



Commission for Independent Education

Placement and Retention Reporting for Institutionally Accredited Institutions – Programmatic Reporting

Form 804
Section 1005.31 Florida Statutes
Rule 6E-2.004, Florida Administrative Code
Effective February 2024

I. Instructions and Requirements

All institutions licensed by the Commission for Independent Education which are institutionally accredited by an agency recognized by the United States Department of Education and report their placement, retention and/or graduation rates on a programmatic level are required to complete this form. Institutions that report to their accrediting agency on an institutional level report on CIE Form 803.

A. Data Collection Deadline

The information required by this form shall be submitted by the deadline of the institution's application for annual review. This deadline shall be posted online at www.fldoe.org/cie.

B. Online Submission

This form must be submitted online at www.fldoe.org/cie on the Commission's web based system. Submission of this form by other means, including mail or facsimile, shall not be accepted.

C. Data Collected

Each licensed location of an institution shall report its placement rate, retention rate and graduation rate pursuant to 6E-2.004(10) F.A.C.

D. Reporting Period

The Reporting Period for this Data Collection shall be that required by the institution's accrediting agency.

II. Data Collection

Shaded fields are pre-populated.

Program Title:

Credential:

Degree Type:

Clock Hours:

Credit Hours:

Select your institutional accrediting agency from the list below.

A. Placement Rate

1. Does your institution's accrediting agency require the reporting of a placement rate?
 Yes No

If yes, complete items 2-5. If no, skip to the Retention Rate section below.

2. List your institutional accrediting agency's placement standard for this program:
_____ Percent

3. Enter the accrediting agency's reporting period for placement: _____ to
mm/dd/yyyy

4. Enter the placement rate reported to the accrediting agency for this program: _____ Percent

5. Does the placement rate reported to your accrediting agency meet the agency's standard for placement?
 Yes No

B. Retention Rate

1. Does your institution's accrediting agency require the reporting of a retention rate?
 Yes No

If yes, complete items 2-5.

2. List your institutional accrediting agency's retention standard for this program:
_____Percent
3. Enter the accrediting agency's reporting period for retention: _____ to
_____ mm/dd/yyyy mm/dd/yyyy
4. Enter the retention rate reported to the accrediting agency for this program: _____Percent
5. Does the retention rate reported to your accrediting agency meet the agency's standard for retention?
Yes No

C. Graduation Rate

1. Does your institution's accrediting agency require the reporting of a graduation rate?
Yes No

If yes, complete items 2-5.

2. List your institutional accrediting agency's graduation standard for this program:
_____Percent
3. Enter the accrediting agency's reporting period for graduation: _____ to
_____ mm/dd/yyyy mm/dd/yyyy
4. Enter the graduation rate reported to the accrediting agency for this program:
_____Percent
5. Does the graduation rate reported to your accrediting agency meet the agency's standard for retention?
Yes No