

**Notice of Disposition of Petition for Administrative Determination have been filed by the Division of Administrative Hearings on the following rules:**

**NONE**

**Section IX  
Notices of Petitions and Dispositions  
Regarding Non-rule Policy Challenges**

**NONE**

**Section X  
Announcements and Objection Reports of  
the Joint Administrative Procedures  
Committee**

**NONE**

**Section XI  
Notices Regarding Bids, Proposals and  
Purchasing**

**BOARD OF TRUSTEES OF THE INTERNAL  
IMPROVEMENT TRUST FUND**

Notices for the Board of Trustees of the Internal Improvement Trust Fund between December 28, 2001 and June 30, 2006, go to <http://www.dep.state.fl.us/> under the link or button titled "Official Notices."

**STATE BOARD OF ADMINISTRATION**

**INVITATION TO NEGOTIATE**

The State Board of Administration (the "SBA") is soliciting competitive responses from parties offering systems administration services and application design strategies centered on Service Oriented Architecture (SOA) and portal technologies to serve as MYFRS.com systems administrator for the Public Employee Optional Retirement Program. The Invitation to Negotiate (ITN) is available on April 2, 2010, and may be obtained from the SBA's website at <http://www.sbafla.com> under "Meetings & Notices" and "Vendors." The SBA reserves the right to reject any and all responses and to cancel the above ITN at any time. The deadline for submitting Notifications of Intent to Respond and Qualifications is 5:00 p.m. (EST), April 12, 2010. Requests and clarification questions on the ITN are due 5:00 p.m. (EST), April 16, 2010. The deadline for submitting responses is 5:00 p.m. (EST), May 3, 2010. The SBA announces the following meeting dates, times, and locations with respect to this ITN. A meeting will be

held on May 7, 2010, to discuss and evaluate the responses received. Interviews, if necessary, will be held May 11-12, 2010. A meeting will be held on May 25, 2010 to select the finalist to serve as the MYFRS.com systems administrator, pending successful contract negotiations. All meetings are open to the public and shall take place at the times and locations shown below:

**TIME:** All meetings shall begin at 9:00 a.m. (EST) and continue until the meeting is concluded.

**PLACE:** The meetings shall take place in the Hermitage Centre, 1801 Hermitage Blvd., Tallahassee, Florida 32308.

Any changes to the above meeting dates and/or times (including the cancellation of any meeting) will be posted on the SBA's website at <http://www.sbafla.com> at least 7 days prior to the meeting.

Anyone requiring special accommodations to participate in any meeting or anyone wishing further information should contact: Cindy Morea at (850)413-1491, [cindy.morea@sbafla.com](mailto:cindy.morea@sbafla.com) or by mail: 1801 Hermitage Blvd., Suite 100, Tallahassee, Florida 32308.

**EXPRESSWAY AUTHORITIES**

**NOTICE TO PROFESSIONAL ENGINEERING CONSULTANTS – REQUEST FOR LETTERS OF INTEREST FOR DESIGN CONSULTANT SERVICES FOR S.R. 528 AIRPORT PLAZA CONVERSION TO EXPRESS LANES – PROJECT NO. 528-405, CONTRACT NO. 000697**  
The Orlando-Orange County Expressway Authority requires the services of a Professional Engineering Consultant in connection with the design of S.R. 528 (Beachline Expressway) Airport Plaza Conversion to Express Lanes, identified as Project 528-405, in Orange County, Florida. Shortlist consideration will be given to only those firms who are qualified pursuant to law, and as determined by the Authority, based on information provided by the firms, and who have been pre-qualified by FDOT to perform the indicated Types of Work.

**MAJOR TYPES OF WORK:** Group 3.2, Major Highway Design; Group 3.3, Controlled Access Highway Design; Group 4.2.1, Major Bridge Design – Concrete; Group 4.2.2, Major Bridge Design – Steel; Group 14, Architecture.

**ADDITIONAL TYPES OF WORK REQUIRED:** The consultant shall also be prequalified, on its own or through Authority-approved subconsultants, in the following work types: Group 6.3, Intelligent Transportation Systems Analysis, Design, and Implementation; Group 7, Traffic Operations Design; Group 8, Surveying and Mapping and Group 9, Soil Exploration, Material Testing, and Foundations.

**DESCRIPTION:** The services to be provided under the contract will include final geometric and toll plaza design for the widening of S.R. 528 to accommodate replacement of the existing Airport Mainline Plaza with a new split-plaza

configuration equipped with express lanes. Additional elements include: surveying, right-of-way mapping, drainage evaluation and design, permitting, lighting, signalization, signing and pavement markings, maintenance of traffic, utility design and coordination, geotechnical analysis, scheduling and project control, progress reporting and other tasks and associated activities. Concept information for the project can be viewed at <ftp://74.252.102.52/eng-ops/public/>.

The selected consultant and its subconsultants, if any, shall not enter into any other contract with the Authority during the term of the Contract which would create or involve a conflict of interest with the services to be provided.

**LETTERS OF INTEREST SUBMITTAL REQUIREMENTS:** Consultants wishing to be considered shall submit six (6) sets of a Letter of Interest package and one (1) digital copy of the entire package in "pdf" format. The letter shall be a maximum of five (5) pages exclusive of attachments and resumes. The packages shall include the following:

1. Firms Experience – Details of specific experience for at least three (3) projects, similar to those described above completed by the consultant's Project Manager and other key project team members including the name of client contact person, telephone number, and physical address.
2. Personnel Experience – Resumes of the consultant's proposed Project Manager and other key personnel presently employed by the consultant who will be assigned to the project. The Project Manager shall have at least five (5) years of experience administering similar types of consultant contracts.
3. Project Team – Anticipated subconsultants shall be identified and the roles that each will play in providing the required services. Resumes should be provided for subconsultants that may be involved in key roles.
4. Prequalification Documentation – A copy of the Notice of Qualification issued by the FDOT showing current qualification in the Types of Work specified above.
5. Office Location – The office assigned responsibility and its physical address shall be identified. It is required that the consultant have an office and key staff located within the Orlando area.

Failure to submit any of the above required information may be cause for rejection of the package as non-responsive.

**SELECTION/NEGOTIATIONS:** The Authority's Evaluation Committee will shortlist a minimum of three (3) firms based on its evaluation and scoring of the Letters of Interest and qualifications information received. Scoring of the submittals will be as follows: Firms Experience – 25 points; Personnel Experience – 30 points; Project Team – 25 points; Prequalification Documentation – 10 points; Office Location – 10 points. At a minimum, the three (3) firms with the highest point totals will be shortlisted.

Shortlisted firms will proceed to the next step in the process which includes preparation and submittal of a Technical Proposal and an oral presentation. The Authority will provide the shortlisted firms with a Scope of Services for use in preparing the Technical Proposal. Each firm will be evaluated and ranked by the Authority's Evaluation Committee based on the Technical Proposal and oral presentation. As part of its evaluation process, the Committee will also consider the consultant's willingness to meet time requirements, consultant's projected workload, and consultant's use of Minority/Women Owned Businesses.

**CODE OF ETHICS:** All consultants selected to work with the Authority are required to comply with the Authority's Code of Ethics, a copy of which may be viewed on the Authority's web site at [www.oocca.com](http://www.oocca.com).

**EQUAL OPPORTUNITY STATEMENT:** The Orlando-Orange County Expressway Authority, in accordance with the provisions of Title VI and Title VII of the Civil Rights Act of 1964, hereby notifies all firms and individuals that it will require affirmative efforts be made to ensure participation by minorities.

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**REQUEST FOR LETTERS OF INTEREST  
CONSTRUCTION MANAGEMENT CONSULTANT  
SERVICES –CONTRACT NO.: 000700**

The Orlando-Orange County Expressway Authority (Authority) requires a Construction Management Consultant (CMC) to provide the services associated with the construction of major roadway and bridge construction projects along S.R. 408, S.R. 417, S.R. 414, S.R. 429 and S.R. 528. Consideration will be given to only those firms who are qualified pursuant to law and who have been prequalified by FDOT to perform the indicated Types of Work.

**TYPES OF WORK:** Group 11, Engineering Contract Administration and Management, Group 10.5.1, Major Bridge CEI-Concrete, and 10.5.2, Major Bridge CEI-Steel.

**DESCRIPTION:** The CMC will assist staff with providing oversight, management and independent assurance of the services provided by Construction Engineering and Inspection (CEI) consultant hired by the Authority for each project or group of projects. Those services and the CMC's responsibilities related to each include, but are not necessarily limited to:

1. Construction Contract Administration.

The CMC will review and further develop the Authority's Construction Contract Administration Procedure, including the Construction Contract Administration Guide, for use and implementation by each CEI.

2. Geotechnical and Materials.

The CMC will monitor the effectiveness and documentation of the CEI's verification testing procedures and contractor's adherence to their Quality Control Plan including suitability and conformance with the contract. The CMC will also provide referee sampling and testing.

3. Cost and Scheduling.

The CMC will evaluate costs and maintain current specifications and scheduling information. The CMC will review estimates and invoices submitted by the CEI and make recommendations to the Authority.

4. Utility/Environmental Coordination.

The CMC will act as liaison between environmental permitting agencies and the Authority, the GEC, the Engineer of Record, the CEI and the Construction Contractors; provide oversight and make recommendations, as necessary, to the Authority and CEI for utility relocation construction; provide support to the CEI for the investigation, handling and disposal of hazardous materials.

5. Claims/Disputes Evaluation and Resolution.

The CMC will verify that each CEI is familiar with the Authority's Claims/Disputes Resolution Procedure included in the Construction Contract for individual projects; participate as and when requested by the Authority in the Disputes Resolution Process and in any arbitration proceedings arising from unresolved disputes.

6. Independent Assurance of Required Quality Control Procedures.

The CMC will provide independent assurance that the CEI's quality assurance procedures are implemented and properly applied; verify CEI enforcement of quality control procedures when required quality is not being met by the Construction Contractor. The CMC will review contract amendments to contracts with consultants and contractors.

7. Plans Constructability Review.

The CMC will review construction phasing, maintenance of traffic, detour sequencing, equipment clearances, appropriate dimensions and tolerances for projects requested by the Authority.

8. Minor Project Scoping and Document Preparation.

The CMC will assist staff in the identification of minor projects required to fulfill the obligations of the Authority or when required to augment larger projects to meet the intended functionality of the completed system. Work will include preparing a detailed description of the work, preparing sketches required to depict and quantify the work, identifying the units of measure and computation of quantities that identify the work, prepare cost estimates, and hold scope meetings with perspective bidders.

LETTERS OF INTEREST SUBMITTAL REQUIREMENTS AND EVALUATION: Consultants wishing to be considered shall submit six (6) sets of a Letter of Interest package and one (1) digital copy of the entire package in "pdf" format. The letter shall be a maximum of ten (10) pages exclusive of attachments and resumes and shall be divided as follows:

Section 1. Similar Project Experience: Provide CEI and/or CMC project experience on no more than three current/completed projects within the past 5 years. Indicate project name, location, services provided and accurate reference names with phone numbers. All references may be checked.

Section 2. Project Approach: Provide a narrative describing the firm's approach to delivering the CMC services. In addition to the narrative, provide a proposed project organization chart including subconsultant personnel; a matrix summarizing proposed personnel experience on similar projects including registrations/certifications; detailed resumes identifying relevant experience on similar projects. Resumes shall include no more than three client/owner references for all proposed personnel for the past 5 years and availability date for each individual.

Section 3. Prequalification Documentation: Provide copies of FDOT certifications in the work groups identified above and Florida Department of Professional Regulation registration for prime consultant and subconsultants.

Section 4. Current and Projected Workload: Indicate ability of staff proposed for assignment and indicate, as a percentage, the current/projected workload of current staff. Indicate the total number of firm's professional, technical and administrative personnel by discipline, location and office responsible for administering the contract.

Section 5. Project Team – Identify anticipated subconsultants and the roles that each will play in providing the required services. Resumes should be provided for subconsultants that may be involved in key roles;

Section 6. Office Location – The office assigned responsibility and its physical address shall be identified. It is required that the consultant have or establish an office and key staff located within the Orlando area which includes Orange, Seminole, Lake and Osceola counties.

Failure to submit any of the above required information may be cause for rejection of the package as non-responsive.

The Authority's Evaluation Committee will evaluate and score the Letters of Interest and qualifications information received. Scoring of the submittals will be as follows: Similar Project Experience – 25 points; Project Approach – 30 points; Prequalification Documentation – 10 points; Project Team – 25 points; Office Location – 10 points.

As part of its evaluation process, the Committee will also consider the consultant's willingness to meet time requirements, consultant's projected workload, and consultant's use of Minority/Women Owned Businesses.

CODE OF ETHICS: All consultants selected to work with the Authority are required to comply with the Authority's Code of Ethics, a copy of which may be viewed on the Authority's web site: [www.ocea.com](http://www.ocea.com).

CONFLICT OF INTEREST: If selected, the consultant, during the term of its agreement with the Authority, will not be eligible to pursue any advertised construction engineering and inspection projects for the Authority as either a prime or subconsultant. Additionally, consultants who are the Engineer of Record for active Authority construction projects not scheduled for completion of construction prior to July 1, 2010, or scheduled for commencement of construction prior to January 1, 2014 in the Authority's current Five-Year Work Plan (dates exclude all S.R. 429 - Wekiva Parkway projects) will not be considered for this contract.

EQUAL OPPORTUNITY STATEMENT: The Orlando-Orange County Expressway Authority, in accordance with the provisions of Title VI and Title VII of the Civil Rights Act of 1964, hereby notifies all firms and individuals that it will require affirmative efforts be made to ensure participation by minorities.

MINORITY / WOMEN / DISADVANTAGED BUSINESS ENTERPRISE PARTICIPATION: Minority / Women / Disadvantaged Business Enterprises will not be discriminated against on the basis of race, color, sex, or national origin in consideration for qualification or an award by the Authority.

NON-SOLICITATION PROVISION: From the first date of publication of this notice, no person may contact any Authority Board Member, Officer or Employee or any selection committee member, with respect to this notice or the services to be provided, except as related to the Submittal Requirements detailed above. Reference is made to the lobbying guidelines of the Authority for further information regarding this Non-Solicitation Provision.

DEADLINE FOR SUBMITTAL OF LETTER OF INTEREST:

April 23, 2010, 2:00 p.m., Orlando Local Time

AUTHORITY CONTACT PERSON:

Robert Johnson  
Manager of Procurement  
(407)690-5000

LETTER OF RESPONSE ADDRESS:

Orlando-Orange County Expressway Authority  
4974 ORL Tower Road  
Orlando, FL 32807

Re: Construction Management Consultant  
Contract No. 000700

ORLANDO-ORANGE COUNTY EXPRESSWAY  
AUTHORITY:

Claude Miller  
Director of Procurement

**DEPARTMENT OF ENVIRONMENTAL PROTECTION**

Notices for the Department of Environmental Protection between December 28, 2001 and June 30, 2006, go to <http://www.dep.state.fl.us/> under the link or button titled "Official Notices."

**FLORIDA HOUSING FINANCE CORPORATION**

RFP 2010-02 Single Family Multi-Revenue Bond  
Program Servicing and Compliance Administration

The Florida Housing Finance Corporation invites all qualified Offerors to submit proposals for consideration in accordance with the terms and conditions set forth in this Request for Proposals (RFP) 2010-02 relating to servicing and compliance administration services for the Single Family Multi-Revenue Bond Program.

Proposals shall be accepted until 2:00 p.m. (Eastern Time), Friday, May 7, 2010, to the Attention: Sherry Green, Contracts Administrator, Florida Housing Finance Corporation, 227 North Bronough Street, Suite 5000, Tallahassee, Florida 32301-1329. For questions or additional information, please contact: Sherry Green at (850)488-4197 or email: [sherry.green@floridahousing.org](mailto:sherry.green@floridahousing.org). To obtain a copy of the Request for Proposals, which outlines selection criteria and applicant's responsibilities, please submit your request to the attention of Sherry Green, or you can download the Request for Proposals from the Florida Housing Finance Corporation web site at [http://apps.floridahousing.org/StandAlone/FHFC\\_ECM/AppPage\\_LegalRFPs.aspx](http://apps.floridahousing.org/StandAlone/FHFC_ECM/AppPage_LegalRFPs.aspx).

Any modifications that occur to the Request for Proposals will be posted at the web site and may result in an extension of the deadline.