# Section XI Notices Regarding Bids, Proposals and Purchasing

## BOARD OF TRUSTEES OF THE INTERNAL IMPROVEMENT TRUST FUND

Notices for the Board of Trustees of the Internal Improvement Trust Fund between December 28, 2001 and June 30, 2006, go to http://www.dep.state.fl.us/ under the link or button titled "Official Notices."

### **REGIONAL PLANNING COUNCILS**

### REQUEST FOR STATEMENT OF QUALIFICATIONS

West Florida Regional Planning Council ("WFRPC") invites qualified consultants to submit their Statement of Oualifications to provide environmental assessment and cleanup services on a continuing contract basis under the WFRPC Brownfields Cleanup Revolving Loan Fund Program which is funded by the U.S. Environmental Protection Agency and is intended to facilitate the redevelopment and revitalization of hazardous substances and petroleum contaminated brownfield areas. Interested consultants can obtain the request for Statement of Qualifications by contacting: Ms. Cynthia R. Williams, WFRPC at (850)332-7976, ext. 222 or by picking up a copy at the WFRPC office, the address of which, is set forth below or by downloading the request from the internet at www.wfrpc.org. Statement of Qualifications must be submitted no later than 4:00 p.m. (CST), June 9, 2009 or they will be rejected. Respond to: Ms. Cynthia R. Williams, WFRPC, 4081 E. Olive Road, Suite A, Pensacola, FL 32514. Responses submitted by mail must be submitted to: P. O. Box 11399, Pensacola, FL 32524-1399.

### DEPARTMENT OF MANAGEMENT SERVICES

# PUBLIC ANNOUNCEMENT FOR BIDS FOR GENERAL CONTRACTORS

PROPOSALS ARE REQUESTED FROM QUALIFIED GENERAL CONTRACTORS BY THE DEPARTMENT OF MANAGEMENT SERVICES FOR "SPECIAL NEEDS GENERATOR RENOVATIONS" AT EACH SITE LISTED: NOTE: PLEASE BID EACH PROJECT SEPARATELY. PROJECT NUMBER: DEM-25070327

PROJECT NAME: Special Needs Shelter (SpNS) Generator Renovations, South Florida Community College (SFCC) Arcadia

PROJECT LOCATION: 2251 N. E. Turner, Arcadia, Florida ESTIMATED BASE BID CONSTRUCTION BUDGET: \$750,000.00 PROJECT NUMBER: DEM-25070328

PROJECT NAME: Special Needs Shelter (SpNS) Generator Renovations, Highlands Elementary School

PROJECT LOCATION: 1600 Shepard Road, Winter Springs, Florida

ESTIMATED BASE BID CONSTRUCTION BUDGET: \$750,000.00

PROJECT NUMBER: DEM-25070329

PROJECT NAME: Special Needs Shelter (SpNS) Generator Renovations, South Florida Community College, (SFCC) Bowling Green

PROJECT LOCATION: 2968 US 17 North, Bowling Green, Florida

ESTIMATED BASE BID CONSTRUCTION BUDGET: \$750,000.00

PROJECT NUMBER: DEM-25070345

PROJECT NAME: Special Needs Shelter (SpNS) Generator Renovations, Sunrise Elementary School

PROJECT LOCATION: 1651 Mara Loma Blvd., Palm Bay, Florida

ESTIMATED BASE BID CONSTRUCTION BUDGET: \$750,000.00

PROJECT NUMBER: DEM-25070334

PROJECT NAME: Special Needs Shelter (SpNS) Generator Renovations, Citrus High School

PROJECT LOCATION: 600 West Highland Blvd., Inverness, Florida

ESTIMATED BASE BID CONSTRUCTION BUDGET: \$750,000.00

PREQUALIFIED BIDDERS: Refer to DMS Website (below) for further details:

Please visit the Department's Website http://fcn.state.fl.us/ owa\_vbs/owa/vbs\_www.main\_menu and click on "Search Advertisements – Division of Real Estate Development and Management" Look for "Opportunities for Design and Construction Firms" and click on link.

The award will be made in accordance with Section 255.29, F.S., and the procedures and criteria of the Departments Division of Real Estate Development and Management.

### DEPARTMENT OF ENVIRONMENTAL PROTECTION

Notices for the Department of Environmental Protection between December 28, 2001 and June 30, 2006, go to http://www.dep.state.fl.us/ under the link or button titled "Official Notices."

# FLORIDA BIRTH-RELATED NEUROLOGICAL INJURY COMPENSATION ASSOCIATION

## Request for Information Regarding Engagement of a General Counsel to Represent the Florida Birth-Related Neurological Injury Compensation Association

The Florida Birth-Related Neurological Injury Compensation Association (NICA) is seeking information regarding the engagement of a General Counsel to represent NICA and the Board of Directors for all general, legislative and administrative matters. NICA is a statutory organization created under Section 766, Florida Statutes, that manages the Florida Birth-Related Neurological Injury Compensation Plan ("Plan") used to pay for the care of infants born with certain neurological injuries. NICA is governed by a five (5) member Board of Directors appointed by a constitutional officer, the Chief Financial Officer, of the State of Florida and subject to regulation by the Office of Insurance Regulation.

1. Scope of Services

The scope of services required of General Counsel is broad. The General Counsel provides counsel, advice and legal representation of NICA and the NICA Board of Directors for all general, legislative and administrative matters, assigns and supervises outside counsel to handle individual claim matters, and advises the Board of Directors in all matters pertaining to the administration of NICA and related litigation. These services will include but not be limited to:

Provide general legal advice to NICA Staff and the Board as requested.

Represent NICA and the Board of Directors in all general legal matters.

Review contracts, policies and procedures, proposals and other documents as requested by Staff or the Board.

Attend all Board meetings

Handle requests for public information.

Represent NICA in general and administrative actions other than individual claims.

Assign or handle pro-se petitions that have no disputed issues.

Assign and supervise outside counsel to handle individual claim issues.

Assign and supervise outside counsel to handle all appellate matters and coordinate to assure consistent decisions and case law throughout the districts and the State.

Review billing statements received from outside counsel for content and reasonableness.

Advise NICA on legislative issues and represent NICA before the Legislature as needed. Registration as a lobbyist will be required.

All other general, administrative, legislative and other legal matters as requested by NICA staff.

# 2. Experience

A broad range of legal experience is required, including: General administrative experience,

Experience with a state agency, board or commission or other governmental entity,

Experience with contracts, personnel, policies and procedures and other general administrative issues,

Experience in administrative actions, including appeals to the district courts of appeal,

Litigation management,

Legislative experience, including bill drafting,

3. Staffing

The counsel identified in the Response to Request for Information will be primarily responsible as lead counsel for NICA in all matters. It is expected that other staff or counsel may be needed at times to assist. In addition, it is expected that the services of other attorneys and paralegals may be utilized on specific matters as requested and/or approved by NICA. Everyone who assists the General Counsel will work under the supervision of General Counsel who is ultimately responsible for handling of all matters. Duplication of review of materials and multiple appearances by attorneys or other personnel is to be avoided, except as specifically approved by NICA in writing.

4. Conflicts of Interest

As part of the Response, confirmation will be required that neither the General Counsel nor any of the lawyers or other individuals involved in the representation of NICA or handling any of NICA's matters would handle any matter that is potentially adverse to NICA. If there is any potential adverse action handled by the Firm or other associates of the General Counsel, General Counsel would be required to describe, in writing, what the potential conflict is, and how the individuals involved in any such matter would be limited to assure that they have no access to any information from the files or other materials in the possession of the General Counsel. Any potential conflict will be required to be disclosed in writing to NICA and may be cause for termination of any agreement that may result from this RFI.

# 5. Fees and Billing

NICA will compensate for general and administrative services based on a monthly retainer which should be proposed. Litigation outside the scope of services which is handled by General Counsel at the written direction of Staff or the Board may be based on the time devoted to the matter at a proposed hourly rate. Currently, the hourly rate generally approved for all claim and other outside counsel, including appellate work is \$150/hour. Currently approved para-professional rates range from \$50 to \$120/hour. NICA will pay for support services, such as photocopy, long distance telephone and facsimile, messenger and delivery service, online research, travel, word processing and search and filing fees. Long distance telephone will be billed based on charges from the phone company, except for calls lasting under one minute, for which there will be no charge. Word processing or secretarial services may only be charged if done on an overtime basis and with NICA's written consent. Certain support services that involve equipment or staffing or that require payments to third parties may include additional charges that reflect internal costs if prior written approval is given by NICA. It is expected that the General Counsel will provide the most cost effective and efficient support systems available.

Statements will normally be expected to be received by NICA each month and will reflect the services and expenses incurred the previous month. Retainer may be billed separately. Respondent may expect payment will be made within 30 days receipt of correct billing.

6. Transition Plan

A detailed description and plan for an orderly transfer and coordination of activities of the General Counsel should be provided as a part of any response.

7. Disposition of Files and Records

NICA maintains individual health information subject to HIPPA and other confidentiality laws. Any otherwise nonpublic information NICA has supplied which is retained by General Counsel must be kept confidential in accordance with applicable rules of professional conduct. Files must be returned to NICA as requested in writing.

8. Submissions:

Interested parties should submit a proposal that includes the following elements:

- 1. General background information on the Respondent attorney and firm, including a list of current clients.
- 2. Identification of personnel that would be involved and the qualifications and/or curriculum vitae of each person.
- 3. Confirmation that the attorney and all members of the firm are not de-barred from doing business with the State of Florida or the federal government.
- 4. Identification of any current clients which may present a conflict of interest with conducting work on behalf NICA.
- 5. A brief outline of how the firm would conduct its scope of services.
- 6. Outline of expected costs and proposal for retainer and hourly fee for services that may fall outside of the scope of services.
- 7. Any other information deemed relevant or important for NICA to consider.

Additional information may be requested by NICA for any or all of the responding entities.

NICA reserves the right to reject any or all proposals. Selection of any firm is solely at the discretion of NICA. NICA is not subject to the bid requirements of the State of Florida. Proposals will be reviewed as received and interested parties

are encouraged to submit such no later than June 10, 2009.

All Responses should be sent to:

Kenney Shipley, Executive Director Florida Birth-Related Neurological Injury Compensation Association (NICA) 2360 Christopher Place Tallahassee, FL 32308 Email: kshipley@nica.com Fax: (850)922-5369

# Section XII Miscellaneous

### DEPARTMENT OF COMMUNITY AFFAIRS

## NOTICE OF INTENT TO FIND PUBLIC SCHOOLS INTERLOCAL AGREEMENT CONSISTENT WITH SECTIONS 163.31777(2) AND (3), FLORIDA STATUTES DCA DOCKET NO. 01-10

The Department gives notice of its intent to find the Public Schools Interlocal Agreement ("Agreement") executed between the Alachua County School Board and the City of Waldo, pursuant to Section 163.31777, F.S., to be consistent with the minimum requirements of Sections 163.31777(2) and (3), F.S.

The Agreement is available for public inspection Monday through Friday, except for legal holidays, during normal business hours, at: City of Waldo, 14655 Kennard Street, Waldo, Florida 32694 or the Offices of Plan-it US, LLC, 2820 N. W. 10th Place, Gainesville, Florida 32605.

Anv affected person, as defined in Section 163.31777(3)(b), F.S., has a right to petition for an administrative hearing to challenge the proposed agency determination that the Agreement is consistent with the minimum requirements of Section 163.31777(2), F.S. The petition must be filed within twenty-one (21) days after publication of this notice in the Florida Administrative Weekly, and must include all of the information and contents described in Uniform Rule 28-106.201, F.A.C. The petition must be filed with: Agency Clerk, Department of Community Affairs, 2555 Shumard Oak Boulevard, Tallahassee, Florida 32399-2100, and a copy mailed or delivered to Alachua County School Board and the City of Waldo. Failure to timely file a petition shall constitute a waiver of any right to request an administrative proceeding as a petitioner under Sections 120.569 and 120.57, F.S. If a petition is filed, the purpose of the administrative hearing will be to present evidence and