

## Section I

### Notice of Development of Proposed Rules and Negotiated Rulemaking

**DEPARTMENT OF HEALTH**

**Division of Disease Control**

RULE NO.:       RULE TITLE:  
 64D-3.046       Immunization Requirements: Public and Nonpublic Schools, Grades Preschool, Kindergarten through 12, and Adult Education Classes

PURPOSE AND EFFECT: To update the language, including reference materials, and to implement the revised Centers for Disease Control and Prevention’s Advisory Council for Immunization Practice recommendations of immunization requirements for public and non-public schools, grades preschool, and Kindergarten through 12, in accordance with the statutes.

SUBJECT AREA TO BE ADDRESSED: Immunization requirements for school entry/attendance.

RULEMAKING AUTHORITY: 381.003(1), (2), 381.005(3), 1033.22(3) FS.

LAW IMPLEMENTED: 381.003(1), 381.005(1)(i), 1003.22 FS.

IF REQUESTED IN WRITING AND NOT DEEMED UNNECESSARY BY THE AGENCY HEAD, A RULE DEVELOPMENT WORKSHOP WILL BE NOTICED IN THE NEXT AVAILABLE FLORIDA ADMINISTRATIVE REGISTER.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE DEVELOPMENT AND A COPY OF THE PRELIMINARY DRAFT, IF AVAILABLE, IS: Robert M. Griffin, Administrator, Immunization Section, Florida Department of Health, 4052 Bald Cypress Way, Bin A-11, Tallahassee, FL 32399-1715, (850)245-4342

THE PRELIMINARY TEXT OF THE PROPOSED RULE DEVELOPMENT IS NOT AVAILABLE.

**DEPARTMENT OF FINANCIAL SERVICES**

**Division of Worker’s Compensation**

RULE NOS.:       RULE TITLES:  
 69L-22.006       Screening Process  
 69L-22.008       Reemployment Services and Programs  
 69L-22.009       Employee Responsibilities  
 69L-22.011       List of Forms

PURPOSE AND EFFECT: The proposed rules are amended to clarify the process injured employees must follow when seeking to obtain Department-sponsored reemployment services. The proposed rules provide injured employees with information and guidance regarding available reemployment services and the terms, conditions, and responsibilities

associated with receiving such services. Additionally, the proposed rulemaking incorporates two new forms and revises two existing forms.

SUBJECT AREA TO BE ADDRESSED: Reemployment Services for Injured Employees

RULEMAKING AUTHORITY: 440.491(6), 440.591 FS.

LAW IMPLEMENTED: 440.491 FS.

IF REQUESTED IN WRITING AND NOT DEEMED UNNECESSARY BY THE AGENCY HEAD, A RULE DEVELOPMENT WORKSHOP WILL BE HELD AT THE DATE, TIME AND PLACE SHOWN BELOW:

DATE AND TIME: Thursday, February 4, 2016, 9:00 a.m.

PLACE: Room 102, Hartman Building, 2012 Capital Circle Southeast, Tallahassee, Florida.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 5 days before the workshop/meeting by contacting: Stephen Yon, telephone: (850)413-1786, email: Stephen.Yon@myfloridacfo.com. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE DEVELOPMENT AND A COPY OF THE PRELIMINARY DRAFT, IF AVAILABLE, IS: Stephen Yon, Chief, Bureau of Employee Assistance and Ombudsman Office, Division of Workers’ Compensation, Department of Financial Services, address: 200 East Gaines Street, Tallahassee 32399-4225, telephone: (850)413-1786, email: Stephen.Yon@myfloridacfo.com

THE PRELIMINARY TEXT OF THE PROPOSED RULE DEVELOPMENT IS AVAILABLE AT NO CHARGE FROM THE CONTACT PERSON LISTED ABOVE.

## Section II

### Proposed Rules

**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**Division of Hotels and Restaurants**

RULE NO.:       RULE TITLE:  
 61C-1.001       Definitions

PURPOSE AND EFFECT: To remove obsolete terms no longer used in the rule chapters.

SUMMARY: The proposed rule will remove the terms bed linens, single and double as they are no longer relevant to the division’s lodging regulation.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION: The Agency has determined that this will not have an adverse impact on small business or likely

increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has not been prepared by the Agency.

Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

RULEMAKING AUTHORITY: 509.032 FS.

LAW IMPLEMENTED: 509.032 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE SCHEDULED AND ANNOUNCED IN THE FAR.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Cindy Ross, Division of Hotels and Restaurants, Department of Business and Professional Regulation, 1940 North Monroe Street, Tallahassee, Florida 32399, (850)488-1133; dhr.rules@myfloridalicense.com

THE FULL TEXT OF THE PROPOSED RULE IS:

61C-1.001 Definitions.

Except when otherwise defined in this rule, the definitions provided in paragraph 1-201.10(B), Food Code, 2009 *Recommendations of the United States Public Health Service/Food and Drug Administration*; shall apply to Chapters 61C-1, 61C-3 and 61C-4, F.A.C. In addition, the following definitions apply to Chapters 61C-1, 61C-3 and 61C-4, F.A.C.

(1) Adulterated – As provided in Section 500.10, F.S.

(2) Air curtain – A mechanical device which produces a controlled plane of moving air at a minimum velocity of 500 feet per minute across the opening protected and directed so as to prevent the entrance of flying insects and other airborne contaminants.

(3) Air gap – The unobstructed vertical distance, through the free atmosphere, between the lowest opening from any pipe or faucet supplying water to a tank, plumbing fixture, or other device and the flood-level rim of the receptacle, or the lowest opening from any waste outlet pipe and the flood-level rim of the receptacle. For a drainage system, the term also means an air break, which is the unobstructed horizontal distance through the free atmosphere, between the outer surfaces of any waste outlet pipe and the inner surfaces of the plumbing device into which it is discharging.

(4) Approved – Acceptable to the division following a determination as to conformance with appropriate sanitation and safety standards and good public health practice.

(5) Basic Item – An item defined in the Food Code as a Core Item.

~~(6) Bed linens – This term includes, a top sheet, a bottom sheet, pillowslips, a mattress pad and a blanket for each bedding accommodation.~~

(6)(7) Bedding accommodations – This term includes a mattress, box spring, bed frame, pillows and bed linens. This term includes various sizes and types of conventional beds, sleeper type couches, rollaway or folding type beds, and baby cribs.

~~(7)(8) Closed – Free of openings larger than 1/32 of an inch.~~

~~(8)(9) Commissary – A public food service establishment licensed by the division or a food establishment permitted by the Department of Agriculture and Consumer Services, which is utilized by a mobile food dispensing vehicle for the purpose of providing all required support services, including potable water and wastewater disposal that are not available on the mobile food dispensing vehicle.~~

~~(9)(10) Condiment – Any food such as ketchup, mayonnaise, mustard, relish, or any other seasoning that is used to enhance the flavor of other food.~~

~~(10)(11) Director – The director of the Division of Hotels and Restaurants appointed pursuant to Section 20.165(3), F.S., or the director's designee, as the context permits.~~

~~(12) Double – As it refers to public lodging occupancy, this term means two people.~~

~~(11)(13) Fixed food establishment – A public food service establishment which operates at a specific location and is permanently connected to electrical, water, and sewage disposal systems.~~

~~(12)(14) Food Code – This term as used in Chapters 61C-1, 61C-3, and 61C-4, F.A.C., means paragraph 1-201.10(B), Chapter 2, Chapter 3, Chapter 4, Chapter 5, Chapter 6, Chapter 7, and Sections 8-103.11 and 8-103.12 of the Food Code, 2009 *Recommendations of the United States Public Health Service/Food and Drug Administration* including *Annex 3: Public Health Reasons/Administrative Guidelines*; *Annex 5: Conducting Risk-based Inspections* (<https://www.flrules.org/Gateway/reference.asp?No=Ref-01536>), herein adopted by reference. A copy of the Food Code, as adopted by the division, is available on the division's Internet website [www.MyFloridaLicense.com/dbpr/hr](http://www.MyFloridaLicense.com/dbpr/hr). A copy of the entire Food Code is available on the U.S. Food and Drug Administration Internet website. Printed copies of the entire Food Code are available through the National Technical Information Service, 5301 Shawnee Road, Alexandria, VA 22312.~~

~~(13)(15) Food establishment – As utilized in the Food Code, this term shall apply to public lodging establishments and food service establishments as defined in Chapter 509, F.S., according to the context of the applicable rule language.~~

~~(14)~~~~(16)~~ Garbage – Food waste generated on premises that is not disposed of through the sewage disposal system. The term also includes solid waste such as discarded containers or wrappers that are contaminated with food waste.

~~(15)~~~~(17)~~ High Priority Item – An item defined in the Food Code as a Priority Item.

~~(16)~~~~(18)~~ Hot water – Hot water means a water temperature of 100 degrees Fahrenheit or above.

~~(17)~~~~(19)~~ Intermediate Item – An item defined in the Food Code as a Priority Foundation Item.

~~(18)~~~~(20)~~ Manager – An individual who has direct authority, control or supervision over employees engaged in the storage, preparation, display and serving of food to the public.

~~(19)~~~~(21)~~ Misbranded – As provided in Section 500.11, F.S.

~~(20)~~~~(22)~~ Owner – A person, firm or corporation who, or which, owns or controls the premises.

~~(21)~~~~(23)~~ Potable water – Water satisfactory for drinking, culinary, and domestic purposes meeting quality standards of Rules 62-550 and 62-555, F.A.C.

~~(22)~~~~(24)~~ Premises – The public food service or lodging establishment and the contiguous land or property under the control of the operator. The property may include all yards, alleys, driveways, sidewalks, and other exterior portions of the licensed premises.

~~(23)~~~~(25)~~ Railway – Either a railing or a guardrail system of building components located near the open sides of elevated walking surfaces.

~~(24)~~~~(26)~~ Remodel – To make any change to an existing public food service establishment which affects the sanitation or safety of the establishment.

~~(25)~~~~(27)~~ Self-sufficient mobile food dispensing vehicle – A public food service establishment classified as a mobile food dispensing vehicle that contains, as part of the vehicle, a three compartment sink for washing, rinsing, and sanitizing equipment and utensils; a separate handwash sink; adequate refrigeration and storage capacity; full provision of power utilities including electrical, LP gas, or a portable power generation unit; a potable water holding tank; and a liquid waste disposal system in accordance with Subparts 5-3 and 5-4 of the Food Code.

~~(26)~~~~(28)~~ Sewage – Any liquid waste containing chemicals or animal, mineral, or vegetable matter, or liquid waste from sinks, bathroom facilities, grinders, garbage containers, dishwashing machines, floor drains, floor washing, or handwashing facilities.

~~(29)~~ ~~Single~~ – ~~As it refers to public lodging occupancy, this term means one person.~~

~~(27)~~~~(30)~~ Stairway – One or more flights of stairs or steps, either interior or exterior, and the landings, platforms, or other

supporting structures necessary to connect separate levels in order to form a continuous passage from one level to another in a building structure.

~~(28)~~~~(31)~~ Temporary food service event – Any event of 30 or fewer consecutive days in duration, advertised and recognized in the community, where food is prepared, served, or sold to the general public.

~~(29)~~~~(32)~~ Wholesome – Food which is in sound condition, clean, free from adulteration and otherwise suitable for human consumption.

Rulemaking Authority 509.032 FS. Law Implemented 509.032 FS. History—Amended 9-20-63, 3-21-64, 1-7-70, Revised 2-4-71, Amended 10-18-71, 11-17-73, 12-18-74, 12-5-82, Formerly 7C-1.01, Amended 9-10-89, 12-31-90, 2-27-92, 11-4-92, Formerly 7C-1.001, Amended 3-31-94, 10-9-95, 9-25-96, 1-1-98, 12-6-00, 2-27-05, 8-12-08, 6-26-12, 1-1-13,\_\_\_\_\_.

NAME OF PERSON ORIGINATING PROPOSED RULE: Diann Worzalla, Director, Division of Hotels and Restaurants, Department of Business and Professional Regulation

NAME OF AGENCY HEAD WHO APPROVED THE PROPOSED RULE: Ken Lawson, Secretary, Department of Business and Professional Regulation

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: December 21, 2015

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAR: November 24, 2015

**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**Division of Hotels and Restaurants**

RULE NO.: 61C-3.001      RULE TITLE: Sanitation and Safety Requirements

PURPOSE AND EFFECT: To revise the balcony inspection certification renewal schedule and clarify change of owner requirements.

SUMMARY: The proposed rule will revise the balcony inspection certification renewal schedule, adopt the new balcony inspection form and clarify change of owner requirements.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION: The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has not been prepared by the Agency.

Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

RULEMAKING AUTHORITY: 509.032, 509.2112 FS.  
 LAW IMPLEMENTED: 509.032, 509.211, 509.2112, 509.221 FS.  
 IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE SCHEDULED AND ANNOUNCED IN THE FAR.  
 THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Cindy Ross, Division of Hotels and Restaurants, Department of Business and Professional Regulation, 1940 North Monroe Street, Tallahassee, Florida 32399, (850)488-1133, dhr.rules@myfloridalicense.com

THE FULL TEXT OF THE PROPOSED RULE IS:

61C-3.001 Sanitation and Safety Requirements.  
 The following requirements and standards shall be met by all public lodging establishments.  
 (1) through (4) No change.  
 (5) Balcony Inspection.  
 (a) through (b) No change.  
 (c) Certification of inspection shall be submitted on DBPR HR-7020, CERTIFICATE OF BALCONY INSPECTION (<http://www.flrules.org/Gateway/reference.asp?No=Ref-02202>), incorporated herein by reference and effective ~~2012, November 14~~. Copies of this form are available from the Division of Hotels and Restaurants Internet website [www.MyFloridaLicense.com/dbpr/hr](http://www.MyFloridaLicense.com/dbpr/hr): by e-mail request submitted at [www.myfloridalicense.com/contactus](http://www.myfloridalicense.com/contactus); by phone request to the department at (850)487-1395; or upon written request to the Division of Hotels and Restaurants, Department of Business and Professional Regulation, 1940 North Monroe Street, Tallahassee, Florida 32399-1011.  
 (d) The Certificate of Balcony Inspection shall be valid for three years from the date the inspection was completed. Public lodging establishments must file a new certificate with the division and the applicable local government agency or office shall receive the Certificate of Balcony Inspection from hotels and motels on or before January 1 of every third year and from other public lodging establishments on or before October 1 of every third year. The division must receive the new Certificate of Balcony Inspection on or before the date the previous certificate expires.  
 (e) No change.  
 (f) Upon change of ownership, the operator must: shall file a new Certificate of Balcony Inspection:  
 1. Have a new balcony inspection completed and file a new Certificate of Balcony Inspection; or  
 2. In lieu of completing a new balcony inspection, file a copy of the previous operator's valid Certificate of Balcony Inspection along with a Certificate of Balcony Inspection

containing the current operator's information and signature. Choosing this option does not extend the original three years for which the previous operator's Certificate of Balcony Inspection was valid.

(6) No change.

Rulemaking Authority 509.032, 509.2112 FS. Law Implemented 509.032, 509.211, 509.2112, 509.221 FS. History—Amended 1-20-63, Revised 2-4-71, Amended 9-19-84, Formerly 7C-3.01, Amended 12-31-90, Formerly 7C-3.001, Amended 3-31-94, 9-25-96, 1-18-98, 8-12-08, 3-24-10, 8-10-11, 4-1-13, 11-20-14,\_\_\_\_\_.

NAME OF PERSON ORIGINATING PROPOSED RULE: Diann Worzalla, Director, Division of Hotels and Restaurants, Department of Business and Professional Regulation  
 NAME OF AGENCY HEAD WHO APPROVED THE PROPOSED RULE: Ken Lawson, Secretary, Department of Business and Professional Regulation  
 DATE PROPOSED RULE APPROVED BY AGENCY HEAD: December 21, 2015  
 DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAR: November 24, 2015

**DEPARTMENT OF HEALTH  
 Board of Chiropractic Medicine**

RULE NO.: 64B2-11.001 RULE TITLE: Application for Licensure Examination  
 PURPOSE AND EFFECT: The Board proposes the rule amendment to incorporate the revised form.  
 SUMMARY: The revised form will be incorporated into the rule.  
 SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION: The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has not been prepared by the Agency.  
 The Agency has determined that the proposed rule is not expected to require legislative ratification based on the statement of estimated regulatory costs or if no SERC is required, the information expressly relied upon and described herein: During discussion of the economic impact of this rule at its Board meeting, the Board, based upon the expertise and experience of its members, determined that a Statement of Estimated Regulatory Costs (SERC) was not necessary and that the rule will not require ratification by the Legislature. No person or interested party submitted additional information regarding the economic impact at that time.  
 Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal

for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

RULEMAKING AUTHORITY: 460.405, 460.406 FS.

LAW IMPLEMENTED: 456.013, 456.0135, 456.017(1)(a), 456.039, 456.0635, 460.406 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE SCHEDULED AND ANNOUNCED IN THE FAR.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Anthony B. Spivey, Executive Director, Board of Chiropractic Medicine, 4052 Bald Cypress Way, Bin # C07, Tallahassee, Florida 32399-3257

THE FULL TEXT OF THE PROPOSED RULE IS:

64B2-11.001 Application for Licensure Examination.

(1) Any person desiring to be licensed as a chiropractor shall apply to the Department of Health on board approved form DH-MQA 1147, (Rev 11/15 ~~04/2013~~), Application for Chiropractic Examination and Initial Licensure, <http://www.flrules.org/Gateway/reference.asp?No=Ref-02634>, which is hereby incorporated by reference, and may be obtained from the Board of Chiropractic Medicine, 4052 Bald Cypress Way, Bin #C07, Tallahassee, Florida 32399-3257, or apply online <http://floridaschiropracticmedicine.gov/licensing>.

(2) through (3) No change.

Rulemaking Authority 460.405, 460.406 FS. Law Implemented 456.013, 456.0135, 456.017(1)(a), 456.039, 456.0635, 460.406 FS. History—New 1-10-80, Amended 3-15-81, 10-10-85, Formerly 21D-11.01, Amended 2-19-86, 10-6-86, 1-28-87, 2-1-88, 4-19-89, 12-31-89, 5-7-90, 7-8-90, 7-15-91, 2-2-93, Formerly 21D-11.001, Amended 4-18-94, Formerly 61F2-11.001, Amended 2-20-95, Formerly 59N-11.001, Amended 11-4-98, 3-23-00, 2-3-08, 6-17-09, 7-5-10, 2-9-12, 12-4-12, 5-15-13, 9-29-15,\_\_\_\_\_.

NAME OF PERSON ORIGINATING PROPOSED RULE: Board of Chiropractic Medicine

NAME OF AGENCY HEAD WHO APPROVED THE PROPOSED RULE: Board of Chiropractic Medicine

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: November 13, 2015

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAR: December 17, 2015

**DEPARTMENT OF FINANCIAL SERVICES**

**Division of Consumer Services**

RULE NOS.: 69J-166.002  
 RULE TITLES: Mediation of Commercial Residential Property Insurance Claims

69J-166.031 Mediation of Residential Property Insurance Claims

PURPOSE AND EFFECT: The proposed amendment is intended to promote clarity and efficiency in the mediation of

property insurance claims. Rule 69J-166.002, F.A.C., governs the mediation of commercial residential property insurance claims. Rule 69J-166.031, F.A.C., governs the mediation of residential property insurance claims. Both rules are being amended to do the following:

- Cross reference the new rule for approval of mediators for the program.
- Clarify that an insurer must make a claim determination before submitting a claim to mediation.
- Change the start date for the 21 days to resolve a claim before a mediation conference is held.
- Identify the website at which the mediation request form may be obtained.
- Specify that a mediation conference will be held within 15 miles of the insured property unless agreed otherwise by the parties.
- Provide various additional clarifications and minor revisions.

SUMMARY: New Rule Chapter 69B-250, F.A.C. for certification of mediators is referenced. Insurers must make a claim determination before submitting a claim to mediation. The twenty-one (21) day period to resolve a claim prior to mediation begins with the receipt of the request for mediation by the Department of Financial Services. A website is provided to obtain a mediation request form. The description “a reasonable proximity” is replaced with “15 driving miles” of the insured property as a description of the permissible location of a mediation in absence of agreement of the parties, and unless the Administrator provides a location.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION: The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has not been prepared by the Agency.

The Agency has determined that the proposed rule is not expected to require legislative ratification based on the statement of estimated regulatory costs or if no SERC is required, the information expressly relied upon and described herein: The agency has performed an analysis of reasonably anticipated costs associated with the rule and found no significant impact on persons subject to the rule.

Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

RULEMAKING AUTHORITY: 624.308(1), 626.9611, 627.7015(4), FS.

LAW IMPLEMENTED: 624.307(1), (2), (4), (5), 626.9541(1)(a), (e), (i), (u), 626.9561, 626.9581(1), 626.9641(1)(g), 627.7015 FS.

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD AT THE DATE, TIME AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

DATE AND TIME: January 29, 2016, 10:30 a.m.

PLACE: Room 142, Larson Building, 200 East Gaines Street, Tallahassee

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 5 days before the workshop/meeting by contacting: Tasha Carter, telephone: (850)413-5800, email: Tasha.Carter@myfloridacfo.com. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Tasha Carter, Director, Division of Consumer Services, Department of Financial Services, address: 200 E. Gaines Street, Room 518A, Larson Building, Tallahassee, FL 32399-0321, telephone: (850)413-5800, email: Tasha.Carter@myfloridacfo.com

THE FULL TEXT OF THE PROPOSED RULE IS:

69J-166.002 Mediation of Commercial Residential Property Insurance Claims.

(1) No change.

(2) Definitions. The following definitions shall apply for purposes of this rule:

(a) No change.

(b) "Mediator" means an individual selected by the Department pursuant to Rule Chapter 69B-250, F.A.C. paragraph (7)(a) below.

(c) through (j) No change.

(3) No change.

(4) Claim Settlement.

(a) Notification of the right to mediate.

1. At the time a first-party claim which falls within the scope of this rule is filed by the policyholder, the insurer shall notify the policyholder of their right to participate in this program. An insurer is required to make the claim determination pursuant to Section 627.70131, F.S., before sending a notice of the right to mediate claims. An insurer is not required to send a notice of the right to mediate disputed claims when no payment has been made on a claim because the insurer concludes the amount of covered damages is less than the policyholder's deductible.

2. Notification shall be in writing and shall be legible, conspicuous, printed in at least 12-point type, and printed in typeface no smaller than any other text contained in the notice. The first paragraph of the notice shall contain the following statement: "The Chief Financial Officer for the State of Florida has adopted a rule to facilitate the fair and timely handling of commercial residential property insurance claims. The rule gives you the right to attend a mediation conference with your insurer in order to settle any dispute you have with your insurer about your claim. An independent mediator, who has no connection with your insurer, will be in charge of the mediation conference. You can start the mediation process after receipt of this notice by calling the Department of Financial Services at (877)693-5236. The parties will have 21 days from the date of the request is received by the Department ~~notice~~ to otherwise resolve the dispute before a mediation conference ~~hearing~~ can be scheduled."

3. The notice shall also:

a. No change.

b. State that the parties have 21 days from the date of the request is received by the Department ~~notice~~ within which to settle the claim before the Department will assign a mediator;

c. Include the insurer's address and phone number for requesting additional information; ~~and~~

d. State that the Administrator will select the mediator; -

e. Refer to the parties' right to disqualify a mediator for good cause and paraphrase the definition of good cause as set forth in paragraph (7)(c) ~~(e)~~ of this rule; and -

f. No change.

4. No change.

(b) Request for Mediation.

1. By the Policyholder Insured. ~~A policyholder An insured~~ may request mediation by submitting a completed Form DFS-II-1669, Commercial Residential Mediation Request Form (Revised 6/15), ~~(Form DFS-II-1669, Revised 2/09)~~ which is hereby incorporated by reference, to the Department of Financial Services, Mediation Section, Bureau of Education, Advocacy, and Research, 200 East Gaines Street, Tallahassee, Florida 32399-4212. A copy of the request form can be obtained online at the following website:

<http://www.myfloridacfo.com/Division/Consumers/Mediation/documents/DFS-II-1669CommResMedRequest.pdf> or by calling (877)693-5236. If a policyholder an insured requests mediation prior to receipt of the notice of the right to mediation, the insurer shall be notified by the Department of the existence of the dispute 21 days prior to the Administrator processing the policyholder's insured's request for mediation. If an insurer receives a request for mediation, the insurer shall notify the Mediation Section within 3 business days ~~72 hours~~ of receipt of the request by fax to (850) 488-6372 or by email to Mediation ~~www.mediation@myfloridacfo.com.~~ The

Administrator shall notify the insurer within 3 business days ~~72 hours~~ of receipt of requests filed with the Department. The policyholder insured should provide the following information, if known:

a. Name, address, e-mail address, and daytime telephone number of the policyholder insured and location of the property if different from the address given;

b. The claim and policy number for the policyholder insured;

c. through e. No change.

2. By an Insurer. An insurer may request mediation by submitting a completed Form DFS-II-1669, Commercial Residential Mediation Request Form, as incorporated in Subparagraph 1. of this subsection, ~~(Form DFS II-1669, Revised 2/09)~~ to the Department of Financial Services, Mediation Section, Bureau of Education, Advocacy, and Research, 200 East Gaines Street, Tallahassee, Florida 32399-4212. A copy of the request form can be obtained online at the following website:

<http://www.myfloridacfo.com/Division/Consumers/Mediation/documents/DFS-II-1669CommResMedRequest.pdf> or by calling (877)693-5236. The insurer shall provide a copy of its written mediation request to the insured at the same time it submits the request to the Department. The written request should contain the information set forth in subparagraph (4)(b)1., if known. Mediation requests by insurers will be processed by the Administrator in the same manner as mediation requests by insureds.

(c) Upon receiving a request for mediation, and after the expiration of the 21 day resolution period, the Administrator shall randomly select from the Department's list a mediator to conduct the mediation conference. The Administrator shall notify the mediator of his or her selection and indicate the names and addresses of the parties and their known representatives, their phone numbers (if known), the Department's file number, the date of the request for mediation, and that the mediation is to occur within 21 ~~45~~ days of assignment to the mediator request. The mediator will have three business days from the date of notification by the Administrator to accept or reject the selection. If the mediator rejects the selection or fails to accept the selection within three business days, or if the mediator is disqualified pursuant to paragraph (7)(c) ~~(e)~~, then the Administrator shall randomly select another mediator. For all mediation requests under this rule, the time limits in this section shall not be applicable for two years following the declaration of a disaster.

(5) No change.

(6) Mediation Costs. Pursuant to subsection Section 627.7015(3), F.S., the insurer shall bear all of the cost of conducting mediation conferences.

(a) through (d) No change.

(7) Mediators.

~~(a) Mediator Approval. The Bureau of Agent and Agency Licensing, Department of Financial Services, shall approve as mediators those persons who meet the qualifications set forth in Section 627.745(3)(b), F.S. Persons wishing to be approved as mediators shall submit their qualifications to the Bureau of Agent and Agency Licensing, Department of Financial Services, 200 East Gaines Street, Tallahassee, FL 32399-0319, on Form DI4 591, "Application for Appointment as a Mediator", which is incorporated by reference in subsection 69B 211.002(30), F.A.C. For two years following the declaration of a disaster, this program may additionally utilize mediators selected from a panel of circuit court civil certified mediators approved by the Florida Supreme Court pursuant to the Florida Rules of Certified and Court Appointed Mediators.~~

~~(b) List of Approved Mediators. The Bureau of Agent & Agency Licensing, Department of Financial Services, shall maintain a list of all approved mediators, which list shall include the mediator's name, address, telephone number, a listing of counties in which each mediator is willing to mediate, and date of entry to the list.~~

(c) through (d) renumbered (a) through (b) No change.

~~(c)(e) Complaints; Discipline. At any time a party may move to disqualify a mediator for good cause. Good cause consists of a conflict of interest between a party and the mediator, that the mediator is unable to handle the conference competently, or other reasons that would reasonably be expected to impair the conference. Complaints concerning a mediator shall be written and submitted to the Department of Financial Services, Mediation Section, Bureau of Education, Advocacy and Education, 200 East Gaines Street, Tallahassee, Florida 32399-4212. The Department shall review the following grounds for discipline:~~

~~1. Alleged instances of dishonest, incompetent, fraudulent, or unethical behavior on the part of a mediator;~~

~~2. Instances in which the mediator allegedly failed to promptly and completely respond to requests from the Department and instances in which the actions or failure to act on the part of the mediator violate this rule, including the standards set forth in this subsection or are counter to the intent and purpose of this mediation program or this rule;~~

~~3. Administrative action by any other agency or body against the mediator, regardless of whether the agency or body's regulation relates to mediation;~~

~~4. The mediator has been found guilty of or pled guilty or nolo contendere to a felony or a crime punishable by imprisonment of 1 year or more under the law of the United States of America or of any state thereof or under the law of any other country, without regard to whether a judgment of conviction has been entered by the court having jurisdiction of such cases.~~

~~If the Department determines that any of the above grounds exist, the Department shall institute proceedings in accordance with Chapter 120, F.S., to rescind the approval of the mediator to handle any mediation or arbitration program sponsored by the Department.~~

(8) Mediation Conference.

(a) Location.

1. The mediation conference shall be held at a reasonable location specified by the mediator within 15 driving miles a reasonable proximity of the insured property, unless all parties agree otherwise, the Administrator assigns the location pursuant to this paragraph, or the mediation location is made available by the Administrator pursuant to paragraph 8(a)2 below. The mediation location shall provide a space with a door for private conversation as well as a separate space for caucusing. In times of declared disaster, the Administrator shall assign the mediation location and notify the mediator of same, if the Administrator determines such action is necessary to facilitate and expedite the mediation process.

2. through 5. No change.

(b) Timing and Continuances. The mediation conference shall be held as scheduled by the mediator. Upon application by any party to the mediator for a continuance, the mediator shall, for good cause shown or if neither party objects, grant a continuance and shall notify all parties and the Administrator of the date and place of the rescheduled conference. Good cause includes severe illness, injury, or other emergency which could not be controlled by the party and could not reasonably be remedied by the party prior to the conference by providing a replacement representative or otherwise. Good cause shall also include the necessity of obtaining additional information, securing the attendance of a necessary professional, or the avoidance of significant financial hardship. If the insured demonstrates to the mediator the need for an expedited mediation conference due to an undue hardship, the conference shall be conducted at the earliest date convenient to all of the parties and the mediator. Undue hardship will be demonstrated when holding the conference on a non-expedited basis would interfere with or contradict the treatment of a severe illness or injury, substantially impair a party's ability to assert their position at the conference, result in significant financial hardship, or other reasonably justified grounds.

(c) through (e) No change.

(f) Documentation Required.

1. through 2. No change.

a. through b. No change.

c. For claims where there is damage to the structure of the building or foundation, a written, expert analysis of the damage to the property consistent with the standards required in subsections Sections 607.0830(2) and 617.0830(2), F.S.

d. No change.

(g) Disposition. Mediators shall report to the Department on the status of property insurance mediation conferences by submitting Form DFS-I5-1971, "Disposition of Property Insurance Mediation Conference (Revised 2/15) (~~rev. 10/08~~), which is hereby incorporated by reference, and available from the Department of Financial Services, Mediation Section, Bureau of Education, Advocacy and Research, 200 East Gaines Street, Tallahassee, Florida 32399-4212. If the claim is settled prior to the mediation conference being held, the insurer shall report the outcome of the issue to the mediator prior to the scheduled hearing and the mediator will submit Form DFS-I5-1971 confirming the settlement. A mediation conference will not be considered complete and the Administrator will not bill the insurer until this form is submitted.

(9) Disbursement of Costs.

(a) No change.

1. No change.

2. No change.

a. If the insured fails to appear at the conference, the conference shall be considered to have been held, and the insurer must make payment in accordance with paragraph ~~(6)(d)(a)~~ of this rule. If the insured wishes to schedule a new conference after failing to appear, the insured shall pay a sum equal to the fees paid by the insurer for the first scheduled mediation. This sum shall be applied towards the second mediation with the insurer paying the balance of the cost of that second mediation. The mediator's fee shall be payable directly to the mediator and the administrative fee shall be paid to the Administrator.

b. No change.

(b) No change.

(c) If the mediator fails to appear at the conference, the mediator shall hold a second conference at no fee to the insured or the insurer. If it is determined that the parties settled the claim at the conference in which the mediator did not appear, the mediator would not be due payment from the insurer.

(10) Post-Mediation.

(a) At the conclusion of the mediation conference, the mediator will file ~~with the Department~~ Form DFS-I5-1971, the "Disposition of Property Insurance Mediation Conference, as adopted in subsection (8)(g) "~~Form DFS I5 1971, with the Department,~~ indicating whether or not the parties reached a settlement. ~~If the parties reached any settlement, then the mediator shall include a copy of the settlement agreement with Form DFS I5 1971.~~ In the event a settlement is reached, the insured shall have 3 business days from the date of the written settlement within which he or she may rescind the settlement provided that the insured has not cashed or deposited any



check or draft disbursed to him or her for the disputed matters as a result of the conference. If a settlement agreement is reached and not rescinded, it shall act as a release of specific issues that were presented at the conference.

(b) No change.

(11) through (12) No change.

Rulemaking Authority 624.308(1), 626.9611, 627.7015(4) FS. Law Implemented 624.307(1), (2), (4), (5), 626.9541(1)(a), (e), (i), (u), 626.9561, 626.9581(1), 626.9641(1)(g), 627.7015 FS. History—New 8-30-09, Amended 1-6-14,\_\_\_\_\_.

69J-166.031 Mediation of Residential Property Insurance Claims.

(1) No change.

(2) Definitions. The following definitions shall apply for purposes of this rule:

(a) No change.

(b) “Mediator” means an individual selected by the Department pursuant to Rule Chapter 69B-250, F.A.C. paragraph (7)(a) below.

(c) through (h) No change.

(3) No change.

(4) Claim Settlement.

(a) Notification of the right to mediate.

1. At the time a first-party claim which falls within the scope of this rule is filed by the policyholder, the insurer shall notify the policyholder of their right to participate in this program. An insurer is required to make the claim determination or elect to repair pursuant to Section 627.70131, F.S., before sending a notice of the right to mediate claims. An insurer is not required to send a notice of the right to mediate claims when no payment has been made or no election to repair has been made for a covered loss because the insurer concludes the amount of covered loss is less than the policyholder’s deductible.

2. Notification shall be in writing and shall be legible, conspicuous, printed in at least 12-point type, and printed in typeface no smaller than any other text contained in the notice. The first paragraph of the notice shall contain the following statement: “The Chief Financial Officer for the State of Florida has adopted a rule to facilitate the fair and timely handling of residential property insurance claims. The rule gives you the right to attend a mediation conference with your insurer in order to settle any claim you have with your insurer. An independent mediator, who has no connection with your insurer, will be in charge of the mediation conference. You can start the mediation process after receipt of this notice by calling the Department of Financial Services at 1 (877)693-5236. The parties will have 21 days from the date of the request is received by the Department notice to otherwise resolve the dispute before a mediation conference hearing can be scheduled.”

3. The notice shall also:

a. No change.

b. State that the parties have 21 days from the date of the request is received by the Department notice within which to settle the claim before the Department will assign a mediator;

c. Include the insurer’s address and phone number for requesting additional information; ~~and~~

d. State that the Administrator will select the mediator; -

e. Refer to the parties’ right to disqualify a mediator for good cause and paraphrase the definition of good cause as set forth in paragraph (7)(c) ~~(e)~~ of this rule; and -

f. No change.

4. No change.

(b) Request for Mediation.

1. By the Policyholder Insured. ~~A policyholder An insured~~ may request mediation by contacting the Department at 1 (877)693-5236; by faxing a request to the Department at (850)488-6372; or by submitting a completed Form DFS-IO-2082, Personal Residential Mediation Request Form (Revised 02/15), which is hereby incorporated by reference, ~~writing~~ to the Department of Financial Services, Mediation Section, Bureau of Education, Advocacy, and Research, 200 East Gaines Street, Tallahassee, Florida 32399-4212. The form may be obtained online at the following website: <http://www.myfloridacfo.com/Division/Consumers/Mediation/documents/DFS-IO-2082.pdf>. If a policyholder an insured requests mediation prior to receipt of the notice of the right to mediation, the insurer shall be notified by the Department of the existence of the dispute 21 days prior to the Administrator processing the policyholder’s insured’s request for mediation. If an insurer receives a request for mediation, the insurer shall notify the Mediation Section within 2 business days ~~48 hours~~ of receipt of the request by ~~fax or~~ email at Mediation@myfloridacfo.com. The Administrator shall notify the insurer within 3 business days ~~72 hours~~ of receipt of requests filed with the Department. The policyholder insured shall provide the following information, if known:

a. Name, address, e-mail address, and daytime telephone number of the policyholder insured and location of the property if different from the address given;

b. The claim and policy number for the policyholder insured;

c. through e. No Change.

2. By an Insurer. An insurer may request mediation in the same manner as a policyholder by faxing or emailing a written request to the Mediation Section. The insurer shall provide a copy of its written mediation request to the insured at the same time it submits the request to the Department. The written request shall contain the information set forth in subparagraph (4)(b)1., if known. Mediation requests by insurers will be

processed by the Administrator in the same manner as mediation requests by insureds.

(c) Upon receiving a request for mediation, and after the expiration of the 21 day resolution period, the Administrator shall randomly select from the Department's list a mediator to conduct the mediation conference. The Administrator shall notify the mediator of his or her selection and indicate the names and addresses of the parties and their known representatives, their phone numbers (if known), the Department's file number, the date of the request for mediation, and that the mediation is to occur within 21 days of the date of assignment to the mediator ~~45 days of the request~~. The mediator will have three business days from the date of notification by the Administrator to accept or reject the selection. If the mediator rejects the selection or fails to accept the selection within three business days, or if the mediator is disqualified pursuant to paragraph (7)(c) ~~(e)~~, then the Administrator shall randomly select another mediator. For all mediation requests under this rule, the time limits in this section shall not be applicable for two years following the declaration of a disaster.

(5) No change.

(6) Mediation Costs. Pursuant to subsection Section 627.7015(3), F.S., the insurer shall bear all of the cost of conducting mediation conferences.

(a) through (d) No change.

(7) Mediators.

~~(a) Mediator Approval. The Bureau of Agent and Agency Licensing, Department of Financial Services, shall approve as mediators those persons who meet the qualifications set forth in Section 627.745(3)(b), F.S. Persons wishing to be approved as mediators shall submit their qualifications to the Bureau of Agent and Agency Licensing, Department of Financial Services, 200 East Gaines Street, Tallahassee, FL 32399-0319, on Form DI4 591, "Application for Appointment as a Mediator", which is adopted and incorporated by reference in subsection 69B-211.002(30), F.A.C. For two years following the declaration of a disaster, this program may additionally utilize mediators selected from a panel of circuit court civil certified mediators approved by the Florida Supreme Court pursuant to the Florida Rules of Certified and Court-Appointed Mediators, which are hereby incorporated into the rule by reference.~~

~~(b) List of Approved Mediators. The Bureau of Agent & Agency Licensing, Department of Financial Services, shall maintain a list of all approved mediators, which list shall include the mediator's name, address, telephone number, a listing of counties in which each mediator is willing to mediate, and date of entry to the list.~~

(c) through (d) renumbered (a) through (b) No change.

~~(c)(e) Complaints; Discipline. At any time a party may move to disqualify a mediator for good cause. Good cause consists of conflict of interest between a party and the mediator, that the mediator is unable to handle the conference competently, or other reasons which would reasonably be expected to impair the conference. Complaints concerning a mediator shall be written and submitted to the Department of Financial Services, Mediation Section, Bureau of Education, Advocacy and Research, 200 East Gaines Street, Tallahassee, Florida 32399-4212. The Department shall review the following grounds for discipline:~~

~~1. Alleged instances of dishonest, incompetent, fraudulent, or unethical behavior on the part of a mediator;~~

~~2. Instances in which the mediator allegedly failed to promptly and completely respond to requests from the Department and instances in which the actions or failure to act on the part of the mediator violate this rule including the standards set forth in this subsection or are counter to the intent and purpose of this mediation program or this rule;~~

~~3. Administrative action by any other agency or body against the mediator, regardless of whether the agency or body's regulation relates to mediation;~~

~~4. The mediator has been found guilty of or pled guilty or nolo contendere to a felony or a crime punishable by imprisonment of 1 year or more under the law of the United States of America or of any state thereof or under the law of any other country, without regard to whether a judgment of conviction has been entered by the court having jurisdiction of such cases.~~

~~If the Department determines that any of the above grounds exist, the Department shall institute proceedings in accordance with Chapter 120, F.S., to rescind the approval of the mediator to handle any mediation or arbitration program sponsored by the Department.~~

(8) Mediation Conference.

(a) Location.

1. The mediation conference shall be held at a reasonable location specified by the mediator within 15 driving miles a reasonable proximity of the insured property, unless all parties agree otherwise, the Administrator assigns the location pursuant to this paragraph, or the mediation location is made available by the Administrator pursuant to paragraph 8(a)2 below. The mediation location shall provide a space with a door for private conversation as well as a separate space for caucusing. In times of declared disaster, the Administrator shall assign the mediation location and notify the mediator of same, if the Administrator determines such action is necessary to facilitate and expedite the mediation process.

2. through 5. No change.

(b) Timing and Continuances. The mediation conference shall be held as scheduled by the mediator. Upon application

by any party to the mediator for a continuance, the mediator shall, for good cause shown or if neither party objects, grant a continuance and shall notify all parties and the Administrator of the date and place of the rescheduled conference. Good cause includes severe illness, injury, or other emergency which could not be controlled by the party and could not reasonably be remedied by the party prior to the conference by providing a replacement representative or otherwise. Good cause include the necessity of obtaining additional information, securing the attendance of a necessary professional, or the avoidance of significant financial hardship. If the insured demonstrates to the mediator the need for an expedited mediation conference due to an undue hardship, the conference shall be conducted at the earliest date convenient to all of the parties and the mediator. Undue hardship will be demonstrated when holding the conference on a non-expedited basis would interfere with or contradict the treatment of a severe illness or injury, substantially impair a party's ability to assert their position at the conference, result in significant financial hardship, or other reasonably justified grounds.

(c) through (d) No change.

(e) Disposition. Mediators shall report to the Department on the status of property insurance mediation conferences by submitting Form DFS-I5-1971, "Disposition of Property Insurance Mediation Conference (Revised 2/15)" ~~(rev. 10/08)~~, which is hereby adopted herein and incorporated by reference. If the claim is settled prior to the mediation conference being held, the insurer shall report the outcome of the issue to the mediator prior to the scheduled hearing and the mediator will submit Form DFS-I5-1971 confirming the settlement. A mediation conference will not be considered complete, and the Administrator will not bill the insurer, until this form is submitted.

(9) Disbursement of Costs.

(a) No change.

1. No change.

2. No change.

a. If the insured fails to appear at the conference, the conference shall be considered to have been held and the insurer must make payment in accordance with subsection paragraph (6)(a) of this rule. If the insured wishes to schedule a new conference after failing to appear, the total cost of mediation for the new conference will be borne by the insured. The new conference shall be rescheduled only upon the insured's payment of the total cost of the mediation at the rate specified in subsection (6) of this rule.

b. If the insurer fails to appear at the conference, the insurer shall make payment for the conference in accordance with subsection paragraph (6)(a) of this rule. If the insurer fails to appear at the conference without good cause, the

insurer shall pay the insured's actual cash expenses incurred in attending the conference and shall pay a second total cost of mediation for the rescheduled conference. Good cause includes severe illness, injury, or other emergency which could not be controlled by the insurer and could not reasonably be remedied by the insurer prior to the conference by providing a replacement representative or otherwise. If an insurer fails to appear at conferences with such frequency as to evidence a general business practice of failure to appear, the Department will report the failure to appear to the Florida Office of Insurance Regulation as a potential violation of sub-subparagraph Section 626.9541(1)(i)3.c., F.S. The Florida Office of Insurance Regulation will take such administrative action pursuant to Section 624.15, F.S.

c. If the mediator fails to appear at the conference, the mediator shall hold a second conference at no fee to the insured or the insurer. If it is determined that the parties settled the claim at the conference in which the mediator did not appear, the mediator would not be due payment from the insurer.

(b) No change.

(10) Post-Mediation.

(a) At the conclusion of the mediation conference, the mediator will file Form DFS-I5-1971, with the Department the "Disposition of Property Insurance Mediation Conference, as adopted in subsection (8)(e)" ~~Form DFS-I5-1971, with the Department,~~ indicating whether or not the parties reached a settlement. ~~If the parties reached any settlement, then the mediator shall include a copy of the settlement agreement with Form DFS-I5-1971.~~ In the event a settlement is reached, the insured shall have 3 business days from the date of the written settlement within which he or she may rescind the settlement provided that the insured has not cashed or deposited any check or draft disbursed to him or her for the disputed matters as a result of the conference. If a settlement agreement is reached and not rescinded, it shall act as a release of specific issues that were presented at the conference.

(b) No change.

(11) through (12) No change.

Rulemaking Authority 624.308(1), 626.9611, 627.7015(4) FS. Law Implemented 624.307(1), (2), (4), (5), 626.9541(1)(a), (e), (i), (u), 626.9561, 626.9581(1), 626.9641(1)(g), 627.7015 FS. History—New 8-18-94, Amended 5-1-96, 4-6-00, Formerly 4-166.031, 69B-166.031, Amended 9-24-09, 1-6-14, \_\_\_\_\_.

NAME OF PERSON ORIGINATING PROPOSED RULE:  
Tasha Carter, Director, Division Consumer Services,  
Department of Financial Services

NAME OF AGENCY HEAD WHO APPROVED THE  
PROPOSED RULE: Jeff Atwater, Chief Financial Officer,  
Department of Financial Services

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: 12/08/2015  
 DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAR: August 3, 2015

**Section III**  
**Notice of Changes, Corrections and Withdrawals**

**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**Board of Professional Engineers**

RULE NO.: RULE TITLE:

61G15-18.011 Definitions

NOTICE OF WITHDRAWAL

Notice is hereby given that the above rule, as noticed in Vol. 41 No. 200, October 14, 2015 issue of the Florida Administrative Register has been withdrawn.

**DEPARTMENT OF HEALTH**

**Division of Medical Quality Assurance**

RULE NOS: RULE TITLES:

64B25-28.012 Application Forms and Requirements

64B25-28.014 Renewal of Active Certification

NOTICE OF CHANGE

Notice is hereby given that the following changes have been made to the proposed rule in accordance with subparagraph 120.54(3)(d)1., F.S., published in Vol. 41 No. 228, November 24, 2015 issue of the Florida Administrative Register.

Form DH-CMS/2061, effective 7/15, incorporated in Rule 64B25-28.012(1), has been revised to remove information relating to application for licensure by endorsement; correct the name of the examination and provide examination dates; update the fees; delete the request for a photograph; delete the request for verification of an 8 hour laws and rules course; make the provision of an email address optional and inform the applicant of the public records laws if an election is made to provide the address; delete the request for a date and place of birth; update the questions in the applicant history section to reflect the requirements of § 456.0635(2), Fla. Stat.; provide an explanation of the authority to collect and use the applicant's social security number; and, delete the requirement for an HIV/AIDS affidavit. The following changes have been made to the rule text.

64B25-28.014 Renewal of Active Certification.

(1) No change.

(2) A certified master social worker shall not be required to complete continuing education for the first renewal of certification. For each subsequent renewal, a certified master social worker must complete 30 hours of continuing education approved by the Board of Clinical Social Work, Marriage and

Family Therapy, and Mental Health Counseling during the two year period ending on March 31 prior to the beginning of each biennial renewal period. The Department adopts the provisions in Rule 64B4-6.001, F.A.C., as the appropriate continuing education requirements for renewal.

Rulemaking Authority 491.007(2) FS. Law Implemented 491.007(2) FS. History—New 12-10-90, Formerly 21-28.014, 61-28.014, 59FF-28.014, Amended.

**DEPARTMENT OF FINANCIAL SERVICES**

**Division of Funeral, Cemetery, and Consumer Services**

RULE NOS.: RULE TITLES:

69K-10.001 Preneed Funeral Contract Consumer

Protection Trust Fund

69K-10.002 Disbursement From the Preneed Funeral

Contract Consumer Protection Trust Fund

NOTICE OF CHANGE

Notice is hereby given that the following changes have been made to the proposed rule in accordance with subparagraph 120.54(3)(d)1., F.S., published in Vol. 41 No. 225, November 19, 2015 issue of the Florida Administrative Register.

These changes are in response to written comments submitted by the staff of the Joint Administrative Procedures Committee. When changed, subsections (7) and (8) shall read as follows:

Rule 69K-10.001, F.A.C., subsection (7): The Division of Funeral, Cemetery and Consumer Services has corrected the revised date on Form DFS-N1-2013, "Quarterly Preneed Remittance Invoice," from "(Eff. 6/2009)" to "(Eff. 6/7/10)," which is incorporated in Rule 69K-1.001, F.A.C.

Rule 69K-10.001, F.A.C., subsection (8): "(8)-(9) No change" is changed to delete the dash and subsection (8) is changed to read:

(8) The remittance form must be signed attested to by the President of a corporation, a partner if a partnership, a member if a limited liability company, the owner if a sole proprietor, or by an authorized representative of the preneed licensee who may make such attestation upon written authorization by the preneed licensee as if the preneed licensee had made such signature attestation himself. Such written authorization must be maintained by the preneed licensee as a permanent part of its records.

(9) No change.

~~Rulemaking Specific~~—Authority 497.103, 497.456(3) FS. Law Implemented 497.456, 497.141 FS. History—New 5-23-94, Amended 10-26-00, Formerly 3F-10.001, Amended.

The remainder of the rule reads as previously published.

**Section IV  
Emergency Rules**

NONE

**Section V  
Petitions and Dispositions Regarding Rule  
Variance or Waiver**

**PUBLIC SERVICE COMMISSION**

NOTICE IS HEREBY GIVEN that the Florida Public Service Commission has received a petition from SANLANDO UTILITIES CORPORATION in Docket No. 150230-WU filed 12/28/2015, seeking waiver from Rule 25-30.565, F.A.C. The rule addresses the necessary information that must be filed for each application for a service availability policy or charge. A copy of the petition can be obtained from: the Office of Commission Clerk. Comments on the petition should be filed with the Office of Commission Clerk, Florida Public Service Commission, 2540 Shumard Oak Boulevard, Tallahassee, FL 32399-0850, within 14 days of publication of this notice. For additional information, please contact: Kyesha Mapp, Office of the General Counsel, at the above address or telephone: (850)413-6230.

**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**Construction Industry Licensing Board**

NOTICE IS HEREBY GIVEN that on December 7, 2015, the Construction Industry Licensing Board, received a petition for variance or waiver filed by Jose P. Alonso. The petitioner is seeking a permanent variance or waiver regarding the expiration of examination scores for his roofing license. Comments on this petition should be filed with Construction Industry Licensing Board, Northwood Centre, 1940 North Monroe Street, Tallahassee, FL 32399, within 14 days of publication of this notice.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Dan Biggins, Executive Director, Construction Industry Licensing Board, 1940 North Monroe Street, Tallahassee, FL 32399-0783, telephone: (850)487-1395 or by electronic mail: [Amanda.Wynn@myfloridalicense.com](mailto:Amanda.Wynn@myfloridalicense.com).

**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**Board of Accountancy**

**RULE NO.: RULE TITLE:**

61H1-27.001 College or University Requirements

NOTICE IS HEREBY GIVEN that on December 29, 2015, the Board of Accountancy, received a petition for variance or

waiver filed by Sara Palchetti, seeking a variance or waiver of paragraph 61H1-27.001(5)(a), F.A.C., that provides that a graduate of a four-year degree granting institution not accredited at the time the applicant's degree was received or at the time of filing application, will be deemed to be a graduate of a four-year accredited college or university course provided an accredited college or university as defined by subsections 61H1-27.001(1) and (2), F.A.C., accepts applicant's non-accredited baccalaureate degree for admission to a graduate business degree program; the applicant satisfactorily completes at least 15 semester or 22 quarter hours, or the equivalent, in post-baccalaureate education at the accredited institution of which at least 9 semester or 13 quarter hours, including at least 3 semester or 4 quarter hours in taxation.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Veloria Kelly, Division Director, Board of Accountancy, 240 NW 76th Dr., Suite A, Gainesville, Florida 32607. Comments on this petition should be filed with the Board of Accountancy within 14 days of publication of this notice.

**DEPARTMENT OF HEALTH**

**Board of Nursing**

NOTICE IS HEREBY GIVEN that on December 22, 2015, the Board of Nursing, received a petition for Taylor Lauren Bouthot, seeking a variance or waiver of Rule 64B9-3.002, F.A.C., regarding the requirement of a completed Practical Nurse Equivalence Application Letter. Comments on this petition should be filed with the Board of Massage Therapy, 4052 Bald Cypress Way, Bin #C06, Tallahassee, Florida 32399-3258, within 14 days of publication of this notice.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Joe R. Baker, Jr., Executive Director, Board of Nursing, 4052 Bald Cypress Way, Bin #C02, Tallahassee, Florida 32399, [Joe.Baker@flhealth.gov](mailto:Joe.Baker@flhealth.gov).

**Section VI**

**Notice of Meetings, Workshops and Public Hearings**

**DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES**

**Division of Consumer Services**

The Board of Professional Surveyors and Mappers announces a public meeting to which all persons are invited.

**DATE AND TIME:** January 14, 2016, 10:00 a.m.

**PLACE:** Hilton Ocala, Belmont Room, 3600 S.W. 36th Avenue, Ocala, Florida 34474

**GENERAL SUBJECT MATTER TO BE CONSIDERED:** This will be a meeting of the Board of Professional Surveyors and Mappers, Rules Workgroup. The Board has charged the

Workgroup to review Rule Chapter 5J-17, F.A.C., discuss potential improvements to the rules, and prepare recommendations for the Board. Any recommendations by the Workgroup will be reviewed and discussed by the full Board in a separate meeting or rule workshop.

A copy of the agenda may be obtained by contacting: Jenna Harper, Executive Director, Board of Professional Surveyors and Mappers, 2005 Apalachee Parkway, Tallahassee, Florida 32399-6500, (850)410-3674. The agenda is also available online at [www.freshfromflorida.com/Public-Notices/](http://www.freshfromflorida.com/Public-Notices/).

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting: Jenna Harper at (850)410-3674. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

For more information, you may contact: Jenna Harper, Executive Director, Board of Professional Surveyors and Mappers, 2005 Apalachee Parkway, Tallahassee, Florida 32399-6500, (850)410-3674.

**DEPARTMENT OF LAW ENFORCEMENT**

Criminal Justice Standards and Training Commission  
The Region XIV Trust Fund Advisory Training Council announces a public meeting to which all persons are invited.

DATE AND TIME: January 21, 2016, 10:00 a.m.

PLACE: Miami Dade College, North Campus, Room 9118

**GENERAL SUBJECT MATTER TO BE CONSIDERED:**  
Discussion of Region XIV Reports and other Region XIV business matters.

A copy of the agenda may be obtained by contacting: Maevis Pierre, Interim, Region XIV Secretary, (305)237-1329, [mpierre6@mdc.edu](mailto:mpierre6@mdc.edu).

**DEPARTMENT OF TRANSPORTATION**

The Florida Department of Transportation District 1 announces public meetings to which all persons are invited.

DATES AND TIMES: February 1, 2016, 2:30 p.m.; March 7, 2016, 1:30p.m.; April 4, 2016, 1:30p.m.; May 1, 2016, 1:30p.m.; June 6, 2016, 1:30p.m.; August 1, 2016, 1:30p.m.; October 3, 2016, 1:30p.m.; November 7, 2016, 1:30p.m.; December 5, 2016, 1:30p.m.

PLACE: FDOT District 1 Headquarters, Executive Conference Room #328, 801 N. Broadway Avenue, Bartow, FL 33830

**GENERAL SUBJECT MATTER TO BE CONSIDERED:**  
Access Management Review Committee will meet to discuss any matters that may be up for review concerning Access Management in District 1. If no meetings are requested by the

public, the meetings will be cancelled 7 business days prior to the meeting date.

A copy of the agenda may be obtained by contacting: Selina Carroll, Traffic Operations Specialist, (863)519-2258, [Selina.Carroll@dot.state.fl.us](mailto:Selina.Carroll@dot.state.fl.us).

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 7 days before the workshop/meeting by contacting: Selina Carroll, (863)519-2258, [Selina.Carroll@dot.state.fl.us](mailto:Selina.Carroll@dot.state.fl.us). If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

For more information, you may contact: Selina Carroll, Traffic Operations Specialist, (863)519-2258, [Selina.Carroll@dot.state.fl.us](mailto:Selina.Carroll@dot.state.fl.us).

**STATE BOARD OF ADMINISTRATION**

The Florida Hurricane Catastrophe Fund announces a public meeting to which all persons are invited.

DATE AND TIME: January 21, 2016, 9:00 a.m. (ET) until conclusion

PLACE: Cabinet Meeting Room, Lower Level, The Capitol, Tallahassee, Florida

**GENERAL SUBJECT MATTER TO BE CONSIDERED:**  
This is a meeting of the Trustees of the State Board of Administration to authorize the Florida Hurricane Catastrophe Fund (the Fund) to file a Notice of Proposed Rule for two rules, Rule 19-8.029, F.A.C., Insurer Reporting Requirements, and Rule 19-8.030, F.A.C., Insurer Responsibilities, and to file these rules for adoption if no member of the public timely requests a rule hearing or if a rule hearing is requested but no Notice of Change is needed. The rules and incorporated forms are available on the Fund's website: [www.sbafla.com/fhcf](http://www.sbafla.com/fhcf). The Trustees may also address other general business.

A copy of the agenda may be obtained by contacting: not available.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 7 days before the workshop/meeting by contacting: Donna Sirmons, Florida Hurricane Catastrophe Fund, at (850)413-1349 or [donna.sirmons@sbafla.com](mailto:donna.sirmons@sbafla.com). If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

**STATE BOARD OF ADMINISTRATION**

The State Board of Administration of Florida (SBA) announces a public meeting to which all persons are invited.

DATE AND TIME: January 21, 2016, immediately following the conclusion of the meeting of the Governor and Cabinet. The Cabinet meeting begins at 9:00 a.m. (ET).

PLACE: Cabinet Meeting Room, Lower Level, The Capitol, Tallahassee, Florida.

GENERAL SUBJECT MATTER TO BE CONSIDERED: This is a meeting of the Board of Directors of the State Board of Administration Finance Corporation, a public benefits corporation created under Section 215.555(6)(d), F.S., to consider a resolution appointing a President and a Secretary of the Corporation. In addition, other general business may be addressed.

A copy of the agenda may be obtained by contacting: not available.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 7 days before the workshop/meeting by contacting: Donna Sirmons, Florida Hurricane Catastrophe Fund, at (850)413-1349 or donna.sirmons@sbafla.com. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

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**METROPOLITAN PLANNING ORGANIZATIONS**

The Florida Metropolitan Planning Organization Advisory Council (MPOAC) announces a public meeting to which all persons are invited.

DATE AND TIME: Thursday, January 28, 2016, 12:00 Noon – 3:30 p.m.

PLACE: Florida Department of Revenue, Building 2, Room 2-1250, 2450 Shumard Oak Blvd., Tallahassee, Florida 32311

GENERAL SUBJECT MATTER TO BE CONSIDERED: Activities related to transportation planning within and adjacent to metropolitan areas in Florida carried out by local, state and federal agencies.

A copy of the agenda may be obtained by contacting: Brigitte Messina, (850)414-4037, brigitte.messina@mpoac.org.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 2 days before the workshop/meeting by contacting: Brigitte Messina, (850)414-4037, brigitte.messina@mpoac.org. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may contact: Brigitte Messina, (850)414-4037, brigitte.messina@mpoac.org.

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**METROPOLITAN PLANNING ORGANIZATIONS**

The Florida Metropolitan Planning Organization Advisory Council Strategic Directions Advisory Committee announces a public meeting to which all persons are invited.

DATE AND TIME: Wednesday, January 27, 2016, 1:00 p.m. – 5:00 p.m.

PLACE: Florida Department of Transportation Burns Building Suwannee Room, Room 250, 605 Suwannee Street, Tallahassee, Florida 32301

GENERAL SUBJECT MATTER TO BE CONSIDERED: Review the survey of the MPOAC Governing Board members and discuss next steps in developing a strategic plan for the MPOAC.

A copy of the agenda may be obtained by contacting: Brigitte Messina, (850)414-4037, brigitte.messina@mpoac.org.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 2 days before the workshop/meeting by contacting: Brigitte Messina, (850)414-4037, brigitte.messina@mpoac.org. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may contact: Brigitte Messina, (850)414-4037, brigitte.messina@mpoac.org.

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**WATER MANAGEMENT DISTRICTS**

St. Johns River Water Management District

The North Florida-Southeast Georgia (NFSEG) regional groundwater flow model Steering and Technical Teams are made up of area stakeholders, the St. Johns River Water Management District staff and the Suwannee River Water Management District staff, to work collectively on the development of the next generation regional-scale groundwater flow model for North Florida. The Technical Team announces a public meeting to which all persons are invited.

DATE AND TIME: Wednesday, February 3, 2016, 10:00 a.m. – 3:00 p.m.

PLACE: St. Johns River Water Management District Headquarters, 4049 Reid Street, Resource Management Building, Room 136, Palatka, Florida 32177

GENERAL SUBJECT MATTER TO BE CONSIDERED: This is a meeting of the Technical Team described above. The

purpose of the meeting is to update the technical team on the status of model calibration. An opportunity for public comment will be provided near the end of the meeting.

NOTE: One or more members of the Governing Board from each of the water management districts named above may attend the meeting.

Please note this meeting replaces the January 13, 2016 meeting that was previously scheduled.

A copy of the agenda may be obtained by contacting: St. Johns River Water Management District, Attention: Fatih Gordu, 4049 Reid Street, Palatka, FL 32177, (386)643-1916, fgordu@sjrwmd.com or by visiting the North Florida Regional Water Supply Partnership website at www.northfloridawater.com.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by contacting: the District Clerk at (386)329-4500. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

**DEPARTMENT OF ELDER AFFAIRS**

Federal Aging Programs

The DEPARTMENT OF ELDER AFFAIRS announces a public meeting to which all persons are invited.

DATE AND TIME: Thursday, January 28, 2016, 9:30 a.m. – 3:30 p.m.

PLACE: Department of Elder Affairs Headquarters, 4040 Esplanade Way, Suite 301, Tallahassee, FL 32399 or by conference call: 1(888)670-3525, participant code: 9127852672

GENERAL SUBJECT MATTER TO BE CONSIDERED: Preparation of the 2017 - 2020 State Plan on Aging.

A copy of the agenda may be obtained by contacting: Nathaniel Myers, by email at myersn@elderaffairs.org.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 72 hours before the workshop/meeting by contacting: Nathaniel Myers, by email at myersn@elderaffairs.org. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

For more information, you may contact: Nathaniel Myers, by email at myersn@elderaffairs.org.

**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

Board of Landscape Architecture

The Board of Landscape Architecture announces a public meeting to which all persons are invited.

DATE AND TIME: January 22, 2016, 10:00 a.m.

PLACE: Dean's Conference Room (3rd Floor), ARCH 331-F (Architecture Building), Inner Road, University of Florida, Gainesville, FL 32611

Parking is available at Reitz Student Union, allow extra time to walk to meeting location. Please contact the Board Office at (850)717-1981 for additional directions.

GENERAL SUBJECT MATTER TO BE CONSIDERED: General Board Business.

A copy of the agenda may be obtained by contacting: The Board of Landscape Architecture, (850)717-1981.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 5 days before the workshop/meeting by contacting: The Board of Landscape Architecture, (850)717-1981. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may contact: The Board of Landscape Architecture, (850)717-1981.

**DEPARTMENT OF HEALTH**

The Florida Department of Health announces a public meeting to which all persons are invited.

DATE AND TIME: Tuesday, January 19, 2016, 9:00 a.m. – 10:00 a.m., ET

PLACE: Florida Department of Health, 2585 Merchants Row Blvd., Suite 135Q, Tallahassee, FL 32399 or by toll-free number: 1(877)309-2073, access code: 571-364-349, and by accessing the meeting online at <https://www.gotomeet.me/quartil/dd-council-meeting>

GENERAL SUBJECT MATTER TO BE CONSIDERED: The Information Clearinghouse on Developmental Disabilities Advisory Council will provide technical assistance to the Department of Health in the establishment of a website of resource information related to Down syndrome or other prenatally diagnosed developmental disabilities; support programs for parents and families; and developmental evaluation and intervention services.

A copy of the agenda may be obtained by contacting: Sarah Beard, (850)245-4465 or Sarah.Beard@flhealth.gov.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to



participate in this workshop/meeting is asked to advise the agency at least 2 days before the workshop/meeting by contacting: Sarah Beard, (850)245-4465 or Sarah.Beard@flhealth.gov. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice). If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued. For more information, you may contact: Sarah Beard, (850)245-4465 or Sarah.Beard@flhealth.gov.

**DEPARTMENT OF HEALTH**

Division of Emergency Preparedness and Community Support  
 The Bureau of Emergency Medical Oversight/Injury Prevention Section announces a telephone conference call to which all persons are invited.  
**DATE AND TIME:** Friday, January 15, 2016, 11:00 a.m. – 12:00 Noon  
 A call on Monday, January 18, will not be held due to the MLK holiday.  
**PLACE:** Bureau of Emergency Medical Oversight/Injury Prevention Section, 4042 Bald Cypress Way, Second Floor, Tallahassee, Florida 32399; conference call: United States, 1(888)670-3525 toll-free, access code: 6082454114  
**GENERAL SUBJECT MATTER TO BE CONSIDERED:** Children’s Day at the Florida Capitol, Safe Kids Day activities and Safe Kids coalition updates.  
 A copy of the agenda may be obtained by contacting: Mary Crew, (850)245-4982, mary.crew@flhealth.gov.

**DEPARTMENT OF HEALTH**

Division of Emergency Preparedness and Community Support  
 The Division of Emergency Preparedness and Community Support, Bureau of Emergency Medical Oversight announces public meetings to which all persons are invited.  
**DATES AND TIMES:** Wednesday, January 20, 2016, 8:00 p.m. – 5:00 p.m.; Thursday, January 21, 2016, 8:00 a.m. – 5:00 p.m.; Friday, January 22, 2016, 9:00 a.m. – 4:30 p.m.  
**PLACE:** Daytona Beach Ocean Center, 101 North Atlantic Avenue, Daytona Beach, FL 32118  
**GENERAL SUBJECT MATTER TO BE CONSIDERED:** To conduct general business of the Emergency Medical Services Advisory Council.  
 A copy of the agenda may be obtained by contacting: Bethany Lowe, (850)245-4055.  
 Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 48 hours before the workshop/meeting by

contacting: Bethany Lowe, (850)245-4055. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).  
 If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.  
 For more information, you may contact: Bethany Lowe, (850)245-4055.

**NAVIGATION DISTRICTS**

West Coast Inland Navigation District  
 The West Coast Inland Navigation District announces a public meeting to which all persons are invited.  
**DATE AND TIME:** Friday, January 15, 2016, 10:00 a.m.  
**PLACE:** Venice City Hall, 401 W. Venice Avenue, Venice, FL 34285  
**GENERAL SUBJECT MATTER TO BE CONSIDERED:** To conduct the regular business of the Navigation District.  
 A copy of the agenda may be obtained by contacting: WCIND, 200 E. Miami Ave., Venice, FL 34285  
 If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

**NORTHWEST FLORIDA AREA AGENCY ON AGING**

The Northwest Florida Area Agency on Aging, Inc. announces public meetings to which all persons are invited.  
**DATES AND TIMES:** February 10, 2016, 6:00 p.m.; April 13, 2016, 6:00 p.m.; June 8, 2016, 6:00 p.m.; August 10, 2016, 6:00 p.m.; October 12, 2016, 6:00 p.m.; December 14, 2016, 6:00 p.m.  
**PLACE:** Agency office, 5090 Commerce Park Circle, Pensacola, FL 32505; some meetings will be held in different counties, call: 1(866)531-8011 for locations  
**GENERAL SUBJECT MATTER TO BE CONSIDERED:** Board of Directors Meeting.  
 A copy of the agenda may be obtained by contacting: Amber McCool or Voncile Goldsmith at (866)531-8011.  
 Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 3 days before the workshop/meeting by contacting: Amber McCool or Voncile Goldsmith at 1(866)531-8011. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may contact: Amber McCool or Voncile Goldsmith at (866)531-8011.

**ORANGE COUNTY RESEARCH AND DEVELOPMENT AUTHORITY**

The Orange County Research and Development Authority announces a public meeting to which all persons are invited.

DATE AND TIME: January 21, 2016, 11:30 a.m.

PLACE: Central Florida Research Park, 12424 Research Parkway, Suite 100, Orlando, FL 32826

GENERAL SUBJECT MATTER TO BE CONSIDERED: General Business meeting.

A copy of the agenda may be obtained by contacting: Joe Wallace, (407)282-3944.

**CITIZENS PROPERTY INSURANCE CORPORATION**

The Citizens Property Insurance Corporation Board of Governors announces a telephone conference call to which all persons are invited.

DATE AND TIME: January 19, 2016, 10:30 a.m.

PLACE: Dial-in number 1(888)942-8686; participant code: 5743735657#

GENERAL SUBJECT MATTER TO BE CONSIDERED: Sinking Fund Investment Program and other topics.

A copy of the agenda may be obtained at our website: [www.citizensfla.com](http://www.citizensfla.com).

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 5 days before the workshop/meeting by contacting: Barbara Walker at (850)513-3744. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

**Hardee County Economic Development Authority**

The Hardee County Economic Development Authority announces a public meeting to which all persons are invited.

DATE AND TIME: January 26, 2016, 8:30 a.m.

PLACE: 412 W. Orange Street, Room 103, Wauchula, FL 33873

GENERAL SUBJECT MATTER TO BE CONSIDERED: General business & applicant presentations.

A copy of the agenda may be obtained by contacting: Sandy Meeks, (863)773-9430.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to

participate in this workshop/meeting is asked to advise the agency at least 2 days before the workshop/meeting by contacting: Sandy Meeks, (863)773-9430. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, you may contact: Sandy Meeks, (863)773-9430.

**QCAUSA**

The Florida Department of Transportation announces a workshop to which all persons are invited.

DATE AND TIME: January 26, 2016, 1:30 p.m. – 5:00 p.m.

PLACE: Sanborn Activity and Event Center, 815 South Alabama Ave., DeLand, FL 32724

GENERAL SUBJECT MATTER TO BE CONSIDERED:

The Florida Department of Transportation announces a Wekiva Parkway Industry Forum to which all individuals or firm representatives are invited. The forum will provide scope and schedule information to those interested in participating in the department's sections in Lake and Seminole Counties. There will also be a Disadvantaged Business Enterprise (DBE) Session and overall project Q&A. The 25-mile tolled expressway will complete Central Florida's beltway, while helping to protect the natural resources surrounding the Wekiva River. The Department will begin advertising its next parkway sections in 2016, with construction scheduled to begin in 2017.

A copy of the agenda may be obtained by contacting: Public Information Officer Mary Brooks, 2431 Aloma Ave., Suite #231, Winter Park, FL 32792, by phone at (407)694-5505 or via email at [info@wekivaparkway.com](mailto:info@wekivaparkway.com).

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 7 days before the workshop/meeting by contacting: Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons wishing to express their concerns relative to FDOT compliance with Title VI may do so by contacting: Jennifer Smith, FDOT District Five Title VI Coordinator by phone at (386)943-5367 or via email at [Jennifer.Smith2@dot.state.fl.us](mailto:Jennifer.Smith2@dot.state.fl.us). Persons with disabilities who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact: Mary Brooks by phone at

(407)694-5505 or via email at info@wekivaparkway.com, at least seven days prior to the meeting. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

For more information, you may contact: Ms. Brooks at (407)694-5505, via email at info@wekivaparkway.com or log onto the FDOT Industry Forum page on the project website at www.wekivaparkway.com.

**Section VII  
Notice of Petitions and Dispositions  
Regarding Declaratory Statements**

**PUBLIC SERVICE COMMISSION**

NOTICE IS HEREBY GIVEN that the Florida Public Service Commission has received the petition for declaratory statement from the Town of Indian River Shores on January 5, 2016. The petition seeks the agency’s opinion as to the applicability of Chapter 366, Florida Statutes, particularly Section 366.04, Florida Statutes, and Order Nos. PSC-15-0101-DS-EM and PSC-11-0579-FOF-EI as it applies to the petitioner.

The petition asks whether the Florida Public Service Commission has jurisdiction under Chapter 366, Florida Statutes, particularly Section 366.04, Florida Statutes, to adjudicate the Town of Indian River Shores’ rights under Article VIII, Section 2(c) of the Florida Constitution, and Section 166.021, Fla. Stat., to be protected from unconsented exercises of extra-territorial powers by the City of Vero Beach.

A copy of the Petition for Declaratory Statement may be obtained by contacting: Carlotta Stauffer, Office of Commission Clerk, 2540 Shumard Oak Boulevard, Tallahassee, Florida 32399-0850, clerk@psc.state.fl.us, (850)413-6770.

Please refer all comments to: Kathryn G.W. Cowdery, c/o Carlotta Stauffer, Office of Commission Clerk, Docket No. 160013-EU. Ms. Cowdery’s contact information is kcowdery@psc.state.fl.us, (850)413-6126.

Except for good cause shown, motions to intervene or petitions for administrative hearing by substantially affected persons must be filed within 21 days after publication of this notice.

**DEPARTMENT OF BUSINESS AND PROFESSIONAL  
REGULATION**

**Construction Industry Licensing Board**

NOTICE IS HEREBY GIVEN that the Construction Industry Licensing Board has received the petition for declaratory statement from John R. Banks, Banks Brothers Construction

on December 21, 2015. The petition seeks the agency’s opinion as to the applicability of 61G4-15.001, F.A.C., as it applies to the petitioner.

The Petitioner seeks a declaratory statement as to whether there a licensing solution for their company other than 61G4-15.001, F.A.C., which is excessive to their specific work as a tenant improvement contractor. Except for good cause shown, motions for leave to intervene must be filed within 21 days after publication of this notice.

A copy of the Petition for Declaratory Statement may be obtained by contacting: Dan Biggins, Executive Director, Construction Industry Licensing Board, 1940 North Monroe Street, Tallahassee, FL 32399-0783, (850)487-1395 or by electronic mail: Amanda.Wynn@myfloridalicense.com.

**Section VIII  
Notice of Petitions and Dispositions  
Regarding the Validity of Rules**

Notice of Petition for Administrative Determination has been filled with the Division of Administrative Hearings on the following rules:

**NONE**

Notice of Disposition of Petition for Administrative Determination has been filled with the Division of Administrative Hearings on the following rules:

**NONE**

**Section IX  
Notice of Petitions and Dispositions  
Regarding Non-rule Policy Challenges**

**NONE**

**Section X  
Announcements and Objection Reports of  
the Joint Administrative Procedures  
Committee**

**NONE**

**Section XI  
Notices Regarding Bids, Proposals and  
Purchasing**

**REGIONAL PLANNING COUNCILS**

North Central Florida Regional Planning Council  
 REQUEST FOR PROPOSALS  
 FOR  
 UNION COUNTY COMMUNITY TRANSPORTATION  
 COORDINATOR

The North Central Florida Regional Planning Council is accepting proposals from qualified agencies or firms for the award of a contract to coordinate transportation services for the transportation disadvantaged in Union County, Florida. The selected contractor will be the designated Community Transportation Coordinator under Florida's Transportation Disadvantaged Program, as authorized by Chapter 427, Florida Statutes, and more fully described in Rule 41-2 of the Florida Administrative Code.

The Community Transportation Coordinator is defined by Chapter 427, Florida Statutes as a transportation entity recommended by the appropriate designated official planning agency to ensure that coordinated transportation services are provided to the transportation disadvantaged population in a designated service area. The Community Transportation Coordinator has full responsibility for the delivery of transportation services for the transportation disadvantaged as outlined in Section 427.015(2), Florida Statutes.

The complete Request for Proposals will be available January 7, 2016 at <http://www.ncfrpc.org/>. It may also be obtained by contacting Lynn Godfrey, AICP, Senior Planner at (352)955-2200, ext. 110. Experience with eligibility-based transportation services is required.

A mandatory pre-proposal conference will be held January 22, 2016 in the North Central Florida Regional Planning Council Charles F. Justice Conference Room located at 2009 NW 67th Place, Gainesville, Florida at 11:00 a.m., Eastern Standard Time, to answer questions about the Request for Proposals. Inquiries about this Request for Proposals must be made in person at the pre-proposal conference. Firms and agencies represented will have an opportunity to clarify any information contained in the request for proposals at the pre-proposal conference.

Proposals must be received by 3:00 p.m., Eastern Standard Time, February 22, 2016 at the office of the North Central Florida Regional Planning Council. Five (5) copies of the proposal must be submitted to: North Central Florida Regional Planning Council, ATTENTION: Scott R. Koons, AICP, Executive Director, 2009 N.W. 67th Place, Gainesville, Florida 32653-1603. One of these copies must be a clean, single-sided original that can be used to make additional copies. The outside of the envelope or box containing proposals must be marked "PROPOSAL FOR UNION COUNTY COMMUNITY TRANSPORTATION COORDINATOR." Faxed and electronically mailed responses will not be accepted.

The North Central Florida Regional Planning Council will not accept responsibility for proposals that are not marked and submitted in this manner. Proposals are to remain in effect for ninety (90) calendar days from date of submission. The North Central Florida Regional Planning Council reserves the right to reject any or all proposals, to waive any formality concerning proposals or negotiate changes to the proposals whenever such rejection or waiver or negotiation is in the best interest of the State and the transportation disadvantaged. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

REGIONAL PLANNING COUNCILS  
 North Central Florida Regional Planning Council  
 REQUEST FOR PROPOSALS  
 FOR  
 GILCHRIST COUNTY COMMUNITY  
 TRANSPORTATION COORDINATOR

The North Central Florida Regional Planning Council is accepting proposals from qualified agencies or firms for the award of a contract to coordinate transportation services for the transportation disadvantaged in Gilchrist County, Florida. The selected contractor will be the designated Community Transportation Coordinator under Florida's Transportation Disadvantaged Program, as authorized by Chapter 427, Florida Statutes, and more fully described in Rule 41-2 of the Florida Administrative Code.

The Community Transportation Coordinator is defined by Chapter 427, Florida Statutes as a transportation entity recommended by the appropriate designated official planning agency to ensure that coordinated transportation services are provided to the transportation disadvantaged population in a designated service area. The Community Transportation Coordinator has full responsibility for the delivery of transportation services for the transportation disadvantaged as outlined in Section 427.015(2), Florida Statutes.

The complete Request for Proposals will be available January 7, 2016 at <http://www.ncfrpc.org/>. It may also be obtained by contacting Lynn Godfrey, AICP, Senior Planner at (352)955-2200, ext. 110. Experience with eligibility-based transportation services is required.

A mandatory pre-proposal conference will be held January 22, 2016 in the North Central Florida Regional Planning Council Charles F. Justice Conference Room located at 2009 NW 67th Place, Gainesville, Florida at 11:00 a.m., Eastern Standard Time, to answer questions about the Request for Proposals. Inquiries about this Request for Proposals must be made in person at the pre-proposal conference. Firms and agencies represented will have an opportunity to clarify any

information contained in the request for proposals at the pre-proposal conference.

Proposals must be received by 3:00 p.m., Eastern Standard Time, February 22, 2016 at the office of the North Central Florida Regional Planning Council. Five (5) copies of the proposal must be submitted to: North Central Florida Regional Planning Council, ATTENTION: Scott R. Koons, AICP, Executive Director, 2009 N.W. 67th Place, Gainesville, Florida 32653-1603. One of these copies must be a clean, single-sided original that can be used to make additional copies. The outside of the envelope or box containing proposals must be marked "PROPOSAL FOR GILCHRIST COUNTY COMMUNITY TRANSPORTATION COORDINATOR." Faxed and electronically mailed responses will not be accepted.

The North Central Florida Regional Planning Council will not accept responsibility for proposals that are not marked and submitted in this manner. Proposals are to remain in effect for ninety (90) calendar days from date of submission. The North Central Florida Regional Planning Council reserves the right to reject any or all proposals, to waive any formality concerning proposals or negotiate changes to the proposals whenever such rejection or waiver or negotiation is in the best interest of the State and the transportation disadvantaged. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

REGIONAL PLANNING COUNCILS  
 North Central Florida Regional Planning Council  
 REQUEST FOR PROPOSALS  
 FOR  
 DIXIE COUNTY COMMUNITY TRANSPORTATION  
 COORDINATOR

The North Central Florida Regional Planning Council is accepting proposals from qualified agencies or firms for the award of a contract to coordinate transportation services for the transportation disadvantaged in Dixie County, Florida. The selected contractor will be the designated Community Transportation Coordinator under Florida's Transportation Disadvantaged Program, as authorized by Chapter 427, Florida Statutes, and more fully described in Rule 41-2 of the Florida Administrative Code.

The Community Transportation Coordinator is defined by Chapter 427, Florida Statutes as a transportation entity recommended by the appropriate designated official planning agency to ensure that coordinated transportation services are provided to the transportation disadvantaged population in a designated service area. The Community Transportation Coordinator has full responsibility for the delivery of

transportation services for the transportation disadvantaged as outlined in Section 427.015(2), Florida Statutes.

The complete Request for Proposals will be available January 7, 2016 at <http://www.ncfrpc.org/>. It may also be obtained by contacting Lynn Godfrey, AICP, Senior Planner at (352)955-2200, ext. 110. Experience with eligibility-based transportation services is required.

A mandatory pre-proposal conference will be held January 22, 2016 in the North Central Florida Regional Planning Council Charles F. Justice Conference Room located at 2009 NW 67th Place, Gainesville, Florida at 11:00 a.m., Eastern Standard Time, to answer questions about the Request for Proposals. Inquiries about this Request for Proposals must be made in person at the pre-proposal conference. Firms and agencies represented will have an opportunity to clarify any information contained in the request for proposals at the pre-proposal conference.

Proposals must be received by 3:00 p.m., Eastern Standard Time, February 22, 2016 at the office of the North Central Florida Regional Planning Council. Five (5) copies of the proposal must be submitted to: North Central Florida Regional Planning Council, ATTENTION: Scott R. Koons, AICP, Executive Director, 2009 N.W. 67th Place, Gainesville, Florida 32653-1603. One of these copies must be a clean, single-sided original that can be used to make additional copies. The outside of the envelope or box containing proposals must be marked "PROPOSAL FOR DIXIE COUNTY COMMUNITY TRANSPORTATION COORDINATOR." Faxed and electronically mailed responses will not be accepted.

The North Central Florida Regional Planning Council will not accept responsibility for proposals that are not marked and submitted in this manner. Proposals are to remain in effect for ninety (90) calendar days from date of submission. The North Central Florida Regional Planning Council reserves the right to reject any or all proposals, to waive any formality concerning proposals or negotiate changes to the proposals whenever such rejection or waiver or negotiation is in the best interest of the State and the transportation disadvantaged. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

METROPOLITAN PLANNING ORGANIZATIONS  
 Pinellas County Metropolitan Planning Organization  
 Notice of Bid/Request for Proposals for Professional Planning  
 Services

The Pinellas Planning Council (PPC) and Pinellas County Metropolitan Planning Organization (MPO) request that qualified consultants submit proposals for consideration in the competitive selection of professional planning services for the

PPC, MPO and local government jurisdictions. Professional planning services are being sought for five planning sub-areas. Consultants may apply for multiple sub-areas. Sub-areas will be reviewed and evaluated independently of one another. The full RFP can be found at: <http://www.pinellascounty.org/mpo/gpcrpf.htm>. Completed proposals are due on February 3, 2016 at 4:30 p.m. Questions regarding the RFP must be submitted to Alicia Parinello ([aparinello@pinellascounty.org](mailto:aparinello@pinellascounty.org)) by 4:30 p.m. on January 14, 2016. Contact phone number: (727)464-8250.

**DEPARTMENT OF JUVENILE JUSTICE**

**ITN 10289 - Public Meetings**

ITN# 10289 – The Department of Juvenile Justice is seeking proposals for two (2) co-located Residential Programs for boys. Services will include a forty-eight (48) maximum risk bed Residential Program for boys ages thirteen (13) to twenty-one (21) years old with innovations in delinquency programming and Mental Health Overlay Services (MHOS), and a forty-two (42) bed high or maximum risk Residential Program for boys ages thirteen (13) to twenty-one (21) with innovations in delinquency programming and in need of Juvenile Sex Offender Treatment Services.

All public meetings for this ITN are advertised on the Vendor Bid System at:

[http://www.myflorida.com/apps/vbs/vbs\\_www.ad\\_r2.view\\_ad?advertisement\\_key\\_num=124111](http://www.myflorida.com/apps/vbs/vbs_www.ad_r2.view_ad?advertisement_key_num=124111)

**FLORIDA HOUSING FINANCE CORPORATION**

**Request for Proposals 2016-01, Website Design, Development and Hosting Services**

The Florida Housing Finance Corporation invites all qualified Respondents to submit proposals for consideration in accordance with the terms and conditions set forth in this Request for Proposals (RFP) 2016-01, relating to the procurement of Website Design, Development and Hosting Services. Florida Housing expects to select one or more Respondents who propose to provide these services as specified in this RFP.

Responses shall be accepted until 2:00 p.m. (Eastern Time), February 9, 2016, to the attention of the Contracts Manager, Florida Housing Finance Corporation, 227 North Bronough Street, Suite 5000, Tallahassee, Florida 32301-1329.

For questions or additional information, please contact Jenny Marshall at (850)488-4197 or [Jenny.Marshall@floridahousing.org](mailto:Jenny.Marshall@floridahousing.org). To obtain a copy of the Request for Proposals, which outlines selection criteria and applicant’s responsibilities, please submit your request to the attention of Jenny Marshall, or you can download the Request for Proposals from the Florida Housing Finance Corporation website at

<http://www.floridahousing.org/BusinessAndLegal/Solicitations/RequestForProposals>. Any modifications that occur to the Request for Qualification will be posted at the website and may result in an extension of the deadline.

**Section XII  
Miscellaneous**

**DEPARTMENT OF EDUCATION**

Miami Dade College RFP 2016-21-21 Meetings Announcement

**MIAMI DADE COLLEGE**

**REQUEST FOR PROPOSAL (RFP)**

2016-21-21 – PeopleSoft ERP System Technical Support Services

MIAMI DADE COLLEGE announces the rescheduling of the Presentation meetings scheduled with each proposer invited by the Evaluation Committee. Additionally the College announces an additional Evaluation Committee meeting to deliberate, evaluate and rank proposers. Presentation meetings, although advertised here, are not open to the public. In the event these meetings are cancelled or postponed, notification of the meetings being rescheduled will be provided and posted on the MDC Website, ([www.mdc.edu/purchasing](http://www.mdc.edu/purchasing)).

**PRESENTATION MEETINGS BY PROPOSERS**

**LOCATION:** MDC Kendall Campus – 11011 SW 104 Street, Miami, FL 33176 Building R, Room No. R404

**DATE AND TIME:** Thursday, January 14, 2016 – 8:30am – 5:30pm

**PURPOSE:** Presentation by Proposers (Only proposers that are invited by the Evaluation Committee can provide presentations. The Evaluation Committee may shortlist as part of the 1st Evaluation Committee Meeting and invite only the proposers that may be shortlisted.)

**PUBLIC EVALUATION COMMITTEE MEETING #2**

**LOCATION:** MDC Kendall Campus – 11011 SW 104 Street, Miami, FL 33176, Building R, Room No. R404

**DATE AND TIME:** Friday, January 15, 2016, 9:30 a.m. – 12:00 Noon

**PURPOSE:** 2nd Public Evaluation Committee Meeting (Deliberations, Evaluation, Ranking and recommendation of award)

Important to note that this procurement process adheres to the “Cone of Silence” ordinance and that no verbal or written communication is allowed during this RFP process unless it is

exclusively requested by the Purchasing Department to be utilized for evaluation purposes of this RFP selection process.

If you should have any questions, please contact:

Roman Martinez, MPA, CPPO, CPPB

Group Director - Purchasing

Phone: (305)237-0012

Fax: (305)237-0737

Email: Rmartin9@mdc.edu

If a person decides to appeal any decision with respect to any matter considered at the above cited meeting, you will need a record of the proceedings, and for such purpose you may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. A copy of the agenda may be obtained by writing to Miami Dade College, Office of the Purchasing Director, 11011 SW 104 Street, Room 9254, Miami, FL 33176 or by calling (305)237-2402.

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**SOUTH FLORIDA COMMUNITY CARE NETWORK  
REQUEST FOR PROPOSAL**

South Florida Community Care Network, LLC (SFCCN) is issuing a Request for Proposal (RFP) for Diagnosis-Related Group (DRG) Post Payment Overpayment Identification Services on January 6, 2016.

Interested vendors may participate in a Question & Answer conference call on January 14, 2016, 10:30 a.m., ET by dialing 1(877)248-3057, ID: 2070369495.

The Receipt of Acknowledgment Form must be received by SFCCN no later than 5:00 p.m., ET, January 18, 2016.

Written follow-up questions must be received by SFCCN no later than January 20, 2016, 2:00 p.m. ET.

Responses to the RFP must be filed with SFCCN no later than 12:00 Noon, ET, January 27, 2016, by sending proposals to the following:

South Florida Community Care Network, LLC  
1643 N. Harrison Parkway, Bldg. H, Suite 200  
Sunrise, FL 33323

Attention: Donna Steinberg

Telephone: (954)622-3225

Email: dsteinberg@sfccn.org

All responses will be analyzed on the basis of the criteria set forth in the Request for Proposal.

The evaluation of the proposals received will be conducted between January 28, 2016 and February 4, 2016. Selected vendors will be required to present an oral presentation on February 22, 2016 at SFCCN.

The expected award date of the RFP is February 25, 2016.

SFCCN reserves the right to accept or reject, in whole or in part and for any reason whatsoever, any and all responses to the Request for Proposal and to waive any formalities in the response process.

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**Section XIII  
Index to Rules Filed During Preceding  
Week**

NOTE: The above section will be published on Tuesday beginning October 2, 2012, unless Monday is a holiday, then it will be published on Wednesday of that week.

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