

**Section I  
Notice of Development of Proposed Rules  
and Negotiated Rulemaking**

NONE

**Section II  
Proposed Rules**

NONE

**Section III  
Notice of Changes, Corrections and  
Withdrawals**

NONE

**Section IV  
Emergency Rules**

NONE

**Section V  
Petitions and Dispositions Regarding Rule  
Variance or Waiver**

**Section VI  
Notice of Meetings, Workshops and Public  
Hearings**

**DEPARTMENT OF AGRICULTURE AND CONSUMER  
SERVICES**

Division of Administration

The Florida Agricultural Museum announces a public meeting to which all persons are invited.

DATE AND TIME: Wednesday, September 21, 2016, 1:00 p.m.

PLACE: Florida Agricultural Museum; Caldwell Dairy Barn; 7900 Old Kings Road, North, Palm Coast, FL 32137

GENERAL SUBJECT MATTER TO BE CONSIDERED: This is a meeting of the Board of Trustees to discuss general board business.

A copy of the agenda may be obtained by contacting: Kara Hoblick (386)446-7630

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 2 days before the workshop/meeting by contacting: Kara Hoblick (386)446-7630. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

**THE FLORIDA STATE COLLEGE AT JACKSONVILLE**  
The Florida State College at Jacksonville District Board of Trustees announces the following meetings for Tuesday, September 13, 2016, which are open to the public. All meetings of the Board will be held at the College's Cecil Center, 5640 New World Ave., Jacksonville, FL 32221.

**BOARD WORKSHOP:**

DATE AND TIME: Tuesday, September 13, 2016, Noon – 1 p.m.

PLACE: Room A-202, Cecil Center, 5640 New World Ave., Jacksonville, FL 32221

GENERAL SUBJECT MATTER(S) TO BE CONSIDERED: Updates on Performance-Based Funding and Enterprise Resources Planning (ERP) System

**REGULAR MONTHLY BOARD MEETING:**

DATE AND TIME: Tuesday, September 13, 2016, 1 – 2 p.m.

PLACE: Room A-109 Cecil Center, 5640 New World Ave., Jacksonville, FL 32221

GENERAL SUBJECT MATTER(S) TO BE CONSIDERED: Regular Meeting

Copies of the agenda for the regular monthly Board meeting will be available for inspection beginning Tuesday, September 6, 2016, and copies will be provided upon written request and the payment of approved duplicating charges. Any person requesting to address agenda items at the Board of Trustees meeting will be provided an opportunity to do so by appearing before the Board at the meeting. Any person requesting to appeal a decision made by the Board with respect to any matter considered at this meeting will need a record of the proceeding for such an appeal and may, therefore, need to ensure that a verbatim record is made.

If special accommodations are required, please advise the Office of the College President twenty-four (24) hours in advance of the meetings by contacting District Board of Trustees Project Coordinator Kimberli Sodek at 904.632.3205 or Kim.Sodek@fscj.edu.

Florida State College at Jacksonville, hereby reaffirms the principle of equal opportunity for all persons regardless of race, disability, color, ethnicity, national origin, religion, gender, age, sex, sexual orientation/expression, marital status,

veteran status, pregnancy or genetic information. Equal opportunity principle applies with regard to employment, delivery of educational programs and services, and all other appropriate areas in which the College is involved.

FLORIDA STATE COLLEGE AT JACKSONVILLE

Dr. Cynthia A. Bioteau  
College President

EXECUTIVE OFFICE OF THE GOVERNOR

The following state governmental agencies, boards and commissions announce a public meeting to which all persons are invited:

- State Board of Administration
- Division of Bond Finance
- Financial Services Commission
- Office of Insurance Regulation
- Office of Financial Regulation
- Department of Veterans' Affairs
- Department of Highway Safety and Motor Vehicles
- Department of Law Enforcement
- Department of Revenue
- Administration Commission
- Florida Land and Water Adjudicatory Commission
- Board of Trustees of the Internal Improvement Trust Fund
- Department of Environmental Protection

DATES AND TIMES: September 20, 2016, 9:00 a.m.

PLACE: Cabinet Meeting Room, Lower Level, The Capitol, Tallahassee, Florida

GENERAL SUBJECT MATTER TO BE CONSIDERED:

The **State Board of Administration** will take action on matters duly presented on its agenda, which may include such matters as Executive Director's reports; approval of fiscal sufficiency of state bond issues; approval of sale of local bonds at an interest rate in excess of statutory interest rate limitation; reports on investment performance; designation of banks as depositories for state funds; adoption of rules and regulations; investment of state funds pursuant to Chapter 215, F.S.; and consideration of other matters within its authority pursuant to Chapters 215 and 344, F.S., and Section 16 of Article IX of the Florida Constitution of 1885, as continued by subsection 9(c) of Article XII of the Florida Constitution of 1968.

The **Division of Bond Finance** of the State Board of Administration will take action on matters duly presented on its agenda, which will deal with the issuance of State bonds, arbitrage compliance and related matters.

The **Financial Services Commission** will take action on matters duly presented on its agenda which may include, but not be limited to; matters relating to rulemaking for all activities of the Office of Insurance Regulation concerning

insurers and other risk bearing entities, including licensing, rates, policy forms, market conduct, claims, adjusters, issuance of certificates of authority, solvency, viatical settlements, premium financing, and administrative supervision, as provided under the Insurance Code or Chapter 636, F.S., and matters related to rulemaking for all activities of the Office of Financial Regulation relating to the regulation of banks, credit unions, other financial institutions, finance companies, retail installment sales providers, title loan lenders, collection agencies, mortgage brokers, mortgage lenders, certified capital companies, money services businesses, and the securities industry.

The **Department of Veterans' Affairs** will take action on matters duly presented on its agenda which may include the administration of the Department as well as actions taken to further the Department's mission of providing assistance to veterans and their dependents, pursuant to Section 292.05, F.S. The **Department of Highway Safety and Motor Vehicles** will take action on matters duly presented on its agenda, which may include such matters as approval of agency policies, taking agency action with regard to administrative procedure matters, and considering other matters within its authority pursuant to Florida Statutes.

The **Department of Law Enforcement** will take action on matters duly presented on its agenda which may include but not be limited to such matters as transfer of agency funds or positions, formulation of Departmental Rules, administrative procedure matters, submittal of reports as required, enter into contracts as authorized and to consider other matters within its authority pursuant to Chapters 20, 23, 120 and 943, F.S.

The **Department of Revenue** will act on matters duly presented on its agenda which may include approval of rules, legislative concept proposals, contracts over \$100,000, Departmental budgets, administrative procedure matters, and consideration of other matters within its authority.

The **Administration Commission** will take action on matters duly presented on its agenda which may include such matters as to create or transfer agency funds or positions, approve Career Service rules, administrative procedure matters, environmental matters arising under Chapter 380, F.S., comprehensive planning issues pursuant to Section 163.3184, F.S., determine sheriffs' budget matters, and consider other matters within its authority pursuant to various statutes including Chapters 110, 215 and 216, F.S.

The **Florida Land and Water Adjudicatory Commission** will take action on matters duly presented on its agenda including appeals of local government development orders in areas of critical state concern or of developments of regional impact under Section 380.07, F.S.; and review of water management matters under Chapter 373, F.S. The Commission will also review Department of Environmental

Protection's rules and orders which, prior to July 1, 1993, the Governor and Cabinet, sitting as the head of the Department of Natural Resources, had authority to issue or promulgate.

The **Board of Trustees of the Internal Improvement Trust Fund** will take action on matters for which it is responsible pursuant to law (including duties pursuant to Title 18 of the Florida Statutes and Title 18 of the Florida Administrative Code) and that are duly presented on its agenda, which may include such matters as aquacultural issues as presented by the Division of Aquaculture in the Department of Agriculture and Consumer Services; mineral leases or sales; state or sovereign land leases, sales, exchanges, dedications, and easements; conservation and preservation lands and other land purchases; land planning matters and other matters within its authority.

The **Department of Environmental Protection** will present for consideration those matters required by law to be reviewed by the Governor and Cabinet, sitting as the Siting Board, which may include, but are not limited to siting of power plants and electric and natural gas transmission lines.

A copy of any of the above agendas submitted to the Governor and Cabinet for this meeting may be obtained by viewing the website of the Governor and Cabinet at <http://www.myflorida.com/myflorida/cabinet/> or by contacting each individual agency.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to provide at least 48 hours' notification before the meeting by contacting: the Governor's Cabinet Affairs Office, (850)488-5152.

**CABINET AIDES BRIEFING:** On the Wednesday of the week prior to the above meeting, there will be a meeting of the aides to the Governor and Cabinet Members at 9:00 a.m., Cabinet Meeting Room, Lower Level, The Capitol, Tallahassee.

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#### EXECUTIVE OFFICE OF THE GOVERNOR

Division of Emergency Management

The Division of Emergency Management, State Hazard Mitigation Plan Advisory Team (SHMPAT) announces a public meeting to which all persons are invited.

**DATES AND TIMES:** September 13, 2016, 1 p.m.-4 p.m.

December 13, 2016, at 1 p.m.-4 p.m.

March 14, 2017, 1 p.m.-4 p.m.

June 13, 2017, 1 p.m.-4 p.m.

September 12, 2017, 1 p.m.-4 p.m.

December 12, 2017, 1 p.m.-4 p.m..

March 13, 2018, 1 p.m.-4 p.m..

June 12, 2018, 1 p.m.-4 p.m.

**PLACE:** William E. Sadowski Office Building, 2555 Shumard Oak Blvd., Randall Kelley Training Room, 305, Tallahassee, FL 32399

**GENERAL SUBJECT MATTER TO BE CONSIDERED:** Establish subgroups and breakout sessions, risk assessment, hazard review and selection, mitigation measure organization, plan maintenance review and state capability assessment.

The Division reserves the right to issue amendments, addenda, and changes to the timeline and specifically to the meeting notice listed above. The Division will post notice of any changes or additional meetings and will not re-advertise notice in the Florida Administrative Review (FAR).

A copy of the agenda may be obtained by contacting: Melissa Schrader, Mitigation Planner, Bureau of Mitigation, Florida Division of Emergency Management, 2555 Shumard Oak Blvd., Tallahassee, FL 32399, Phone: (850)413-9959, Email: [Melissa.Schrader@em.myflorida.com](mailto:Melissa.Schrader@em.myflorida.com)

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting: Melissa Schrader, Mitigation Planner, Bureau of Mitigation, Florida Division of Emergency Management 2555 Shumard Oak Blvd., Tallahassee, FL 32399, Phone: (850)413-9959, Email: [Melissa.Schrader@em.myflorida.com](mailto:Melissa.Schrader@em.myflorida.com). If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

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#### REGIONAL PLANNING COUNCILS

North Central Florida Regional Planning Council

The North Central Florida Regional Planning Council announces a public meeting to which all persons are invited.

**DATE AND TIME:** September 14, 2016, 11:30 a.m.

**PLACE:** Charles F. Justice Conference Room, North Central Florida Regional Planning Council, 2009 Northwest 67th Place, Gainesville, Florida.

**GENERAL SUBJECT MATTER TO BE CONSIDERED:** To conduct the regular business of the Audit Committee of the North Central Florida Regional Planning Council.

A copy of the agenda may be obtained by contacting: North Central Florida Regional Planning Council, 2009 NW 67 Place, Gainesville, Florida 32653-1603.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 2 business days before the workshop/meeting by contacting: (352)955.2200. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of

the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

**REGIONAL PLANNING COUNCILS**

Central Florida Regional Planning Council

The Heartland Regional Transportation Planning Organization (HRTPO) announces a public meeting to which all persons are invited.

DATE AND TIME: September 21, 2016, 10:00 a.m.

PLACE: Highlands County Commission Chambers, 600 South Commerce Avenue, Sebring, FL 33875

GENERAL SUBJECT MATTER TO BE CONSIDERED: Regular meeting of the Heartland Regional Transportation Planning Organization (HRTPO).

A copy of the agenda may be obtained by contacting: Marybeth Soderstrom at msoderstrom@cfrpc.org.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 3 days before the workshop/meeting by contacting: Marybeth Soderstrom at msoderstrom@cfrpc.org. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

**WATER MANAGEMENT DISTRICTS**

St. Johns River Water Management District

The St. Johns River Water Management District announces a public meeting to which all persons are invited.

DATE AND TIME: Tuesday, September 27, 2016, 5:05 p.m.

PLACE: District Headquarters, 4049 Reid Street (Hwy 100 West), Palatka, FL 32177

GENERAL SUBJECT MATTER TO BE CONSIDERED: Official presentation of the Fiscal Year 2016-2017 final millage rate and final budget and opportunity to receive public comment prior to consideration and adoption by the Governing Board.

NOTE: One or more Governing Board members may attend and participate in the meeting by means of communications media technology. Public should attend in person at the District Headquarters.

A copy of the agenda may be obtained by contacting: St. Johns River Water Management District, Attention Lori Griffith, 4049 Reid Street, Palatka, FL 32177, or by phone at (386)329-4470, or by visiting the District's website at sjrwmd.com.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting: District Clerk at (386)329-4500. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

**OTHER AGENCIES AND ORGANIZATIONS**

Gulf Consortium

The Gulf Consortium Board of Directors announces a public meeting to which all persons are invited.

DATE AND TIME: September 13, 2016, 3:00 pm, ET

PLACE: Hutchinson Island Marriott, Plantation Ballroom, 555 NE Ocean Boulevard, Stuart, Martin County, Florida

GENERAL SUBJECT MATTER TO BE CONSIDERED: The Board of Directors of the Gulf Consortium will meet to discuss the progress of the state expenditure plan; progress of the planning grant; the budget for FY 2016/2017; the Consortium's meeting calendar for 2016/2017; and conduct other business.

A copy of the agenda may be obtained by contacting: Ginger Delegal at gdelegal@fl-counties.com, (850)922-4300 or www.FACRestore.com

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 3 days before the workshop/meeting by contacting: Ginger Delegal at gdelegal@fl-counties.com or (850)922-4300. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may contact: Ginger Delegal at gdelegal@fl-counties.com or (850)922-4300

**OTHER AGENCIES AND ORGANIZATIONS**

HDR Engineering, Inc. - PENSACOLA

The Florida Department of Transportation (District 3) announces a public meeting to which all persons are invited.

DATE AND TIME: Tuesday, September 20, 2016, from 5:30 to 6:30 p.m. CDT

PLACE: Emerald Coast Convention Center, 1250 Miracle Strip Parkway, S.E., Fort Walton Beach, Florida

GENERAL SUBJECT MATTER TO BE CONSIDERED: The Florida Department of Transportation (FDOT) will hold a Corridor Alternatives public meeting for the Santa Rosa

Sound Alternate Crossing Study in Okaloosa County. The meeting will be held Tuesday, September 20, 2016 from 5:30 p.m. to 6:30 p.m. CDT at the Emerald Coast Convention Center, 1250 Miracle Strip Parkway, S.E., Fort Walton Beach. FDOT representatives will be available during the meeting to discuss the project and answer questions. The meeting will be held in an open-house format and will include an informational video. Maps, drawings, and other project information will be on display.

This project evaluates the feasibility for an alternate road and bridge corridor between Fort Walton Beach and Okaloosa Island. The intent of this meeting is to present to the public and officials the preliminary results from the evaluation conducted on 10 potential corridors. Public input received will be incorporated in the final corridor report, and will be used to help identify study recommendations.

The project is in the study phase and is currently not funded for any future phases.

If you cannot attend the in-person meeting, please join us online by visiting

[www.SantaRosaCrossing.com](http://www.SantaRosaCrossing.com) starting on September 21, 2016. The online version of the meeting is accessible anywhere, anytime and will provide the same information as presented at the in-person meeting.

Additional project information is available at [www.nwflroads.com](http://www.nwflroads.com).

A copy of the agenda may be obtained by contacting: No agenda.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 7 days before the workshop/meeting by contacting: April Williams, P.E., FDOT Project Manager, toll free at (888)638-0250, extension 1625, or by email at [april.williams@dot.state.fl.us](mailto:april.williams@dot.state.fl.us). If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

For more information, you may contact: For more information, you may contact: April Williams, P.E., FDOT Project Manager, toll free at (888)638-0250, extension 1625, or by email at [april.williams@dot.state.fl.us](mailto:april.williams@dot.state.fl.us); or Ian Satter at toll-free at (888)638-0250, extension 1205 or via email at [ian.satter@dot.state.fl.us](mailto:ian.satter@dot.state.fl.us).

**OTHER AGENCIES AND ORGANIZATIONS  
HANSON PROFESSIONAL SERVICES, INC.**

The Florida Department of Transportation (FDOT), District Four announces a public meeting to which all persons are invited.

**DATE AND TIME:** Tuesday, September 13, 2016. Open House: 5:30 p.m., Formal Presentation 6:00 p.m.

**PLACE:** Homewood Suites West Palm Beach, 2455 Metrocentre Boulevard, West Palm Beach, FL 33407

**GENERAL SUBJECT MATTER TO BE CONSIDERED:** The Florida Department of Transportation (FDOT), District Four, will conduct a Public Kick-Off Meeting for SR 9/I-95 from South of 45th Street to North of 45th Street in Palm Beach County, Florida. The purpose of the study is to identify the short-term and long-term needs of I-95 and develop design concepts to address traffic spillback onto I-95, improve interchange operations, reduce congestion, and increase safety at the study interchange.

This Kick-Off Meeting is being held to give the public an opportunity to express their comments and concerns about the project. Project representatives will be available during the Kick-Off Meeting to discuss the project, answer questions and receive comments.

A copy of the agenda may be obtained by contacting: Robert Lopes, PE, Project Manager, Florida Department of Transportation, District Four, 3400 West Commercial Boulevard, Fort Lauderdale, Florida 33309, or [robert.lopes@dot.state.fl.us](mailto:robert.lopes@dot.state.fl.us).

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 7 days before the workshop/meeting by contacting: Robert Lopes, PE at (954)777-4425 or toll free at (866)336-8435, ext. 4425 or by email at [robert.lopes@dot.state.fl.us](mailto:robert.lopes@dot.state.fl.us). Any persons who require translation services (free of charge) should also contact Mr. Robert Lopes, PE seven (7) days before the meeting. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

For more information, you may contact: Robert Lopes, PE, Florida Department of Transportation, District Four, 3400 West Commercial Boulevard, Fort Lauderdale, Florida 33309, by telephone (954) 777-4425 or toll free at (866)336-8435, ext. 4425 or by email at [robert.lopes@dot.state.fl.us](mailto:robert.lopes@dot.state.fl.us). You may also visit the project website at [www.95at45street.com](http://www.95at45street.com).

**OTHER AGENCIES AND ORGANIZATIONS**

Infinite Source Communications Group, LLC  
The Florida Department of Transportation District Six announces a hearing to which all persons are invited.

**DATE AND TIME:** Tuesday, September 20, 2016, 6 to 8 p.m.  
**PLACE:** Riverside Baptist Church, Room Fellowship Hall (FH), 10775 SW 104 Street, Miami, FL 33176

**GENERAL SUBJECT MATTER TO BE CONSIDERED:**  
The Florida Department of Transportation (FDOT) District

Six will hold a Public Hearing for an intersection project along State Road (SR) 985/SW 107 Avenue at SR 94/SW 88 Street/Kendall Drive, in Miami-Dade County, to discuss the project’s scope of work. The project identification number is 434776-1-52-01/02. The hearing will begin as an open house, from 6 to 8 p.m., with a formal presentation starting at 6:30 p.m. Graphic displays will be shown during the hearing, and FDOT representatives will be available to discuss the project. A copy of the agenda may be obtained by contacting: Public Information Specialist, Rodolfo Roman at (305)470-5477, email: Rodolfo.Roman@dot.state.fl.us.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 7 days before the workshop/meeting by contacting: Ivette Ruiz-Paz at (305) 470-5225 or in writing at FDOT, 1000 NW 111 Avenue, Miami, FL 33172 or by email at: ivette.ruiz-paz@dot.state.fl.us. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice). If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may contact: Public Information Specialist, Rodolfo Roman at (305)470-5477, email: Rodolfo.Roman@dot.state.fl.us

**Section VII**  
**Notice of Petitions and Dispositions**  
**Regarding Declaratory Statements**

NONE

**Section VIII**  
**Notice of Petitions and Dispositions**  
**Regarding the Validity of Rules**

Notice of Petition for Administrative Determination has been filed with the Division of Administrative Hearings on the following rules:

NONE

Notice of Disposition of Petition for Administrative Determination has been filed with the Division of Administrative Hearings on the following rules:

NONE

**Section IX**  
**Notice of Petitions and Dispositions**  
**Regarding Non-rule Policy Challenges**

NONE

**Section X**  
**Announcements and Objection Reports of**  
**the Joint Administrative Procedures**  
**Committee**

NONE

**Section XI**  
**Notices Regarding Bids, Proposals and**  
**Purchasing**

DEPARTMENT OF EDUCATION

University of South Florida

**NOTICE TO PROFESSIONAL CONSULTANTS**  
**REQUEST FOR QUALIFICATIONS**

The University of South Florida (USF), announces that continuing professional services are required for the following discipline:

Mechanical/Electrical/Plumbing Engineers (Up to 2) University of South Florida, Sarasota-Manatee Campus, Sarasota, Florida (with ability to include other campuses as required).

**PROJECT DESCRIPTION:** Projects included in the scope of this Agreement will be specific projects for renovations, alterations, new construction and additions for **USF** facilities that have a basic construction budget that does not exceed **\$2,000,000** or survey or studies for which the fee for professional services that does not exceed **\$200,000**. Projects for **USF** facilities may include Teaching, Research, Health, Academic, Administrative, Recreation and Residence Life Facilities, as well as Infrastructure and Utility projects. Continuing Service contracts for these projects provide that the consultant will be available on an as-needed basis for an initial contract period of one (1) year with an Owner’s option

to renew for one (1) additional year at a time up to a total of two (2) additional years. This selection is based upon Mechanical/Electrical/Plumbing Engineering services only. The Consultant(s) receiving the award will not have an exclusive contract to perform services for these projects; the **USF** may have additional continuing service Consultant(s) under contract during the same time period. Services required to be provided under the Continuing Service Contracts include the development of record drawings by the Continuing Service Consultant for projects designed by that consultant to reflect as-built conditions to facilitate the University's space management program. Any new construction projects should have the ability to be USGBC LEED certified, to a minimum certification level of Silver, if required by the Owner and shall be included as part of basic services and will not be considered as an additional service.

The Mechanical/Electrical/Plumbing Engineer Continuing Services contract shall be in compliance with the selection provisions in Section 287.055, Florida Statutes, and Board of Governors Regulation 14.005.

It is the University's responsibility to negotiate a fair, competitive and reasonable compensation per Section 287.055, Florida Statutes. A fair, competitive and reasonable compensation shall be evaluated based upon the following information: (1) Compensation on similar projects; (2) other compensation reference data; and (3) after approval of the ranking, proposals requested from the selected firms based upon an hourly/unit costs for services document to be provided at the time of negotiations.

In addition to General Liability and Automobile Liability insurance, Blanket Professional Liability insurance will be required for this Contract in the amount of \$250,000 and will be provided as a part of Basic Services.

#### **INSTRUCTIONS:**

Firms desiring to apply for considerations to provide professional services shall submit a Request for Qualification submittal consisting of the information as required in the Submittal Requirements of the Request for Qualifications (RFQ) dated September 2016, including a letter of interest, a completed USF Professional Qualifications Supplement (PQS) for Mechanical/Electrical/Plumbing Engineer Continuing Services dated September 2016 with attachments, and any required or additional information within the proposal limits as described in the RFQ. Applications on any other form may not be considered. The Request for Qualifications (RFQ) dated September 2016 and the USF Professional Qualifications Supplement dated September 2016 which

includes project information and selection criteria, may be obtained by contacting Beverly Pinder, Facilities Planning & Management, University of South Florida Sarasota-Manatee, 8350 N. Tamiami Trail, B128, Sarasota, FL 34243, email [bpinder@sar.usf.edu](mailto:bpinder@sar.usf.edu), (941) 359-4518, Fax: (941) 359-4494. Requests for any other project information, or any questions, must be submitted in writing to the above e-mail address. Applications which do not comply with the above instructions may be disqualified. Submittals are part of the public record. Application materials will not be returned. An applicant must be properly registered to practice its profession in the State of Florida at the time of application. If the applicant is a corporation it must be chartered by the Florida Department of State to operate in Florida at the time of application.

**Request for Meetings:** Requests for meetings by individual firms will not be granted. No communication shall take place between the applicants and the Selection Committee members, and employees of **USF**, except as provided by the USF Professional Qualifications Supplement (PQS) and Request for Qualifications (RFQ) dated September 2016 (which includes project information and selection criteria).

**Submission: One (1) original and six (6) spiral-bound copies of the submittals are to be submitted to the attention of Beverly Pinder, Facilities Planning & Management, University of South Florida Sarasota-Manatee, 8350 N. Tamiami Trail, B128, Sarasota, FL 34243 by 2:00 PM EST, September 16, 2016.** Facsimile (FAX) or electronic submittals are not acceptable and will not be considered. Submittals that do not comply with the above instructions may be disqualified. Submittals are not to exceed 40 single-sided pages or 20 double-sided pages, including the "USF Professional Qualifications Supplement" and letter of interest. Pages must be numbered consecutively.

The University reserves the right to suspend, discontinue or cancel the selection process at any time and reject any or all submissions without obligation to the respondent. The Selection Committee reserves the right to waive any irregularities and may reject all proposals and stop the selection process at any time.

#### **PROJECT SELECTION CRITERIA:**

Selection of finalists for interview will be made on the basis of professional qualifications including experience and ability, design ability, past performance, workload, volume of USF work (including USF Foundation), and location, in meeting the goals and objectives of the of the project and USF Strategic Plan.

As part of the USF Strategic Plan, **USF** made a commitment to foster a diverse community distinguished by a shared purpose, collaboration, open and timely communication, mutual respect, trust, and inclusiveness. **USF** is an equal opportunity institution, and, as such, strongly encourages the lawful use of certified Minority and Women-owned Business Enterprises (MBE) in the provision of design and construction-related services by providing a fair and equal opportunity to compete for, or to participate in design and/or construction-related services. MBE participation information for this contract shall be provided by the Civil Engineer in response to a periodic request from the University's Supplier Diversity Manager's office.

The plans and specifications for the **USF** projects are subject to reuse in accordance with the provisions of Section 287.055, Florida Statutes.

### Section XIII Index to Rules Filed During Preceding Week

NOTE: The above section will be published on Tuesday beginning October 2, 2012, unless Monday is a holiday, then it will be published on Wednesday of that week.

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As required by Section 287.133, Florida Statutes, a consultant may not submit a proposal for this project if it is on the convicted vendor list for a public entity crime committed within the past 36 months. The selected consultant must warrant that it will neither utilize the services of, nor contract with, any supplier, subcontractor, or consultant in excess of \$25,000 in connection with this project for a period of 36 months from the date of their being placed on the convicted vendor list.

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### Section XII Miscellaneous

NONE

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