

Section IX
Notices of Petitions and Dispositions
Regarding Non-rule Policy Challenges

NONE

Section X
Announcements and Objection Reports of
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Section XI
Notices Regarding Bids, Proposals and
Purchasing

DEPARTMENT OF EDUCATION

Pre Qualification Criteria and Public Bid of an 800-Bed
 Dormitory Project @FAMU
 Project #BR FM326 – Project Budget 40 Million Dollars
 SUMMARY

It is the intent of the University to employ a professional construction firm which will accept the existing conditions, provide a competitive bid for completion, propose the most qualified staff, be prepared to schedule the project out to completion, manage all aspects of the project up to project finalization and ready for student occupancy. Any items listed above should be clearly and thoroughly explained so that the University Review Staff has all of your pertinent information to make an informed decision as to the LOWEST and BEST QUALIFIED firm.

The University reserves the right to waive minor technicalities which appear to be in the best interest of the project and the University.

I. Bid Instructions

1. Date and Time
 - The bid shall be submitted in a separate envelope and marked "BID" at the same time as the RFQ.
2. The bid and RFQ are due on October 23, 2012, 2:00 p.m. at the office of FAMU Facilities, 2400 Wahnish Way, Tallahassee, Florida, Suite 100.
3. Location:
 - All bids will be opened and read aloud in Conference Room 214C Office of Procurement Services, FAMU, 2400 Wahnish Way, Tallahassee, FL 32307-6400
4. Plans & Specifications:
 - Will be available on September 21, 2012 at DAG Architects, Inc. 612 S. Copeland Street, Tallahassee,

- Florida 32304.
- Deposit on a full set of plans and specifications is \$750.00 per set with a maximum of (2) sets per General Contractor. All plans and specifications returned in good condition within (10) days after receipt of bids will be eligible for a full refund.
- II. Pre-Qualifications of Construction Team Submitting Qualified Bids.
 1. All bidders must comply with the criteria for the 800 Bed University Student Housing Project per the requirements outlined in the RFQ below.
 2. All bidders must have completed at a minimum a 400 Bed University Dormitory Student Housing Project.
 3. All bidders must provide required documents specifically but not limited to:
 - a. Proof of compliance with Board of Governor's (BOG) regulation 14.021
 - b. Proof of Insurance
 - Liability
 - Workers Comp
 - Ability to obtain Builder's Risk
 - Letter from a bonding entity (rated A or better by AM Best) stating its agreement to bond your submitted bid proposal
 - Your company's ability to manage the tax free savings purchases that are applicable should the University decide to use this method.
 - Ability to obtain payment and performance bond
 4. In addition to the mandatory site visit, all perspective bidders may visit the site prior to submitting a bid and acknowledge acceptance of all existing conditions. Acceptance will be in the written form and certified to by the appropriate management of the submitting company.
 5. A mandatory site walk thru will be on October 2, 2012, 2:00 p.m. Any additional individual walk thru may be requested in writing to the Owner's Representative and scheduled at the Owner's discretion. It must be understood that certain portions of the work have already been performed and it is the University's desire that the company's visiting the site give clear definition in their response to the RFQ of their understanding and acceptance of the work in place as it exists.
 6. A total staffing outline shall be submitted in the proposal identifying by name the staff that will be utilized on the facility outlining their relative experience, length of time with the company, names of previous projects with name and telephone numbers of the applicable Owners. Please be comprehensive in the staff which you identify (superintendents, foreman, in and out of office management, project managers, etc.).
 7. Bidders must provide all proposed sub-contractors in a separate sealed envelope.

Proposed Schedule