. SY 1.0
 - 06.02 Explain the effect of key organizational systems on performance and quality.
 - 06.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 06.04 Explain the impact of the global economy on business organizations.
- 07.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 07.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 07.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 07.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 07.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 08.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 08.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 08.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 08.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 08.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 08.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 08.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 08.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 08.08 Research the benefits of ongoing professional development. ECD 9.0
 - 08.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

Course Number: PMT0632
Occupational Completion Point: C
Stone Setter – 150 Hours – SOC Code 51-9071

- 09.0 Set stones--The student will be able to:
- 09.01 Test and identify stones.

- 09.02 Set stone in a pronged mounting.
- 09.03 Set stone in a bezel setting.
- 09.04 Set stone in a baguette setting.
- 09.05 Set stone in a pave setting.
- 09.06 Set stone in a peg setting.
- 09.07 Set stone in a tube setting.
- 09.08 Set stone in a channel setting.

Course Number: PMT0645

Occupational Completion Point: D

Certified Jeweler – 150 Hours – SOC Code 51-9071

10.0 Apply surface treatment--The student will be able to:

- 10.01 Identify surface techniques.
- 10.02 Electroplate jewelry.
- 10.03 Perform diamond cutting.
- 10.04 Apply enamel to metal.
- 10.05 Apply repousse' and chasing techniques.
- 10.06 Apply engraving techniques.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Consumer Electronic Product Servicing 1
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J510100
CIP Number	0647.010102
Grade Level	30, 31
Standard Length	1025 hours
Teacher Certification	RADIO TV @7G ELECTRONIC @7G TEC ELEC @7G
CTSO	SkillsUSA
SOC Codes (all applicable)	49-2097
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 10.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to AM/FM tuners; television; antenna, transmission line systems and studio systems; and television. The course content should also include training in communication, leadership, human relations and employability skills; and safe, efficient work practices.

Program Structure

This program is a planned sequence of instruction consisting of three occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EEV0010	Electronics Assembler	250	49-2097
B	EEV0100	Electronics Tester	400	49-2097
C	EEV0500	Electronics Equipment Repairer	375	49-2097

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 10.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns

credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate proficiency in soldering and basic laboratory practices.
- 02.0 Demonstrate proficiency in basic D.C. circuits.
- 03.0 Demonstrate mathematics knowledge and skills.
- 04.0 Demonstrate science knowledge and skills
- 05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 06.0 Demonstrate proficiency in advanced D.C. circuits.
- 07.0 Demonstrate proficiency in A.C. circuits.
- 08.0 Demonstrate proficiency in solid state devices.
- 09.0 Demonstrate language arts knowledge and skills
- 10.0 Solve problems using critical thinking skills, creativity and innovation.
- 11.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.
- 12.0 Demonstrate proficiency in digital circuits.
- 13.0 Demonstrate proficiency in fundamental microprocessors.
- 14.0 Use information technology tools
- 15.0 Describe the importance of professional ethics and legal responsibilities.
- 16.0 Demonstrate personal money-management concepts, procedures, and strategies

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Consumer Electronic Product Servicing 1
PSAV Number: J510100

Course Number: EEV0010
Occupational Completion Point: A
Electronics Assembler – 250 Hours – SOC Code 49-2097

01.0 Demonstrate proficiency in soldering and basic laboratory practices--The student will be able to:

- 01.01 Apply proper Occupational Safety Health Administration (OSHA) safety standards.
- 01.02 Make electrical connections.
- 01.03 Identify and use hand tools properly.
- 01.04 Identify and use power tools properly.
- 01.05 Demonstrate acceptable soldering techniques.
- 01.06 Demonstrate acceptable desoldering techniques.
- 01.07 Demonstrate electrostatic discharge (ESD) safety procedures.
- 01.08 Describe the construction of printed circuit boards (PCB's).
- 01.09 Explain the theoretical concepts of soldering.
- 01.10 Demonstrate rework and repair techniques.

02.0 Demonstrate proficiency in basic direct current (dc) circuits--The student will be able to:

- 02.01 Demonstrate proficiency in basic D.C. circuits.
- 02.02 Solve problems in electronic units utilizing metric prefixes.
- 02.03 Identify sources of electricity.
- 02.04 Define voltage, current, resistance, power and energy.
- 02.05 Apply Ohm's law and power formulas.
- 02.06 Read and interpret color codes and symbols to identify electrical components and values.
- 02.07 Measure properties of a circuit using volt-ohm meter (VOM) and digital volt-ohm meter (DVM) and oscilloscopes.
- 02.08 Compute conductance and compute and measure resistance of conductors and insulators.
- 02.09 Apply Ohm's law to series circuits.
- 02.10 Construct and verify operation of series circuits.
- 02.11 Analyze and troubleshoot series circuits.
- 02.12 Apply Ohm's law to parallel circuits.
- 02.13 Construct and verify the operation of parallel circuits.
- 02.14 Analyze and troubleshoot parallel circuits.

03.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0

- 03.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 03.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4

- 03.03 Construct charts/tables/graphs using functions and data. AF3.5
- 04.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 04.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 04.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 05.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 05.02 Locate, organize and reference written information from various sources. CM 3.0
- 05.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 05.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 05.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 05.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 05.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: EEV0100**Occupational Completion Point: B****Electronics Tester – 400 Hours – SOC Code49-2097**

- 06.0 Demonstrate proficiency in advanced D.C. circuits--The student will be able to:
- 06.01 Solve algebraic problems to include exponentials to DC.
- 06.02 Relate electricity to the nature of matter.
- 06.03 Apply Ohm's law to series-parallel and parallel-series circuits.
- 06.04 Construct and verify the operation of series-parallel and parallel-series and bridge circuits.
- 06.05 Troubleshoot series-parallel and parallel-series and bridge circuits.
- 06.06 Identify and define voltage divider circuits (loaded and unloaded).
- 06.07 Construct and verify the operation of voltage divider circuits (loaded and unloaded).
- 06.08 Analyze and troubleshoot voltage divider circuits (loaded and unloaded).
- 06.09 Apply maximum power transfer theorem.
- 06.10 Construct and verify the operation of DC circuits that demonstrate the maximum power transfer theory.
- 06.11 Describe magnetic properties of circuits and devices.
- 06.12 Determine the physical and electrical characteristics of capacitors and inductors.
- 06.13 Define resistor-capacitor (R-C) and resistor-inductor (R-L) time constants and classify the output of differentiators and integrators.
- 06.14 Set up and operate power supplies for DC circuits.
- 07.0 Demonstrate proficiency in A.C. circuits--The student will be able to:
- 07.01 Solve basic trigonometric problem as applicable to electronics.

- 07.02 Define the characteristics of AC capacitive circuits.
 - 07.03 Construct and verify the operation of AC capacitive circuits.
 - 07.04 Analyze and troubleshoot AC capacitive circuits.
 - 07.05 Define the characteristics of AC inductive circuits.
 - 07.06 Construct and verify the operation of AC inductive circuits.
 - 07.07 Analyze and troubleshoot AC inductive circuits.
 - 07.08 Define and apply the principles of transformers to AC circuits.
 - 07.09 Construct and verify the operation of AC circuits utilizing transformers.
 - 07.10 Analyze and troubleshoot AC circuits utilizing transformers.
 - 07.11 Construct and verify the operation of differentiators and integrators to determine R-C and R-L time constraints.
 - 07.12 Analyze and troubleshoot differentiator and integrator circuits.
 - 07.13 Define the characteristics of resistive, Inductive, and Capacitive (RLC) circuits (series, parallel and complex).
 - 07.14 Construct and verify the operation of series and parallel resonant circuits.
 - 07.15 Define the characteristics of series and parallel resonant circuits.
 - 07.16 Construct and verify the operation of series and parallel resonant circuits.
 - 07.17 Analyze and troubleshoot R-C, R-L, and RLC circuits.
 - 07.18 Define the characteristics of frequency selective filter circuits.
 - 07.19 Construct and verify the operation of frequency selective filter circuits.
 - 07.20 Analyze and troubleshoot frequency selective filter circuits.
 - 07.21 Define the characteristics of polyphase circuits.
 - 07.22 Define basic motor theory and operation.
 - 07.23 Define basic generator theory and operation.
 - 07.24 Set up and operate power supplies for AC circuits.
 - 07.25 Analyze and measure power in AC circuits.
 - 07.26 Set up and operate capacitor and inductor analyzers for AC circuits.
- 08.0 Demonstrate proficiency in solid state devices--The student will be able to:
- 08.01 Identify and define properties of semiconductor materials.
 - 08.02 Identify and define operating characteristics and applications of junction diodes.
 - 08.03 Identify and define operating characteristics and applications of special diodes.
 - 08.04 Construct diode circuits.
 - 08.05 Analyze and troubleshoot diode circuits.
 - 08.06 Identify and define operating characteristics and applications of bipolar transistors,
 - 08.07 Identify and define operating characteristics and applications of field effect transistors.
 - 08.08 Identify and define operating characteristics and applications of single-stage amplifiers.
 - 08.09 Construct single-stage amplifiers.
 - 08.10 Analyze and troubleshoot single-stage amplifiers.
 - 08.11 Construct thyristor circuitry.
 - 08.12 Analyze and troubleshoot thyristor circuitry.
 - 08.13 Set up and operate VOM for solid-state devices.
 - 08.14 Set up and operate DVM for solid-state devices.
 - 08.15 Set up and operate power supplies for solid-state devices.
 - 08.16 Set up and operate oscilloscopes for solid-state devices.
 - 08.17 Set up and operate function generators for solid-state devices.
 - 08.18 Set up and operate capacitor and inductor analyzers for solid-state devices.

- 08.19 Set up and operate curve tracers.
- 08.20 Set up and operate transistor testers.
- 09.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 09.01 Locate, comprehend and evaluate key elements of oral and written information.AF2.4
- 09.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 09.03 Present information formally and informally for specific purposes and audiences.AF2.9
- 10.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 10.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 10.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 10.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 10.04 Conduct technical research to gather information necessary for decision-making.PS 4.0
- 11.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 11.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
- 11.02 Explain emergency procedures to follow in response to workplace accidents.
- 11.03 Create a disaster and/or emergency response plan. SHE 2.0

Course Number: EEV0500**Occupational Completion Point: C****Electronic Equipment Repairer – 375 Hours – SOC Code 49-2097**

- 12.0 Demonstrate proficiency in digital circuits--The student will be able to:
- 12.01 Define and apply numbering systems to codes and arithmetic operations.
- 12.02 Analyze and minimize logic circuits using Boolean operations.
- 12.03 Set up and operate logic probes for digital circuits.
- 12.04 Set up and operate power supplies for digital circuits and solve power distribution and noise problems.
- 12.05 Set up and operate pulsers for digital circuits.
- 12.06 Set up and operate oscilloscopes for digital circuits.
- 12.07 Set up and operate logic analyzers for digital circuits.
- 12.08 Set up and operate pulse generators for digital circuits.
- 12.09 Identify types of logic gates and their truth tables.
- 12.10 Construct combinational logic circuits using integrated circuits.
- 12.11 Troubleshoot logic circuits.
- 12.12 Analyze types of flip-flops and their truth tables.
- 12.13 Construct flip-flops using integrated circuits.
- 12.14 Troubleshoot flip-flops.

- 12.15 Identify, define and measure characteristics of integrated circuit (IC) logic families.
 - 12.16 Identify types of registers and counters.
 - 12.17 Construct registers and counters using flip-flops and logic gates.
 - 12.18 Troubleshoot registers and counters.
 - 12.19 Analyze clock and timing circuits.
 - 12.20 Construct clock and timing circuits.
 - 12.21 Troubleshoot clock and timing circuits.
 - 12.22 Identify types of arithmetic-logic circuits.
 - 12.23 Construct arithmetic-logic circuits.
 - 12.24 Troubleshoot arithmetic-logic circuits.
 - 12.25 Identify types of encoding and decoding devices.
 - 12.26 Construct encoders and decoders.
 - 12.27 Troubleshoot encoders and decoders.
 - 12.28 Identify types of multiplexer and demultiplexer circuits.
 - 12.29 Construct multiplexer and demultiplexer circuits using integrated circuits.
 - 12.30 Troubleshoot multiplexer and demultiplexer circuits.
 - 12.31 Identify types of memory circuits.
 - 12.32 Relate the uses of digital-to-analog and analog-to-digital conversions.
 - 12.33 Construct digital-to-analog and analog-to-digital circuits.
 - 12.34 Troubleshoot digital-to-analog and analog-to-digital circuits.
 - 12.35 Identify types of digital displays.
 - 12.36 Construct digital display circuits.
 - 12.37 Troubleshoot digital display circuits.
- 13.0 Demonstrate proficiency in fundamental micro processors--The student will be able to:
- 13.01 Identify central processing unit (CPU) building blocks and their uses (architecture).
 - 13.02 Analyze bus concepts.
 - 13.03 Analyze various memory schemes.
 - 13.04 Use memory devices in circuits.
 - 13.05 Troubleshoot memory device circuits.
 - 13.06 Set up and operate oscilloscopes for microprocessor systems.
 - 13.07 Set up and operate logic-data analyzers to troubleshoot microprocessor systems.
 - 13.08 Identify types of input and output devices and peripherals.
 - 13.09 Interface input and output ports to peripherals.
 - 13.10 Analyze and troubleshoot input and output ports.
 - 13.11 Write a macro processor program in assembly language.
 - 13.12 Write a macro processor program in machine language.
 - 13.13 Execute microprocessor instruction sets.
- 14.0 Use information technology tools. -- The students will be able to:
- 14.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 14.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 14.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0

- 14.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 15.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
 - 15.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 15.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 15.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 15.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 16.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
 - 16.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 16.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 16.03 Develop a personal budget and financial goals. FL3.1
 - 16.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 16.05 Maintain financial records. FL3.3
 - 16.06 Read and reconcile financial statements. FL3.4
 - 16.07 Research, compare and contrast investment opportunities.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Consumer Electronic Product Servicing 2
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J510200
CIP Number	0647.010103
Grade Level	30, 31
Standard Length	775 hours
Teacher Certification	RADIO TV @7G ELECTRONIC @7G TEC ELEC @7G
CTSO	SkillsUSA
SOC Codes (all applicable)	27-4011, 49-2097
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 10.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to AM/FM tuners; television; antenna, transmission line systems and studio systems; and television. The course content should also include training in communication, leadership, human relations and employability skills; and safe, efficient work practices.

Program Structure

This program is a planned sequence of instruction consisting of six occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The standard length for this program is 775 hours. **Consumer Electronic Product Servicing 1** is a core program. It is recommended students complete **Consumer Electronic Product Servicing 1**, or demonstrate mastery of the outcomes in that program, prior to enrollment in **Consumer Electronic Product Servicing 2**.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EEV0616	Electronics Technician	375	49-2097
B	EER0381	Radio/TV/Video Specialist	100	27-4011
C	EEV0507	Computer Specialist	100	49-2097
D	EER0581	Audio Specialist	50	27-4011
E	EER0522	TV Satellite Specialist	50	49-2097
F	EER0591	Security System Specialist	100	49-2097

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 10.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications

(<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the

student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate proficiency in analog circuits.
- 02.0 Demonstrate skills in technical recording.
- 03.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 04.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 05.0 Explain the importance of employability and entrepreneurship skills
- 06.0 Demonstrate proficiency in surface mounted devices.
- 07.0 Demonstrate proficiency repairing radio and television receiving systems.
- 08.0 Demonstrate proficiency in video recording and playback systems.
- 09.0 Demonstrate proficiency in video-disc player systems.
- 10.0 Demonstrate proficiency in personal computer systems and video games.
- 11.0 Demonstrate proficiency in advanced audio systems (analog and digital).
- 12.0 Demonstrate proficiency in master antenna television systems (CATV/CCTV/MATV/SATV).
- 13.0 Demonstrate proficiency in electronic security systems.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

**Program Title: Consumer Electronic Product Servicing 2
PSAV Number: J510200]**

**Course Number: EEV0616
Occupational Completion Point: A
Electronics Technician – 375 Hours – SOC Code 49-2097**

01.0 Demonstrate proficiency in analog circuits--The student will be able to:

- 01.01 Identify and define operational characteristics and applications of multistage amplifiers.
- 01.02 Construct multistage amplifiers.
- 01.03 Analyze and troubleshoot multistage amplifiers.
- 01.04 Identify and define operating characteristics and applications of linear integrated circuits.
- 01.05 Identify and define operating characteristics and applications of basic power supplies and filters.
- 01.06 Construct basic power supplies and filters.
- 01.07 Identify and define operating characteristics and applications of differential and operational amplifiers.
- 01.08 Construct differential and operational amplifier circuits.
- 01.09 Analyze and troubleshoot differential and operational amplifier circuits.
- 01.10 Identify and define operating characteristics of audio power amplifiers.
- 01.11 Construct audio power amplifiers.
- 01.12 Construct audio power amplifiers.
- 01.13 Analyze and troubleshoot audio power amplifiers.
- 01.14 Identify and define operating characteristics and applications of power supply regulator circuits.
- 01.15 Construct power supply regulator circuits.
- 01.16 Analyze and troubleshoot power supply regulator circuits.
- 01.17 Identify and define operating characteristics and applications of active filters.
- 01.18 Construct active filter circuits.
- 01.19 Analyze and troubleshoot active filter circuits.
- 01.20 Identify and define operating characteristics and applications of sinusoidal and nonsinusoidal oscillator circuits.
- 01.21 Construct oscillator circuits.
- 01.22 Analyze and troubleshoot oscillator circuits.
- 01.23 Identify and define operating characteristics and applications of cathode ray tubes.
- 01.24 Identify and define operating characteristics and applications of opto-electronic devices.
- 01.25 Set up and operate measuring instruments for analog circuits.

02.0 Demonstrate Skills In Technical Recording--The student will be able to:

- 02.01 Draw and interpret electronic schematics.
- 02.02 Record data and design curves and graphs.

- 02.03 Write reports and make oral presentations.
 - 02.04 Maintain test logs.
 - 02.05 Make equipment failure reports.
 - 02.06 Specify and requisition simple electronic components.
 - 02.07 Compose technical letters and memoranda.
 - 02.08 Write formal reports of laboratory experiences.
 - 02.09 Draft preventive maintenance and calibration procedures.
- 03.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 03.01 Describe the nature and types of business organizations. SY 1.0
 - 03.02 Explain the effect of key organizational systems on performance and quality.
 - 03.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 03.04 Explain the impact of the global economy on business organizations.
- 04.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 04.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 04.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 04.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 04.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 05.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 05.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 05.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 05.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 05.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 05.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 05.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 05.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 05.08 Research the benefits of ongoing professional development. ECD 9.0
 - 05.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

Course Number: EEV0381**Occupational Completion Point: E****Radio/TV/Video Specialist – 100 Hours – SOC Code 27-4011**

- 06.0 Demonstrate proficiency in Surface Mounted Devices (SMD)--The student will be able to:
- 06.01 Identify types of surface mounted devices (SMD's) for DC, AC and solid-state circuits.
 - 06.02 Identify defective SMD's using appropriate troubleshooting techniques.

- 06.03 Remove and replace SMD's using specialized soldering and desoldering techniques.
- 06.04 Properly handle static sensitive devices.
- 07.0 Demonstrate proficiency in radio and television receiving systems--The student will be able to:
 - 07.01 Read and interpret radio and television receiving system block and circuit diagrams.
 - 07.02 Determine the operational status of radio and television receiving systems.
 - 07.03 Troubleshoot radio and television receiving systems.
 - 07.04 Remove and replace radio and television receiving system components.
 - 07.05 Perform operating systems check and make minor adjustments to radio and television receiving systems.
 - 07.06 Set up and operate video analyzers.
 - 07.07 Set up and operate National Television Signal Codes (NTSC) generators.
 - 07.08 Set up and operate cathode ray tube (CRT) analyzers.
 - 07.09 Set up and operate stereo generators.
- 08.0 Demonstrate proficiency in video recording and playback systems (Analog And Digital)--The student will be able to:
 - 08.01 Read and interpret video recording system block and circuit diagrams.
 - 08.02 Determine the operational status of video recording systems (mechanical and electronic).
 - 08.03 Troubleshoot video recording systems.
 - 08.04 Remove and replace video recording system components.
 - 08.05 Perform operating systems check and make minor adjustments to video recording systems.
 - 08.06 Set up and operate BETA test equipment.
 - 08.07 Set up and operate VHS test equipment.
 - 08.08 Set up and operate vectorscopes.
- 09.0 Demonstrate proficiency in video disc player systems--The student will be able to:
 - 09.01 Read and interpret video disc player system block and circuit diagrams.
 - 09.02 Determine the operational status of video disc player systems.
 - 09.03 Troubleshoot video disc player systems.
 - 09.04 Remove and replace video disc player system components.
 - 09.05 Perform operating systems checks and make minor adjustments to video disc player systems.

Course Number: EEV0507

Occupational Completion Point: F

Computer Specialist – 100 Hours – SOC Code 49-2097

- 10.0 Demonstrate proficiency in personal computer systems and video games--The student will be able to:
 - 10.01 Read and interpret computer system and video game block and circuit diagrams.

- 10.02 Determine the operational status of personal computer systems and video games.
- 10.03 Troubleshoot personal computer systems and video games.
- 10.04 Remove and replace personal computer systems and video game components.
- 10.05 Perform operating systems check and make minor adjustments to personal computer systems and video games.
- 10.06 Set up and operate logic analyzers for personal computer systems.

Course Number: EEV0581
Occupational Completion Point: G
Audio Specialist – 50 Hours – SOC Code 27-4011

- 11.0 Demonstrate proficiency in advanced audio systems (Analog And Digital)--The student will be able to:
 - 11.01 Read and interpret advanced audio systems block and circuit diagrams.
 - 11.02 Determine the operational status of advanced audio systems.
 - 11.03 Troubleshoot advanced audio systems.
 - 11.04 Remove and replace advanced audio system components.
 - 11.05 Perform operating systems check and make minor adjustments to advanced audio systems.

Course Number: EEV0522
Occupational Completion Point: H
TV Satellite Specialist – 50 Hours – SOC Code 49-20971

- 12.0 Demonstrate proficiency in master antenna television systems (CATV/CCTV/MATV/SATV)--The student will be able to:
 - 12.01 Design master antenna television receiving systems.
 - 12.02 Determine material requirements for master antenna television receiving systems.
 - 12.03 Prepare bills of material for master antenna television receiving systems.
 - 12.04 Lay out and install master antenna television receiving systems.
 - 12.05 Set up and operate field strength meters.
 - 12.06 Determine the operational status of master antenna television receiving systems.
 - 12.07 Troubleshoot master antenna television receiving systems.
 - 12.08 Remove and replace master antenna television receiving system components.
 - 12.09 Perform operating systems check and make minor adjustments to master antenna television receiving systems.

Course Number: EEV0591
Occupational Completion Point: I
Security System Specialist – 100 Hours – SOC Code 49-20971

- 13.0 Demonstrate proficiency in electronic security systems--The student will be able to:
 - 13.01 Lay out and install electronic security systems.
 - 13.02 Determine the operating status of electronic security systems.
 - 13.03 Troubleshoot electronic security systems.

- 13.04 Remove and replace electronic security system components.
- 13.05 Perform operating systems check and make minor adjustments to electronic security systems.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Electronic Technology 1
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J540100
CIP Number	0615.030315
Grade Level	30, 31
Standard Length	650 Hours
Teacher Certification	ELECTRONIC @7G TEC ELEC @7G AVIONICS @7G RADIO TV @7G
CTSO	SkillsUSA
SOC Codes (all applicable)	51-2022
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 10.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to Direct current (DC) circuits, alternating current (AC) circuits and analog circuits; solid state and digital devices; microprocessors; use of circuit diagrams and schematics; soldering and chassis assembly techniques; laboratory practices; and technical recording and reporting.

Program Structure

This program is a planned sequence of instruction consisting of two occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EEV0010	Electronics Assembler	250	51-2022
B	EEV0100	Electronics Tester	400	51-2022

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 10.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported

accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate proficiency in soldering and basic laboratory practices.
- 02.0 Demonstrate proficiency in basic D.C. circuits.
- 03.0 Demonstrate mathematics knowledge and skills.
- 04.0 Demonstrate science knowledge and skills
- 05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 06.0 Demonstrate proficiency in advanced D.C. circuits.
- 07.0 Demonstrate proficiency in A.C. circuits.
- 08.0 Demonstrate proficiency in solid state devices.
- 09.0 Demonstrate language arts knowledge and skills
- 10.0 Solve problems using critical thinking skills, creativity and innovation.
- 11.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.

- 03.03 Construct charts/tables/graphs using functions and data. AF3.5
- 04.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 04.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 04.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 05.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 05.02 Locate, organize and reference written information from various sources. CM 3.0
- 05.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 05.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 05.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 05.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 05.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: EEV0100
Occupational Completion Point: B
Electronics Tester – 400 Hours – SOC Code 51-2022

- 06.0 Demonstrate proficiency in advanced DC circuits--The student will be able to:
- 06.01 Solve algebraic problems to include exponentials to DC.
- 06.02 Relate electricity to the nature of matter.
- 06.03 Apply Ohm's law to series-parallel and parallel-series circuits.
- 06.04 Construct and verify the operation of series-parallel and parallel-series and bridge circuits.
- 06.05 Troubleshoot series-parallel and parallel-series and bridge circuits.
- 06.06 Identify and define voltage divider circuits (loaded and unloaded).
- 06.07 Construct and verify the operation of voltage divider circuits (loaded and unloaded).
- 06.08 Analyze and troubleshoot voltage divider circuits (loaded and unloaded).
- 06.09 Apply maximum power transfer theorem.
- 06.10 Construct and verify the operation of DC circuits that demonstrate the maximum power transfer theory.
- 06.11 Describe magnetic properties of circuits and devices.
- 06.12 Determine the physical and electrical characteristics of capacitors and inductors.
- 06.13 Define resistor-capacitor (R-C) and resistor-inductor (R-L) time constants and classify the output of differentiators and integrators.
- 06.14 Set up and operate power supplies for DC circuits.
- 07.0 Demonstrate proficiency in AC circuits--The student will be able to:
- 07.01 Solve basic trigonometric problem as applicable to electronics.

- 07.02 Define the characteristics of AC capacitive circuits.
 - 07.03 Construct and verify the operation of AC capacitive circuits.
 - 07.04 Analyze and troubleshoot AC capacitive circuits.
 - 07.05 Define the characteristics of AC inductive circuits.
 - 07.06 Construct and verify the operation of AC inductive circuits.
 - 07.07 Analyze and troubleshoot AC inductive circuits.
 - 07.08 Define and apply the principles of transformers to AC circuits.
 - 07.09 Construct and verify the operation of AC circuits utilizing transformers.
 - 07.10 Analyze and troubleshoot AC circuits utilizing transformers.
 - 07.11 Construct and verify the operation of differentiators and integrators to determine R-C and R-L time constraints.
 - 07.12 Analyze and troubleshoot differentiator and integrator circuits.
 - 07.13 Define the characteristics of resistive, Inductive, and Capacitive (RLC) circuits (series, parallel and complex).
 - 07.14 Construct and verify the operation of series and parallel resonant circuits.
 - 07.15 Define the characteristics of series and parallel resonant circuits.
 - 07.16 Construct and verify the operation of series and parallel resonant circuits.
 - 07.17 Analyze and troubleshoot R-C, R-L, and RLC circuits.
 - 07.18 Define the characteristics of frequency selective filter circuits.
 - 07.19 Construct and verify the operation of frequency selective filter circuits.
 - 07.20 Analyze and troubleshoot frequency selective filter circuits.
 - 07.21 Define the characteristics of polyphase circuits.
 - 07.22 Define basic motor theory and operation.
 - 07.23 Define basic generator theory and operation.
 - 07.24 Set up and operate power supplies for AC circuits.
 - 07.25 Analyze and measure power in AC circuits.
 - 07.26 Set up and operate capacitor and inductor analyzers for AC circuits.
- 08.0 Demonstrate proficiency in solid state devices--The student will be able to:
- 08.01 Identify and define properties of semiconductor materials.
 - 08.02 Identify and define operating characteristics and applications of junction diodes.
 - 08.03 Identify and define operating characteristics and applications of special diodes.
 - 08.04 Construct diode circuits.
 - 08.05 Analyze and troubleshoot diode circuits.
 - 08.06 Identify and define operating characteristics and applications of bipolar transistors,
 - 08.07 Identify and define operating characteristics and applications of field effect transistors.
 - 08.08 Identify and define operating characteristics and applications of single-stage amplifiers.
 - 08.09 Construct single-stage amplifiers.
 - 08.10 Analyze and troubleshoot single-stage amplifiers.
 - 08.11 Construct thyristor circuitry.
 - 08.12 Analyze and troubleshoot thyristor circuitry.
 - 08.13 Set up and operate VOM for solid-state devices.
 - 08.14 Set up and operate DVM for solid-state devices.
 - 08.15 Set up and operate power supplies for solid-state devices.
 - 08.16 Set up and operate oscilloscopes for solid-state devices.
 - 08.17 Set up and operate function generators for solid-state devices.
 - 08.18 Set up and operate capacitor and inductor analyzers for solid-state devices.

- 08.19 Set up and operate curve tracers.
- 08.20 Set up and operate transistor testers.

- 09.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
 - 09.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 09.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 09.03 Present information formally and informally for specific purposes and audiences. AF2.9

- 10.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
 - 10.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 10.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 10.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 10.04 Conduct technical research to gather information necessary for decision-making. PS 4.0

- 11.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
 - 11.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 11.02 Explain emergency procedures to follow in response to workplace accidents.
 - 11.03 Create a disaster and/or emergency response plan. SHE 2.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Electronic Technology 2
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J540200
CIP Number	0615.030316
Grade Level	30, 31
Standard Length	750 Hours
Teacher Certification	ELECTRONIC @7G TEC ELEC @7G AVIONICS @7G RADIO TV @7G
CTSO	SkillsUSA
SOC Codes (all applicable)	17-3023, 49-2094
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 10.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to Direct current (DC) circuits, alternating current (AC) circuits and analog circuits; solid state and digital devices; microprocessors; use of circuit diagrams and schematics; soldering and chassis assembly techniques; laboratory practices; and technical recording and reporting.

Program Structure

This program is a planned sequence of instruction consisting of two occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The standard length for this program is 750 hours. **Electronic Technology 1** is a core program. It is recommended that students complete **Electronic Technology 1** or demonstrate mastery of the outcomes in that program prior to enrollment in **Electronic Technology 2**.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EEV0500	Electronics Equipment Repairer	375	49-2094
B	EEV0616	Electronics Technician	375	17-3023

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE

Essential Skills page of the FL-DOE website
http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 10.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications
<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on

different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate proficiency in digital circuits.
- 02.0 Demonstrate proficiency in fundamental micro-processors.
- 03.0 Use information technology tools
- 04.0 Describe the importance of professional ethics and legal responsibilities.
- 05.0 Demonstrate personal money-management concepts, procedures, and strategies
- 06.0 Demonstrate skills in technical recording.
- 07.0 Demonstrate proficiency in analog circuits
- 08.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 09.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 10.0 Explain the importance of employability and entrepreneurship skills

2011 – 2012

**Florida Department of Education
Student Performance Standards****Program Title: Electronic Technology 2**
PSAV Number: J540200**Course Number: EEV0500**
Occupational Completion Point: A
Electronic equipment repairer – 375 Hours – SOC Code 49-209401.0 Demonstrate proficiency in digital circuits--The student will be able to:

- 01.01 Define and apply numbering systems to codes and arithmetic operations.
- 01.02 Analyze and minimize logic circuits using Boolean operations.
- 01.03 Set up and operate logic probes for digital circuits.
- 01.04 Set up and operate power supplies for digital circuits and solve power distribution and noise problems.
- 01.05 Set up and operate pulsers for digital circuits.
- 01.06 Set up and operate oscilloscopes for digital circuits.
- 01.07 Set up and operate logic analyzers for digital circuits.
- 01.08 Set up and operate pulse generators for digital circuits.
- 01.09 Identify types of logic gates and their truth tables.
- 01.10 Construct combinational logic circuits using integrated circuits.
- 01.11 Troubleshoot logic circuits.
- 01.12 Analyze types of flip-flops and their truth tables.
- 01.13 Construct flip-flops using integrated circuits.
- 01.14 Troubleshoot flip-flops.
- 01.15 Identify, define and measure characteristics of integrated circuit (IC) logic families.
- 01.16 Identify types of registers and counters.
- 01.17 Construct registers and counters using flip-flops and logic gates.
- 01.18 Troubleshoot registers and counters.
- 01.19 Analyze clock and timing circuits.
- 01.20 Construct clock and timing circuits.
- 01.21 Troubleshoot clock and timing circuits.
- 01.22 Identify types of arithmetic-logic circuits.
- 01.23 Construct arithmetic-logic circuits.
- 01.24 Troubleshoot arithmetic-logic circuits.
- 01.25 Identify types of encoding and decoding devices.
- 01.26 Construct encoders and decoders.
- 01.27 Troubleshoot encoders and decoders.
- 01.28 Identify types of multiplexer and demultiplexer circuits.
- 01.29 Construct multiplexer and demultiplexer circuits using integrated circuits.
- 01.30 Troubleshoot multiplexer and demultiplexer circuits.
- 01.31 Identify types of memory circuits.
- 01.32 Relate the uses of digital-to-analog and analog-to-digital conversions.
- 01.33 Construct digital-to-analog and analog-to-digital circuits.
- 01.34 Troubleshoot digital-to-analog and analog-to-digital circuits.
- 01.35 Identify types of digital displays.
- 01.36 Construct digital display circuits.

- 01.37 Troubleshoot digital display circuits.
- 02.0 Demonstrate proficiency in fundamental microprocessors--The student will be able to:
- 02.01 Identify central processing unit (CPU) building blocks and their uses (architecture).
 - 02.02 Analyze bus concepts.
 - 02.03 Analyze various memory schemes.
 - 02.04 Use memory devices in circuits.
 - 02.05 Troubleshoot memory device circuits.
 - 02.06 Set up and operate oscilloscopes for microprocessor systems.
 - 02.07 Set up and operate logic-data analyzers to troubleshoot microprocessor systems.
 - 02.08 Identify types of input and output devices and peripherals.
 - 02.09 Interface input and output ports to peripherals.
 - 02.10 Analyze and troubleshoot input and output ports.
 - 02.11 Write a macro processor program in assembly language.
 - 02.12 Write a macro processor program in machine language.
 - 02.13 Execute microprocessor instruction sets.
- 03.0 Use information technology tools. -- The students will be able to:
- 03.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 03.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 03.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 03.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 04.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 04.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 04.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 04.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 04.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 05.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 05.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 05.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 05.03 Develop a personal budget and financial goals. FL3.1
 - 05.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 05.05 Maintain financial records. FL3.3
 - 05.06 Read and reconcile financial statements. FL3.4
 - 05.07 Research, compare and contrast investment opportunities.

Course Number: EEV0616
Occupational Completion Point: D
Electronics Technician – 375 Hours – SOC Code 17-3023

06.0 Demonstrate proficiency in analog circuits--The student will be able to:

- 06.01 Identify and define operational characteristics and applications of multistage amplifiers.
- 06.02 Construct multistage amplifiers.
- 06.03 Analyze and troubleshoot multistage amplifiers.
- 06.04 Identify and define operating characteristics and applications of linear integrated circuits.
- 06.05 Identify and define operating characteristics and applications of basic power supplies and filters.
- 06.06 Construct basic power supplies and filters.
- 06.07 Identify and define operating characteristics and applications of differential and operational amplifiers.
- 06.08 Construct differential and operational amplifier circuits.
- 06.09 Analyze and troubleshoot differential and operational amplifier circuits.
- 06.10 Identify and define operating characteristics of audio power amplifiers.
- 06.11 Construct audio power amplifiers.
- 06.12 Analyze and troubleshoot audio power amplifiers.
- 06.13 Identify and define operating characteristics and applications of power supply regulator circuits.
- 06.14 Construct power supply regulator circuits.
- 06.15 Analyze and troubleshoot power supply regulator circuits.
- 06.16 Identify and define operating characteristics and applications of active filters.
- 06.17 Construct active filter circuits.
- 06.18 Analyze and troubleshoot active filter circuits.
- 06.19 Identify and define operating characteristics and applications of sinusoidal and nonsinusoidal oscillator circuits.
- 06.20 Construct oscillator circuits.
- 06.21 Analyze and troubleshoot oscillator circuits.
- 06.22 Identify and define operating characteristics and applications of cathode ray tubes.
- 06.23 Identify and define operating characteristics and applications of optoelectronic devices.
- 06.24 Set up and operate measuring instruments for analog circuits.

07.0 Demonstrate skills in technical recording--The student will be able to:

- 07.01 Draw and interpret electronic schematics.
- 07.02 Record data and design curves and graphs.
- 07.03 Write reports and make oral presentations.
- 07.04 Maintain test logs.
- 07.05 Make equipment failure reports.
- 07.06 Specify and requisition simple electronic components.
- 07.07 Compose technical letters and memoranda.
- 07.08 Write formal reports of laboratory experiences.
- 07.09 Draft preventive maintenance and calibration procedures.

- 08.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 08.01 Describe the nature and types of business organizations. SY 1.0
 - 08.02 Explain the effect of key organizational systems on performance and quality.
 - 08.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 08.04 Explain the impact of the global economy on business organizations.
- 09.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 09.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 09.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 09.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 09.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 10.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 10.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 10.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 10.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 10.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 10.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 10.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 10.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 10.08 Research the benefits of ongoing professional development. ECD 9.0
 - 10.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Gaming Machine Repair Technician
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J550100
CIP Number	0647000001
Grade Level	30, 31
Standard Length	270 hours
Teacher Certification	COMP SVC @7 G ELECTRONIC @7 G TEC ELEC @7 G SLOT MACHINE TECH 7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	49-9091
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	N/A

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to installation, configuration, operation, and maintenance of slot machines.

Program Structure

This program is a planned sequence of instruction consisting of two occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EER0320	Slot Machine Attendant	90	49-9091
B	EER0321	Slot Machine Technician	180	49-9091

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

N/A

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Demonstrate an understanding of the gaming machine industry
- 02.0 Demonstrate proficiency in basic laboratory practices
- 03.0 Understand the theory of operation of various types of gaming equipment
- 04.0 Demonstrate proficiency in knowledge of chapter 551, 2007 Florida statutes and chapter 61d-14f.a.c
- 05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.

- 06.0 Demonstrate proficiency in customer relations
- 07.0 Explain the importance of employability and entrepreneurship skills
- 08.0 Demonstrate language arts knowledge and skills
- 09.0 Demonstrate mathematics knowledge and skills.
- 10.0 Demonstrate science knowledge and skills
- 11.0 Solve problems using critical thinking skills, creativity and innovation.
- 12.0 Demonstrate proficiency in electronic fundamentals
- 13.0 Demonstrate proficiency in soldering and basic laboratory practices
- 14.0 Demonstrate proficiency in basic direct current (DC) circuits
- 15.0 Demonstrate proficiency in A.C. circuits
- 16.0 Demonstrate proficiency in solid state devices
- 17.0 Demonstrate proficiency in fundamental microprocessors
- 18.0 Demonstrate proficiency in using electronic test equipment and procedures on electronic slot and video machines
- 19.0 Apply electronic principles to gaming machines
- 20.0 Troubleshoot and repair gaming machines
- 21.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 22.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 23.0 Describe the importance of professional ethics and legal responsibilities.
- 24.0 Demonstrate personal money-management concepts, procedures, and strategies

2011 – 2012

**Florida Department of Education
Student Performance Standards**

**Program Title: Gaming Machine Repair Technician
PSAV Number: J550100**

**Course Number: EER0320
Occupational Completion Point: A
Slot Machine Attendant – 90 Hours – SOC Code 49-9091**

- 01.0 Introduction To The Gaming Machine Industry--The student will be able to:
 - 01.01 Identify various gaming manufacturers (i.e. IGT, Bally, Williams, Aristocrat, Atronic, Konami)
 - 01.02 Discuss the difference between Class II and Class III slot machines
 - 01.03 Understand the differences and similarities between older generation machines and newer generation machines.
 - 01.04 Understand how to identify machine types.
 - 01.05 Understand machine sub-assemblies: name, function, and operation.

- 02.0 Demonstrate Proficiency In Basic Laboratory Practices--The student will be able to:
 - 02.01 Apply proper Occupational Safety Health Administration (OSHA) safety standards.
 - 02.02 Make electrical/voice/data connections.
 - 02.03 Identify and use hand tools properly.
 - 02.04 Identify and use power tools properly.
 - 02.05 Demonstrate acceptable soldering and desoldering and rework and repair techniques.
 - 02.06 Demonstrate electrostatic discharge (ESD) safety procedures.

- 03.0 Understand The Theory Of Operation Of Various Types Of Gaming Equipment—The student will be able to:
 - 03.01 Understand the operation of video poker machines
 - 03.02 Understand the operation of video slot machines
 - 03.03 Understand the operation of touch multi game machines
 - 03.04 Understand the operation of the electronic slot machines.
 - 03.05 Demonstrate proficiency in how to use tilt codes.
 - 03.06 Demonstrate proficiency in how to use test codes.
 - 03.07 Demonstrate proficiency in how to use block diagrams.

- 04.0 Demonstrate Proficiency In Knowledge Of Chapter 551,2007 Florida Statutes And Chapter 61d-14f.A.C.--The student will be able to:
 - 04.01 Achieve a passing grade on Florida Statute, Chapter 551 content.
 - 04.02 Achieve a passing grade on Chapter 61D-14F.A.C. content.

05.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:

- 05.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
- 05.02 Locate, organize and reference written information from various sources. CM 3.0
- 05.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
- 05.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
- 05.05 Apply active listening skills to obtain and clarify information. CM 7.0
- 05.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
- 05.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

06.0 Demonstrate Proficiency In Customer Relations--The student will be able to:

- 06.01 Describe and demonstrate appropriate personal hygiene and professional attire.
- 06.02 Describe and demonstrate effective listening techniques.
- 06.03 Describe and apply techniques for instilling customer confidence and satisfaction.
- 06.04 Describe and apply techniques for keeping the customer informed.
- 06.05 Describe and apply effective follow-up techniques.
- 06.06 Demonstrate discretion in interacting with customers in field and business environments.
- 06.07 Demonstrate an understanding of basic conflict resolution.

07.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:

- 07.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
- 07.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
- 07.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
- 07.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
- 07.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
- 07.06 Identify and exhibit traits for retaining employment. ECD 7.0
- 07.07 Identify opportunities and research requirements for career advancement. ECD 8.0
- 07.08 Research the benefits of ongoing professional development. ECD 9.0
- 07.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

Course Number: EER0321

Occupational Completion Point: B

Slot Machine Technician – 180 Hours – SOC Code 49-9091

08.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0

- 08.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
- 08.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
- 08.03 Present information formally and informally for specific purposes and audiences. AF2.9

09.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0

- 09.01 Demonstrate knowledge of arithmetic operations. AF3.2
- 09.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
- 09.03 Construct charts/tables/graphs using functions and data. AF3.5
- 10.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 10.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
- 10.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 11.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 11.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
- 11.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
- 11.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
- 11.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 12.0 Demonstrate Proficiency In Electronic Fundamentals -The student will be able to:
- 12.01 Solve problems utilizing metric prefixes.
- 12.02 Identify sources of electricity.
- 12.03 Define voltage, current, resistance, power and energy.
- 12.04 Apply Ohm's law and power formulas.
- 12.05 Read and interpret color codes and symbols to identify electrical/electronic components and values.
- 12.06 Measure properties of a circuit using appropriate test equipment.
- 12.07 Identify properties of an AC signal.
- 12.08 Identify AC sources.
- 12.09 Analyze and measure AC voltages using appropriate test equipment.
- 13.0 Demonstrate Proficiency In Soldering And Basic Laboratory Practices --The student will be able to:
- 13.01 Apply proper Occupational Safety Health Administration (OSHA) safety standards.
- 13.02 Make electrical connections.
- 13.03 Identify and use hand tools properly.
- 13.04 Identify and use power tools properly.
- 13.05 Demonstrate acceptable soldering techniques.
- 13.06 Demonstrate acceptable desoldering techniques.
- 13.07 Demonstrate electrostatic discharge (ESD) safety procedures.
- 13.08 Describe the construction of printed circuit boards (PCB's).
- 13.09 Explain the theoretical concepts of soldering.
- 13.10 Demonstrate rework and repair techniques.

14.0 Demonstrate Proficiency In Basic Direct Current (DC) Circuits--The student will be able to:

- 14.01 Demonstrate proficiency in basic D.C. circuits.
- 14.02 Solve problems in electronic units utilizing metric prefixes.
- 14.03 Identify sources of electricity.
- 14.04 Define voltage, current, resistance, power and energy.
- 14.05 Apply Ohm's law and power formulas.
- 14.06 Read and interpret color codes and symbols to identify electrical components and values.
- 14.07 Measure properties of a circuit using volt-ohm meter (VOM) and digital volt-ohm meter (DVM) and oscilloscopes.
- 14.08 Compute conductance and compute and measure resistance of conductors and insulators.
- 14.09 Apply Ohm's law to series circuits.
- 14.10 Construct and verify operation of series circuits.
- 14.11 Analyze and troubleshoot series circuits.
- 14.12 Apply Ohm's law to parallel circuits.
- 14.13 Construct and verify the operation of parallel circuits.
- 14.14 Analyze and troubleshoot parallel circuits.

15.0 Demonstrate Proficiency In A.C. Circuits--The student will be able to:

- 15.01 Solve basic trigonometric problem as applicable to electronics.
- 15.02 Define the characteristics of AC capacitive circuits.
- 15.03 Construct and verify the operation of AC capacitive circuits.
- 15.04 Analyze and troubleshoot AC capacitive circuits.
- 15.05 Define the characteristics of AC inductive circuits.
- 15.06 Construct and verify the operation of AC inductive circuits.
- 15.07 Analyze and troubleshoot AC inductive circuits.
- 15.08 Define and apply the principles of transformers to AC circuits.
- 15.09 Construct and verify the operation of AC circuits utilizing transformers.
- 15.10 Analyze and troubleshoot AC circuits utilizing transformers.
- 15.11 Construct and verify the operation of differentiators and integrators to determine R-C and R-L time constraints.
- 15.12 Analyze and troubleshoot differentiator and integrator circuits.
- 15.13 Define the characteristics of resistive, Inductive, and Capacitive (RLC) circuits (series, parallel and complex).
- 15.14 Construct and verify the operation of series and parallel resonant circuits.
- 15.15 Define the characteristics of series and parallel resonant circuits.
- 15.16 Construct and verify the operation of series and parallel resonant circuits.
- 15.17 Analyze and troubleshoot R-C, R-L, and RLC circuits.
- 15.18 Define the characteristics of frequency selective filter circuits.
- 15.19 Construct and verify the operation of frequency selective filter circuits.
- 15.20 Analyze and troubleshoot frequency selective filter circuits.
- 15.21 Define the characteristics of polyphase circuits.
- 15.22 Define basic motor theory and operation.
- 15.23 Define basic generator theory and operation.
- 15.24 Set up and operate power supplies for AC circuits.
- 15.25 Analyze and measure power in AC circuits.
- 15.26 Set up and operate capacitor and inductor analyzers for AC circuits.

16.0 Demonstrate Proficiency In Solid State Devices--The student will be able to:

- 16.01 Identify and define properties of semiconductor materials.
- 16.02 Identify and define operating characteristics and applications of junction diodes.
- 16.03 Identify and define operating characteristics and applications of special diodes.
- 16.04 Construct diode circuits.
- 16.05 Analyze and troubleshoot diode circuits.
- 16.06 Identify and define operating characteristics and applications of bipolar transistors,
- 16.07 Identify and define operating characteristics and applications of field effect transistors.
- 16.08 Identify and define operating characteristics and applications of single-stage amplifiers.
- 16.09 Construct single-stage amplifiers.
- 16.10 Analyze and troubleshoot single-stage amplifiers.
- 16.11 Construct thyristor circuitry.
- 16.12 Analyze and troubleshoot thyristor circuitry.
- 16.13 Set up and operate VOM for solid-state devices.
- 16.14 Set up and operate DVM for solid-state devices.
- 16.15 Set up and operate power supplies for solid-state devices.
- 16.16 Set up and operate oscilloscopes for solid-state devices.
- 16.17 Set up and operate function generators for solid-state devices.
- 16.18 Set up and operate capacitor and inductor analyzers for solid-state devices.
- 16.19 Set up and operate curve tracers.
- 16.20 Set up and operate transistor testers.

17.0 Demonstrate Proficiency In Fundamental Microprocessors--The student will be able to:

- 17.01 Identify central processing unit (CPU) building blocks and their uses (architecture).
- 17.02 Analyze bus concepts.
- 17.03 Analyze various memory schemes.
- 17.04 Use memory devices in circuits.
- 17.05 Troubleshoot memory device circuits.
- 17.06 Set up and operate oscilloscopes for microprocessor systems.
- 17.07 Set up and operate logic-data analyzers to troubleshoot microprocessor systems.
- 17.08 Identify types of input and output devices and peripherals.
- 17.09 Interface input and output ports to peripherals.
- 17.10 Analyze and troubleshoot input and output ports.
- 17.11 Write a macro processor program in assembly language.
- 17.12 Write a macro processor program in machine language.
- 17.13 Execute microprocessor instruction sets.

18.0 Demonstrate Proficiency In Using Electronic Test Equipment And Procedures On Electronic Slot And Video Machines -The student will be able to:

- 18.01 Demonstrate proficiency in using electronic test instrumentation, digital meters, trace scopes, frequency counters, and functional generators.
- 18.02 Use a curve tracer to check all types of diodes, bi-polar transistors, and field effect transistors.

- 18.03 Use resistor color code and component recognition.
- 19.0 Apply Electronic Principles To Gaming Machines - The student will be able to:
- 19.01 Understand power systems (i.e. FLO, stepper motors, B/A, etc.)
 - 19.02 Be proficient at troubleshooting half-wave, full-wave, bridge power supplies, and voltage doublers
 - 19.03 Understand the basic theory of 3,5,24 volt DC, and 110 volt AC power systems
 - 19.04 Understand how power enters and is distributed in gaming machines.
 - 19.05 Understand the difference between AC and DC power in gaming machines.
 - 19.06 Understand general power theory and how to troubleshoot gaming machine power problems.
- 20.0 Troubleshoot And Repair Gaming Machines - The student will be able to:
- 20.01 Use system machine diagnostics software to generate, operate, and maintain program logos to identify failed system components.
 - 20.02 Isolate data communications system faults to specific sub systems.
 - 20.03 Isolate system malfunction by relating program execution to specific groups of circuits.
 - 20.04 Set up CGM equipment, determine faults, and take corrective action, insuring the integrity of components as well as student's own safety in the repair.
 - 20.05 Understand player tracking and progressive jackpots.
 - 20.06 Demonstrate proficiency in ticket printer jams and loading
 - 20.07 Demonstrate proficiency in assembly and disassembly of reels coin mechanisms and hoppers.
 - 20.08 Understand the function of a coin acceptor (i.e. mechanical and electronic coin comparators).
 - 20.09 Understanding of operation and calibration of coin comparators.
 - 20.10 Understand how to use an oscilloscope to calibrate a bill validator.
 - 20.11 Demonstrate proficiency in identify malfunctions and diagnose repairs needed in gaming machine micro processor boards, monitors, bad switches, bad reels, and wiring to restore machine to working order.
- 21.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 21.01 Describe the nature and types of business organizations. SY 1.0
 - 21.02 Explain the effect of key organizational systems on performance and quality.
 - 21.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 21.04 Explain the impact of the global economy on business organizations.
- 22.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 22.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 22.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 22.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 22.04 Employ mentoring skills to inspire and teach others. LT 5.0

- 23.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 23.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 23.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 23.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 23.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 24.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 24.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 24.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 24.03 Develop a personal budget and financial goals. FL3.1
 - 24.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 24.05 Maintain financial records. FL3.3
 - 24.06 Read and reconcile financial statements. FL3.4
 - 24.07 Research, compare and contrast investment opportunities.

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Industrial Machinery Maintenance 1
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J590100
CIP Number	0647.030303
Grade Level	30, 31
Standard Length	750 Hours
Teacher Certification	TEC CONSTR @7 G MILLWRIGHT @7 G BLDG CONST @7 G IND ENGR @7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	49-9041
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to the understanding of all aspects of the industrial-machinery maintenance-technology industry, and demonstrates elements of the industry such as planning, management, finance, technical and production skills, underlying principles of technology, labor issues, community issues, and health, safety, and environmental issues.

Program Structure

This program is a planned sequence of instruction consisting of two occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	ETI0450	Industrial Machinery Maintenance Assistant	450	49-9041
B	ETI0456	Machinery Maintenance Mechanic	300	49-9041

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported

accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Apply safety rules and procedures.
- 02.0 Explain the basic elements of physics as related to Industrial Machinery Maintenance and Repair.
- 03.0 Explain basic electricity and electronics.
- 04.0 Perform mathematical calculations.
- 05.0 Read plans and drawings.
- 06.0 Perform measuring and layout operations.
- 07.0 Use and maintain hand tools.
- 08.0 Use and maintain portable power tools.
- 09.0 Handle and apply lubricants.
- 10.0 Perform bench work skills.
- 11.0 Perform gas and electric arc welding and cutting operations.
- 12.0 Perform rigging functions.
- 13.0 Install and remove machinery.
- 14.0 Demonstrate conveyor-maintenance techniques.
- 15.0 Identify common troubles and basic troubleshooting techniques.
- 16.0 Demonstrate science knowledge and skills
- 17.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 18.0 Plan an elementary predictive-preventive-maintenance (PPM) schedule.
- 19.0 Perform gas- and arc-welding procedures.
- 20.0 Perform machine-shop operations.
- 21.0 Maintain piping and tubing systems.
- 22.0 Troubleshoot electrical circuits.
- 23.0 Install and maintain drive components.
- 24.0 Maintain reciprocating, positive-displacement, and rotary air compressors.
- 25.0 Maintain and repair hydraulic-system components.
- 26.0 Troubleshoot hydraulic systems.
- 27.0 Maintain and troubleshoot pneumatic systems.
- 28.0 Maintain and troubleshoot fluid-drive systems.
- 29.0 Demonstrate language arts knowledge and skills
- 30.0 Solve problems using critical thinking skills, creativity and innovation.

- 31.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

**Program Title: Industrial Machinery Maintenance 1
PSAV Number: J590100**

**Course Number: ETI0450
Occupational Completion Point: A
Industrial machinery maintenance assistance – 450 Hours – SOC Code 49-9041**

01.0 Apply safety rules and procedures--The student will be able to:

- 01.01 Practice shop safety rules and procedures.
- 01.02 Practice personal safety rules and procedures.
- 01.03 Practice fire safety rules and procedures.
- 01.04 Practice electrical safety rules and procedures.
- 01.05 Practice tool safety rules and procedures.
- 01.06 Practice ladder and scaffolding safety rules and procedures.
- 01.07 Maintain a clean work and shop area.
- 01.08 Perform tag lockout procedures.
- 01.09 Identify Occupational Safety and Health Administration (OSHA) requirements and procedures.
- 01.10 Use Materials Safety Data Sheets (MSDS).

02.0 Explain the basic elements of physics as related to industrial machinery maintenance and repair--The student will be able to:

- 02.01 Explain the standards of measurement and the impact of action and working forces, including tension, compression, torque, and shear.
- 02.02 Identify the principles and laws of motion and explain how they affect acceleration and deceleration.
- 02.03 Explain the relationship of work, power, and energy to the types of collisions and conservation of momentum.
- 02.04 Explain the operation of simple machines, including the lever, inclined plane, screw, wedge, wheel and axle, pulley, and jacking screws.
- 02.05 Identify the ways of producing power for mechanical efficiency, in terms of gear ratios, work forces, and the types of work done by a crane hook, forklift truck, and screw or bolt.
- 02.06 Use linear, liquid, and weight units of measurement to measure areas, areas within areas, and volume.
- 02.07 Describe the mechanical and chemical properties of materials commonly used in industry.
- 02.08 Explain the laws and conditions governing static and kinetic friction, the problems caused by friction, and the effects of the angle of repose.
- 02.09 Explain molecular action as a result of temperature extremes, chemical reaction, and moisture content.
- 02.10 Draw conclusions or make inferences from data.
- 02.11 Identify health-related problems that may result from exposure to work-related chemicals and hazardous materials, and know the proper precautions required for handling such materials.

- 02.12 Explain pressure measurement in terms of pounds per square inch (PSI), inches of mercury, and Kilopascal (KPa).
- 03.0 Explain basic electricity and electronics--The student will be able to:
 - 03.01 Define electrical/electronics terms.
 - 03.02 Explain the theory and application of magnetism.
 - 03.03 Explain Ohm's law.
 - 03.04 Describe direct current (DC) and alternating current (AC) circuits.
 - 03.05 Identify the advantages and disadvantages of alternating current (AC) and direct current (DC) motors for various applications.
 - 03.06 Describe the use of programmable logic controllers (PLCs) in the industry.
- 04.0 Perform mathematical calculations--The student will be able to:
 - 04.01 Make job-related decimal and fraction calculations.
 - 04.02 Solve job-related problems by adding, subtracting, multiplying, and dividing numbers.
 - 04.03 Solve job-related problems using a hand-held calculator.
 - 04.04 Solve job-related problems using basic formulas.
 - 04.05 Solve job-related problems using basic geometry.
 - 04.06 Measure a work piece and compare the measurements with blueprint specifications.
 - 04.07 Solve job-related problems using mathematical handbooks, charts, and tables.
 - 04.08 Convert measurements from English to metric and from metric to English units.
 - 04.09 Solve job-related problems using proportions.
 - 04.10 Solve job-related problems using statistics.
- 05.0 Read plans and drawings--The student will be able to:
 - 05.01 Identify dimensions.
 - 05.02 Identify lists of materials and specifications.
 - 05.03 Identify section and detail views.
 - 05.04 Sketch and dimension a part.
 - 05.05 Disassemble and assemble parts using an exploded-view drawing.
 - 05.06 Interpret blueprint abbreviations.
 - 05.07 Identify dimensioning of radii, round holes, fillets, and chamfers.
 - 05.08 Identify screw threads and bolt types.
 - 05.09 Apply dimensional tolerances.
 - 05.10 Identify the metal-fabrication symbols used in blueprints.
- 06.0 Perform measuring and layout operations--The student will be able to:
 - 06.01 Perform basic geometric-construction operations.
 - 06.02 Safely use marking gauges, center punches, scribes, surface gauges, squares, dividers, dial indicators, protractors, surface plates, depth gauges, and circumference rules.
 - 06.03 Develop patterns using parallel lines, radial lines, and triangulation.
 - 06.04 Make metal-fabrication sketches.
 - 06.05 Read and measure with steel rules.
 - 06.06 Read and measure with micrometers.

- 06.07 Read and measure with vernier tools.
- 06.08 Read and measure with dial calipers.
- 06.09 Read and measure with dial indicators.

07.0 Use and maintain hand tools--The student will be able to:

- 07.01 Demonstrate the safe use of hand tools such as screwdrivers, hammers, wrenches, pliers, hacksaws, punches, chisels, drills, files, tin snips, taps, and dies.
- 07.02 Use measuring devices.
- 07.03 Use wrenches and screwdrivers.
- 07.04 Use pipefitting tools.
- 07.05 Use sheet-metal tools.
- 07.06 Safely use ropes, slings, pulleys, and block and tackle.
- 07.07 Select the proper tool for each job application.
- 07.08 Select correct tools for metric and standard fasteners.
- 07.09 Identify state-of-the-art innovations and explore their uses.
- 07.10 Identify and select fasteners for various applications, taking into account the effects of corrosion on each, including threaded fasteners, nuts, washers, rivets, locking pins, keys, self-tapping screws, locking-nut fasteners, and self-retaining nuts.
- 07.11 Describe the techniques and liability issues regarding retrofitting fasteners for ease of removal.

08.0 Use and maintain portable power tools--The student will be able to:

- 08.01 Demonstrate the safe use of portable power tools, drills, belt and disc sanders, grinders, circular saws, saber saws, metal shears, electric and pneumatic impact wrenches, rotary and pneumatic chipping hammers, drill presses, and bench grinders.
- 08.02 Use and maintain light- and heavy-duty drills.
- 08.03 Use and maintain electric hammers.
- 08.04 Use and maintain pneumatic drills and hammers.
- 08.05 Use and maintain power screwdrivers and nut runners.
- 08.06 Use and maintain linear motion saws.
- 08.07 Use and maintain circular saws.
- 08.08 Use and maintain belt, pad, and disc sanders.
- 08.09 Use and maintain grinders and shears.

09.0 Handle and apply lubricants--The student will be able to:

- 09.01 Explain the functions of lubrication.
- 09.02 Explain the properties of oil lubricants and the factors determining the selection of lubricants.
- 09.03 Identify the types, advantages, and functions of lubricant additives.
- 09.04 Explain the types of circulating oils and their purposes.
- 09.05 Identify grease application.
- 09.06 Identify lubricating systems and methods.
- 09.07 Explain lubricant storage and handling methods.
- 09.08 Explain the types of oil filters and their uses.
- 09.09 Lubricate a piece of industrial equipment.

- 09.10 Define the role of preventive maintenance in total equipment maintenance.
 - 09.11 Describe the major tasks of preventive maintenance: cleaning, inspection, lubrication, minor repair, and information feedback.
 - 09.12 Review a typical maintenance program.
- 10.0 Perform benchwork skills--The student will be able to:
- 10.01 Identify safety and shop rules.
 - 10.02 Cut materials by using hand hacksaws.
 - 10.03 Cut threads by using hand taps.
 - 10.04 Cut threads by using dies.
 - 10.05 Repair threads by chasing and thread inserts.
 - 10.06 Install dowel pins using tapered and straight reamers.
 - 10.07 Ream holes by using tapered and straight reamers.
 - 10.08 Hand-sharpen cutting tools by using abrasive stones.
 - 10.09 Hone and lap surfaces.
 - 10.10 Remove damaged screws and other hardware.
 - 10.11 Deburr workpieces.
- 11.0 Perform gas-welding and cutting operations--The student will be able to:
- 11.01 Identify the properties of the most commonly used metals and alloys, including hardness and malleability.
 - 11.02 Identify the processes and effects of tempering, annealing, and case hardening.
 - 11.03 Identify welding cylinders, regulators, hoses, pressure gauges, and torches.
 - 11.04 Describe welding-equipment safety procedures.
 - 11.05 Demonstrate proper flame settings.
 - 11.06 Demonstrate basic gas-welding skills.
 - 11.07 Demonstrate procedures for adjusting and operating the oxyacetylene cutting torch.
 - 11.08 Demonstrate freehand and guide cutting of various metal thicknesses.
 - 11.09 Identify the uses of the following welding techniques: laser, ultrasonic, resistance, and percussion.
 - 11.10 Perform basic electric arc welding procedures.
- 12.0 Perform rigging functions--The student will be able to:
- 12.01 Demonstrate the safety procedures for performing rigging and lifting operations.
 - 12.02 Identify and inspect fiber and wire rope.
 - 12.03 Tie knots and hitches.
 - 12.04 Identify and use the components of rigging hardware.
 - 12.05 Perform rigging and lifting operations.
 - 12.06 Demonstrate the proper operation of a forklift.
- 13.0 Install and remove machinery--The student will be able to:
- 13.01 Identify the safety procedures for installing and removing machinery.
 - 13.02 Identify the equipment required for machine installation and removal.
 - 13.03 Prepare an area for machine installation per the manufacturer's specifications.
 - 13.04 Rig, lift, and transport machinery to the installation site.
 - 13.05 Install electrical hookups to machinery.

- 13.06 Install air hydraulic hookups to machinery.
 - 13.07 Perform an assigned machine retrofit per the manufacturer's specifications.
 - 13.08 Perform an assigned machine removal and transport per specification requirements.
 - 13.09 Explain the importance of vibration detection.
- 14.0 Demonstrate conveyor-maintenance techniques--The student will be able to:
- 14.01 Identify the types of conveyors.
 - 14.02 Identify the safety requirements and precautions for conveyor-maintenance operations.
 - 14.03 Adjust the tracking of a belt.
 - 14.04 Check a belt for wear.
 - 14.05 Identify the types of splices.
 - 14.06 Identify splicing equipment and procedures.
 - 14.07 Demonstrate conveyor-maintenance techniques, including making splices with splicing equipment.
- 15.0 Identify common troubles and basic troubleshooting techniques--The student will be able to:
- 15.01 Analyze the possible causes of common troubles in industrial machinery performance.
 - 15.02 Identify basic troubleshooting techniques for bearings.
 - 15.03 Identify basic troubleshooting techniques for pumps.
 - 15.04 Identify basic troubleshooting techniques for drive systems.
 - 15.05 Identify basic troubleshooting techniques for electrical circuits.
 - 15.06 Identify basic troubleshooting techniques for hydraulics.
 - 15.07 Identify basic troubleshooting techniques for pneumatics.
 - 15.08 Identify basic troubleshooting techniques for PLCs.
- 16.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 16.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
 - 16.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 17.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 17.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 17.02 Locate, organize and reference written information from various sources. CM 3.0
 - 17.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 17.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 17.05 Apply active listening skills to obtain and clarify information. CM 7.0
 - 17.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
 - 17.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: ETI0456
Machinery Maintenance Mechanic – 300 Hours – SOC Code 49-9041

18.0 Plan an elementary predictive-preventive-maintenance (PPM) schedule--The student will be able to:

- 18.01 List the types of predictive-preventive maintenance.
- 18.02 Describe the purpose of preventive-maintenance schedules.
- 18.03 Create a preventive-maintenance schedule form using a machine manual or the manufacturer recommendations.
- 18.04 Identify troubles caused by the lack of preventive maintenance.
- 18.05 Create a maintenance log and make entries for a machine or equipment.
- 18.06 Create a preventive-maintenance schedule from a maintenance- failures log.

19.0 Perform gas- and arc-welding procedures--The student will be able to:

- 19.01 Demonstrate the safety procedures for performing gas and arc welding and for transporting equipment.
- 19.02 Identify the components of an oxyfuel rig.
- 19.03 Set up and shut down an oxyfuel rig.
- 19.04 Weld beads in a flat position.
- 19.05 Weld an outside corner joint using a filler rod.
- 19.06 Cut metal of various thicknesses'.
- 19.07 Weld beads in a flat position using E-6010 and E-7018 electrodes.
- 19.08 Weld beads in horizontal and in vertical positions using E-6010 and E-7018 electrodes.
- 19.09 Weld beads in an overhead position using E-6010 and E-7018 electrodes.
- 19.10 Weld beads using a MIG welder.
- 19.11 Weld beads using a TIG welder.
- 19.12 Solder and braze metals.
- 19.13 Cut stainless steel and aluminum with a plasma-arc rig.

20.0 Perform machine-shop operations--The student will be able to:

- 20.01 Demonstrate safety in performing machine-shop operations.
- 20.02 Identify the types of cutting tools.
- 20.03 Bore a hole to a specified size.
- 20.04 Chase an external V-thread.
- 20.05 Identify the different types of work-holding devices.
- 20.06 Prepare metal for finishing.
- 20.07 Set up, use, and adjust an arbor press.
- 20.08 Set up, use, and adjust a hydraulic press.
- 20.09 Set up, use, and adjust broaching tools.
- 20.10 Cut keyways with an end mill.

21.0 Maintain piping and tubing systems--The student will be able to:

- 21.01 Identify the components of a piping system.
- 21.02 Explain the maintenance considerations of metallic and nonmetallic piping systems.

- 21.03 Describe the safety requirements for working with piping and tubing systems.
- 21.04 Join copper tubing.
- 21.05 Join common fittings.
- 21.06 Join metallic pipe.
- 21.07 Join plastic pipe.
- 21.08 Explain valve operation and maintenance.
- 21.09 Explain the importance of strainers, filters, and traps in piping systems.
- 21.10 Bend back-to-back, stub-ups, and doglegs in electrical metallic tubing (EMT).

22.0 Troubleshoot electrical and electronic circuits--The student will be able to:

- 22.01 Describe the safety requirements and precautions for troubleshooting electrical circuits.
- 22.02 Disconnect and reconnect electric motors.
- 22.03 Identify the parts and function of electrical control equipment.
- 22.04 Define digital devices and PLC logic/ladder logic to troubleshoot.
- 22.05 Identify the function of input and output devices and the controller.
- 22.06 Explain how to troubleshoot a sequence of events.
- 22.07 Use and maintain electrical test equipment for troubleshooting.

23.0 Install and maintain drive components--The student will be able to:

- 23.01 Demonstrate safety procedures for installing and maintaining drive components.
- 23.02 Identify the types of bearings, their cross-referencing, and their uses.
- 23.03 Remove, inspect, and/or replace bearings.
- 23.04 Remove and replace seals.
- 23.05 Perform shaft alignment.
- 23.06 Identify the types of belts.
- 23.07 Identify the types of chains.
- 23.08 Perform tension adjustments and alignment on belt and chain drives.
- 23.09 Troubleshoot belt and chain drives.
- 23.10 Identify the types of gears.
- 23.11 Remove, replace, and align gears, sprockets, and couplings.
- 23.12 Remove, replace, or repair V-joints and jack shafts.
- 23.13 Adjust gear backlash.
- 23.14 Troubleshoot gear drives.
- 23.15 Disassemble, inspect, reassemble, and adjust clutches.
- 23.16 Identify the types of variable-speed drives.
- 23.17 Troubleshoot variable-speed drives.
- 23.18 Identify the types of cams and link mechanisms.
- 23.19 Troubleshoot cam-and-link mechanism problems.

24.0 Maintain reciprocating, positive-displacement, and rotary air compressors--The student will be able to:

- 24.01 Relate force, weight, mass, and density to a pneumatic system.
- 24.02 Demonstrate the safety procedures for maintaining reciprocating, positive-displacement, and rotary air compressors.
- 24.03 Demonstrate the operation of reciprocating compressors.
- 24.04 Demonstrate the operation of positive-displacement and rotary air compressors.
- 24.05 Demonstrate primary and secondary air treatment.

- 24.06 Demonstrate the operation of valves, cylinders, and motors.
- 24.07 Check oil level.
- 24.08 Change oil.
- 24.09 Drain water from tank.
- 24.10 Test for efficiency of compressor.
- 24.11 Inspect storage tank for quality.
- 24.12 Test pressure control switch.

25.0 Maintain and repair hydraulic-system components--The student will be able to:

- 25.01 Explain the safety procedures for installing hydraulic lines.
- 25.02 Explain Pascal's law.
- 25.03 Explain Bernoulli's principle.
- 25.04 Explain how heat and pressure relate to power and transmission.
- 25.05 Describe the physical and chemical properties of a fluid.
- 25.06 Install and maintain a contaminant-removal system.
- 25.07 Determine reservoir requirements.
- 25.08 Classify and select pumps for specific applications.
- 25.09 Compute hose requirements.
- 25.10 Install hydraulic lines.
- 25.11 Select and install control valves.

26.0 Troubleshoot hydraulic systems--The student will be able to:

- 26.01 Explain the safety procedures for troubleshooting hydraulic systems.
- 26.02 Read a hydraulic schematic.
- 26.03 Install hydraulic components.
- 26.04 Connect electrically controlled valves.
- 26.05 Explain hydraulic-system troubleshooting techniques.
- 26.06 Repair and replace valves.
- 26.07 Repair and replace cylinders.
- 26.08 Repair and replace pumps and motors.

27.0 Maintain and troubleshoot pneumatic systems--The student will be able to:

- 27.01 Explain the safety procedures for troubleshooting pneumatic systems.
- 27.02 Diagram an air supply system.
- 27.03 Install system components.
- 27.04 Demonstrate system-maintenance techniques.
- 27.05 Explain proper troubleshooting procedures.
- 27.06 Troubleshoot air compressors.
- 27.07 Troubleshoot, repair, and install control valves.
- 27.08 Troubleshoot air motors.

28.0 Maintain and troubleshoot fluid-drive systems--The student will be able to:

- 28.01 Explain the safety procedures for maintaining and troubleshooting fluid-drive systems.
- 28.02 Install adjustable-speed drives.
- 28.03 Troubleshoot adjustable-speed drives.
- 28.04 Explain the operation of fluid couplings.

- 28.05 Install fluid couplings.
 - 28.06 Install torque converters.
 - 28.07 Perform preventive maintenance.
 - 28.08 Apply a "dynamic" magnetic/mechanical braking device to a motor.
 - 28.09 Mount the equipment.
- 29.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 29.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 29.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 29.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 30.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 30.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 30.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 30.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 30.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 31.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 31.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 31.02 Explain emergency procedures to follow in response to workplace accidents.
 - 31.03 Create a disaster and/or emergency response plan. SHE 2.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Industrial Machinery Maintenance 2
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J590200
CIP Number	0647.030304
Grade Level	30, 31
Standard Length	600 Hours
Teacher Certification	TEC CONSTR @7 G MILLWRIGHT @7 G BLDG CONST @7 G IND ENGR @7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	49-9041
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to the understanding of all aspects of the industrial-machinery maintenance-technology industry, and demonstrates elements of the industry such as planning, management, finance, technical and production skills, underlying principles of technology, labor issues, community issues, and health, safety, and environmental issues.

Program Structure

This program is a planned sequence of instruction consisting of two occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The standard length for this program is 600 hours. **Industrial Machinery Maintenance 1** is a core program. It is recommended students complete **Industrial Machinery Maintenance 1**, or demonstrate mastery of the outcomes in that program, prior to enrollment in **Industrial Machinery Maintenance 2**.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	ETI0457	Machinery Maintenance Technician	150	49-9041
B	ETI0458	Industrial Maintenance Specialist	450	49-9041

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills

and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the

student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fl DOE.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Maintain and troubleshoot robotic systems.
- 02.0 Perform pump maintenance and repair.
- 03.0 Explain the operation of industrial-pollution control systems.
- 04.0 Troubleshoot air-conditioning and refrigeration systems .
- 05.0 Identify boilers.
- 06.0 Maintain internal combustion engines.
- 07.0 Use information technology tools
- 08.0 Describe the importance of professional ethics and legal responsibilities.
- 09.0 Demonstrate personal money-management concepts, procedures, and strategies
- 10.0 Prepare for machinery startup.
- 11.0 Apply vibration-analysis skills.
- 12.0 Perform machinery balancing.
- 13.0 Demonstrate predictive-preventive-maintenance (PPM) technologies.
- 14.0 Use computer-maintenance-management systems (CMMS).
- 15.0 Perform failure analysis (FA).
- 16.0 Improve rotating-equipment performance.
- 17.0 Generate machine improvements and maintenance management.
- 18.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 19.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 20.0 Explain the importance of employability and entrepreneurship skills

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Industrial Machinery Maintenance 2
PSAV Number: I470303

Course Number: ETI0457
Occupational Completion Point: A
Machinery Maintenance Technician – 150 Hours – SOC Code 49-9041

- 01.0 Maintain and troubleshoot robotic systems--The student will be able to:
- 01.01 Identify uses of robotics in industry.
 - 01.02 Identify safety procedures related to robotic systems.
 - 01.03 Identify mechanical, hydraulic, pneumatic, and electric/electronic components of robotic systems.
 - 01.04 Perform routine maintenance and calibration of robotic systems.
 - 01.05 Remove, replace and adjust robotic system components.
- 02.0 Perform pump maintenance and repair--The student will be able to:
- 02.01 Demonstrate the safety procedures for performing pump maintenance.
 - 02.02 Determine pump capacity and system requirements.
 - 02.03 Perform pump maintenance.
 - 02.04 Identify packing and seal requirements.
 - 02.05 Explain the operating principles of centrifugal, propeller and turbine rotary, reciprocating, diaphragm, positive placement, and vacuum pumps.
 - 02.06 Disassemble and reassemble a pump.
- 03.0 Explain the operation of industrial-pollution control systems--The student will be able to:
- 03.01 Explain the operation of air-pollution control systems.
 - 03.02 Explain the operation of water-pollution control systems.
 - 03.03 Explain the operation of solid-waste pollution control systems.
 - 03.04 Explain the operation of noise-pollution control systems.
- 04.0 Troubleshoot air-conditioning and refrigeration systems--The student will be able to:
- 04.01 Explain the principles of refrigeration.
 - 04.02 Identify the major components.
 - 04.03 Describe the functions of electrical systems.
 - 04.04 Troubleshoot air-conditioning and refrigeration systems.
 - 04.05 Explain the requirement for recovery of hazardous materials and related safety procedures.
- 05.0 Identify boilers--The student will be able to:
- 05.01 Identify the various types and components of heat exchangers.
 - 05.02 Identify the various types and components of boilers.
 - 05.03 Identify the various types and components of fractioning columns.

- 05.04 Identify the uses of steam.
- 06.0 Maintain internal combustion engines--The student will be able to:
- 06.01 Explain the basic principles of operation of the two-stroke-cycle combustion engine.
 - 06.02 Identify the types of engines.
 - 06.03 Locate engine serial and model numbers.
 - 06.04 Identify engine assemblies and systems.
 - 06.05 Troubleshoot and evaluate engine performance.
 - 06.06 Perform routine maintenance on engine operating systems including air intake and exhaust, fuel, lubrication, ignition, starting and governing.
 - 06.07 Perform engine tune-up and adjustment procedures.
 - 06.08 Remove and replace engine assemblies.
- 07.0 Use information technology tools. -- The students will be able to:
- 07.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 07.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 07.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 07.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 08.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 08.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 08.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 08.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 08.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 09.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 09.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 09.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 09.03 Develop a personal budget and financial goals. FL3.1
 - 09.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 09.05 Maintain financial records. FL3.3
 - 09.06 Read and reconcile financial statements. FL3.4
 - 09.07 Research, compare and contrast investment opportunities.

Course Number: ETI0458

Occupational Completion Point: C

Industrial Maintenance Specialist – 450 Hours – SOC Code 49-9041

- 10.0 Prepare for machinery startup--The student will be able to:
 - 10.01 Describe the requirements and precautions for machinery startup.
 - 10.02 Align machinery using wire line, transit, dial indicators, a computer, and laser-alignment devices.
 - 10.03 Position and secure machinery on a foundation.
 - 10.04 Level machinery and install balance-vibration dampeners.
 - 10.05 Identify pipe-stress standards for machine-maintenance applications.
 - 10.06 Perform finish alignment and check for pipe stresses in machinery- maintenance applications.

- 11.0 Apply vibration-analysis skills--The student will be able to:
 - 11.01 Collect vibration data.
 - 11.02 Interpret vibration data.
 - 11.03 Determine velocity, acceleration, spike energy, frequency, amplitude, and other vibration sources.
 - 11.04 Describe the safety requirements and precautions for vibration analysis.
 - 11.05 Operate and use vibration software.
 - 11.06 Predict and verify the condition of machinery in an industrial setting using vibration tools.
 - 11.07 Explain the approximately 25 sources of vibration.
 - 11.08 Explain the bearing frequency (BIFO) formulas.
 - 11.09 Demonstrate proficiency in vibration detection.

- 12.0 Perform machinery balancing--The student will be able to:
 - 12.01 Describe the safety requirements and precautions for balancing procedures and equipment.
 - 12.02 Identify the principles of static balancing.
 - 12.03 Perform a vector balance in the classroom.
 - 12.04 Identify balancing standards, ISO 1940 or equal.
 - 12.05 Perform a stand balance in a shop.
 - 12.06 Perform a field balance in an industrial setting.
 - 12.07 Use portable or stationary balancing equipment.

- 13.0 Demonstrate predictive-preventive-maintenance (PPM) technologies--The student will be able to:
 - 13.01 Explain the use of infrared thermography.
 - 13.02 Explain the use of ultrasound technology.
 - 13.03 Explain the use of advanced alignment techniques (optical and Essinger bars).
 - 13.04 Explain the use of oil ferrography and the types of oil sampling.
 - 13.05 Explain the use of shock pulse equipment.
 - 13.06 Describe the safety requirements for PPM technologies.
 - 13.07 Demonstrate the use of one of the above predictive-maintenance procedures.
 - 13.08 Plan an advanced PPM schedule.

- 14.0 Use computer-maintenance-management systems (CMMS)--The student will be able to:

- 14.01 Operate CMMS software.
 - 14.02 Enter and close a maintenance work order with CMMS.
 - 14.03 Schedule a series of maintenance tasks.
 - 14.04 Write a detailed maintenance job plan.
 - 14.05 Order parts and supplies for a maintenance work order.
 - 14.06 Determine the personnel resources needed for a maintenance job.
- 15.0 Perform failure analysis (FA) -- The student will be able to:
- 15.01 Conduct/lead a failure analysis meeting to determine the root cause of a failure.
 - 15.02 Create a failure-analysis form and write a minimum of two different types of failure-analysis reports.
 - 15.03 Explain the types of bearing failures.
 - 15.04 Explain the types of shaft fatigues and failures.
 - 15.05 Explain the types of lubrication breakdowns.
 - 15.06 Estimate the cost and the impact on production of a specific failure.
- 16.0 Improve rotating-equipment performance--The student will be able to:
- 16.01 Calculate shaft-deflection ratios and use the results to improve shaft design.
 - 16.02 Draw or sketch equipment bases and supports of sturdy construction.
 - 16.03 Demonstrate and install advanced labyrinth-sealing devices.
 - 16.04 Demonstrate and install advanced mechanical-sealing devices.
 - 16.05 Run the Gates Belts or another interactive belt-design-and- tensioning computer program applied to various drives.
 - 16.06 Explain the benefits of synthetic oils and greases.
 - 16.07 Explain MTBF (mean time between equipment failure) and its cost impact when machinery life is extended.
 - 16.08 List seven specific machinery-improvement ideas in detail.
- 17.0 Generate machine improvements and maintenance management--The student will be able to:
- 17.01 Review and critique machinery and base design for improvement, before the equipment is placed on order.
 - 17.02 Identify the essential elements of effective maintenance management:
 - 17.02.1 Reward system
 - 17.02.2 Predictive-preventive maintenance
 - 17.02.3 Planning
 - 17.02.4 Work-order systems
 - 17.02.5 Organizations
 - 17.02.6 Goals and tracking
 - 17.02.7 Facilities
 - 17.02.8 Storerooms
 - 17.02.9 Contractors
 - 17.02.10 Shutdowns
 - 17.03 Write a report on the design and effective use of at least two of the essential elements of management.

- 18.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 18.01 Describe the nature and types of business organizations. SY 1.0
 - 18.02 Explain the effect of key organizational systems on performance and quality.
 - 18.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 18.04 Explain the impact of the global economy on business organizations.
- 19.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 19.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 19.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 19.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 19.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 20.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 20.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 20.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 20.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 20.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 20.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 20.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 20.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 20.08 Research the benefits of ongoing professional development. ECD 9.0
 - 20.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Millwright 1
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J590400
CIP Number	0647.030305
Grade Level	30, 31
Standard Length	750 Hours
Teacher Certification	TEC CONSTR @7 G MILLWRIGHT @7 G BLDG CONST @7 G IND ENGR @7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	49-9041
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to the understanding of all aspects of the industrial-machinery maintenance-technology industry, and demonstrates elements of the industry such as planning, management, finance, technical and production skills, underlying principles of technology, labor issues, community issues, and health, safety, and environmental issues.

Program Structure

This program is a planned sequence of instruction consisting of two occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	ETI0450	Industrial Machinery Maintenance Assistant	450	49-9041
B	ETI0456	Machinery Maintenance Mechanic	300	49-9041

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported

accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Apply safety rules and procedures.
- 02.0 Explain the basic elements of physics as related to Industrial Machinery Maintenance and Repair.
- 03.0 Explain basic electricity and electronics.
- 04.0 Perform mathematical calculations.
- 05.0 Read plans and drawings.
- 06.0 Perform measuring and layout operations.
- 07.0 Use and maintain hand tools.
- 08.0 Use and maintain portable power tools.
- 09.0 Handle and apply lubricants.
- 10.0 Perform bench work skills.
- 11.0 Perform gas and electric arc welding and cutting operations.
- 12.0 Perform rigging functions.
- 13.0 Install and remove machinery.
- 14.0 Demonstrate conveyor-maintenance techniques.
- 15.0 Identify common troubles and basic troubleshooting techniques.
- 16.0 Demonstrate science knowledge and skills
- 17.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 18.0 Plan an elementary predictive-preventive-maintenance (PPM) schedule.
- 19.0 Perform gas- and arc-welding procedures.
- 20.0 Perform machine-shop operations.
- 21.0 Maintain piping and tubing systems.
- 22.0 Troubleshoot electrical circuits.
- 23.0 Install and maintain drive components.
- 24.0 Maintain reciprocating, positive-displacement, and rotary air compressors.
- 25.0 Maintain and repair hydraulic-system components.
- 26.0 Troubleshoot hydraulic systems.
- 27.0 Maintain and troubleshoot pneumatic systems.
- 28.0 Maintain and troubleshoot fluid-drive systems.
- 29.0 Demonstrate language arts knowledge and skills
- 30.0 Solve problems using critical thinking skills, creativity and innovation.

- 31.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

**Program Title: Millwright 1
PSAV Number: J590400**

**Course Number: ETI0450
Occupational Completion Point: A
Industrial Machinery Maintenance Assistant – 450 Hours – SOC Code 49-9041**

01.0 Apply safety rules and procedures--The student will be able to:

- 01.01 Practice shop safety rules and procedures.
- 01.02 Practice personal safety rules and procedures.
- 01.03 Practice fire safety rules and procedures.
- 01.04 Practice electrical safety rules and procedures.
- 01.05 Practice tool safety rules and procedures.
- 01.06 Practice ladder and scaffolding safety rules and procedures.
- 01.07 Maintain a clean work and shop area.
- 01.08 Perform tag lockout procedures.
- 01.09 Identify Occupational Safety and Health Administration (OSHA) requirements and procedures.
- 01.10 Use Materials Safety Data Sheets (MSDS).

02.0 Explain the basic elements of physics as related to industrial machinery maintenance and repair--The student will be able to:

- 02.01 Explain the standards of measurement and the impact of action and working forces, including tension, compression, torque, and shear.
- 02.02 Identify the principles and laws of motion and explain how they affect acceleration and deceleration.
- 02.03 Explain the relationship of work, power, and energy to the types of collisions and conservation of momentum.
- 02.04 Explain the operation of simple machines, including the lever, inclined plane, screw, wedge, wheel and axle, pulley, and jacking screws.
- 02.05 Identify the ways of producing power for mechanical efficiency, in terms of gear ratios, work forces, and the types of work done by a crane hook, forklift truck, and screw or bolt.
- 02.06 Use linear, liquid, and weight units of measurement to measure areas, areas within areas, and volume.
- 02.07 Describe the mechanical and chemical properties of materials commonly used in industry.
- 02.08 Explain the laws and conditions governing static and kinetic friction, the problems caused by friction, and the effects of the angle of repose.
- 02.09 Explain molecular action as a result of temperature extremes, chemical reaction, and moisture content.
- 02.10 Draw conclusions or make inferences from data.
- 02.11 Identify health-related problems that may result from exposure to work-related chemicals and hazardous materials, and know the proper precautions required for handling such materials.

- 02.12 Explain pressure measurement in terms of pounds per square inch (PSI), inches of mercury, and Kilopascal (KPa).
- 03.0 Explain basic electricity and electronics--The student will be able to:
 - 03.01 Define electrical/electronics terms.
 - 03.02 Explain the theory and application of magnetism.
 - 03.03 Explain Ohm's law.
 - 03.04 Describe direct current (DC) and alternating current (AC) circuits.
 - 03.05 Identify the advantages and disadvantages of alternating current (AC) and direct current (DC) motors for various applications.
 - 03.06 Describe the use of programmable logic controllers (PLCs) in the industry.
- 04.0 Perform mathematical calculations--The student will be able to:
 - 04.01 Make job-related decimal and fraction calculations.
 - 04.02 Solve job-related problems by adding, subtracting, multiplying, and dividing numbers.
 - 04.03 Solve job-related problems using a hand-held calculator.
 - 04.04 Solve job-related problems using basic formulas.
 - 04.05 Solve job-related problems using basic geometry.
 - 04.06 Measure a work piece and compare the measurements with blueprint specifications.
 - 04.07 Solve job-related problems using mathematical handbooks, charts, and tables.
 - 04.08 Convert measurements from English to metric and from metric to English units.
 - 04.09 Solve job-related problems using proportions.
 - 04.10 Solve job-related problems using statistics.
- 05.0 Read plans and drawings--The student will be able to:
 - 05.01 Identify dimensions.
 - 05.02 Identify lists of materials and specifications.
 - 05.03 Identify section and detail views.
 - 05.04 Sketch and dimension a part.
 - 05.05 Disassemble and assemble parts using an exploded-view drawing.
 - 05.06 Interpret blueprint abbreviations.
 - 05.07 Identify dimensioning of radii, round holes, fillets, and chamfers.
 - 05.08 Identify screw threads and bolt types.
 - 05.09 Apply dimensional tolerances.
 - 05.10 Identify the metal-fabrication symbols used in blueprints.
- 06.0 Perform measuring and layout operations--The student will be able to:
 - 06.01 Perform basic geometric-construction operations.
 - 06.02 Safely use marking gauges, center punches, scribes, surface gauges, squares, dividers, dial indicators, protractors, surface plates, depth gauges, and circumference rules.
 - 06.03 Develop patterns using parallel lines, radial lines, and triangulation.
 - 06.04 Make metal-fabrication sketches.
 - 06.05 Read and measure with steel rules.
 - 06.06 Read and measure with micrometers.

- 06.07 Read and measure with vernier tools.
- 06.08 Read and measure with dial calipers.
- 06.09 Read and measure with dial indicators.

07.0 Use and maintain hand tools--The student will be able to:

- 07.01 Demonstrate the safe use of hand tools such as screwdrivers, hammers, wrenches, pliers, hacksaws, punches, chisels, drills, files, tin snips, taps, and dies.
- 07.02 Use measuring devices.
- 07.03 Use wrenches and screwdrivers.
- 07.04 Use pipefitting tools.
- 07.05 Use sheet-metal tools.
- 07.06 Safely use ropes, slings, pulleys, and block and tackle.
- 07.07 Select the proper tool for each job application.
- 07.08 Select correct tools for metric and standard fasteners.
- 07.09 Identify state-of-the-art innovations and explore their uses.
- 07.10 Identify and select fasteners for various applications, taking into account the effects of corrosion on each, including threaded fasteners, nuts, washers, rivets, locking pins, keys, self-tapping screws, locking-nut fasteners, and self-retaining nuts.
- 07.11 Describe the techniques and liability issues regarding retrofitting fasteners for ease of removal.

08.0 Use and maintain portable power tools--The student will be able to:

- 08.01 Demonstrate the safe use of portable power tools, drills, belt and disc sanders, grinders, circular saws, saber saws, metal shears, electric and pneumatic impact wrenches, rotary and pneumatic chipping hammers, drill presses, and bench grinders.
- 08.02 Use and maintain light- and heavy-duty drills.
- 08.03 Use and maintain electric hammers.
- 08.04 Use and maintain pneumatic drills and hammers.
- 08.05 Use and maintain power screwdrivers and nut runners.
- 08.06 Use and maintain linear motion saws.
- 08.07 Use and maintain circular saws.
- 08.08 Use and maintain belt, pad, and disc sanders.
- 08.09 Use and maintain grinders and shears.

09.0 Handle and apply lubricants--The student will be able to:

- 09.01 Explain the functions of lubrication.
- 09.02 Explain the properties of oil lubricants and the factors determining the selection of lubricants.
- 09.03 Identify the types, advantages, and functions of lubricant additives.
- 09.04 Explain the types of circulating oils and their purposes.
- 09.05 Identify grease application.
- 09.06 Identify lubricating systems and methods.
- 09.07 Explain lubricant storage and handling methods.
- 09.08 Explain the types of oil filters and their uses.
- 09.09 Lubricate a piece of industrial equipment.

- 09.10 Define the role of preventive maintenance in total equipment maintenance.
 - 09.11 Describe the major tasks of preventive maintenance: cleaning, inspection, lubrication, minor repair, and information feedback.
 - 09.12 Review a typical maintenance program.
- 10.0 Perform benchwork skills--The student will be able to:
- 10.01 Identify safety and shop rules.
 - 10.02 Cut materials by using hand hacksaws.
 - 10.03 Cut threads by using hand taps.
 - 10.04 Cut threads by using dies.
 - 10.05 Repair threads by chasing and thread inserts.
 - 10.06 Install dowel pins using tapered and straight reamers.
 - 10.07 Ream holes by using tapered and straight reamers.
 - 10.08 Hand-sharpen cutting tools by using abrasive stones.
 - 10.09 Hone and lap surfaces.
 - 10.10 Remove damaged screws and other hardware.
 - 10.11 Deburr workpieces.
- 11.0 Perform gas-welding and cutting operations--The student will be able to:
- 11.01 Identify the properties of the most commonly used metals and alloys, including hardness and malleability.
 - 11.02 Identify the processes and effects of tempering, annealing, and case hardening.
 - 11.03 Identify welding cylinders, regulators, hoses, pressure gauges, and torches.
 - 11.04 Describe welding-equipment safety procedures.
 - 11.05 Demonstrate proper flame settings.
 - 11.06 Demonstrate basic gas-welding skills.
 - 11.07 Demonstrate procedures for adjusting and operating the oxyacetylene cutting torch.
 - 11.08 Demonstrate freehand and guide cutting of various metal thicknesses.
 - 11.09 Identify the uses of the following welding techniques: laser, ultrasonic, resistance, and percussion.
 - 11.10 Perform basic electric arc welding procedures.
- 12.0 Perform rigging functions--The student will be able to:
- 12.01 Demonstrate the safety procedures for performing rigging and lifting operations.
 - 12.02 Identify and inspect fiber and wire rope.
 - 12.03 Tie knots and hitches.
 - 12.04 Identify and use the components of rigging hardware.
 - 12.05 Perform rigging and lifting operations.
 - 12.06 Demonstrate the proper operation of a forklift.
- 13.0 Install and remove machinery--The student will be able to:
- 13.01 Identify the safety procedures for installing and removing machinery.
 - 13.02 Identify the equipment required for machine installation and removal.
 - 13.03 Prepare an area for machine installation per the manufacturer's specifications.
 - 13.04 Rig, lift, and transport machinery to the installation site.
 - 13.05 Install electrical hookups to machinery.

- 13.06 Install air hydraulic hookups to machinery.
 - 13.07 Perform an assigned machine retrofit per the manufacturer's specifications.
 - 13.08 Perform an assigned machine removal and transport per specification requirements.
 - 13.09 Explain the importance of vibration detection.
- 14.0 Demonstrate conveyor-maintenance techniques--The student will be able to:
- 14.01 Identify the types of conveyors.
 - 14.02 Identify the safety requirements and precautions for conveyor-maintenance operations.
 - 14.03 Adjust the tracking of a belt.
 - 14.04 Check a belt for wear.
 - 14.05 Identify the types of splices.
 - 14.06 Identify splicing equipment and procedures.
 - 14.07 Demonstrate conveyor-maintenance techniques, including making splices with splicing equipment.
- 15.0 Identify common troubles and basic troubleshooting techniques--The student will be able to:
- 15.01 Analyze the possible causes of common troubles in industrial machinery performance.
 - 15.02 Identify basic troubleshooting techniques for bearings.
 - 15.03 Identify basic troubleshooting techniques for pumps.
 - 15.04 Identify basic troubleshooting techniques for drive systems.
 - 15.05 Identify basic troubleshooting techniques for electrical circuits.
 - 15.06 Identify basic troubleshooting techniques for hydraulics.
 - 15.07 Identify basic troubleshooting techniques for pneumatics.
 - 15.08 Identify basic troubleshooting techniques for PLCs.
- 16.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 16.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
 - 16.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 17.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 17.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 17.02 Locate, organize and reference written information from various sources. CM 3.0
 - 17.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 17.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 17.05 Apply active listening skills to obtain and clarify information. CM 7.0
 - 17.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
 - 17.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0

Course Number: ETI0456
Machinery Maintenance Mechanic – 300 Hours – SOC Code 49-9041

18.0 Plan an elementary predictive-preventive-maintenance (PPM) schedule--The student will be able to:

- 18.01 List the types of predictive-preventive maintenance.
- 18.02 Describe the purpose of preventive-maintenance schedules.
- 18.03 Create a preventive-maintenance schedule form using a machine manual or the manufacturer recommendations.
- 18.04 Identify troubles caused by the lack of preventive maintenance.
- 18.05 Create a maintenance log and make entries for a machine or equipment.
- 18.06 Create a preventive-maintenance schedule from a maintenance- failures log.

19.0 Perform gas- and arc-welding procedures--The student will be able to:

- 19.01 Demonstrate the safety procedures for performing gas and arc welding and for transporting equipment.
- 19.02 Identify the components of an oxyfuel rig.
- 19.03 Set up and shut down an oxyfuel rig.
- 19.04 Weld beads in a flat position.
- 19.05 Weld an outside corner joint using a filler rod.
- 19.06 Cut metal of various thicknesses'.
- 19.07 Weld beads in a flat position using E-6010 and E-7018 electrodes.
- 19.08 Weld beads in horizontal and in vertical positions using E-6010 and E-7018 electrodes.
- 19.09 Weld beads in an overhead position using E-6010 and E-7018 electrodes.
- 19.10 Weld beads using a MIG welder.
- 19.11 Weld beads using a TIG welder.
- 19.12 Solder and braze metals.
- 19.13 Cut stainless steel and aluminum with a plasma-arc rig.

20.0 Perform machine-shop operations--The student will be able to:

- 20.01 Demonstrate safety in performing machine-shop operations.
- 20.02 Identify the types of cutting tools.
- 20.03 Bore a hole to a specified size.
- 20.04 Chase an external V-thread.
- 20.05 Identify the different types of work-holding devices.
- 20.06 Prepare metal for finishing.
- 20.07 Set up, use, and adjust an arbor press.
- 20.08 Set up, use, and adjust a hydraulic press.
- 20.09 Set up, use, and adjust broaching tools.
- 20.10 Cut keyways with an end mill.

21.0 Maintain piping and tubing systems--The student will be able to:

- 21.01 Identify the components of a piping system.
- 21.02 Explain the maintenance considerations of metallic and nonmetallic piping systems.

- 21.03 Describe the safety requirements for working with piping and tubing systems.
- 21.04 Join copper tubing.
- 21.05 Join common fittings.
- 21.06 Join metallic pipe.
- 21.07 Join plastic pipe.
- 21.08 Explain valve operation and maintenance.
- 21.09 Explain the importance of strainers, filters, and traps in piping systems.
- 21.10 Bend back-to-back, stub-ups, and doglegs in electrical metallic tubing (EMT).

22.0 Troubleshoot electrical and electronic circuits--The student will be able to:

- 22.01 Describe the safety requirements and precautions for troubleshooting electrical circuits.
- 22.02 Disconnect and reconnect electric motors.
- 22.03 Identify the parts and function of electrical control equipment.
- 22.04 Define digital devices and PLC logic/ladder logic to troubleshoot.
- 22.05 Identify the function of input and output devices and the controller.
- 22.06 Explain how to troubleshoot a sequence of events.
- 22.07 Use and maintain electrical test equipment for troubleshooting.

23.0 Install and maintain drive components--The student will be able to:

- 23.01 Demonstrate safety procedures for installing and maintaining drive components.
- 23.02 Identify the types of bearings, their cross-referencing, and their uses.
- 23.03 Remove, inspect, and/or replace bearings.
- 23.04 Remove and replace seals.
- 23.05 Perform shaft alignment.
- 23.06 Identify the types of belts.
- 23.07 Identify the types of chains.
- 23.08 Perform tension adjustments and alignment on belt and chain drives.
- 23.09 Troubleshoot belt and chain drives.
- 23.10 Identify the types of gears.
- 23.11 Remove, replace, and align gears, sprockets, and couplings.
- 23.12 Remove, replace, or repair V-joints and jack shafts.
- 23.13 Adjust gear backlash.
- 23.14 Troubleshoot gear drives.
- 23.15 Disassemble, inspect, reassemble, and adjust clutches.
- 23.16 Identify the types of variable-speed drives.
- 23.17 Troubleshoot variable-speed drives.
- 23.18 Identify the types of cams and link mechanisms.
- 23.19 Troubleshoot cam-and-link mechanism problems.

24.0 Maintain reciprocating, positive-displacement, and rotary air compressors--The student will be able to:

- 24.01 Relate force, weight, mass, and density to a pneumatic system.
- 24.02 Demonstrate the safety procedures for maintaining reciprocating, positive-displacement, and rotary air compressors.
- 24.03 Demonstrate the operation of reciprocating compressors.
- 24.04 Demonstrate the operation of positive-displacement and rotary air compressors.
- 24.05 Demonstrate primary and secondary air treatment.

- 24.06 Demonstrate the operation of valves, cylinders, and motors.
- 24.07 Check oil level.
- 24.08 Change oil.
- 24.09 Drain water from tank.
- 24.10 Test for efficiency of compressor.
- 24.11 Inspect storage tank for quality.
- 24.12 Test pressure control switch.

25.0 Maintain and repair hydraulic-system components--The student will be able to:

- 25.01 Explain the safety procedures for installing hydraulic lines.
- 25.02 Explain Pascal's law.
- 25.03 Explain Bernoulli's principle.
- 25.04 Explain how heat and pressure relate to power and transmission.
- 25.05 Describe the physical and chemical properties of a fluid.
- 25.06 Install and maintain a contaminant-removal system.
- 25.07 Determine reservoir requirements.
- 25.08 Classify and select pumps for specific applications.
- 25.09 Compute hose requirements.
- 25.10 Install hydraulic lines.
- 25.11 Select and install control valves.

26.0 Troubleshoot hydraulic systems--The student will be able to:

- 26.01 Explain the safety procedures for troubleshooting hydraulic systems.
- 26.02 Read a hydraulic schematic.
- 26.03 Install hydraulic components.
- 26.04 Connect electrically controlled valves.
- 26.05 Explain hydraulic-system troubleshooting techniques.
- 26.06 Repair and replace valves.
- 26.07 Repair and replace cylinders.
- 26.08 Repair and replace pumps and motors.

27.0 Maintain and troubleshoot pneumatic systems--The student will be able to:

- 27.01 Explain the safety procedures for troubleshooting pneumatic systems.
- 27.02 Diagram an air supply system.
- 27.03 Install system components.
- 27.04 Demonstrate system-maintenance techniques.
- 27.05 Explain proper troubleshooting procedures.
- 27.06 Troubleshoot air compressors.
- 27.07 Troubleshoot, repair, and install control valves.
- 27.08 Troubleshoot air motors.

28.0 Maintain and troubleshoot fluid-drive systems--The student will be able to:

- 28.01 Explain the safety procedures for maintaining and troubleshooting fluid-drive systems.
- 28.02 Install adjustable-speed drives.
- 28.03 Troubleshoot adjustable-speed drives.
- 28.04 Explain the operation of fluid couplings.

- 28.05 Install fluid couplings.
 - 28.06 Install torque converters.
 - 28.07 Perform preventive maintenance.
 - 28.08 Apply a "dynamic" magnetic/mechanical braking device to a motor.
 - 28.09 Mount the equipment.
- 29.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
- 29.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 29.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 29.03 Present information formally and informally for specific purposes and audiences. AF2.9
- 30.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
- 30.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 30.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 30.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 30.04 Conduct technical research to gather information necessary for decision-making. PS 4.0
- 31.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
- 31.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 31.02 Explain emergency procedures to follow in response to workplace accidents.
 - 31.03 Create a disaster and/or emergency response plan. SHE 2.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Millwright 2
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J590500
CIP Number	0647.030306
Grade Level	30, 31
Standard Length	600 Hours
Teacher Certification	TEC CONSTR @7 G MILLWRIGHT @7 G BLDG CONST @7 G IND ENGR @7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	49-9041, 49-9044
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to the understanding of all aspects of the industrial-machinery maintenance-technology industry, and demonstrates elements of the industry such as planning, management, finance, technical and production skills, underlying principles of technology, labor issues, community issues, and health, safety, and environmental issues.

Program Structure

This program is a planned sequence of instruction consisting of two occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The standard length for this program is 600 hours. **Millwright 1** is a core program. It is recommended students complete **Millwright 1**, or demonstrate mastery of the outcomes in that program, prior to enrollment in **Millwright 2**.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	ETI0457	Machinery Maintenance Technician	150	49-9041
B	ETI0459	Millwright	450	49-9044

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE

Essential Skills page of the FL-DOE website
(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications
(<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on

different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fl DOE.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Maintain and troubleshoot robotic systems.
- 02.0 Perform pump maintenance and repair.
- 03.0 Explain the operation of industrial-pollution control systems.
- 04.0 Troubleshoot air-conditioning and refrigeration systems .
- 05.0 Identify boilers.
- 06.0 Maintain internal combustion engines.
- 07.0 Use information technology tools
- 08.0 Describe the importance of professional ethics and legal responsibilities.
- 09.0 Demonstrate personal money-management concepts, procedures, and strategies
- 10.0 Perform metal fabrication.
- 11.0 Perform precision layout.
- 12.0 Perform advanced rigging.
- 13.0 Install, remove and align machinery.
- 14.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 15.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives
- 16.0 Explain the importance of employability and entrepreneurship skills

2011 – 2012

**Florida Department of Education
Student Performance Standards**

**Program Title: Millwright 2
PSAV Number: J590500**

**Course Number: ETI0457
Occupational Completion Point: A
Machinery Maintenance Technician – 150 Hours – SOC Code 49-9041**

- 01.0 Maintain and troubleshoot robotic systems--The student will be able to:
- 01.01 Identify uses of robotics in industry.
 - 01.02 Identify safety procedures related to robotic systems.
 - 01.03 Identify mechanical, hydraulic, pneumatic, and electric/electronic components of robotic systems.
 - 01.04 Perform routine maintenance and calibration of robotic systems.
 - 01.05 Remove, replace and adjust robotic system components.
- 02.0 Perform pump maintenance and repair--The student will be able to:
- 02.01 Demonstrate the safety procedures for performing pump maintenance.
 - 02.02 Determine pump capacity and system requirements.
 - 02.03 Perform pump maintenance.
 - 02.04 Identify packing and seal requirements.
 - 02.05 Explain the operating principles of centrifugal, propeller and turbine rotary, reciprocating, diaphragm, positive placement, and vacuum pumps.
 - 02.06 Disassemble and reassemble a pump.
- 03.0 Explain the operation of industrial-pollution control systems--The student will be able to:
- 03.01 Explain the operation of air-pollution control systems.
 - 03.02 Explain the operation of water-pollution control systems.
 - 03.03 Explain the operation of solid-waste pollution control systems.
 - 03.04 Explain the operation of noise-pollution control systems.
- 04.0 Troubleshoot air-conditioning and refrigeration systems--The student will be able to:
- 04.01 Explain the principles of refrigeration.
 - 04.02 Identify the major components.
 - 04.03 Describe the functions of electrical systems.
 - 04.04 Troubleshoot air-conditioning and refrigeration systems.
 - 04.05 Explain the requirement for recovery of hazardous materials and related safety procedures.
- 05.0 Identify boilers--The student will be able to:
- 05.01 Identify the various types and components of heat exchangers.
 - 05.02 Identify the various types and components of boilers.
 - 05.03 Identify the various types and components of fractioning columns.

- 05.04 Identify the uses of steam.
- 06.0 Maintain internal combustion engines--The student will be able to:
- 06.01 Explain the basic principles of operation of the two-stroke-cycle combustion engine.
 - 06.02 Identify the types of engines.
 - 06.03 Locate engine serial and model numbers.
 - 06.04 Identify engine assemblies and systems.
 - 06.05 Troubleshoot and evaluate engine performance.
 - 06.06 Perform routine maintenance on engine operating systems including air intake and exhaust, fuel, lubrication, ignition, starting and governing.
 - 06.07 Perform engine tune-up and adjustment procedures.
 - 06.08 Remove and replace engine assemblies.
- 07.0 Use information technology tools. -- The students will be able to:
- 07.01 Use personal information management (PIM) applications to increase workplace efficiency. IT 1.0
 - 07.02 Employ technological tools to expedite workflow including word processing, databases, reports, spreadsheets, multimedia presentations, electronic calendar, contacts, email, and internet applications. IT 2.0
 - 07.03 Employ computer operations applications to access, create, manage, integrate, and store information. IT 3.0
 - 07.04 Employ collaborative/groupware applications to facilitate group work. IT 4.0
- 08.0 Describe the importance of professional ethics and legal responsibilities. -- The students will be able to:
- 08.01 Evaluate and justify decisions based on ethical reasoning. ELR 1.0
 - 08.02 Evaluate alternative responses to workplace situations based on personal, professional, ethical, legal responsibilities, and employer policies. ELR1.1
 - 08.03 Identify and explain personal and long-term consequences of unethical or illegal behaviors in the workplace. ELR1.2
 - 08.04 Interpret and explain written organizational policies and procedures. ELR 2.0
- 09.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 09.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 09.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 09.03 Develop a personal budget and financial goals. FL3.1
 - 09.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 09.05 Maintain financial records. FL3.3
 - 09.06 Read and reconcile financial statements. FL3.4
 - 09.07 Research, compare and contrast investment opportunities.

Course Number: ETI0459
Occupational Completion Point: C
Millwright – 450 Hours – SOC Code 49-9044

41.0 Perform metal fabrication--The student will be able to:

- 41.01 Field sketch equipment supports for applications in the millwright industry.
- 41.02 Read and interpret requirements in an OSHA 1910.211-219 and ANSI B15.1.
- 41.03 Create, design, draw, fabricate, and paint an OSHA-approved guard.
- 41.04 Use a Cut-A-Matic to make precision cuts.

42.0 Perform precision layout--The student will be able to:

- 42.01 Locate an existing benchmark and transfer it to various positions around a work area or site.
- 42.02 Use the triangle procedure to check established benchmarks with an optical level and a transit.
- 42.03 Identify and establish centerlines of equipment related to building columns.

43.0 Perform advanced rigging --The student will be able to:

- 43.01 Perform and interpret all rigging hand signals.
- 43.02 Interpret and apply load charts for slings, chokers, and cables.
- 43.03 Determine the weight of a load.
- 43.04 Determine the method of lifting.
- 43.05 Identify crane capacity, including the boom angle and load-swing radius.
- 43.06 Identify and take the necessary precautions to accommodate weather conditions, load capacity, equipment, and safety factors.
- 43.07 Balance different types of loads.

44.0 Install, remove, and align machinery --The student will be able to:

- 44.01 Identify the equipment required for machine installation and removal in millwright applications.
- 44.02 Operate levers, inclined planes, screws, wedges, wheel and axle assemblies, pulleys, and jacking screws.
- 44.03 Perform site-clearance operations and demolition and salvage procedures.
- 44.04 Explain the principles of machine alignment.
- 44.05 Explain the principles of shaft alignment.
- 44.06 Explain the relationship of structural problems to misalignment.
- 44.07 Explain the use of thermal growth by calculation and field-growth techniques such as Essinger bars.
- 44.08 Align machinery using wire line, transit, dial indicators, a computer, and laser-alignment devices.
- 44.09 Perform laser horizontal and vertical alignment.
- 44.10 Perform the train alignment of three or more machines and graph the results.
- 44.11 Prepare an area for machine installation according to the manufacturer's specifications for selected applications.
- 44.12 Position and secure machinery on a foundation.
- 44.13 Level machinery and install balance-vibration dampeners.
- 44.14 Identify pipe-stress standards for millwright applications.
- 44.15 Perform finish alignment and check for pipe stresses in millwright applications.

- 45.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment. -- The students will be able to:
- 45.01 Describe the nature and types of business organizations. SY 1.0
 - 45.02 Explain the effect of key organizational systems on performance and quality.
 - 45.03 List and describe quality control systems and/or practices common to the workplace. SY 2.0
 - 45.04 Explain the impact of the global economy on business organizations.
- 46.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives. -- The students will be able to:
- 46.01 Employ leadership skills to accomplish organizational goals and objectives. LT1.0
 - 46.02 Establish and maintain effective working relationships with others in order to accomplish objectives and tasks. LT3.0
 - 46.03 Conduct and participate in meetings to accomplish work tasks. LT 4.0
 - 46.04 Employ mentoring skills to inspire and teach others. LT 5.0
- 47.0 Explain the importance of employability and entrepreneurship skills. -- The students will be able to:
- 47.01 Identify and demonstrate positive work behaviors needed to be employable. ECD 1.0
 - 47.02 Develop personal career plan that includes goals, objectives, and strategies. ECD 2.0
 - 47.03 Examine licensing, certification, and industry credentialing requirements. ECD 3.0
 - 47.04 Maintain a career portfolio to document knowledge, skills, and experience. ECD 5.0
 - 47.05 Evaluate and compare employment opportunities that match career goals. ECD 6.0
 - 47.06 Identify and exhibit traits for retaining employment. ECD 7.0
 - 47.07 Identify opportunities and research requirements for career advancement. ECD 8.0
 - 47.08 Research the benefits of ongoing professional development. ECD 9.0
 - 47.09 Examine and describe entrepreneurship opportunities as a career planning option. ECD 10.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Major Appliance and Refrigeration Repair 1
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J620100
CIP Number	0647.010602
Grade Level	30, 31
Standard Length	600 Hours
Teacher Certification	APPLI REPR @7 G GAS FITTER @7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	49-9031
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, electrical and refrigeration skills, analyzing, diagnosing and repairing washers, dryers, dishwashers, trash compactors, ranges, refrigerators, freezers, microwave ovens, and window air conditioners.

Program Structure

This program is a planned sequence of instruction consisting of two occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EER0310	Appliance Helper	300	49-9031
B	EER0315	Laundry Technician	300	49-9031

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website

(http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported

accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Apply proper laboratory practices.
- 02.0 Apply electrical fundamentals.
- 03.0 Apply gas fundamentals.
- 04.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas.
- 05.0 Demonstrate mathematics knowledge and skills.
- 06.0 Demonstrate science knowledge and skills.
- 07.0 Demonstrate personal money-management concepts, procedures, and strategies
- 08.0 Install, troubleshoot and repair electric clothes dryers.
- 09.0 Install, troubleshoot and repair gas clothes dryers.
- 10.0 Install, troubleshoot and repair clothes washers.
- 11.0 Demonstrate language arts knowledge and skills
- 12.0 Solve problems using critical thinking skills, creativity and innovation.
- 13.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance.

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Major Appliance and Refrigeration Repair 1
PSAV Number: J620100

Course Number: EER0310
Occupational Completion Point: A
Appliance Helper – 300 Hours – SOC Code 49-9031

01.0 Apply Proper Laboratory Practices--The student will be able to:

- 01.01 Use industry accepted safety practices.
- 01.02 Explain appropriate first aid for electrical shock and potential shop accidents.
- 01.03 Perform appropriate record keeping functions.
- 01.04 Explain and demonstrate the proper use and care of hand tools.
- 01.05 Explain and demonstrate the proper use and care of meters and test equipment.
- 01.06 Explain and demonstrate the proper use and care of power tools.

02.0 Apply Electrical Fundamentals--The student will be able to:

- 02.01 Explain electron theory.
- 02.02 Identify circuits from schematics and diagrams using commonly accepted symbols.
- 02.03 Explain Ohm's Law.
- 02.04 Measure resistance.
- 02.05 Measure voltage.
- 02.06 Measure amperage.
- 02.07 Measure wattage.
- 02.08 Explain and construct series circuits.
- 02.09 Explain and construct parallel circuits.
- 02.10 Explain and construct combination circuits.
- 02.11 Explain inductance and magnetism and their relationship to electric motors.
- 02.12 Describe how electric motors function.
- 02.13 Explain the function of capacitors and how to troubleshoot them.
- 02.14 Explain the function of relay and switches and how to troubleshoot them.
- 02.15 Explain the function of capacitors and transformers in major appliances.
- 02.16 Explain the concept and rationale of motor protection.
- 02.17 Describe how a compressor functions.

03.0 Apply Gas Fundamentals--The student will be able to:

- 03.01 Explain common use terms.
- 03.02 Explain different types of gas.
- 03.03 Explain specific gravity.
- 03.04 Diagram and explain basic components of a gas burner.
- 03.05 Explain requirements for burning.
- 03.06 Perform pressure tests on gas systems.

- 04.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 04.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 04.02 Locate, organize and reference written information from various sources. CM 3.0
 - 04.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 04.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 04.05 Apply active listening skills to obtain and clarify information. CM 7.0
 - 04.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
 - 04.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0
- 05.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
- 05.01 Demonstrate knowledge of arithmetic operations. AF3.2
 - 05.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
 - 05.03 Construct charts/tables/graphs using functions and data. AF3.5
- 06.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 06.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
 - 06.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 07.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 07.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 07.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 07.03 Develop a personal budget and financial goals. FL3.1
 - 07.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 07.05 Maintain financial records. FL3.3
 - 07.06 Read and reconcile financial statements. FL3.4
 - 07.07 Research, compare and contrast investment opportunities.

Course Number: EER0315

Occupational Completion Point: B

Laundry Technician –300 Hours – SOC Code 49-9031

08.0 Install, Troubleshoot, And Repair Electric Clothes Dryer--The student will be able to:

08.01 Install an electric dryer.

- 08.02 Identify components and their function.
- 08.03 Troubleshoot timers and components.
- 08.04 Remove and replace timer or component.
- 08.05 Troubleshoot drive motors and components.
- 08.06 Remove and replace drive motor or component.
- 08.07 Troubleshoot heating elements and components.
- 08.08 Remove and replace element or component.
- 08.09 Remove and replace thermostats.
- 08.10 Troubleshoot thermostats.
- 08.11 Troubleshoot bearings and components.
- 08.12 Remove and replace bearing or component.
- 08.13 Troubleshoot belts and pulleys.
- 08.14 Remove and replace belt or pulley.
- 08.15 Troubleshoot rollers and glides.
- 08.16 Remove and replace roller or glides.
- 08.17 Troubleshoot filters.
- 08.18 Remove and replace filter.
- 08.19 Troubleshoot seals.
- 08.20 Remove and replace seals.
- 08.21 Troubleshoot push-to-start switch.
- 08.22 Remove and replace push-to-start switch.
- 08.23 Troubleshoot door switches.
- 08.24 Remove and replace door switches.
- 08.25 Troubleshoot selector switches.
- 08.26 Remove and replace selector switches.
- 08.27 Remove and replace sensor and electronic control.
- 08.28 Troubleshoot sensor and electronic control.
- 08.29 Perform operational check.
- 08.30 Instruct consumer on use and care.

09.0 Install, Troubleshoot And Repair Gas Clothes Dryers--The student will be able to:

- 09.01 Install a gas dryer.
- 09.02 Identify components and their function.
- 09.03 Read and interpret schematics and diagrams.
- 09.04 Troubleshoot electric ignition components.
- 09.05 Remove and replace electric ignition components.
- 09.06 Troubleshoot timers and electronic controls and components.
- 09.07 Remove and replace timer electronic control or component.
- 09.08 Troubleshoot drive motors.
- 09.09 Remove and replace drive motor.
- 09.10 Troubleshoot gas burner.
- 09.11 Remove and replace gas burner.
- 09.12 Troubleshoot thermostats.
- 09.13 Remove and replace thermostat.
- 09.14 Troubleshoot gas valves.
- 09.15 Remove and replace gas valve.
- 09.16 Troubleshoot thermocouples.
- 09.17 Remove and replace thermocouple.
- 09.18 Troubleshoot flame switch.
- 09.19 Remove and replace flame switch.

- 09.20 Troubleshoot bearing assemblies and components.
- 09.21 Remove and replace bearing or component.
- 09.22 Troubleshoot belts and pulleys.
- 09.23 Remove and replace belt or pulley.
- 09.24 Troubleshoot rollers and glides.
- 09.25 Remove and replace roller or glide.
- 09.26 Troubleshoot seals.
- 09.27 Remove and replace seals.
- 09.28 Troubleshoot door switches.
- 09.29 Remove and replace door switch.
- 09.30 Troubleshoot selector switches.
- 09.31 Remove and replace selector switch.
- 09.32 Troubleshoot motor switches.
- 09.33 Remove and replace motor switch.
- 09.34 Perform operational check.
- 09.35 Instruct consumer on use and care.

10.0 Install, Troubleshoot And Repair Clothes Washers--The student will be able to:

- 10.01 Install a clothes washer.
- 10.02 Identify components and their function.
- 10.03 Read and interpret schematics and diagrams.
- 10.04 Troubleshoot timers and components.
- 10.05 Remove and replace timer or component.
- 10.06 Troubleshoot selector switches.
- 10.07 Remove and replace selector switch.
- 10.08 Troubleshoot water level switches and components.
- 10.09 Remove and replace water level switch or component.
- 10.10 Troubleshoot water inlet valves and components.
- 10.11 Remove and replace water inlet valve or component.
- 10.12 Troubleshoot hoses.
- 10.13 Remove and replace hoses.
- 10.14 Troubleshoot water pumps and components.
- 10.15 Remove and replace water pump or component.
- 10.16 Troubleshoot filters.
- 10.17 Remove and replace filter.
- 10.18 Troubleshoot drive motors and components.
- 10.19 Remove and replace drive motor or component.
- 10.20 Troubleshoot belts and pulleys.
- 10.21 Remove and replace belt or pulley.
- 10.22 Troubleshoot transmissions and components.
- 10.23 Remove and replace transmission or component.
- 10.24 Troubleshoot bearings.
- 10.25 Remove and replace bearings.
- 10.26 Troubleshoot water and oil seals.
- 10.27 Remove and replace water and oil seals.
- 10.28 Troubleshoot clutches.
- 10.29 Remove and replace clutch.
- 10.30 Troubleshoot brakes.
- 10.31 Remove and replace brake.
- 10.32 Troubleshoot lid switches and components.

- 10.33 Remove and replace lid switch or component.
- 10.34 Perform operational check.
- 10.35 Instruct consumer on use and care.

- 11.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
 - 11.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 11.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
 - 11.03 Present information formally and informally for specific purposes and audiences. AF2.9

- 12.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
 - 12.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 12.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 12.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 12.04 Conduct technical research to gather information necessary for decision-making. PS 4.0

- 13.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
 - 13.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 13.02 Explain emergency procedures to follow in response to workplace accidents.
 - 13.03 Create a disaster and/or emergency response plan. SHE 2.0

2011 – 2012

**Florida Department of Education
Curriculum Framework**

Program Title: Major Appliance and Refrigeration Repair 2
Program Type: Career Preparatory
Career Cluster: Manufacturing

PSAV	
Program Number	J620200
CIP Number	0647.010603
Grade Level	30, 31
Standard Length	900 Hours
Teacher Certification	APPLI REPR @7 G GAS FITTER @7 G
CTSO	SkillsUSA
SOC Codes (all applicable)	49-9031
Facility Code	245 http://www.fldoe.org/edfacil/sref.asp (State Requirements for Educational Facilities)
Targeted Occupation List	http://www.labormarketinfo.com/wec/TargetOccupationList.htm
Perkins Technical Skill Attainment Inventory	http://www.fldoe.org/workforce/perkins/perkins_resources.asp
Industry Certifications	http://www.fldoe.org/workforce/fcpea/default.asp
Basic Skills Level	Mathematics: 9.0 Language: 9.0 Reading: 9.0

Purpose

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the manufacturing career cluster; provides technical skill proficiency, and includes competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills, and knowledge of all aspects of the manufacturing career cluster.

The content includes but is not limited to communication skills, leadership skills, human relations and employability skills, safe and efficient work practices, electrical and refrigeration skills, analyzing, diagnosing and repairing washers, dryers, dishwashers, trash compactors, ranges, refrigerators, freezers, microwave ovens, and window air conditioners.

Program Structure

This program is a planned sequence of instruction consisting of two occupational completion points.

When offered at the post secondary adult career and technical level, this program is comprised of courses which have been assigned course numbers in the SCNS (Statewide Course Numbering System) in accordance with Section 1007.24 (1), F.S. Career and Technical credit shall be awarded to the student on a transcript in accordance with Section 1001.44(3)(b), F.S.

The standard length of this program is 900 hours. **Major Appliance and Refrigeration Repair 1** is a core program. It is recommended students complete **Major Appliance and Refrigeration Repair 1**, or demonstrate mastery of the outcomes in that program, prior to enrollment in **Major Appliance and Refrigeration Repair 2**.

The following table illustrates the program structure:

OCP	Course Number	Course Title	Course Length	SOC Code
A	EER0317	Kitchen Technician	450	49-9031
B	ACR0046	Refrigeration Technician	450	49-9031

Laboratory Activities

Laboratory activities are an integral part of this program. These activities include instruction in the use of safety procedures, tools, equipment, materials, and processes related to these occupations. Equipment and supplies should be provided to enhance hands-on experiences for students.

Special Notes

Career and Technical Student Organization (CTSO)

SkillsUSA is the appropriate career and technical student organization for providing leadership training and reinforcing specific career and technical skills. Career and Technical Student Organizations provide activities for students as an integral part of the instruction offered. The activities of such organizations are defined as part of the curriculum in accordance with Rule 6A-6.065, F.A.C.

Cooperative Training – OJT

On-the-job training is appropriate but not required for this program. Whenever offered, the rules, guidelines, and requirements specified in the program-specific OJT framework apply.

Essential Skills

Essential skills identified by the Division of Career and Adult Education have been integrated into the standards and benchmarks of this program. These skills represent the general knowledge and skills considered by industry to be essential for success in careers across all career clusters. Students preparing for a career served by this program at any level should be able to demonstrate these skills in the context of this program. A complete list of Essential Skills

and links to instructional resources in support of these Essential Skills are published on the CTE Essential Skills page of the FL-DOE website (http://www.fldoe.org/workforce/dwdframe/essential_skills.asp).

Basic Skills (if applicable)

In PSAV programs offered for 450 hours or more, in accordance with Rule 6A-10.040, F.A.C. the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 9.0, Language 9.0, and Reading 9.0. These grade level numbers correspond to a grade equivalent score obtained on a state designated basic skills examination. Students may be exempt from meeting the Basic Skills requirements by earning an eligible industry certification. See the Basic Skills Exemption List document for a list of eligible industry certifications (<http://www.fldoe.org/workforce/dwdframe/rtf/basic-skills.rtf>).

Adult students with disabilities, as defined in Section 1004.02(7), Florida Statutes, may be exempted from meeting the Basic Skills requirements (Rule 6A-10.040). Students served in exceptional student education (except gifted) as defined in s. 1003.01(3)(a), F.S., may also be exempted from meeting the Basic Skills requirement. Each school district and Florida College must adopt a policy addressing procedures for exempting eligible students with disabilities from the Basic Skills requirement as permitted in Section 1004.91(3), F.S.

Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination pursuant to Section 1008.29, F.S.; or who have passed a state, national, or industry licensure exam are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)

Accommodations

Federal and state legislation requires the provision of accommodations for students with disabilities as identified on the secondary student's IEP or 504 plan or postsecondary student's accommodations plan to meet individual needs and ensure equal access. Postsecondary students with disabilities must self-identify, present documentation, request accommodations if needed, and develop a plan with their postsecondary service provider. Accommodations received in postsecondary education may differ from those received in secondary education. Accommodations change the way the student is instructed. Students with disabilities may need accommodations in such areas as instructional methods and materials, assignments and assessments, time demands and schedules, learning environment, assistive technology and special communication systems. Documentation of the accommodations requested and provided should be maintained in a confidential file.

In addition to accommodations, some secondary students with disabilities (ESE) will need modifications to meet their special needs. Modifications change the outcomes or what the student is expected to learn, e.g., modifying the curriculum of a secondary career and technical education course. Note postsecondary curriculum cannot be modified.

Some secondary students with disabilities (ESE) may need additional time (i.e., longer than the regular school year), to master the student performance standards associated with a regular occupational completion point (OCP) or a modified occupational completion point (MOCP). If needed, a student may enroll in the same career and technical course more than once. Documentation should be included in the IEP that clearly indicates that it is anticipated that the

student may need an additional year to complete an OCP/MOCP. The student should work on different competencies and new applications of competencies each year toward completion of the OCP(s)/MOCP. After achieving the competencies identified for the year, the student earns credit for the course. It is important to ensure that credits earned by students are reported accurately. The district's information system must be designed to accept multiple credits for the same course number (for eligible students with disabilities).

Articulation

The PSAV component of this program has no statewide articulation agreement approved by the Articulation Coordinating Committee. However, this does not preclude the awarding of credits by any college through local agreements.

For details on statewide articulation agreements which correlate to programs and industry certifications, refer to http://www.fldoe.org/workforce/dwdframe/artic_frame.asp.

Standards

After successfully completing this program, the student will be able to perform the following:

- 01.0 Install, troubleshoot and repair electric ranges.
- 02.0 Install, troubleshoot and repair microwave ovens.
- 03.0 Install, troubleshoot and repair gas ranges.
- 04.0 Install, troubleshoot and repair dishwashers.
- 05.0 Use information technology tools
- 06.0 Describe the importance of professional ethics and legal responsibilities.
- 07.0 Utilize fundamentals of refrigeration.
- 08.0 Work with tubing and fittings.
- 09.0 Install, troubleshoot and repair refrigerators, icemakers and freezers.
- 10.0 Install, troubleshoot and repair window air conditioners.
- 11.0 Explain the importance of employability and entrepreneurship skills
- 12.0 Describe the roles within teams, work units, departments, organizations, inter-organizational systems, and the larger environment
- 13.0 Demonstrate leadership and teamwork skills needed to accomplish team goals and objectives

2011 – 2012

**Florida Department of Education
Student Performance Standards**

Program Title: Major Appliance and Refrigeration Repair 2
PSAV Number: J620200

Course Number: EER0317
Occupational Completion Point: A
Kitchen Technician – 450 Hours – SOC Code 49-9031

01.0 Apply Proper Laboratory Practices--The student will be able to:

- 01.01 Use industry accepted safety practices.
- 01.02 Explain appropriate first aid for electrical shock and potential shop accidents.
- 01.03 Perform appropriate record keeping functions.
- 01.04 Explain and demonstrate the proper use and care of hand tools.
- 01.05 Explain and demonstrate the proper use and care of meters and test equipment.
- 01.06 Explain and demonstrate the proper use and care of power tools.

02.0 Apply Electrical Fundamentals--The student will be able to:

- 02.01 Explain electron theory.
- 02.02 Identify circuits from schematics and diagrams using commonly accepted symbols.
- 02.03 Explain Ohm's Law.
- 02.04 Measure resistance.
- 02.05 Measure voltage.
- 02.06 Measure amperage.
- 02.07 Measure wattage.
- 02.08 Explain and construct series circuits.
- 02.09 Explain and construct parallel circuits.
- 02.10 Explain and construct combination circuits.
- 02.11 Explain inductance and magnetism and their relationship to electric motors.
- 02.12 Describe how electric motors function.
- 02.13 Explain the function of capacitors and how to troubleshoot them.
- 02.14 Explain the function of relay and switches and how to troubleshoot them.
- 02.15 Explain the function of capacitors and transformers in major appliances.
- 02.16 Explain the concept and rationale of motor protection.
- 02.17 Describe how a compressor functions.

03.0 Apply Gas Fundamentals--The student will be able to:

- 03.01 Explain common use terms.
- 03.02 Explain different types of gas.
- 03.03 Explain specific gravity.
- 03.04 Diagram and explain basic components of a gas burner.
- 03.05 Explain requirements for burning.
- 03.06 Perform pressure tests on gas systems.

- 04.0 Use oral and written communication skills in creating, expressing and interpreting information and ideas. -- The students will be able to:
- 04.01 Select and employ appropriate communication concepts and strategies to enhance oral and written communication in the workplace. CM 1.0
 - 04.02 Locate, organize and reference written information from various sources. CM 3.0
 - 04.03 Design, develop and deliver formal and informal presentations using appropriate media to engage and inform diverse audiences. CM 5.0
 - 04.04 Interpret verbal and nonverbal cues/behaviors that enhance communication. CM 6.0
 - 04.05 Apply active listening skills to obtain and clarify information. CM 7.0
 - 04.06 Develop and interpret tables and charts to support written and oral communications. CM 8.0
 - 04.07 Exhibit public relations skills that aid in achieving customer satisfaction. CM 10.0
- 05.0 Demonstrate mathematics knowledge and skills. -- The students will be able to: AF3.0
- 05.01 Demonstrate knowledge of arithmetic operations. AF3.2
 - 05.02 Analyze and apply data and measurements to solve problems and interpret documents. AF3.4
 - 05.03 Construct charts/tables/graphs using functions and data. AF3.5
- 06.0 Demonstrate science knowledge and skills. -- The students will be able to: AF4.0
- 06.01 Discuss the role of creativity in constructing scientific questions, methods and explanations. AF4.1
 - 06.02 Formulate scientifically investigable questions, construct investigations, collect and evaluate data, and develop scientific recommendations based on findings. AF4.3
- 07.0 Demonstrate personal money-management concepts, procedures, and strategies. -- The students will be able to:
- 07.01 Identify and describe the services and legal responsibilities of financial institutions. FL 2.0
 - 07.02 Describe the effect of money management on personal and career goals. FL 3.0
 - 07.03 Develop a personal budget and financial goals. FL3.1
 - 07.04 Complete financial instruments for making deposits and withdrawals. FL3.2
 - 07.05 Maintain financial records. FL3.3
 - 07.06 Read and reconcile financial statements. FL3.4
 - 07.07 Research, compare and contrast investment opportunities.

Course Number: EER0315

Occupational Completion Point: B

Laundry Technician –300 Hours – SOC Code 49-9031

08.0 Install, Troubleshoot, And Repair Electric Clothes Dryer--The student will be able to:

08.01 Install an electric dryer.

- 08.02 Identify components and their function.
- 08.03 Troubleshoot timers and components.
- 08.04 Remove and replace timer or component.
- 08.05 Troubleshoot drive motors and components.
- 08.06 Remove and replace drive motor or component.
- 08.07 Troubleshoot heating elements and components.
- 08.08 Remove and replace element or component.
- 08.09 Remove and replace thermostats.
- 08.10 Troubleshoot thermostats.
- 08.11 Troubleshoot bearings and components.
- 08.12 Remove and replace bearing or component.
- 08.13 Troubleshoot belts and pulleys.
- 08.14 Remove and replace belt or pulley.
- 08.15 Troubleshoot rollers and glides.
- 08.16 Remove and replace roller or glides.
- 08.17 Troubleshoot filters.
- 08.18 Remove and replace filter.
- 08.19 Troubleshoot seals.
- 08.20 Remove and replace seals.
- 08.21 Troubleshoot push-to-start switch.
- 08.22 Remove and replace push-to-start switch.
- 08.23 Troubleshoot door switches.
- 08.24 Remove and replace door switches.
- 08.25 Troubleshoot selector switches.
- 08.26 Remove and replace selector switches.
- 08.27 Remove and replace sensor and electronic control.
- 08.28 Troubleshoot sensor and electronic control.
- 08.29 Perform operational check.
- 08.30 Instruct consumer on use and care.

09.0 Install, Troubleshoot And Repair Gas Clothes Dryers--The student will be able to:

- 09.01 Install a gas dryer.
- 09.02 Identify components and their function.
- 09.03 Read and interpret schematics and diagrams.
- 09.04 Troubleshoot electric ignition components.
- 09.05 Remove and replace electric ignition components.
- 09.06 Troubleshoot timers and electronic controls and components.
- 09.07 Remove and replace timer electronic control or component.
- 09.08 Troubleshoot drive motors.
- 09.09 Remove and replace drive motor.
- 09.10 Troubleshoot gas burner.
- 09.11 Remove and replace gas burner.
- 09.12 Troubleshoot thermostats.
- 09.13 Remove and replace thermostat.
- 09.14 Troubleshoot gas valves.
- 09.15 Remove and replace gas valve.
- 09.16 Troubleshoot thermocouples.
- 09.17 Remove and replace thermocouple.
- 09.18 Troubleshoot flame switch.
- 09.19 Remove and replace flame switch.

- 09.20 Troubleshoot bearing assemblies and components.
- 09.21 Remove and replace bearing or component.
- 09.22 Troubleshoot belts and pulleys.
- 09.23 Remove and replace belt or pulley.
- 09.24 Troubleshoot rollers and glides.
- 09.25 Remove and replace roller or glide.
- 09.26 Troubleshoot seals.
- 09.27 Remove and replace seals.
- 09.28 Troubleshoot door switches.
- 09.29 Remove and replace door switch.
- 09.30 Troubleshoot selector switches.
- 09.31 Remove and replace selector switch.
- 09.32 Troubleshoot motor switches.
- 09.33 Remove and replace motor switch.
- 09.34 Perform operational check.
- 09.35 Instruct consumer on use and care.

10.0 Install, Troubleshoot And Repair Clothes Washers--The student will be able to:

- 10.01 Install a clothes washer.
- 10.02 Identify components and their function.
- 10.03 Read and interpret schematics and diagrams.
- 10.04 Troubleshoot timers and components.
- 10.05 Remove and replace timer or component.
- 10.06 Troubleshoot selector switches.
- 10.07 Remove and replace selector switch.
- 10.08 Troubleshoot water level switches and components.
- 10.09 Remove and replace water level switch or component.
- 10.10 Troubleshoot water inlet valves and components.
- 10.11 Remove and replace water inlet valve or component.
- 10.12 Troubleshoot hoses.
- 10.13 Remove and replace hoses.
- 10.14 Troubleshoot water pumps and components.
- 10.15 Remove and replace water pump or component.
- 10.16 Troubleshoot filters.
- 10.17 Remove and replace filter.
- 10.18 Troubleshoot drive motors and components.
- 10.19 Remove and replace drive motor or component.
- 10.20 Troubleshoot belts and pulleys.
- 10.21 Remove and replace belt or pulley.
- 10.22 Troubleshoot transmissions and components.
- 10.23 Remove and replace transmission or component.
- 10.24 Troubleshoot bearings.
- 10.25 Remove and replace bearings.
- 10.26 Troubleshoot water and oil seals.
- 10.27 Remove and replace water and oil seals.
- 10.28 Troubleshoot clutches.
- 10.29 Remove and replace clutch.
- 10.30 Troubleshoot brakes.
- 10.31 Remove and replace brake.
- 10.32 Troubleshoot lid switches and components.

- 10.33 Remove and replace lid switch or component.
- 10.34 Perform operational check.
- 10.35 Instruct consumer on use and care.

- 11.0 Demonstrate language arts knowledge and skills. -- The students will be able to: AF 2.0
 - 11.01 Locate, comprehend and evaluate key elements of oral and written information. AF2.4
 - 11.02 Draft, revise, and edit written documents using correct grammar, punctuation and vocabulary. AF2.5
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- 12.0 Solve problems using critical thinking skills, creativity and innovation. -- The students will be able to:
 - 12.01 Employ critical thinking skills independently and in teams to solve problems and make decisions. PS1.0
 - 12.02 Employ critical thinking and interpersonal skills to resolve conflicts. PS 2.0
 - 12.03 Identify and document workplace performance goals and monitor progress toward those goals. PS 3.0
 - 12.04 Conduct technical research to gather information necessary for decision-making. PS 4.0

- 13.0 Demonstrate the importance of health, safety, and environmental management systems in organizations and their importance to organizational performance and regulatory compliance. -- The students will be able to:
 - 13.01 Describe personal and jobsite safety rules and regulations that maintain safe and healthy work environments. SHE 1.0
 - 13.02 Explain emergency procedures to follow in response to workplace accidents.
 - 13.03 Create a disaster and/or emergency response plan. SHE 2.0