

Florida Department of Agriculture and Consumer Services  
Division of Consumer Services



ADAM H. PUTNAM  
COMMISSIONER

**PROFESSIONAL  
SURVEYORS AND MAPPERS  
UNIFORM DISCIPLINARY CITATION**

Chapter 472, Florida Statutes  
Rule 5J-17.080(1), Florida Administrative Code

1-800-HELP-FLA (435-7352) • 850-410-3800 *Calling Outside Florida*  
www.800helpfla.com • 850-410-3839 *Fax*

Remit Payment Online at:  
[www.FreshFromFlorida.com](http://www.FreshFromFlorida.com)

- or -

Check or Money Order payable  
to FDACS and remit with  
Citation to:

FDACS  
P.O. Box 6700  
Tallahassee, FL 32314-6700

**ISSUED TO**

Name

DBA

Mailing Address

Business Address

City, State, Zip Code

City, State, Zip Code

Telephone, including Area Code

Business Phone, including Area Code

License Number (if applicable)

On the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, pursuant to Chapter 472, *Florida Statutes*, the undersigned hereby certifies that he/she has probable cause to believe that the Subject violated the following provision(s) of law/rule:

by committing the following act(s):

Note:

Pursuant to Rule \_\_\_\_\_, Florida Administrative Code, the following penalty is imposed for

violation of the aforesaid provision: \$ \_\_\_\_\_

plus investigative costs in the amount of: \$ \_\_\_\_\_

**TOTAL AMOUNT DUE:** \$ \_\_\_\_\_

**ISSUED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ was ( ) personally served or ( ) sent by Certified US Mail, and Restricted Delivery, receipt number \_\_\_\_\_ to \_\_\_\_\_

**BY** \_\_\_\_\_

**FDACS ID NO.** \_\_\_\_\_

Agency Clerk Filing No.: _____
Filed with the Clerk and rendered this _____ day
of _____, 20____.
_____
Agency Clerk

Licensed   
Unlicensed

EO: A2	
42100801000 / 012052	\$ _____
42100802000 / 012052	\$ _____

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UNIFORM DISCIPLINARY CITATION**

Agency Clerk Filing No.: \_\_\_\_\_

\_\_\_\_\_  
Name of Business

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

- I choose to **PAY** the total amount due on the Citation and comply with all laws and rules in Chapter 472, *Florida Statutes*.
- I choose to **DISPUTE** the Citation and wish to have this case **PROSECUTED** under s. 472.033, *Florida Statutes*.

**LEGAL RIGHTS AND MAILING INSTRUCTIONS**

The legal options available to you after you have been issued a citation are as follows:

- a) You may **DISPUTE** the facts alleged in this citation and elect to have the case formally prosecuted. In that case, you must check the appropriate box and return the original or a copy of the citation within 30 days of the date you were served. An Administrative Complaint will be filed thereafter and served upon you. If the Department prevails at the hearing, you may be required to pay a fine, as well as any additional attorney's fees, costs of investigation, or administrative costs. Prosecution will be in accordance with Chapters 120 and 472, Florida Statutes. ***If you elect to have this matter prosecuted, send the citation to the following address:***

FDACS, Surveyors and Mappers  
Terry Lee Rhodes Building  
2005 Apalachee Parkway  
Tallahassee, FL 32399-6500

**NOTE: If you do not return the citation with your choice properly marked within 30 days of the date you were served, you will have waived your right to dispute the charges against you, and the citation will automatically become a final order.** Failure to pay a citation fine within 30 days after the citation has become a final order constitutes an additional violation and may subject you to further disciplinary action.

The postmark on the envelope mailed by you or a delivery service to the proper address, or hand-delivered document hand-stamped by the Department, constitutes **proof of timeliness**. You may wish to mail the citation by certified mail, return receipt requested, as your returned receipt also constitutes proof of your compliance with the time requirements.

- b) You may **PAY** the fine (and costs, if applicable) specified on the citation by mailing a copy of the citation and full payment of the fine to the Department within 90 days of the date the citation is served. After you have paid the citation fine, the case will be closed with no further action taken by the Department. ***If you elect this option, send the citation and payment to the following address:***

FDACS, Surveyors and Mappers  
P.O. Box 6700  
Tallahassee, FL 32314-6700

**NOTE: A copy of the Citation MUST accompany your payment.**

**NOTICE OF APPELLATE RIGHTS**

**YOU ARE HEREBY NOTIFIED, pursuant to Sections 120.569(1) and 120.68, *Florida Statutes*, that you may appeal a citation that becomes a Final Order by filing, within 30 days of the Order date, a Notice of Appeal and appropriate filing with the Clerk of the Department of Agriculture and Consumer Services, and a copy of the notice, accompanied by the filing fees prescribed by law, with the clerk of the appropriate District Court of Appeal within thirty days of rendition of this Order, in accordance with Rule 9.110, Florida Rules of Appellate Procedure, and Section 120.68, Florida Statutes.**