

Section I
Notice of Development of Proposed Rules
and Negotiated Rulemaking

DEPARTMENT OF FINANCIAL SERVICES

Division of State Fire Marshal

RULE NO.: RULE TITLE:

69A-21.112 Insurance Requirements

PURPOSE AND EFFECT: The proposed rule provides that the insurance requirements for a fire equipment dealer subject to subparagraph 633.304(4)(d)3., F.S., are set at \$300,000 for Class A or Class D licensees, \$200,000 for Class B licensees, and \$100,000 for Class C licensees.

SUBJECT AREA TO BE ADDRESSED: Insurance requirements for fire equipment dealers.

RULEMAKING AUTHORITY: 633.304(4)(d)3. FS.

LAW IMPLEMENTED: 633.304(4)(d)3. FS.

IF REQUESTED IN WRITING AND NOT DEEMED UNNECESSARY BY THE AGENCY HEAD, A RULE DEVELOPMENT WORKSHOP WILL BE HELD AT THE DATE, TIME AND PLACE SHOWN BELOW:

DATE AND TIME: Wednesday, April 22, 2015, @ 9:30 AM

PLACE: Room 143 Larson Building, 200 East Gaines Street, Tallahassee, Florida.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 5 days before the workshop/meeting by contacting: Casia Sinco, (850)413-3620 or Casia.Sinco@myfloridacfo.com If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE DEVELOPMENT AND A COPY OF THE PRELIMINARY DRAFT, IF AVAILABLE, IS: Casia Sinco, Chief, Bureau of Fire Prevention, Division of Fire Marshal, Department of Financial Services, 200 East Gaines Street, Tallahassee, Florida 32399-0342; phone (850)413-3620 or Casia.Sinco@myfloridacfo.com.

THE PRELIMINARY TEXT OF THE PROPOSED RULE DEVELOPMENT IS AVAILABLE AT NO CHARGE FROM THE CONTACT PERSON LISTED ABOVE.

Section II
Proposed Rules

DEPARTMENT OF EDUCATION

Florida's Office of Early Learning

RULE NO.: RULE TITLE:

6M-8.615 VPK Training Requirements

PURPOSE AND EFFECT: The purpose of the rule is to adopt the names of the required training courses associated with the Voluntary Prekindergarten (VPK) Education Program so that those individuals required to take training know the exact training they are required to take.

SUMMARY: The rule establishes minimum standards for emergent literacy and performance standards training courses for Voluntary Prekindergarten (VPK) Education Program instructors. The rule also adopts the courses in emergent literacy and performance standards for VPK instructors, providing reference to a Form that describes how to access the courses.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION:

The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule.

A SERC has been prepared by the Agency.

The Agency has determined that the proposed rule is not expected to require legislative ratification based on the statement of estimated regulatory costs or if no SERC is required, the information expressly relied upon and described herein: the prepared SERC.

Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

RULEMAKING AUTHORITY: 1001.213(2), 1002.55(3)(g), 1002.79 FS.

LAW IMPLEMENTED: 1002.55(3)(c)2, 1002.55(3)(g), 1002.59 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE DATE, TIME AND PLACE SHOWN BELOW(IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

DATE AND TIME: April 27, 2015 from 10:30 to 11:30 a.m. or at the conclusion of business whichever is earlier.

PLACE: via GoToWebinar; information regarding registration may be found at: http://www.floridaearlylearning.com/oel_resources/rules_guidance_technical_assistance/proposed_rules.aspx

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 7 days before the workshop/meeting by contacting: . If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Tara Huls, Bureau Chief, VPK Program and Policy, Office of Early Learning, 250 Marriott Dr., Tallahassee, Florida 32399, (850)717-8550

THE FULL TEXT OF THE PROPOSED RULE IS:

6M-8.615 VPK Training Requirements.

(1) In accordance with Section 1002.59(1), F.S., the Office of Early Learning (Office) adopts the following minimum standards for training courses in emergent literacy for prekindergarten instructors:

(a) The training course(s) must contain instruction in emergent reading with the goal that the participant will be able to:

1. Understand the importance of motivation and emergent reading;
2. Demonstrate knowledge of phonological awareness;
3. Identify alphabet knowledge and skills; and
4. Understand the importance of retelling stories to develop comprehension.

(b) The training course(s) must contain instruction in language and communication with the goal that the participant will be able to:

1. Learn how to increase the language skills of prekindergarten children;
2. Learn how to increase the complexity of the spoken language of prekindergarten children;
3. Develop skills to help prekindergarten children initiate conversations, ask questions, and respond to others;
4. Know how to improve the speaking, listening, and conversational skills of prekindergarten children; and
5. Know how to expand the vocabulary of prekindergarten children.

(c) The training course(s) must contain instruction in emergent writing with the goal that the participant will be able to:

1. Demonstrate how writing with children will influence the way they learn to communicate through writing;

2. Learn how to provide meaningful and purposeful writing opportunities to motivate and encourage children to explore print; and

3. Examine the skills and strategies needed to know how to coach children in writing throughout the year keeping in mind developmental needs of each child.

(2) In accordance with Section 1002.59(2), F.S., the Office adopts the following minimum standards for training course(s) in performance standards:

(a) The training course(s) must contain instruction in Florida Early Learning and Developmental Standards for Standards for Four-Year-Olds as adopted by reference in Rule 6M-8.602, F.A.C., that does the following:

1. Discusses the purpose, history, and development of the Florida Early Learning and Developmental Standards for Four-Year-Olds;

2. Leads participants to identify the domains, components, standards, and benchmarks in the Florida Early Learning and Developmental Standards for Four-Year-Olds; and

3. Demonstrates how developmentally appropriate daily practices relate to the standards found in the Florida Early Learning and Developmental Standards for Four-Year-Olds.

(3) As required by Section 1002.55(3)(c)2, F.S., the Office adopts the courses relating to emergent literacy and performance standards listed in Training Requirements: VPK Instructors (with CDA or equivalent), Form OEL-VPK 25, dated February 2015, which is hereby incorporated by reference and may be obtained as described in Rule 6M-8.900, F.A.C., or found at (F.A.C. LINK PLACEHOLDER).

(a) The course listed in OEL-VPK 25 relating to emergent literacy meets the relative minimum standards for emergent literacy in Section 1002.59(1), F.S.

(b) The courses listed in OEL-VPK 25 relating to performance standards for Voluntary Prekindergarten (VPK) instructors meet the minimum standards for performance standards in Section 1002.59(2), F.S.

Rulemaking Authority 1001.213(2), 1002.55(3)(g), 1002.79 F.S. Law Implemented s. 1002.55(3)(c)2, 1002.55(3)(g), 1002.59 F.S. History—New _____.

NAME OF PERSON ORIGINATING PROPOSED RULE: Tara Huls, Bureau Chief, VPK Program and Policy

NAME OF AGENCY HEAD WHO APPROVED THE PROPOSED RULE: Rodney MacKinnon, Interim Executive Director

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: March 31, 2015

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAR: 2/12/15

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

Construction Industry Licensing Board

RULE NO.: RULE TITLE:

61G4-17.001 Normal Penalty Ranges

PURPOSE AND EFFECT: Modify penalty ranges.

SUMMARY: Modify penalty ranges.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION:

The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has not been prepared by the Agency.

The Agency has determined that the proposed rule is not expected to require legislative ratification based on the statement of estimated regulatory costs or if no SERC is required, the information expressly relied upon and described herein: During discussion of the economic impact of this rule at its Board meeting, the Board, based upon the expertise and experience of its members, determined that a Statement of Estimated Regulatory Costs (SERC) was not necessary and that the rule will not require ratification by the Legislature. No person or interested party submitted additional information regarding the economic impact at that time.

Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

RULEMAKING AUTHORITY: 455.277, 489.108, 489.129 FS.

LAW IMPLEMENTED: 455.277, 455.2273, 489.129 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE SCHEDULED AND ANNOUNCED IN THE FAR.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Dan Biggins, Executive Director, Construction Industry Licensing Board, P.O. Box 5257, Tallahassee, Florida 32399-5257

THE FULL TEXT OF THE PROPOSED RULE IS:

61G4-17.001 Normal Penalty Ranges.

(1) The following guidelines shall be used in disciplinary cases, absent aggravating or mitigating circumstances and subject to other provisions of this chapter.

See Published Rule for Table.

(2) through (6) No change.

Rulemaking Authority 455.227, 489.108, 489.129 FS. Law Implemented 455.227, 455.2273, 489.129 FS. History—New 10-26-86, Amended 12-21-92, Formerly 21E-17.001, Amended 11-2-93, 10-12-94, 7-2-95, 9-3-96, 10-31-96, 2-4-98, 8-2-98, 2-2-04, 1-24-05, 11-2-06, 2-3-15,_____.

NAME OF PERSON ORIGINATING PROPOSED RULE:

Construction Industry Licensing Board

NAME OF AGENCY HEAD WHO APPROVED THE PROPOSED RULE: Construction Industry Licensing Board

DATE PROPOSED RULE APPROVED BY AGENCY

HEAD: February 13, 2015

DATE NOTICE OF PROPOSED RULE DEVELOPMENT

PUBLISHED IN FAR: March 16, 2015

DEPARTMENT OF JUVENILE JUSTICE

Detention Services

RULE NOS.: RULE TITLES:

63G-2.001 Purpose and Scope

63G-2.002 Definitions

63G-2.003 Construction and Maintenance

63G-2.004 Staffing and Operations

63G-2.0045 Intake and Orientation

63G-2.005 Security

63G-2.006 Treatment, Training and Education of Youth

63G-2.007 Sanitation

63G-2.008 Capacity

63G-2.009 Bedding and Linens

63G-2.010 Nutrition

63G-2.011 Medical Treatment, Health and Comfort

63G-2.012 Disciplinary Treatment

PURPOSE AND EFFECT: The Department intends to repeal existing rule sections governing the operation of secure detention facilities. New rule sections will take their place, that are more consistent with current practice.

SUMMARY: The repealed rule sections govern facility maintenance, staffing, security, sanitation, capacity, intake and orientation, treatment and training of youth, medical care and disciplinary treatment provided in secure detention facilities.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION:

The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has not been prepared by the Agency.

The Agency has determined that the proposed rule is not expected to require legislative ratification based on the statement of estimated regulatory costs or if no SERC is required, the information expressly relied upon and described herein: The SERC Checklist, and current information

available to the department, indicates that the statutory threshold for ratification will not be exceeded.

Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

RULEMAKING AUTHORITY: 985.64, 985.601(9) FS.

LAW IMPLEMENTED: 985.601(9) FS.

A HEARING WILL BE HELD AT THE DATE, TIME AND PLACE SHOWN BELOW:

DATE AND TIME: Thursday, April 30, 2015, 10:00 a.m. - noon

PLACE: DJJ Headquarters, 2737 Centerview Dr., General Counsel's Conference Room 3223, Tallahassee, Florida. For information about participation by telephone, contact John Milla at (850)921-4129.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: John Milla, 2737 Centerview Dr., Ste. 3200, Tallahassee, FL 32399-3100, e-mail: john.milla@djj.state.fl.us

THE FULL TEXT OF THE PROPOSED RULE IS:

63G-2.001 Purpose and Scope.

Specific Authority 985.404(10)(b) FS. Law Implemented 985.404(10) FS. History–New 10-10-06, Repealed.

63G-2.002 Definitions.

Specific Authority 985.404(10)(b) FS. Law Implemented 985.404(10) FS. History–New 10-10-06, Repealed.

63G-2.003 Facilities and Maintenance.

Specific Authority 985.404(10)(b) FS. Law Implemented 985.404(10)(b)1. FS. History–New 10-10-06, Repealed.

63G-2.004 Staffing and Operations.

Specific Authority 985.601(9)(b) FS. Law Implemented 985.601(9)(b)1. FS. History–New 10-10-06, Amended 7-15-07, Repealed.

63G-2.0045 Intake and Orientation.

Specific Authority 985.601(9)(b) FS. Law Implemented 985.601(9)(b)1. FS. History–New 7-15-07, Repealed.

63G-2.005 Security.

Specific Authority 985.601(9)(b) FS. Law Implemented 985.601(9)(b)1. FS. History–New 10-10-06, Amended 7-15-07, Repealed.

63G-2.006 Treatment, Training and Education of Youth.

Specific Authority 985.601(9)(b) FS. Law Implemented 985.601(9)(b)2. FS. History–New 10-10-06, Amended 7-15-07, Repealed.

63G-2.007 Sanitation.

Specific Authority 985.404(10)(b) FS. Law Implemented 985.404(10)(b)3. FS. History–New 10-10-06, Repealed.

63G-2.008 Capacity.

Specific Authority 985.404(10)(b) FS. Law Implemented 985.404(10)(b)4. FS. History–New 10-10-06, Repealed.

63G-2.009 Bedding and Linens.

Specific Authority 985.404(10)(b) FS. Law Implemented 985.404(10)(b)5. FS. History–New 10-10-06, Repealed.

63G-2.010 Nutrition.

Specific Authority 985.404(10)(b) FS. Law Implemented 985.404(10)(b)6. FS. History–New 10-10-06, Repealed.

63G-2.011 Medical Treatment, Health and Comfort.

Specific Authority 985.601(9)(b) FS. Law Implemented 985.601(9)(b)7. FS. History–New 10-10-06, Amended 7-15-07, Repealed.

63G-2.012 Disciplinary Treatment.

Specific Authority 985.404(10)(b) FS. Law Implemented 985.404(10)(b)8. FS. History–New 10-10-06, Repealed.

NAME OF PERSON ORIGINATING PROPOSED RULE:

Dixie Fosler, Assistant Secretary, Detention

NAME OF AGENCY HEAD WHO APPROVED THE

PROPOSED RULE: Christina K. Daly, Secretary

DATE PROPOSED RULE APPROVED BY AGENCY

HEAD: January 27, 2015

DATE NOTICE OF PROPOSED RULE DEVELOPMENT

PUBLISHED IN FAR: April 5, 2013

DEPARTMENT OF JUVENILE JUSTICE

Detention Services

RULE NOS.:	RULE TITLES:
63G-2.013	Purpose and Scope
63G-2.014	Definitions
63G-2.015	Facility Management
63G-2.016	Maintenance
63G-2.017	Staffing
63G-2.018	Documentation / Management Systems
63G-2.019	Security
63G-2.020	Admission, Orientation and Release
63G-2.021	Officer Conduct and Professionalism
63G-2.022	Behavior Management and Disciplinary Treatment
63G-2.023	Youth Activities
63G-2.024	Sanitation and Safety
63G-2.025	Hygiene
63G-2.026	Nutrition

PURPOSE AND EFFECT: The Department intends to promulgate new rule sections to replace repealed sections 63G-2.001-.012, F.A.C. The new sections address all aspects of the administration, maintenance, security and programming in a secure detention facility, updating and reorganizing current provisions.

SUMMARY: The new rule sections address facility maintenance, staffing, security, management, admissions, behavior management, youth activities, sanitation and safety in a Department-operated secure detention facility.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION:

The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has not been prepared by the Agency.

The Agency has determined that the proposed rule is not expected to require legislative ratification based on the statement of estimated regulatory costs or if no SERC is required, the information expressly relied upon and described herein: The SERC Checklist, and current information available to the Department, indicates that the statutory threshold for ratification will not be exceeded.

Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

RULEMAKING AUTHORITY: 985.64, 985.601(9) FS.

LAW IMPLEMENTED: 985.601(9) FS.

A HEARING WILL BE HELD AT THE DATE, TIME AND PLACE SHOWN BELOW:

DATE AND TIME: Thursday, April 30, 2015, 10:00 a.m. - noon.

PLACE: DJJ Headquarters, 2737 Centerview Dr., General Counsel's Conference Room 3223, Tallahassee, Florida.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: John Milla, 2737 Centerview Dr., Ste. 3200, Tallahassee, FL 32399-3100, e-mail: john.milla@djj.state.fl.us

THE FULL TEXT OF THE PROPOSED RULE IS:

63G-2.013 Purpose and Scope.

This rule establishes the standards and requirements for the provision of secure detention services for juveniles. Rulemaking Authority 985.601(9)(b) FS. Law Implemented 985.601(9) FS. History–New _____.

63G-2.014 Definitions.

For the purpose of this chapter, the following words shall have the meanings indicated:

(1) Activity Schedule – The calendar of events regulating the youth’s daily routine in a secure detention facility.

(2) Admission – The process of placing a youth in secure detention status in the Juvenile Justice Information System (JJIS). In addition, the act of physically placing a youth in a secure detention facility.

(3) Admission Officer – The officer performing the admission of a youth to secure detention.

(4) Assistant Superintendent – The person second in command responsible for the operation of a designated juvenile detention center.

(5) Attempted Escape – An action toward the commission of the criminal offense of escape. An attempted escape in a physically secure facility means the youth did not breach the facility’s perimeter fence, or during transport the youth remained within the supervision of staff.

(6) Behavior Management System – A system designed to promote positive behavior through the giving or taking of rewards or privileges based on youth behavior.

(7) Behavioral Confinement – Placement of a youth in a secure room during volatile situations in which a youth’s sudden or unforeseen onset of behavior imminently and substantially threatens the physical safety of others or himself.

(8) Capacity – The maximum number of youths the facility is capable of housing safely and securely.

(9) Cavity Search – A search of the youth involving physical examination of the body cavities (i.e., the mouth, ears, nose, anus and vagina) by trained medical personnel in a hospital setting.

(10) Census Counts – Process used to physically count each youth in the facility to ensure the number of youths in the facility is consistent with the number of youths the data system indicates are in the facility.

(11) Central Communications Center (CCC) – A 24-hour per day, 7-day per week system to which incidents occurring at state or contract operated facilities or programs are reported.

(12) Classification – The identification and placement of youths in facility housing and programming based upon a classification matrix.

(13) Close Supervision – The observation by a staff member assigned to monitor a youth at intervals not to exceed five minutes throughout the youth’s stay in his/her room and/or sleeping area. Visual checks must be made of the youth’s condition (i.e., outward appearance, behavior, and position in the room) at intervals not to exceed five minutes.

(14) Codes – Colors and/or numbers that are used as standard communication codes to ensure fast, accurate, and universal communication in detention facilities.

(15) Constant Supervision – The continuous and uninterrupted observation of a youth by a staff member who has a clear and unobstructed view of the youth and unobstructed sound monitoring of the youth at all times. Constant supervision shall not be accomplished through video/audio surveillance. Video/audio surveillance shall be used only to supplement physical observation by staff.

(16) Continuity of Operations Plan (COOP) – A plan that provides for the continuity of mission essential functions of a juvenile detention center in the event an emergency prevents occupancy of its primary physical plant or facility.

(17) Contraband – Those items or materials which, either by their original design, or through alterations made to them, could be used to compromise the safety and security of the facility (illegal items, sharps, escape paraphernalia, drugs, devises, unauthorized food or beverages, metals, cell phones, keys or any item deemed unsafe, or a threat to facility security).

(18) Corporal Punishment – Physical punishment applied to the body of a youth, e.g., whipping, spanking. Corporal punishment is prohibited.

(19) Corrective Action Plan (CAP) – A plan that addresses the correction and/or tracking of issues affecting facility operations and staffing.

(20) Cost of Care Recovery – Fees ordered by the court for the care, support and maintenance of the youth while detained in a state-operated facility.

(21) Department – The Florida Department of Juvenile Justice.

(22) Designated Health Authority (DHA) – The DHA shall be a physician (MD) who holds an active, unrestricted license pursuant to Chapter 458, F.S., or an osteopathic Physician (DO) who holds an active, unrestricted license under Chapter 459, F.S., and meets all requirements for practice in the State of Florida. The Physician must be either Board Certified in Pediatrics, Family Practice or Internal Medicine (with experience in adolescent health) or Board-Eligible and have prior experience in treating the primary health care needs of adolescents. A Psychiatrist who holds an unrestricted license under Chapter 458 or 459, F.S., may serve as the DHA of a facility that provides specialized mental health services, as long as the Psychiatrist has current experience in medically treating the physical health care needs of adolescents. The DHA shall be either a state employed or contract Physician accountable for ensuring the delivery of administrative, managerial and medical oversight of the facility health care system. Corporate physicians, who do not perform clinical/administrative duties on-site, shall not be the Designated Health Authority. The DHA shall ultimately be responsible for the provision of necessary and appropriate health care to youth in the care of a detention center.

(23) Designated Mental Health Clinician Authority – A Licensed Mental Health Professional who, through employment or contract, is responsible for ensuring appropriate coordination and implementation of mental health and substance abuse services in a departmental facility.

(24) Detention Screener – The individual who completes the detention screening and ensures proper paperwork is present to correctly screen a youth for detention.

(25) Disaster Plan – A plan that addresses a detention facility’s response to potential disaster or emergency situations.

(26) Disturbance – Any situation resulting in the loss of control of youth in a facility or program that necessitates calling in local law enforcement, other outside sources, and ‘all available staff’ to assist in quelling the disturbance and getting the facility back under control regardless of whether there are any resulting injuries.

(27) Documentation – The act or instance of supplying electronically or manually prepared material, references, or records.

(28) Escape – Any incident involving a youth who leaves the grounds or fenced boundaries of a secure detention facility while not in the custody of staff or who is detained in such a place and leaves the custody of facility staff when outside the facility, must be reported as an escape regardless of the length or duration of the departure.

(29) Facility Management System (FMS) – The computer based system used by state-operated juvenile detention centers as the primary source of documentation and reporting for facility operations. Forms and reports generated by FMS are considered to be both the official and original documentation.

(30) Facility Operating Procedures (FOP's) – Detailed procedures that operationalize and implement Rule 63 G-2.013-.027 within a specific facility.

(31) Florida Child Abuse Hotline – Serves as the central reporting center for allegations of abuse, neglect, and/or exploitation for all children and vulnerable adults in Florida. The Hotline Number is 1-800-96-ABUSE.

(32) Frisk Search – A physical search of the person involving the passing of hands over the person's outer clothing.

(33) Grievance – A written complaint by a youth in a secure juvenile detention center.

(34) Grievance Procedure – A process for addressing youths' grievances in secure detention centers.

(35) Group Punishment – The punishment of a group of youths for the behavior of a few.

(36) Inactive Files – File material resulting from a youth's previous detention placement.

(37) Incident Reporting – An occurrence or situation that requires notification to the CCC, Administration, Florida Child Abuse Hotline, or Law Enforcement.

(38) Individual Healthcare Record – The permanent departmental file containing the unified cumulative hard-copy collection of clinical records, histories, assessments, treatments, diagnostic tests which relate to a youth's medical, mental health, substance abuse, developmental disability, behavioral health and dental health, which have been obtained to facilitate care or document care provided while the youth is in a detention center.

(39) Juvenile Justice Detention Officer (JJDO) – An Officer responsible for the direct supervision of the youth in secure detention.

(40) Juvenile Justice Detention Officer Supervisor (JJDOS) – An Officer responsible for the direct supervision of other JJDO officers in the performance of their duties.

(41) Juvenile Justice Information System (JJIS) – The Department's electronic information system used to gather and store information on youths having contact with the Department.

(42) Juvenile Probation Officer (JPO) – An Officer that serves as the primary case manager for the purposes of managing, coordinating and monitoring the services provided and sanctions required for youths on probation, post-commitment probation or conditional release supervision. In

this chapter, whenever a reference is made to the tasks and duties of a JPO, it shall also apply to case management staff of a provider agency contracted to perform these duties and tasks.

(43) Learning Management System (LMS) – System used for the delivery of online learning courses and the tracking and management of computer-based and instructor-led training.

(44) Legal Guardian – A person lawfully invested with the power, and charged with the obligation, of taking care of and managing the property and rights of a person who, because of age, understanding, or self-control is considered incapable of administering his or her own affairs.

(45) Level 1 Vocational Programs – These programs are pre-vocational and shall include provision of counseling or instruction contributing to personal accountability skills and behaviors appropriate for youth in all age groups and ability levels that lead to work habits with youth competencies.

(46) Logbook – A written format for communication and record keeping in a secure detention facility.

(47) Master Control – A centralized location within a detention facility where all operational functions are monitored and observed. It is the central security focal point in the facility for both communication and tracking of youth movement.

(48) Module/Mod – A living unit inside a secure detention facility designed for housing youth.

(49) Mechanical Restraints – This includes restraint devices such as metal handcuffs, leg cuffs, waist chains and zip ties.

(50) Medical Confinement – The placement of a youth in a secure room to allow youth to rest and recover from illness and/or prevents the spread of a communicable illness (i.e. flu, H1N1 virus, etc.). The use of medical confinement is not intended as punishment or discipline and is ordered by the DHA.

(51) One-to-One Supervision – The supervision of one youth by one staff member who must remain within five feet of the youth at all times. The staff member must maintain constant visual and sound monitoring of the youth.

(52) Prison Rape Elimination Act (PREA) – The United States Department of Justice rule of national standards to prevent, detect, and respond to sexual abuse and sexual harassment in juvenile facilities; 28 C.F.R. Part 115.

(53) PREA Coordinator – Position responsible for developing, implementing, and overseeing the Department's efforts to comply with the PREA standards in all of its juvenile detention facilities.

(54) PREA Facility Compliance Manager – Position at each juvenile detention facility operated by the Department responsible for coordinating the facility's efforts to comply with PREA standards.

(55) Precautionary Observation – A suicide precaution method that provides for the constant supervision of a suicide risk youth in designated observation areas of the facility that are safe and secure.

(56) Property Custodian – Superintendent or designee responsible for oversight of the youth’s property.

(57) Protective Action Response (PAR) – The Department-approved verbal and physical intervention techniques and the application of mechanical restraints used in accordance with Chapter 63H-1, F.A.C.

(58) Quality Improvement System (QI) – The process authorized by section 985.632, Florida Statutes, governing the assessment of a program’s operation, management, governance, and service delivery based on established standards.

(59) Regional Director – The Department employee responsible for the supervision of the Superintendents of the state-operated juvenile detention centers in a specified region. This person also provides direct oversight and technical assistance to all secure detention facilities in a specified region.

(60) Release – The removal of a youth from detention status.

(61) Secure Detention – A physically restrictive facility for the housing of youth pending adjudication, disposition, placement or by court order.

(62) Security Devices – Devices both mechanical and electrical that enhance security in the facility.

(63) Sexual Misconduct – Any act of sexual abuse and/or sexual harassment.

(64) Special Needs Supervision – Any youth admitted who is age 9 years or younger or a youth that has an emotional handicap, a physical handicap, or has developmental delays is placed on Special Needs Supervision. The supervision requires one staff to one youth supervision at all times.

(65) Standard Supervision – The required visual observations of the youth’s condition (i.e., outward appearance, behavior, and position in the room) while in his or her room at intervals not to exceed ten minutes.

(66) Strip Search – A visual check of a youth without clothing. A strip search shall be conducted in a private area with two staff members present, both of the same sex as the youth being searched.

(67) Suicide Precautions – Use of Precautionary Observation or Secure Observation for supervising, observing, monitoring and housing youth who have been identified as a potential suicide risk. Suicide Precautions require that specific action be taken within a DJJ facility or program to protect a youth considered at risk of suicide or potential self-injury.

(68) Suicide Prevention Tool – A tool utilized in DJJ facilities to cut the youth free from material used in a suicide attempt.

(69) Superintendent – The Department employee responsible for the operation of a designated juvenile detention center.

(70) Supervision – The direct care, custody, and control of youths while in detention status.

(71) Youth – Any youth ordered into secure detention status.

(72) Work Order System – Documentation of efforts made to address preventative and corrective maintenance needs.

Rulemaking Authority 985.601(9)(b) FS. Law Implemented 985.601(9) FS.History–New _____.

63G-2.015 Facility Management.

(1) Accountability: The Superintendent or designee is responsible for ensuring compliance with all applicable laws, rules, regulations, policies and procedures related to the operation of a secure detention facility and to the proper care, custody, and control of detained youths.

(a) Background and drug screening shall be conducted on all potential staff and volunteers in compliance with the requirements set forth in Chapter 985.644, F.S.

(b) Facility Operating Procedures (FOP’s) shall be facility specific. Policies and procedures shall include language that articulates how the individual facility shall implement the Department’s policies or procedures.

(2) Each facility shall have a PREA Compliance Manager.

(a) This person is responsible for oversight of the designated facility’s implementation and compliance efforts as they relate to PREA standards.

(b) This person coordinates and communicates on a regular basis with the Department PREA Coordinator as to the facility’s compliance with PREA standards.

(c) This person is responsible for involvement with auditors conducting reviews at their facility and for developing corrective action plans necessary as a result of the audit report.

(3) Detention Reviews

(a) In order to ensure proper management of youths placed in secure detention and to ensure appropriate sharing of information, the Superintendent or designee shall conduct a weekly Detention Review staffing to discuss each youth listed on the census for secure and non-secure detention and electronic monitoring.

(b) Part of the staffing should address court orders. The Superintendent shall assign the responsibility for reviewing court orders to a staff member. Questionable court orders, those orders that appear to contradict Florida Statutes, shall be forwarded to circuit or regional staff according to department and regional policy.

(4) Staff Meetings: Staff meetings will be used to coordinate efforts, supervise work, solve problems, assign responsibility and delegate authority.

(a) Supervisors shall meet with their subordinate staff daily, prior to the beginning of their respective shifts.

(b) A record of each meeting shall be retained and copies of the minutes of each meeting shall be available to all staff.

(5) Interagency and Community Relations:

(a) The facility shall meet with or make contact quarterly with representatives of agencies involved in the juvenile justice continuum, including:

1. The juvenile court(s);
2. The State Attorney's Office;
3. The Public Defender's Office;
4. Local law enforcement agencies;
5. School system;
6. Contracted programs/agencies; and

(b) The Superintendent shall seek interagency input in the development of goals and objectives.

(c) Any tours of the facility shall be approved by the Regional Director. Juveniles touring the facility are prohibited from entering the secure area of a detention center.

Rulemaking Authority 985.644 F.S., 985.601(9)(b) FS. Law Implemented 985.601(9) FS.History--New _____.

63G-2.016 Maintenance

(1) The Department shall follow sanitary standards for juvenile detention facilities as set forth by the Department of Health.

(2) The Superintendent is responsible for ensuring the physical plant and all equipment is in proper repair and fully functional. Any repair(s) that cannot be completed shall be documented and reported to the regional office.

(a) All staff shall report physical safety features in need of repair or maintenance. If a condition exists that constitutes a safety hazard, it shall be reported to the Superintendent or designee as soon as possible.

(b) Each detention facility shall maintain maintenance schedules and a work order system.

(c) The Superintendent or designee shall ensure that systems or programs, contracted or otherwise, are in place to address facility needs related to the maintenance, repair, replacement and continual evaluation of equipment.

(3) The Superintendent or designee shall ensure all tools and equipment are properly cared for, stored and inventoried.

(a) Inspections of tool control areas shall be conducted and documented monthly.

(b) Perpetual inventories of all tools shall be maintained.

(c) An inventory of all other maintenance equipment shall be maintained.

(d) Youths are forbidden to use or access any tools, kitchen or medical equipment. Youths may use cleaning items such as mops, brooms, and buckets and other common household items under direct staff supervision.

(e) Kitchen knives and other hazardous kitchen sharps shall be stored in a locked cabinet, drawer or toolbox that contains an inventory list and shall be accounted for daily.

(4) The facility, including the attached buildings and grounds, shall be clean, landscaped and well maintained. Furnishings shall be kept in good repair. Staff shall utilize a FMS maintenance work order system or other approved work order systems to identify damage or situations in need of repair.

(5) The Superintendent is responsible for the implementation of a safety plan addressing proper use, storage, inventory, access, and disposal of toxic, caustic, flammable and poisonous items.

(a) Youths shall not be permitted to use, handle, or clean-up dangerous or hazardous chemicals or respond to chemical spills. Youths shall not be permitted to clean, handle, or dispose of any other person's bio-hazardous material, bodily fluids or human waste.

(b) The Superintendent is responsible for the development of a site-specific plan addressing exposure to blood borne pathogens.

(c) The disposal of bio-hazardous waste is the responsibility of the medical services provider.

Rulemaking Authority 985.601(9)(b) FS. Law Implemented 985.601(9)(b)1-3. FS.History--New _____.

63G-2.017 Staffing.

(1) Facility Organization: The Superintendent or designee shall maintain an organizational chart of the center's personnel structure.

(2) Staff Schedules

(a) Staffing patterns will ensure that the safety, well-being and appropriate supervision of youths are addressed at all times.

(b) The on-site person in charge of a detention center shall be the rank of JJDOS or above.

1. Should events or circumstances beyond the control of management dictate the need to temporarily place a person of lesser rank than a JJDOS in charge of a detention center, the Superintendent and/or Assistant Superintendent shall be notified immediately. In addition, the Regional Director shall be notified.

2. A diligent effort shall be made to relieve the lesser ranked staff as soon as administrative staff can be located to provide replacement.

(3) Critical Posts

(a) Critical posts are defined as those areas which should have staff present twenty-four hours a day, seven days a week, for safe and secure facility operations.

(b) The following six areas have been identified as critical posts:

1. Supervision of Youth (facility modules),

2. Master Control.

3. Admissions/Releases.

4. Transportation.

5. Security (e.g., rover, runner, etc.), and

6. Supervision of Staff (Supervisors on duty).

(c) The number of staff assigned to any one of these critical posts will depend on a variety of factors, including, but not limited to: number of beds, average daily population, number of admissions/releases, number of counties served, transportation requirements and court schedules.

(4) Double On

(a) Staff identified on the officer schedule as responsible for performing “double-on” duty (working two consecutive shifts) shall be prepared to perform this duty at the direction of the JJDOS. Supervisors shall make all reasonable attempts to minimize the use of “double-on”, but shall never do so at the expense of youth safety and security.

(b) In instances where officers are required to work two consecutive shifts, administrators shall make an effort to allow the officers sixteen consecutive hours off prior to returning to work.

(5) Training Requirements

(a) The Superintendent or designee is responsible for all facility training.

(b) Drills are used in an effort to ensure the safety and security of all youths and employees.

1. Continuity Of Operations Planning (COOP) Drills – Shall be conducted, at minimum, twice a year, with one drill being completed prior to the hurricane season.

2. Escape Drills – Shall be conducted on a quarterly basis.

3. Fire Drills – Shall be conducted monthly, on each shift.

4. Medical Drills – Shall be conducted quarterly, on each shift.

5. Suicide Prevention Mock Drills – Shall be conducted quarterly, on each shift.

(6) Interns and Volunteers:

(a) The Superintendent or designee shall maintain a file on all interns and volunteers. The file shall include, at a minimum, the approved background screening paperwork, the Superintendent’s review of the paperwork and documentation of training.

(b) An officer shall maintain supervision of youths during all intern or volunteer sponsored activities.

(7) Non-facility staff in secure areas

(a) Visiting personnel conducting official business shall display proper identification.

(b) The Superintendent, or designee, shall designate what area non-staff persons may access.

Rulemaking Authority 985.601(9)(b) FS. Law Implemented 985.601(9) FS. History–New _____.

63G-2.018 Documentation / Management Systems.

(1) All documents, including information entered into JJIS and/or FMS, represent official records. Failure to document required information, falsification of information, or failure to properly retain written documents may result in disciplinary action up to and including dismissal.

(2) The Superintendent is responsible for ensuring all appropriate information is entered into the Department’s Juvenile Justice Information System (JJIS) and/or Facility Management System (FMS). The information in these systems is used to provide necessary information about the youth and the facility.

(3) Logbooks

(a) Detention facilities shall use, at a minimum, a logbook in Master Control, one for each living area, and one for visitors.

(b) At a minimum, living area logbooks shall document date and time of an event or activity, names of staff and youths involved, a brief description of the event, initials of the person making the entry and the date and time of the entry.

(c) At a minimum, the Master Control logbook shall document emergency situations and incidents, drills, receipt of medical and mental health alerts, required population counts, youth group movement, admissions and releases, presence of law enforcement personnel who are not employees, youths placed in or released from confinement, and youths placed on or released from precautionary/secure observation.

(d) The Superintendent or designee shall review all logbooks at least weekly. The review of the documentation must be highlighted.

(e) The supervisor(s) shall review the Master Control logbook when accepting responsibility for the facility and review the living area logbooks daily.

(f) The JJDO shall review the logbook entries from the previous shift when accepting responsibility for the living area.

(g) Each logbook review shall be documented in the logbook and shall designate the name and position of the reviewer and the date and time the review was completed.

(4) Youth files shall be labeled Confidential and be maintained securely.

(5) Reports related to facility operations fall into two categories: internal and external reports.

(a) Internal reports refer to reports that are utilized regularly by officers and other facility staff in the day-to-day operation of the facility. Internal reports include, but are not limited to, the following:

1. Shift reports;
2. Incident reports;
3. Confinement reports;
4. PAR reports;
5. Fire/Safety/Housekeeping and Security Inspections;
6. Mod and common area contraband inspections; and
7. Perimeter searches.

(b) External reports refer to reports that are forwarded from the facility to outside entities as required by the Legislature, the Department or other governmental agencies. External reports include, but are not limited to:

1. Reporting of incidents to the Central Communications Center;
2. National School Lunch meal reports, if applicable; and
3. Reports to the Florida Child Abuse Hotline, pursuant to Chapter 39, F.S.

(6) Monitoring and Assessment

(a) The Superintendent and facility management team shall monitor daily and overall operations. The Superintendent, Assistant Superintendent, or the person in charge of the facility shall tour the youths' living areas at least once during each shift and shall document the visit in the area's logbook.

(b) The Superintendent or member of the administrative team has the responsibility of preparing quarterly reports analyzing facility operations. The quarterly reports shall include:

1. Results of various inspections.
2. Review, investigation and follow-up actions of incidents impacting the safety and security of daily operations.
3. Population trends.
4. Report on conditions of confinement for youth.
5. Officer morale and compliance with policies and procedures.
6. Other issues as identified by the Superintendent.

(c) The quarterly reports shall be reviewed by the Superintendent and shall be forwarded with comments and/or corrective actions to the Regional Office by the 10th day of the month following the quarter's end.

(d) Action items and issues identified in Quality Improvement (QI) Reviews, management reviews, security audits, regional inspections or those items deemed necessary by the Regional Director or designee may result in a corrective action plan.

(e) Closed Circuit Television (CCTV) surveillance equipment in detention facilities assists in the supervision of youths. Strategically placed surveillance cameras help to monitor the safety and security of youths and officers. Surveillance cameras will not be used, however, as a substitute for direct officer supervision. A priority will be placed on the repair/replacement of any defective surveillance camera. Superintendents, or their designee, must review a minimum of one hour of random CCTV video per week. CCTV video must also be reviewed for Protective Action Response (PAR) actions and incidents, as necessary.

(7) The Superintendent shall submit all reports as required by the state and/or regional management.

(8) The Superintendent or designee shall ensure that all mandatory reports are completed and submitted by contracted providers, to include but not limited to, mental health, psychiatric, and medical services.

Rulemaking Authority 985.601(9)(b) FS. Law Implemented 985.601(9)(b)1. FS.History–New _____.

63G-2.019 Security.

(1) Security Audits

(a) In order to maintain appropriate security within the facility, ongoing reviews and audits of security systems, devices, and procedures must be conducted. The Superintendent shall ensure security audits are conducted and documented on a quarterly basis.

(b) Audit results shall be submitted to the Regional Director within ten business days of completion of the audit.

(2) Security Devices

(a) Employees and contracted staff shall ensure:

1. All doors are closed and locked when not in use to include, but not limited to, closets, offices, laundry, classrooms, and storage rooms.

2. All occupied and unoccupied cell room doors are closed and locked at all times.

3. No door shall be propped open unless approved by the Superintendent or designee for documented extenuating circumstances. Documentation of the permission to have the door(s) propped open shall be in the logbook.

4. Cell doors are opened and secured individually except during a facility emergency.

5. Personal cell phones are prohibited in the secure area of a detention center without the written authorization of the Superintendent or designee.

(b) Facility staff shall ensure the provision of a clean, safe and secure physical environment that is in proper repair with all security equipment fully functional and operable.

(3) Master Control – Master Control is responsible for maintaining chronological documentation of all activity within the facility.

(4) Communications

(a) The Superintendent shall require that officers and Supervisors, upon reporting to duty, are briefed by the outgoing JJDOS or designee on each shift.

(b) All officers assigned to the direct supervision of a group of youths shall be issued radios to be used to communicate with other officers, Supervisors and Master Control as needed. Facility administration shall be assigned radios compatible with those issued to staff.

(c) Radio 10 codes shall be utilized for standard radio communications.

(d) Color codes, via radio communications and/or intercom announcements, shall be utilized to announce certain emergencies to officers and other facility personnel. The communication of a color code shall include the location where the incident is occurring.

(5) Key Control: The Superintendent shall outline a system of key control that addresses assignment, tracking, storage and disposal or replacement of lost or damaged keys, including keys to the program's vehicles. Emergency key rings shall be maintained separately in a secure location designated by the Superintendent. These keys shall be notched or otherwise identifiable by touch and shall provide egress through facility exterior doors providing access to evacuation areas.

(a) Employees who are issued keys shall receive key control training prior to receiving facility keys and shall carry the assigned keys on their person at all times when in the facility.

(b) Youths are not allowed to handle or use facility keys.

(6) Youth Movement

(a) Officers shall remain alert while they interact with youths.

(b) Officers must be aware of the location and movement of all youths assigned to their supervision at all times.

(c) All youths shall be in sight of at least one JJDO at all times (with the exception of sleeping hours or time secured in rooms).

(d) Officers are prohibited from leaving their area of responsibility without being properly relieved by a co-worker and obtaining approval from the Supervisor.

(e) When a youth leaves the group or program area of the facility for any reason, all officers assigned to supervise the youth must be informed.

(f) Master Control authorizes all movement of youths prior to the actual movement. No movement shall occur until Master Control gives clearance and authorizes the movement.

(g) When moving youths from one area of the facility to another, officers shall:

1. Stop all group activities prior to the scheduled move to allow time to prepare the group to move.

2. Count all youths before leaving the area, around corners, and upon arrival at the destination.

3. Be positioned so that visual sight of all youths is maintained throughout the move.

4. Never allow any youth to trail behind an officer.

5. Move youths in a straight line along one side.

(7) Visual Observation Report (VOR)

(a) When a youth is confined to a room, whether for sleeping or other reasons, officers shall conduct visual observations to ensure safety and security.

(b) Visual observations shall be documented to include the time of the observation and the initials/identification of the officer completing the observation. Electronic documentation is acceptable for facilities using electronic cell check systems, however, pre-printed times are prohibited.

(c) There shall be no obstructions (clothing, memos, pictures, etc.) over windows and areas where staff are likely to be in the presence of youths and direct line of sight is needed.

(d) If an officer, in the course of completing observations, is unable to see any part of a youth's body, the officer shall, with the assistance of another officer, open the door to verify the youth's presence.

(e) Levels of youth supervision – All youth are screened at admission and during their detention stay for medical, mental health and substance abuse needs. Based on this screening, youth are placed on one of four levels of supervision. These levels include:

1. Standard Supervision

2. Close Supervision.

3. Constant Supervision

4. One-to-One Supervision

(8) Alerts – In order to ensure the safety and well-being of youth, Superintendents shall be responsible for ensuring that JJIS Alerts are reviewed, responded to appropriately, and documented.

(9) Counts

(a) Officers must know the exact number and location of all youths under their supervision at all times. Census counts of youths shall be taken, called into Master Control, and documented, at a minimum:

1. At the beginning and end of each shift.

2. Following any emergency to include: power outages, evacuation due to emergency drills, and any code called. In the event a code is called in any location outside the main walls of a facility, it is critical that all youth counts are reconciled prior to the movement of any group of youths.

3. Prior to and following routine group movement.

4. Anytime a population change occurs.

5. Randomly, at least once on each shift.

(b) There shall be no youth movement during counts until Master Control confirms the counts, reconciles the count and authorizes facility activity to resume.

(c) At the discretion of the Superintendent or designee, visitors may be asked to exit the secure area of the facility during shift change or to cease any non-essential movement.

(10) Staff Positioning – Officers will position themselves strategically in the mod, during movement, in the classroom and other areas of the facility or during transportation so as to have optimum sight and sound supervision.

(11) Searches

(a) The Superintendent shall ensure that the primary function of any search is to locate contraband and to identify any item or situation that may be hazardous or otherwise compromise safety or security.

(b) All searches, and the result of each search, shall be documented in the designated logs, in FMS or a manual logbook used for these recordings, and on the shift report.

(c) Any item or situation which may compromise safety or security shall be reported immediately to the JJDOS.

(d) Law enforcement shall be contacted if any item found would be considered illegal as defined in Florida Statute, or if there is evidence of any type of unlawful activity.

(e) Frisk, Strip and Other Physical Searches.

1. Electronic searches of youths shall be conducted during admission and following any transport.

2. An officer of the same sex as the youth being searched shall conduct a frisk search.

3. Frisk searches shall be conducted: during admission; following activities outside the secure area of the facility; following visitation with a person(s) from outside of the facility (visitation, attorney, clergy, etc.); prior to and after transportation; or if there is a reasonable suspicion that a youth is harboring contraband. Based upon youth behavior, a frisk search will be conducted prior to being placed in behavioral confinement.

4. A strip search is a visual check of a youth without clothing. A strip search shall be conducted in a private area with two staff members present, both of the same sex as the youth being searched. If two staff of the same sex as the youth

are not available, one staff of the same sex as the youth may conduct the strip search while a staff of the opposite sex is positioned to observe the staff person conducting the search, but cannot view the youth.

5. Strip searches shall be conducted during admission or if there is a reasonable suspicion a youth is harboring contraband.

6. Staff shall prepare the youth prior to the initial frisk search or any strip search by explaining the purpose and procedure of the search, while assuring the youth of his or her safety. Throughout the search, staff shall avoid using unnecessary force and shall treat the youth with dignity and respect to minimize the youth's stress and embarrassment.

7. Staff shall not search or physically examine a transgender or intersex youth for the sole purpose of determining the youth's genital status. If the youth's genital status is unknown, it may be determined during conversation with the youth, by reviewing medical records, or, if necessary, by learning that information as part of a broader medical examination conducted in private by a medical practitioner.

8. Cavity searches shall be approved by the Superintendent or designee when it is strongly suspected that a youth has concealed contraband in a body cavity. Trained medical personnel must conduct a cavity search in a hospital setting. Detention staff are not authorized to conduct a cavity search.

(f) The following shall be documented in FMS when applicable:

1. Room searches shall be conducted during the first two shifts (morning and afternoon) or if there is a reasonable suspicion that a youth is harboring contraband in a room.

2. Recreation field searches shall be conducted prior to any outdoor activity.

3. Perimeter, outside the fence line, and parking lot(s) searches shall be conducted once during each shift.

(12) Contraband – The steps to dispose of contraband shall be specified in FOP's.

(13) Criminal Gangs

(a) Each facility shall identify a staff person to serve as a gang representative.

(b) Facility staff shall share pertinent gang-related information, as appropriate, with the Florida Department of Law Enforcement, local law enforcement, Department of Corrections, school districts, the judiciary, and social service agencies, as well as with a youth's JPO.

(c) Consequences for youths who participate in any criminal gang activity or any other gang related activity not specifically defined in statute shall be consistent with the behavior management program.

(14) Disturbances

(a) Disturbances must be reported to the CCC according to the requirements of 63F-11. The Superintendent or designee shall be responsible for the notification of the Regional Director

(b) A Code is to be called any time an officer determines that there is a potential threat to the safety of officers, youths, or property.

(15) Hostages: Each facility must have a plan in place that addresses hostage situations that must include: In the event a hostage situation occurs, the following procedures are to be followed:

(a) If hostages are involved in an escape or other situation, staff should do nothing that shall, in any way, endanger the safety of the hostages.

(b) The nearest officer shall notify Master Control of the hostage situation, giving the location and number of youth involved.

(c) Master Control shall contact 9-1-1. If the incident occurs outside the facility, the officers involved will also contact 9-1-1 and Master Control.

(d) The shift supervisor shall immediately notify the Superintendent or designee of a hostage situation.

(e) If directed by administration, staff shall attempt to verbally intervene using calming non-confrontational language. The Superintendent or his representative shall notify the Detention Regional Director.

(f) All youth not involved in the situation shall be moved to the nearest secure area. The area in which the hostage has been taken shall be secured until the situation has been resolved.

(g) If at all possible, the situation should be stalled until a trained law enforcement negotiator arrives.

(h) The CCC shall be contacted according to the reporting guidelines.

(16) Capacity/Overcrowding

(a) Each Facility shall develop an overcrowding contingency plan.

(b) The plan shall address:

1. The maximum number of youths the facility is capable of housing safely and securely. If the number of youths in a facility is such that the amount is greater than 125 percent of the designated bed capacity, the facility shall be considered overcrowded.

2. Actions to be taken when the facility reaches the identified maximum capacity shall include requesting release of youths through the Court and transferring youths to other facilities if space is available and if deemed to be in the best interest of safety and security.

(17) Firearm and Weapon Control

(a) The Superintendent shall ensure the following:

1. Firearms and weapons as defined in Chapter 790, F.S., shall not be in the possession of any facility employee while on facility property or during the performance of their job.

2. Firearms and weapons may only be brought into the secure area of any detention facility by law enforcement when emergency conditions exist.

(b) The possession of any firearm or weapon by a youth is a criminal act. Such items shall be seized if there is no immediate danger posed and law enforcement must be contacted.

(18) Emergencies – Officers and other facility staff shall be trained and prepared to address emergency situations. Any facility staff member shall call 911 if it is believed that any youth or staff requires emergency care. If 911 services are requested, Master Control shall be notified of the request as soon as possible to assist arriving emergency personnel in getting to the proper location.

(19) Escape Attempts and Escape

(a) If an escape attempt occurs:

1. Staff shall immediately alert other officers by announcing a Code Green and the location over the radio.

2. Master Control shall communicate Code Green to all other staff and specify the location. All non-essential radio transmissions shall cease.

3. All available officers shall respond and provide assistance in maintaining control of the group or apprehending the youth attempting to escape.

4. All movement in the facility shall cease. Youth counts shall be conducted.

5. All youth shall be returned to their mods upon authorization from the shift supervisor and clearance from Master Control. Youth may be placed in lockdown status at the discretion of the supervisor.

6. In the event this movement cannot occur for security reasons, all youth are to be instructed to sit down at their current location.

7. The supervisor shall determine when it is appropriate to resume the daily schedule.

8. Any attempt by staff at apprehending the escaping youth should be done only if the remaining youth are under the direct supervision of another officer. If this procedure is not followed, it is quite possible that an escape involving one youth could develop into a situation in which a number of youth escape.

9. If staff can physically intervene in stopping the youth from escaping, he/she should do so by securing the youth. If the youth resists, the officer shall use the DJJ approved Protective Action Response techniques to control the youth.

10. Local law enforcement shall be contacted and advised of the attempted escape.

11. Following an attempted escape, the facility's administration shall review all aspects of the attempted escape, and submit a corrective action plan to the Regional Director for review and approval.

12. The attempted escape shall be documented in the logbook as identified in Facility Operating Procedures and a detailed incident report shall be completed.

(a) Should a youth successfully escape, staff shall comply with the actions described above as well as the following actions:

1. Local law enforcement shall be contacted immediately and advised of the escape. The reporter is to provide as much information about the youth as possible (height, weight, hair color, eye color, scars, tattoos, clothing description, potential destinations, etc.). A photograph may be provided to law enforcement for identification purposes.

2. The facility Superintendent shall be notified of the escape attempt at the earliest possible time. If the escape occurs at a time when facility administration is not on duty, the shift supervisor shall be responsible for contacting (either by cellular telephone or home telephone) the on-call administrator.

(b) The following shall be notified within two (2) hours of the escape:

1. Central Communications Center;

2. Chief Probation Officer of the circuit;

3. Parent/guardian;

4. State Attorney, who shall make every effort to notify the victim, material witnesses, parent(s) or guardian(s) of a minor who is a victim or witness, or immediate relatives of a homicide victim of the escapee; and

5. The court having jurisdiction over the youth.

(c) The bedding and clothing of the escaped youth shall be confiscated and made available to law enforcement.

(d) The escape shall be documented in the logbook as identified in Facility Operating Procedures and a detailed incident report shall be completed.

(e) Upon apprehension, the State Attorney and Judge, parents, Juvenile Probation Officer, Chief Probation Officer, law enforcement shall be notified of the youth's return to the facility.

(f) All staff shall be trained in escape prevention annually. The facility shall conduct and document quarterly mock escape drills.

(20) Vehicles

(a) Vehicle searches shall be conducted prior to and after the transportation of any youths.

(b) All vehicles shall be inspected and the inspection documented prior to each use. If, during vehicle safety and security inspection, any item is found or suspected to be out of compliance, and no other vehicle is available, the officer must have the transportation coordinator or the JJDOS' approval prior to transport.

(c) The transporting officer(s) shall inspect and document the inspection of the inside of vehicle prior to the transport to ensure that the vehicle is safe and that no contraband is present. The officer shall inspect each seat, underneath and between the cushions, air vent, around the security cages, and the floor areas. If any contraband is found, the officer shall turn it over to the JJDOS and write an incident report documenting the find and circumstances. After completion of the search, the vehicle shall be locked to prevent the possible introduction of contraband.

(d) General Vehicle Guidelines

1. Fifteen passenger vans can transport no more than thirteen youths at any one time.

2. Each vehicle is to include at least two transporters, one of which must be gender appropriate.

3. Youths and staff are not permitted to smoke or use any tobacco products.

4. Transporters are not permitted to play radios, taped music, or any other electronic devices while youths are in the vehicle.

5. Cell phone usage (calls and texting) for personal reasons is prohibited.

6. All persons riding in state vehicles or personal vehicles while on state business shall use seat belts.

7. Transporters must observe all traffic laws.

8. If a youth in custody attempts to escape, one (1) staff shall remain to control the other youths and call for assistance. The second staff shall pursue the escapee. Extra caution shall be used as to not pursue the escapee into oncoming traffic.

Rulemaking Authority 985.601(9)(b) FS. Law Implemented 985.601(9)(b)1.4. FS.History--New

63G-2.020 Admissions, Orientation and Releases.

(1) The admission process shall address the following:

(a) Review of required paperwork from law enforcement and screening staff prior to initiating the admission process.

1. No youth presented to be securely detained shall be accepted for detention if in need of emergency medical care, require mental health crisis intervention or are under the influence of, or withdrawing from, any intoxicant.

2. If a youth in crisis is mistakenly accepted for admission into secure detention, the JJDOS shall make the necessary arrangements for the youth to see the facility's medical or mental health staff or shall ensure the youth is transported to a hospital emergency room or Baker Act facility.

(b) Inactive files shall be reviewed, if available, to obtain useful information.

(c) The youth shall be electronically searched, frisk searched and strip searched.

(d) All body piercings on youths shall be removed at admission. The medical staff will follow-up with the youth to assess the need for treatment of any related infections.

(e) The youth shall be allowed to place a telephone call to the parent or guardian at the facility's expense or the youth's refusal to make a call shall be documented. The youth shall not be allowed to telephone the victim(s) unless it is a relative who is the victim of the domestic violence and the admission officer verifies that the victim is willing to talk with the youth.

(f) If the admission process is completed two hours or more before the serving of the next scheduled meal, the youth shall be offered something to eat.

(g) The youth shall be screened to identify medical, mental health, and substance abuse needs. Any indication requiring services shall be documented, and appropriate referrals and services provided. Information obtained during the screening that could affect the youth's status (example: admission of sexual assault on others) shall also be transmitted to the shift supervisor and the youth's Juvenile Probation Officer (JPO) for further investigation. The detention facility shall use an alert system within JJIS to identify a youth with special needs. Current prescription medications shall be documented in the JJIS alert system. Staff shall provide the required level of supervision to those youths that appear in the alert system to ensure their special needs are met.

(h) Classification of Youths. The Superintendent shall establish, through FOP's, a classification system that promotes safety and security, as well as effective delivery of treatment services, based on determination of each youth's individual needs and risk factors that addresses, at a minimum, the following:

1. Physical characteristics, including sex, height, weight, and general physical stature;

2. Age and maturity level;

3. Identified special needs, including mental, developmental or intellectual, and physical disabilities;

4. History of violence;

5. Gang or human trafficking affiliations;

6. Criminal behavior;

7. Sexual aggression or vulnerability to victimization; and

8. Identified or suspected risk factors, such as medical, suicide, and escape or security risks. Any youth classified as a suicide risk shall be placed on Suicide Precaution.

(i) Lesbian, gay, bisexual, transgender, or intersex youth shall not be placed in particular housing, bed, or other

assignments solely on the basis of such identification or status. Placement shall be considered on a case-by-case basis whether the placement will ensure the youth's health and safety, and whether the placement would present management or security problems.

(j) A photograph of the youth shall be taken and maintained in the youth's file and uploaded into JJIS.

(2) Property:

(a) The Superintendent shall ensure that a drop safe for the initial storage of youths' valuables shall be under video surveillance.

(b) The Superintendent shall ensure that all locations for the storage of youth property are secure.

(c) The Superintendent shall ensure that staff will not receive or have personal use of any youth's property or money, unclaimed or otherwise.

(d) The Superintendent or designee shall notify the CCC and file an incident report when a youth's personal property valued \$50 or more is alleged to have been stolen or any U.S. currency belonging to a youth is alleged to be lost or stolen.

(e) In the presence of each detained youth, the admission officer shall inventory all personal property in the youth's possession and record each item surrendered to the admission officer into JJIS.

(f) All money and personal items of value shall be verified and secured in a clear tamper-proof property bag. The description of these items on a property receipt form shall include that the item described is "in the safe."

(g) Information on the clear tamper-proof property bag shall include, at a minimum, the date, the youth's name, the youth's JJIS identification number, a listing of the items in the bag, the youth's signature, and the signature of the person who placed the items in the property bag and sealed it.

(h) In the event a youth refuses to sign a property receipt form, the officer performing the admission shall notify a supervisor and that JJDOS shall document the youth's refusal on the form.

(i) After the youth has signed a property receipt form and the clear tamper-proof property bag, the bag shall be placed in the drop safe. This action shall be recorded in the drop safe bound logbook to include the date, time, youth's name, youth's JJIS identification number, printed name of the officer who secured the property and the officer's initials.

(j) The admission officer shall have the youth sign a letter of acknowledgement in which the youth acknowledges that unclaimed personal property is deemed abandoned and subject to disposal. Unclaimed personal property is property in the possession of the facility for more than thirty (30) days after the legal guardian has been notified to either retrieve, or make

arrangements to retrieve, the property. This notification is sent to the legal guardian if the property is not taken by the youth at the time of his or her release, or is not retrieved by the legal guardian within seven calendar days of the youth being committed to high or maximum risk.

(k) Other personal property, including the youth's clothing, shall be placed in an assigned locker/bag as documented on a property receipt form. This form is then placed in the youth's active file.

(l) Upon the youth's release from detention and retrieval of personal property, the releasing officer, the youth, and the youth's legal guardian shall review and sign the property receipt form and account for all of the youth's personal property.

(m) In the event a youth and/or the youth's legal guardian refuses to sign a property receipt form, the releasing officer shall notify the JJDOS who shall document the refusal on the form.

(n) A copy of a signed property receipt form, which acknowledges the return of youth's personal property, shall be placed in the youth's file.

(3) Orientation:

(a) The admission officer shall orient each youth by clearly communicating to the youth the rules of the center and expectations of behavior. Orientation shall include, at a minimum, the following:

1. Facility rules and regulations;
2. Grievance procedures;
3. Visitation;
4. Telephone calls;
5. Available medical, mental health and substance abuse services and how to access them;
6. How to access the Florida Child Abuse Hotline;
7. Expectations for behavior and related consequences;
8. Possible new law violations for destruction of property;
9. Youths rights.
10. PREA-related information

a. During intake, all youth will be provided with information on the agency's zero-tolerance policy regarding sexual misconduct, including how to report incidents or suspicions of sexual misconduct.

b. Special accommodations shall be made to ensure all written information about sexual misconduct policies, including how to report sexual misconduct, is conveyed verbally to youth with limited reading skills, youth who are limited English proficient, or who are visually impaired, deaf, or otherwise disabled.

c. Within ten days of intake, the facility staff shall provide comprehensive education to youth (either in-person or via video) regarding their rights to be free from sexual

misconduct, their rights to be free from retaliation for reporting such misconduct, and the agency's sexual misconduct response policies and procedures. Refresher information will be readily available to all youth at all facilities. The facility will retain documentation of youth participation in said education in the youth's file.

d. Information regarding the Department's policy on zero-tolerance of sexual misconduct will be posted and visible to all youth at all facilities at a minimum via posters and brochures.

e. Youth shall have access to Department approved outside victim advocates, for emotional support services related to sexual misconduct. The facility shall post, provide, or otherwise make accessible mailing address and telephone numbers (including hotline numbers) of local, state, or national victim advocacy or rape crisis organizations. Communications with such organizations shall be available in as confidential a manner as possible.

(b) Orientation shall occur within twenty-four hours of a youth being admitted into the facility and documented accordingly.

(4) Living Area/Room Assignments:

(a) Youths shall be assigned to a room based on classification.

(b) Youths shall be reclassified if changes in behavior or status are observed.

(c) Youths with a history of committing sexual offenses, or of being a victim of a sexual offense, shall not be placed in a room with any other youth.

(d) Youths with a history of violent behavior shall be assigned to rooms where it is least likely that they will be able to jeopardize safety or security.

(5) Transfers:

(a) Youths may be transferred into a detention center from either another detention center or from a residential commitment program. If a youth is scheduled to be at a detention center for less than eight hours, the youth shall not be entered into the general population and no admission paperwork shall be required. Only the following admission process is necessary for these youth:

1. The youth shall be screened to determine if there are any mental health, substance abuse, or physical health needs, and referrals and services will be provided as necessary.

2. The youth shall be electronically searched, frisk searched, and strip searched. All personal property shall be searched, inventoried and securely stored.

(b) Transfer youth that will be in the detention for more than eight hours will go through the full admission process.

(6) Releases:

(a) All releases must be court ordered with the exception of death, escape or expiration of the detention time period as noted on the court order.

(b) The following documents are required:

1. Court order, or

2. In the absence of a written court order, documentation (by an officer of the Court or a Juvenile Probation Officer) of a Verbal Order in open court shall be used to confirm the release.

3. Prior to the youth's release, the JPO shall provide documentation as to whom the youth is to be released. In the absence of this documentation, the Superintendent or designee shall determine if the person to whom the youth may be released is a parent, guardian or responsible adult.

(c) Each facility must have procedures in place that address youth release.

1. To ensure accuracy, the on-duty shift supervisor shall review all paperwork related to a release prior to the youth's release from secure detention.

2. The shift supervisor is responsible for ensuring there are no "holds," court orders, or other legal reasons not to release the youth.

3. The releasing officer shall verify the identification of the youth.

4. The person to whom the youth is to be released shall present photo identification, which shall be photocopied and placed in the youth's file.

5. Upon the youth's release from detention and retrieval of personal property, the releasing officer, the youth, and the youth's legal guardian shall review and sign a property receipt form and account for all of the youth's personal property.

6. Prescription drugs shall be given to the person to whom the youth is being released, with an appropriately signed receipt. The signed receipt shall be placed in the youth's Individual Health Care Record (IHCR).

7. Both the youth and the person taking custody shall be advised of the following:

a. Any future court dates;

b. Any other issues related to the youth's health or welfare including needs related to medical care, mental health or substance abuse, including pending appointments.

8. The required parties shall sign all applicable release forms.

9. The releasing officer shall complete all release paperwork including the input of required data into the JJIS within one hour of release.

(d) Each facility must have procedures in place to address the negligent release of a youth.

(e) Should a parent/legal guardian refuse to take custody of a youth being released from detention, creating a lockout situation, the local agreement protocols between the

Department and the Department of Children and Families (DCF) shall be enacted. The youth's Juvenile Probation Officer and the Detention Regional Director shall be notified immediately.

Rulemaking Authority 985.601(9)(b) FS. Law Implemented 985.601(9)(a) History—New _____.

63G-2.021 Officer Conduct and Professionalism.

(1) Officer Professionalism/Code of Conduct:

(a) When interacting with youths, officers shall maintain professional behavior and relationships.

(b) Officers shall not verbally abuse, demean or otherwise humiliate any youth, and shall not use profanity in the performance of their job.

(c) Physical abuse of youths is prohibited by law and any suspicion or knowledge of such must be reported to both the Florida Child Abuse Hotline and the CCC. If a youth is at least 18 years old and not disabled, physical abuse is to be reported to the CCC only, but the youth should be given the opportunity to file a police report. If a youth is at least 18 years old and has a disability, both the Florida Child Abuse Hotline and CCC must be notified.

(d) Officers shall not engage in or allow verbal or physical "horseplay" with and/or between any youths.

(e) Officers shall not enter the occupied sleeping quarters or confinement rooms of a youth unless accompanied by an officer of the same sex as the youth. In an emergency situation, such as medical crisis or a situation that would jeopardize the immediate safety or security of a youth, officers of the opposite sex as the youth are authorized to enter the youth's room to provide emergency care after the officer has requested assistance. Single officer cell entry is permitted to save lives.

(f) Officers shall not have any physical contact with any youth except in the necessary application of Protective Action Response (PAR) techniques or other emergency response measures.

(g) Officers shall not engage in personal relationships nor discuss any personal information relating to themselves or other officers with any youth.

(h) Officers shall not have any contact with detention youth who have been released from the facility.

(i) If a youth is a relative or family friend of an officer, or otherwise has regular contact with the officer, it is the responsibility of the officer to immediately report such to the supervisor on duty.

(j) Officers shall maintain the confidentiality afforded to all youths, and shall not release any information to the general public or the news media about any youth in detention or who has been in the custody of the Department.

(2) Uniforms – All designated detention staff shall wear uniforms as required.

Rulemaking Authority 985.601(9)(b) FS. Law Implemented 985.601(9)(b)1. FS. History–New _____.

63G-2.022 Behavior Management and Disciplinary Treatment.

(1) Principles – The use of an established behavior management system promotes safety, respect, fairness and protection of rights within the facility.

(2) Behavior Management:

(a) The behavioral norms and expectations shall be explained to all youths during the admission process, during orientation, and will be posted in all living areas and shall clearly specify what are appropriate and inappropriate behaviors.

(b) Each facility shall implement a behavior management system that includes:

1. Fair and consistent consequences;

2. A three level system for rewarding positive behavior;

3. A process for youth to move up or down the level system; and

4. An internal procedure for the tracking of youth on the behavior management system.

(c) Group punishment shall not be used as a part of the facility's behavior management plan. However, corrective action taken with a group of youths is appropriate when the behavior of a group jeopardizes safety or security. This should not be confused with group punishment.

(d) Corporal punishment shall not be used on any youth. All allegations of corporal punishment of any youth by facility staff shall be reported to the Florida Child Abuse Hotline and the CCC.

(e) The use of drugs to control the behavior of youths is prohibited. This does not preclude the proper administration of medication as prescribed by a licensed physician.

(f) At no time shall a youth be allowed to exercise control over or provide discipline or care of any type to another youth.

(3) Mechanical Restraints:

(a) Mechanical restraints may be used as a method of controlling youth who present a threat to safety and security within the facility. The shift supervisor shall be notified of the need for or application of mechanical restraints as identified in the Protective Action Response Training Curriculum.

(b) Whenever mechanical restraints are used, a report shall be completed and submitted for review. The only exception to this requirement is when mechanical restraints are used to transport youths outside the secure area of the facility.

(c) Mechanical restraints shall be used when transporting youths outside the secure area of the facility.

(d) Mechanical restraints shall not be used as a means of discipline.

(4) Confinement:

(a) Confinement may not be used to harass, embarrass, demean or otherwise abuse a youth. The use of confinement shall be monitored by the Superintendent or designee.

(b) The time limit for placement of a youth in confinement is no more than eight hours unless the superintendent or his or her designee grants an extension because release of the youth would imminently threaten his or her safety or the safety of others.

(c) Youth shall be advised of their right to grieve a confinement placement.

(d) The Superintendent or designee shall notify the Regional Director daily of all open confinements.

(e) The Regional Director or designee must review and grant any confinement extended beyond 24 hours; and, if granted, must notify the Assistant Secretary or designee.

(f) An incident report, including a confinement report, shall be submitted as soon as possible, but no later than one hour of the youth's confinement to the JJDOS by the JJDO making the confinement placement.

(g) A confinement report shall be reviewed by the JJDOS as soon as possible, but no later than two hours of the youth's confinement. The review shall include documentation of the allegations and the youth's opportunity to grieve (appeal) the confinement placement. The JJDOS shall evaluate and document the youth's status, at a minimum, every three hours to determine if the continued confinement of the youth is required.

(h) No youth shall be held in confinement beyond 72 hours without a confinement hearing. The Regional Director, with approval from the Assistant Secretary for Detention Services, shall designate an employee of the Department who holds a management or supervisory position to conduct the hearing. Notification of the need for a confinement hearing must be made to the Regional Director and the Assistant Secretary.

(i) The Superintendent or designee shall review the report within forty-eight hours of the end of the confinement, excluding weekends and holidays.

(5) Grievances:

(a) Youths may submit a written grievance if they feel their rights have been violated or they have been treated unfairly.

(b) The JJDOS will review the grievance by the end of the shift with action taken within twenty-four hours.

(c) The youth may appeal the outcome of the grievance to the Superintendent or designee.

(d) Any grievance involving physical safety will be brought to the attention of the Superintendent, or designee, for immediate resolution and may be called in to the CCC if reporting requirements are met.

(e) Grievances do not replace the responsibility of reporting abuse. If the grievance is an allegation of abuse, it must be reported to the Florida Child Abuse Hotline and the CCC, and shall be handled pursuant to such guidelines.

Rulemaking Authority 985.601(9)(b) FS. Law Implemented 985.601(9)(b)8. FS. History—New

63G-2.023 Youth Activities.

(1) Daily Activities

(a) Youths are expected to participate in all activities unless exempted due to medical or disciplinary reasons.

(b) JJDOs shall supervise all activities and shall maintain safety and security.

(2) Activity Schedules

(a) The Superintendent or designee shall develop a daily schedule clearly outlining the days and times for every youth activity.

(b) Daily activity schedules shall be posted in all living areas.

(c) JJDOs shall adhere to the daily activity schedules. The on-duty Supervisor must approve any significant changes in the activity schedule (e.g., cancellations, extended delays, etc.), and shall document the rationale for the changes on the shift report.

(d) The placement of all youths in their rooms for a period exceeding two hours is defined as a lockdown. This excludes the placement of all youths in their rooms for sleeping purposes or a situation prompted by inclement weather. The Superintendent and/or Assistant Superintendent shall be notified immediately should a lockdown occur. In addition, the Regional Director shall be notified.

(3) Gender-Specific programming: Detention facilities shall provide gender-specific programming and strategies for at-risk girls and boys, including those related to physical and mental abuse, high risk sexual behavior, mental health and substance abuse issues and gang activity.

(4) Restorative Justice: Detention facilities shall provide services that reflect and promote restorative justice programming and strategies. Programming will enhance accountability, community safety and competency development in the restorative justice model.

(5) Life and Social Skills: Detention facilities shall provide interventions or instruction that focus on developing life and social skill competencies in youths. Life and social skills are those skills that help youths function more

responsibly and successfully in everyday life situations, including skills that specifically address interpersonal relationships. Non-clinical staff may implement life and social skills interventions or instruction except when the instructional materials are specifically designed for use by clinical staff.

(6) Education: All youth will receive educational services and instruction while detained.

(7) Recreation and Physical Activities

(a) Youths shall be afforded at least one hour daily of large muscle exercise outdoors. Outdoor exercises may be canceled, postponed or moved indoors at the discretion of the JJDOs for reasons related to weather, safety or security but such actions shall be documented.

(b) Activities such as free weights, softball, baseball, tackle football and horseshoes are prohibited activities due to safety and security concerns.

(c) Officers shall not participate in any physical activity with youths, but may direct or otherwise instruct youths in an activity.

(d) Exercises shall be consistent with the youths' physical capabilities.

(e) Exercises shall not be used for punitive reasons nor to demean, embarrass or humiliate a youth.

(8) Indoor Activities

(a) Indoor activities shall promote educational, problem solving and/or life skills.

(b) The Superintendent shall oversee the conditions, content, and supervision necessary for the use of books and other leisure reading materials, television programming, videos, movies, and games in the program. Except for academic classroom materials approved by educational personnel, the Superintendent or designee shall screen or preview the content of books and other reading materials, television programming, videos, movies, and games to prevent youth's access to content that promotes violence, criminal activity, sexual activity, or abuse.

(c) All movies shall be rated G or PG and be previously approved by the Superintendent or designee. All PG 13 movies must approved by the Assistant Secretary for Detention Services.

(d) Indoor activities shall be canceled or postponed at the discretion of the on-duty Supervisor for reasons related to safety or security. Such actions shall be documented.

(e) The JJDOs shall ensure that television/videos are used either for educational purposes or as part of the facility's behavior management system. Television programs and videos shall be content appropriate and should not promote violence, criminal activity, or sexual/abusive situations.

(f) Youth access to the internet shall be limited to educational purposes only and must be under direct supervision by staff.

(9) Visitation

(a) The Superintendent shall develop a visitation plan that addresses the safety and security of visitors, staff, and youths. At a minimum, visitation shall be scheduled one day a week and shall be clearly posted in the lobby area of the facility. Legal counsel, probation, law enforcement, guardian ad litem, clergy and other professionals may visit youth outside of regularly established visitation times as necessary and approved.

(b) All visitors shall sign in and out and be checked for contraband.

(10) Telephone Usage

(a) The Superintendent shall develop procedures governing telephone usage.

(b) All youth shall have access to use a telephone for a minimum of fifteen minutes per week.

(c) Youth shall have access to a telephone to make or receive telephone calls with/from legal counsel and/or their JPO. These calls are not counted as part of the weekly allocated fifteen minutes of calls.

(11) Mail

(a) The Superintendent shall develop procedures governing mail.

(b) Youths shall be provided the opportunity to both receive and send mail.

(c) Postage and writing materials shall be provided by the facility for personal correspondence for youth to post a minimum of two (2) letters weekly.

(d) All incoming and outgoing mail shall be screened within 48 hours for content that could jeopardize safety or security

Rulemaking Authority 985.601(9)(b) FS. Law Implemented 985.601(9)(b)1, -2, and (c) FS. History—New _____.

63G-2.024 Safety.

(1) All staff trained and certified in CPR, First Aid and Automated External Defibrillator (AED) techniques shall provide emergency care to youth as needed.

(2) Emergency numbers (i.e., Poison Control, 9-1-1, etc.) are to be posted, at a minimum, in the JJDS' office, medical clinic, Master Control, mod sub control areas and the kitchen.

(3) First Aid Kits shall be secured and strategically placed throughout the facility and in all vehicles. First Aid Kits are to be used in the event of an emergency and may be used as needed by trained staff.

(4) All facilities shall have emergency medication (e.g., Epi-pen) and suicide rescue tools (knife for life, etc.), available for use in the event of an emergency. All staff coming into contact with youths must know the location of all emergency response equipment and be trained in their use.

(5) In the event that emergency first aid or medical care is necessary, staff shall complete an internal incident report and forward a copy of the report to the nurse for proper recording in the youth's Individual Healthcare Record.

(6) Should it be necessary to transport a youth for off-site medical services, all orders and follow-up instructions from the off-site provider shall be delivered to the medical clinic for proper implementation, scheduling of appointments, and follow-up of other scheduled appointments. The parents or legal guardians of the youth shall be notified as soon as possible in the event of emergency medical treatment.

(7) In the event emergency medical services are required, staff shall call 9-1-1.

(a) Any detention facility staff, contracted employee, teacher or volunteer has the right and responsibility to contact 9-1-1 (emergency services) if it is felt that a potentially life-threatening situation exists.

(b) If a staff calls 9-1-1, they shall notify the supervisor and Master Control as soon as it is reasonably safe to do so. This shall allow the facility time to prepare for the arrival of emergency services and ensure that the first responders do not waste time in locating the source of the emergency.

(c) The Superintendent or designee shall ensure that emergency use of 9-1-1 procedures are posted near telephones and throughout the facility. They shall also ensure that staff are trained or instructed on how and when to use these procedures.

(d) All available staff shall respond and render emergency care until Emergency Medical Services (EMS) arrives. Master Control shall ensure that staff members are in place to expedite access to the injured youth or staff by EMS.

(8) Continuity of Operations Plan (COOP) and Disaster Plans

(a) Each Superintendent, or designee, shall have a planned and comprehensive approach to effectively manage emergencies and disaster events, including those that require the detention facility to re-locate its youths and staff while maintaining operations, safety, and security. The Superintendent shall oversee the development of a Disaster Plan and a COOP Plan that are coordinated or one comprehensive plan that incorporates both.

(b) The Superintendent shall designate a staff member to oversee disaster and COOP coordination.

(c) The Disaster Plan shall address, but not be limited to, fire and fire prevention/evacuation, severe weather, major disturbances, bomb threats, hostage situations, chemical spills, flooding, and terrorism threats or acts.

Rulemaking Authority 985.601(9)(b) FS. Law Implemented 985.601(9)(b)3..7. FS. History—New _____.

63G-2.025 Hygiene.

(1) Hygiene

(a) The youth shall engage in hygiene practices that promote health and well-being. The designated health authority shall institute and promote a facility health and hygiene program.

(b) Youths shall shower daily, participate in routine dental care and otherwise maintain a daily hygiene routine.

(c) Superintendents shall ensure that youths are provided with the necessary items to perform daily hygiene and personal grooming, including, but not limited to:

1. Toothpaste, toothbrush, soap, shampoo, toilet paper, sanitary products, deodorant, brush or comb, and access to a razor and fingernail clippers for use under staff supervision;

2. Adequate and appropriately sized clothing items in good condition and appropriate for the season;

3. Clean outer clothing shall be provided at least three times weekly;

4. Clean undergarments and socks shall be provided daily.

(d) During shower time, the following procedures are to be followed:

1. Whenever youths are showering, all youths not physically in the shower area shall be secured in their rooms with room checks being conducted based on the youth's level of supervision.

2. Youths shall not share an individual shower stall or showerhead at any time.

3. Staff shall visually observe the shower area at all times while youths are showering.

4. Youths identified as nine years of age and under or youths that are developmentally disabled, medically disabled, mentally ill, or sex offenders, shall not be in the shower area with another youth. These youths shall shower before or after other youths have showered.

5. Transgender and intersex youth shall be given the opportunity to shower separately from other youth.

(e) Staff of the opposite sex shall announce their presence when entering a youth living area.

(2) Bedding and Linens

(a) All mattresses shall be individually certified as meeting national fire safety performance requirements. Polyurethane mattresses shall be prohibited.

(b) Clean bed linens shall be issued as follows:

1. All newly admitted youths shall be provided with clean bedding, including a pillow.

2. Each youth shall be provided two clean sheets and one clean pillowcase weekly. Youths on precautionary observation may be issued alternative bedding such as a suicide blanket.

3. New linens shall be provided as needed for youth that bed wet or are menstruating.

(c) One clean blanket shall be provided weekly as requested by a youth.

(d) Each youth shall be issued one clean towel and one clean hand cloth daily.

(3) Fingernails shall be kept trimmed so as to not pose a threat to safety and security.

Rulemaking Authority 985.601(9)(b) FS. Law Implemented 985.601(9) FS.History--New _____.

63G-2.026 Nutrition.

(1) The nutritional needs of youths shall be met per dietary requirements consistent with the current American Dietary Guidelines.

(2) A twenty-eight day menu cycle shall be implemented and shall be reviewed and approved annually by a licensed dietician.

(a) A minimum of two hot meals shall be served daily.

(b) No more than fourteen hours shall pass between the dinner and breakfast meals.

(c) A nutritious evening snack shall be provided.

(d) Special dietary needs of youths due to health or religious reasons shall be met when verified by medical or religious authorities.

(3) Use of required meals and snacks in the facility's behavior management system is prohibited. The trading or giving of food between youths is also prohibited.

(4) The Superintendent or designee shall ensure compliance with all applicable guidelines and required policies and procedures related to the operation within the detention facility of the USDA National School Lunch and School Breakfast Programs.

Rulemaking Authority 985.601(9)(b) FS. Law Implemented 985.601(9)(b)6., 8. FS.History--New _____.

NAME OF PERSON ORIGINATING PROPOSED RULE: Dixie Fosler, Assistant Secretary, Detention

NAME OF AGENCY HEAD WHO APPROVED THE PROPOSED RULE: Christina K. Daly, Secretary

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: January 27, 2015

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAR: April 5, 2013

DEPARTMENT OF HEALTH

Board of Respiratory Care

RULE NO.: RULE TITLE:

64B32-6.001 Continuing Education Requirement

PURPOSE AND EFFECT: The amendment is proposed to add continuing education courses.

SUMMARY: Add courses.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION:

The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has not been prepared by the Agency.

The Agency has determined that the proposed rule is not expected to require legislative ratification based on the statement of estimated regulatory costs or if no SERC is required, the information expressly relied upon and described herein: During discussion of the economic impact of this rule at its Board meeting, the Board, based upon the expertise and experience of its members, determined that a Statement of Estimated Regulatory Costs (SERC) was not necessary and that the rule will not require ratification by the Legislature. No person or interested party submitted additional information regarding the economic impact at that time.

Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

RULEMAKING AUTHORITY: 468.361(2) FS

LAW IMPLEMENTED: 456.013(7), 456.033(1), 468.361 FS
 IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE SCHEDULED AND ANNOUNCED IN THE FAR.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Allen Hall, Executive Director, Department of Health, 4052 Bald Cypress Way Bin #C05, Tallahassee, Florida 32399-0797

THE FULL TEXT OF THE PROPOSED RULE IS:

64B32-6.001 Continuing Education Requirement.

(1) through (2) No change.

(3) Those persons initially licensed during the second year of a biennium who do not currently hold a respiratory care license are exempt from the continuing education requirements, except for the Medical Errors course and HIV/AIDS course pursuant to subsection (5) of this rule and Section 456.033, F.S., and the Florida laws and rules course, for their first renewal. Continuing education requirements must be met for each biennium thereafter.

(4) No change.

(5) Beginning with the biennium ending May 31, 2015, a licensee needs twenty-four (24) hours per biennium in order to

renew the license, of which (2) credit hours must include Florida laws and rules to bring the licensee up to date on laws and rules of the Board and the regulatory agency under which the Board operates.

The hours can be obtained in the following manner:

See Proposed Rule for information.

(7) No licensee will be given more than the credited hours of completion of any continuing education course, as credited for completion of the course once, per biennium, regardless of the number of times a licensee registers for and completes a course.

Rulemaking Authority 468.361(2) FS. Law Implemented 456.013(7), 456.033(1), 468.361 FS. History—New 4-29-85, Formerly 21M-38.01, Amended 9-29-86, Formerly 21M-38.001, Amended 1-2-94, Formerly 61F6-38.001, Amended 11-1-94, Formerly 59R-75.001, Amended 6-9-99, Formerly 64B8-75.001, Amended 5-15-05, 10-28-07, 5-15-08, 8-4-09, 4-25-10, 4-4-12, 8-4-14, _____.

NAME OF PERSON ORIGINATING PROPOSED RULE:

Board of Respiratory Care

NAME OF AGENCY HEAD WHO APPROVED THE

PROPOSED RULE: Board of Respiratory Care

DATE PROPOSED RULE APPROVED BY AGENCY

HEAD: March 3, 2015

DATE NOTICE OF PROPOSED RULE DEVELOPMENT

PUBLISHED IN FAR: March 17, 2015

DEPARTMENT OF HEALTH

Board of Respiratory Care

RULE NO.: RULE TITLE:

64B32-6.004 Procedures for Approval of Attendance at Continuing Education Courses.

PURPOSE AND EFFECT: The proposed amendment is to change the procedures for approval of attendance at continuing education courses.

SUMMARY: Procedure for approval of attendance.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION:

The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has not been prepared by the Agency.

The Agency has determined that the proposed rule is not expected to require legislative ratification based on the statement of estimated regulatory costs or if no SERC is required, the information expressly relied upon and described herein: During discussion of the economic impact of this rule

at its Board meeting, the Board, based upon the expertise and experience of its members, determined that a Statement of Estimated Regulatory Costs (SERC) was not necessary and that the rule will not require ratification by the Legislature. No person or interested party submitted additional information regarding the economic impact at that time.

Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

RULEMAKING AUTHORITY: 468.353(1), 468.361(2) FS.

LAW IMPLEMENTED: 468.361(2) FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE SCHEDULED AND ANNOUNCED IN THE FAR.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Allen Hall, Executive Director, Department of Health, 4052 Bald Cypress Way Bin #C05, Tallahassee, Florida 32399-0797

THE FULL TEXT OF THE PROPOSED RULE IS:

64B32-6.004 Procedures for Approval of Attendance at Continuing Education Courses.

(1) No change.

(2) Excluding any recertification, review, refresher, or preparatory courses, all licensees shall be awarded contact hours for:

(a) through (f) No change.

(g) Attendance at scheduled public meetings of the Board of Respiratory Care, up to a maximum of 8 continuing education direct ~~delivery patient care~~ hours per biennium.

(3) A minimum of 16 hours each biennium must be obtained by each licensee in approved offerings related to the direct delivery of respiratory care services. No more than 8 hours of nondirect patient care continuing education in the areas of management, risk management, personal growth, and educational techniques will be acceptable for the purpose of biennial renewal of a license. Up to 12 hours per biennium may be home study courses.

~~(a) Beginning with the biennium ending May 31, 2009, each licensee will be required to have taken a continuing education course in emergency preparedness. This course shall count as two (2) hours of direct patient care credit. This course shall be taken each biennium thereafter and the two (2) hours credit shall count towards the minimum sixteen (16) hours needed to renew the license.~~

~~(a)~~(b) Credit for two (2) hours of direct patient care shall be awarded for completion of a FEMA Emergency Management/ Preparedness continuing education course that complies with the requirements set forth in rule paragraph (3)(c).

~~(b)~~(e) Continuing education courses in emergency preparedness, at a minimum, must cover the following topics: natural disasters, manmade disasters and bioterrorism, pandemic flu, and respiratory care disaster response.

(4) through (6) No change.

Rulemaking Authority 468.353(1), 468.361(2) FS. Law Implemented 468.361(2) FS. History—New 4-29-85, Formerly 21M-38.04, Amended 9-29-86, 11-29-88, 9-24-92, 10-15-92, Formerly 21M-38.004, Amended 1-2-94, 7-10-94, Formerly 61F6-38.004, Amended 11-1-94, 3-14-95, 7-18-95, 4-24-96, 8-27-96, Formerly 59R-75.004, 64B8-75.004, Amended 6-8-00, 5-7-01, 1-22-03, 7-29-03, 5-31-04, 4-19-07, 10-8-07, 9-3-09, 2-18-10,_____.

NAME OF PERSON ORIGINATING PROPOSED RULE: Board of Respiratory Care

NAME OF AGENCY HEAD WHO APPROVED THE PROPOSED RULE: Board of Respiratory Care

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: March 3, 2015

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAR: March 17, 2015

DEPARTMENT OF HEALTH

Board of Respiratory Care

RULE NO.:

RULE TITLE:

64B32-6.006

AIDS Education and Medical Error Prevention Education.

PURPOSE AND EFFECT: Amendment proposed to allow additional continuing education credit for AIDS education.

SUMMARY: Additional credits.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION:

The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has not been prepared by the Agency.

The Agency has determined that the proposed rule is not expected to require legislative ratification based on the statement of estimated regulatory costs or if no SERC is required, the information expressly relied upon and described herein: During discussion of the economic impact of this rule at its Board meeting, the Board, based upon the expertise and experience of its members, determined that a Statement of Estimated Regulatory Costs (SERC) was not necessary and that the rule will not require ratification by the Legislature. No person or interested party submitted additional information regarding the economic impact at that time.

Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

RULEMAKING AUTHORITY: 456.013(7), 456.033 FS.

LAW IMPLEMENTED: 456.013(7), 456.033 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE SCHEDULED AND ANNOUNCED IN THE FAR.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Allen Hall, Executive Director, Department of Health, 4052 Bald Cypress Way Bin #C05, Tallahassee, Florida 32399-0797

THE FULL TEXT OF THE PROPOSED RULE IS:

64B32-6.006 AIDS Education and Medical Error Prevention Education.

Pursuant to Section 456.033, F.S., any Category I, American Medical Association (AMA) continuing medical education course, any Category I or Category III, American Association for Respiratory Care (AARC) continuing education course offered by an AMA approved respiratory therapy program and any courses approved by any board within the Division of Medical Quality Assurance of the Department of Health pursuant to Section 456.033, F.S., which includes topics on the transmission, infection control procedures, clinical management and prevention of Human Immunodeficiency Virus and Acquired Immune Deficiency Syndrome, shall satisfy the requirements of Section 456.033, F.S., as part of the first renewal of the license. Such course shall include information on current Florida law on acquired immune deficiency syndrome and its impact on testing, confidentiality of test results, treatment of patients, and any protocols and procedures applicable to human immunodeficiency virus counseling and testing, reporting, the offering of HIV testing to pregnant women, and partner notification issues pursuant to Sections 381.004 and 384.25, F.S.

(1) The required AIDS education can be completed with one course divided in incremental blocks of time, as long as each increment is at least one contact hour in length and the cumulative total equals a minimum of 3 contact hours, and all of the topics stated above are covered; or by one course which is at least 3 contact hours in length and covers all of the topics stated above; or by multiple courses which are each at least 1 contact hour in length and each cover all of the topics stated

above. Licenseses may complete up to 5 hours of continuing education credited to AIDS education, and any completed hours in excess of the required 3 hours will be counted as direct delivery contiuning education credits. New licenseses must complete three contact hours taken within the last five years prior to either initial licensure or first renewal.

(2) through (4) No change.

Rulemaking Authority 456.013(7), 456.033 FS. Law Implemented 456.013(7), 456.033 FS. History--New 6-20-89, Amended 7-28-92, Formerly 21M-38.006, Amended 1-2-94, Formerly 61F6-38.006, 59R-75.006, 64B8-75.006, Amended 4-27-00, 7-22-02, 6-20-07,

NAME OF PERSON ORIGINATING PROPOSED RULE:

Board of Respiratory Care

NAME OF AGENCY HEAD WHO APPROVED THE PROPOSED RULE: Board of Respiratory Care

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: March 3, 2015

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAR: March 17, 2015

Section III Notice of Changes, Corrections and Withdrawals

DEPARTMENT OF ECONOMIC OPPORTUNITY

Division of Workforce Services

RULE NO.: 73B-11.030 RULE TITLE: Benefit Records Unit Records Request
NOTICE OF CHANGE

Notice is hereby given that the following changes have been made to the proposed rule in accordance with subparagraph 120.54(3)(d)(1), F.S., published in the Vol. 41 No. 39, February 26, 2015, issue of the Florida Administrative Register, and change published in the Vol. 41 No. 47, March 10, 2015, issue of the Florida Administrative Register. Minor changes have been made to Form DEO CARR-1, as incorporated by reference. The changes are in response to comments submitted during a public hearing held on April 1, 2015, and now more accurately reflect the requirements of Section 443.1317 and 443.1715, F.S.

73B-11.030 Benefit Records Unit Records Request.

(1) No change.

(2) No change.

(3) The Department shall provide an invoice for any requested documents, the balance of which must be paid prior to the release of any requested documents. ~~The following fee schedule shall apply:~~

(4) A party to a Reemployment Assistance proceeding that requests records in connection with such proceeding shall not be charged a fee for records requested under this rule.

(5) The following fee schedule shall apply:

(a) through (e) No change.

~~(6)(4)~~ Form DEO CARR-1 may be obtained by:

(a) through (e) No change.

Rulemaking Authority: 443.1317(1)(b), 443.1715, FS. Law Implemented: 443.1715(1), (2)(b)1, FS. History—New

Section IV Emergency Rules

NONE

Section V Petitions and Dispositions Regarding Rule Variance or Waiver

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

Division of Hotels and Restaurants

RULE NO. RULE TITLE

61C-1.004 General Sanitation and Safety Requirements

NOTICE IS HEREBY GIVEN that on March 26, 2015, the Florida Department of Business and Professional Regulation, Division of Hotels and Restaurants, received a petition for an Emergency Variance for paragraph 61C-1.004(2)(a), Florida Administrative Code, subsection 61C-4.010(7), Florida Administrative Code, subsection 61C-4.010(6), Florida Administrative Code, and Section 6-402.11, 2009 FDA Food Code from Georgia Boy BBQ & Bristo located in Jacksonville. The above referenced F.A.C. addresses the requirement that at least one accessible bathroom be provided for use by customers and employees. They are requesting to share the bathrooms located within an adjacent establishment under different ownership for use by both customers and employees.

The Division of Hotels and Restaurants will accept comments concerning the Petition for 5 days from the date of publication of this notice. To be considered, comments must be received before 5:00 p.m.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Lydia.Gonzalez@myfloridalicense.com, Division of Hotels and Restaurants, 1940 North Monroe Street, Tallahassee, Florida 32399-1011.

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

Division of Hotels and Restaurants

RULE NO. RULE TITLE

61C-4.010 Sanitation and Safety Requirements

NOTICE IS HEREBY GIVEN that on March 25, 2015, the Florida Department of Business and Professional Regulation, Division of Hotels and Restaurants, received a petition for a Routine Variance for Paragraph 4-301.12(A), 2009 FDA Food Code and subsection 61C-4.010(5), Florida Administrative Code, Subparagraph 3-305.11(A)(2), 2009 FDA Food Code, and subsection 61C-4.010(1), Florida Administrative Code, from Wagonwheel Flea Market Snack Bar #3 located in Pinellas Park. The above referenced F.A.C. addresses the requirement that in each establishment dishwashing facilities for manually washing, rinsing and sanitizing equipment and utensils are provided, and that each establishment have areas for food preparation and storage. They are requesting to share the dishwashing, food preparation and food storage areas with another licensed food service establishment under the same ownership and on the same premises.

The Division of Hotels and Restaurants will accept comments concerning the Petition for 14 days from the date of publication of this notice. To be considered, comments must be received before 5:00 p.m.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Lydia.Gonzalez@myfloridalicense.com, Division of Hotels and Restaurants, 1940 North Monroe Street, Tallahassee, Florida 32399-1011.

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

Board of Accountancy

RULE NO. RULE TITLE

61H1-28.0052 Number of Sittings, and Granting of Credit, Release of Grades and Completion of Examination, Transition Rules

The Board of Accountancy hereby gives notice of the issuance of an Order regarding the Petition for Variance or Waiver, filed on November 13, 2014, by Sasha Harrison. The Notice of Petition for Variance or Waiver was published in Vol. 40, No. 231, of the December 1, 2014, Florida Administrative Register. Petitioner sought a variance or waiver of paragraph 61H1-28.0052(1)(b), F.A.C., entitled “Number of Sittings, and Granting of Credit, Release of Grades and Completion of Examination, Transition Rules,” that requires candidates to pass all four test sections of the CPA Examination within a rolling eighteen-month period, which begins on the NASBA grade release date for the first test section(s) passed. The

Board considered the instant Petition at a duly-noticed public telephonic meeting, held March 6, 2015.

The Board's Order, filed on March 23, 2015, granted the petition finding that Petitioner had established that the purpose of the underlying statute, Section 473.306, Florida Statutes, would be met by granting a variance from paragraph 61H1-28.0052(1)(b), F.A.C. The Board further found that Petitioner established that applying the requirements of the aforementioned rule to her circumstances would violate principles of fairness and impose substantial hardship.

A copy of the Order or additional information may be obtained by contacting: Veloria Kelly, Division Director, Board of Accountancy, 240 NW 76th Dr., Suite A, Gainesville, Florida 32607.

Section VI

Notice of Meetings, Workshops and Public Hearings

REGIONAL PLANNING COUNCILS

Southwest Florida Regional Planning Council

The Southwest Florida Regional Planning Council announces a public meeting to which all persons are invited.

DATE AND TIME: Thursday, April 16, 2015, 9:00 a.m.

PLACE: SWFRPC Offices, First Floor Conference Room, 1926 Victoria Avenue, Fort Myers

GENERAL SUBJECT MATTER TO BE CONSIDERED: The regular monthly meeting of the SWFRPC.

A copy of the agenda may be obtained by contacting: Ms. Jerilyn Walker at (239)338-2550, ext. 237, or jwalker@swfrpc.org.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting: SWFRPC Offices at (239)338-2550. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may visit the SWFRPC's website at www.swfrpc.org.

WATER MANAGEMENT DISTRICTS

St. Johns River Water Management District

The St. Johns River Water Management District, Projects and Land Committee announces a public meeting to which all persons are invited.

DATE AND TIME: Monday, April 13, 2015, 10:00 a.m., Projects and Land Committee site visit

PLACE: Starting location: St. Sebastian River Preserve State Park, 1000 Buffer Preserve Drive, Fellsmere, FL 32948. The location of the site visit may be changed due to inclement weather or other unforeseen circumstances. Notice of such change will be available by contacting: St. Johns River Water Management District, Attention: Julie Green, 4049 Reid Street, Palatka, FL 32177, email jgreen@sjrwm.com, phone (386)329-4240.

GENERAL SUBJECT MATTER TO BE CONSIDERED: REVISED: The site visit will focus on construction in the Fellsmere Water Management Area and the St. Johns Marsh Conservation Area and levee maintenance activities in the basin.

A copy of the agenda may be obtained by contacting: St. Johns River Water Management District, Attention Lori Griffith, 4049 Reid Street, Palatka, FL 32177, (386)329-4470.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting: Julie Green, 4049 Reid Street, Palatka, FL 32177, email jgreen@sjrwm.com, phone (386)329-4240. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

DEPARTMENT OF ELDER AFFAIRS

Division of Volunteer and Community Services

The Department of Elder Affairs announces a public meeting to which all persons are invited.

DATE AND TIME: The forum previously set for April 22, 2015 at 9:00 a.m. is cancelled.

PLACE: Meeting cancelled: Guy Thompson Community Center, 5629 Byrom Street, Milton, FL 32570

GENERAL SUBJECT MATTER TO BE CONSIDERED: The Regional Community Engagement, "Florida: A Healthy State of Mind" has been cancelled.

A copy of the agenda may be obtained by contacting: meeting cancelled, no agenda available.

For more information, you may contact: Korinna MacNeill at (850)414-2341 or via email at macneillk@elderaffairs.org.

DEPARTMENT OF ELDER AFFAIRS

Alzheimer's Disease Initiative

The Department of Elder Affairs, Alzheimer's Disease Advisory Committee announces a public meeting to which all persons are invited.

DATE AND TIME: April 17, 2015, 1:30 p.m. – 3:30 p.m.

PLACE: Mayo Clinic, Stabile Building North, 4500 San Pablo Road, Jacksonville, Florida 32224

GENERAL SUBJECT MATTER TO BE CONSIDERED: Discussion of Alzheimer's Disease Committee Initiatives.

A copy of the agenda may be obtained by contacting: Karen Griffith, Department of Elder Affairs, 4040 Esplanade Way, Tallahassee, Florida 32399-7000, (850)414-2368, griffithkb@elderaffairs.org.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 72 hours before the workshop/meeting by contacting: Karen Griffith, Department of Elder Affairs, 4040 Esplanade Way, Tallahassee, Florida 32399-7000, (850)414-2368, griffithkb@elderaffairs.org. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

For more information, you may contact: Karen Griffith, Department of Elder Affairs, 4040 Esplanade Way, Tallahassee, Florida 32399-7000, (850)414-2368, griffithkb@elderaffairs.org.

AGENCY FOR HEALTH CARE ADMINISTRATION

Medicaid

RULE NO. RULE TITLE

59G-4.160 Outpatient Hospital Services

The Agency for Health Care Administration announces a workshop to which all persons are invited.

DATE AND TIME: April 9, 2015, 1:00 p.m. – 3:00 p.m.

PLACE: Agency for Health Care Administration, 2727 Mahan Drive, Building 3, Conference Room A, Tallahassee, Florida 32308-5407

GENERAL SUBJECT MATTER TO BE CONSIDERED: The Agency is scheduling an additional workshop for the purpose of discussing the new coverage policy format and policy revisions made since the last workshop.

A copy of the agenda may be obtained by contacting: Luc Toussaint, Bureau of Medicaid Services, 2727 Mahan Drive, MS 20, Tallahassee, FL 32308-5407, telephone (850)412-4211, email luc.toussaint@ahca.myflorida.com, or may be downloaded at www.ahca.myflorida.com/Medicaid/review/index.shtml.

A copy of the agenda may be obtained by contacting: Luc Toussaint.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting: Luc Toussaint. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

DEPARTMENT OF HEALTH

Board of Pharmacy

The Board of Pharmacy Probable Cause Panel announces a public meeting to which all persons are invited.

DATE AND TIME: Thursday, April 2, 2015, 10:00 a.m.

PLACE: Conference call number: 1(888)670-3525, participation code 5134896685

GENERAL SUBJECT MATTER TO BE CONSIDERED: To review those cases on which a determination of existence of probable cause has already been made.

A copy of the agenda may be obtained by contacting the Board of Pharmacy at (850)245-4292.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 10 days before the workshop/meeting by contacting the Board of Pharmacy at (850)245-4292. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may contact: The Board of Pharmacy at (850)245-4292.

DEPARTMENT OF CHILDREN AND FAMILIES

The Department of Children and Families announces a public meeting to which all persons are invited.

DATE AND TIME: April 14, 2015, 9:00 a.m.

PLACE: 1002 E. Palm Avenue, Tampa, FL

GENERAL SUBJECT MATTER TO BE CONSIDERED: Ongoing Hillsborough County Alliance business.

A copy of the agenda may be obtained by contacting: Gabriela Reece at (813)337-5805.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 5 days before the workshop/meeting by

contacting: Gabriela Reece at (813)337-5805. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

OTHER AGENCIES AND ORGANIZATIONS

Florida Prescription Drug Monitoring Program Foundation
The Florida PDMP Foundation Inc. announces a telephone conference call to which all persons are invited.

DATE AND TIME: April 13, 2015, 6:00 p.m.

PLACE: Conference call

GENERAL SUBJECT MATTER TO BE CONSIDERED:
General business of the Florida PDMP Foundation board of directors.

A copy of the agenda may be obtained by contacting: The PDMP Foundation website at www.flpdmpfoundation.com/Information/agendas and minutes.

For more information, you may contact: Robert Macdonald, Executive Director, executive.director@flpdmpfoundation.com, (850)284-4490.

OTHER AGENCIES AND ORGANIZATIONS

Treasure Coast Education and Research Development Authority

The Treasure Coast Education Research & Development Authority announces a public meeting to which all persons are invited.

DATE AND TIME: April 16, 2015, 3:00 p.m.

PLACE: Treasure Coast Research Park, 2199 S. Rock Road, Room 219 - UF/IFAS Building, Fort Pierce, FL 34945

GENERAL SUBJECT MATTER TO BE CONSIDERED:
Any matters that may come before the TCERDA Board for their consideration/authorization, including but not limited to minutes, treasurer's report, etc.

A copy of the agenda may be obtained by contacting: The Treasure Coast Research Park office at (772)467-3107.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting: The Treasure Coast Research Park office at (772)467-3107. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

For more information, you may contact: The Treasure Coast Research Park office at (772)467-3107.

OTHER AGENCIES AND ORGANIZATIONS

Florida Commission on Access to Civil Justice
The Florida Commission on Access to Civil Justice: Funding Subcommittee announces a telephone conference call to which all persons are invited.

DATE AND TIME: Tuesday, April 7, 2015, 5:00 p.m. Eastern (4:00 p.m. Central)

PLACE: To hear the meeting please dial 1(888)376-5050 and enter the participant pin: 6755005576#

GENERAL SUBJECT MATTER TO BE CONSIDERED:
The agenda focuses on discussing the scope of the Florida Commission on Access to Civil Justice Funding Subcommittee's charge as well as a general overview and discussion of funding issues related to access to civil justice programs and efforts.

A copy of the agenda may be obtained by contacting Francisco-Javier Digon-Greer at 1(800)342-8060, ext. 5793, or emailing flaccessjustice@flabar.org.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 1 day before the workshop/meeting by contacting Francisco-Javier Digon-Greer at 1(800)342-8060, ext. 5793, or emailing flaccessjustice@flabar.org. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

For more information, you may contact Francisco-Javier Digon-Greer at 1(800)342-8060, ext. 5793, or email flaccessjustice@flabar.org.

OTHER AGENCIES AND ORGANIZATIONS

Enterprise Florida, Inc.
The Florida Development Finance Corporation ("FDPC") Board announces a public meeting to which all persons are invited.

DATE AND TIME: Tuesday, April 7, 2015, 2:30 p.m. – 3:30 p.m. ET

PLACE: Enterprise Florida, Inc., 800 North Magnolia Avenue, Suite 1100, South Conference Room, Orlando, FL 32803

GENERAL SUBJECT MATTER TO BE CONSIDERED:
Consideration of the following items:

1. Meeting Minutes
2. Election of board officers
3. Ratification Resolution of prior Board actions
4. Bond Resolution for Divine Savior Lutheran Academy
5. Bond Resolution for Tallahassee NHHI, LLC
6. Other matters properly brought before the Board

A copy of the agenda may be obtained by contacting: Bill Spivey at (407)956-5695.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 1 day before the workshop/meeting by contacting: Bill Spivey at (407)956-5695. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

For more information, you may contact: Bill Spivey at (407)956-5695.

OTHER AGENCIES AND ORGANIZATIONS

TOA Design

The Florida Department of Transportation (FDOT) announces a public meeting to which all persons are invited.

DATE AND TIME: Tuesday, April 14, 2015, 6:00 p.m. – 8:00 p.m. (presentation at 6:30 p.m.)

PLACE: Daytona State College, Daytona Beach Campus, Bergengren Building # 110; Room 112, 1200 W. International Speedway Blvd., Daytona Beach, FL 32114

GENERAL SUBJECT MATTER TO BE CONSIDERED: Financial Management No. 433718-1.

The Florida Department of Transportation (FDOT) is conducting a public meeting for the Volusia Transit Connector Study. The study area encompasses State Road (SR) 46 in Seminole County to US 1 in Volusia County. The purpose of the study is to evaluate options for providing enhanced transit service to meet current and future transportation needs and improve mobility within the study area. Community consensus and support for a Recommended Alternative is an important part of the study. The study will evaluate options for providing enhanced transit service to meet current and future transportation needs and improve mobility within the study area and other existing or proposed regional transportation projects. It will also evaluate the feasibility and cost-effectiveness of the Recommended Alternative and its potential to compete nationally for Federal Transit Administration (FTA) funding.

The public meeting is being held in three (3) locations within the study area to provide maximum opportunities for public feedback. Identical information will be presented at each meeting. Each meeting will be conducted in an informal open house format. Stakeholders are encouraged to participate and engage in study specifics. There will be a formal presentation at 6:30 p.m.. Each public meeting will include an overview of the study, informational displays illustrating the study corridor, schedule and additional project-specific information. Project representatives will be present to discuss the study, receive public input, and answer questions.

We encourage you to share this information with anyone who may be interested in this study and to visit the study website at www.volusiaconnectorstudy.com.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status.

A copy of the agenda may be obtained by contacting: Joe Bitar, FDOT Project Manager, at 133 South Semoran Blvd., Orlando, FL 32807, (407)482-7881, joe.bitar@dot.state.fl.us.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 7 days before the workshop/meeting by contacting: Joe Bitar, FDOT Project Manager, at 133 South Semoran Blvd., Orlando, FL 32807, (407)482-7881, joe.bitar@dot.state.fl.us. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

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OTHER AGENCIES AND ORGANIZATIONS

TOA Design

The Florida Department of Transportation (FDOT) announces a public meeting to which all persons are invited.

DATE AND TIME: Wednesday, April 15, 2015, 6:00 p.m. – 8:00 p.m. (presentation at 6:30 p.m.)

PLACE: Sanborn Activity and Event Facility, Meeting Rooms 1, 2, and 3, 815 South Alabama Avenue, DeLand, FL 32724

GENERAL SUBJECT MATTER TO BE CONSIDERED: Financial Management No. 433718-1.

The Florida Department of Transportation (FDOT) is conducting a public meeting for the Volusia Transit Connector Study. The study area encompasses State Road (SR) 46 in Seminole County to US 1 in Volusia County. The purpose of the study is to evaluate options for providing enhanced transit service to meet current and future transportation needs and improve mobility within the study area. Community consensus and support for a Recommended Alternative is an important part of the study. The study will evaluate options for providing enhanced transit service to meet current and future transportation needs and improve mobility within the study area and other existing or proposed regional transportation projects. It will also evaluate the feasibility and cost-effectiveness of the Recommended Alternative and its potential to compete nationally for Federal Transit Administration (FTA) funding.

The public meeting is being held in three (3) locations within the study area to provide maximum opportunities for public feedback. Identical information will be presented at each meeting. Each meeting will be conducted in an informal open

house format. Stakeholders are encouraged to participate and engage in study specifics. There will be a formal presentation at 6:30 p.m. Each public meeting will include an overview of the study, informational displays illustrating the study corridor, schedule and additional project-specific information. Project representatives will be present to discuss the study, receive public input, and answer questions.

We encourage you to share this information with anyone who may be interested in this study and to visit the study website at www.volusiaconnectorstudy.com.

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OTHER AGENCIES AND ORGANIZATIONS

TOA Design

The Florida Department of Transportation (FDOT) announces a public meeting to which all persons are invited.

DATE AND TIME: Thursday, April 16, 2015, 6:00 p.m. – 8:00 p.m. (presentation at 6:30 p.m.)

PLACE: Florida Hospital FISH Memorial, Hospital Summit Building (Summit Rooms 211 & 213), 1061 Medical Center Drive, Orange City, FL 32763

GENERAL SUBJECT MATTER TO BE CONSIDERED: Financial Management No. 433718-1.

The Florida Department of Transportation (FDOT) is conducting a public meeting for the Volusia Transit Connector Study. The study area encompasses State Road (SR) 46 in Seminole County to US 1 in Volusia County. The purpose of the study is to evaluate options for providing enhanced transit service to meet current and future transportation needs and improve mobility within the study area. Community consensus and support for a Recommended Alternative is an important part of the study. The study will evaluate options for providing enhanced transit service to meet current and future transportation needs and improve mobility within the study area and other existing or proposed regional transportation

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For more information, you may contact: Joe Bitar, FDOT Project Manager, at 133 South Semoran Blvd., Orlando, FL 32807, (407)482-7881, joe.bitar@dot.state.fl.us.

Section VII
Notice of Petitions and Dispositions
Regarding Declaratory Statements

DEPARTMENT OF HEALTH

Board of Massage Therapy

NOTICE IS HEREBY GIVEN that the Board of Massage Therapy has received the petition for declaratory statement from William M. Bracey, on March 24, 2015. The petition seeks the agency's opinion as to the applicability of Section 480.033, Florida Statutes, as it applies to the petitioner.

The Petitioner seeks a Declaratory Statement from the Board as to whether the use of cold laser therapy or low level laser therapy by a trained therapist would be within the scope of the

definition of "massage" in Section 480.033, Florida Statutes. Except for good cause shown, motions for leave to intervene must be filed within 21 days after the publication of this notice.

A copy of the Petition for Declaratory Statement may be obtained by contacting: Christy Robinson, Executive Director, Board of Massage Therapy, 4052 Bald Cypress Way, Bin #C06, Tallahassee, Florida 32399-3256, christy.robinson@flhealth.gov.

**Section VIII
Notice of Petitions and Dispositions
Regarding the Validity of Rules**

Notice of Petition for Administrative Determination has been filled with the Division of Administrative Hearings on the following rules:

NONE

Notice of Disposition of Petition for Administrative Determination has been filled with the Division of Administrative Hearings on the following rules:

NONE

**Section IX
Notice of Petitions and Dispositions
Regarding Non-rule Policy Challenges**

NONE

**Section X
Announcements and Objection Reports of
the Joint Administrative Procedures
Committee**

NONE

**Section XI
Notices Regarding Bids, Proposals and
Purchasing**

DEPARTMENT OF EDUCATION
Florida Agriculture and Mechanical University
FAMU Student Affairs Center for Access and Student Success

NOTICE TO CONSTRUCTION MANAGERS

Florida A&M University, on behalf of its Board of Trustees, announces that Construction Management services will be required for the project listed above.

PROJECT LOCATION: Located on Florida A&M University's campus, the project consists of site development, renovation, and addition to Diamond and McGuinn dormitory halls. Project will be approximately 72,511 GSF housing the new FAMU Center for Access and Student Success.

PROJECT DESCRIPTION: The proposed facility will house the new FAMU Center for Access and Student Success. This multipurpose building will house recruitment, admissions, financial aid, registrar, student accounts, Center for Disability Access and Resources, Undergraduate Student Success Center, computer labs, study space, student meeting space, police substation, and possibly auxiliary space and veteran's services.

The project time frame anticipates a Fall 2016 construction start with completion and occupancy by Winter 2017. The construction budget is projected to be approximately \$45,000,000. Project development is contingent upon availability of funds.

The contract for Construction Management Services shall consist of a pre-construction services phase and a construction phase. The pre-construction services phase, for which the Construction Manager will be paid a fixed fee, will include value engineering, constructability analysis, development of cost models, estimating, and the development of a Guaranteed Maximum Price (GMP) at the 100% Construction Document phase. If the GMP is accepted, the Construction Phase will be implemented. Early bid packages for fast track and multi-phase development may be required to meet project goals. In the Construction Phase of the contract, the Construction Manager becomes the single point of responsibility for performance of the construction of the project and shall publicly bid trade contracts. Failure to negotiate an acceptable fixed fee for Phase 1 of the contract, or to arrive at an acceptable GMP within the time provided in the agreement, may result in the termination of the Construction Manager's contract.

**Section XII
Miscellaneous**

OTHER AGENCIES AND ORGANIZATIONS
Clerks of Court Operations Corporation
Florida Clerks of Court Operations Corporation

Pursuant to Section 121.055, Florida Statutes, the Florida Clerks of Court Operations Corporation (CCOC) provides public notice of the intent to include the following position in the Florida Retirement System's Senior Management Service Class effective May 1, 2015: Deputy Executive Director.

Additional information may be obtained by writing to the Florida Clerks of Court Operations Corporation, Attn: Lisa Daws, 2560-102 Barrington Circle, Tallahassee Florida, 32308.

Section XIII
Index to Rules Filed During Preceding
Week

NOTE: The above section will be published on Tuesday beginning October 2, 2012, unless Monday is a holiday, then it will be published on Wednesday of that week.
