

**Notice of Disposition of Petition for Administrative Determination have been filed by the Division of Administrative Hearings on the following rules:**

**NONE**

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**Section IX**

**Notices of Petitions and Dispositions Regarding Non-rule Policy Challenges**

**NONE**

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**Section X**

**Announcements and Objection Reports of the Joint Administrative Procedures Committee**

**NONE**

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**Section XI**

**Notices Regarding Bids, Proposals and Purchasing**

**DEPARTMENT OF EDUCATION**

**NOTICE TO PROFESSIONAL CONSULTANTS:**

The University of Florida Board of Trustees announces that Professional Services in the disciplines of engineering and architecture for Total Building Commissioning will be required for the project listed below:

Project: UF-352, Florida Innovation Hub at UF (City of Gainesville, Florida)

This facility is programmed to be approximately 46,000 GSF. The major part of this facility will serve as a business incubator for the many new companies being developed around university discoveries. It will provide flexible dry and wet laboratory and office space and a number of spaces for common use. The facility will also house a UF program that brings together the many components critical to expediting new company formation in our state. The scope of services shall include design phase peer review, maintenance of the Owner's Project Requirement (OPR) document, development of the Commissioning Plan and Commissioning Specifications, and construction phase pre-functional, functional, and performance testing for mechanical, electrical, building automation and all associated point connections for plumbing and fire protections, and building envelope systems and

completion of systems manual. The consultant shall also support project efforts to achieve higher-than-normal energy efficiency and attain minimum GOLD LEED certification.

Blanket professional liability insurance will be required from the applicant and ALL sub-consultants for this project in the amount of \$1,000,000.00 each.

**INSTRUCTIONS:**

Firms desiring to apply for consideration shall submit a proposal only after thoroughly reviewing the facilities program, Project Fact Sheet for Commissioning Consultants, and other background information. The proposal shall be limited to 10 double-sided, consecutively-numbered pages, with no hard covers, no laminated sheets, no plastic dividers, and shall include:

1. A Letter of Application that concisely illustrates the applicant's understanding of the scope of services.
2. A completed Commissioning Services Proposal Form using the project-specific version available at the UF Facilities Planning and Construction website. Applications on any other form will not be considered.
3. Resumes and copies of the applicant's (each firm's) current Professional Registration Certificate(s) from the appropriate governing board, a copy of corporate charter(s) if applicable, LEED accreditation, and other pertinent credentials.

At the time of application, the applicant must possess current design Professional Registration Certificate(s) from the appropriate governing board; must be properly registered to practice its profession in the State of Florida; and, if the applicant is a corporation, must be chartered by the Florida Department of State to operate in Florida. As required by Section 287.133, Florida Statutes, an applicant may not submit a proposal for this project if it is on the convicted vendor list for a public entity crime committed within the past 36 months. The selected applicant must warrant that it will neither utilize the services of, nor contract with, any supplier, subcontractor, or consultant in excess of \$15,000.00 in connection with this project for a period of 36 months from the date of their being placed on the convicted vendor list.

Incomplete proposals will be disqualified. Submittal materials will not be returned.

Additional information to assist the applicant in preparing a complete proposal, including the Commissioning Services Proposal Form, Project Fact Sheet, UF Design Services Guide, UF Design and Construction Standards, FP&C non-technical specifications, standard University of Florida Owner-Commissioning Consultant agreement, and other project and process information can be found on the Facilities Planning and Construction website. Finalists may be provided with supplemental interview requirements and criteria as needed.