

Section II  
Proposed Rules

**DEPARTMENT OF TRANSPORTATION**

|                                      |                   |
|--------------------------------------|-------------------|
| RULE CHAPTER TITLE:                  | RULE CHAPTER NO.: |
| Florida's Highway Guide Sign Program | 14-51             |
| RULE TITLES:                         | RULE NOS.:        |
| Purpose                              | 14-51.010         |
| Definitions                          | 14-51.011         |
| Trailblazing Signs                   | 14-51.012         |
| Sign Evaluation Process              | 14-51.013         |
| General Criteria                     | 14-51.014         |
| Supplemental Guide Signs             | 14-51.020         |
| General Service Signs                | 14-51.021         |
| Supplemental Guide Signs             | 14-51.030         |
| General Service Signs                | 14-51.031         |
| Exclusions                           | 14-51.040         |
| Criteria for Unincorporated Areas    | 14-51.041         |
| Sign Characteristics                 | 14-51.042         |
| Customized Place Name Signs          | 14-51.043         |

PURPOSE AND EFFECT: The 13 new rules in this chapter, with its four part structure, are to replace the manual currently incorporated by reference in Rule 14-15.015, F.A.C. When these new rules are adopted, Rule 14-15.015, F.A.C., will be repealed.

SUMMARY: The 13 new rules will replace the manual incorporated by reference under Rule 14-15.015, F.A.C., which will be repealed.

SPECIFIC AUTHORITY: 316.0745 FS.

LAW IMPLEMENTED: 316.0745 FS.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: No Statement of Estimated Regulatory Cost has been prepared.

Any person who wishes to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE SCHEDULED AND ANNOUNCED IN THE FAW.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULES IS: James C. Myers, Clerk of Agency Proceedings, Florida Department of Transportation, Office of the General Counsel, 605 Suwannee Street, Mail Station 58, Tallahassee, Florida 32399-0458

THE FULL TEXT OF THE PROPOSED RULES IS:

FLORIDA'S HIGHWAY GUIDE SIGN PROGRAM  
PART I GENERAL

14-51.010 Purpose.

(1) This rule chapter will provide for a system of supplemental guide signing that will perform the following functions:

(a) Inform and guide motorists to the needed signed facilities and services.

(b) Improve traffic flow at interchanges or intersections near destinations that generate a large volume of traffic.

(c) Establish criteria for the erection of supplemental guide signs and general service signs.

(2) This rule chapter follows the requirements for supplemental guide signs and general service signs as stated in Sections 2D, 2E, 2F, and 2H of the Manual on Uniform Traffic Control Devices.

Specific Authority 316.0745 FS. Law Implemented 316.0745 FS. History--New \_\_\_\_\_.

14-51.011 Definitions.

As used in this rule chapter, the following words and phrases shall have the following meanings.

(1) "Applicant" means the person or entity seeking permission for a sign under this rule chapter.

(2) "Department" means the Florida Department of Transportation.

(3) "Guide Sign" means a sign that shows route designations, destinations, directions, distances, services, points of interest, or other geographical, recreational, or cultural information.

(4) "Limited Access Facility" means as defined in Section 334.03(13), Florida Statutes.

(5) "Manual on Uniform Traffic Control Devices (MUTCD)" is a federal publication, which is incorporated by reference under Rule 14-15.010, F.A.C., and is used to establish the uniformity of traffic control devices, such as sign placement, color of sign backgrounds and letters, and sign messages. The Department has adopted the use of this manual in order to provide a uniform system of traffic control devices on the State Highway System.

(6) "Non-Limited Access Facility" means an arterial or collector road as these terms are defined in Sections 334.03(1) and (4), Florida Statutes, respectively, and which is not a limited access facility.

(7) "Place Name Sign" means a sign identifying the geographic boundary of a city or county, lying on or along a road on the State Highway System.

(8) “Rural Interchange” means a grade separated intersection between streets or roadways outside the limits of any urban or urbanized area, as such areas are defined both in Sections 334.03(32) and (36), Florida Statutes. Where either the immediate right of way of a limited access facility or the right of way of an intersecting roadway is within the boundary of an urban or urbanized area, the interchange or intersection shall be considered urban.

(9) “Sign” means any traffic control device that is intended to communicate specific information to road users through a word or symbol legend. Signs do not include traffic control signals, pavement markings, delineators, or channelization devices.

(10) “Supplemental Guide Sign” means a sign placed or erected to provide information regarding destinations accessible from an interchange, other than places shown on the standard interchange signing. The standard guide signs are called “exit direction” signs. These signs usually contain information about the route number, nearest cities, and sometimes the local street name. The purpose of a supplemental guide sign is to provide direction to destinations for motorists unfamiliar with the local area.

(11) “Tourist Attraction” means facilities that principally provide recreation, amusement, or leisure activities to the general public, with the majority of its visitors not residing in the immediate area of the attraction, and traveling over 100 miles to enjoy what the facility offers. Tourist attractions are publicly or privately owned, but derive the major portion of their income from these non-resident visitors.

(12) “Trailblazers” means signs erected at strategic locations, usually along major urban arterials in conjunction with the signing of a major destination, tourist attraction, or general service facility on a limited access facility.

(13) “Unincorporated Area” means as defined in Section 153.53(1), Florida Statutes.

Specific Authority 316.0745 FS. Law Implemented 316.0745 FS. History—New \_\_\_\_\_.

#### 14-51.012 Trailblazing Signs.

(1) The use of a distance “countdown” system on trailblazer signs for destinations which are five miles or more from the interchange or intersection is highly recommended. The use of the distance “countdown” system for destinations five miles or less from the exit, is to be considered when a motorist could drive through highly developed areas, or through a “Y” intersection, or multiple strip developments to reach the destination. The use of the “countdown” distance system will be based upon specific site/area conditions.

(2) The purpose of trailblazer signs is to provide direction and confirmation to the motorist that the right decision has been made.

(3) These signs shall provide the distance or direction to the nearest or most convenient point of access. These signs shall match the color scheme or symbol as found on the limited access facility.

Specific Authority 316.0745 FS. Law Implemented 316.0745 FS. History—New \_\_\_\_\_.

#### 14-51.013 Sign Evaluation Process.

(1) Sign requests shall be evaluated according to the following criteria. Requests originate from city or county resolution, official representatives of schools or universities, and representatives of tourist attractions or businesses.

(2) Upon receiving a written request, the Department will determine whether:

(a) The written request concerns an eligible destination or service.

(b) The trip generation meets or exceeds the criteria. Are there seasonal considerations or is there significant rapid growth projected?

(c) The existing guide and supplemental guide signing contain adequate space for additional sign legend.

(d) The proposed design, location, materials, and support structure fully comply with the Department’s Design Standards.

(e) The addition of the sign for the subject destination or service provides a benefit to the motoring public.

(3) The written request shall provide data to support the trip generation of the proposed destination. It shall also provide data to support the function of the facility (e.g., tourist attraction, shopping center) to determine which set of criteria from Table 1, Criteria for Signing Destinations on Limited Access Facilities, and Table 4, Criteria for Signing Destinations on Non-Limited Access Facilities, will apply. If support data is not supplied, the Department will require an engineering study to validate the written request.

(4) If the written request complies with these criteria the District Traffic Operations Engineer shall approve the sign installation subject to space availability.

(5) If a request for supplemental guide signing is received, but the interchange has the maximum number of destinations, then the request shall be denied. So long as the signed destination is in business, the Department will not replace it with a new destination, even if it has a higher number of annual trips.

(6) Occasionally, simultaneous applications for guide signing are received. Recalling that the intent of guide signing is to provide guidance for motorists who are not familiar with the route or area, the following shall be considered:

(a) Highest preference will be given to destinations that would attract a larger number of trips from distances greater than 100 miles.

(b) The likelihood that the destination will continue to generate a high number of trips or if there are seasonal characteristics.

(c) Local government recommendations.

(d) The development of a regional signing plan, with the cooperation of local government and the tourism industry organizations.

(7) Supplemental guide sign destinations are subject to a four year review cycle to verify that the trip generation characteristics are consistent with Department signing goals.

This review will confirm that at least mid-way through the life of the sign panel (approximately seven to eight years) an opportunity will exist to make sign changes.

(8) Table 1, Criteria for Signing Destinations on Limited Access Facilities and Table 4, Criteria for Signing Destinations on Non-Limited Access Facilities, are mandatory criteria. The criteria will assist the District Traffic Operations Engineer when determining which destination will be signed for on both limited and non-limited access facilities.

| <u>Table 1 – Criteria for Signing Destinations on Limited Access Facilities</u>   |   |                                      |                                |                                |
|---|---|--------------------------------------|--------------------------------|--------------------------------|
| <u>Type of Destination</u>  | <u>Criteria</u>                           | <u>Guidelines</u>                    |                                |                                |
|   |   | <u>Major Metro Areas<sup>1</sup></u> | <u>Urban Areas<sup>2</sup></u> | <u>Rural Areas<sup>3</sup></u> |
| <u>State and National Parks, and State Forest Recreational Areas</u>  | <u>Miles from Interchange</u>             | <u>15</u>                            | <u>15</u>                      | <u>15</u>                      |
| <u>Private Colleges and Universities</u>  | <u>Number of Trips Generated</u>          | <u>900,000<sup>a</sup></u>           | <u>550,000<sup>a</sup></u>     | <u>300,000<sup>a</sup></u>     |
|   | <u>Annually<sup>c</sup></u>               | <u>1,200,000<sup>b</sup></u>         | <u>750,000<sup>b</sup></u>     | <u>450,000<sup>b</sup></u>     |
|   | <u>Miles from Interchange</u>             | <u>15</u>                            | <u>15</u>                      | <u>15</u>                      |
| <u>Military Bases</u>   | <u>Number of Trips Generated</u>          | <u>5,000,000</u>                     | <u>4,000,000</u>               | <u>3,000,000</u>               |
|   | <u>Annually<sup>c</sup></u>               |                                      |                                |                                |
|   | <u>Miles from Interchange</u>             | <u>10</u>                            | <u>10</u>                      | <u>10</u>                      |
| <u>Veteran’s Administration (VA)</u>  | <u>Miles from Interchange</u>             | <u>10</u>                            | <u>10</u>                      | <u>10</u>                      |
| <u>Hospitals</u>  |   |                                      |                                |                                |
| <u>Arenas, Auditoriums, Amphitheaters, Civic Centers, Convention Halls, Stadiums, Major Tourist Attractions (Fairgrounds, Amusement Parks, Zoos, etc.)</u>  | <u>Number of Trips Generated</u>          | <u>200,000</u>                       | <u>165,000</u>                 | <u>135,000</u>                 |
|   | <u>Annually<sup>d</sup></u>               |                                      |                                |                                |
|   | <u>Miles from Interchange<sup>4</sup></u> | <u>5</u>                             | <u>5</u>                       | <u>5</u>                       |
| <u>Historical, Cultural, or Recreational Attractions, Historic Districts</u>  | <u>Number of Trips Generated</u>          | <u>100,000</u>                       | <u>100,000</u>                 | <u>100,000</u>                 |
|   | <u>Annually<sup>d</sup></u>               |                                      |                                |                                |
| <u>1. Over 50,000 population.</u>   |   |                                      |                                |                                |
| <u>2. 5,000 to 49,999 population.</u>   |   |                                      |                                |                                |
| <u>3. Under 5,000 population.</u>   |   |                                      |                                |                                |
| <u>4. The distance may be increased 1/2 mile for each 10 percent over the minimum requirement listed to a maximum of 2 times the maximum distance listed.</u>   |   |                                      |                                |                                |
| <u>a. Annual Trips = Number of Enrolled Students (who physically attend classes on campus) X 1.5 (college or university without dormitories, each student equals 1.5 trips) X Number of semesters per year X Number of weeks per semester X 5 days per week. Figures based on AASHTO’S 2001 Selection of Supplemental Guide Signs for Traffic Generators.</u> |   |                                      |                                |                                |
| <u>b. Annual Trips = Number of Enrolled Students (who physically attend classes on campus) X 2.0 (college or university with dormitories, each student equals 2 trips) X Number of semesters per year X Number of weeks per semester X 5 days per week. Figures based on AASHTO’S 2001 Selection of Supplemental Guide Signs for Traffic Generators.</u>      |   |                                      |                                |                                |
| <u>c. One employee or military personnel equals 0.9 trips. Figures based on AASHTO’S 2001 Selection of Supplemental Guide Signs for Traffic Generators.</u>   |   |                                      |                                |                                |
| <u>d. Trip: A single or one-direction vehicle movement either to or away from the traffic generator.</u>  |   |                                      |                                |                                |

Specific Authority 316.0745 FS. Law Implemented 316.0745 FS. History--  
New \_\_\_\_\_.

14-51.014 General Criteria.

(1) Supplemental guide signs for other than recreational, historical, or cultural facilities shall be white on green in color. Signs for recreational, historical, or cultural facilities shall be white on brown in color. If there is an existing white on green supplemental guide sign in place, a combination sign consisting of white on green and white on brown shall be used with the colors separated by a common white border.

(2) Signing for a destination with a limited period of operation shall be displayed only during those periods of operation, and only if the generator meets the suggested annual attendance criteria referenced in Table 1, Criteria for Signing Destinations on Limited Access Facilities, or Table 4, Criteria for Signing Destinations on Non-limited Access Facilities. If occasional off-season usage exceeds 25 percent of the annual attendance rate for most of the year, the signs may be displayed permanently. Pari-mutuels exhibit distinct seasons and qualify based on the criteria established in the Sign Evaluation Process (Rule 14-51.013, F.A.C.). The purpose of displaying these signs only during periods of operation is to aid the motorist who would not be aware of when the seasonally operated destination is open. This would prevent unnecessary trips to a closed facility.

(3) Signing for major short term events, e.g., golf and tennis tournaments, boat and auto shows, that will attract a significant number of non-residents, shall be permitted based on the criteria established in the Sign Evaluation Process (Rule 14-51.013, F.A.C.). Either Static or Changeable Message Signs (CMS) shall be erected no more than three days before, nor remain more than three days after, the signed event. Sign costs, such as design, installation, maintenance, and removal of the signing should be paid by the applicant. Both Static and CMS signing will be installed through the Department's permit process. CMS devices shall only be used for traffic control, devoid of advertisements. CMS devices shall be certified by the Department for use on the State Highway System, and only used during the time of the event with a generic message. All applicable Department clear recovery zone requirements shall be met and short-term event signing cannot interfere with visibility/effectiveness of existing traffic control devices. The purpose of allowing signs for special events is to facilitate the management of traffic for the event. Also, a facility may hold multiple events during the year, and motorists will be looking for information with the special event's name.

(4) In no case shall information relating to destinations, motorist services, and multi-modal facilities be displayed on a supplemental guide sign until trailblazer signing has been installed. This is important in order to eliminate confusion to motorists. Trailblazer signs not only provide direction to the motorist, but confirmation that they have taken the correct turn to go to the selected destination.

(5) When there are more qualified destinations than can be signed, local government recommendation as to the facilities to be signed will be considered. If local government has no preference, the destinations that create the greatest traffic demand shall be signed, subject to standards specified in the following sections.

(6) No supplemental guide signs for destinations shall be erected prior to approval by the District Traffic Operations Engineer.

(7) Supplemental guide signs shall not be installed where such signing interferes with the function of traffic control devices and shall not impair visibility or violate minimum spacing distances listed in Table 2, Minimum Spacing Distances for Signs. In order to prevent subjecting motorists to too much information, there is a need to establish a priority in sign installation. This priority is contained in Section 2A.16 of the MUTCD. The descending order of priority for sign installation is regulatory (white signs), warning (yellow signs), exit direction and supplemental (green signs), general service (blue signs), and historical, recreational, and cultural (brown signs).

| <u>Table 2 – Minimum Spacing Distances for Signs</u> |  |
|--|--|
| <u>Speed (mph)</u>                                   | <u>Minimum Spacing Distance (feet)</u> |
| <u>30-35</u>   | <u>200</u>                             |
| <u>35-45</u>   | <u>250</u>                             |
| <u>50-60</u>   | <u>300</u>                             |
| <u>60-70 (Interstate)</u>                            | <u>800</u>                             |

Specific Authority 316.0745 FS. Law Implemented 316.0745 FS. History--  
New \_\_\_\_\_.

PART 2 GUIDE SIGNS ON LIMITED ACCESS FACILITIES.

14-51.020 Supplemental Guide Signs.

(1) General.

(a) Florida Farm Wineries qualify for signing as defined by Section 599.004, Florida Statutes. Signs shall be installed based on space availability.

(b) Signing for regional malls or shopping centers (1,000,000 square feet or more) will be approved when safety or operational problems can be attributed to unclear directions and when the criteria established in the Sign Evaluation Process (Rule 14-51.013, F.A.C.) are met. The safety and operational problems shall be documented and affect both site destined and other traffic.

(c) State-funded community college, vocational/technical center, or university main campus are eligible for signing. Satellite campuses are eligible, if the curriculum allows students to obtain an Associate of Arts (AA) degree or higher without attending the main campus.

(d) Private colleges and universities that meet the trip generation referenced in Table 1, Criteria for Signing Destinations on Limited Access Facilities, are eligible for

signing. Private universities with existing signs will be allowed to retain their signs, so long as they remain active, because they were signed for before these criteria were developed.

(e) Schools which are licensed by the Department of Education's Commission for Independent Education are not eligible for signing, unless they meet trip generation criteria referenced in Table 1, Criteria for Signing Destinations on Limited Access Facilities.

(f) Signing for multi-modal transportation facilities is considered supplemental guide signing, except for those which qualify as a general service. Multi-modal facilities are airports (air carrier and general aviation), seaports (passenger and cargo), rail terminals, intercity bus, parking lots, garages, and Park and Ride. A signing plan for multi-modal facilities must be submitted.

(g) Veterans' Hospitals which are designated as the regional treatment center for veterans are eligible for signing on limited access facilities.

(h) Medical facilities which have regional, statewide, or national significance, that provide, by advance appointment, specialized surgery or treatment of human diseases are eligible for signing on limited access facilities. The installation of these signs is beneficial to the motorists unfamiliar with the area who have been referred to these facilities, and who must travel distances greater than 100 miles to receive treatment.

(i) The criteria referenced for destinations listed in Table 1, Criteria for Signing Destinations on Limited Access Facilities, are used to determine which destination will be signed for on limited access facilities. A more detailed explanation is shown in the Sign Evaluation Process (Rule 14-51.013, F.A.C.).

(j) As stated in subparagraph 14-85.004(10)(h)6., F.A.C., of the Logo Sign Program, if a destination qualifies for a business logo in the attraction category, it shall not be displayed on an existing supplemental guide sign. If the destination wants to apply and is approved for a business logo in the attraction category, it will be removed from the supplemental guide sign.

#### (2) Standards.

(a) As specified in the MUTCD, not more than one supplemental guide sign shall be erected at each interchange approach.

(b) As specified in the MUTCD, not more than two supplemental destinations shall be signed at any one interchange approach. Each supplemental guide sign shall contain no more than two destinations, with no more than three lines of legend, excluding exit numbers or exit directions.

(c) Each destination shall be signed only once in each direction. This limit is necessary due to the high number of destinations that qualify for supplemental guide signing.

(d) Signs for destinations shall be located in advance of the interchange that is the most practical route to the facility. Local government recommendations on the most practical route will be considered. It is important to note that there may not be space available at the exit with the most direct route.

(e) "DOWNTOWN" signs shall meet the following criteria in order to be considered for supplemental guide signing:

1. "DOWNTOWN" signs will only be considered for the largest core city of an urban area population of 50,000 or more.

2. The limited access facility must traverse the incorporated limits of the city under consideration and have multiple exits for each direction of travel. This is necessary due to the high number of destinations that qualify for supplemental guide signing.

3. The urban guide signing concept, as specified in Section 2E.06 of the MUTCD, shall be in effect.

4. A distinct central business district shall exist. Strip development business centers shall not qualify.

5. Only one such sign will be permitted for each direction of travel. The sign shall be erected in advance of the most direct route to the downtown core. This is necessary due to the high number of destinations that qualify for supplemental guide signing.

(f) Trailblazers shall not be erected on the mainline portion of limited access facilities. Trailblazers are used to provide direction and confirmation to motorists. Their size does not provide enough time for a motorist to read and comprehend the information contained on the sign, at such locations.

(g) Except as otherwise specified in Rule 14-85.004, F.A.C., Logo Sign Program, and other areas of this section, the name of the operating agency, community group, or enterprise shall not appear in the legend of any supplemental guide sign, or attached to it.

(h) Major metropolitan area airports and major seaport passenger facilities are considered prime destinations and are eligible for signing.

(i) Signing for general aviation will not be allowed. This prohibition is based on the fact that tourists looking for the major commercial airports can be confused by general aviation signing, thinking the destination is the commercial aviation airport.

#### (3) Guidelines.

(a) Supplemental guide signs shall not be installed in advance of freeway-to-freeway interchanges. Interchanges between freeways are major decision points; therefore, the sign messages shall only contain the route shield, cardinal direction, and the name of the next control city on that route.

(b) Supplemental guide signs shall be installed in advance of freeway-to-spur interchanges if the spur serves a local community.

(c) Recreational, cultural, and historical attractions or historical districts shall meet the trip generation criteria in Table 1, Criteria for Signing Destinations on Limited Access Facilities and the following specific criteria in order to be eligible for signing:

1. The recreational, cultural, and historical attraction or historical district shall be identified by name on either the current Official Florida Transportation Map or other state published/sponsored guides or books, and/or other State Historic Signing Programs, e.g., Wildlife Signing Program. Identification on local city maps does not qualify an attraction for interstate signing.

2. Cultural and historical attractions or historical districts must be located within 15 miles of the limited access facility and provide easy access for motorists and ample all-weather (surface treated) parking. The attractions or districts are publicly or privately owned, but shall be operated on a non-profit basis and be open to the general public year-round for sign eligibility. Examples include forts, battlegrounds, plantations, archeological or geological sites, art galleries, and museums.

3. Historical attractions and historical districts shall be listed in the National Register of Historic Places.

4. Recreational attractions are major facilities located within 15 miles of the limited access facility corridor which provide easy access for motorists, ample all-weather parking areas, and several recreational activities such as picnicking, camping, hiking, swimming, fishing, or boating. Examples include public recreational facilities, state forest recreation areas, and wildlife refuges. Recreational attractions shall be operated on a non-profit basis.

The above requirements are necessary due to the fact that a high number of destinations qualify for signing.

(d) The criteria referenced in Table 1, Criteria for Signing Destinations on Limited Access Facilities, shall be used to determine which destination to sign for on new interchanges, or to determine which destination to add to an existing supplemental guide sign, with an existing destination.

(e) Unincorporated areas shall meet the criteria as shown in Rule 14-51.040, F.A.C., Place Name Signs, in order to qualify for signing. This requirement is necessary due to the high number of named places and limited space available for signing.

(f) Airports shall qualify for signing on limited access facilities when they are served regularly by scheduled airlines. The airport symbol shall also be used with the airport name.

(g) Deep water public cargo, or passenger ports (for Port Authority Locations) shall be eligible for signing.

(h) Rail Terminals shall qualify for signing on limited access facilities when they are Intercity Rail (Amtrak, Commuters, etc.). They shall be ICC, PSC Certified, or Department approved, and provide regularly scheduled passenger service and have parking spaces for patron use.

(i) Park and Ride areas shall qualify for signing on limited access facilities when they are governmentally owned and operated as part of a car pool, van pool, or other public transportation program. The facility shall have parking spaces for patron use.

(4) Destinations for Which Signing Shall Not Be Provided. Except as provided in Rule 14-85.004, F.A.C., Logo Sign Program or General Services, signing shall not be provided for the following destinations shown in Table 3, Destinations for Which Signing Shall Not Be Provided on Limited Access Facilities. These restrictions are necessary due to the high number of destinations that qualify for supplemental guide signing, and the low number of motorists who are unfamiliar with the area and who are going to these destinations.

Specific Authority 316.0745 FS. Law Implemented 316.0745 FS. History--New \_\_\_\_\_.

|                                |   |
|--------------------------------|---|
| <u>Businesses</u>              | <u>Chamber of commerce, Television/Radio Station, Theaters, Motels/Hotels/Inns, Travel Trailer Parks, Industrial Parks and Plants, Shopping Centers (less than 1,000,000 square feet).</u>  |
| <u>Cemeteries</u>              | <u>Local, State, Public, Private.</u>   |
| <u>Community Facilities</u>    | <u>Libraries, Churches, Subdivisions, Mixed Use Facilities.</u>   |
| <u>Governmental</u>            | <u>Research/Experimental, Courthouses, Drivers' License Centers, Jails, Civil Defense Facilities, Maintenance Facilities, Power Plants.</u>   |
| <u>Schools</u>                 | <u>K through 12, Seminaries.</u>  |
| <u>Historical</u>              | <u>Homes/buildings/Public and Privately Owned Facilities operated for Profit, Heritage Trails.</u>  |
| <u>Medical</u>                 | <u>Mental Facilities, Research Facilities, Sanitariums, Infirmaries/Treatment Centers, Non-Hospital Veteran's Facilities, County/Fraternal/Nursing Homes, Retirement Facilities, Humane Facilities, Hospital (not qualified under Motorist Services).</u> |
| <u>Military</u>                | <u>Sites/Detachments, Armories, Arsenal.</u>  |
| <u>Recreation/Conservation</u> | <u>Country Clubs/Golf courses, Fish Hatcheries, Game Farms, Tree Nurseries/Arboretums, Points of Interest, Camps (Scout, Church, 4-H, Youth, YMCA/YWCA) Nature Trails.</u>  |

14-51.021 General Service Signs.

General service signing is used when such services are infrequent, and not within sight of the interchange.

(1) General Criteria.

(a) Requests for general service signing (except Logo signing) shall be directed to the District Traffic Operations Engineer.

(b) Signing for general services is considered supplemental to overall signing.

(c) General service signs, including signing for state agency buildings, have a white legend on blue background, except for multi-modal facilities.

(d) The name of the operating agency, community, group, individual, or enterprise shall not appear on the service sign, except for state agency buildings, and other facilities meeting the criteria established in this rule chapter.

(e) Symbol signs for Hospital, Airport, Amtrak, Greyhound, Cruise-based Seaports, and Commuter Rail can be used in urban or rural areas, when they qualify based on criteria established in the Sign Evaluation Process (Rule 14-51.013, F.A.C.).

(f) Tourist Information Centers will use word legend signs. The results of an International Signing Study showed that the international tourist understood the word message more than the "i" or "?" symbol.

(g) In no case shall signing be erected that would function primarily as advertisements for businesses.

(h) Signs for a Hospital shall be erected on the State Highway System in advance of the interchange which provides the most practical route to that facility when the hospital facility has an emergency room open 24 hours each day, 7 days a week. Where more than one hospital meeting the criteria is available from any one interchange, only the hospital located closest to the exit point shall be signed or trailblazed. The purpose of the Hospital sign is to provide direction to motorists in need of immediate medical services.

(i) Tourist Information Center signs will be erected on the State Highway System when:

1. The signing requests are received from local government; and

2. The destination provides continuous service for a minimum of eight hours a day, seven days a week; and

3. The destination is operated exclusively by a non-profit organization, or is approved by local government to operate as a tourist information center; but

4. If the Tourist Information Center is operated on a seasonal basis, the signs shall be removed during the off season.

(j) In no case shall information relating to general services be displayed until trailblazer signing has been installed to direct motorists from the exit to the service.

(2) Standards.

(a) Except as otherwise specified in Rule 14-85.004, F.A.C., Logo Sign Program, where logo signs are utilized, general signs shall not be used. Signing for general services off the Department's right of way will not be provided when those services are conveniently located off an interchange.

(b) Except as otherwise specified in Rule 14-85.004, F.A.C., Logo Sign Program, only symbol signs will be used to advise of the availability of Gas, Food, Lodging, Camping, Hospital, and Phone on rural limited access facilities. Symbol signs for Hospital can be used in urban areas based on criteria established in the Sign Evaluation Process (Rule 14-51.013, F.A.C.).

(c) When three or fewer of these services are available at a given interchange and it is unlikely that more than three services will be provided in the near future, the symbol signs denoting these services will be appended to the advance guide sign. At locations where the "NEXT EXIT 00 MILES" panel is attached to the advance guide sign, the symbol service signs will be appended to the exit direction sign. If four or more services are available at an interchange or are anticipated in the near future, it will be necessary to install a supplemental roadside sign denoting the available services by symbols, with the bottom line of copy reading "NEXT RIGHT" or the interchange exit number.

(3) Guidelines. Each general service sign has its own set of criteria that must be met in order for signing to be provided on limited access facilities:

(a) Gas.

1. Service station facility is located within 1 mile of the exit ramp terminal;

2. Is open for continuous service a minimum of 16 hours each day, 7 days a week;

3. Provides vehicle services including fuel and oil;

4. Provides public rest rooms; and

5. Has a telephone available for public use.

(b) Food.

1. A restaurant facility is located within 1 mile of the exit ramp terminal;

2. Serves a complete meal and is open for continuous service a minimum of 14 hours each day, 7 days a week;

3. Provides public rest rooms;

4. Has a telephone available for public use; and

5. Is licensed as meeting the requirements of the Florida Department of Business Regulation, Division of Hotels and Restaurants, and the local County Health Department.

(c) Lodging.

1. The lodging facility is located within 1 mile of the exit ramp terminal;

2. Is equipped with 20 or more units for rent;

3. Has a telephone available for public use; and

4. Is licensed as meeting the requirements of Florida Department of Business Regulations, Division of Hotels and Restaurants, and the local County Health Department.

(d) Camping.

1. The camping facility is located within 5 miles of the exit ramp terminal;

2. Is equipped with a minimum of 25 rental camp sites;

3. Is equipped with indoor sanitary toilet and bathing facilities;

4. Has a telephone available for public use; and

5. Is licensed as meeting the requirements of the local County Health Department.

(e) Signs for a Hospital will be erected in rural and urban areas in advance of an interchange when:

1. The hospital facility is located not more than 10 miles from the exit ramp terminal; and

2. In the event a hospital meets the criteria, but another hospital is closer by continuing along the limited access facility to another exit, the first hospital will not be signed for.

(f) Signs for a Tourist Information Center will be erected when the center is located on a direct route from the limited access highway and not more than 1 mile from the exit ramp;

(g) Telephone symbol signs will be erected when:

1. The telephone is a public telephone available for use 24 hours a day, 7 days a week; and

2. Is located within the immediate interchange area, not more than 1/2 mile from the interstate or exit ramp; and the immediate interchange is located in an isolated rural area.

3. Signs denoting Telephone shall not be installed in advance of interchanges where Gas, Food, Lodging, or Camping is identified since a criterion for signing for these services includes the availability of a telephone for public use.

Specific Authority 316.0745 FS. Law Implemented 316.0745 FS. History--New \_\_\_\_\_.

### PART III GUIDE SIGNS ON NON-LIMITED ACCESS FACILITIES

#### 14-51.030 Supplemental Guide Signs.

##### (1) General.

(a) Florida Farm Wineries qualify for signing as defined by Section 599.004, Florida Statutes. Signs shall be installed at the nearest state highway intersection based on space availability.

(b) Signing for regional malls or shopping centers (1,000,000 square feet or more) will be approved when safety or operational problems can be attributed to unclear directions and when the criteria established in the Sign Evaluation

Process (Rule 14-51.013, F.A.C.) are met. Safety and operational problems shall be documented and affect both site destined and other traffic.

(c) A state-funded community college, vocational/technical center, or university main campus are eligible to request signing. Satellite campuses are eligible if the curriculum allows students to obtain an Associate of Arts (AA) degree or higher without attending the main campus.

(d) Private colleges and universities that meet the trip generation referenced in Table 4, Criteria for Signing Destinations on Non-Limited Access Facilities are eligible for signing. Private universities with existing signs will be retained so long as they remain active, because they were signed for before these criteria were developed.

(e) Schools licensed by the Department of Education's Commission for Independent Education are not eligible for signing unless they meet trip generation criteria referenced in Table 4, Criteria for Signing Destinations on Non-Limited Access Facilities.

(f) Signing for multi-modal transportation facilities is considered supplemental guide signing, except for those which qualify as a general service.

(g) Multi-modal facilities are airports (air carrier and general aviation), seaports (passenger and cargo), rail terminals, intercity bus, parking lots, garages, and Park and Ride.

(h) A signing plan for multi-modal facilities must be submitted.

(i) Veterans' Hospitals which are designated as the regional treatment center for veterans are eligible to be signed for on non-limited access facilities.

(j) Medical facilities which provide, by advance appointment, specialized surgery or treatment of human diseases are eligible for signing on non-limited access facilities. The installation of these signs would be helpful to the motorists unfamiliar to the area who have been referred to these facilities, and must travel distances greater than 100 miles to receive treatment.

(k) The criteria referenced for destinations listed in Table 4, Criteria for Signing Destinations on Non-Limited Access Facilities are used to determine which destination will be signed for on non-limited access facilities. A more detailed explanation is shown in the Sign Evaluation Process (Rule 14-51.013, F.A.C.).



| Table 4 – Criteria for Signing Destinations on Non-limited Access Facilities   |   |  |                          |                          |
|--|---|--|--------------------------|--------------------------|
| Type of Destination  | Criteria  | Guidelines   |                          |                          |
|  |   | Major Metro Areas <sup>1</sup>                                 | Urban Areas <sup>2</sup> | Rural Areas <sup>3</sup> |
| State Colleges and Universities  | Nearest State Highway System Juncture   |  |                          |                          |
| Private Colleges and Universities  | Number of Trips Generated Annually <sup>e</sup>   | 900,000 <sup>ad</sup>  | 550,000 <sup>ad</sup>    | 300,000 <sup>ad</sup>    |
|  |   | 1,200,000 <sup>bd</sup>  | 750,000 <sup>bd</sup>    | 450,000 <sup>bd</sup>    |
| Private Vocational/Technical Schools   | Number of Trips <sup>4</sup> Generated Annually   | 675,000 <sup>d</sup>   | 550,000 <sup>d</sup>     | 300,000 <sup>d</sup>     |
| Military Bases   | Number of Trips <sup>4</sup> Generated Annually <sup>e</sup>  | 5,000,000 <sup>e</sup>   | 4,000,000 <sup>e</sup>   | 3,000,000 <sup>e</sup>   |
| Arenas, Auditoriums, Amphitheaters, Civic Centers, Convention Halls, Stadiums, Major Tourist Attractions (Fairgrounds, Amusement Parks, Zoos, etc.)  | Number of Trips <sup>4</sup> Generated Annually   | 37,500 trips plus 3,750 per mile of distance from intersection |                          |                          |
| State and National Parks, and State Forest Recreational Areas  | Nearest Intersection to the State Highway System  |  |                          |                          |
| Youth Camps (YMCA, Scouts, etc.)   | Signing only in rural areas, with facilities for 50 persons minimum on an overnight basis and in operation for at least 6 months of the year.             |  |                          |                          |
| Institutions and Medical Facilities  | Minimum of 500 beds. Nearest State Highway System Exit  |  |                          |                          |
| Downtown   | There must be a clear central core commonly considered the downtown area that is located on an intersecting road a maximum of 3 miles off the state road. |  |                          |                          |
| Drivers License  | Nearest Intersection only.  |  |                          |                          |
| State Agency Buildings   | Number of Trips <sup>4</sup> Generated Annually   | 260,000  | 100,000                  | 1,500                    |
| 1. Over 50,000 population ( <i>Section 334.03, Florida Statutes</i> ).   |   |  |                          |                          |
| 2. 5,000 to 49,999 population ( <i>Section 334.03, Florida Statutes</i> ).   |   |  |                          |                          |
| 3 Under 5,000 population.  |   |  |                          |                          |
| 4. Trip: a single or one-direction vehicle movement either to or away from the traffic generator.  |   |  |                          |                          |
| a. Annual Trips = Number of Enrolled Students (who physically attend classes on campus) X 1.5 (college or university without dormitories, each student equals 1.5 trips) X Number of semesters per year X Number of weeks per semester X 5 days per week. Figures based on <i>AASHTO'S 2001 Selection of Supplemental Guide Signs for Traffic Generators</i> . |   |  |                          |                          |
| b. Annual Trips = Number of Enrolled Students (who physically attend classes on campus) X 2.0 (college or university with dormitories, each student equals 2 trips) X Number of semesters per year X Number of weeks per semester X 5 days per week. Figures based on <i>AASHTO'S 2001 Selection of Supplemental Guide Signs for Traffic Generators</i> .      |   |  |                          |                          |
| c. One employee or military personnell equals 0.9 trips. Figures based on <i>AASHTO'S 2001 Selection of Supplemental Guide Signs for Traffic Generators</i> .  |   |  |                          |                          |
| d. Trip: A single or one-direction vehicle movement either to or away from the traffic generator.  |   |  |                          |                          |

(2) Standards.

(a) Not more than six qualifying destinations, including cities, shall be signed at any intersection approach. These qualifying destinations shall be indicated on not more than 2 separate signs, with no more than three lines of legend on each sign. This limit is necessary due to the limited availability of Department right of way to install signs, and the need to provide enough time for the motorist to read and comprehend the sign messages.

(b) If there are three destinations to be signed at a given intersection, all three destinations shall be included on one sign.

(c) Signs for destinations shall be located in advance of the intersecting roadway that is the most direct and/or desirable route to the facility. Local government recommendations on the most desirable route will be considered. This is necessary because the most direct route may have roadway safety features that are less desirable than the longer route.

(3) Guidelines.

(a) Any state or national park, or state forest open to the public. Advance mileage signs for these parks are eligible for signing. Sign panels must be provided by the park. Advance signs shall be located no more than 10 miles from park entrance.

(b) "DOWNTOWN" signs shall meet the following criteria in order to be considered for supplemental guide signing.

1. "DOWNTOWN" signs will be considered for cities with a population of 5,000 or more.

2. The non-limited access facility route shall traverse the city limits.

3. A distinct central business district must exist. Strip development business centers shall not qualify.

4. Only one such sign will be permitted for each direction of travel. This requirement is necessary in order to provide the most practical route to the central business district.

(c) The criteria referenced in Table 4, Criteria for Signing Destinations on Non-Limited Access Facilities, shall be used to determine which destination to add to an existing supplemental guide sign, with an existing destination.

(d) Unincorporated areas shall meet the criteria as shown in Rule 14-51.041, F.A.C., Place Name Signs, in order to qualify for signing. This requirement is necessary due to the high number of named places and limited space available for signing.

(e) Recreational, historical, or cultural attractions funded by federal, state, or local governments are eligible for signing. Such attractions shall meet the following specific criteria in order to qualify for signing:

1. Historical attractions shall be listed in the National Register of Historic Places and be open to the general public year round. City historical areas or districts shall be officially declared by either city or county resolution in order to qualify for signing.

2. Cultural attractions shall be open to the general public year round.

3. Signs for such facilities shall be limited to the nearest intersection to the State Highway System juncture.

4. Recreational attractions are operated on a non-profit basis and include multiple activities such as picnicking, camping, hiking, swimming, fishing, or boating.

5. The recreational, historical, or cultural attraction is identified by name on state published/sponsored guides or books, and/or other State Historic Signing Programs, e.g., Wildlife Signing Program, Canoe Trail Signing Program. The above requirements are necessary due to the high number of destinations that qualify for supplemental guide signing.

(f) Signs shall be installed to identify parking areas for state or local recreational trails only. These signs are for traffic control purposes only, and are not intended for advertisement.

(g) Small businesses that are under contract with the United States Post Service (USPS) to provide their services are eligible for signing. In order to qualify for signing they shall have a contract with the USPS and provide a confirmation letter from the USPS along with their written request for signing. The signs shall be green background with white lettering and have the appropriate directional arrow.

(h) Requests for destination signing by local government agencies shall be approved through the Department's permit process. The Department shall allow local government to fabricate and install these supplemental guide signs pursuant to Department direction. Signs for the following facilities shall be erected at the intersection nearest the facility based on locations for these signs that do not interfere with official traffic control devices:

1. Post Offices, including contract USPS referenced above.

2. Libraries.

3. Recycling Drop-Off Centers.

4. Courthouses.

5. Publicly-owned Vocational/Technical Schools that meet criteria established in Table 4, Criteria for Signing Destinations on Non-Limited Access Facilities.

6. Parks.

7. High Schools.

8. Tax Collectors.

- 9. Chamber of Commerce.
- 10. Animal Shelters.
- 11. City/Town Halls.
- 12. Landfills.
- 13. Bus and Rail Stations.
- 14. National Veterans Cemeteries.

(i) Parking lots and garages shall qualify for signing if they are governmentally owned and open to the public, with non-reserved parking spaces, and not more than one mile from the intersection. The green and white "P" parking symbol sign shall be used without the name of the parking facility.

(j) Rail Terminals shall qualify for signing when they meet the following criteria:

1. Intercity rail (Amtrak, Commuters, etc.) shall be ICC, PSC Certified, or Department approved, and provide regularly scheduled passenger service and have parking spaces for patron use.

2. Intra-urban rail shall be approved by the Department, provide regularly scheduled service, and have parking spaces for patron use.

(k) Signing for an intercity bus service shall consist of the standard use of local bus stop signs.

(l) Signing for an intracity bus service shall only include a Greyhound bus station and/or bus stop. The purpose of the Greyhound symbol sign is to assist motorists who are trying to locate a bus station which is inside a building.

(m) Seaports, deep water public cargo, or passenger ports (for Port Authority Locations) qualify for signing on Controlled Access Facilities.

(n) Airports qualify for signing when the following criteria are met:

1. Air carrier airports are those which are served regularly by scheduled airlines. The airport symbol shall also be used with the airport name.

2. General Aviation (open to public use) signs are allowed in each direction along the State Highway System in advance of an intersecting roadway which provides direct access to the airport property. Signing shall be limited to an intersection within three miles of the airport.

(4) Destinations for Which Signing Shall Not Be Provided on Non-Limited Access Facilities. Except as provided in Rule 14-85.004, F.A.C., Logo Sign Program, or Rule 14-51.021, F.A.C., General Services, signing shall not be provided for the following destinations shown in Table 5, Destinations For Which Signing Shall Not Be Provided on Non-Limited Access Facilities. The restrictions are necessary due to a high number of destinations that qualify for supplemental guide signing.

Table 5 – Destinations for Which Signing Shall Not Be Provided on Controlled Access Facilities

|                                |  |
|--------------------------------|--|
| <u>Businesses</u>              | <u>Television/Radio Station, Theaters, Motels/Hotels/Inns, Travel Trailer Parks, Industrial Parks and Plants, Shopping Centers (less than 1,000,000 square feet).</u>  |
| <u>Cemeteries</u>              | <u>Local, State, Public, and Private.</u>  |
| <u>Community Facilities</u>    | <u>Civic Groups (Kiwanis, Lions, Rotary, etc.), Churches, Subdivision, Mixed Use Facilities.</u>   |
| <u>Government</u>              | <u>Local and Regional Political Offices.</u>   |
| <u>Schools</u>                 | <u>K through 9.</u>  |
| <u>Medical</u>                 | <u>Infirmaries, Treatment Centers, County, Fraternal or Nursing Homes, Retirement Facilities.</u>  |
| <u>Recreation/Conservation</u> | <u>Water and Soil Conservation District Boundaries, Recreation Centers (Community Centers, Swimming Pools, Baseball/Softball Fields, Tennis Courts, etc.), Country Clubs, Golf Courses, Tree Nurseries/Arboretums.</u> |

Specific Authority 316.0745 FS. Law Implemented 316.0745 FS. History—New \_\_\_\_\_.

14-51.031 General Services Signs.

General service signing is used when the subject services are infrequent, and not within sight of the intersection.

(1) General.

(a) Requests for general service signing (except Logo signing) shall be directed to the District Traffic Operations Engineer.

(b) Signing for general services is considered supplemental to overall signing.

(c) General service signs, including signing for state agency buildings, have a white legend on blue background, except for multi-modal facilities.

(d) The name of the operating agency, community, group, individual, or enterprise shall not appear on the service sign, except for state agency buildings, and other facilities meeting the criteria established in this section.

(e) Symbol signs for Hospital, Airport, Amtrak, Greyhound, Cruise-based Seaports, and Commuter Rail is allowed in urban or rural areas, by the District Traffic Operations Engineer based on criteria established in the Sign Evaluation Process (Rule 14-51.013, F.A.C.).

(f) Tourist Information Centers will use word legend signs. The results of an International Signing Study showed that the international tourist understood the word message more than the "i" or the "?" symbols.

(g) In no case shall signing be erected that would function primarily as advertisements for businesses.

(h) The purpose of the hospital sign is to provide direction to motorists in need of immediate medical services. When requested, signs for a Hospital shall be erected on the State Highway System in advance of the intersection which provides the most practical route to that facility when:

1. The hospital facility has an emergency room open 24 hours each day, 7 days a week. Where more than one hospital meeting the criteria is available from any one intersection, only the hospital located closest to the exit point shall be signed or trailblazed, and;

2. The criteria referenced in Table 4, Criteria for Signing Destinations on Non-Limited Access Facilities are met.

(i) Tourist Information Center signs qualify for signing on the State Highway System when:

1. The signing request is received from local government; and

2. The center gives continuous service for a minimum of eight hours a day, seven days a week; and

3. The center is operated exclusively by a non-profit organization or are approved by local government to operate as a Tourist Information Center; but

4. If the Tourist Information Center is operated on a seasonal basis, the signs shall be removed during the off season. If the Tourist Information Center sign is approved under the criteria referenced above, it shall be installed under the Department's permit process by local government.

(j) In no case shall information relating to general services be displayed until trailblazer signing has been installed to direct motorists from the intersection to the service.

(2) Standards.

(a) Not more than one sign with a directional arrow for a particular service shall be displayed, in each direction, in advance of the intersection to the facility. Signs for these services shall only be located in advance of the intersecting road which is the most direct and best route to the facility.

(b) Driver license, police, sheriff, and highway patrol stations that are open 24 hours are eligible for signing.

(c) Hospitals are eligible for signing when the hospital is located not more than three miles from an intersection (other than trailblazing from a limited access facility).

(d) Tourist Information Centers are eligible for signing when the center is located not more than one mile from the state highway.

(3) Guidelines.

(a) Boat Ramp and Camping signs are eligible for signing in advance of intersecting roads with direct access to the facility provided that it is located not more than one mile from the state highway.

(b) Signing will be provided to state agency buildings which large numbers of the general public access. The sign panels will be supplied by the applicant and installed by Department Maintenance forces where space allows on the

State Highway System. The applicant will also supply replacement panels when necessary. The sign will be installed adjacent to the building on the State Highway System. If the building is located more than one mile from the state highway, then the sign will be placed at the nearest intersection, and such trailblazing signs to the destination will be supplied by the applicant. Signing will be provided to those state agency buildings where the need for directional information based on emergency situations, such as emergency evacuation shelters, permits, and/or a state gas facility, is necessary. All other state agency buildings shall meet the following criteria:

1. The number of non-employee trips generated by the building shall meet the criteria established in Table 4, Criteria for Signing Destinations on Non-Limited Access Facilities.

2. Meeting space for a minimum of 30 people.

Specific Authority 316.0745 FS. Law Implemented 316.0745 FS. History--New \_\_\_\_\_.

PART IV PLACE NAME SIGNS.

14-51.040 Exclusions.

(1) Place name signs other than for geographic boundaries of counties or municipalities shall not be erected on non-limited access facilities or freeways.

(2) Place name signs for other governmental boundaries such as water management, school, and fire districts, shall not be erected on the State Highway System.

(3) Place name signs shall not normally be installed for urban subdivisions unless they appear on the full size Official Florida Transportation Map (not on the urban area enlargements).

(4) "Exiting" or "Leaving" place name signs shall not be permitted.

(5) Overhead signs/structures shall not be permitted.

(6) Place name sign requests originated by organizations or persons other than the local government shall not be considered.

Specific Authority 316.0745 FS. Law Implemented 316.0745 FS. History--New \_\_\_\_\_.

14-51.041 Criteria for Unincorporated Areas.

(1) If an unincorporated area appears on the Official Florida State Transportation Map, signing shall be provided by the Department upon request by the county.

(2) Place name signs for an unincorporated area not appearing on the current Official Florida State Transportation Map will be eligible upon written request of the county. Such requests shall be accompanied by evidence supporting reasonable need.

(3) There shall be clearly identifiable localized development in the area that is significantly more intensive than encountered on the state highway approaches to the community.

(4) The community must lie on or along the State Highway System.

(5) Horizontal/vertical curves of the roadway restrict advance notice to motorists approaching the community.

(6) The community is a county seat or has historical, cultural, educational places of interest, or major tourist attractions which are not separately signed.

(7) A post office, railroad station, water tower, or similar structure bearing the place name exists in the community.

(8) The county has installed or agreed to install place name signs on its roads traversing the area.

Specific Authority 316.0745 FS. Law Implemented 316.0745 FS. History--New \_\_\_\_\_.

14-51.042 Sign Characteristics.

(1) Place name signs shall have a white legend on a green rectangular background.

(2) Place name signs shall be reflectorized and shall conform to the MUTCD standards and specifications for guide signs and general information signs.

(3) Sign information shall normally be limited to the name of the place, except for a Logo representing a special award.

(4) Only one sign shall be permitted in each approach direction. The signs shall be located at, or in proximity to, the geographical boundary of the county or municipality.

Specific Authority 316.0745 FS. Law Implemented 316.0745 FS. History--New \_\_\_\_\_.

14-51.043 Customized Place Name Signs.

(1) Customized treatment shall be considered only for municipal limits and counties on state highways other than limited access facilities.

(2) Place name signs located off the state highway right of way shall conform to Section 479.16(12), Florida Statutes.

(3) The preferred location of customized place name signs is off the state highway right of way, where increased lateral clearance can be used. In such instances the property owner's permission is required. When additional right of way is not available, the Department will authorize placement of the sign within state highway right of way. Sufficient lateral clearance is particularly important for custom place name signs due to nonstandard designs and sizes.

(4) The sign and structure or other treatment shall be located, at or in proximity to, the geographical boundary of the county or municipality in the approach direction only.

(5) The proposed installation will not interfere in any manner with other traffic control devices in the area.

(6) Existing city limit or county boundary signs, and/or nonofficial signs or structures, at or near the location shall be removed.

(7) All signs and supporting structures shall be designed, constructed, and installed to meet the Department's clear zone and safety criteria including breakaway features. The design shall be signed and sealed by a Professional Engineer registered in the State of Florida.

(8) Sign size and lettering shall be appropriate for driver readability without decreasing speed.

(9) Sign information shall be limited to the name of the city or county or logo, the words "Welcome To," and where applicable, a regional designation or phrase.

(10) The sign and structure shall be completely devoid of any commercial advertising or the name of any political candidate and be of such design and color as to be in good taste and aesthetically pleasing.

(11) The primary location for custom place name signs shall be along the roadside behind curb and gutter sections. Medians will only be considered if other roadside locations, either on or off state highway rights of way, are not possible.

(12) Installations in any median shall meet the Department's appropriate clear zone and safety criteria. Signs shall not be installed in both the median and roadside at a given location.

(13) Displays shall be fixed. Neither flashing or colored lights, nor changeable messages, shall be used. However, customized treatment, including interior or exterior illumination, is allowable. In the absence of lighting, signs shall be reflectorized.

(14) Upon approval of a customized place name sign request, the Department and the local government shall execute an agreement providing for the local government to install and maintain the customized sign/sign supports and all landscaping and shrubbery associated with the installation, as well as to defray the cost of any electrical energy necessary for operation of the sign display. The agreement shall clearly indicate that the Department reserves the right to have the installation modified or removed from the state highway right of way.

Specific Authority 316.0745 FS. Law Implemented 316.0745 FS. History--New \_\_\_\_\_.

NAME OF PERSON ORIGINATING PROPOSED RULE:  
Gail Holley, Highway Signing Program Manager

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Ysela Llord, Assistant Secretary for Intermodal Systems Development for José Abreu, P.E., Secretary

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: September 2, 2004

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: September 3, 2004



Any person who wishes to provide information regarding the statement of estimated costs, or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 24.105(9)(j) FS.

LAW IMPLEMENTED: 24.105(19)(d) FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

TIME AND DATE: 9:00 a.m., October 13, 2004

PLACE: Department of the Lottery, Office of the General Counsel, 250 Marriott Drive, Tallahassee, Florida 32399-4011

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULES IS: Diane D. Schmidt, Office of the General Counsel, 250 Marriott Drive, Tallahassee, Florida 32399-4011, (850)487-7724

THE FULL TEXT OF THE PROPOSED RULES IS:

PERSONNEL PERFORMANCE EXCELLENCE  
PROGRAM PERSONNEL EMPLOYEE  
PERFORMANCE EVALUATIONS

(Substantial rewording of Rule 53-17.001 follows. See Florida Administrative Code for present text.)

53-17.001 Statement of Policy.

(1) Performance Excellence is the Florida Lottery's annual performance evaluation program. It functions as an annual review of the work performance of all Lottery employees in the areas of technical expertise, professional excellence and customer satisfaction. This program connects an employee's work performance to the implementation of the Lottery's strategic business plan, and subsequent achievement of the agency's business goals.

(2) An employee's performance measures will be based on the performance goals for that employee's work unit, as specified in the strategic business plan.

(3) The Florida Lottery's Performance Excellence Program serves the following purposes:

(a) Provides all employees with the opportunity to clearly understand and focus upon annual performance expectations.

(b) Identifies improvement needs to enhance future individual, and ultimately organizational, performance.

(c) Motivates all employees to improve skills and job knowledge to ensure consistent professional and technical expertise.

(d) Documents and tracks an employee's performance against the strategic goals of the employee's work unit and ultimately, the strategic goals of the agency.

(e) Documents an employee's eligibility for salary adjustments or one-time lump sum payments.

(f) Provides a basis for monitoring and improving the overall performance and productivity of the Florida Lottery's work force.

Specific Authority 24.105(9)(j) FS. Law Implemented 24.105(19)(d) FS. History—New 2-25-93, Amended \_\_\_\_\_.

(Substantial rewording of Rule 53-17.002 follows. See Florida Administrative Code for present text.)

53-17.002 Procedures.

(1) Performance Evaluation Cycle.

(a) Phase I – Work Planning – During this initial phase, following consultation with executive management, a work plan shall be developed by the immediate supervisor. The work plan should identify the employee's key work activities and responsibilities, and be prioritized in accordance with the agency's strategic objectives. The work plan should correspond to the employee's position description in terms of functional accountability, knowledge, experience and skills. Both the supervisor and the employee must sign and date the work plan.

(b) Phase II – Mid-Year Review – Approximately midway through the fiscal year, the supervisor and employee meet to review the employee's progress on his/her work activities and responsibilities to date including an indication of what ratings the employee has earned at this point in the fiscal year. If applicable, the meeting shall include any necessary changes to work activities and related responsibilities and/or performance measures.

(c) Phase III – Annual Review – This last phase is the fiscal year-end performance review and feedback session between the supervisor and the employee. The following items are included in Phase III.

1. An employee gathers input from three peers which are:

a. Work Unit Peer – A peer that works within an employee's work unit.

b. Partner Peer – A peer that closely partners with an employee in the performance of work activities. A Partner Peer can be an employee of the Lottery or of a third party who is affiliated in some way with the Lottery, i.e. another state agency, contractor or vendor.

c. Customer Peer – A peer that is from the employee's customer group, i.e. Retailer Contracting serves the retailer as customer, or Information Resources serves various Lottery divisions as customer.

2. The supervisor provides the employee with a final rating for each work activity and related responsibility. Both the supervisor and the employee sign and date the final rating. A copy of the final rating is provided to the employee and the original is placed within the employee's personnel file in Human Resource Management.

(d) Interim Review – Following consultation with executive management, a supervisor may create an Interim Review at any time deemed appropriate within the fiscal year. Such review shall not include peer reviews.

(e) New-Hire Procedures.

For new hires, Phase I work plans will be completed within approximately one month of the employee’s hire date. A Phase II interim review shall be conducted provided the employee was hired prior to October 1. A Phase III annual review shall be conducted provided the employee was hired prior to March 1. The initial work plan shall cover the period from the hire date through June 30. Thereafter, the employee shall be appraised on the fiscal year cycle as set forth above in subparagraphs (3)(a) 1., 2. and 3.

(2) Performance Categories.

(a) Ratings will be given based on activity outcome, and the process by which an activity is implemented.

(b) It is assumed and expected that in order to be in the employ of the Florida Lottery, one must maintain and demonstrate, at a minimum, specific characteristics and behaviors that are non-negotiable such as integrity, honesty, courtesy, professional demeanor, and product/process knowledge, in providing public service. While a performance rating cannot be improved by regularly meeting these minimum “non-negotiable” standards, failure to do so will result in a reduction in an employee’s overall performance rating.

(c) Outlined below are the three levels of assessment and required performance characteristics and behaviors for each performance role.

1. Technical Expertise – How well an employee knows and performs the specific tasks associated with his/her work activities and responsibilities in terms of knowledge, skill, experience, and ability.

2. Professional Excellence – The manner in which an employee implements or carries out his/her work activities and responsibilities in terms of attitude, behavior, character.

3. Customer Appreciation – How well an employee provides service and value to his/her customer via the daily implementation of an employee’s work activities and responsibilities, in terms of customer needs, interaction, and responsiveness. Additional consideration will be given to the level of appreciation, value, and importance a customer has for the employee.

(3) Rating Scale.

(a) Clearly Outstanding (C) = 3 Points – This score is given to an employee who consistently exceeds performance expectations in technical expertise, and has also assumed additional activities and work responsibilities and exceeded those. This employee also demonstrates on a daily basis a “beyond-the-call-of-duty” attitude, team spirit, and a high level of professional excellence. Consideration may be given for a salary increase and/or career advancement should an advanced position be available.

(b) Meets Expectations (M) = 2 Points – An employee meets performance expectations (minimum acceptable standard) in all performance categories. This employee is performing as requested.

(c) Does Not Meet Expectations (D) = 1 Point – An employee does not meet performance expectations. A retention decision will be considered and, if the employee is retained, a Performance Improvement Plan will be required.

(4) Performance Improvement Plan (PIP)

In some cases, a supervisor might find it necessary to develop and implement a Performance Improvement Plan (PIP) for an employee. The purpose of a PIP is to provide immediate attention to performance deficiencies, by allowing an employee to improve performance based on a rating that was at or below minimum standard. A PIP is created at the discretion of the supervisor following consultation with executive management. A PIP may be up to 90 days in duration; however, at anytime that a PIP is in effect an employee may be separated or demoted at the discretion of the Lottery Secretary.

Specific Authority 24.105(9)(j) FS. Law Implemented 24.105(19)(d) FS. History–New 2-25-93, Amended \_\_\_\_\_.

NAME OF PERSON ORIGINATING PROPOSED RULE:  
Diane D. Schmidt, Office of the General Counsel

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Kenneth H. Hart, Jr. General Counsel.

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: July 30, 2004

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: September 3, 2004

**DEPARTMENT OF ENVIRONMENTAL PROTECTION**

Pursuant to Chapter 2003-145, Laws of Florida, all notices for the Department of Environmental Protection are published on the Internet at the Department of Environmental Protection’s home page at <http://www.dep.state.fl.us/> under the link or button titled “Official Notices.”

**DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

**Economic Self-Sufficiency Program**

RULE TITLE: Special Provisions

RULE NO.: 65A-1.702

PURPOSE AND EFFECT: This proposed amendment to Rule 65A-1.702, F.A.C., repeals the rule language regarding the federal Qualified Medicare Reimbursement Only (QI2) program that ended December 31, 2002. This amendment also implements the Statewide Inpatient Psychiatric Program (SIPP) waiver for individuals under age 18 who are at high risk of inpatient mental health services.



SUMMARY: The proposed amendment repeals the rule language for the Qualified Medicare Reimbursement Only (QI2) program that ended December 31, 2002. This rule amendment also implements the Statewide Inpatient Psychiatric Program (SIPP) waiver for individuals under age 18 who are at high risk of inpatient mental health services.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: An estimate of the regulatory cost was not prepared for this rule.

Any person who wishes to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

SPECIFIC AUTHORITY: 409.919 FS.

LAW IMPLEMENTED: 409.903, 409.904, 409.919 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE TIME, DATE AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

TIME AND DATE: 9:00 a.m., October 11, 2004

PLACE: Building 3, Room 100, 1317 Winewood Boulevard, Tallahassee, FL 32399-0700

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Pat Bailey, Management Review Specialist, 1317 Winewood Boulevard, Building 3, Room 454, Tallahassee, FL 32399-0700, (850)410-3479

THE FULL TEXT OF THE PROPOSED RULE IS:

65A-1.702 Special Provisions.

(1) through (12)(d) No change.

~~(e) Qualified Medicare Reimbursement Only (QI2). Under QI2 coverage, individuals are only entitled to a one time, annual payment of a small part of their Medicare premium. (This is a federally funded program and funding is limited to the amount of an annual allocation.)~~

(13) Determining Share of Cost (SOC). The SOC is determined by deducting the Medically Needy income level from ~~the an~~ individual's or family's income.

(14) through (15) No change.

(16) Statewide Inpatient Psychiatric Program (SIPP) waiver. This program provides inpatient mental health treatment and comprehensive case management planning to enable discharge to less restrictive settings in the community for children under the age of 18 who are placed in an inpatient psychiatric program. Those who are Medically Needy and those who are Medicare recipients are excluded from this program. Services must be received from a designated provider selected by AHCA. This program provides an exception to provisions that residents of an institution for mental disease (IMD) are not eligible for Medicaid.

Specific Authority 409.919 FS. Law Implemented 409.903, 409.904, 409.919 FS. History—New 10-8-97, Amended 4-22-98, 2-15-01, 9-24-01, \_\_\_\_\_.

NAME OF PERSON ORIGINATING PROPOSED RULE: Pat Bailey, Management Review Specialist

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE: Connie B. Reinhardt, Acting Director, Economic Self-Sufficiency

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: May 28, 2004

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAW: June 11, 2004

### Section III Notices of Changes, Corrections and Withdrawals

#### BOARD OF TRUSTEES OF THE INTERNAL IMPROVEMENT TRUST FUND

Pursuant to Chapter 2003-145, Laws of Florida, all notices for the Board of Trustees of the Internal Improvement Trust Fund are published on the Internet at the Department of Environmental Protection's home page at <http://www.dep.state.fl.us/> under the link or button titled "Official Notices."

#### DEPARTMENT OF CORRECTIONS

|            |                         |
|------------|-------------------------|
| RULE NO.:  | RULE TITLE:             |
| 33-302.110 | Written Monthly Reports |
|            | NOTICE OF CHANGE        |

Notice is hereby given that the following changes have been made to the proposed rule in accordance with subparagraph 120.54(3)(d)1., F.S., published in Vol. 30, No. 30, July 23, 2004, issue of the Florida Administrative Weekly:

33-302.110 Written Monthly Reports.

(1) The offender shall submit a full and truthful report to the officer on a monthly basis, unless otherwise specified by the supervision order. The offender shall provide information relating to activities for the previous month, including:

(a) through (c) No change.

(d) The offender's effective date of unemployment (if ~~unemployed applicable~~), reason for unemployment, and source of income during the unemployed period;

(e) No change.

(f) Information regarding any additional jobs held by the offender ~~offender's second job (if applicable)~~;

(g) through (j) No change.

(2) No change.